

## AGENDA FOR THE CITY COUNCIL

June 16,2020

### LAI D ON THE TABLE

1. From Office of Community Development FFY2019 Amended Annual Plan-Legal Notice, CARES act CDBG-CV Funds and Spreadsheet.
2. Ordered, that the City of Holyoke rezone the following parcels to Retail Center (RC) in an effort to create a cohesive regional destination district of mixed commercial / retail which all property owners will share the same regulations: 117-00-005, 174-00-013, 174-00-013A, 174-00-013B, 174-00-016, 174-00-017, 174-00-018, 174-00-020, 174-00-021, 174-00-022, 174-00-024, 176-00-010B, 176-00-010C, 176-00-013, 176-00-014, 176-00-014.1, 176-00-027, 176-00-028, 176-00-029.
3. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "BARR FOUNDATION CLEAN ENERGY TRANSITION GRANT19-08201

### PUBLIC COMMENT

Public Comment for the Meeting can be sent to [publiccomment@gmail.com](mailto:publiccomment@gmail.com)

### COMMUNICATIONS

4. From Mayor Alex B. Morse letter re: Proposals to purchase City-Owned Properties.
5. From Mayor Alex B. Morse letter reappointing Marilyn Sanabria, 11 Leary Dr. to serve as a Commissioner of the Holyoke Housing Authority for the City of Holyoke: Ms. Sanabria will serve a five year term; said term will expire on April 1, 2025.
6. From Brenna Murphy McGee, City Clerk MMC and Ryan Allen, Admin. Ass't. to the City Council minutes of June 2, 2020.
7. From Terry Sheppard, Parks and Recreation Director communication re: Guidelines for City Parks & Playgrounds June 2020.
8. From Dr. Stephen Zrike letter re: Phase 1 reopening of school department offices.
9. Communication from Barr Foundation, re: Grant 19-08201(grant rescinded).
10. From Jennie Adamczyk, letter re: new program Providence Ministries partnered with Food Bank of Western Mass and is hosting the mobile food bank in Kate's Kitchen parking lot 1st and 3rd Monday of every month from 2pm to 2:45PM
11. Notice of Community Outreach Meeting, for Victoria Frost LLC June 15, 2020 via zoom.

12. Notice of virtual Community Outreach Meeting, for proposed Marijuana Retail Establishment operated by Emerald River LLC for June 11, 2020 via zoom.
13. Communication from residents of Morgan St. re: derelict property at 129 Morgan St.

#### PETITIONS

14. Petition of Frank Ferrini, 375 Whitney Ave. for a renewal of a second hand license
15. Petition of Cynthia & Michael Yelle for a 4.7.2 Non conforming use at 1 Martin St.
16. Petition of Victoria Frost LLC for a marijuana manufacturing business (7.10.6) at 679 Main St.
17. Petition of Exotica Farms, for a Marijuana Manufacturing Establishment at 5 Appleton St.
18. Petition of Diego Munoz Torres, for a renewal of a second hand license at 247 Main St.

#### PRESIDENT'S REPORT

#### REPORTS OF COMMITTEES

19. Ordinance Committee Reports (if any)
- 19A. The Committee on Ordinance to whom was referred an order that a handicap sign be placed in front of 93 Jackson St. for Nashdiel Figueroa Recommend that the order be adopted
- 19B. The Committee on Ordinance to whom was referred an order Ordered that a handicap sign be placed in front of 89 Waldo St. for Mr. Paul LaSante Recommend that the order be adopted
- 19C. The Committee on Ordinance to whom was referred an order that a handicap sign be placed in front of 28 Clinton Ave. for Mr. James Kelley Recommend that the order be adopted
- 19D. The Committee on Ordinance to whom was referred an order that the city council meet with the department of public works superintendent to discuss the possibility of providing Refuse Disposal Permits free of charge to renters just as it is to residential homeowners. Also, the policy deactivating a permit card when a landlord has failed to pay the sewer use charge should be discussed. Recommend that the order be adopted

19E. The Committee on Ordinance to whom was referred an order That Heritage Street, between Dwight St and Appleton St, be changed to a one way only. Recommend that the order be adopted

20. Finance Committee Reports (if any)

20A. The Committee on Finance to whom was referred MOA Between City of Holyoke and International Brotherhood of Police Officers (Local 388)  
Recommend that the MOA be received

20B. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, SIX THOUSAND DOLLARS AND 00/100 Dollars (\$6,000.00) as follows:

FROM:

