

<b>Board of Fire Commission Meeting Minutes</b>		<b>Date: September 21, 2023 Time: 5:00 p.m. Location: Fire Department Headquarters</b>	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	<b>Approved</b>
Facilitator:	Chief Kadlewicz		
Attendees:	George Mettey, Jeffrey Trask, Nelson Lopez		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: Timmothy Ortiz, Christopher Snyder, Jorge Diaz, Jason Sanchez, Justin Sanchez, Union President William Alicea along with several members of the department.			
<b>A. Opening of Meeting</b>		Chairman Mettey	Time: 5:01 p.m.
<p>Discussion: #1 on the agenda Commissioner Mettey opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from August 17, 2023.</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> <li>• Injured on Duty/Light Duty</li> <li>• Personal Sick Leave FMLA</li> <li>• Overtime Expenditures</li> </ul> <p>#4 Old Business</p> <p>#5 New Business – Personnel Matters</p> <ul style="list-style-type: none"> <li>• Firefighters Timmothy Ortiz, Christopher Snyder and Jorge Diaz have come before the Board of Fire Commissioners to request a (1) year extention on obtaining their Emergency Medical Technician (EMT) as per their conditional offer of employment with the Holyoke Fire Department. Commissioner Mettey asked each firefighter if they had a plan to pass the test. Each firefighter responded with items they are using to aid them in their studies and is confident in their studies to pass and obtain their EMT.</li> <li>• Firefighters Jason and Justin Sanchez have come before the Board of Fire Commissioners to discuss their Emergency Medical Technician (EMT) status. The Board is informed by Fire Chief Kadlewicz that the conditional offer of employment signed by each firefighter is as of this date out of compliance with their agreement to have obtained their EMT within a two (2) year period. The Letter of Agreement signed by the city and the union states “The parties agree that the failure of any firefighter to obtain their EMT Basic certification whithin two (2) years of their hire date shall constitute just casuse for the temination from employment, as defined in M.G.L.C.31s.41.” A copy of the agreement was given to the firefighters for their review. After a brief discussion Firefighters Jason and Justin Sanchez resigned their position with the Holyoke Fire Department effective immediately.</li> </ul>			

**Motions**

Motions: Commissioner Mettey entertained a motion to accept the minutes from August 17, 2023, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried

Commissioner Mettey entertained a motion to accept the Fire Chief’s report, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried.

Commissioner Mettey entertained a motion to allow the request of Firefighters Christopher Snyder, Timmothy Ortiz and Jorge Diaz an additional year for a max of two (2) years to obtain their Emergency Medical Technician (EMT) as per their individually signed conditional offer of employment with the Holyoke Fire Department, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried. Roll call vote Commissioner Mettey yes, Commissioner Trask yes and Commissioner Lopez yes. Unanimously carried.

Commissioner Mettey entertained a motion to accept the resignations of Jason and Justin Sanchez for failure to obtain their Emergency Medical Technician (EMT) within the two (2) year time period as per their signed conditional offer of employment with the Holyoke Fire Department, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried. Roll call vote Commissioner Mettey yes, Commissioner Trask yes, and Commissioner Lopez yes. Unanimously carried.

Commissioner Mettey entertained a motion to adjourn, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried. Meeting adjourned at 5:20 p.m.