



**REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JACKSON, MISSISSIPPI  
February 13, 2018  
AGENDA  
10:00 AM**

**CALL TO ORDER BY THE PRESIDENT**

**INVOCATION**

- PASTOR R.K. MOORE – STRONGER HOPE BAPTIST CHURCH**

**PUBLIC HEARING**

**INTRODUCTIONS**

**PUBLIC COMMENTS**

**CONSENT AGENDA**

- NOTE: "ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**
- ORDER ACCEPTING PAYMENT OF \$3,095.00 FROM SHELTER MUTUAL INSURANCE COMPANY ON BEHALF OF ITS INSURED DWAYNE (DRV.) & MARY MARTIN AS A PROPERTY DAMAGE SETTLEMENT. (GIPSON, LUMUMBA)**

**INTRODUCTION OF ORDINANCES**

- ORDINANCE OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI TO AMEND THE CODE OF ORDINANCES OF THE INTERNAL AUDIT COMMITTEE. (BANKS)**
- ORDINANCE TO ESTABLISH A LEISURE AND RECREATION DISTRICT WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF JACKSON, MISSISSIPPI, AND DESIGNATE THE GEOGRAPHIC AREAS INCLUDED WITHIN THE BOUNDARIES OF SAID DISTRICT. (LINDSAY)**

6. **ORDINANCE AMENDING CHAPTER 10 ALCOHOLIC BEVERAGES, SECTION 5 OF THE CITY OF JACKSON CODE OF ORDINANCES: FOR THE PURPOSE OF THE EXCLUSION OF THOSE AREAS DESIGNATED LEISURE AND RECREATION DISTRICTS. (LINDSAY)**
7. **ORDINANCE OF THE CITY OF JACKSON ESTABLISHING A DISPARITY AND AVAILABILITY STUDY FUNCTION WITHIN THE CITY OF JACKSON'S BUDGET. (BANKS, STAMPS)**

#### **ADOPTION OF ORDINANCE**

8. **ORDINANCE AMENDING CHAPTER 86 ARTICLE III OF THE CITY OF JACKSON CODE OF ORDINANCES TO: (1) MAKE IT ILLEGAL TO POSSESS THIRTY (30) GRAMS OR LESS OF MARIJUANA WITHIN THE CITY LIMITS; (2) PRESCRIBE THE MAXIMUM PENALTY TO BE IMPOSED BY THE MUNICIPAL COURT OF JACKSON FOR SUCH POSSESSION; AND (3) DECLARE THAT THE PENALTY IMPOSED SHALL NOT INCLUDE ANY TERM OF IMPRISONMENT. (STAMPS)**

#### **REGULAR AGENDA**

9. **CLAIMS (HATCHER, LUMUMBA)**
10. **PAYROLL (HATCHER, LUMUMBA)**
11. **ORDER AMENDING THE FISCAL YEAR 2017-2018 BUDGET OF DEPARTMENT OF GENERAL GOVERNMENT/CONSTITUENT SERVICES. (HATCHER, LUMUMBA)**
12. **RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, EXCAVATORS, MOWERS, TRACTORS, BUSH HOG, TRAILERS AND PARKS AND RECREATION EQUIPMENT. (HATCHER, LUMUMBA)**
13. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A NEW ANTENNA SITE LICENSE AGREEMENT FOR AN ANTENNA SITE WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION. (HATCHER, LUMUMBA)**
14. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A THIRTY-SIX (36) MONTH AGREEMENT WITH SAFE & SOUND SURVEILLANCE, INC FOR SURVEILLANCE MONITORING AND SECURITY EQUIPMENT MAINTENANCE FOR JATRAN ADMINISTRATIVE AND MAINTENANCE FACILITY (JAMF) AND JATRAN CUSTOMER SERVICE AREA AT UNION STATION. (KUMAR, LUMUMBA)**

15. **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF DR. BRIAN GRIZZELL TO THE CIVIL SERVICE BOARD. (LUMUMBA)**
16. **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF SHARON D. GIPSON AS CITY ATTORNEY, CITY OF JACKSON, MISSISSIPPI. (LUMUMBA)**
17. **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF WILMA JONES SCOTT AS DIRECTOR OF DEPARTMENT OF PERSONNEL MANAGEMENT, CITY OF JACKSON, MISSISSIPPI. (LUMUMBA)**
18. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENTS WITH THE HINDS COUNTY BOARD OF SUPERVISORS FOR ROBINSON STREET, ROBINSON ROAD, AND WOODROW WILSON AVENUE. (WARDS 3 & 5) (MILLER, LUMUMBA)**
19. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL FOR MOSQUITO ABATEMENT SERVICES. (ALL WARDS) (MILLER, LUMUMBA)**
20. **ORDER ACCEPTING THE BIDS OF ALUWIND, INC., OSBURN ASSOCIATES, INC. AND VULCAN ALUMINUM FOR AN EIGHTEEN-MONTH SUPPLY OF ALUMINUM SIGN BLANKS. (BID NO. 55063-121917) (ALL WARDS) (MILLER, LUMUMBA)**
21. **ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC. FOR CONSTRUCTION OF THE BARR SAFE ROUTES TO SCHOOL PROJECT, FEDERAL AID PROJECT NUMBER TCSP-0250-00(035)/105812, CITY PROJECT NUMBER 16B4007-501, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION. (WARD 5) (MILLER, LUMUMBA)**
22. **ORDER AUTHORIZING CHANGE ORDER NO. 1/FINAL TO THE CONTRACT OF CROSS ROOFING, INC., TO PROVIDE CONSTRUCTION SERVICES FOR ROOF REMOVAL AND REPLACEMENT FOR THE JACKSON ZOO COMMUNITY CENTER, CITY OF JACKSON PROJECT NO. 16B7004-501, AND FURTHER AUTHORIZING PUBLICATION OF NOTICE OF COMPLETION. (WARD 5) (MILLER, LUMUMBA)**
23. **ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI REVISING FISCAL YEAR 2017-2018 BUDGET TO FUND A DISPARITY AND AVAILABILITY STUDY. (BANKS, STAMPS)**

## **DISCUSSION**

24. **DISCUSSION: SPEED BUMPS (STAMPS)**
25. **DISCUSSION: CASA GRANDE (BANKS)**
26. **DISCUSSION: ELEVATOR (JACKSON POLICE DEPARTMENT) (STOKES)**
27. **DISCUSSION: FRESH START (STOKES)**

## **PRESENTATION**

28. **MUSCULAR DYSTROPHY ASSOCIATION: CITIZENS AWARD (LUMUMBA)**
29. **HONORING CITY OF JACKSON TEACHERS (LUMUMBA)**
30. **MLK SERVICE DAY CERTIFICATE PRESENTATION (LUMUMBA)**

## **PROCLAMATION**

31. **PROCLAMATION RECOGNIZING FEBRUARY AS AMERICAN HEART MONTH. (LUMUMBA)**

## **RESOLUTIONS**

32. **RESOLUTION OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI HONORING AND COMMENDING MRS. WILORA "PEACHES" EPHRAM (POSTHUMOUSLY) AS AN OUTSTANDING BUSINESS WOMAN, COMMUNITY SERVANT AND EXEMPLARY CULINARY ARTIST. (STOKES)**
33. **RESOLUTION OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI HONORING DR. MAURICE JAMES ON HIS RETIREMENT FROM PRIVATE PRACTICE AND COMMENDING HIS CONTRIBUTIONS TO THE LOCAL MEDICAL COMMUNITY. (PRIESTER)**

## **REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS**

### **ANNOUNCEMENTS**

### **ADJOURNMENT**

### **AGENDA ITEMS IN COMMITTEE**

## **ALL ITEMS IN COMMITTEE**

### **FINANCE**

1. Order of the City Council of Jackson, Mississippi authorizing an across the board pay raises for City employees for FY 2014-2015. (Cooper-Stokes) (07/01/14)
2. Ordinance establishing responsible banking and community reinvestment practices within the City of Jackson. (Stamps) (08/12/14)
3. Order of the City Council of Jackson, Mississippi authorizing the retention of professional services to assist with the budget preparation for FY2016. (Stokes) (08/25/15)
4. Order revising unrestricted general fund reserve policy. (Stokes) (06/14/16)
5. Order of the City Council of Jackson, Mississippi authorizing the placement of two million dollars from the fund balance of the City budget to be transferred to the City of Jackson Police Department's budget. (Stokes) (11/01/16)

### **ECONOMIC DEVELOPMENT**

1. Discussion: Joint Economic strategies for the Metrocenter by the City of Jackson and Hinds County (Tillman) (11/10/14)
2. Discussion: Costco (Yarber) (06/02/15)
3. Discussion: The Landmark Building (Yarber) (06/02/15)
4. Discussion: Farish Street (Yarber) (06/02/15)
5. Ordinance of the City Council of Jackson, Mississippi establishing the Business Development Fund within the City of Jackson. (Hendrix) (10/08/15)
6. Discussion: Black on Black Crime (Stamps) (04/04/17)
7. Order authorizing the Mayor to accept the transfer of ownership of the Jackson Multimodal Transportation Facility, commonly known as Union Station, from the Jackson Redevelopment Authority to the city of Jackson. (Stokes) (07/18/17)

## **ALL ITEMS IN COMMITTEE**

### **EDUCATION**

1. Resolution of the City Council of Jackson, Mississippi in opposition to locating charter schools in public schools that are currently in operation. (Cooper-Stokes) (04/08/14)

### **LEGISLATIVE**

1. Resolution urging the Department of Housing and Urban Development to enact safeguards against abuses in contracts for deeds. (Stamps) (11/21/17)
2. Resolution calling on the federal, state, and local religious freedom and civil rights. (Stamps) (11/21/17)
3. Resolution supporting the expansion of the earned income tax credit for working childless adults. (Stamps) (11/21/17)

### **PLANNING**

1. Ordinance amending re-enacting a City of Jackson Curfew Ordinance, Chapter 86, Article II, of the Code of Ordinances City of Jackson, Mississippi to establish a curfew applicable to juveniles to within the City of Jackson. (Stokes) (07/26/11)
2. Ordinance of the City Council of Jackson, Mississippi renaming Amite Street (from Gallatin Street to Robinson Street) to Dr. John M. Perkins Drive. (Stokes) (08/24/10)
3. Ordinance of the City Council of Jackson, Mississippi renaming of Cleary Street (from Dalton Street to the Dead End) to Rev. Dr. Emmett C. Burns, Jr. Drive. (Stokes) (09/06/11)
4. Ordinance of the City Council of Jackson, Mississippi establishing the honorary renaming of Medgar Evers Blvd. (from Ridgeway Street to Martin Luther King, Jr. Drive) to Reverend Curtis W. Houston Drive. (Cooper-Stokes) (07/10/12)
5. Ordinance of the City Council of Jackson, Mississippi requiring sprinkler systems in buildings housing flammable materials. (Cooper-Stokes) (09/4/112)
6. Ordinance of the City Council of Jackson, Mississippi renaming of Flag Chapel Rd. (from Northside Drive to Cynthia Road) to Nathaniel Booker Road. (Bluntson) (05/28/13)
7. Resolution of the City Council of Jackson, Mississippi encouraging the enhanced use of cell phone towers in the City. (Cooper-Stokes) (01/14/14)
8. Ordinance amending the 2008 amendment to the Capital City Smoke-Free Air Ordinance of 2003, codified as Chapter 86, Article VI, of the Code of Ordinances, City of Jackson, Mississippi. (Whitwell) (01/14/14)