8810-10400 STABILIZATION \$6,000.00

TOTAL: \$6,000.00

TO:

11212-57300 DUES \$6,000.00

TOTAL: \$6,000.00

Recommend that the order be referred back to the City Auditor

20C. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, FIVE HUNDRED SIXTY FIVE AND 00/100 Dollars (\$565.00) as follows:

FROM:

12201-51101 FIRE CHIEF \$565.00

TOTAL: \$565.00

TO:

12911-51225 EMERGENCY MANAGEMENT DIR. STIPEND \$565.00

TOTAL: \$565.00 Recommend that the order be adopted

20D. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000.00) as follows:

FROM:

8810-10400 STABILIZATION \$100,000.00

TOTAL: \$100,000.00

TO:

14222-52100 ENERGY-STREET LIGHTS \$100,000.00

TOTAL: \$100,000.00

Recommend that the order be referred back to the City Auditor

20E. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, SEVENTY FIVE THOUSAND AND 00/100 Dollars (\$75,000.00) as follows:

FROM:  
8810-10400 STABILIZATION \$75,000.00  
TOTAL: \$75,000.00

TO:  
11512-53010 SPECIAL COUNSEL \$75,000.00  
TOTAL: \$75,000.00

Recommend that the order be referred back to the City Auditor

- 20F. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, ONE HUNDRED EIGHTY FOUR THOUSAND TWO HUNDRED FORTY FIVE AND 99 /100 Dollars (\$184,245.99) as follows:

FROM:  
8810-10400 STABILIZATION \$184,245.99  
TOTAL: \$184,245.99

TO:  
12101-51107 PAY-PATROL OFFICERS \$105,030.99  
12101-51900 IN-SERVICE TRAINING 2,473.00  
12101-51920 EDUCATION PLAN-QUINN 7,095.00  
12101-51915 EDUCATION PLAN-CONTRACT 37,474.00  
12101-51400 LONGEVITY 2,296.00  
12101-51410 HOLIDAY 15,103.00  
12101-51300 OVERTIME 12,700.00  
12101-51590 COURT APPEARANCE 1,290.00  
12101-51440 SICK LEAVE BONUS 784.00  
TOTAL: \$184,245.99 Recommend that the order be adopted

- 20G. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "BARR FOUNDATION CLEAN ENERGY TRANSITION GRANT19-08201  
Recommend that the order be referred back to the City Auditor

- 20H. The Committee on Finance to whom was referred an order That the CPAC recommendation to award a grant to Canal Row LLC in the amount of \$90,000 be approved. Grant is for facade work on the former Armour & Co. building (130 Race St.). Historic Preservation category. Recommend that the order be adopted

- 20I. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, EIGHT THOUSAND AND 00/100 Dollars (\$8,000.00) as follows:

FROM:  
12101-51300 OVERTIME  
\$8,000.00  
TOTAL: \$8,000.00  
TO:

12101-51107 PATROLMAN

\$8,000.00

TOTAL: \$8,000.00 Recommend that the order be adopted

- 20J. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, NINE THOUSAND THREE HUNDRED AND 00/100 Dollars (\$9,300.00) as follows:

FROM:

16301-51103 RECREATION COORDINATOR \$9,300.00

TOTAL: \$9,300.00

TO:

16302-53010 OTHER CONTRACTED SERVICES \$750.00

16302-53190 EDUCATION & TRAINING 550.00

16301-51240 PAY-TEMPORARY/SEASONAL 8,000.00

TOTAL: \$9,300.00 Recommend that the order be referred back to the

City Auditor

- 20K. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, ONE THOUSAND ONE HUNDRED AND 00/100 Dollars (\$1,100.00) as follows:

FROM:

11552-53180 SYSTEMS HARDWARE/SOFTWARE \$1,100.00

TOTAL: \$1,100.00

TO:

11212-57300 DUES AND SUBSCRIPTIONS \$1,100.00

TOTAL: \$1,100.00 Recommend that the order be adopted

- 20L. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, SIX THOUSAND AND 00/100 Dollars (\$6,000.00) as follows:

FROM:

8810-10400 STABILIZATION \$6,000.00

TOTAL: \$6,000.00

TO:

19412-57630 LEGAL CLAIMS \$6,000.00

TOTAL: \$6,000.00 Recommend that the order be referred back to the auditor

- 20M. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, TWENTY ONE THOUSAND SEVEN HUNDRED AND 00/100 Dollars (\$21,700.00) as follows:

FROM:

