

Holyoke Redevelopment Authority
Annual Meeting Minutes- November 17, 2021 at 5:30 p.m.
Virtual Meeting via Zoom - Meeting ID: Meeting ID: 816 2609 1209

Members Present:

Thomas Creed, Chairperson
 Carl Eger, Vice Chairperson
 John Whelihan, Treasurer
 Daphne Board, Member

Staff Present:

Aaron Vega, Executive Director
 John Dyjach, Assistant Director

1. **Call to order:** Chairperson Thomas Creed called the meeting to order at 6:25 p.m. and stated that the meeting is being held virtually per the Governor's March 12, 2020 executive order and being recorded via a zoom video conference. He added that today marks the HRA's first HRA hybrid meeting with some Board Members in attendance in person. A roll call followed:

<u>Name</u>	<u>Present</u>
Daphne Board	X
Thomas Creed	X
Carl Eger	X
John Whelihan	X

2. **Annual Meeting Business**

- a. **Summary of Activities/ Annual Report:** Chairperson Creed referred the Board to the report prepared by staff which includes an impressive list of HRA accomplishments since November 2020. He thanked the City and DHCD for their support of the HRA and asked if there are any questions or comments. Board members commented that it would be interesting and possibly useful to see annual reports from other redevelopment authorities. John Dyjach said he would ask DHCD if those are accessible and if some annual report examples can be shared. He said the HRA's report will be submitted to the City Council and to DHCD.

- b. **Financial Report:** John Dyjach reviewed the financial report and said that the HRA's available funds remained stable. He noted there is an increase primarily from the liquor license payment. He noted that the Board also approved staff to utilize funds for legal expenses for the South Holyoke project although none were used to date. Mr. Dyjach said that staff is also reviewing the HRA signatories for the bank account and that he will reach out to Board members as needed to update. Aaron Vega noted one idea to consider going forward is for the HRA to provide funding for building upgrades for properties in the urban renewal plan.

With no further discussion, Chairperson Creed said that he would entertain a motion to approve the Annual Report including attachments. Said motion was made by Carl Eger and seconded by John Whelihan. A roll call followed:

<u>Name</u>	<u>Yes</u>
Daphne Board	X
Thomas Creed	X
Carl Eger	X
John Whelihan	X

- c. **Election of Officers:** Chairperson Thomas Creed said that in some previous years the Board rotated officers annually and noted that this year the Board is down one member. Carl Eger, Jr. said that he strongly recommends in the form of a motion that the current officers be retained in their current position and that Daphne Board be named Assistant Treasurer in order that all current members are officers. Mr. Eger said that per his motion the officers would remain Thomas Creed as Chair, himself as Vice Chair, John Whelihan as Treasurer and Daphne Board would become Assistant Treasurer. John Whelihan seconded the motion and asked Thomas Creed if he is willing to serve another term as Chair. Mr. Creed replied that he is and added that he does not want to make this permanent but considering the progress made, especially in South Holyoke and while the Board awaits a fifth member, it does make sense to continue. He added that if the need arises the Board can change the officer mix at any time during the year. A roll call on the motion followed:

<u>Name</u>	<u>Yes</u>
Daphne Board	X
Thomas Creed	X
Carl Eger	X
John Whelihan	X

3. Other Business:

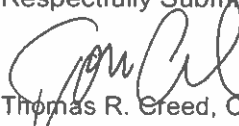
Staff thanked the Board for their commitment to the HRA Board. A video of the Chair's comments at the 216 Appleton Street funding announcement was then shown.

4. Adjournment:

At 6:55 p.m. a motion was made by John Whelihan and seconded by Daphne Board to adjourn the annual meeting. A roll call followed:

<u>Name</u>	<u>Yes</u>
Daphne Board	X
Thomas Creed	X
Carl Eger	X
John Whelihan	X

Respectfully Submitted,



Thomas R. Creed, Chairperson
Holyoke Redevelopment Authority