



Mayor Joshua Garcia
City of Holyoke

Office of Planning and Economic Development
Historical Commission

Chair – Paola Ferrario

Vice Chair & Recording Secretary – Christopher Gauthier

Commissioners - Elana Aubrey, Lizabeth Rodriguez, Luis Salazar, Joseph Mazzola, Olivia Mausel

HOLYOKE HISTORICAL COMMISSION (HHC)

Meeting Minutes Monday, January 9, 2023, 5:30 p.m.

City Hall Annex Conference Room 403 -or-

Via Zoom - Meeting ID 857 0948 7585/Telephone (646) 558-8656

Attendance: Paola Ferrario, Christopher Gauthier (via zoom), Luis Salazar, Elana Aubrey (via zoom), Lizabeth Rodriguez (via zoom),, Olivia Mausel

Municipal Staff: Jennifer Keitt - Office of Planning & Economic Development

Attendees: Mayor Joshua A. Garcia, Peter Palombella, Jens Christianson, Edwin Lynch, Jamie Meyer, Sue Brouillette, Trinity Kendrick, Kate Kruckemeyer, Deb, Sandy Ward

1) Call to order – 5:34 p.m.

0:28 Motion to go out of order to announcements made by Commissioner Gauthier. Seconded by Commissioner Aubrey.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Mausel	Yes
Chair Ferrario	No Vote

Chair announces that Commissioner Mausel is fully confirmed as of today.

1:48 Motion to go back to item #2 made by Commissioner Gauthier. No second.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Mausel	Yes
Chair Ferrario	Yes

Chair lists persons in attendance via zoom:

Jamie Meyer
Sue Brouillette

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 406 – HOLYOKE, MASSACHUSETTS 01040-5000

PHONE: (413) 322-5655 · E-MAIL: oped@holyoke.org

Birthplace of Volleyball



Mayor Joshua Garcia

City of Holyoke

Office of Planning and Economic Development

Historical Commission

Trinity Kendrick
Kate Kruckemeyer
Deb
Sandy Ward

2) Review of Minutes for monthly meetings of October 2022, November 2022, December 2022

5:34 Motion made to reject November 2022 and December 2022 minutes made by Commissioner Gauthier. Seconded by Commissioner Salazar. Minutes contain too many errors, and need many corrections.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Mausel	Abstain
Chair Ferrario	Yes

3) Approval for letters of Support for MA Historic Rehabilitation Tax Credits
a. 106-120 High Street MHC# HLY179

Letter shared on screen. Minor edits suggested.

9:24 Motion made to approve letter of support for MA Historic Rehabilitation Tax Credit made by Commissioner Aubrey. Seconded by Commissioner Gauthier.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Mausel	Abstain
Chair Ferrario	Yes

4) Mayor Garcia to address the commissions' options for oversight within the city of Holyoke as a CLG

Mayor verbally reaffirms the commission's autonomy. Agrees that they can decide what direction to go regarding oversight. Chair states that she has spoken to the Chair of the Planning Dept and, upon approval vote from the Commission tonight, will ask to be on the agenda for the next planning dept meeting for discussion. Commission will continue discussing and researching options..

5) Part-time preservation specialist position for the Historical Commission

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 406 – HOLYOKE, MASSACHUSETTS 01040-5000

PHONE: (413) 322-5655 · E-MAIL: oped@holyoke.org

Birthplace of Volleyball



Mayor Joshua Garcia

City of Holyoke

Office of Planning and Economic Development

Historical Commission

Chair suggests creating a list of possible grants to fund the position and connecting with MA Historic Trust for grant availability information. Commissioner Salazar will make promotional video. Chair to obtain information from the City Solicitor regarding accepting funding and managing a trust.

1:15:16 Motion made to move to #6 made by Commissioner Aubrey. Seconded by Commissioner Mausel.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Mausel	Yes
Chair Ferrario	Yes

6) CPA

Commissioner Aubrey gives an update on CPA. Meetings upcoming this Wednesday, 1/11/23 at 6pm and next Wednesday, 1/18/23 at 6pm. There are Two [2] requests to be discussed: one historical and one for outdoor space.

7) Preservation Restriction Agreements

a. Discussion on Negotiation of PRA by the HHC

Chair explains that a Preservation Restriction Agreement is an agreement that goes with a property Deed and establishes what can be physically done to a structure.

b. Girls Inc. 480 Hampden Street

Commission will have CPA reach out to Mass Historic for assistance in negotiating preservation restrictions for Girls Inc 48 Hampden Street.

8) Blue Sky Tower III, wireless telecommunication facility at 939 Chicopee Street, Chicopee, MA site visit

- Follow up on visit and letter to the Chicopee Historical Commission
- Scheduling site visit

Letter shared on screen. Chair and Vice Chair attended Chicopee Historical Commission meeting. Chair requests Commissioner Salazar create a doodle poll for a site visit. Vice Chair will try to attend the Chicopee Historical Commission meeting scheduled for tomorrow, 1/10/2023.

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 406 – HOLYOKE, MASSACHUSETTS 01040-5000

PHONE: (413) 322-5655 · E-MAIL: oped@holyoke.org

Birthplace of Volleyball



Mayor Joshua Garcia
City of Holyoke

Office of Planning and Economic Development
Historical Commission

9) Scott's Tower

- a. Review of proposed activities in a Wetland at Anniversary Park.

Chair will obtain part 3 and part 6 of the project to review the new road and burying of the cables. Commission site visit will take place Saturday, January 14, 2023 9:30 am.

10) Report from Commissioners attending other board and committee meetings

Commissioner Aubrey had WiFi issues and was unable to stay connected to the Tourism Advisory Committee meeting. Commissioner Mausel attended the 150th Committee meeting and suggested the Historical Commission should have a regular presence at the 150th meetings.

11) Holyoke 150th Anniversary

Suggestion made for next month's agenda, an in depth discussion regarding the 150th Anniversary and the Historical Commission's involvement.

12) New Business

There are now enough commissioners to elect a new secretary. Discussion item to be added to next month's agenda. Chair suggests that commissioners attend one of the open meeting law training seminars offered 1/10/23 or 1/23/23.

13) Old Business

Thank you card for outgoing Building Commissioner Damien Cote will be sent out.

Website changes to be made: (1) Under "The chapter allows...." Point 6 - hire staff and acquire property - should all be one line. (2) Minimum quorum is 4 (NOT 3).

The external hard drive has been purchased. All material will be added and the drive will be shipped to the intern. Intern has expressed an interest in drafting minutes.

Letter of historical significance for Chestnut Street will be completed in the next few days. The Commission does not need to approve it.

Next meeting agenda item for discussion - ending the historic plaque program.



Mayor Joshua Garcia
City of Holyoke

Office of Planning and Economic Development
Historical Commission

14) Adjournment - 7:23 pm 1:48:40

Motion to Adjourn made by Commissioner Aubrey. Seconded by Commissioner Gauthier.

Roll call followed:

Commissioner Aubrey	Yes
Commissioner Gauthier	Yes
Commissioner Salazar	Yes
Commissioner Rodriguez	Yes
Commissioner Mausel	Yes
Chair Ferrario	Yes

CAJ 5-10-2023