## ALL ITEMS IN COMMITTEE

9. A Resolution authorizing the Mayor or his designee to enter into a marketing agreement with Utility Service Partner Private Label, Inc. DBA Service Line Warranties of America, to license the use of the City of Jackson trademark in conjunction with marketing communications to the City of Jackson residents about warranty plans for the repair of water and sewer lines on residential property, to receive trademark licensing fees, and for other purposes. (Stamps) (02/27/14)
10. Ordinance of the City Council of Jackson, Mississippi to rename two streets: Gun Street for Albert Barber, Jr. and Hume Street for Jason Murphy, two teenage African American males who were double homicide victims in the City of Jackson in July 2013. (Cooper-Stokes) (03/11/14)
11. Discussion Item: City Land Bank Operations (Stamps) (03/25/14)
12. Ordinance of the City Council of Jackson, Mississippi renaming Battlefield Park in honor of the late Jackson Mayor Chokwe Lumumba. (Cooper-Stokes) (08/14/14) & (11/18/14)
13. Ordinance of the City Council of Jackson, Mississippi regulating the operation of drones in the city limits and requiring the registration of drones. (Cooper-Stokes) (09/09/14)
14. Ordinance of the City Council of Jackson, Mississippi requiring no-touch temperature checks of passengers arriving at City-owned airports. (Cooper-Stokes) (10/30/14)
15. Ordinance of the City Council of Jackson, Mississippi requiring the closure of nuisance nightclubs. (Cooper-Stokes) (11/04/14)
16. Ordinance of the City Council of Jackson, Mississippi requiring security personnel at convenience stores during hours of operation. (Cooper-Stokes) (11/04/14)
17. Discussion: Parking meters and parking in downtown Jackson (Priester) (02/24/15)
18. Ordinance of the City Council of Jackson, Mississippi renaming Gymnasium Drive (from Bullard Street to Dead end) to James Rice, Jr. Drive. (Stokes) (10/06/15)
19. Ordinance of the City Council of Jackson, Mississippi regulating public accommodations for restroom facilities. (Stokes) (11/03/15)
20. Ordinance of the City Council of Jackson, Mississippi renaming Flag Chapel Road (from Clinton Boulevard to Northside Drive) to President Barack Obama Drive. (Stamps) (01/12/16)
21. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Valley Street from Highway 80 to Raymond Rd. to Rev. Dr. R.L.T. Smith Drive. (Stokes) (02/09/16)

## ALL ITEMS IN COMMITTEE

22. Ordinance of the City Council of Jackson, Mississippi regulating the annual water sampling of Municipal water for the detection of contaminants of lead or copper. (Hendrix, Stamps) (02/09/16)
23. Ordinance of the City of Jackson, Mississippi amending Chapter 126 of the Jackson Municipal Code of Ordinances to modernize the regulation of vehicles for hire of the City of Jackson, Mississippi. (Priester) (03/10/16)
24. Ordinance of the City Council of Jackson, Mississippi naming the downtown Jatran Bus Transfer Station in honor of Mrs. Rosa Parks. (Stokes) (04/19/16)
25. Ordinance of the City Council of Jackson, Mississippi renaming Morris Street (from Jefferson Street to Commerce Street to Corrice Collins Drive). (Stokes) (04/19/16)
26. Order authorizing a one year moratorium on certain new business licenses in the City of Jackson. (Stamps) (05/03/16)
27. Ordinance of the City Council of Jackson, Mississippi renaming Tombigbee Street (from Congress Street to West Street) to Travis E. Knight Drive. (Stokes) (07/12/16)
28. Ordinance of the City Council of Jackson, Mississippi renaming a portion of Ridgeway Street (from Bailey Avenue to the Dead End) to Doug L. Anderson Street. (Stokes) (08/23/16)
29. Order requesting the City Council review and vote to approve the sign variance request for Jackson Public Schools to erect a 726 sq. ft. LED Billboard within a SUD zone which does not allow billboards. (Jefferson, Yarber) (09/06/16)
30. Order requesting the City Council review and vote to deny the sign variance request for Jackson Public Schools to erect a 726 sq. ft. LED Billboard within a SUD zone which does not allow billboards. (Jefferson, Yarber) (09/06/16)
31. Order requesting the City Council review and vote to approve the sign variance request for Jackson Public Schools to erect a three sided/faced LED Billboard within a SUD zone which does not allow there sided/faced billboard. (Jefferson, Yarber) (09/06/16)
32. Order requesting the City Council review and vote to deny the sign variance request for Jackson Public Schools to erect a three sided/faced LED Billboard within a SUD zone which does not allow there sided/faced billboard. (Jefferson, Yarber) (09/06/16)
33. Order of the City Council of Jackson, Mississippi authorizing payment to Lori Swanier for claim number 9555 in an amount not to exceed four hundred sixty-one dollars. (Stokes) (10/04/16)



## ALL ITEMS IN COMMITTEE

34. Order authorizing the Mayor to retain Attorney Terris C. Harris for legal services for the City of Jackson, Mississippi against Siemens Industry, Inc. and possibly others. (Stokes) (10/04/16)
35. Ordinance of the City Council of Jackson, Mississippi requiring security personnel at convenience stores during hours of operations from 12:00 a.m. to 6:00 a.m. (Stokes) (10/18/16)
36. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Vardaman Street (from Bailey avenue to Bailey Avenue Extension) to Al Joyner Way. (Stokes) (11/01/16)
37. Order rescinding the ordinance of the City Council of Jackson, Mississippi renaming Langley Avenue (from Silas Brown Street to Winter Street) to Dr. Raymond O. Baird Drive. (Stamps) (11/01/16)
38. Ordinance of the City Council of Jackson, Mississippi establishing a five dollar per room rental fee for hourly motel rentals. (Stokes) (11/15/16)
39. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Pearl Street (from Dalton to Prentiss Street) to Coach Paul Covington Drive. (Stokes) (12/27/16)
40. Ordinance of the City Council of Jackson, Mississippi renaming Bailey Avenue (from Bailey Avenue Extension to Woodrow Wilson) to Tommie Hathorn Way. (Stokes) (12/27/16)
41. Ordinance of the City Council of Jackson, Mississippi to regulate security at apartments with 25 or more rental units. (Stokes) (02/21/17)
42. Ordinance of the City Council of Jackson, Mississippi naming Road of Remembrance Park as Alfredteen Brown Harrison Park. (Stokes) (03/07/17)
43. Ordinance amending Chapter 102 – Signs, Article II. Sign regulations, Section 102-32, Prohibited signs, of the Code of Ordinances of the City of Jackson, Mississippi to prohibit any outdoor sign that contains any message or depiction of a sexually explicit nature. (Stamps) (03/07/17)
44. Ordinance of the City Council of Jackson, Mississippi renaming Pear Street to Reverend Jesse Sutton, Jr. Street. (Stamps) (04/04/17)
45. Ordinance of the City Council of Jackson, Mississippi renaming Carnes Street (from Palmyra Street to Martin Luther King, Jr., Dr.) to Reverend Alvin Burton, Sr. Street. (Stokes) (04/18/17)

## ALL ITEMS IN COMMITTEE

46. Ordinance of the City Council of Jackson, Mississippi renaming Cohea Street (from Palmyra Street to Lamar Street) to Corporal Allen Harper, Jr., Street. (Stokes) (04/18/17)
47. Ordinance of the City Council of Jackson, Mississippi renaming Todd Street (from Palmyra Street to Martin Luther King, Jr. Dr.) to Andre Lamont Jones Street. (Stokes) (04/18/17)
48. Order declaring parcel 73-26 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
49. Order declaring parcel 72-56 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
50. Order declaring parcel 72-37 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
51. Order declaring parcel 73-29-1 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
52. Order declaring parcel 72-58 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
53. Order declaring parcel 72-52 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
54. Order declaring parcel 72-55 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
55. Order declaring parcel 73-22 surplus property and authorizing disposal of same to River Place, LLC for development of housing. (Jefferson, Yarber) (06/13/17)
56. Ordinance of the City Council of Jackson, Mississippi establishing the honorary renaming of Capitol Street from Gallatin Street to State Street to Williams Brothers Drive. (Stokes) (08/29/17)
57. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Brame Street (from Northside Drive to the Dead End of Eubanks Creek) to Bishop Hollis Musgrove Drive. (Stokes) (08/29/17)
58. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Kimball Avenue (from Sunset Drive to Liberty Street) to Johnetta Jurden Drive. (Stokes) (08/29/17)
59. Order authorizing the Mayor to execute an agreement with BFAC.Com for the purchase and maintenance of a mobile app service and design. (Hatcher, Lumumba) (10/10/17)

## **ALL ITEMS IN COMMITTEE**

60. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Livingston Road (from Five Points Medgar Evers Boulevard at Woodrow Wilson Drive to Northside Drive) to Dr. Aaron Shirley Drive. (Stokes) (11/21/17)
61. Ordinance of the City Council of Jackson, Mississippi establishing the renaming of Hamilton Street (from Mill Street to West Street) to Charles W. Tisdale Drive. (Stokes) (11/21/17)
62. Discussion: Sign Ordinance (Stokes) (12/5/17)

## **GOVERNMENT OPERATIONS**

1. Discussion: Minority participation (Stokes) (06/02/15)
2. Discussion: 21<sup>st</sup> Century policing (Stamps) (06/02/15)
3. Discussion: EBO (Yarber) (06/02/15)
4. Ordinance of the City Council of Jackson, Mississippi amending Chapter 2 Administration, Article IV, Departments, Section 2-336, of the Code of Ordinances of the City of Jackson, Mississippi to delete Constituents Services and Information as a department and to remove Youth Court as a principal function of police. (Stamps) (09/06/16)
5. Ordinance amending Section 2-325 of the Jackson Code of Ordinances to include qualifications for the position of Chief Administration Officer. (Stamps) (11/1/16)
6. Order authorizing the Mayor to accept the transfer of ownership of the Jackson Multimodal Transportation Facility, commonly known as Union Station, from the Jackson Redevelopment Authority to the City of Jackson. (Stokes) (07/18/17)

## **WATER/SEWER AD HOC COMMITTEE**

1. Ordinance amending Article II.- Sewage Disposal Standards to create a fats, oils, and grease (FOG) Control Program and for other related purposes. (Miller, Lumumba) (01/03/18)

## ALL ITEMS IN COMMITTEE

Updated: 08/25/15; 08/26/15; 09/09/15; 09/23/15; 10/08/15; 10/27/15; 11/04/15; 11/17/15; 12/01/15; 12/16/15; 01/13/16; 02/02/16; 03/11/16; 04/11/16; 04/18/16; 05/04/16; 05/10/16; 05/18/16; 05/31/16; 06/06/16; 06/14/16; 07/13/16; 08/11/16; 08/24/16; 09/08/16; 09/28/16; 10/07/16; 11/01/16; 11/02/16; 11/09/16; 11/15/16; 11/21/16; 12/22/16; 12/28/16; 01/11/17; 02/07/17; 03/13/17; 03/20/17; 04/05/17; 06/09/17; 06/13/17; 08/10/17; 09/01/17; 09/06/17; 09/29/17; 10/10/17; 11/27/17; 12/6/17; 01/04/18

OFFICE OF THE CITY ATTORNEY  
1/25/18  
[Signature]

**ORDER ACCEPTING PAYMENT OF \$3,095.00 FROM SHELTER MUTUAL INSURANCE COMPANY ON BEHALF OF ITS INSURED {DWAYNE (DRV.) & MARY MARTIN} AS A PROPERTY DAMAGE SETTLEMENT.**

**IT IS HEREBY ORDERED** by the City Council for the City of Jackson, Mississippi, that the City Attorney or designee, be authorized to execute all necessary documents and accept payment in the amount of \$3,095.00 as a property damage settlement for damage sustained to City of Jackson Police Department 2015 Chevrolet Cruze (PC-1843 on November 9, 2017.

