**City Council  
Holyoke Massachusetts**

**Pursuant to the Massachusetts Open Meeting Law, G.L. c. 30A, §§ 18-25,  
and Section 20 of Chapter 20 of the Acts of 2021,  
notice is hereby given of a meeting of the committee on  
Finance**

Monday, May 23, 2022  
6:30 PM

Meeting to take place at  
Holyoke City Hall, 536 Dwight St  
and can be accessed remotely on Zoom Meetings  
Per order of the Chair: Joseph McGiverin

Remote access via www.zoom.us  
https://us02web.zoom.us/j/87605596344?pwd=dWlNb2M0Z2JIeVB4elNZb2NWOC9tZz09  
Meeting ID: 876 0559 6344 Meeting Passcode: 355307 or by call in at 1 (646) 558-8656 with   
the same Meeting ID and Passcode.

Agenda

Item 1: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of ONE HUNDRED AND SEVENTY THOUSAND AND 00/100 ($170,000) as follows:  
FROM: FY2022 FREE CASH  
TO: 11512-53010 PROFESSIONAL SERVICES - OUTSIDE COUNSEL

Item 2: 5-17-22 MCGIVERIN -- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2022, TWENTY THOUSAND AND 00/100 Dollars ($20,000) as follows:  
FROM:  
15101-51109 SANITARIAN I $20,000  
 TOTAL: $20,000  
TO:  
15102-53100 PERMITTING SOFTWARE $20,000  
 TOTAL: $20,000

Item 3: 5-3-22 MCGIVERIN -- that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "DCR URBAN & COMMUNITY FORESTRY GRANT AWARD-PUBLIC TREE INVENTORY, $30,000, 25% IN KIND MATCH," grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Item 4: 5-17-22 MCGIVERIN -- Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "LWCF ANNIVERSARY HILL PARK LAND ACQUISITION, $150,000, " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Item 5: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, SEVEN HUNDRED EIGHTY FOUR AND 00/100 Dollars ($784.00) as follows  
FROM:  
14261-51102 PAY-MOTOR EQUIPMENT REPAIRMAN $784.00  
TOTAL: $784.00  
TO:  
14261-51105 PAY-EVT MECHANIC $700.00  
14261-51106 PAY-POLICE FLEET MECHANIC 84.00  
TOTAL: $784.00

Item 6: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, THIRTY ONE THOUSAND AND 00/100 Dollars ($31,000.00) as follows:  
FROM:  
16501-51106 HMEO-PARKS $15,000.00  
16501-51109 PARK MAINTENANCE MAN 16,000.00  
TOTAL: $31,000.00  
TO:  
14222-52509 R&M POLICE STATION $31,000.00  
TOTAL: $31,000.00

Item 7: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of ONE HUNDRED THIRTY THOUSAND AND 00/100 DOLLARS ($130,000) as follows:  
FROM: FY2022 FREE CASH  
TO: 11212-53009 MAYOR'S CONTRACTED SERVICES  
For consulting services for a police audit, parking management study, trash management and recycling study, and other special projects as needed.

Item 8: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2023, FORTY FIVE THOUSAND AND 00/100 Dollars ($45,000) as follows:  
FROM:  
8815-10400 CANNABIS STABILIZATION $45,000  
TOTAL: $45,000  
TO:  
19441-51109 CANNABIS PLANNER II $45,000  
TOTAL: $45,000

Item 9: 5-17-22 MCGIVERIN -- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2022, SEVENTY THOUSAND AND 00/100 Dollars ($70,000) as follows:  
FROM:  
15432-57700 VETERAN BENEFITS - DIRECT $70,000  
TOTAL: $70,000  
TO:  
11512-53010 SPECIAL COUNSEL $70,000  
TOTAL: $70,000

Item 10: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWELVE THOUSAND THREE HUNDRED THIRTY EIGHT AND 00/100 Dollars ($12,338.00) as follows:  
FROM:  
14211-51108 PAY-SAFETY INSPECTOR $10.988.00  
14301-51103 PAY-LABORER 1,350.00  
TOTAL: $12,338.00  
TO:  
14301-51106 PAY-WASTE RECYCLING COORDINATOR $12,338.00  
TOTAL: $12,338.00

Item 11: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of TWO HUNDRED FORTY THOUSAND AND 00/100 DOLLARS ($240,000) as follows:  
FROM: FY2022 FREE CASH  
TO: 11212-53009 MAYOR'S CONTRACTED SERVICES  
For consulting services with ongoing municipal finance support to improve internal controls, systems, policies, and procedures of management of municipal finance specifically in the offices of the Treasurer, Auditor, and Assessor.

