

**HOLYOKE HOUSING AUTHORITY  
REGULAR BOARD MEETING**

**Thursday, December 7, 2023, at 6:00pm  
475 Maple Street, HOLYOKE, MA 01040**

**AGENDA:**

- 1) To approve minutes: November 2, 2023

**A) RESOLUTIONS:**

- 1. EOHLC Resident Service Coordinator Award Increase- State-aided Public Housing**
  - To authorize the submission of an application to EOHLC for increased funding under the Resident Service Coordinator Program.
- 2. 2024 Utility Allowances**
  - Authorize the HHA to apply the 2024 recommended utility allowances effective January 1, 2024, for all moves and February 1, 2024, for all annual re-certifications.
- 3. Proposals for Towing and Storage Services of Unauthorized Vehicles on Holyoke Housing Authority (HHA) Properties.**
  - To award the five-year Contract for Towing and Storage Services of Unauthorized Vehicles on HHA properties to Pleasant Street Auto Body Repair, Inc., dba Hampshire Towing.
- 4. Invitation for Bid- Residential Towers Janitorial Services**
  - To award the contract for residential Janitorial Cleaning Services to BCS Facility in the amount of \$59,400 the lowest, responsive, responsible bidder.
- 5. Beautification at Scattered Sites – Falcetti Towers, Rosary Towers, Siebel Apts., Beaudry-Boucher Apts., and Zielinski Apts.**
  - Approve Change Order No. 1 extending the time for completion 61 days and credit to the contract in the amount of \$29,749.51 decreasing the total contract from \$335,600 to \$305,850.49.
  - To approve Certification of Substantial and Final Completion to close the project.
- 6. Massachusetts State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance for Policy Period – 11/17/2023 to 11/17/202**
  - To approve the insurance payment.

**B) CURRENT ISSUES REPORTS (open for discussion)**

- 1) Maintenance/Admissions
- 2) Modernization Report
- 3) Development Report
- 4) Finance Department Report
- 5) Resident Services Report
- 6) Leased Housing
- 7) MIS Department
- 8) Senior Property Manager Report
- 9) Legal Update

**C) EXECUTIVE SUMMARY**

**D) NEW BUSINESS**

**E) EXECUTIVE SESSION**

- **Union negotiation**

**F) ADJOURN**

The listing of matters is those anticipated by the Chair which may discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