11511-51102 ASSISTANT SOLICITOR \$21,700.00

TOTAL: \$21,700.00

TO:

11512-53010 SPECIAL COUNSEL \$21,700.00

TOTAL: \$21,700.00 Recommend that the order be adopted

20N. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2020, TWO HUNDRED TEN THOUSAND THREE HUNDRED NINETY ONE AND 00/100

Dollars (\$210,391.00) as follows:

FROM:

8810-10400 STABILIZATION \$210,391.00

TOTAL: \$210,391.00

TO:

12101-51107 PAY- PATROL OFFICERS \$131,176.00

12101-51900 IN-SERVICE TRAINING 2,473.00

12101-51920 EDUCATION PLAN - QUINN 7,095.00

12101-51915 EDUCATION PLAN - CONTRACT 37,474.00

12101-51400 LONGEVITY 2,296.00

12101-51410 HOLIDAY 15,103.00

12101-51300 OVERTIME 12,700.00

12101-51590 COURT APPEARANCE 1,290.00

12101-51440 SICK LEAVE BONUS 784.00

TOTAL: \$210,391.00 Recommend that the order be denied

20O. The Committee on Finance to whom was referred an order , that there be and is hereby appropriated by transfer in the fiscal year 2020, ONE THOUSAND TWENTY AND 00/100 Dollars (\$1,020.00) as follows:

FROM:

12101-51204 PAY-PT SENIOR CLERK-POLICE \$1,020.00

TOTAL: \$1,020.00

TO:

12101-51110 PAY-SR CLERK-POLICE \$1,020.00

TOTAL: \$1,020.00 Recommend that the order be adopted

21. Public Safety Committee Reports (if any)

21A. The Committee on Public Safety to whom was referred an order that residents from Pine Street near Appleton Street have expressed concern of the increase in drug trafficking and transients in their neighborhood, parking and idling in front of their properties. Have also asked that the

Neighborhood Watch signs be posted in an attempt to display that the community meets and is vigilant. Recommend that the order be adopted and a communication is sent to the Chief of Police

- 21B. The Committee on Public Safety to whom was referred an order that the legal department, police chief, fire chief, board of health and state officials be invited into public safety committee to discuss and implement a plan or procedure to deal with negligent landlords in the city. Recommend that the order has been complied with
- 21C. The Committee on Public Safety to whom was referred an order that DPW and city engineer advise city council about installation of more efficient catch basins especially on steep hills such as W Glen St. Recommend that the order has been complied with
- 21D. The Committee on Public Safety to whom was referred an order that the city engineer consider the possibility of constructing a speed bump on South Bridge Street adjacent to Valley Arena Park. There have been incidents of drivers speeding while children were crossing the street from the park. Recommend that the order has been complied with
- 21E. The Committee on Public Safety to whom was referred an order that the emergency buttons in the city clerk's office and the mayor's office be immediately tested and fixed if necessary. Recommend that the order has been complied with
22. Public Service Committee Reports (if any)
23. Development and Governmental Relations Committee Reports (if any)
24. Charter and Rules Committee Reports (if any)
25. Joint City Council and School Committee Reports (if any)

#### MOTIONS, ORDERS AND RESOLUTIONS

26. GREANEY, JR. -- that the stop sign facing north at the intersection of Portland St. and Mackenzie Ave. be made more visible to the traffic moving north on Portland St. or that it be moved to the other side of the street. High bushes and parked vehicles are concealing the sign creating a dangerous situation.
27. LEBRON-MARTINEZ -- That the city council have an opportunity to hear from Holyoke Medical Center of the recent announcement of the

closing of their birthing center. To ask the president and or appropriate designate person who is able to zoom to answer questions.

28. MCGEE -- That Rule 1 of the City Council be suspended for the purpose of the City Council going on Summer Recess and that the July 7, July 21 and August 18, 2020 meetings be cancelled.
29. MCGEE -- That the City Council change two polling locations for the September 1, 2020 State Primary and the November 3, 2020 Presidential Election. Under Massachusetts General Laws Chapter 54, Section 24, the City Council can vote to change a polling place up until 20 days before an election, The proposed changes for the two polling locations are as follows:  
3A Elmwood Fire Station to Metcalf School  
1B Prospect Heights to City Hall
30. MCGEE -- Order - (this is a second request) That the city council be provided the contracts the city has with the renting out of the former tax collectors office to Mass DOT, the order approving the moving of the Personnel department to the Annex, and the school department contract/order approving the cafe in city hall.
31. MCGEE -- Order that the auditor provide the city council with the contract the school and city has with regard to the school resource officers.
32. MCGEE -- Order that the Auditor come before the finance committee to give an update on the procedures now in place to address the tracking of department grants and reconciling of them.
33. MCGEE -- Order That the DPW remove and replace all the carpets in City Hall departments. The age and condition of the current carpets are dangerous and a health issue.
34. MCGEE  
MCGIVERIN  
MURPHY  
TALLMAN -- Order that the hourly wage for reserve officers be raised from its current \$14.95 an hour. Send to finance in order to address appropriate wage.
35. MCGEE -- Order that the tax collector and assessor come before the finance committee to discuss the Excise tax with regard to companies like United Tracker Trailer, Amazon, etc.
36. MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2020, SIX THOUSAND NINE HUNDRED SEVENTY SIX AND 37/100 Dollars (\$6,976.37) as follows:



FROM:		
12201-51105	FIREFIGHTER	\$4,5328.15
12201-51104	LIEUTENANT	2,648.22
	TOTAL:	\$6,976.37
TO:		
12201-51180	INJURED ON DUTY	\$6,976.37
	TOTAL:	\$6,976.37

37. MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2020, NINE THOUSAND NINETY SEVEN AND 70/100 Dollars (\$9,097.70) as follows:

FROM:		
12201-51105	FIREFIGHTER	\$6,449.48
12201-51104	LIEUTENANT	2,648.22
	TOTAL:	\$9,097.70
TO:		
12201-51180	INJURED ON DUTY	\$9,097.70
	TOTAL:	\$9,097.70

38. MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2020, TEN THOUSAND NINE HUNDRED FORTY THREE AND 13/100 Dollars (\$10,943.13) as follows:

FROM:		
12101-51105	SERGEANTS	\$3,231.35
12101-51107	PATROLMEN	7,711.78
	TOTAL:	\$10,943.13
TO:		
12101-51180	INJURED ON DUTY	\$10,943.13
	TOTAL:	\$10,943.13

39. MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2020, ONE HUNDRED THOUSAND DOLLARS AND 00/100 Dollars (\$100,000.00) as follows:

FROM:		
0010-12318	OVERLAY	\$100,000.00
	TOTAL:	\$100,000.00
TO:		
11612-58000	CAPITAL OUTLAY - CITY CLERK	\$100,000.00
	TOTAL:	\$100,000.00

40. MCGIVERIN -- that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "SMALL BUSINESS

RELIEF PARTNERSHIP" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

41. MCGIVERIN -- that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "DIVERTING JUVENILES AND EMERGING ADULTS FROM CRIMINAL JUSTICE SYSTEM INVOLVEMENT" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
42. MURPHY -- Ordered that a raised sidewalk be installed between the gym building at the Dean campus and the main building.
43. MURPHY -- Ordered that the tax collector, the auditor and the DPW superintendent provide the city council with an update of fiscal 2019 unpaid property taxes and unpaid sewer fees as of July 1, 2020. The list should include the address, the total amount still owed, and the date of the last payment from that account. In addition, please note total of unpaid taxes or sewer bills, and provide a comparison with those totals on July 1, 2019 from the previous fiscal year. Please provide the report to the city council for the August 4th meeting.
44. MURPHY -- Ordered that the finance committee meet with the mayor or his designee to provide a summary of all of the community host agreements currently in place with various marijuana businesses. Such summary should list each company and the date of the signed contract, as well as a report of any payments made to the city thus far. In addition, please also provide a listing of those companies with which the city is expecting to finalize an agreement within the next six months.
45. MURPHY -- Ordered that the public safety committee meet with the director of the board of health and representatives from Holyoke Health Center, including Darren Beek, as well as Jose Bou as a representative from the school department, to discuss any ideas to improve the environment within the four lower neighborhoods where statistics indicate the highest levels and most severe cases of asthma. Asthma has also negatively impacted school attendance. Ideas to be discussed could include planting many more trees in each neighborhood; getting real-time air tests throughout the city by seeking volunteers who would use asthma inhalers embedded with GPS trackers to identify the most polluted neighborhoods.

