

Board of Fire Commission Meeting Minutes		Date: May 18, 2023 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		APPROVED
Attendees:	George Mettey, Jeffrey Trask, Nelson Lopez		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: City Attorney Michael Bissonnette, 1 st Deputy Chief Mark Fortin			
A. Opening of Meeting		Chairman Mettey	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Mettey opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.</p> <p>Commissioner Trask along with City Attorney Michael Bissonnet are attending via Zoom.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from April 13, 2023</p> <p>Moved out of order on Agenda to recognize Todd Dahn and Marko Zaric from Cannalive Genetics. Mr. Dahn provided feedback to the Board of Fire Commissioners and the Fire Chief regarding the Fire Department’s Inspection process. This feedback will be used to enhance and improve upon existing policies and procedures. Mr. Dahn indicated that more communication as well as a more streamlined process would alleviate frustration and confusion. Not having someone provide a detailed way to navigate all the different departments and City/State codes made the progression to completion more difficult. Chief Kadlewicz stated Mr. Dahn’s feedback was helpful and will seek to address these issues to make the process better. The Board of Fire Commissioners thanked Mr. Dahn and Mr. Zaric for coming in and addressing the Board on this matter.</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> • Injured on Duty/Light Duty • Personal Sick Leave FMLA • Overtime Expenditures • 7 Firefighter Recruits graduating 6/9/23 Chief Kadlewicz invited the Commissioners to attend the Ceremony <p>#4 Old Business</p> <ul style="list-style-type: none"> • Windows at Station 3/Station 6 (2 more weeks and project will be completed) • Boiler/Furnace – no company bid on project will need to be put out to bid again • Portable air conditioners will need to be placed at Station 3/Station 6 until the boiler/furnance issues have been fixed • Commissioner Mettey inquired about FY24 budget submitted by the Mayor – Chief Kadlewicz stated he will need to meet with the Mayor to discuss some of the cuts and will update the Board at their next meeting. <p>#5 New Business</p> <ul style="list-style-type: none"> • Drone Policy – Commissioner Trask with the assistance of 1st Deputy Chief Fortin compiled a policy for the City and submitted for review to the Office of the City Solicitor. Attorney Michael Bissonnette reviewed the policy and approved it. The Board of Fire Commissioners will have time to review it themselves and will take this matter up at their next meeting in June. 			

Motions

Motions: Commissioner Mettey entertained a motion to accept the minutes from April 13, 2023, Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried

Commissioner Mettey entertained a motion to go out of order on the agenda and recognize Mr. Todd Dahn from Cannalives to provide feedback on the fire inspection process, Commissioner Trask made the motion and was 2nd by Commissioner Mettey, motion carried.

Commissioner Mettey entertained a motion to accept the Fire Chief's report, Commissioner Lopez made the motion and was 2nd by Commissioner Trask; motion carried.

Commissioner Mettey entertained a motion to adjourn, Commissioner Lopez made the motion and 2nd Commissioner Trask; motion carried. Meeting adjourned at 5:50 p.m.