**APPROVED FOR AGENDA:**

City Attorney  
Risk Manager  
CAO  
Mayor's Office

Initials	Date
[Signature]	1/25/18
_____	1-25-18
_____	_____
_____	_____

Item # #3  
Agenda Date: 13 FEBRUARY 2018  
By: Lumumba, Anderson, Poullard

01/25/2018  
{TBP}

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

01/25/2018  
DATE

<b>POINTS</b>		<b>COMMENTS</b>						
1.	<b>1. Brief</b> <b>Description/Purpose</b>	<b>ORDER ACCEPTING PAYMENT OF \$3,095.00 FROM SHELTER MUTUAL INSURANCE COMPANY ON BEHALF OF ITS INSURED {DWAYNE (DRV.) &amp; MARY MARTIN} AS A PROPERTY DAMAGE SETTLEMENT</b>						
2.	<b>Public Policy Initiative</b> 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A						
3.	<b>Who will be affected</b>	City of Jackson						
4.	<b>Benefits</b>	N/A						
5.	<b>Schedule (beginning date)</b>	N/A						
6.	<b>Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	N/A						
7.	<b>Action implemented by:</b> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Office of the City Attorney						
8.	<b>COST</b>	\$3,095.00						
9.	<b>Source of Funding</b> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>							
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>
		AABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>
		WBE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>
		HBE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>
		NABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>

**MEMORANDUM**

**TO: James Anderson, Jr., Special Assistant  
Office of the City Attorney**

**DATE: January 25, 2018**

**RE: Damages to City of Jackson Police Department PC-1843 and Recovery of  
Replacement Cost from Shelter Mutual Insurance Company on Behalf of  
Its Insured Dwayne & Mary Martin**

On November 9, 2017, Officer Velisa Walker and Tonia Williams was in PC-1843 traveling West on Amite Street in the far right lane when her vehicle was struck by the vehicle being driven by Dwayne & Mary Martin who was in the center lane and came over into Officer Walker's lane of traffic. The City received an estimate for replacement of PC-1843 in the amount of \$3,095.00.

Shelter Insurance Company agreed to issue a payment in the amount of \$3,095.00 for damage to the City vehicle. The payment is based upon the estimate provided by Shelter Mutual Insurance Company.

Officer Walker was injured and currently has an open worker's compensation claim with Risk Management; however, settlement of the property damage claim will not interfere with the ongoing worker's compensation claim nor will it hinder the City from recovering any costs associated with the worker's compensation claim. Further, it is noteworthy to mention that Officer Walker is represented by Ogden & Associates for the bodily injury part of his claim.

It is hereby recommended, pending City Council approval, that the City of Jackson accepts the aforementioned payment as a property damage settlement. The settlement amount represents the amount negotiated by the Risk Management Division to settle the property damage claim. Nevertheless, the acceptance of this payment will not preclude the City from recovering workers' compensation benefits in the event same are paid in the future. If additional information is required, please let me know.

  
**MacDarrell Poullard, Risk Manager  
Risk Management Division**

**MDP/tbp**


**Attachments**

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER ACCEPTING PAYMENT OF \$3,095.00 FROM SHELTER MUTUAL INSURANCE COMPANY ON BEHALF OF ITS INSURED DWAYNE & MARY MARTIN AS A PROPERTY DAMAGE SETTLEMENT is legally sufficient for placement in NOVUS Agenda.

  
James Anderson, *Special Assistant*

1/29/18  
DATE

  
Barbara Bluntson, *Deputy City Attorney*

1/29/18  
DATE





**SHELTER MUTUAL INSURANCE COMPANY**  
Columbia, Missouri 65218-0001

Date: 01/17/2018  
Claim No.: AT0000001966714  
Loss Date: 11/09/2017

Invoice No.:  
Invoice Date: 01/17/2018  
Service from:  
Service to:

City of Jackson  
PO Box 17  
Jackson, MS 39205

**RECEIVED**

JAN 22 2018

RISK MANAGEMENT DIVISION

Attached below is our check in the amount of \$3,095.00 on the above claim.

**PAYMENT DESCRIPTION:**

Subrogation of City of Jackson/Velisa Walker; Property #PC-1843/  
Attn: Dot Thomas

**COVERAGE(S):** PROPERTY DAMAGE \$3,095.00

**PAYMENT NOTES:**

rp

*(Please retain this letter for your records.)*



**CITY OF JACKSON  
CLAIMS/RISK MANAGEMENT DIVISION  
REVENUE TRANSMITTAL FORM**

**DATE:** 1/23/18

**RECEIVED FROM:** Shelter Mutual Insurance Company (Dwayne & Mary Martin)

Insurance Company 9      Claimant 9      Bank 9      Overpayment 9      Other 9

**Comments:** CLAIM # 11904      D/L: 11/09/17      Vehicle # PC-2

**Division#:** 001 442 40 6316

- 9 COUNCIL ORDER
- 9 REIMBURSEMENT/REFUND
- 9 LIABILITY

**Financial Data:**

Check# 040965181 \$ 3,095.00

Check# \_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL DEPOSIT\$** 3,095.00

<u>Account Number (s)</u>	<u>Description of Payment</u>	<u>Amount Paid</u>
<u>001 5795</u>	<u>DAMAGES TO PC-2</u>	<u>\$3,095.00</u>
_____	_____	_____
_____	_____	_____

**Prepared by:** *Mac Darrell Poallard*

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

**CLAIM NO:** AT0000001966714      **SHELTER MUTUAL INSURANCE COMPANY**      **DATE:** 01/17/2018      **CHECK NO:** 040965181  
Columbia, Missouri 65218-0001      COLUMBIA, MISSOURI 65203

**PAY TO THE ORDER OF:**

City of Jackson

**CENTRAL BANK OF BOONE COUNTY**  
Columbia, Missouri 65203

*Three thousand ninety five and 00/100 Dollars*

**AMOUNT**  
\$3,095.00

SECURITY FEATURE INCLUDED DETAIL ON *James K. Moore*  
Authorized Signature

THIS DOCUMENT IS PROTECTED AGAINST ALTERATIONS WITH CHECK PROTECT FEATURES

⑈040965181⑈ ⑆081500859⑆ 128182853⑈



# CAPITOL BODY SHOP - JACKSON

Workfile ID: 716702d  
Federal ID: 64-0413940

"Expect Miracles"  
102 RAYMOND RD, JACKSON, MS 39204  
Phone: (601) 373-4642  
FAX: (601) 372-5263

## Preliminary Estimate

Customer: city of jackson pc1843

Job Number:

Written By: Caleb Richardson

Insured: city of jackson pc1843  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

Owner:  
city of jackson pc1843

Inspection Location:  
CAPITOL BODY SHOP - JACKSON  
102 RAYMOND RD  
JACKSON, MS 39204  
Repair Facility  
(601) 373-4642 Business

Insurance Company:

## VEHICLE

2015 CHEV Cruze LS Automatic 4D SED 4-1.8L Flex Fuel Electronic Fuel Injection

VIN: 1G1PA5SH9F7162200  
License:  
State:

Interior Color:  
Exterior Color:  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

### TRANSMISSION

Automatic Transmission  
Overdrive

### POWER

Power Steering  
Power Brakes  
Power Windows

Power Locks  
Power Mirrors

### DECOR

Dual Mirrors  
Tinted Glass  
Console/Storage

### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

### RADIO

AM Radio  
FM Radio

### Stereo

Search/Seek  
CD Player  
Auxiliary Audio Connection  
Satellite Radio

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System  
Hands Free Device

Rear Side Impact Air Bags

### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

### WHEELS

Wheel Covers

### PAINT

Clear Coat Paint

### OTHER

Traction Control  
Stability Control

**Preliminary Estimate**

**Customer: city of jackson pc1843**

**Job Number:**

2015-CHEV Cruze LS Automatic 4D SED 4-1.8L Flex Fuel Electronic Fuel Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FENDER</b>					
2	**	Repl A/M CAPA LT Fender	95092194	1	146.00	2.6	1.8
3		Add for Clear Coat					0.7
4		Add for Edging					0.5
5		Add for Clear Coat					0.1
6		<b>FRONT BUMPER &amp; GRILLE</b>					
7	R&I	R&I bumper cover				1.8	
8	R&I	Upper grille black/chrome				0.2	
9		<b>FRONT DOOR</b>					
10	*	Repl LKQ LT door assy +35% Overlap Major Adj. Panel	95931667	1	675.00	5.6	3.0
11		Add for Clear Coat					-0.4
12							0.5
13		<b>REAR DOOR</b>					
14	*	Rpr LT Outer panel				2.0	2.0
15		Overlap Major Adj. Panel					-0.4
16		Add for Clear Coat					0.3
17	R&I	LT Belt w/strip black				0.2	
18	R&I	LT R&I trim panel				0.5	
19	Refn	LT Handle, outside w/o chrome					0.5
20		Overlap Minor Panel					-0.2
21		Add for Clear Coat					0.1
22	#	more damage possible		1			
<b>SUBTOTALS</b>					<b>821.00</b>	<b>17.9</b>	<b>8.5</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			821.00
Body Labor	17.9 hrs @	\$ 65.00 /hr	1,163.50
Paint Labor	8.5 hrs @	\$ 65.00 /hr	552.50
Paint Supplies	8.5 hrs @	\$ 48.00 /hr	408.00
<b>Subtotal</b>			<b>2,945.00</b>
<b>Grand Total</b>			<b>2,945.00</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>2,945.00</b>

