



HOLYOKE PUBLIC SCHOOLS
 JUNTOS PODEMOS | TOGETHER WE CAN

School Building Committee
Thursday, September 21st, 2023 from 6:00 p.m. - 8:00 p.m.
Location: Virtual
Remote Access: Computer: <https://hps-holyoke-ma-us.zoom.us/j/81136895654>
Phone: Dial: 13126266799 / Webinar ID: 811 3689 5654

Meeting Objectives:

- Review and Vote On the 08/24/23 SBC Meeting Minutes
- Review Overall Project Schedule
- Updates on Permitting and Early Site Package Mobilization
- Review and Discuss Delegated Authority Matrix
- Review and Discuss Design Finishes
- General Overview of Pre-Qualification Process for Filed-Sub Bids and General Contractors

People in bold are ones who attended

Invitees:

- *School Building Committee Members:* **David Yos (late)**, Kathy Ortiz, **Mark Lubold**, Peter Tallman, **Erin Brunelle**, **Camilia Garcia**, Anthony Soto, Whitney Anderson, Josh Garcia, **Jaime Morrow**, **Jessica Perella**, **Reina Lorenzi**, **Anja Duffy**, **Sean Sheedy**, **Jacqueline Glasheen**
- *Working Group Members:* Wendy Weiss, Ysaaca Axelrod, Ron Collamore

Additional Staff:

- *Non-voting Holyoke Staff:* **Erin Linville**, Mike Bissonnette, Kenia Davila
- *Owner's Project Manager - Anser Advisory:* **Margaret Wood**, Kseniya Slavsky, **Petros Davos**, Lee Figgins
- *Architect - Mount Vernon Group (MVG):* **Chris LeBlanc**, **Frank Tedesco**, Hugo Coutinho, Adolfo Cuevas, Dennis Daly, Luis Ascensao, **Susan Taylor**
- *Design Consultants:* Cam Cosine, J.P. Charboneau (landscape architect), Naomi Cottrell
- *Interpreters:* Johanna Castilla, Wanda Peralta, **Les Sepulveda**, **Randolph Dominguez**

To Prepare for this meeting:

- Review and be ready to vote on the [23_0824 – MSBC Meeting Minutes](#)
- Review the [23_0921 - Peck Schedule Detail](#)
- Take a look at [23_0921 - Peck Mural - Brian Harris & Sean Sheedy](#)
- Review the [23_0921 - MVG SBC Presentation](#)

Time	Mins.	Topic	Owner
6:00	5	<p>Welcome</p> <p>FYI: Members of the public wishing to submit public comments can email erinfontainebrunelle@gmail.com no later than 3:00 p.m. on the day of the meeting to request the opportunity to speak for up to 2 minutes or to request a written statement be read aloud.</p>	Erin Brunelle

		<ul style="list-style-type: none"> Meeting called to order at 6:17 p.m., due to technological difficulties. 	
6:05	5	<p>Review next steps from last meeting or other additional notes</p> <ul style="list-style-type: none"> Check in on actions from last meeting <ul style="list-style-type: none"> Vote on the 23_0824 – MSBC Meeting Minutes <ul style="list-style-type: none"> Motion to Approve: Mark Lubold Seconded: Reina Lorenzi Approved: Unanimously (8) 	Margaret Wood
6:10	10	<p>Review and Discuss the 23_0921 - Peck Schedule Detail</p> <ul style="list-style-type: none"> M. Wood presented and discussed 23_0921 - Peck Schedule Detail Currently scheduled for two October MSBC Meetings. M. Wood recommended consolidating to one meeting on October 19th and present SBC members accepted this approach. C. LeBlanc noted he will be continuing coordination efforts with Holyoke PD&FD, HG&E (solar), Security, and Hardware in the coming weeks. 	Margaret Wood, Chris LeBlanc
6:20	10	<p>Updates on Permitting Meetings (Site Plan & Stormwater)</p> <ul style="list-style-type: none"> M. Wood noted that initial Site Plan Hearing was completed on 9/12; the Planning Board conducted an on-site visit (at Peck) on 9/20 at 8:00 am; Anser/MVG completed a page turn review with J. Burkott on 9/20 at 11:00 am 2nd Site Plan Hearing is scheduled for 10/10 M. Wood noted that Stormwater Permit Hearing was completed on 9/18; Stormwater review board noted they'd like LID (low impact development) incorporated into the design; M. Wood noted the design team's hesitation with this approach due to the topography and soils of the site. A. Duffy noted that she worries about the additional cost of LID, and the impracticability of installing in filled areas. Next Stormwater Permit Hearing meeting is scheduled for the 1st week of October. M. Wood requested that a District Representative be present at this meeting to oppose the LID approach. 	Margaret Wood, Chris Leblanc
6:30	10	<p>Update on Early Site Package Construction Mobilization</p> <ul style="list-style-type: none"> M. Wood discussed construction mobilization and introduced Lee Figgins (not present on the call) as the Anser Clerk of the 	Margaret Wood, Chris LeBlanc

