

City of Holyoke Office for Community Development

FFY2019 Amended Annual Plan- Legal Notice

CARES Act CDBG-CV Funds

May 13, 2020

The City of Holyoke Office for Community Development is seeking comments on the proposed FFY2019 Amendment to the Annual Plan to incorporate CDBG-CV Funds. These funds were allocated to the City by United States Housing and Urban Development (HUD) to prepare for, to prevent, and to address the impacts of the COVID-19 Pandemic. The City solicited proposals for the use of the \$744,265.00 in CDBG-CV and received thirty three proposals. The City may utilize prior year CDBG funds from FY2018 and/or FY2019 Activities up to \$200,000.00 to supplement the CDBG-CV funds depending on feasibility of activities in light of the COVID-19 Pandemic.

Attached please see the FFY2019 Allocation Spreadsheet CARES Act CDBG-CV Funds for COVID-19 Pandemic and the Office for Community Development Administration and Planning Budget Proposal.

The FY2019 CDBG-CV Proposals are contained in a LuminPDF Googledoc separate from this document and available for public viewing at: <https://app.luminpdf.com/viewer/5ebd603dad09ec0011ab65d0>

Due to the COVID-19 Pandemic and to ensure access to as many participants as possible are able to participate, a virtual public hearing and meeting with the Citizens Advisory Committee (CAC) will be held on Monday May 18, 2020 at 5:00 p.m. Interested parties are invited to participate by using freeconferencecall.com, Meeting ID: zoellera8 or by calling into the public hearing at 605-468-8731 and using access code 746690#.

Public comments on the CDBG-CV Proposals will be accepted until 4:00 pm EST on Wednesday May 20, 2020. Comments may be emailed to martinsj@holyoke.org or left on the voicemail at 413-322-5610. Alternative formats and languages are available upon request to martinsj@holyoke.org or by leaving a message at 413-322-5610. City Hall and City Hall Annex remain closed to due to the pandemic.

Additional information may be obtained by emailing zoellera@holyoke.org or martinsj@holyoke.org or by leaving a voicemail message at 413-322-5610, at www.holyoke.org or on Facebook @OCDHolyoke.

Issued by: City of Holyoke Office for Community Development

City Hall Annex, Room 400

Holyoke, MA 01040

City of Holyoke FY2019 CDBG-CV Proposal Index

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32. River Valley Counseling	75,051	181-186
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Proposals are listed in the order in which they were received in GoogleForms.

FFY2019 SPREADSHEET - CARES ACT CDBG-CV FUNDS FOR COVID-19 PANDEMIC
7/1/19 - 6/30/20 Amendment to FFY2019 Annual Plan

FFY19 REQUEST OCD CAC MAYOR DEV. & GVT. REL. COMMITTEE FULL COUNCIL CDBG-CV AWARD

HOUSING

Revitalize CDC								
Doorways to Accessible, Safe and Healthy Homes	\$100,000							
Valley Opportunity Council								
Rental Assistance Program	\$250,000							
OneHolyoke CDC								
Rental Assistance Program	\$300,000							

INFRASTRUCTURE

Department of Public Works								
Enhanced Bike and Ped Pathways for Distancing	\$185,000							

ECONOMIC DEVELOPMENT

Office for Community Development								
Small Business and Microenterprise Grants	\$300,000							
Greater Holyoke Chamber of Commerce								
Holyoke Business COVID-19 Relief Grant	\$75,000							

PUBLIC SERVICES- HEALTH/MENTAL HEALTH

FFY19
REQUEST

OCD

CAC

MAYOR

DEV. & GVT. REL.
COMMITTEEFULL
COUNCILCDBG-CV
AWARD

Holyoke Medical Center								
Purchase of Rapid Diagnosis Analyzer	\$90,000							
Holyoke Board of Health								
Pandemic Response Services	\$225,000							
Holyoke Board of Health								
Masks for the community	\$21,500							
Viability								
PPE for Re-Open	\$16,864							
Boys and Girls Club								
Emergency Childcare Program	\$25,000							
Girls Inc.								
Girls Inc. of the Valley's Period Project	\$2,500							
Gandara								
Mental Health and Substance Abuse Street Outreach	\$27,672							
Greater Holyoke Y.M.C.A								
Deep cleaning equipment for day care center	\$7,108							
River Valley Counseling Center								
COVID-19 Telehealth Services	\$75,051							

