

**BE IT REMEMBERED** that a Special Meeting of the City Council of Jackson, Mississippi, was called by a majority of the City Council Members and notices having been placed by the City Clerk at 3:25 p.m., on Friday, November 9, 2018, in the Clerk's Office, electronic notifications to all Council Members and on the public bulletin board in City Hall, relative to: Order authorizing the Mayor to enter into an Agreement with Transdev Services Incorporation for the provision of operations and maintenance of Jackson's Public Transportation System (JATRAM) commencing January 1, 2019. The meeting was convened in the Council Chambers located at 219 S. President at 10:00 a.m. on Wednesday, November 14, 2018 being the second Wednesday of said month, when and where the following things were had and done to wit:

Present: Council Members: Melvin Priester, Jr., Council President, Ward 2; Virgi Lindsay, Vice-President, Ward 7; Ashby Foote, Ward 1; Charles H. Tillman, Ward 5 and Aaron Banks, Ward 6. Directors: Dr. Robert Blaine, Chief Administrative Officer; Kristi Moore, City Clerk; Angela Harris, Deputy City Clerk; Allice Lattimore, Deputy City Clerk and Sharon D. Gipson, City Attorney.

Absent: Kenneth Stokes, Ward 3 and De'Keither Stamps, Ward 4.

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The meeting was called to order by **President Melvin Priester, Jr.**

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**ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH TRANSDEV SERVICES INCORPORATION FOR THE PROVISION OF OPERATIONS AND MAINTENANCE OF JACKSON'S PUBLIC TRANSPORTATION SYSTEM (JATRAM) COMMENCING JANUARY 1, 2019.**

**WHEREAS**, the City of Jackson (City) has determined that it is in the City's best interest to seek a professional management company to operate and maintain the City's public transit system (JATRAM) and is authorized to enter into a contract for the operation and maintenance of said public transportation system; and

**WHEREAS**, the City issued a Request for Proposal in August 2018 for a transit operator company for the operations and maintenance of JATRAM and received responses from two transit companies; and

**WHEREAS**, based on the best value procurement policy, reviewed by the review committee, City staff and administration, Transdev Services Incorporation has been determined to provide the best value in the operations and maintenance of JATRAM for the next three years commencing on January 1, 2019 through December 31, 2021, with two, one-year options to be exercised at the future sole discretion of City Council as described in "Exhibit A" attached hereto and incorporated herein by reference; and

**WHEREAS**, the City shall pay Transdev Services Incorporation an estimated amount in FY 2018-2019 the total of \$6,675,081, in FY 2019-2020 the total of \$6,977,385 and FY 2020-2021 the total of \$7,262,553. All payments shall be contingent upon the operation of 46,617 annual revenue vehicle service hours for JATRAM fixed route and 42,500 annual trips for demand response service during the first year of the contract, excluding no-shows and cancellations, to the base cost per trip rate and increase the number of trips by 3,000 for each year thereafter. In addition to these amounts, The City shall also pay start-up costs for actual expenses incurred with supporting documentation not to exceed \$355,660.09; and

**WHEREAS**, to ensure that the public transportation services are not interrupted, the transition plan will incorporate the formal transfer of all relevant documents required to establish and maintain Transdev Services Incorporation as the transit operations and maintenance contractor for the City and that Transdev Services Incorporation is authorized to work with National Express Services, Inc. to facilitate the transition of operations to Transdev Services Incorporation control by December 31, 2018.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to enter into an agreement with Transdev Services Incorporation for the provision of operations and maintenance of the public transportation system (JATRAM) for a three (3) year period commencing January 1, 2019 through December 31, 2021, with two (2), one-year options to be exercised upon approval of the City Council.

**IT IS FURTHER ORDERED** that should an agreement with Transdev Services Incorporation not be executed, that the Mayor is authorized to negotiate and execute an agreement with First Transit, Inc., as the second most responsive bidder and shall negotiate a best and final offer with First Transit based on the costs listed on Exhibit A.

