

HOLYOKE GAS & ELECTRIC COMMISSION MEETING

Date: Tuesday, December 12, 2023

Time: 5:00 p.m.

Location: The meeting will take place remotely, please contact Kate Sullivan Craven at ksullivan@hged.com for public participation.

AGENDA

1. CALL TO ORDER

2. MINUTES

November 7, 2023

3. REPORTS & RECOMMENDATIONS OF MANAGER

Division Reports

2024 Budget

4. NEW BUSINESS

Natural Gas Rate Adjustments - 2024

Commercial Energy Conservation Program Request – 254 Main Street

5. BIDS RECEIVED

2024 Electric Line Contractors Annual Contract

Spill Response & Hazardous Waste Annual Contract

Tree Trimming & Vegetation Management Annual Contract – Extension

Wood Poles Annual Contract – Extension

Electric Meters Annual Contract – Extension

High Accuracy Watthour Meters Annual Contract – Extension

Hydraulic Structures' Maintenance & Repairs Annual Contract – Extension

General Contract Work Annual Contract – Extension

Road Repairs Annual Contract – Extension

Solid Waste & Recycling Services Annual Contract – Extension

Software Maintenance & Support – Naviline

Professional Services – Financial Audit 2023

Permasert Stab Fittings

6. COMMUNICATIONS

10/04/23 – Draft Commission Meeting Minutes from 11/07/23

10/26/23 – JL/DD/Financial Statements, Balance Sheet & Summary Report – October 2023

12/06/23 – JL/BR/Rate Recommendation – Gas Rate Adjustments for CY2024

12/04/23 – KC/MC/Commercial Energy Conservation Program Request – 254 Main Street

11/28/23 – SR/VO/Bid Recommendation – Electric Line Contractor Annual Contract 2024

12/06/23 – JL/BR/Bid Recommendation – Spill Response & Hazardous Waste Annual Contract

11/29/23 – JL/CW/Extension Recommendation – Tree Trimming & Vegetation Management Annual Contract

11/03/23 – JL/CW/Recommendation – Extension of Wood Poles Annual Contract

11/16/23 – JL/CW/Recommendation – Extension of Electric Meters Annual Contract

11/16/23 – JL/CW/Recommendation – Extension of High Accuracy Watthour Meters Annual Contract

11/16/23 – JL/CW/Recommendation – Extension of Hydraulic Structures' Maintenance & Repairs Annual Contract

11/29/23 – JL/CW/Recommendation – Extension of General Contract Work Annual Contract

11/29/23 – JL/CW/Recommendation – Extension of Road Repairs Annual Contract

11/03/23 – JL/CW/Recommendation – Extension of Solid Waste & Recycling Services Annual Contract

11/08/23 – JL/DD/Purchasing Approval: Software Maintenance & Support – Naviline

11/08/23 – JL/DD/Purchasing Approval: Professional Services – Financial Audit 2023

11/29/23 – BR/WS/Purchasing Approval: Permasert Stab Fittings

7. NEXT MEETING DATE

8. ADJOURNMENT

Disclaimer: The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.