



**Holyoke Biking & Pedestrian Committee Meeting
June 6, 2022 Minutes**

Attendance: Shannon Bliven, Chair

Eduardo Baez, Price Armstrong (via Zoom), Ileana Carrion (OPED staff), Chris Baker (City Engineer)
Christine Berge (Nominee for membership)
Magdalen (Public participant)

1. Call to order: At 6:03 PM, Shannon Bliven made a motion to call the meeting to order. Price seconded. The motion carried.
2. Review of May 2022 Minutes: Shannon made a motion to approve May's minutes. Eduardo seconded. The motion carried.
3. Public Participation: Magdalen was recognized by the committee, and was there to speak to us about the Walking School Bus.
4. Complete Street Update: Chris Baker spoke about his new position as City Engineer, and his experience with transportation issues. He is aware of the project, and will help in any way he can. Shannon provided him with a copy of the Committee's bylaws.
5. Events:
 - a. Bike Breakfast comments- Shannon noticed less people attending this year, possibly she mentioned because the police discouraged people from milling about there; the consensus among the group was to re-think the event for next year to encourage more attendance; Ed thought changing the time from 7:00 to 8:00 might attract more people; Shannon thought "bike checks" would attract people to the breakfast; many thought syncing the event with other events going on and more signage printed out would help.
 - b. BikePed joining other events- Ed asked if there were any Community Fields events going on this year to link up with; Shannon will reach out to ValleyBike, Holyoke Safe Neighborhoods, and the One Holyoke Mobile Food Distribution events; Ileana mentioned Safe Routes; Shannon suggested sharing any ideas we may have through e-mail.
 - c. Inviting City officials to events- Shannon had invited Councilor Israel Rivera to the meetings; the City Council is bringing up Safe Street initiatives on their own; Councilor Givner has brought up the issues of speed limits and safety in crosswalks.
6. Valley Bike: Nothing new to report; Shannon is still waiting to hear about a CMAC grant
7. Old Business:
 - a. Bike Racks-Ileana spoke about putting out a RFP to fabricate bike racks; we have received a MCC grant for their fabrication but no proposals have come in; she mentioned putting out a press release; Shannon mentioned an assessment of where the racks are needed still needs to be done.
 - b. New Member Outreach-Christine's nomination was discussed, and, if nominated, would serve as secretary.
8. New Business: Magdalen gave a short talk about The Walking School Bus Initiative; another "Walk Audit" of the crosswalks and lights needs to be conducted and this time, the City Council should be aware of it and involved; Shannon will reach out to Councilor Jenny Rivera whose ward it is to inform her.
 - a. Website-Ileana spoke about how Marie has updated it, and can add to it if there are requests; Price spoke about if we should post the meeting videos on it, but Shannon would rather have just the meeting minutes posted on it; discussion followed about whether or not to put the 2013 Ordinance and 2016 Ordinance Amendment on it, because there are no documents about governing the committee on it; discussion followed about whether a sub-committee was needed to determine what the focus and activities of BikePed should be; the MassinMotion person newly appointed was mentioned, and it was hoped that he/she will advertise BikePed more and encourage participation.
 - b. Licensed Bike Instructors- Shannon spoke about how helpful this would be for Holyoke, and getting a group of about 8-instructors to go into schools and give talks; training would cost \$500 per instructor, and maybe sponsorship would be possible.
9. Next meeting is scheduled for August 1. Ileana will ask Aaron about the rules for open hybrid ZOOM meetings after July.
10. The meeting was adjourned at 6:55 PM without a quorum.