Item 12: 5-17-22 MCGEE -- ORDERED: that a Capital Stabilization Account be established which must be created by the end of FY22 in order to be active for FY23

Item 13: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of FIFTY THOUSAND AND 00/100 DOLLARS ($50,000) as follows:  
FROM: FY2022 FREE CASH  
TO: CAPITAL STABILIZATION FUND  
Capital Stabilization Fund to be created by City Ordinance prior to June 30, 2022 for appropriation for fiscal year 2023.

Item 14: 5-17-22 MCGEE -- ORDERED: that a Sewer Enterprise Stabilization Account be established which must be created by the end of FY22 in order to be active for FY23

Item 15: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 Sewer Enterprise free cash a sum of TWO HUNDRED NINETY THREE THOUSAND AND 00/100 DOLLARS ($293,000) as follows:  
FROM: FY2022 SEWER ENTERPRISE FREE CASH  
TO: SEWER ENTERPRISE STABILIZATION FUND  
Sewer Enterprise Stabilization fund to be created by City Ordinance prior to June 30, 2022 for appropriation for fiscal year 2023

Item 16: 5-17-22 JOURDAIN -- That the Mayor please provide funds from the Sewer Stabilization Funds to retain a consulting firm to do a prior 5 fiscal year review of the current Suez agreement and how are bill was calculated to ensure the city was charged properly.  That they also evaluate Suez’s renewal proposal (if any), to study a return to public operations, or to evaluate other options.  The firm should help the city with the development of an RFP for this proposal and serve as our consultant from start to finish on the procurement and selection of the vendor or public operations of our city wasterwater treatment operations.  The selected firm will work under the direction of the mayor with input from the City Council and related departments.  Public presentation(s) and written findings with the City Council will be expected at various benchmarks in the process.

Item 17: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, FOUR HUNDRED TEN AND 00/100 Dollars ($410.00) as follows:  
FROM:  
14211-51103 OFFICE MANAGER $410.00  
TOTAL: $410.00  
TO:  
60401-51300 OVERTIME-WWTP CLERKS $410.00  
TOTAL: $410.00

Item 18: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of TWENTY FIVE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($25,500) as follows:  
FROM: FY2022 FREE CASH  
TO: 11552-53010 COMPUTER PROFESSIONAL SERVICES  
For one time onboarding and onetime server back up costs.

Item 19: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of SIXTY EIGHT THOUSAND AND 00/100 DOLLARS ($68,000) as follows:  
FROM: FY2022 FREE CASH  
TO: 14102-53010 PROFESSIONAL ENGINEERING SERVICES

Item 20: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 Sewer Enterprise free cash a sum of THREE HUNDRED THOUSAND AND 00/100 DOLLARS ($300,000) as follows:  
FROM: FY2022 SEWER ENTERPRISE FREE CASH  
TO: 60402-53011 SEWER - PROFESSIONAL & TECHNICAL SERVICES  
For consulting services to analyze sewer contract.

Item 21: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWELVE THOUSAND ONE AND 00/100 Dollars ($12,001.00) as follows:  
FROM:  
16501-51106 PAY-HMEO $12,001.00  
TOTAL: $12,001.00  
TO:  
16501-51300 PAY -OVERTIME $4,000.00  
12941-51101 PAY-FORESTER 1.00  
12941-51300 PAY-OVERTIME 8,000.00  
TOTAL: $12,001.00

Item 22: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWENTY ONE THOUSAND SEVEN HUNDRED TWENTY AND 00/100 Dollars ($21,720.00) as follows:  
FROM:  
14251-51105 PAY-POWER SHOVEL OPERATOR $21,720.00  
TOTAL: $21,720.00  
TO:  
14251-51101 PAY-PW FOREMAN/H&B $840.00  
14251-51300 PAY-OVERTIME 12,000.00  
14251-51301 PAY-SNOW REMOVAL OVERTIME 8,880.00  
TOTAL: $21,720.00

Item 23: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, ONE THOUSAND FIFTY AND 00/100 Dollars ($1,050.00) as follows:  
FROM:  
14211-51103 OFFICE MANAGER $1,050.00  
TOTAL: $1,050.00  
TO:  
14211-51106 SUPERINTENDANT OF OUTDOOR WORKS $1,050.00  
TOTAL: $1,050.00

