



Municipal Lien Certificate Request

Property Address: _____

Parcel ID: _____

Requestor's Name: _____

Requestor's Address: _____

Requestor's Phone Number: _____

Is this for a: Sale _____ Refinance _____ Other _____

Price of Municipal Lien Certificate: Residential 1-3 Family - \$50

Residential 4 or more Family - \$100

Commercial - \$125

Mix Use (Residential & Commercial) - \$125

By law the Collector's office has 10 business days to furnish a completed MLC to the requestor. Although the certificates are usually prepared within 5 business days depending on how involved the request is and on peak collection times in the Collector's office, we advise that you allow 10 days when making a request.

Requests for service in less than 10 business days will be charged a Rush fee of \$25.

Please make checks payable to: City of Holyoke