

Board of Fire Commission Meeting Minutes

Date: June 16, 2022
Time: 5:00 p.m.
Location: Fire Department Headquarters

Meeting called by:	Chairman Lopez	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Acting Chief Kadlewicz		
Attendees:	Nelson Lopez, Jeffrey Trask, George Mettey		
Absent::			APPROVED
Staff in Attendance:	Acting Chief John Kadlewicz and Dale Glenn		

Also: City Attorney Kathleen Degnan, Personnel Director Kelly Curran, William Alicea, Ethan Ledoux

Members of the Holyoke Fire Department who were present for Promotional Interviews:

Kevin Cavagnac, Kevin McDonnell, Luiz Izquierdo, Philip Kraus, Matthew Wolanczyk, Michael McGeer, Ruben Santana, Nicholas Callahan, Edwin Rodriguez, Sean Kelly

A. Opening of Meeting	Chairman Lopez	Time: 5:45 p.m.
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The Board of Fire Commissioners conducted interviews for promotional positions beginning at 3:00 p.m. The positions were for Deputy Fire Chief, Fire Captain and (2) Fire Lieutenants. All Candidates were asked the same questions within their proper rank befitting the promotional position in which they were being interviewed.

Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with a prayer by Commissioner Mettey.

#2agenda item – Minutes: the Board of Fire Commissioners reviewed the minutes from their May 19, 2022 meeting

#3 agenda item - Fire Chief's Report:

- Injured on Duty/Light Duty
- Personal Sick Leave/Recent Retirement/Impending Retirement
- Overtime expenditures
- 8 Firefighters will be attending the Mass Fire Academy in August
- Request Board of Fire Commissioners to hold interviews for the open Superintendent of Fire Alarms position. The Board requests that anyone from the Fire Alarm Division who is interested in this open position submit to the Office of the Fire Chief a resume, cover letter and (2) letters of recommendation. Interviews will be conducted at their next Board meeting in July.

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**Holyoke City Clerk's
Holyoke, MA**

Motions

Motions: Commissioner Lopez entertained a motion to promotion Fire Captain Kevin Cavagnac to the position of Deputy Fire Chief, Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried. Roll call vote Commissioner Lopez yes, Commissioner Trask yes and Commissioner Mettey yes. Unanimous decision

Commissioner Lopez entertained a motion to promotion Fire Lieutenant Luiz Izquierdo to the position of Fire Captain, Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried. Roll call vote Commissioner Lopez yes, Commissioner Trask yes and Commissioner Mettey yes. Unanimous decision

Commissioner Lopez entertained a motion to promotion Firefighter Michael McGeer and Firefighter Ruben Santana to the position of Fire Lieutenant, Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried. Roll call vote Commissioner Lopez yes, Commissioner Trask yes and Commissioner Mettey yes. Unanimous decision

Commissioner Lopez entertained a motion to accept the minutes from May 19, 2022, Commissioner Mettey made the motion and was 2nd by Commissioner Trask; motion carried

Commissioner Lopez entertained a motion to accept the Fire Chief's report, Commissioner Mettey made the motion and was 2nd by Commissioner Trask; motion carried.

Commissioner Lopez entertained a motion to hold interviews for the purpose of filling the vacant position of Superintendent of Fire Alarms. The Board requests that anyone from the Fire Alarm Division who is interested in this open position submit to the Office of the Fire Chief a resume, cover letter and (2) letters of recommendation. Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried.

Commissioner Lopez entertained a motion to move into Executive Session for the purposes of conferring with City Attorney Degnan regarding Grievance #22034, Commissioner Mettey made the motion and was 2nd by Commissioner Trask; motion carried. Moved into Executive Session at 5:58 p.m.

D <i>Open Meeting</i>	Chairman Lopez	Time: 5:58 p.m.
<p>Attending: Nelson Lopez, Jeffrey Trask, George Mettey</p>		
<p>Also City Attorney Kathleen Degnan, Personnel Director Kelly Curran, William Alicea, Ethan Ledoux</p>		
<p>Facilitator: Acting Chief Kadlewicz Note taker: D. Glenn</p>		
<p>Discussion: Commissioner Lopez called the meeting to order by re-opening the grievance hearing #22034 brought forth by Fire Captain Ethan Ledoux regarding additional vacation benefits. The Board of Fire Commissioners stated to Fire Capatin Ledoux in a discussion with City Attorney Degnan the Board has decided to deny his grievancee.</p>		
<p>Motions: Commissioner Lopez entertained a motion to deny Grievance #22034. Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried. Roll call vote: Commissioner Lopez yes, Commissioner Trask yes and Commissioner Mettey yes. Unanimous Decision</p> <p>Commissioner Lopez made a motion to move back into Executive Session for the purposes of discussing Fiscal Year 2023 Budget. Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried. The Board of Fire Commissioners moved into Executive Session at 6:00 p.m. and will adjourn from it to end their meeting.</p>		