



City of Holyoke

Parks & Recreation Department

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Holyoke City Clerk's
Holyoke, MA

Holyoke Parks & Recreation - Commission Meeting

Thursday, February 17, 2022 at 5:00 pm

City Hall 536 Dwight Street Holyoke – Parks Office

Minutes

1. Call to Order

Commissioner Jose Bayron called the meeting to Order at 5:28 pm.

Present at the meeting:

Helene Busby – Parks and Recreation Commissioner

Jose Bayron – Parks and Recreation Commissioner

Maureen Tisdell - Acting Parks and Recreation Director

Olivia Mausel - Holyoke Preservation Trust

Diosdado Lopez – Hispanic Family Festival

Melvin Sanchez – Bomba Radio

Shairy Rivera – Ilevi Salon

Juan Uribe – Paraiso Colombiano

Monica Velez – Jibaritos Sports Club

Priscilla Rivera – City Sports Bar

Kelly Curran - Director of Personnel

2. Acceptance of Minutes from the January 13, 2022 meeting –

Commissioner Jose Bayron made a motion to accept the minutes.

Commissioner Helene Busby seconded the motion.

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3. **Olivia Mausel, Holyoke Preservation Trust, Inc. – Rock Valley Cemetery**
Olivia discussed the current restoration of gravestones in Rock Valley Cemetery. Historic Gravestones Services preserves head stones and stabilizes obelisks. This service was provided to 4 gravestones and 1 obelisk in the cemetery. Olivia provided pictures of the completed work and submitted a bill from Historic Gravestones. Commissioner Jose Bayron made a motion to approve paying the bill and Commissioner Helene Busby seconded the motion.
4. **Diosdado Lopez – Hispanic Family Festival, Springdale Field, July 2022**
Diosdado Lopez requested use of Springdale Field from July 20, 2022 – July 26, 2022 for the Hispanic Family Festival. He provided a layout as to how the festival will be set up. He also discussed that local businesses and vendors will be participating in the festival. He will be working with other city departments to obtain the necessary permits. Commissioner Helene Busby made a motion to approve park usage based on all permits submitted to the Parks and Recreation Department by June 1, 2022. Commissioner Jose Bayron seconded the motion.
5. **City Council Order**
Introduced by Councilor Juan Anderson-Burgos
Ordered, that DPW and Parks and Rec look into making Rohan Park a kids and dog park. As it stands, only half of the park is being utilized. Refer to Public Safety, copy to DPW, Parks and Rec. In City Council, January 18, 2022. Received and referred to the Public Safety Committee.
Order received and accepted by Commissioners. Commissioner Jose Bayron reported that he attended a Public Safety Meeting on 2/16/22 on behalf of the Parks and Recreation Department to address this order with the City Councilors. Discussion was held regarding further researching this topic with regards to maintenance, noise and parking.

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6. New Business

- **Fiestas Patronales – Springdale Field August 2022**

Members of the Fiestas Patronales Committee requested use of Springdale Field from August 3 – 8, 2022 for their festival. Local businesses, music, rides and security will be involved in the festival. Commissioner Jose Bayron made a motion to approve park usage based on all permits submitted to the Parks and Recreation Department by July 1, 2022. Commissioner Helene Busby seconded the motion.

- **2022 Rates for Field/Park Permits**

Commissioner Jose Bayron made a motion to keep the same rates for field/park permits from 2021 for the 2022 season. Commissioner Helene Busby seconded the motion.

- **2022 Seasonal/Temporary Staff Posting**

Commissioner Jose Bayron made a motion to accept 2022 staff posting with adjusted rates reflecting minimum wage increase. Commissioner Helene Busby seconded the motion.

- **2022 Elms College Contract**

Commissioner Jose Bayron made a motion to accept the contract for 2022. Commissioner Helene Busby seconded the motion.

7. Executive Session

Personnel Director Kelly Curran reviewed applications for Parks and Recreation Director

8. The meeting was adjourned at 7:38 pm.

Respectfully submitted,

Maureen Tisdell

Acting Parks and Recreation Director