**IT IS FURTHER ORDERED** that the City shall pay Transdev Services Incorporation an estimated amount in FY 2018-2019 the total amount of \$6,675,081, in FY 2019-2020 the total amount of \$6,977,385 and FY 2020-2021 the total amount of \$7,262,553. All payments shall be contingent upon the operation of 46,617 annual revenue vehicle service hours for JATRAM fixed route and 42,500 annual trips for demand response service during the first year of the contract, excluding no-shows and cancellations, to the base cost per trip rate and increase the number of trips by 3,000 for each year thereafter. In addition to these amounts, the City shall also pay start-up costs for actual expenses incurred with supporting documentation not to exceed \$355,660.09.

**Exhibit A**  
**Bid Tabulation for Operation and Maintenance- RFP 2018-2**

| Transdev-BAFO                    |                       |               |            |             |                       |              |                 |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |
|----------------------------------|-----------------------|---------------|------------|-------------|-----------------------|--------------|-----------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|
| Contract Year                    | Year 1                |               |            |             | Year 2                |              |                 |             | Year 3                |              |            |             | Option Year 1         |              |            |             | Option Year 2         |              |            |             |
|                                  | 01/01/2019-12/31/2019 |               | Calculated |             | 01/01/2020-12/31/2020 |              | Calculated      |             | 01/01/2021-12/31/2021 |              | Calculated |             | 01/01/2022-12/31/2022 |              | Calculated |             | 01/01/2023-12/31/2023 |              | Calculated |             |
| Expense Format                   | Fixed                 | Variable      | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly          | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate |
| Fixed Monthly Charge-Fixed Route | \$ 2,135,948          |               |            |             | \$ 2,097,406          |              |                 |             | \$ 2,257,686          |              |            |             | \$ 2,320,669          |              |            |             | \$ 2,384,911          |              |            |             |
| Variable Charge per Revenue Hour |                       | \$ 2,178,852  |            |             |                       | \$ 2,245,772 |                 |             |                       | \$ 2,310,386 |            |             |                       | \$ 2,390,999 |            |             |                       | \$ 2,466,059 |            |             |
| Total Hourly Operating Cost      |                       | \$ 90.62      | \$ 90.62   |             |                       | \$ 93.31     | \$ 93.31        |             |                       | \$ 95.93     | \$ 95.93   |             |                       | \$ 98.95     | \$ 98.95   |             |                       | \$ 101.87    | \$ 101.87  |             |
| Fixed Monthly Charge-Paratransit | \$ 1,198,618          |               |            |             | \$ 1,243,993          |              |                 |             | \$ 1,289,901          |              |            |             | \$ 1,338,868          |              |            |             | \$ 1,390,971          |              |            |             |
| Variable Charge per trip         |                       | \$ 1,161,623  |            |             |                       | \$ 1,290,214 |                 |             |                       | \$ 1,404,580 |            |             |                       | \$ 1,540,079 |            |             |                       | \$ 1,690,169 |            |             |
| Total Hourly Operating Cost      |                       | \$ 55.54      | \$ 55.54   |             |                       | \$ 55.70     | \$ 55.70        |             |                       | \$ 55.56     | \$ 55.56   |             |                       | \$ 55.00     | \$ 55.00   |             |                       | \$ 56.33     | \$ 56.33   |             |
| Total Annual Cost                |                       | \$ 6,675,081  |            |             |                       | \$ 6,977,385 | \$ 6,977,384.00 |             |                       | \$ 7,262,553 |            |             |                       | \$ 7,590,613 |            |             |                       | \$ 7,933,110 |            |             |
| Total Monthly Agreement Price    |                       | \$ 556,257    |            |             |                       | \$ 581,449   | \$ 581,449.00   |             |                       | \$ 605,213   |            |             |                       | \$ 632,551   |            |             |                       | \$ 661,099   |            |             |
| Overhead                         |                       | \$ 157,106    |            |             |                       | \$ 179,288   |                 |             |                       | \$ 188,545   |            |             |                       | \$ 406,098   |            |             |                       | \$ 424,368   |            |             |
| Profit                           |                       | \$ 200,846    |            |             |                       | \$ 209,322   |                 |             |                       | \$ 217,874   |            |             |                       | \$ 227,718   |            |             |                       | \$ 237,962   |            |             |
| Percentage approx. 8.35%         |                       | 8.35%         |            |             |                       | 8.43%        |                 |             |                       | 8.35%        |            |             |                       | 8.35%        |            |             |                       | 8.35%        |            |             |
| Start Up Costs                   |                       | \$ 355,660.09 |            |             |                       |              |                 |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |

| Transdev                         |                       |               |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |
|----------------------------------|-----------------------|---------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|
| Contract Year                    | Year 1                |               |            |             | Year 2                |              |            |             | Year 3                |              |            |             | Option Year 1         |              |            |             | Option Year 2         |              |            |             |
|                                  | 01/01/2019-12/31/2019 |               | Calculated |             | 01/01/2020-12/31/2020 |              | Calculated |             | 01/01/2021-12/31/2021 |              | Calculated |             | 01/01/2022-12/31/2022 |              | Calculated |             | 01/01/2023-12/31/2023 |              | Calculated |             |
| Expense Format                   | Fixed                 | Variable      | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate |
| Fixed Monthly Charge-Fixed Route | \$ 2,161,334          |               |            |             | \$ 2,223,524          |              |            |             | \$ 2,384,610          |              |            |             | \$ 2,545,629          |              |            |             | \$ 2,713,540          |              |            |             |
| Variable Charge per Revenue Hour |                       | \$ 2,180,219  |            |             |                       | \$ 2,247,074 |            |             |                       | \$ 2,311,716 |            |             |                       | \$ 2,392,379 |            |             |                       | \$ 2,467,411 |            |             |
| Total Hourly Operating Cost      |                       | \$ 57.13      | \$ 57.13   |             |                       | \$ 58.82     | \$ 58.82   |             |                       | \$ 60.48     | \$ 60.48   |             |                       | \$ 62.18     | \$ 62.18   |             |                       | \$ 64.22     | \$ 64.22   |             |
| Fixed Monthly Charge-Paratransit | \$ 1,251,443          |               |            |             | \$ 1,297,072          |              |            |             | \$ 1,344,412          |              |            |             | \$ 1,394,849          |              |            |             | \$ 1,448,456          |              |            |             |
| Variable Charge per trip         |                       | \$ 1,160,172  |            |             |                       | \$ 1,279,755 |            |             |                       | \$ 1,387,626 |            |             |                       | \$ 1,522,590 |            |             |                       | \$ 1,672,071 |            |             |
| Total Hourly Operating Cost      |                       | \$ 31.73      | \$ 31.73   |             |                       | \$ 33.83     | \$ 33.83   |             |                       | \$ 35.95     | \$ 35.95   |             |                       | \$ 38.10     | \$ 38.10   |             |                       | \$ 41.06     | \$ 41.06   |             |
| Total Annual Cost                |                       | \$ 6,533,173  |            |             |                       | \$ 6,841,425 |            |             |                       | \$ 7,216,564 |            |             |                       | \$ 7,618,247 |            |             |                       | \$ 8,001,478 |            |             |
| Total Monthly Agreement Price    |                       | \$ 545,764    |            |             |                       | \$ 570,785   |            |             |                       | \$ 601,697   |            |             |                       | \$ 634,857   |            |             |                       | \$ 666,790   |            |             |
| Overhead                         |                       | \$ 361,338    |            |             |                       | \$ 376,716   |            |             |                       | \$ 392,067   |            |             |                       | \$ 408,716   |            |             |                       | \$ 426,079   |            |             |
| Profit                           |                       | \$ 207,620    |            |             |                       | \$ 211,244   |            |             |                       | \$ 219,832   |            |             |                       | \$ 229,748   |            |             |                       | \$ 240,046   |            |             |
| Percentage approx. 8.35%         |                       | 8.35%         |            |             |                       | 8.35%        |            |             |                       | 8.35%        |            |             |                       | 8.35%        |            |             |                       | 8.35%        |            |             |
| Start Up Costs                   |                       | \$ 257,500.93 |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |

