

Board of Fire Commission Meeting Minutes		Date: June 20, 2023 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		
Attendees:	George Mettey, Jeffrey Trask, Nelson Lopez		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also:			
A. Opening of Meeting		Chairman Mettey	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Mettey opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from May 18, 2023</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> • Injured on Duty/Light Duty • Personal Sick Leave FMLA • Overtime Expenditures <p>#4 Old Business</p> <ul style="list-style-type: none"> • Drone Policy: The Board reviewed the new policy and voted to accept it. • Windows at Fire Station #3 have been finished • No RFP for the boiler and mini splits for Fire Stations 3 and 6. The Fire Chief recommends when the bids expire to separate them into 2 individual bids as most contracts do not handle both areas and will potentially attract vendors that work on either boiler or mini splits. <p>#5 New Business</p> <ul style="list-style-type: none"> • Pride Fest 2023: - Commissioner Trask wanted to thank the Fire Chief and the Holyoke Fire Department for stepping up and assisting with the festivities during Pride Fest. Due to unforeseen weather the venue was pushed in doors at the War Memorial and Lt. Maria Pelchar was called and she responded quickly and efficiently in obtaining coverage of Firefighter/EMT’s to oversee the event while indoors. 			
Motions			
<p>Motions: Commissioner Mettey entertained a motion to accept the minutes from May 18, 2023, Commissioner Trask made the motion and was 2nd by Commissioner Mettey; motion carried</p> <p>Commissioner Mettey entertained a motion to accept the Fire Chief’s report, Commissioner Lopez made the motion and was 2nd by Commissioner Trask; motion carried.</p> <p>Commissioner Mettey entertained a motion to accept the new Drone policy as written, Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried. Roll call vote Commissioner Mettey yes, Commissioner Trask yes and Commissioner Lopez yes. Unanimous vote</p> <p>Commissioner Mettey entertained a motion to move into Executive Session for the purposes of discussion management strategies for upcoming projects within Holyoke Fire Department and will not return to open session but will adjourn from executive session, Commissioner Trask made the motion and was 2nd by Commissioner Lopez; motion carried. Moved into Executive Session at 5:19 p.m.</p>			

B. <i>Executive Session</i>	Chairman: Mettey	Time: 5:19 p.m.
Attending George Mettey, Jeffrey Trask, Nelson Lopez Also: Facilitator: Chief Kadlewicz Note taker: D. Glenn		
Discussion: The Board of Fire Commissioners and the Fire Chief discussed strategies regarding upcoming projects to happen in the next fiscal year on items such as staffing levels, impending retirements, and potential budgetary expenditures. How to handle other communities needs in response to requests for the Department's Drones.		
Motions: Commissioner Mettey entertained a motion to adjourn, Commissioner Lopez made the motion and 2 nd Commissioner Trask; motion carried. Meeting adjourned at 5:32 p.m.		