Item 24: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, EIGHT THOUSAND SIX HUNDRED AND 00/100 Dollars ($8,600.00) as follows:  
FROM:  
14301-51103 LABORER-REFUSE $8,600.00  
TOTAL: $8,600.00  
TO:  
14221-51300 OVERTIME-BUILDING MAINTENANCE $800.00  
14301-51300 OVERTIME REFUSE 7,800.00  
TOTAL: $8,600.00

Item 25: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWENTY TWO THOUSAND FIVE HUNDRED AND 00/100 Dollars ($22,500.00) as follows:  
FROM:  
14221-51500 VACATION BUYBACK-BUILDING MAINT $6,000.00  
14251-51500 VACATION BUYBACK-HIGHWAY 9,500.00  
14251-51830 CLOTHING ALLOWANCE - HIGHWAY 1,000.00  
14261-51500 VACATION BUYBACK - AUTO 3,500.00  
14801-51500 VACATION BUYBACK - PARKING 2,500.00  
TOTAL: $22,500.00  
TO:  
14252-53100 SNOW REMOVAL SERVICES $22,500.00  
TOTAL: $22,500.00

Item 26: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWO HUNDRED THIRTY ONE THOUSAND AND 00/100 Dollars ($231,000.00) as follows:  
FROM:  
14101-51105 SENIOR CIVIL ENGINEER $7,500.00  
14211-51101 GENERAL SUPERINTENDANT 3,000.00  
14211-51103 OFFICE MANAGER 20,000.00  
14301-51102 HMEO-REFUSE 42,000.00  
14301-51103 LABORER-REFUSE 4,200.00  
14251-51104 HMEO-HIGHWAY 91,000.00  
14251-51105 POWER SHOVEL OPERATOR-HIGHWAY 14,000.00  
14251-51106 PROP MAINT & DEMO WORKER 1,300.00  
14251-51107 LABORER-HIGHWAY 30,000.00  
14261-51102 MOTOR EQUIPMENT REPAIRMAN 18,000.00  
TOTAL: $231,000.00  
TO:  
14252-53100 SNOW REMOVAL SERVICES $231,000.00  
TOTAL: $231,000.00

Item 27: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, SEVENTEEN THOUSAND FIVE HUNDRED AND 00/100 Dollars ($17,500.00) as follows:  
FROM:  
14801-51101 PARKING CONTROL OFFICER $17,500.00  
TOTAL: $17,500.00  
TO:  
14252-53100 SNOW REMOVAL SERVICES $17,500.00  
TOTAL: $17,500.00

Item 28: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, FOUR THOUSAND ONE HUNDRED NINETY FIVE AND 00/100 Dollars ($4,195.00) as follows:  
FROM:  
16501-51106 PAY - HMEO $4,195.00  
TOTAL: $4,195.00  
TO:  
16391-51101 PAY-SENIOR BUILDING CUSTODIAN $760.00  
16931-51102 PAY-BUILDING CUSTODIAN 3.00  
16931-51300 PAY-OVERTIME 1,100.00  
60401-51105 PAY-PRINCIPAL CLERK/STENO 2,332.00  
TOTAL: $4,195.00

Item 29: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, FIVE THOUSAND AND 00/100 Dollars ($5,000.00) as follows:  
FROM:  
14211-51103 PAY-OFFICE MANAGER $5,000.00  
TOTAL: $5,000.00  
TO:  
14801-51105 PAY-PART TIME CLERK $5,000.00  
TOTAL: $5,000.00

Item 30: 5-17-22 MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2022, TWO THOUSAND FIVE HUNDRED SEVENTY FIVE AND 00/100 Dollars ($2,575.00) as follows:  
FROM:  
14221-51104 LABORER-BUILDING MAINTENANCE $2,575.00  
TOTAL: $2,575.00  
TO:  
14221-51105 BUILDING CUSTODIAN $2,575.00  
TOTAL: $2,575.00

Item 31: 5-17-22 MCGIVERIN -- That there be and is hereby appropriated by transfer in the fiscal year 2023 from fiscal year 2022 free cash a sum of TEN THOUSAND AND 00/100 DOLLARS ($10,000) as follows:  
FROM: FY2022 FREE CASH  
TO: 11122-53180 SYSTEMS HARDWARE - CITY COUNCIL

Administrative Assistant: Jeffery Anderson-Burgos

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items may also be brought up for discussion to the extent permitted by law. Also one or two items may require the committee to enter into executive session at this meeting. Agenda subject to change up to two business days (48 hours) prior to posted meeting time.