JOB POSTING – March 31, 2021

DEADLINE- May 28, 2021

**Seasonal & Temporary Parks & Recreation Department**

**Summer and Pool Staff**:

* **Aquatics Director:** $15.50 per hour requires two years pool management experience. ***Must be certified lifeguard with First Aid and CPR training***.
* **Head Guard:** $15.50 per hour requires two years lifeguard experience. Works under the supervision of the Aquatics Director.
* **Lifeguards**: $14.50per hour. ***Must be certified lifeguard with First Aid and CPR training.***
* **Activity Leaders**: $13.50 per hour. Work in City Parks, planning and implementing activities for children.
* **Maintenance Staff**: $13.50 per hour. Works in parks performing basic maintenance duties.

**Community Field Support Staff:**

* **Support Staff**: $13.50 per hour. Duties include maintaining the park and bathroom facilities, opening, and closing the facility. Customer Service is a priority. (Year round)

**Roberts Field Sports Complex:**

* **Event Staff:** $13.50 per hour**.** Duties include working the concession stand, field maintenance, set-up, and breakdown duties. Must be available for evenings and weekends. (March – November)

**Program Instructors:** $14.50 per hour. Seeking qualified and skilled individuals to lead and teach programs in the areas of sports, games, arts, music, dance, etc. (Year round)

**Support Staff:** $13.50 per hour. Duties include supporting program instructor, monitoring park facilities, promoting park programs and clerical duties.

**All applicants must be at least 17 years old**

**-Holyoke residents preferred-**

**Please apply online Parks & Recreation Departments website** [**www.holyoke.org**](http://www.holyoke.org) **or mail completed applications to:**

**Holyoke Parks & Recreation Department**

**City Hall, 536 Dwight Street**

**Holyoke, MA 01040**

**Between April 12th-May 28th**

Summer Positions Begin on July 1st-August 20th

**The City of Holyoke is an equal opportunity employer and does not discriminate because of age, ancestry, color, creed, disability, ethnicity, family status, gender, genetic information, marital status, military status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran status, or any other legally protected category.**

**HOLYOKE PARKS & RECREATION 2021 JOB APPLICATION**

**536 Dwight Street Seasonal / Part-Time**

**Holyoke, MA 01040**

 DATE:

**POSITION APPLIED FOR**

*Roberts Field:* Event Staff \_\_\_\_\_\_ *Community Field:* Support Staff \_\_\_\_\_ Maintenance \_\_\_\_\_ Activity Leader *\_\_\_\_*

Swim/Gym Program \_\_\_\_\_\_\_\_\_\_Support Staff*\_\_\_\_\_* Lifeguard\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

First Last Middle

Address:

Street City State Zip

Home Phone: Cell Phone:

Email Address:

**RELATED EMPLOYMENT EXPERIENCE**

Name of Employer: Phone Number

Address:

Street City State Zip

Supervisors Name: Date of Employment: \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_

Describe Duties:

Name of Employer: Phone Number

Address:

Street City State Zip

Supervisors Name: Date of Employment \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_

Reason for Leaving:

**EDUCATION**

 Name of School Address Years Completed Major

High School

College

Business or Trade School

**CERTIFICATIONS**

\_\_\_\_\_ 1ST Aid \_\_\_\_CPR \_\_\_\_\_ ServSafe \_\_\_\_\_Lifeguard Other:

**REFERENCES**

Name Name

Company Company

Address Address

Relationship Relationship

Phone Phone

**ADDITIONAL INFORMATION**

Have you ever been employed by Holyoke Parks & Recreation? \_\_\_\_\_No \_\_\_\_\_ Yes If yes, when \_\_\_\_\_

May we contact your former employers? \_\_\_\_\_No \_\_\_\_\_Yes

Do you have a Driver’s License? \_\_\_\_\_No \_\_\_\_\_Yes

Provide additional information about yourself that will describe your full qualifications for the specific position

in which you are applying. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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What are your hobbies or interests?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Dated not available to work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Should applicant be hired a CORI check will be performed.

**EQUAL OPPORTUNITY EMPLOYER**

The Holyoke Parks & recreation is a equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability. We assure you that your opportunity for employment depends solely on your job qualifications.

Thank you for your interest in employment with the Holyoke Parks & Recreation.

Signature of Applicant Date