| First Transit                    |                       |               |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |
|----------------------------------|-----------------------|---------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|-----------------------|--------------|------------|-------------|
| Contract Year                    | Year 1                |               |            |             | Year 2                |              |            |             | Year 3                |              |            |             | Option Year 1         |              |            |             | Option Year 2         |              |            |             |
|                                  | 01/01/2019-12/31/2019 |               | Calculated |             | 01/01/2020-12/31/2020 |              | Calculated |             | 01/01/2021-12/31/2021 |              | Calculated |             | 01/01/2022-12/31/2022 |              | Calculated |             | 01/01/2023-12/31/2023 |              | Calculated |             |
| Expense Format                   | Fixed                 | Variable      | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate | Fixed                 | Variable     | Hourly     | Hourly Rate |
| Fixed Monthly Charge-Fixed Route | \$ 2,042,167          |               |            |             | \$ 2,064,645          |              |            |             | \$ 2,076,717          |              |            |             | \$ 2,085,663          |              |            |             | \$ 2,100,073          |              |            |             |
| Variable Charge per Revenue Hour |                       | \$ 2,085,423  |            |             |                       | \$ 2,163,579 |            |             |                       | \$ 2,247,223 |            |             |                       | \$ 2,333,048 |            |             |                       | \$ 2,423,456 |            |             |
| Total Hourly Operating Cost      |                       | \$ 66.68      | \$ 66.68   |             |                       | \$ 68.80     | \$ 68.80   |             |                       | \$ 70.81     | \$ 70.81   |             |                       | \$ 72.80     | \$ 72.80   |             |                       | \$ 74.94     | \$ 74.94   |             |
| Fixed Monthly Charge-Paratransit | \$ 1,109,466          |               |            |             | \$ 1,201,904          |              |            |             | \$ 1,289,033          |              |            |             | \$ 1,374,830          |              |            |             | \$ 1,470,533          |              |            |             |
| Variable Charge per trip         |                       | \$ 1,194,254  |            |             |                       | \$ 1,323,314 |            |             |                       | \$ 1,463,467 |            |             |                       | \$ 1,611,671 |            |             |                       | \$ 1,777,433 |            |             |
| Total Hourly Operating Cost      |                       | \$ 54.21      | \$ 54.21   |             |                       | \$ 55.50     | \$ 55.50   |             |                       | \$ 56.75     | \$ 56.75   |             |                       | \$ 57.90     | \$ 57.90   |             |                       | \$ 59.60     | \$ 59.60   |             |
| Total Annual Cost                |                       | \$ 6,431,312  |            |             |                       | \$ 6,753,442 |            |             |                       | \$ 7,076,439 |            |             |                       | \$ 7,405,202 |            |             |                       | \$ 7,773,515 |            |             |
| Total Monthly Agreement Price    |                       | \$ 535,943    |            |             |                       | \$ 562,787   |            |             |                       | \$ 589,701   |            |             |                       | \$ 617,100   |            |             |                       | \$ 647,793   |            |             |
| Overhead                         |                       | \$ 251,257    |            |             |                       | \$ 270,137   |            |             |                       | \$ 283,057   |            |             |                       | \$ 296,308   |            |             |                       | \$ 310,941   |            |             |
| Profit                           |                       | \$ 183,879    |            |             |                       | \$ 405,207   |            |             |                       | \$ 424,587   |            |             |                       | \$ 444,312   |            |             |                       | \$ 466,411   |            |             |
| Percentage approx. 10%           |                       | 10.00%        |            |             |                       | 10.00%       |            |             |                       | 10.00%       |            |             |                       | 10.00%       |            |             |                       | 10.00%       |            |             |
| Start Up Costs                   |                       | \$ 378,732.81 |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |                       |              |            |             |

Council Member Banks moved adoption; Vice President Lindsay seconded.

Yeas- Banks, Foote, Lindsay, Priestler and Tillman.

Nays- None.

Absent- Stamps and Stokes.

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SPECIAL MEETING OF THE CITY COUNCIL  
WEDNESDAY, NOVEMBER 14, 2018 10:00 A.M.

There being no further business to come before the City Council, it was unanimously voted to adjourn until the next Zoning Council Meeting to be held at 2:30 p.m. on Monday, November 19, 2018 and at 10:30 a.m., the Council stood adjourned.

ATTEST:

APPROVED:

Heidi Moore  
CITY CLERK

Chelme Latoro Lumanda <sup>per</sup>  
MAYOR <sub>RL</sub>      11/30/2018  
DATE

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