MyPriceLink Estimate ID: 375309121617969152

**Preliminary Estimate**

**Customer: city of jackson pc1843**

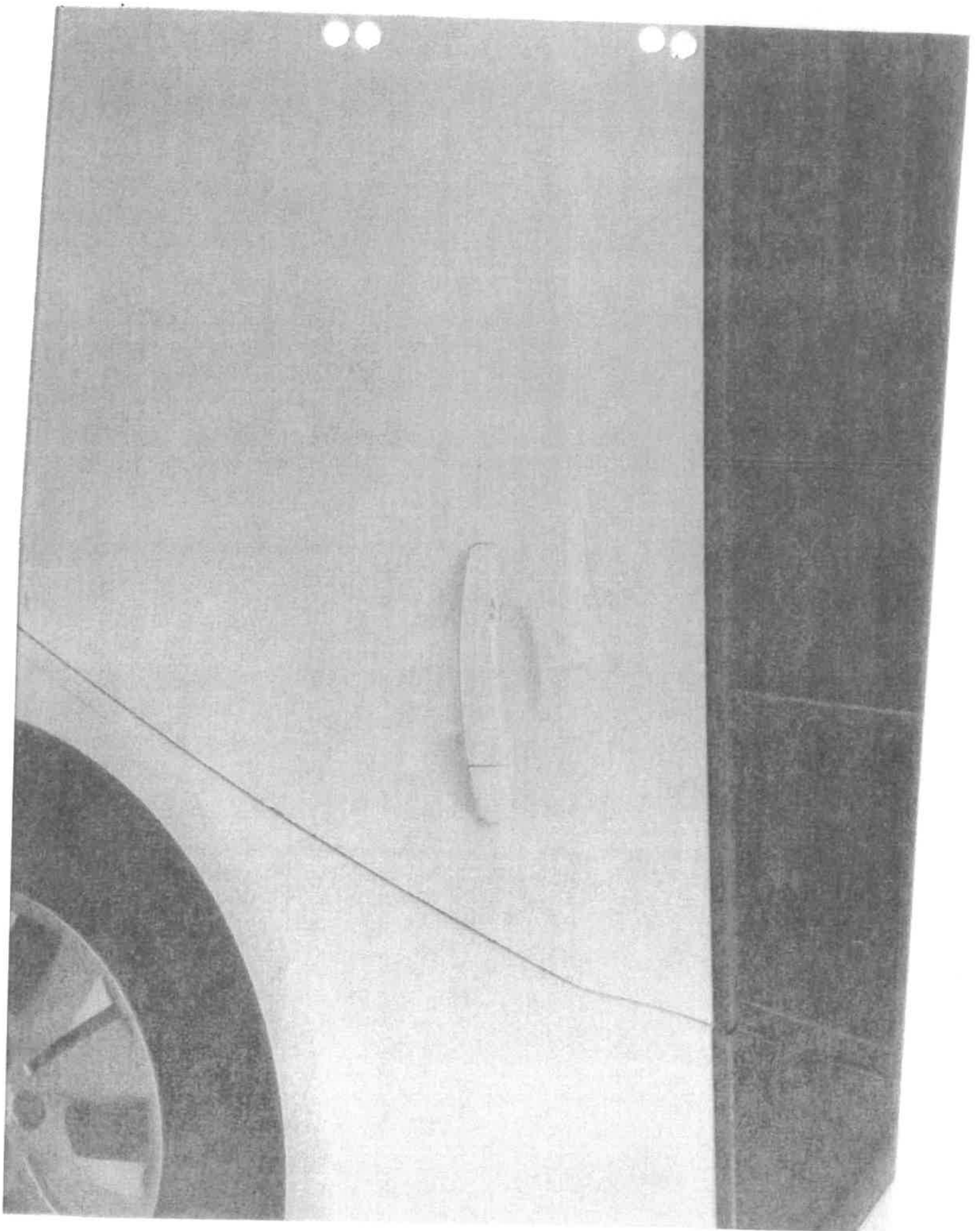
**Job Number:**

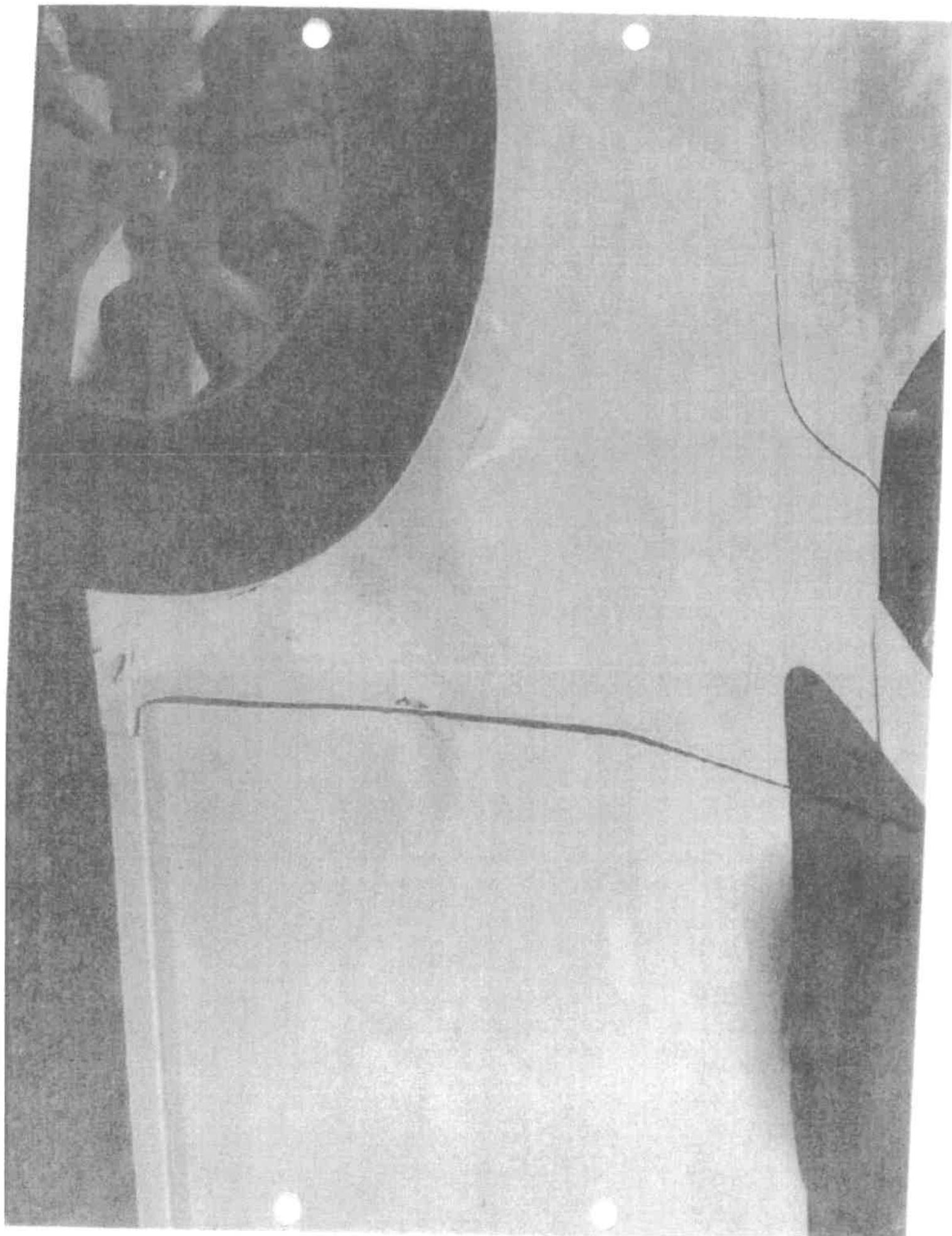
2015 CHEV Cruze LS Automatic 4D SED 4-1.8L Flex Fuel Electronic Fuel Injection

MISSISSIPPI STATE LAW REQUIRES THAT YOU BE NOTIFIED OF THE FOLLOWING: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES A STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

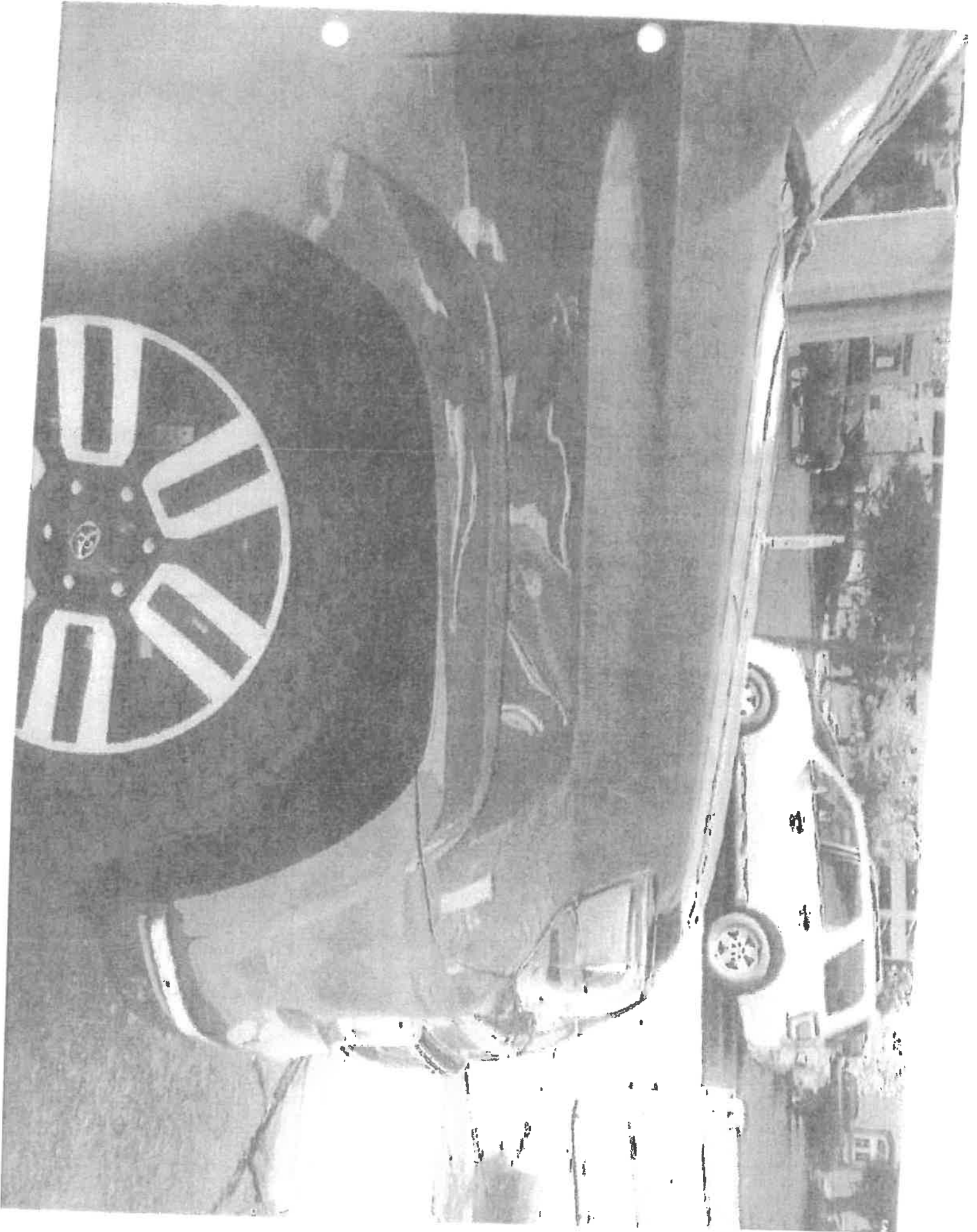
THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. THE AFTERMARKET CRASH PARTS USED IN THE PREPARATION OF THIS ESTIMATE ARE WARRANTED BY THE MANUFACTURER OR DISTRIBUTOR OF SUCH PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.











led  
2/1/15  
[Signature]