46. MURPHY -- Ordered that the auditor provide a report to the city council on the fiscal activity for each revolving account for fiscal year 2020. Report should include opening balance, any expenditures made, any revenue received, and the closing balance. Please have report to council no later than first meeting in September.
47. MURPHY -- Ordered that the city solicitor submit an opinion regarding liability under the following circumstances. After a snowstorm, a homeowner clears their sidewalk within 24 hours. However, a day or two later, the city plows the road again and pushes snow and ice back onto the sidewalk again. Please advise as to who would have liability should someone get hurt on that sidewalk, and also, is there a time limit for when the property owner must clear the walkway
48. MURPHY -- Ordered that the parks and recreation director, the superintendent of the DPW, and the parks commissioners meet with the DG&R committee to discuss issues related to Ingleside Park. Some of the issues would be a schedule of regular maintenance; safety improvements on the stairs leading up to the park; the potential to add new play equipment; planting more trees so that at least some of the park has more shade; and any other thoughts on how to make the park more comfortable and attractive for families with children.
49. MURPHY -- Ordered that the council request the mayor to provide any needed funding to provide additional police coverage especially during second and third shifts to deter the problem of fireworks going off in all areas of the city. This has become a serious quality of life issue.
50. VACON  
GREANEY, JR. -- Repair sunken manhole covers on Homestead Ave southbound at Meadowbrook, Sterling and Pynchon and any other needing to be corrected. They are creating a safety hazard.  
Refer to DPW and Suez.
51. VACON  
GREANEY, JR. -- Add a speed limit sign on Homestead northbound from Amazon.  
Request the DPW Engineer evaluate the speed limit on Homestead to lower it to 30mph due to many taking a left turn onto Homestead from side streets.
52. VACON -- that the No Outlet sign on Dale Street be moved to the end of the street so tractor trailer trucks will not attempt to cut through.

Refer to DPW.

53. BARTLEY -- That the Honorable City Council, in accordance with M.G.L. ch. 30B and the Holyoke Procurement Ordinance, vote to accept an offer of \$10,250 from Alfred Shattelroe to purchase and redevelop 19 West Glen Street which is a vacant single-family house on a 5,489 square foot lot. The property is identified in the Holyoke Assessor's records as Map 113, Block 00, Parcel 140, is zoned Two-Family Residence (R-2) and has an assessed value of \$98,000.
54. BARTLEY -- That the Honorable City Council, in accordance with M.G.L. ch. 30B and the Holyoke Procurement Ordinance, vote to accept an offer of \$10,000 from Tyler and Alysson Caine to purchase and redevelop 1094 Hampden Street which is a vacant single-family house on a 4,800 square foot lot. The property is identified in the Holyoke Assessor's records as Map 105, Block 00, Parcel 022, is zoned Two-Family Residence (R-2) and has an assessed value of \$52,000.
55. BARTLEY -- That the Honorable City Council, in accordance with M.G.L. ch. 30B and the Holyoke Procurement Ordinance, vote to accept an offer of \$25,000 from Tiago and Joaquim Martins to purchase and redevelop 712 Dwight Street which is a vacant six-unit apartment building with two ground floor commercial spaces on a 2,744 square foot lot and 718 Dwight Street which is an adjacent 8,780 square foot lot. The properties are identified in the Holyoke Assessor's records as Map 006, Block 06, Parcels 010 and 009, are zoned Limited Business (BL) and have assessed values of \$144,300 and 32,900.
56. BARTLEY -- That the Honorable City Council, in accordance with M.G.L. ch. 30B and the Holyoke Procurement Ordinance, vote to accept an offer of \$10,000 from Gennaro Santaniello, Salvatore Santaniello and Tiago Martins to purchase and redevelop 28 Cabot Street which is a vacant 3,817 square foot lot and 32 Cabot Street which is a vacant 4,443 square foot lot. The properties are identified in the Holyoke Assessor's records as Map 029, Block 04, Parcels 015 and 014, are zoned Downtown Residential (DR) and have assessed values of \$32,100 and \$22,100.
57. BARTLEY -- That the Honorable City Council, in accordance with M.G.L. ch. 30B and the Holyoke Procurement Ordinance, vote to accept an offer of \$15,000 from Stephen Bosco to purchase and redevelop 175 Oak Street which is a vacant 9,369 square foot lot. The property is identified in the Holyoke Assessor's records as Map 061, Block 07, Parcel 008, is zoned Downtown Residential (DR)

and has an assessed value of \$36,700.

58. BARTLEY  
MCGEE
- Each member of the shall be allowed a brief bio on the City's web site. The bio should include the following standard items:
- a. Terms (years elected and re-elected)
  - b. Committee assignments (current and past)
  - c. An asterisk for a Chair or Vice Chair
- Refer to Admin. Asst. to coordinate. Admin. Asst. will work with each councilor on content and wordiness.

**Addendum:**

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

  
City Clerk