



Mayor Alex B. Morse
City of Holyoke

Robert Peirent, P. E. City Engineer
Department of Public Works

Stormwater Permit Application Checklist - Large Development

Applicant: _____ Date Rec'd: _____

- _____ Two (2) original completed application forms, including any written waiver requests, and written requests for Findings of Impracticability.
- _____ A Stormwater Management Plan which complies with Section 4.
- _____ If required, one (1) full size set of any plans or drawings and five (5) copies of reduced size plans, preferably 11" x 17" shall be submitted including supporting computations, drawings
- _____ Submit to the City Engineer (1) one electronic copy of the full submittal.
- _____ Operations and maintenance plan which complies with Section 6.
- _____ Ongoing Operation, Inspection and Maintenance Agreement Section 6.
- _____ List of property owners and their addresses for all parcels of land within 300 feet of the subject parcel including proof of mailing to the abutters.
- _____ Nonrefundable fee of \$500.00, payable to the City of Holyoke.
- _____ Performance bond.
- _____ Minutes of the Public Hearing
- _____ Notice of Decision issued?
- _____ Issue Permit with Conditions Y / N
- _____ Any changes in plans during construction? Y / N
- _____ Certification - request by Applicant
 - _____ As-built Plans
 - _____ Certification by engineer
 - _____ SWMP recorded at Registry
 - _____ Release Bond
 - _____ Final inspection by City Engineer
 - _____ As-built Plans submitted?
 - _____ Certification by City Engineer completed per requirements