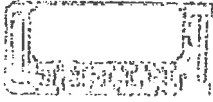
PER-26  
Revised 12/98

2017  
[Signature]



**COPY** APPENDIX B

**CITY OF JACKSON  
ACCIDENT REPORT INVOLVING CITY VEHICLE**

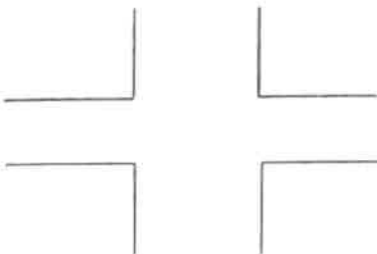


**SECTION 1. VEHICLE #1 (CITY VEHICLE)**

- 1. Vehicle # 2 Year 2015 Make Chevrolet Type (Sedan, Pick-up, etc.) Sedan Dept JPD
- 2. Operator's Name Velisa Walker Employee # 101158 SSN 427-35-4919 Date of Birth 5-4-68
- 3. City Driver License # 101158 State Driver License # 800538720
- 4. Home Address 1838 B. North Allerton Blvd City/State/Zip Ridgeland, MS 39157 Phone # 601-960-1200
- 5. Parts of vehicle damaged Driver's side front fender Approximate cost of repairs \$ NA
- 6. Location of Accident Amite @ Lamar St
- 7. Were the appropriate law enforcement officials notified immediately? Yes  No
- 8. If no, why? \_\_\_\_\_
- 9. Name of Investigating Officer Cmdr Stephen Wells Badge # 583 Employee # 004084 Case # 17-182530
- 10. Vehicle #1 was going (North, East, Parked, etc.) West on Amite St (Street)
- 11. Name, Address, Zip Code & Phone # of Witness (s) Tonia Williams 601-960-1200

**SECTION 11. VEHICLE #2 (OTHER VEHICLE)**

- 1. Year 2016 Make Toyota Type (Sedan, Pick-up, etc.) SUV
  - 2. Operator's Name Mary Martin Phone # 601-896-7162
  - 3. Street Address 325 Water Oak Rd City/State/Zip Brandon, MS 39047
  - 4. Parts of vehicle damaged Passenger's side front fender Approximate cost of repairs \$ NA
  - 5. Vehicle #1 was going (North, East, Parked, etc.) West on Amite St (Street)
- INDICATE NORTH BY ARROW



Remarks: SEE ATTACHED DOCUMENT

**RECEIVED**

DEC 04 2017

RISK MANAGEMENT DIVISION

NOTE: Please attach a separate sheet of paper, if necessary. -

I certify that I have supplied all facts pertaining to this accident and the above information is true and correct to the best of my knowledge

EMPLOYEE'S SIGNATURE [Signature] DATE \_\_\_\_\_

10/2/15

**SECTION III. SUPERVISOR'S REVIEW & COMMENT SECTION**

Comments \_\_\_\_\_  
\_\_\_\_\_

Was the City Employee injured? If yes, has the Personal Injury Report been completed? Yes  No

Was the City Employee wearing his/her seat belt? Yes  No

I certify that I have reviewed the above information and it is correct to the best of my knowledge.

In my opinion the accident is: Preventable  Non-preventable  Undetermined

Supervisor's Signature *Stephen Wells*

Supervisors Printed Name STEPHEN WELLS Supervisor's Employee # 204684 Date 11-20-17

**SECTION IV. DEPARTMENT DIRECTOR'S REVIEW & COMMENT SECTION**

Comments \_\_\_\_\_  
\_\_\_\_\_

In my opinion the accident is: Preventable  Non-preventable  Undetermined

Department Director's Signature *L.O. Vance* Department Police Date 11/28/17

Department Director's Printed Name Lee O. Vance

**NOTE: DEPARTMENT DIRECTOR IS RESPONSIBLE FOR FORWARDING ORIGINAL AND TWO  
DUPLICATE COPIES OF COMPLETED REPORT TO PERSONNEL DEPARTMENT WITHIN 24 HOURS  
AFTER RECEIVING NOTIFICATION OF DAMAGE TO CITY PROPERTY.**



**ORDINANCE OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI TO AMEND THE CODE OF ORDINANCES OF THE INTERNAL AUDIT COMMITTEE.**

**WHEREAS**, The City Council of Jackson, Mississippi is dedicated to increasing the accountability and transparency within the City of Jackson, and

**WHEREAS**, The City Council recognizes the need to ensure that the Internal Audit Committee maintains a keen sense of neutrality and objectivity with respect to auditing and preventing the assumption and perception of waste, fraud and abuse; and

**WHEREAS**, the governing authorities of the City of Jackson are in agreement that the Internal Audit Committee would serve the citizens of Jackson with the city council having oversight over the Office of the Internal Auditor; and

**THEREFORE**, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI, that an ordinance to codify the principal function of the Internal Audit Committee be amended to read as follows:

Sec. 2-501. - Created.

There is hereby created an internal audit committee whose purpose shall be to have oversight and review the performance evaluation reports as prepared by the office of the internal auditor and any other reports as requested by the ~~mayer or the chief administrative officer~~ City Council of Jackson, Mississippi.

Sec. 2-502. - Composition.

The internal audit committee shall consist of ~~three~~ five members. ~~One~~ Three members shall be a members of the city council ~~who- a chair and two council members~~ shall be appointed by the president of the city council, one member shall be the mayor, or the mayor may designate the chief administrative officer or such other designee as he so elects, and one member shall be the city's chief financial officer or other such designee. Meetings shall be closed to only committee members.

Sec. 2-503. - Duties and responsibilities; annual work plan.

The internal audit committee shall review the performance evaluation reports as prepared by the office of the internal auditor and any other reports which may be requested. ~~by the mayer or the chief administrative officer.~~

Sec. 2-504. - Special projects.

Special projects may be requested to the internal audit committee from the Jackson City Council or by the mayor or chief administrative officer as conditions warrant. The special projects should require no more than 25 percent of the responsibilities and time of the office of the internal auditor.

Sec. 2-505. - Submission of findings.

Upon completion of any special internal audit or project, the office of the internal auditor shall submit all findings in writing to the mayor, chief administrative officer, the applicable department director, and to the internal audit committee.

AGENDA ITEM #4  
FEBRUARY 13, 2018



**ORDINANCE TO ESTABLISH A LEISURE AND RECREATION DISTRICT WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF JACKSON, MISSISSIPPI, AND DESIGNATE THE GEOGRAPHIC AREAS INCLUDED WITHIN THE BOUNDARIES OF THE DISTRICT;**

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI:**

**WHEREAS**, the City of Jackson, Mississippi, is a municipal corporation, organized and existing according to the laws of the State of Mississippi; and

**WHEREAS**, during the 2016 Legislative Session, the Mississippi Legislature enacted House Bill 1223, effective July 1, 2016, and codified in Miss. Code Ann § 67-1-101, which permits and authorizes certain municipalities in the State of Mississippi to establish "Leisure and Recreation Districts" and to designate the geographic areas to be included within the district; and

**WHEREAS**, during the 2017 Legislative Session, the Mississippi Legislature enacted Senate Bill 2612, effective July 1, 2017, which amended Miss. Code Ann § 67-1-101 by providing additional areas which may authorized to establish a Leisure and Recreation District, including the legal description of a 22.822 acre parcel located in Jackson, Mississippi and known as The District at Eastover; and

**WHEREAS**, Miss. Code Ann. § 67-1-101 requires that an Ordinance which establishes a Leisure and Recreation District include a detailed description of the area or areas within the district, the boundaries of the district, and a georeferenced map of the district, as well as a description of the manner in which the municipality will provide for adequate law enforcement and other public safety measures and services within the district; and

**WHEREAS**, municipalities which create Leisure and Recreation Districts authorize business entities that hold alcoholic beverage permits issued by the Department of Revenue, and that are located within the boundaries of the designated Leisure and Recreation District, to allow patrons to leave the licensed premises with an open container of alcohol and to carry and consume alcoholic beverages within the designated Leisure and Recreation District; and

**WHEREAS**, the governing authority of the City of Jackson, Mississippi, has determined and hereby finds that the City of Jackson would benefit from the establishment of a Leisure and Recreation District by enhancing pedestrian-oriented areas; and

**WHEREAS**, the governing authority of the City of Jackson, Mississippi, has further determined that the establishment of a Leisure and Recreation District at The District at Eastover would be in the best interests of the City of Jackson; and

**WHEREAS**, the governing authority of the City of Jackson has found and determined that the manner of current law enforcement is adequate and sufficient for the area to be designated as a Leisure and Recreation District, and the Mayor therefore has agreed to direct

that the Jackson Police Department continue to provide adequate and sufficient law enforcement and other public safety measures and services as stated herein in the city's Leisure and Recreation District; and

**WHEREAS**, nothing herein is intended to confer any rights or entitlement as the sale of alcohol within an area designated as a Leisure and Recreation District is a privilege and not a right and is subject at all times to reasonable regulation; and

**WHEREAS**, subject to Miss. Code Ann. § 67-1-101 and this Ordinance, the City of Jackson hereby establishes a Leisure and Recreation District at The District at Eastover as more fully set forth herein.

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI AS FOLLOWS:**

**SECTION 1. ADOPTION OF FINDINGS:** The matters, facts and things recited in the above and foregoing Preamble to this Ordinance are hereby adopted as official findings of the Governing Authority of the City of Jackson.

**SECTION 2. TITLE:** This ordinance shall be known as **JACKSON LEISURE AND RECREATION DISTRICT ORDINANCE.**

**SECTION 3. CREATION AND ESTABLISHMENT OF DISTRICTS:** Under the authority granted in Miss. Code Ann. § 67-1-101, the City of Jackson does hereby establish Leisure and Recreation District(s) within the City of Jackson, hereafter known as the DISTRICT, within the geographic areas and within such boundaries as are set forth and designated herein and as represented on the geo-referenced Map which is incorporated herein and attached hereto:

- a. DISTRICT description is attached as Exhibit 1;
- b. DISTRICT map is attached as Exhibit 2;
- c. Additional districts may be created in the future as deemed beneficial by the Mayor and City Council for the City of Jackson.

**SECTION 4. OUTSIDE CONSUMPTION OF ALCOHOLIC BEVERAGES PERMITTED; CONDITIONS.** Any on-premises retail alcoholic beverage permittee (hereinafter, "permittee") located within the DISTRICT shall comply with all laws, rules and regulations which govern its license type, except that a patron, guest or member of that permittee may remove an open container of alcoholic beverage, beer, or wine from the licensed premises, and may possess and consume such beverage outside of the licensed premises anywhere within the boundaries of the District subject to the following regulations:

- 1. Nothing in this Ordinance permits a patron to possess or consume an alcoholic beverage, beer or wine in an open container that was not purchased from an on-premises retail alcohol beverage permittee located within the DISTRICT.



