



HOLYOKE PUBLIC SCHOOLS
 JUNTOS PODEMOS | TOGETHER WE CAN

School Building Committee
Thursday, August 24th, 2023 from 6:00 p.m. - 8:00 p.m.
Location: Virtual
Remote Access: Computer: <https://hps-holyoke-ma-us.zoom.us/j/81136895654>
Phone: Dial: 13126266799 / Webinar ID: 811 3689 5654

Meeting Objectives:

- Review and Vote On the 07/13/23 SBC Meeting Minutes
- Review Overall Project Schedule
- Review of Early Site Package Results and Next Steps
- Changes to Model School Design to Meet Code
- Planning Board Submission

Invitees:

- *School Building Committee Members:* **David Yos, Kathy Ortiz, Mark Lubold, Peter Tallman, Erin Brunelle, Camilia Garcia, Anthony Soto, Whitney Anderson, Josh Garcia, Jaime Morrow,**
 - Late or missing: Kenia Davila, Jessica Perella, Reina Lorenzi
 - Absent: Jackie Glasheen, Anja Ryan
- *Working Group Members:* **Wendy Weiss, Ysaaca Axelrod, Ron Collamore**

Additional Staff:

- *Non-voting Holyoke Staff:* **Erin Linville, Sean Sheedy, Mike Bissonnette, Christy Prosser**
- *Owner’s Project Manager - Anser Advisory:* **Margaret Wood, Kseniya Slavsky, Petros Davos**
- *Architect - Mount Vernon Group (MVG):* **Chris LeBlanc, Frank Tedesco, Hugo Coutinho, Adolfo Cuevas, Dennis Daly**
- *Design Consultants:* Cam Cosine, J.P. Charboneau (landscape architect), Naomi Cottrell
- *Interpreters:* **Johanna Castilla, Wanda Peralta, Les Sepulveda**

To Prepare for this meeting:

- Review and be ready to vote on the [23_0713 – MSBC Meeting Minutes](#)
- Review the [23_0824 - Peck Schedule Detail](#)
- Review the [23_0821 - Early Site Bid Package Results](#)
- Review the [23_0824 - Peck MS MVG Presentation](#)

Time	Mins.	Topic	Owner
6:00	5	<p>Welcome</p> <p>FYI: Members of the public wishing to submit public comments can email erinfontainebrunelle@gmail.com no later than 3:00 p.m. on the day of the meeting to request the opportunity to speak for up to 2 minutes or to request a written statement be read aloud.</p> <ul style="list-style-type: none"> ● Meeting called to order at 6:04 p.m. 	Erin Brunelle

		<ul style="list-style-type: none"> No public comment. 	
6:05	5	<p>Review next steps from last meeting or other additional notes</p> <ul style="list-style-type: none"> Check in on actions from last meeting <ul style="list-style-type: none"> Vote on the 23_0713 – MSBC Meeting Minutes <ul style="list-style-type: none"> Motion to Approve: Mark Lubold Seconded: Peter Tallman Approved: Unanimously (10) 	Margaret Wood
6:10	10	<p>Review and Discuss the 23_0824 - Peck Schedule Detail</p> <ul style="list-style-type: none"> M. Wood presented: 23_0824 - Peck Schedule Detail M. Wood noted that MSBA has returned funding agreement Next major milestone: 60% CD submission by 9/1/23 60% CD estimates due on 8/25/23 Estimate reconciliation meeting scheduled for 8/28/23; M. Wood to provide an update to SBC regarding reconciliation results C. LeBlanc noted that design documents are currently underway, with anticipated completion in mid-November 	Margaret Wood, Chris LeBlanc
6:20	10	<p>Review of the 23_0821 - Early Site Bid Package Results and Next Steps</p> <ul style="list-style-type: none"> C. LeBlanc discussed early site bid results Bid documents were published in mid-July and bids received in early August Lowest, and awarded bidder: American Environmental (AEI), based in Holyoke; City/MVG/Anser currently drafting formal contract agreement 	Margaret Wood, Chris LeBlanc
6:30	15	<p>Review of the 23_0824 - Peck MS MVG Presentation for Changes to Model School Design to Meet Code</p> <ul style="list-style-type: none"> C. LeBlanc discussed design updates and changes Erin requested more information offline regarding kitchen equipment and vendor information. C. LeBlanc will invite her to the next meeting. SBC requested an update regarding the dingle; in hopes to include this in the design and construction. M. Wood noted that estimators removed early site package costs from their estimates and have included the dingle as a separate alternate cost. M. Lubold raised concerns regarding SPED students and over/under stimulation; would like to engage the education group on this topic. C. LeBlanc concurs. C. Leblanc discussed modified floor plan changes per page turn meeting with S. Sheedy, W. Anderson and D. Yos. 	Margaret Wood, Chris LeBlanc

		<ul style="list-style-type: none"> ● C. LeBlanc discussed new Energy Code, Air Filtration and necessary modifications to windows on Peck MS. ● P. Tallman requested updates regarding maximization of solar panels on the roof. C. LeBlanc to provide an updated roof plan to SBC and prior to meeting with HG&E. 	
6:45	10	<p>Planning Board Submission</p> <ul style="list-style-type: none"> ● C. LeBlanc discussed site plan, stormwater and other coordination items related to planning board submission. ● Initial Planning Board hearing set for September 12th, 2023. 	Chris LeBlanc
6:55	5	<p>Review Next Steps</p> <ul style="list-style-type: none"> ● Upcoming Meetings: ● Thursday, September 7th, 6:00 pm - 8:00, MSBC Meeting <p>6:54 p.m E. Brunelle Entertains Motion to Adjourn</p> <ul style="list-style-type: none"> ● Motion to Approve: Mark Lubold ● Seconded: Peter Tallman ● Approved: Unanimously (10) <p>Meeting Adjourned at 6:55 p.m.</p>	Margaret Wood, Erin Brunelle
		<p>Possible Topics for Future Meetings</p> <ul style="list-style-type: none"> ● TBD 	