



HOLYOKE PUBLIC SCHOOLS
 JUNTOS PODEMOS | TOGETHER WE CAN

School Building Committee
Thursday, November 16th, 2023 from 6:00 p.m. - 8:00 p.m.
Location: Virtual
Remote Access: Computer: <https://hps-holyoke-ma-us.zoom.us/j/81136895654>
Phone: Dial: 13126266799 / Webinar ID: 811 3689 5654

Meeting Objectives:

- Review and Vote On the 10/19/23 SBC Meeting Minutes
- Review and Vote On Proposed Proprietary and VE Items
- Review and Vote On Proposed Delegated Authority Matrix
- Review Overall Project and Bid Schedule
- Updates on Permitting and Early Site Package Mobilization
- Overall Design Progress Updates; Discuss Possibility of School-Owned Solar Capabilities
- Updates on Pre-Qualification Process for Filed-Sub Bids and General Contractors
- Discuss School Committee Progress on Naming of School

Invitees:

- *School Building Committee Members:* David Yos), Kathy Ortiz, Mark Lubold, Peter Tallman, Erin Brunelle, Camilia Garcia, Anthony Soto, Whitney Anderson, Josh Garcia, Jaime Morrow, Jessica Perella, Reina Lorenzi, Anja Duffy, Sean Sheedy, Jacqueline Glasheen
- *Working Group Members:* Wendy Weiss, Ysaaca Axelrod, Ron Collamore

Additional Staff:

- *Non-voting Holyoke Staff:* Erin Linville, Mike Bissonnette, Kenia Davila
- *Owner’s Project Manager - Anser Advisory:* Margaret Wood, Kseniya Slavsky, Petros Davos, Lee Figgins
- *Architect - Mount Vernon Group (MVG):* Chris LeBlanc, Frank Tedesco, Hugo Coutinho, Adolfo Cuevas, Dennis Daly, Luis Ascensao, Susan Taylor
- *Design Consultants:* Cam Cosine, J.P. Charboneau (landscape architect), Naomi Cottrell
- *Interpreters:* Johanna Castilla, Wanda Peralta, Les Sepulveda, Randolph Dominguez

To Prepare for this meeting:

- Review and be ready to vote on the [23_1019 - MSBC Meeting Minutes](#)
- Review and be ready to vote on the [23_1116 Proposed Proprietary and VE Items](#)
- Review and be ready to vote on the [23_1116 - Proposed Delegated Authority Matrix](#)
- Review the [23_1116 - Peck Schedule Detail](#)

Time	Mins.	Topic	Owner
6:00	5	<p>Welcome</p> <p>FYI: Members of the public wishing to submit public comments can email erinfontainebrunelle@gmail.com no later than 3:00 p.m. on the day of the meeting to request the opportunity to speak for up to 2 minutes or to request a written statement be read aloud.</p>	Erin Brunelle

6:05	5	Review next steps from last meeting or other additional notes <ul style="list-style-type: none"> ● Check in on actions from last meeting <ul style="list-style-type: none"> ○ Vote on the 23_1019 - MSBC Meeting Minutes 	Margaret Wood
6:10	15	Review and Vote On 23_1116 Proposed Proprietary and VE Items	Erin Brunelle, Margaret Wood
6:25	15	Review and Vote On 23_1116 - Proposed Delegated Authority Matrix	Erin Brunelle, Margaret Wood
6:40	15	Review Overall Project and Bid Schedule	Margaret Wood, Chris LeBlanc
6:55	5	Updates on Early Site Package Construction Mobilization	Margaret Wood, Chris LeBlanc
7:00	10	Overall Design Progress Updates; Discuss Possibility of School-Owned Solar Capabilities	Chris LeBlanc
7:10	10	Updates on Pre-Qualification Process for Filed-Sub Bids and General Contractors	Margaret Wood, Chris LeBlanc
7:20	5	Discuss School Committee Progress on Naming of School	Erin Brunelle
7:25	5	Review Next Steps <ul style="list-style-type: none"> ● Upcoming Meetings: <ul style="list-style-type: none"> ○ HOLD: Thursday, January 18th, 6:00 pm - 8:00, MSBC Meeting 	Margaret Wood, Erin Brunelle
		Possible Topics for Future Meetings <ul style="list-style-type: none"> ● TBD 	