2. A person may not enter a licensed premises with an open container or closed container of alcoholic beverage, beer or wine acquired elsewhere.
3. A permittee located in the DISTRICT shall allow alcoholic beverages to be removed from the licensed premises only in containers possessing the insignia or indicia of a permittee located in the District.
4. No permittee shall allow a patron, guest or member to exit its licensed premises with more than one open container of an alcoholic beverage, and it shall be unlawful for any person to exit such licensed premises with more than one such open container. Permittees located in the DISTRICT may allow alcoholic beverages to be removed from the licensed premises during any times said permitted retail establishment is open, so long as it is consistent with Jackson's Code of Ordinances governing the sale of Alcoholic Beverages.
5. Nothing in this ordinance shall require a permittee located in the DISTRICT to allow its patrons to remove alcoholic beverages in open containers from the licensed premises.
6. Permittees located in the DISTRICT shall post, at all points of egress from the licensed premises, a map of the boundaries of the DISTRICT in which it is located along with an overview of the policies enacted to enforce this Ordinance. The map and policies shall be provided, either in electronic or paper form, to those permittees upon their request.
7. The purpose of this ordinance being primarily to allow pedestrians to carry open containers as described in this ordinance within a Leisure and Recreation District, nothing in this ordinance shall be construed to allow patrons, guests, or members of a permittee to drive a motor vehicle or non-motor vehicle while carrying an open container of alcoholic beverage onto or into such vehicle, and it shall be a violation of this ordinance for any person to drive a motor vehicle or non-motor vehicle while carrying an open container, as described in this ordinance, containing an alcoholic beverage within the DISTRICT in which it was purchased. Nothing in this ordinance shall be construed to allow patrons, guests or members of a permittee to leave the DISTRICT as a pedestrian or passenger in a motor vehicle or non-motor vehicle of any kind while carrying an open container of an alcoholic beverage.
8. Each permittee shall be required to place trash receptacles, consistent with the specific design approved for the District, at an exit door of the premises.
9. Permittees located in the District may allow alcohol beverages to be removed from the licensed premises during any time said permitted establishment is open,

so long as it consistent with City ordinances that specify hours of consumption.

10. The City of Jackson, by and through its Police and Fire Departments, shall provide for adequate law enforcement and other public safety measures and services within the DISTRICT as required by State Law. In addition, the Police and Fire Departments shall provide public safety services within the District in the same manner it provides those services in the remainder of the City. Nothing in this ordinance shall amend or change any other ordinance pertaining to amplified music, noise, litter, or loitering.

#### **SECTION 5. EFFECTIVE DATE**

This ordinance shall be effective thirty (30) days after its adoption by the City of Jackson.

**Item #:**

**Date:** 2-13-18

**By:** Virgi Lindsay

**ORDINANCE AMENDING CHAPTER 10 ALCOHOLIC BEVERAGES, SECTION 5 OF THE CITY OF JACKSON CODE OF ORDINANCES: FOR THE PURPOSE OF THE EXCLUSION OF THOSE AREAS DESIGNATED LEISURE AND RECREATION DISTRICTS:**

**WHEREAS**, the governing authority of the City of Jackson, Mississippi, has determined and hereby finds that the City of Jackson would benefit from the establishment of a Leisure and Recreation District by enhancing pedestrian-oriented areas; and

**WHEREAS**, the governing authority of the City of Jackson, Mississippi, has further determined that the establishment of a Leisure and Recreation District at The District at Eastover would be in the best interests of the City of Jackson; and

**WHEREAS**, it is the desire of the governing authority to be consistent in its legislation and adhere to public policy. The governing authority finds that it is necessary to amend Chapter 10, Section 5 of the City of Jackson Ordinances, for the purpose of excluding those areas designated Leisure and Recreation Districts.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING AUTHORITIES OF THE CITY OF JACKSON, MISSISSIPPI THAT SECTION 10-5 IS HEREBY AMENDED TO READ AS FOLLOWS:**

Sec. 10-5. - Sale, possession or consumption in public.

(a) *Definitions.* For the purpose of this section, the following terms shall have the meaning indicated in this section. No attempt is made to define ordinary words which are used in accordance with their established dictionary meaning, except when necessary to avoid misunderstanding.

*Open container* means any opened can, bottle, carton, glass or other vessel containing any alcoholic beverage and from which alcohol is immediately capable of being consumed or which the seal or top placed by the manufacturer has been broken.

*Street* means any public street, avenue, boulevard, roadway, highway, alley, sidewalk, or other right-of-way located within the city.

(b) *Congregate for consumption.* It shall be unlawful for anyone to remain on the premises of any commercial establishment outside of an enclosed building or structure, not licensed for on-premises consumption, or any other portion thereof or street right-of-way adjacent thereto while such person is consuming any alcoholic beverage, or in possession of an open container of any alcoholic beverage. If an establishment is properly permitted and licensed for the sale and consumption of any alcoholic beverages on the premises, then it will not be a violation of this section for customers to consume any alcoholic beverages while on the premises, whether indoors or outdoors, as long as they remain on the establishment's property. Further, it shall not be unlawful for any person to consume an alcoholic beverage, beer or wine on any street or other property located within an established LEISURE AND RECREATION DISTRICT.

(c) *Exceptions; possession or consumption on streets and sidewalks.* It shall be unlawful for one person or several people to possess open containers of any alcoholic beverages or to consume such alcoholic beverages on any public street or sidewalk unless it is within an established LEISURE AND RECREATION DISTRICT or during a city-sponsored event or such other event that has been sponsored with the permission of the city (e.g., Jubilee Jam). Permission of the city shall be obtained in writing from the chief of police. However, any party aggrieved with the decision of the chief of police may appeal to the city council within 30 days of the denial.

**SECTION 7. DEFINITION OF ALCOHOLIC BEVERAGES:** For the purposes of this Ordinance, the term "alcoholic beverages" shall mean any alcoholic liquid, including wines of more than five percent (5%) of alcohol by weight, capable of being consumed as a beverage by a human being, including native wines. Within the boundaries of the DISTRICT, a permittee may allow beer and light wine to be removed from the licensed premises as permitted in Section 4 of the Ordinance.

**SECTION 8. RESERVATION OF RIGHTS:** The City reserves the right to modify or repeal this ordinance, and any district designation created hereunder, upon at least thirty days written notice to all permittees located within the DISTRICT.

**SECTION 9. REPEAL AND CONFLICTS:** All ordinances or parts thereof that address alcohol consumption in conflict with this ordinance are hereby repealed within the geographic boundaries of the DISTRICT created herein.

**SECTION 10. EFFECTIVE DATE:**

This ordinance shall be effective thirty (30) days after its adoption by the City of Jackson.

Item #: \_\_\_\_\_  
Date: 2-13-18  
By: Virgi Lindsay

**ORDINANCE OF THE CITY OF JACKSON ESTABLISHING A DISPARITY AND AVAILABILITY STUDY FUNCTION WITHIN THE CITY OF JACKSON'S BUDGET.**

**WHEREAS**, the City of Jackson is concerned about the participation of minority and women business enterprises in the public procurement process and is dedicated to addressing past discriminatory practices which have affected minority businesses and female business owners; and

**WHEREAS**, the Jackson City Council realizes that to better understand the marketplace in the City of Jackson, an analysis of the availability, utilization and disparity among minority and women-owned businesses is needed; and

**WHEREAS**, the Jackson City Council passed an ordinance on June 30, 2015, mandating that a disparity and availability study is conducted at least every five years; and

**WHEREAS**, the City Council of Jackson, Mississippi is establishing a separate function for the Disparity and Availability Study (i.e. account number 001-416-xx-6419); and

**WHEREAS**, a minimum of \$200,000 in general fund revenue will be allocated to said function on an annual basis for the purpose of funding a Disparity and Availability Study.

**IT IS THEREFORE ORDERED**, that the establishment of a separate function be created with a minimum of \$375,000 in the City of Jackson's Fiscal Year 2017-2018 budget for the funding of a disparity and availability study; and

**IT IS FURTHER ORDERED**, that a minimum of \$200,000 be allocated to said function on an annual basis for the purpose of funding a Disparity and Availability Study every five years.

Item # 7  
Agenda Date 1/30/2018  
By: Aaron Banks



**ORDINANCE AMENDING CHAPTER 86 ARTICLE III OF THE CITY OF JACKSON CODE OF ORDINANCES TO: (1) MAKE IT ILLEGAL TO POSSESS THIRTY (30) GRAMS OR LESS OF MARIJUANA WITHIN THE CITY LIMITS; (2) PRESCRIBE THE MAXIMUM PENALTY TO BE IMPOSED BY THE MUNICIPAL COURT OF JACKSON FOR SUCH POSSESSION; AND (3) DECLARE THAT THE PENALTY IMPOSED SHALL NOT INCLUDE ANY TERM OF IMPRISONMENT.**

**WHEREAS**, the City of Jackson, Mississippi (“City”) has an interest in maintaining the public safety and general welfare of citizens of the City of Jackson and its visitors; and

**WHEREAS**, Chapter 86 Article III of the City of Jackson Code of Ordinances contains offenses adopted by the City regarding drug paraphernalia, but is presently silent as to the simple possession of marijuana (i.e., possession of thirty (30) grams or less of marijuana); and

**WHEREAS**, the Municipal Court of the City of Jackson is granted jurisdiction to try and dispose of cases where a person is in violation of City ordinances and/or state law, including but not limited to possession of drug paraphernalia and misdemeanor possession of illicit drugs, including marijuana, under state law; and

**WHEREAS**, simple possession of marijuana is presently illegal under Section 41-29-139(C)(2)(A)1. of the Miss. Code Ann., as amended; however, there currently is no specific prohibition in the *City’s ordinances* concerning simple possession of marijuana, nor is there an *ordinance* prescribing punishment for possession of thirty (30) grams or less of marijuana within the City limits; and

**WHEREAS**, the City Council finds that it is in the City’s best interest to provide local law enforcement with the ability to charge individuals in simple possession of marijuana with an offense that neither unfairly stigmatizes the offender(s), nor creates an undue burden on the City in regards to jail costs; and

**WHEREAS**, it is the desire of the City to, by ordinance, specifically prohibit within the city limits the possession of thirty (30) grams or less of marijuana, and to prescribe the punishment thereof to be a fine not to exceed One Hundred Dollars (\$100.00), but to not be punishable by any term of imprisonment.

**THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI HEREBY ORDAINS** the following:

**SECTION 1:** Chapter 86, Article III of the City of Jackson’s Code of Ordinances shall be amended to include the following new section:

Sec. 86-91 Simple Marijuana Possession.

(a) It is unlawful for any person knowingly or intentionally to possess thirty (30) grams or less marijuana in the City of Jackson, Mississippi, unless the marijuana was obtained directly from, or pursuant to, a valid prescription or order of a practitioner

Agenda Item #8  
February 13,  
2018

while acting in the course of his professional practice or otherwise obtained in accordance with State or Federal law. The penalties for any violation of this ordinance shall be a fine of no more than One Hundred Dollars (\$100.00) and shall not be punishable by imprisonment for any term.

(b) The Jackson Police Department may implement a mandatory training curriculum that will address the differences between the City of Jackson ordinance and State law with respect to marijuana possession, arrest, detention and prosecution.

(c) If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this Ordinance.

**SECTION 2:** All predating provisions of the Code of Ordinance of the City of Jackson, Mississippi, in conflict with the provisions of this amendment shall be, and the same are hereby, repealed; and, all other provisions of the Code of Ordinances of the City of Jackson, not in conflict with the provisions of this amendment shall remain in full force and effect.