PUBLIC SERVICES- FOOD ACCESS

Stavros Center for Independent Living								
Meals delivered to persons with disabilities	\$5,700							
Nuestras Raices								
Fresh Organic Produce at Your Doorstep	\$20,550							
Viability								
Meal Delivery Program	\$37,325							

FFY19
REQUEST

OCD

CAC

MAYOR

DEV. & GVT. REL.
COMMITTEEFULL
COUNCILCDBG-CV
AWARD

Salvation Army								
Emergency Assistance for Food Pantry	\$20,000							
WestMass Eldercare								
Meal Delivery Program	\$44,056							
Holyoke Boys and Girls Club								
Dinner Club Program	\$30,000							
Greater Holyoke Chamber Centennial Foundation								
Farmers Market SNAP Match Program	\$4,500							

PUBLIC SERVICES- ELDERLY/HANDICAPPED

Holyoke Council on Aging								
Air Conditioners Distribution to senior citizens	\$18,000							
Holyoke Council on Aging								
Chromebook Distribution to senior citizens	\$15,000							
Wistariahurst Museum								
Virtual programming for senior citizens	\$7,200							
Holyoke Veterans Services								
Veterans Burials (subj to HUD ok for eligb.)	\$40,000							

PUBLIC SERVICES- EMPLOYMENT/EDUCATION

YWCA of Western MA								
Holyoke Teen Parenting Program Educ Support	\$7,782							

PUBLIC SERVICES- SOCIAL SERVICES

 FFY19
REQUEST

OCD

CAC

MAYOR

 DEV. & GVT. REL.
COMMITTEE

 FULL
COUNCIL

 CDBG-CV
AWARD

Womanshelter

Emergency Shelter for Domestic Violence Survivors

\$13,090

PUBLIC SERVICES - General
Oasis Food Pantry

Virtual workshops and community connections

\$74,000

The Community Builders

A Connected and Resilient Holyoke- emergency resident support and wifi

\$125,000

Police Department

Community Policing (had requested \$32k- amended)

\$7,800

Massachusetts Fair Housing Center

Fair Housing Protection Program

\$25,000

\$2,195,698
ADMINISTRATION & PLANNING
Office for Community Development

Administration and planning CDBG-CV

\$148,853

CDBG-CV Resources

FFY2019 Amended Annual Plan

\$744,265

Public Services Cap (Waived by Cares Act)

n/a

Administration & Planning Cap

\$148,853

Available for Activities

\$595,412

Office for Community Development

Administration and Planning Budget for CDBG-CV Funds

May 11, 2020

Funding Schedule for FY2020	FY 2019 (Pre-COVID) Current Year	FY2019 (Post-COVID)
Total OCD Budget	276,000	424,853
Sources:		
CDBG	225,000	225,000
HOME	51,000	51,000
CDBG-CV	0	148,853
Municipal Budget	0	0

The CDBG-CV funds will be provided to the City of Holyoke as an amendment to the FY2019 Annual Plan (July 1, 2019-June 30, 2020). HUD permits 20% of the CDBG-CV award to be allocated to administration and planning activities. The maximum 20% is being requested due to the uncertainty in the actual admin and planning needs at this time. The actual amount of funding per departmental budget line item will depend upon the time and expenses associated with the administration and planning of the CDBG-CV funds and will be further defined as additional community needs are identified and OCD staff begin working on individual CDBG-CV activities. OCD staff time sheets will add CDBG-CV as a funding source for the purposes of tracking CDBG-CV staff expenses.

The \$744,265.00 CDBG-CV funds are a 60% increase to the annual CDBG allocation and will likely result in an additional 40-50 new activities to administer over the next year. Depending on the types of activities funded, new programs will need to be established including policies and procedures, applications and monitoring. Due to the increased workload associated with CDBG-CV funds, I am respectfully requesting an increase of \$12,000.00 for each of the three full time staff members (Administrator, Compliance Manager and Finance Manager) effective from the date of execution of the CDBG-CV grant agreement through June 30, 2021 (increase to FY2019 salary levels).

Additional administrative support may be required to assist the Office for Community Development with the COVID-19 Pandemic response and administration of the CDBG-CV funds. Staffing needs will be determined as CDBG-CV funds are allocated and the needs of the activities are determined. Other expenses associated with the CDBG-CV funds and program include fringes, advertising costs, outside auditing and accounting, travel, telephone, expenses associated with working remotely, mailings, and other CDBG-CV eligible expenses.

The CDBG-CV will be administered pursuant to 24 CFR Part 570 and more specifically Sections 570.205 Eligible Planning Activities and 570.206 Program Administrative Costs.