



November 29, 2022

Chairman Joseph McGiverin
Finance Committee

Dear Chairman McGiverin and Members of the Finance Committee:

Please accept my sincere apologies for not being able to attend tonight's Finance Meeting to speak about the following financial transfer:

MCGIVERIN -- that there be and is hereby appropriated by transfer in the fiscal year 2023, TEN THOUSAND AND 00/100 Dollars (\$10,000.00) as follows:

FROM:

***11611-51210 ELECTION OFFICERS \$10,000.00
TOTAL: \$10,000.00***

TO:

***11611-51300 OVERTIME \$5,000.00
11612-52400 R&M OTHER 5,000.00
TOTAL: \$10,000.00***

This transfer request will move money to the overtime account to cover the costs of overtime during the early voting and Election Day for City Clerk Office Staff. Because this was a state election, we received a reimbursement check from the state and it was deposited into the Election Officer's line.

If you have any questions regarding this transfer, I am happy to answer them on Tuesday night during the full City Council Meeting.

Respectfully yours,

Brenna Murphy McGee, MMC
City Clerk