**SECTION 3:** This Ordinance shall be effective thirty (30) days after passage and publication.



OFFICE OF THE CITY ATTORNEY  
1204 W. 9th St.  
JACKSON, MISSISSIPPI 39203  
1/19/2018

**ORDER AMENDING THE FISCAL YEAR 2017-2018 BUDGET OF DEPARTMENT OF GENERAL GOVERNMENT/CONSTITUENT SERVICES.**

**WHEREAS**, the City of Jackson was under a State of Emergency beginning on Tuesday, January 2, 2018, which resulted in extreme freezing and icy conditions, water line breaks, along with dangerous and/or hazardous conditions. The winter storm system caused water outages that affected homes, businesses, public property and personal property of the City of Jackson, Mississippi; and

**WHEREAS**, based on the foregoing, water distribution became necessary to preserve the safety, health, and welfare of the citizens of Jackson. The total cost of the bottled water purchase was \$9,882.00; and

**WHEREAS**, the Department of General Government/Constituent Services has identified funds in Fund Balance line item 001-5899 to cover the emergency purchase of the bottled water used during the water outage; and

**IT IS THEREFORE ORDERED** that the Fiscal Year 2017-2018 budget be amended in the amount of \$9,882.00 as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
From	001-5899	(\$9,882.00)
To	001-401.70.6299	\$9,882.00

AGENDA ITEM #11  
FEBRUARY 13, 2018

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** January 10, 2018  
DATE

<b>POINTS</b>		<b>COMMENTS</b>								
1.	<b>Brief Description/Purpose</b>	Order Amending the FY 2017-2018 Budget of Department of General Government/Constituent Services								
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Quality of Life								
3.	<b>Who will be affected</b>	Citizens of Jackson								
4.	<b>Benefits</b>	To preserve the safety, health and welfare of the citizens of Jackson								
5.	<b>Schedule (beginning date)</b>	Upon Council approval								
6.	<b>Location:</b> ■ WARD  ■ CITYWIDE (yes or no) (area)  ■ Project limits if applicable	ALL Wards  CITY WIDE								
7.	<b>Action implemented by:</b> ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Department of General Government/Constituent Services								
8.	<b>COST</b>	\$9,882.00								
9.	<b>Source of Funding</b> ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Transfer from Account # 001-5899 Fund Balance to Constituent Services #001-401-70-6299 Other Operating Supplies for the emergency purchase of bottled water								
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	__x__
		AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	__x__
		WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	__x__
		HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	__x__
		NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	__x__

Department of Administration



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

## MEMORANDUM

**TO:** Mayor Chokwe A. Lumumba  
**FROM:** Charles B. Hatcher, Director  
Department of Administration  
**DATE:** January 10, 2018  
**RE:** FY 2017-2018 Budget Revision

CBA 1/10/18

---

The Department of General Government/Constituent Services is requesting to amend its budget in the amount of \$9,882.00 for the emergency purchase of bottled water during the recent water outage in the City of Jackson. The funds are identified in Fund Balance line item 001-5899 to cover the cost of this purchase.

It is our recommendation that the Department of General Government/Constituent Service's budget be amended to cover the cost of this purchase.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER AMENDING THE FISCAL YEAR 2017-2018 BUDGET OF DEPARTMENT OF GENERAL GOVERNMENT/CONSTITUENT SERVICES** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**James Anderson, Jr.**, *Interim City Attorney*  
**Roslyn Griffin**, *Deputy City Attorney*

  
\_\_\_\_\_  
**DATE**

**RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, EXCAVATORS, MOWERS, TRACTORS, BUSH HOG, TRAILERS AND PARKS AND RECREATION EQUIPMENT.**

**WHEREAS**, in connection with the purchase of vehicles and related equipment, excavators, mowers, tractors, bush hog, trailers, and Parks and Recreation equipment, the City has advanced and will advance internal funds; and

**WHEREAS**, the City intends to reimburse itself for all of such expenses from the proceeds of the Master Lease Purchase Agreement,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY ACTING FOR AND ON BEHALF OF THE MUNICIPALITY, AS FOLLOWS:**

**Section 1.** Declaration of official intent. The City of Jackson, Mississippi, hereby declares its official intent to reimburse itself from the proceeds of the Master Lease Purchase Agreement for purchase of vehicles and related equipment, excavators, mowers, tractors, bush hog, trailers and Parks and Recreation equipment, prior to and subsequent to the date of this Resolution in accordance with Treasury Regulations 1.150-2. This Resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The debt to be issued to finance the purchase of vehicles and related equipment, excavators, mowers, tractors, bush hog, trailers and Parks and Recreation equipment, is expected not to exceed an aggregated principal amount of \$2,321,724.00.

**Section 2.** Incidental action. The Mayor is authorized to take such action as may be necessary to carry out the purpose of this Resolution, and is authorized to execute necessary and related documents required for the issuance of the debt.

AGENDA ITEM #12

FEBRUARY 13, 2018



## M E M O R A N D U M

**TO:** Mayor Chokwe A. Lumumba

**FROM:** Charles B. Hatcher, Director  
 Department of Administration *CBH 4/19/18*

**DATE:** January 18, 2018

**RE:** **FY 2018 Lease/Loan Transactions**

This agenda item authorizes the City to reimburse itself from the proceeds of a Master Lease Purchase Agreement. This resolution is required by Treasury Regulation 1.150-2.

The following items are to be purchased from loan proceeds this fiscal year and were included in the 2018 budget:

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>COST</u>
Vehicles and Related Equipment-Police	40	\$881,640.00
Vehicles – Parks Maintenance	2	\$48,594.00
Equipment- Parks Maintenance	1	\$3,995.00
Equipment-Parks Maintenance	2	\$35,431.00
Equipment- Parks Maintenance	2	\$19,728.00
Equipment-Parks Maintenance	2	\$5,990.00
Equipment-Parks Maintenance	1	\$26,038.00
Equipment-Parks Maintenance	1	\$21,683.00
Equipment-Mower-Parks Maintenance	1	\$5,017.00
Equipment-Mower-Parks Maintenance	1	\$3,366.00
Equipment-Mower-Parks Maintenance	1	\$3,454.00
Equipment-Mower-Parks Maintenance	1	\$55,387.00
Equipment-Splash Pads Parks/Recreation	2	\$500,000.00
Excavator-Public Works Water	2	\$260,000.00
Lowboy-Public Works Sewer	1	\$80,000.00
Excavator-Public Works Sewer	1	\$299,500.00
Bush Hog -Public Works Solid Waste	1	\$17,996.00
Tractor-Public Works-Solid Waste	1	<u>\$53,905.00</u>
		<b>\$2,321,724.00</b>

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**January 18, 2018**

**DATE**

<b>POINTS</b>	<b>COMMENTS</b>																																																		
1. <b>Brief Description/Purpose</b>	Declaration of Intent of the City to reimburse itself from proceeds of the Master Lease Agreement																																																		
2. <b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Changes in City Government																																																		
3. <b>Who will be affected</b>	Various departments of the city and all citizens.																																																		
4. <b>Benefits</b>	Enhanced services to citizens and the ability to spread out the cost of equipment over its useful life.																																																		
5. <b>Schedule (beginning date)</b>	Upon approval by City Council																																																		
6. <b>Location:</b> ■ <b>WARD</b>  ■ <b>CITYWIDE (yes or no) (area)</b>  ■ <b>Project limits if applicable</b>	Citywide																																																		
7. <b>Action implemented by:</b> ■ <b>City Department</b> <input checked="" type="checkbox"/> ■ <b>Consultant</b> <input type="checkbox"/>	Department of Administration																																																		
8. <b>COST</b>	\$2,321,724.00																																																		
9. <b>Source of Funding</b> ■ <b>General Fund</b> <input checked="" type="checkbox"/> ■ <b>Grant</b> <input type="checkbox"/> ■ <b>Bond</b> <input type="checkbox"/> ■ <b>Other</b> <input checked="" type="checkbox"/>	<table border="0"> <tr> <td>001-442.40-6868</td> <td>\$881,640.00</td> </tr> <tr> <td>031-521.40-6872</td> <td>260,000.00</td> </tr> <tr> <td>031-522.20-6872</td> <td>379,500.00</td> </tr> <tr> <td>009-506.10-6872</td> <td>71,901.00</td> </tr> <tr> <td>005-504.10-6868</td> <td>48,594.00</td> </tr> <tr> <td>005-504.10-6872</td> <td>180,089.00</td> </tr> <tr> <td>005-501.80-6831</td> <td>500,000.00</td> </tr> </table>	001-442.40-6868	\$881,640.00	031-521.40-6872	260,000.00	031-522.20-6872	379,500.00	009-506.10-6872	71,901.00	005-504.10-6868	48,594.00	005-504.10-6872	180,089.00	005-501.80-6831	500,000.00																																				
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10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>																																										
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NABE	_____ %	WAIVER	yes	___	no	___	N/A	___	<u>X</u>																																										

V24/18



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

RECEIVED  
1/24/18  
OFFICE OF THE CITY ATTORNEY

This RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, EXCAVATORS, MOWERS, TRACTORS, BUSH HOG, TRAILERS AND PARKS AND RECREATION EQUIPMENT is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Sharon D. Gipson, City Attorney  
Roslyn Griffin, Deputy City Attorney 

V24/18  
\_\_\_\_\_  
DATE



2017-2018 Equipment/Vehicle Purchases				Estimated Cost
Vehicle/Equipment	Number	Department/Division		
Ford/Sedan Police Car	40	Police		\$881,640.00
Dodge Ram 2500 truck	2	Parks Maintenance		\$48,594.00
Utility Trailer 6 ft 11" x 20 ft	1	Parks Maintenance		\$3,995.00
New Holland Workmaster Mower	2	Parks Maintenance		\$35,431.00
Land Pride RC2512 Batwing Cutter	2	Parks Maintenance		\$19,728.00
Trailer	2	Parks Maintenance		\$5,990.00
Jacobsen LF570 Fairway Mower 2WD	1	Parks Maintenance/Sonny Guy		\$55,387.00
Tractor	1	Parks Maintenance/Sonny Guy		\$26,038.00
Ventrac 4500Z Tractor	1	Parks Maintenance/Sonny Guy		\$21,683.00
84" Contour Mower	1	Parks Maintenance/Sonny Guy		\$5,017.00
Tough Cut Mower	1	Parks Maintenance/Sonny Guy		\$3,366.00
72" Side Discharge Mower	1	Parks Maintenance/Sonny Guy		\$3,454.00
Splash Pads	2	Parks and Recreation		\$500,000.00
Hydraulic Excavator	2	Water Maintenance		\$260,000.00
50 Ton Lowboy	1	Sewer Maintenance		\$80,000.00
Hydraulic Excavator/w crawler	1	Sewer Maintenance		\$299,500.00
Bush Hog Cutter	1	Solid Waste		\$17,996.00
Tractor	1	Solid Waste		\$53,905.00
				\$2,321,724.00



**ORDER AUTHORIZING THE MAYOR TO EXECUTE NEW ANTENNA SITE LICENSE AGREEMENT FOR AN ANTENNA SITE WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION**

*Handwritten:* Motion 9/24/18  
12/21/18

**WHEREAS**, the City of Jackson has eighteen (18) antenna site license agreements with Powertel/Memphis; and,

**WHEREAS**, Powertel/Memphis has indicated it would like to further improve the ability to provide service the citizens of Jackson with an additional 4G LTE antenna site to include:

- 1. Fire Station 12 - McFadden Road

**WHEREAS**, installing the equipment at the above-referenced site will result in an increase of Powertel/Memphis' monthly rental payments as follows:

- 1. Fire Station 12 – McFadden \$2,000.00

**WHEREAS**, the antenna site license agreement grants an initial five (5) year term with two (2) additional five (5) year renewal terms for the indicated antenna site:

- 1. Fire Station 12 - McFadden Road

**WHEREAS**, the antenna site license agreement includes a rental increase after the initial year of three and one half percent (3.5%) above the previous year's rent.

