## Stormwater Permit Application Checklist - Large Development

Applicant: ___________________________ Date Rec’d: __________

_____ Two (2) original completed application forms, including any written waiver requests, and written requests for Findings of Impracticability.

_____ A Stormwater Management Plan which complies with Section 4.

_____ If required, one (1) full size set of any plans or drawings and five (5) copies of reduced size plans, preferably 11” x 17” shall be submitted including supporting computations, drawings

_____ Submit to the City Engineer (1) one electronic copy of the full submittal.

_____ Operations and maintenance plan which complies with Section 6.

_____ Ongoing Operation, Inspection and Maintenance Agreement Section 6.

_____ List of property owners and their addresses for all parcels of land within 300 feet of the subject parcel including proof of mailing to the abutters.

_____ Nonrefundable fee of $500.00, payable to the City of Holyoke.

_____ Performance bond.

_____ Minutes of the Public Hearing

_____ Notice of Decision issued?

_____ Issue Permit with Conditions Y / N

_____ Any changes in plans during construction? Y / N

_____ Certification - request by Applicant

_____ As-built Plans

_____ Certification by engineer

_____ SWMP recorded at Registry

_____ Release Bond

_____ Final inspection by City Engineer

_____ As-built Plans submitted?

_____ Certification by City Engineer completed per requirements