



**Local Historic District Commission
June 10, 2021 Meeting Minutes**

On Wednesday, June 10, 2021, the Local Historic District Commission (LHDC) held a Public Meeting at 6:30 p.m.

Attendance:

Marco Crescentini,	Chairman
Christine Berge,	Secretary
Darcy Lambert,	Commissioner
Matteo Riondato	Commissioner
Olivia Mausel,	Alternate

Others Present:

Jeff DiCarlo

At 6:55 p.m., Marco called for a motion to open the LHDC Meeting.

A) Old Business:

1. Minutes: There were no minutes before the Commission to approve.
2. Information Packets
Commissioners began editing the New Homeowner letter. Marco will do the final edits and email them for approval. He will compose 2 other letters for review regarding New Homeowners, and Homeowners that have begun repairs with no authorization or Certificate of Appropriateness (COA).
3. Photo Archives
Work on the archives will be halted until a discussion with Aaron Vega, Director of OPED, determines whether it is necessary to notify homeowners when taking photos of their homes. In the meantime, Chris began downloading the photos of homes to Google doc's in the LHDC file set up; members are encouraged to add their photos into this file.
4. Website
Matteo will start to work with Ben Murphy, OPED Development Specialists, on the website. It was noted that Spanish can be easily added. The Commission discussed the ordinances translated into Spanish; Chris will inquire with Nilka from the Mayor's Office.
5. Member Recruitment
Marco will talk with Terence Murphy, Acting Mayor, to appoint additional Commissioners.
6. LHDC Training
Olivia offered an informational training to the public in hopes of gaining recruits for the Commission.

B) New Business

1. **68 Fairfield Avenue** – Following a brief discussion there were no concerns at 68 Fairfield
2. **10-12 Fairfield Avenue** - A COA was submitted by the homeowner to replace the existing shingle-shake siding with vinyl siding. A discussion ensued to determine if the second floor was an issue as it appeared it would not be in keeping with the architectural style. A motion was made by Matteo and seconded by Darcy to deny the COA as written. The homeowner should re-submit the COA using materials more in keeping with the architectural style of the home. The vote carried 4-0.

C) Adjournment

At 8:14 PM, a motion was made by Matteo and seconded by Olivia to adjourn the meeting of the Commission. The motion carried 4-0.