Board of Zoning Appeals
Town of Hounsfield

Items Required for Filing

1. Accurate survey of property

2. Plot of site plan

3. Two sets of floor plans, preliminary elevation, etc. drawn to scale, accompanying this application.

4. Denial of permit issued by enforcement officer.

5. Application form, including contiguous (adjacent to subject lot) property owners and Short Environmental Assessment Form

6. Fee of $75.00 (by check only, made payable to Town of Hounsfield)

Tax Parcel Number: Section: _____ Block: _____ Lot: _____
Log No.:_____

APPLICATION FOR A VARIANCE TO THE TOWN OF HOUNSFIELI)
BOARD OF ZONING APPEALS

Application Date: _____

Application for *(check one)*   ☐ Interpretation   ☐ Area Variance   ☐ Use Variance

Request relates to the following provisions of the Zoning Law *(check one)*

   [ ] Zoning Map   [ ] Text: Article: ( )   Section: ( )   Subsection: ( )

1.   Applicant's Name: _____

     Owner of Property *(if different):* _____

     Applicant's Address: _____

     Applicant's Phone Number: _____

2.   Property Location: _____

     Zoning District: _____

3.   <u>Reasons for Request for Variance</u>

     NOTE: The law requires that all three (3) of the following conditions must be established in fact before a variance can be granted:

   a. The strict application of the provisions of the Zoning Law would result in practical difficulties or unnecessary hardship inconsistent with the general purpose and intent of the Zoning Law of the Town of Hounsfield.

   b. The exceptional or extraordinary circumstances or conditions applying to the property involved or to the intended use or development of the property that do not apply generally to other properties or users in the same zoning district or neighborhood are:

   c. The granting of such variance will not be a substantial detriment to the public interest or to the property or improvements in such district in which the variance is sought, and will not materially impair the purpose of the Zoning Law of the Town of Hounsfield because:

4.   Purpose of Request *(attach extra sheet if more space is needed):*

     _____
     _____
     _____
     _____

5.   Justification of Request *(attach extra sheet if more space is needed)*_____
      _____
      _____
      _____
      _____

6.   Previous Appeals: Appeal Number: _____Date: _____

7.   *(If applicable)* Application denied by Zoning Enforcement Officer/Building Inspector/Planning
      Board on _____, 20 ___. *Attach copy of denial.)*

      Contiguous Property Owners

      List the names and mailing addresses of the property owners adjacent to your property.
      (May be found at the Real Property Tax Services Office).

      _____
      _____
      _____
      _____
      _____

The applicant will submit with this application supporting materials, including plans, elevations,
landscaping diagrams, traffic circulation diagrams, neighborhood land use maps, and any other
materials that will assist the board to understand the request.

_____   _____
           Applicant Signature   Date

_____   _____
      Representative of Applicants   Relation