

<b>Board of Fire Commission Meeting Minutes</b>		<b>Date: December 18, 2023 Time: 5:00 p.m. Location: Fire Department Headquarters</b>	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		<b>Approved</b>
Attendees:	George Mettey, Jeffrey Trask, Nelson Lopez		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: David Rodriguez, Alex Almonte, Edwin Rodriguez			
<b>A. Opening of Meeting</b>		Chairman Mettey	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Mettey opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer by Commissioner Trask.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from November 15, 2023</p> <p>#3 on the agenda – Fire Chief’s Report:</p> <ul style="list-style-type: none"> <li>• Injured on Duty/Light Duty</li> <li>• Personal Sick Leave/FMLA</li> <li>• Overtime Expenditures</li> </ul> <p>#4 Old Business - waiting on boiler for mini split for Station 3 and mini split and boiler for Station 6. The job went out for bid again. Awaiting on interested vendors to bid on the projects. Leaks at Station 3 – awaiting for DPW to take action on this issue.</p> <p>#5 New Business – 2 Firefighters have come before the Board of Fire Commissioners to request a (1) year extention on obtaining their EMT certifications as per their collective bargaining agreement with Local 1693 and the City of Holyoke. The Commissioners are asking both Firefighters where they are in their EMT Certification.</p> <p>#6 Executive Sesson – to discuss impending litigation</p> <p>#7 Adjourn Meeting</p>			
<p>Motions: Commissioner Mettey entertained a motion to accept the minutes from November 15, 2023 , Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried</p> <p>Commissioner Mettey entertained a motion to accept the Fire Chief’s report, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Lopez; motion carried.</p> <p>Commissioner Mettey entertained a motion to extend (1) year on EMT certifications for FF’s David Rodriguez and Alex Almonte; Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Nelson, motion carried. Roll call vote Commissioner Mettey yes, Commissioner Trask yes and Commissioner Lopez yes. Unanimous agreement with the motion passing.</p> <p>Commissioner Mettey entertained a motion to move into Executive Session with the intent to adjourn within and not move back into Open Session; Commissioner Trask made the motion and 2<sup>nd</sup> Commissioner Lopez; motion carried. Moved into Executive Session at 5:12p.m.</p>			

<b>B. <i>Executive Session</i></b>	Chairman: Mettey	Time: 5:12p.m.
	<p>Attending George Mettey, Jeffrey Trask, Nelson Lopez</p> <p>Also:</p> <p>Facilitator: Chief Kadlewicz                      Note taker: D. Glenn</p>	
	<p>Discussion: Fire Chief Kadlewicz updated the Board of Fire Commissioners regarding legal matters being faced by the Holyoke Fire Department. Personnel Department is involved and will have additional information as the investigation moves forward. Additionally, recent movement of personnel within the Fire Stations for re-assignments on various groups and apparatus has caused some personnel to file a grievance. Lastly, Fire Chief Kadlewicz notified the Board regarding a Firefighter who has been involved in a OUI. This firefighter has been placed on Administrative Duty. Fire Chief Kadlewicz will update the Commission at their next meeting.</p>	
	<p>Motions: Commissioner Mettey entertained a motion to adjourn, Commissioner Trask made the motion and was 2<sup>nd</sup> by Commissioner Nelson; motion carried. Meeting adjourned at 5:48 p.m.</p>	