

**Holyoke Redevelopment Authority  
Annual Meeting  
Meeting Minutes – Wednesday November 30, 2022 at 5:30 p.m.  
Conference room 403 or Virtual Zoom:  
Meeting ID: 820 1045 2084**

**Members Present:**

Thomas Creed, Chair  
Carl Eger, Vice Chair  
John Whelihan, Treasurer  
Daphne Board, Member  
Jorge Colon, Member

**Staff Present:**

Aaron Vega, Executive Director  
John Dyjach, Assistant Director  
Jennifer Keitt, Development Specialist

**1. Call to order:**

Thomas Creed called the Annual Meeting to order at 6:33pm and announced that the meeting is being recorded. "The meeting is being held both in person and remotely according to Chapter 22 of the Acts of 2022, extending the remote meeting provisions of Governor Baker's March 12, 2020, executive order. The meeting notice contained a link to "GoToMeeting" providing the public with remote access."

**A roll call followed:**

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger Jr.	X	
John Whelihan	X	

All members were present in person.

**2. Annual Meeting Business**

- a. **Summary of Activities:** The Chair thanked staff for their hard work on the Summary of Activities and the impressive report. John Whelihan noted the impressive speed of sending minutes and the report on time, which is important to the City Council and the Board. Carl Eger seconded the appreciation and expressed the importance of showing the Board and Staff's hard work over the year.
- b. **Financial Report:** The Chair noted that the financial report shows nothing out of the ordinary for the bank account. He suggested adding tax data to the financial reports would show the amount of taxes each project has produced for the city. John Dyjach noted that he believed some of the information in the report needed to be updated, and the Board would be receiving that updated report in the near future. The changes to the report would be immaterial.

A motion was made to approve the Summary of Activities and the Financial Report pending the immaterial updates from staff by Carl Eger and seconded by John Whelihan.

**A roll call followed:**

	<u>Yes</u>	<u>No</u>
Daphne Board	X	
Jorge Colon	X	

Thomas Creed	X
Carl Eger Jr.	X
John Whelihan	X

The motion passed unanimously.

- c. **Election of Officers:** Chair Creed expressed that now that the Board has five members it will be easier for a rotation of officers. Carl Eger presented a slate for officer positions to be voted on by the body for approval. The slate of nominations being as follows:

Daphne Board as Chair  
 Carl Eger as Vice Chair  
 John Whelihan as Treasurer  
 Jorge Colon as Assistant Treasurer  
 Thomas Creed as Member

Carl Eger motioned to approve the slate, seconded by John Whelihan.

**A roll call followed:**

	<u>Yes</u>	<u>No</u>
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger Jr.	X	
John Whelihan	X	

The motion passed unanimously.

Daphne Board then acted in official capacity as the newly appointed Chair for the remainder of the meeting.

3. **Other Business:** No other business was discussed.

4. **Adjournment.** Having no other business, Carl Eger motioned to adjourn the meeting, seconded by John Whelihan.

**A roll call followed:**

Thomas Creed	X
Carl Eger Jr.	X
John Whelihan	X
Daphne Board	X
Jorge Colon	X

The motion passed unanimously.

The meeting adjourned at 6:44 p.m.

Respectfully Submitted,



Daphne Board, Chairperson