



Holyoke Historical Commission  
Meeting Minutes  
Monday, June 10, 2019

**Attendance:** Richard Ahlstrom (Chairperson), Joe Paul, Frances Welson, James Sheehan, Chris Gauthier **Municipal Staff:** Marcos Marrero (OPED) **Others:** Matteo Riondato (56 Fairfield Ave.), Ben Murphy (Springfield)

1. **Call to Order-** Richard Ahlstrom called the meeting to order at 6:30 pm and stated that the meeting was being recorded.
2. **Review of May 20, 2019 Minutes** – A motion was made by Joe Paul and seconded by James Sheehan to accept the minutes from May 20, 2019, as amended. The motion carried 5-0.
3. **Public Participation** – Matteo Riondato from 56 Fairfield Avenue spoke to the Board regarding the Local Historic District website and asked when it would be updated. Marcos Marrero stated that he will have the website updated by the Mayor's office.
4. **Demolition Delay Ordinance Revisions – The following changes were discussed during the meeting;**
  - Section 1. Sec. 18-37 after “Demolition Delay Ordinance”- hereinafter referred to Preservation Ordinance.
  - Section 1.B.- Definitions: OPED staff will draft and insert a definition for “demolition” and “partial demolition”.
  - Section 1.C – OPED staff will research and draft language reflecting the Commission's desire to ensure that utility connections are maintained throughout the Preservation Ordinance's process.
  - Section 1. B. – delete 1 & 2, keep 3 and change number of years in 4 from 100 to 75 years.
  - Section 1C.4. v.- Procedure-OPED staff will research and draft language reflecting the Commission's desire for the applicant to provide proof of necessary zone change granted and site plan approval for the reuse of parcel.
  - OPED staff will also research how to ensure that fines or outstanding taxes have been paid.
  - OPED staff will insert a statement emphasizing that if all the materials asked for is not submitted within fourteen (14) days prior to the date of the public hearing then the public hearing procedure will restart.
  - Section 1.C.6 – OPED staff will research and draft language reflecting making the delay order non-transferable- New Ownership- new project.
  - Section 1.D. – Delete in its entirety

5. **Old Business:**
  - a. **CPC Update** – Marcos Marrero stated as of this morning he signed a requisition order for an agreement with the PVPC for Shannon Walsh. Mr. Marrero will forward the scope of work that Mrs. Walsh sent to him.
6. **New Business –**
  - Marcos Marrero introduced Ben Murphy the new Development Specialist for the Office of Planning and Development. He will be staffing the Historical Commission.
  - Library Commons Housing MOA- Marcos Marrero stated that he received a letter from the Massachusetts Historical Commission and asked the Commissioners if they had comments to add.
  - The Commissioners will ask the Mayor's office to post the Commissioner vacancies that HHC currently has.
7. **Next Meeting** – July 15, 2019
8. **Adjourn** – There being no other business before the Commission, a motion was made by Joe Paul and seconded by James Sheehan to adjourn the meeting at 7:40 p.m. The motion carried 6-0.

Submitted by: Barbara Bou