

**HOLYOKE HOUSING AUTHORITY
REGULAR BOARD MEETING
Thursday March 7, 2024 at 6:00 PM
475 Maple Street, Holyoke, MA**

AGENDA:

1) To approve minutes: February 1, 2024, and February 22, 2024

A) RESOLUTIONS:

1. Auditing Services Contract Award

- To approve the award of a two-year contract to Marcum LLP for the Holyoke Housing Authority's 2023 and 2024 Single Audits in the amount of \$103,750 contingent upon HUD approval

2. Churchill Homes Security Contract Time Extension

- To approve a no cost 76 day time extension to the ML Schmit Churchill Homes Security Grant contract

3. Rosary Tower Proprietary Railing Specifications

- To approve the use of a proprietary product in the bid specifications for railing replacement at Rosary Towers

4. Toepfert Apartment Modernization

- To approve award of the Toepfert Modernization contract to South Coast Improvement Company Inc. in the amount of \$3,792,800 contingent upon HUD approval

5. Approval of use of reserves for Phase II Modernization at Toepfert Apartments

- To approve use of up to \$2.1M of HHA reserves for modernization of the apartments at Toepfert

6. Beech Street Bathroom Change Order and Final Closeout

- To approve the deduct change orders decreasing the total contract by \$1,132.31 and increasing the contract by 166 days.
- To approve the Certificates of Substantial and Final Completion

B) CURRENT ISSUES REPORTS (open for discussion)

- 1) Maintenance/Admissions
- 2) Modernization Report
- 3) Development Report
- 4) Finance Department Report
- 5) Resident Services Report
- 6) Leased Housing
- 7) MIS Department
- 8) Senior Property Manager Report
- 9) Human Resources Report
- 10) Legal Update

C) EXECUTIVE SUMMARY

D) NEW BUSINESS

E) EXECUTIVE SESSION

F) ADJOURN

The listing of matters is those anticipated by the Chair which may discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

