



HOLYOKE HOUSING AUTHORITY

475 Maple Street, Suite One
Holyoke, MA 01040-3798
Phone 413-539-2220, Fax 413-539-2227, T.D.D. 1-800-545-1833 Ext. 510
An Equal Opportunity / Affirmative Action Agency

NOTICE OF REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH SECTIONS 18-25 OF MGL CHAPTER 30A OF THE GENERAL LAWS

THAT THE MEETING OF THE MEMBERS OF THE BOARD OF THE HOLYOKE HOUSING AUTHORITY WILL BE HELD AT:

HOLYOKE HOUSING AUTHORITY

FALCETTI TOWERS COMMUNITY ROOM

VIA ZOOM MEETING

Register in advance for this meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/83934818896?pwd=SXU1a3ZINzFJRHovWFFvUWdGOVpndz09>

Meeting ID: 839 3481 8896

Passcode: 295183

or go to www.holyokehousing.org

AFTER REGISTERING, YOU WILL RECEIVE A CONFIRMATION EMAIL CONTAINING INFORMATION ABOUT JOINING MEETING

475 MAPLE STREET

HOLYOKE, MA 01040

THURSDAY DECEMBER 8, 2022 AT 6:00 PM

IN THE CITY OF HOLYOKE, MASSACHUSETTS

**HOLYOKE HOUSING AUTHORITY
REGULAR BOARD MEETING**

Via Zoom

Register in advance for this meeting (click below)

<https://us02web.zoom.us/j/83934818896?pwd=ZXU1a3ZlNzFJRHovWFFvUWdGOVpndz09>

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**Thursday December 8, 2022, at 6:00 pm
475 Maple Street, HOLYOKE, MA 01040**

AGENDA:

1) To approve minutes: November 3, 2022

2) **EXECUTIVE DIRECTOR REPORT**

A) RESOLUTIONS

1. **Budget Presentation**

- To approve the FY 2023 budget as presented and authorize submission

2. **Fee Accountant Services contract award**

- To award the two-year contract for Fee Accountant Services to Fenton, Ewald & Associates in the amount of \$154,360

3. **Banking Services contract award**

- To award the HHA banking services five-year contract to Peoples Bank

4. **DHCD Property, Boiler & Machinery and Crime Insurance payment**

- To approve insurance payment per PHN 2022-022

5. **Toepfert Apartment Change Order**

- To approve change order No. 1 in the amount of \$29,392

6. **MTW Conference**

- To authorize travel to the MTW conference held on April 11-12 in Washington DC for up to 3 staff members

7. Contract for Financial Assistance

- To accept \$83,610 of state funding through the Energy Conservation Sustainability Initiative for work at the Raymond P Murphy Congregate House

B) CURRENT ISSUES REPORTS (open for discussion)

- 1) Maintenance/Admissions
- 2) Modernization Report
- 3) Development Report
- 4) Finance Department Report
- 5) Resident Services Report
- 6) Leased Housing
- 7) MIS Department
- 8) Senior Property Manager Report
- 9) Legal Update

C) EXECUTIVE SUMMARY

D) NEW BUSINESS

E) EXECUTIVE SESSION

- Union Negotiations

F) ADJOURN

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.