Holyoke Parks & Recreation Commission Meeting

June 16, 2020

5:30 pm

Agenda

**Please note: Due to the statewide mandate to observe social distancing, this meeting will be held remotely. To access this meeting please go to Zoom.us, click “Join Meeting,” Meeting ID: 826 1223 9960**

1 Call to Order

Welcome Jose Bayron, Parks & Recreation Commissioner.

2 Acceptance of Minutes from the October 24, 2019 meeting.

3 Correspondence Received

* Office of Community Development: Notice of Availability & Application Deadline for CDBG Funds. December 10, 2019
* Office of the District Attorney: Commonwealth v Ryan McNamara. Decision of probation & no restitution. December 20, 2019.
* Cynthia Espinosa, Senior Project Manager, Office of Planning & Economic Development. Ely Park request for installation of a station for ValleyBike in Holyoke.
* Planning Department: Notice of Decision. Site Plan Review (case #137) 1575 Northampton Street, Lynch Redevelopment, the Colvest Group, Denied. December 19, 2019.
* Department of Public Works: Public Hearing Notice. Stormwater Authority, application for a Stormwater Permit by Holyoke Gas & Electric, to serve repaving and drainage upgrades at 80 Jackson Street, January 21, 2020.
* Holyoke Historical Commission: Public Hearing Notice for January 13, 2020. Demolition Application for 134 Chestnut Street.
* Holyoke Merry Go Round & Children’s Museum – thank you for supporting annual First Night Jr., event.
* Robert Comeau -Submitted dates for tours of Park Properties. Veterans Park, Rock Valley Cemetery & Pulaski Park.
* Laura Doell, Secretary, Townsend Dog Park Feasibility Committee. Records Request. February 11, 2020

Parks & Recreation Commission

June 16, 2020

Page 2

* Holyoke Merry Go Round – Thank you for collaboration on Princess & Pirates event on February 22, 2020.
* St. Patrick’s Committee of Holyoke – Invitation to attend Public Safety luncheon on Friday, March 6, 2020.
* Raymond Dufresne, American Legion Post #351. Requesting use of Park Property at Pulaski Park for parking for annual fundraiser on Saturday, March 21, 2020.
* Office of Planning & Econmoic Development: Public Hearing Notice via zoom. Special Permit for an increase in sign size for American Freight, 2209 Northampton Street. Tuesday, May 12, 2020.Notice of Decision Received May 14, 2020.
* Bartlett Consolidated LLC – Dated June 2, 2020. RE: Damage to Park Property on 2/29/20, Beech Street.

4. City Council Orders Received

* Introduced by Councilor Peter R. Tallman

Ordered that the Parks and Recreation Department and School Department consider researching Bankshot Play Courts, for inclusion and diversity of our children and community in City Council December 3, 2019. Received and adopted.

* Introduced by Councilor Joseph McGiverin

Ordered, that in accordance with M.G.L. Chapter 44 Sec 53A the City Council hereby accepts the provisions of the Easthampton Savings Bank donation to the Holyoke Parks and Recreation Department and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said donation.

In City Council, January 7, 2020. Reviewed and referred to the Finance Committee. In City Council of February 4, 2020, the report of Committee passed two readings and Adopted on a call of the roll of yeas and nays.

Parks & Recreation Commission

June 16, 2020

Page 3

* Introduced by Councilor Juan Anderson-Burgos, Todd McGee
* Ordered, that the Finance Committee invite the Parks and Rec Director, Terry Shepard and Ms. Laura Ferriter to discuss developments at Community Field. In City Council June 2, 2020 and referred to the Finance Committee.

5. Budget

* Copy of Budget Request submitted to Mayor Alex B. Morse
* Copy of Budget Proposal submitted by Mayor Morse to City Council
* Review of Budget Hearing with City Council, via Zoom, scheduled for June 15, 2020.

6. New Business

* Corona Virus: As of March 15, 2020 operations at Community Field were suspended.

All Parks & Recreation’s programs were suspended.

In mid-March, City Hall encouraged all employees to work remotely and limit their time in City Hall.

The Commonwealth of Massachusetts just began Phase II of the Commonwealth’s multi-phase plan to re-open Massachusetts.

Pouliot Pool will not open in the Summer of 2020

Playgrounds and the Dog Park re-opened to the Public on June 10th.

Water sprays will be operational as of June 27, 2020.

Review & Status of current posted rules & regulations for Park Users

Begin Discussion of Future Programs

* Laura Ferriter – Harper’s Haven proposed Tot play space at Community Field
* Gateway Cities Grant 2020
* Proposal Received from Cynthia Espinosa, Senior Project Manager, Planning and Economic Development: Installation of a Valley Bike Station at Myriam Miranda Basketball Court at Ely Park.

Parks & Recreation Commission

June 16, 2020

Page 4

* Community Field Skating Path – Open Discussion of 2021 Skating Season

7. Old Business

* Pouliot Pool Construction – Status Report
* New Playground Installation at EN White School – Status Report
* Update on 2020 CDBG Funded Projects
* Carl Cameron, Holyoke Medical Center forwarded an email, clarifying that Crosier Field will continue to serve as a landing site for helicopters for emergency situations. December 5, 2019.
* Dr. Stephen Zrike, December 6, 2019 – email confirming the School Department’s authorization and support of all field upgrades at Dean, performed or sponsored by members of the Holyoke Youth Baseball/Little League representatives.
* Holyoke Rows submitted Annual Statement of Financial Income and Expense in January 2020.

8. Recreation Report

9. New Hires

No Seasonal or Casual part-time employees have been hired, since 2019.

10. Other Business

11. Next Meeting Date

12. Adjournment

Addendum:  
The listing of matters are those reasonably anticipated by the Parks & Recreation Commissioners which may be discussed at the meeting.   
Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.