		<p>Works. M. Wood noted that L. Figgins will be on-site daily during the early site package construction.</p> <ul style="list-style-type: none"> ● Construction fence is currently being installed (+/- 800 feet); notices have been sent to resident abutters regarding site project details ● Interior abatement is ongoing. ● M. Wood noted that abutters were offered pre-construction site surveys of their homes to document interior/exterior conditions prior to construction beginning; the biggest impact is expected to be trucking in-and-out of the site. ● M. Wood noted that a Zoom meeting forum for abutters will be offered in order to ask questions and better understand the project. Date is TBD. 	
6:40	10	<p>Update on 60% Construction Document Submission to MSBA</p> <ul style="list-style-type: none"> ● C. LeBlanc noted that the Project Team met with the MSBA on 9/19 at 11:00 a.m. to review 60% submission. ● Expectation is that they will be forwarding their formal review comments in the next week. ● MVG/Anser to update SBC as more information becomes available. 	Chris LeBlanc
6:50	15	<p>Review the 23 0921 - MVG SBC Presentation and Discuss Next Steps regarding Exterior and Interior Colors/Finishes; Vote on Exterior Finish Recommendation Based on Goodenow School</p> <ul style="list-style-type: none"> ● C. LeBlanc and D. Daly presented the 23 0921 - MVG SBC Presentation to the MSBC for approval of model school exterior color schemes: ● M. Lubold noted that he visited Marlborough School (model school); noted it has a great color scheme, blended well with surroundings <ul style="list-style-type: none"> ■ Motion to Approve proposed exterior color scheme: E. Brunelle ■ Seconded: M. Lubold ■ Approved: Unanimously (8) ● C. LeBlanc confirmed that the 'Peck Middle School' signage at front entrance will be proportionate. ● C. LeBlanc presented and discussed renderings of the Interior Courtyard; coordinating details with consultants to keep this area low-maintenance ● A. Duffy raised questions regarding ground courtyard lighting; worried about students kicking/bumping into these 	Chris LeBlanc

		<p>fixtures; recommended substituting wall sconces. S. Sheedy expressed similar concerns due to snow removal. C. LeBlanc to investigate.</p> <ul style="list-style-type: none"> ● S. Sheedy noted the need for outlets/power if Courtyard is meant to serve as a learning area. ● S. Taylor discussed meeting this afternoon (9/21) at Goodenow (Ludlow) to review the Peck color palette. ● E. Brunelle, M. Wood and Sarita Graveline present at this meeting. ● M. Wood requested that S. Taylor provides a real-life sample board of colors (possibly at Peck) for SBC members to review in-person. Team to coordinate details. ● C. LeBlanc noted that MVG will provide renderings of proposed signage at the next SBC meeting (10/19). 	
7:05	15	<p>General Overview of Pre-Qualification Process for Filed-Sub Bids and General Contractors</p> <ul style="list-style-type: none"> ● M. Wood provided an overview of the pre-qualification filed-sub bid and general contractor bid processes. ● M. Wood also noted that a 3rd party testing & inspections agency is currently being procured for the entirety of the construction project. 	Margaret Wood, Chris LeBlanc
7:20	10	<p>Discussion of Peck Murals and Preliminary Press Conference Plans</p> <ul style="list-style-type: none"> ● E. Linville described the Tues. Oct. 17th 3:00 p.m. Mayor Garcia Demolition Day Press Conference ● Press will have an opportunity to see the first part of demolition (photo up with Mayor Garcia in a construction vehicle) and learn about the project. ● The back-up rain date will be Wed Oct. 18th at 3:00 p.m. ● E. Linville discussed 23 0921 - Peck Mural - Brian Harris & Sean Sheedy ● E. Linville noted that the naming of the new Peck middle School is being considered by the Diversity and Inclusion Committee; it will ultimately be the Mayor's decision. 	Erin Linville, Josh Garcia, Erin Brunelle
7:30	5	<p>Review Next Steps</p> <ul style="list-style-type: none"> ● Upcoming Meetings: ● Thursday, October 19th, 6:00 pm - 8:00, MSBC Meeting <p>Motion to Adjourn</p>	Margaret Wood, Erin Brunelle

		<ul style="list-style-type: none">■ Motion to Adjourn: Jackie Glasheen■ Seconded: Reina Lorenzi■ Approved: Unanimously (7) <p>Meeting Adjourned at 7:16 p.m.</p>	
		<p>Possible Topics for Future Meetings</p> <ul style="list-style-type: none">● TBD	