HOLYOKE GAS & ELECTRIC COMMISSION MEETING
Date: Tuesday, January 9, 2024
Time: 5:00 p.m.
Location: The meeting will take place remotely, please contact Kate Sullivan Craven at ksullivan@hged.com for public participation.

<u>**AGENDA**</u>

1. <u>**CALL TO ORDER**</u>

2. <u>**MINUTES**</u>
    December 12, 2023

3. <u>**REPORTS & RECOMMENDATIONS OF MANAGER**</u>
    Division Reports

4. <u>**NEW BUSINESS**</u>
    Cadet Scholarship Award Level
    Gas Service Work Rates Adjustment

5. <u>**BID AUTHORIZATIONS**</u>
    2024 One Time Purchases and Annual Contracts

6. <u>**BIDS RECEIVED**</u>
    Excavations & Restorations Annual Contract - Extension
    Hydraulic Turbine Mechanical Maintenance & Repairs - Extension
    Engineering Services – OMMIR Services at Old Gas Works Site
    2024 Commercial Auto Insurance Renewal
    2024 Workers Compensation Insurance Renewal
    PURMA/PURMIC Insurance Renewal

7. <u>**COMMUNICATIONS**</u>
    01/04/24 – Draft Commission Meeting Minutes from 12/12/23
    01/02/24 – JL/DD/Financial Statements, Balance Sheet & Summary Report – November 2023
    01/09/24 – JL/BM&KC/Cadet Scholarship Award Level
    01/03/24 – JL/BR/Gas Service Work Rates Adjustment – Phase IV
    12/26/23 – JL/CW/Authorization to Bid – 2024 One Time Purchases and Annual Contracts
    01/04/24 – JL/CW/Recommendation – Extension of Excavations & Restorations Annual Contract
    01/05/24 – JL/CW/Recommendation – Extension of Hydraulic Turbine Mechanical Maintenance & Repairs
    Annual Contract
    01/01/24 – BR/CP/Purchasing Approval: Engineering Services – OMMIR Services at Old Gas Works Site
    12/14/23 – JL/BM/Purchasing Approval: 2024 Commercial Auto Insurance Renewal
    12/15/23 – JL/BM/Purchasing Approval: 2024 Workers Compensation Insurance Renewal
    01/03/24 – JL/BM/Purchasing Approval: PURMA/PURMIC Insurance Renewal

8. <u>**NEXT MEETING DATE**</u>

9. <u>**ADJOURNMENT**</u>

Disclaimer: The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.