

MINUTES

BOARD OF PUBLIC WORKS
SEWER COMMISSION
STORMWATER COMMISSION

October 18, 2021

The regular meeting of the Board of Public Works was called to order at 5:09 p.m. by Commissioner Devine on Monday, October 18, 2021 via zoom.

Present were: David Moore, Chairman
Jose Garcia, Commissioner
Patricia Devine, Commissioner
Michael McManus, General Superintendent
James Czach, Senior Civil Engineer
Amie Chrzanowski, Office Manager
Michael Bissonnette, Assistant City Solicitor
Mike Pelletier, DPW Staff member
Sheila Biermann, Personnel Director

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**Holyoke City Clerk's
Holyoke, MA**

BOARD OF PUBLIC WORKS - OLD BUSINESS

- (1) TIP Projects Update
 - a. High & Maple – 10/25/2021 75% design submitted. Will go out to bid the next federal fiscal year. There will be a temporary easement along the store fronts. Approved to use chapter 90 money
- (2) Ch. 90 Projects Update
 - a. Road resurfacing project – committed to West Glen hill, remaining done on spring.
 - b. Northampton Street Intersection with South St., Hitchcock St., and Westfield Rd. RSA – road safety audit done, large concern regarding congestion. Waiting for engineers report for recommendations.
- (3) Personnel Issues
 - a. Workers Comp Update – 1 employee out, 1 on Military leave
 - b. Mike Pelletier – Job Transfer to Parking Enforcement Officer – approved 3 yays 0 nays
- (4) South Holyoke/HHA Project – major pipework spring 2022
- (5) American Rescue Plan Act (ARPA) DPW proposals – no new updates
- (6) City bonding for Northampton Street paving and raised crosswalks – paving Wednesday and Thursday. Starting prep work on Westfield Road and West Franklin; beacons have been ordered.
- (7) Downtown Parking Update – working through procurement for meter housings. Replacement coin accepters to be ordered. Revenue \$3k in the month of August, \$14k in the month of September.

No on street revenue for August, \$8k in September.

\$305 in August from Park Mobile app and \$442 in September.

We reviewed the Barnacle product that would adhere to a vehicles window rather than booting the vehicle

BOARD OF PUBLIC WORKS - NEW BUSINESS

- (1) 2 applicants to be interviewed next week

SEWER COMMISSION - OLD BUSINESS

- (1) Collection of Past Due Sewer Charges – we are on the last round of shut-offs, we will be moving into liens in mid-November. Half of our outstanding balance is less than 30 days past due.
- (2) Sewer Fund Account Balance
- (3) Abatements for the following addresses:
- a. 38 Brown Ave. - denied
 - b. 116-118 Brown Ave. - denied
 - c. 1780 Northampton St. - denied
 - d. 180 Oak St. - denied
 - e. 354 Hampden St. - denied
 - f. 1114 Hampden St. - denied
 - g. 711 Homestead Ave. - denied
 - h. 1737 Northampton St.- tabled until HWW reviews
- (4) Jackson Street Sewer Separation Project – nothing new

SEWER COMMISSION - NEW BUSINESS

None

STORMWATER AUTHORITY - OLD BUSINESS

None

STORMWATER AUTHORITY - NEW BUSINESS

None

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Motion to adjourn at 6:00 p.m.

Respectfully submitted.