

Board of Fire Commission Meeting Minutes		Date: November 17, 2022 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Lopez	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		
Attendees:	Nelson Lopez, Jeffrey Trask		
Absent::	George Mettey		
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: City Attorney Kathleen Degnan, William Alicea, Brian Boyle, Justin Sanchez			
A. Opening of Meeting		Chairman Lopez	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Nelson opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present.</p> <ul style="list-style-type: none"> City Attorney Kathleen Degnan requests the Board of Fire Commissioners go out of order and hear Grievance #030922. <p>The Board of Fire Commissioners opened the floor to Union President Mr. William Alicea to explain the reasoning for Grievance #030922. Union President Alicea explained that two probationary firefighters Mr. Brian Boyle and Mr. Justin Sanchez have completed their 1 year probationary period with the City of Holyoke and therefore should be taken off probation and moved to permanent employee status.</p> <p>Fire Chief John Kadlewicz testified for the Fire Department providing documentation from Civil Service regarding probationary firefighters with time being held for the purposes of training.</p> <p>City Attorney Kathleen Degnan stated she will take into consideration the testimony of Union President Alicea and Fire Chief Kadlewicz plus the documentation provided by the Fire Chief and render an opinion to the Board of Fire Commissioners at their next meeting. This is agreeable to both the Board of Fire Commissioners and Union President Alicea.</p> <p>2 agenda item – Minutes: the Board of Fire Commissioners reviewed the minutes from their September 15, 2022</p> <p>#3 agenda item - Fire Chief's Report:</p> <ul style="list-style-type: none"> Injured on Duty/Light Duty Personal Sick Leave/Administrative Leave Overtime expenditures <p>#4 Old Business – None at this time</p> <p>#5 New Business – Official Appointing of Board of Fire Commissioners Clerk</p> <ul style="list-style-type: none"> With a recent retirement Fire Chief Kadlewicz requests the Board to reach into the current open Certification #08532 and select the next cadidate The Board of Fire Commissioners have tasked Fire Chief Kadlewicz to formulate a plan with relation to overtime and to present it to the Board at their next meeting in December. 			

Motions: Commissioner Lopez entertained a motion to move out of order on the agenda and to hear Grievance #030922. Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried.

Commissioner Lopez entertained a motion to continue Grievance hearing #030922 and reconvene at their next meeting to be held December 15, 2022, Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried.

Commissioner Lopez entertained a motion to accept the minutes from October 20, 2022, Commissioner Trask made the motion and was 2nd by Commissioner Nelson; motion carried

Commissioner Lopez entertained a motion to accept the Fire Chief's report, Commissioner Trask made the motion and was 2nd by Commissioner Nelson; motion carried.

Commissioner Lopez entertained a motion to appoint Dale Glenn as the Clerk for the Board of Fire Commissioners, Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried.

Commissioner Lopez entertained a motion to move down the current open firefighter certification #08532 and select the next candidate, Commissioner Trask made the motion and was 2nd by Commissioner Nelson; motion carried.

Commissioner Lopez entertained a motion to adjourn, Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried. Meeting adjourned at 5:45 p.m.