



## POLICY OF THE BOARD OF SEWER COMMISSIONERS

### **1. REUSE OF EXISTING BUILDING SEWER.**

If a property owner substantially remodels an existing building or constructs a new building on the site of a previously demolished building, the existing building sewer may only be used if an inspection by the General Superintendent of Public Works or his agent proves it to be adequate. The property owner must excavate sufficiently to allow reasonable inspection of the condition of the building sewer and determination of whether the service enters the public sewer by means of a stack. Building sewers which enter public sewers by means of stacks will be deemed inadequate. If the existing connection is utilized, the Sewer Entrance Fee will be waived in the case of substantial remodeling and will be reduced by one half in the case of new buildings.

### **2. CONNECTION TO PUBLIC SEWER LACKING SUFFICIENT MANHOLES.**

In the case where a property owner desires to connect a building sewer to an existing public sewer and existing sewer manholes in the vicinity are in excess of 300 feet apart the property owner must have a manhole constructed in accordance with City Standards and with a DPW Permit. The sewer connection shall be made via the manhole and the invert of the connection shall not be above the crown of the sewer main. Single family homes may be exempted from this requirement. The cost of the manhole, as determined by the City Engineer upon presentation of evidence by the owner, may be deducted from the Sewer Entrance Fee provided said deduction does not exceed the amount of the Sewer Entrance Fee.

### **3. EXTENSION OF PUBLIC SEWER BY PROPERTY OWNER.**

The property owner may extend the public sewer within the public way or registered easement in order to connect his building sewer. Location, size, and slope of pipe must be approved by the City Engineer. Material and construction will be in accordance with City Standards. In addition, the property owner shall construct a manhole every 250 feet and, when it is determined that no future further extension is feasible, at the end of the sewer.

The extension must extend at least ten feet along the property owner's frontage and terminate with a capped "Y" or "T" if not a manhole. The property owner must have a plan approved by the City Engineer and obtain a construction permit from the DPW before commencing work. Within 30 days of completion he must give the City Engineer an "As Built" plan. If the project is extensive (over 600 feet in length) the "As Built" plan shall be ink on 3 mil Mylar 24" x 36" and certified by a registered surveyor or engineer.

### **4. PROPERTY OWNER'S RESPONSIBILITY FOR SEWER SEPARATION**

In the case where the City replaces an existing public combination sewer with a separate storm drain and it is found that private storm drainage piping connects with the building sewer, whether from private catch basin, roof leaders, or other private source, it shall be the responsibility of the property owner to install separate piping for sanitary sewage and for storm drainage up to the public sewer/drain. The City will provide the connections to the new public storm drain and the new public sanitary sewer. The property owner will install said separate piping within 30 days of notification.

In the case where it has been shown that private storm drainage enters an existing Public sanitary sewer, the property owner, upon notification, shall, within 30 days, remove said drainage from his building sewer and make suitable arrangements to dispose of his drainage.