

**HOLYOKE HOUSING AUTHORITY  
REGULAR BOARD MEETING**

Thursday, October 12, 2023, at **6:00 pm**  
475 Maple Street, HOLYOKE, MA 01040

**AGENDA:**

1) To approve minutes: September 7, 2023.

2) **EXECUTIVE DIRECTOR REPORT**

- Audit presentation by Fee Accountants.

**A) RESOLUTIONS:**

**1. Submission of FY MTW Annual Report**

- To approve the FY 2024 MTW Annual Plan for submission to HUD no later than October 15, 2023.

**2. Approval of changes to the Administrative Plan**

- To approve a proposed update to the Administrative Plan for staff use

**3. South Holyoke Homes Phase 2 – On-Call Construction Management services**

- We are recommending the award of the indefinite-deliver, indefinite quantity agreement for On-Call Construction Management Services to western Builders.

**4. 2024 Payment Standards**

- To authorize the HHA to apply the 2024 HUD FMR as the Payment Standard.

**5. Third Quarter Write-Offs**

- To approve 3<sup>rd</sup> Quarter Write-Offs in the amount of \$934.32 as presented above.

**B) CURRENT ISSUES REPORTS (open for discussion)**

- 1) Maintenance/Admissions
- 2) Modernization Report
- 3) Development Report
- 4) Finance Department Report
- 5) Resident Services Report
- 6) Leased Housing
- 7) MIS Department
- 8) Senior Property Manager Report
- 9) Legal Update

- C) EXECUTIVE SUMMARY**
- D) NEW BUSINESS**
- E) EXECUTIVE SESSION**
- F) ADJOURN**

*The listing of matters is those anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*