**IT IS HEREBY ORDERED** that the Mayor be authorized to execute an antenna site license agreement with Powertel/Memphis, Inc., a Delaware Corporation, for the installation of additional LTE Technology to the above-referenced site.

AGENDA ITEM #13  
FEBRUARY 13, 2018

Department of Administration



Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Lumumba  
*Mayor of the City of Jackson*

## MEMORANDUM

**TO:** Mayor, Chokwe Lumumba

**FROM:** Dr. Charles Hatcher, Director of Administration *CHH 1/24/18*

**DATE:** January 23, 2018

**SUBJECT:** Powertel/Memphis enter into a new Agreement to Install LTE 4G Technology to Fire Station Number 12

---

Powertel/Memphis would like to install new equipment on one (1) City of Jackson Tower Site:

Fire Station 12 - McFadden Road

The new equipment will improve cellular service by providing increased bandwidth for subscribers and adding the nineteenth (19) location to their cellular network.

Granting Powertel/Memphis permission to install the new equipment will allow the City of Jackson to generate additional revenue in the amount of Two Thousand Dollars (\$2,000.00) monthly.

Based on the above, the Telecommunications Division recommends entering into a new agreement with Powertel/Memphis allowing them to install new equipment to the referenced site.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

1/23/2018  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>							
1.	<b>Brief Description/Purpose</b>	Powertel/Memphis desires to enter into a new antenna site license agreement.							
2.	<b>Purpose</b>	To allow Powertel/Memphis to add LTE 4G equipment.							
3.	<b>Who will be affected</b>	All City Departments							
4.	<b>Benefits</b>	Enhance Cellular Service to the citizens of Jackson and increase revenue for the City of Jackson.							
5.	<b>Schedule (beginning date)</b>	Upon Execution							
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	CITYWIDE							
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/>  ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Administration, Telecommunications Division							
8.	<b>COST</b>	There are no costs associated with this Order.							
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	N/A							
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>	
		AABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>	
		WBE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>	
		HBE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>	
		NABE	_____ %	WAIVER	yes ___	no ___	N/A	<u>X</u>	

V26/18

Office of the City Attorney


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

# OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE NEW ANTENNA SITE LICENSE AGREEMENT FOR AN ANTENNA SITE WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION is legally sufficient for placement in NOVUS Agenda.



Sharon D. Gipson, City Attorney

Roslyn Griffin, Deputy City Attorney 

V26/18

DATE

**ORDER AUTHORIZING THE MAYOR TO EXECUTE A THIRTY-SIX (36) MONTH AGREEMENT WITH SAFE & SOUND SURVEILLANCE, INC FOR SURVEILLANCE MONITORING AND SECURITY EQUIPMENT MAINTENANCE FOR JATRAM ADMINISTRATIVE AND MAINTENANCE FACILITY (JAMF) AND JATRAM CUSTOMER SERVICE AREA AT UNION STATION.**

**WHEREAS**, the City of Jackson has solicited quotes for professional services for Surveillance Monitoring and Security Equipment Maintenance for the JATRAM Administrative and Maintenance Facility and the JATRAM Customer Service area at Union Station; and

**WHEREAS**, Safe & Sound Surveillance, Inc and Quality Communications met the requirements necessary for the Request for Quotes process; and

**WHEREAS**, based on the best value procurement review by the evaluation team consisting of the Office of Transportation, Safe & Sound Surveillance, Inc has been determined to provide the best value for Surveillance Monitoring and Security Equipment Maintenance for the next thirty-six months commencing upon signing of contract; and

**WHEREAS**, the City shall pay Safe & Sound Surveillance, Inc as agreed upon based on the pricing attached to this Order as "Exhibit A"; and

**WHEREAS**, the Department of Planning and Development, Office of Transportation recommends the approval of a 36 month agreement with Safe & Sound Surveillance, Inc.; and

**WHEREAS**, FTA grant funds are available to cover 80% of the cost with 20% local match required of the City.

**IT IS, THEREFORE, ORDERED** that the Mayor be authorized to execute an Agreement and all necessary documents with Safe & Sound Surveillance, Inc for a 36-month for Surveillance Monitoring and Security Equipment Maintenance for JATRAM Administrative and Maintenance Facility (JAMF) and the JATRAM Customer Service area at Union Station at the cost of \$49,524.00.

**IT IS, FURTHER, ORDERED** that payment for said Surveillance Monitoring and Security Equipment Maintenance be made from FTA funding and general fund.

Item#

#14

Agenda Date: January 30, 2018

By: (Welch, Kumar, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE 1/30/2018**

POINTS		COMMENTS
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO EXECUTE A THIRTY-SIX (36) MONTH AGREEMENT WITH SAFE &amp; SOUND SURVEILLANCE, INC FOR SURVEILLANCE MONITORING AND SECURITY EQUIPMENT MAINTENANCE FOR JATRAN ADMINISTRATIVE AND MAINTENANCE FACILITY (JAMF) AND JATRAN (UNION STATION)</b>
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	6. Infrastructure & Transportation.
3.	<b>Who will be affected</b>	All
4.	<b>Benefits</b>	All
5.	<b>Schedule (beginning date)</b>	Date of signature of contract
6.	<b>Location:</b>	Department of Planning & Development/Office of Transportation/All wards
7.	<b>Action implemented by: City Department</b>	Department of Planning & Development Office of Transportation
8.	<b>COST</b>	\$49,524.00
9.	<b>Source of Funding</b> General Fund x Grant x Bond Other	Grant# MS-90-X092-00 Ali 44.24.00 (\$39,619.20) General Fund: 187.565.20.6514 (\$9,904.80)
10.	<b>EBO participation</b>	ABE ___%      WAIVER    yes ___    no ___      N/A _X_ AABE ___%      WAIVER    yes ___    no ___      N/A _X_ WBE ___%      WAIVER    yes ___    no ___      N/A _X_ HBE ___%      WAIVER    yes ___    no ___      N/A _X_ NABE ___%      WAIVER    yes ___    no ___      N/A _X_



Office of the City Attorney


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A THIRTY-SIX (36) MONTH AGREEMENT WITH SAFE & SOUND SURVEILLANCE, INC FOR SURVEILLANCE MONITORING AND SECURITY EQUIPMENT MAINTENANCE FOR JATLAN ADMINISTRATIVE AND MAINTENANCE FACILITY (JAMF) AND JATLAN CUSTOMER SERVICE AREA AT UNION STATION is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Sharon D. Gipson, City Attorney

Azande Williams, Deputy City Attorney 

V 24/18  
\_\_\_\_\_  
DATE

# MEMORANDUM

**TO:** Chokwe A. Lumumba, Mayor

**THRU:** Mukesh Kumar, Director *mks*  
Department of Planning & Development

**FROM:** Christine Welch, Deputy Director *cmwelch*  
Office of Transportation

**DATE:** January 12, 2018

**RE:** Agenda Item for January 30, 2018 City Council Meeting

The attached agenda item authorizes the Mayor execute a thirty-six month agreement with Safe & Sound Surveillance, Inc for surveillance monitoring and security equipment maintenance for JATLAN Administrative/Maintenance Facility located at 1785 Highway 80W and JATLAN (Union Station) at 300 W. Capitol Street.

On December 14, 2017, the Office of Transportation issued a request for quotations for a contractor to provide surveillance monitoring and security equipment maintenance. There were two companies that submitted quotes for these services: Safe & Sound Surveillance, Inc and Quality Communications.

Based on the best value procurement as defined in FTA Circular 4220.1F, "Third Party Contracting Requirements and review by the Office of Transportation, Safe & Sound Surveillance, Inc has been determined to provide the best value in the provision of surveillance monitoring and security equipment maintenance JATLAN Administrative/Maintenance Facility and JATLAN (Union Station) for the next thirty-six months at the cost of \$49,524.00.

If you have any questions, please contact Christine Welch, Deputy Director, Office of Transportation, at 601-960-1909 or email at [cwelch@jacksonms.gov](mailto:cwelch@jacksonms.gov).

OFFICE OF THE CITY ATTORNEY

**ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF DR. BRIAN GRIZZELL TO THE CIVIL SERVICE BOARD.**

**WHEREAS**, the Civil Service Board consists of three (3) members; and

**WHEREAS**, Dr. Brian Grizzell, after evaluation of his qualifications, has been appointed by the Mayor to fill a vacant position on the Civil Service Board.

**IT IS THEREFORE ORDERED** that the Mayor's appointment of Mr. Arthur Sutton to the Civil Service Board be confirmed with said term to expire April 18, 2024.

#15  
FEBRUARY 13, 2018

VITA  
Phone (601) 212-2369

BRIAN C. GRIZZELL

2017  
Email: bgrizzell@aol.com

LinkedIn Profile: <https://www.linkedin.com/in/BrianCGrizzell>  
Website: [www.briangrizzellandassociates.com](http://www.briangrizzellandassociates.com)

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## EDUCATION

**Pres. Doctor of Education- Higher Education (Candidate)**  
The University of Mississippi *SACS Accredited* Oxford, MS  
Graduate School of Education  
Estimated completion Fall 2017  
**Dissertation:** Executive Women Leaders' Perceptions of Climate and Culture at Historically Black Colleges and Universities



Consortium Member of the Carnegie Project on the Education Doctorate

**2014 Master of Education- Adult Education and Development**  
Strayer University *MSCHE Accredited* Memphis, TN  
School of Education and Public Administration  
*Accredited-Teacher Education Accreditation Council Accredited*  
*Honors Distinction: Golden Key International*

**2009 Doctor of Philosophy- Applied Management and Decision Sciences**  
Walden University *HLC/NCACS Accredited* Minneapolis, MN  
School of Management  
*Accredited-Association of Collegiate Business Schools and Programs*  
*Honors Distinction: Sigma Iota Epsilon*

**Dissertation:** *The Effects of Displacement by Eminent Domain on African Americans in Mississippi, Advisor - Juan Leon, Ph.D.*

**Research Interests:** Business Education, Diversity, Strategic Management, Marketing, Urban Management, Servant Leadership, Organizational Leadership, Knowledge Management, Urban Education, Urban Higher Education, Resilience, Community Development, Root Shock, and Quantitative and Qualitative Research Methodologies.

**2004 Master of Business Administration**  
University of Phoenix *HLC/NCACS Accredited* Phoenix, AZ  
John Sperling School of Business and Technology College of Graduate Business and Management  
*Accredited- Association of Collegiate Business Schools and Programs*

**1999 Bachelor of Business Administration- Finance**  
 Jackson State University *SACS Accredited* **Jackson, MS**  
 College of Business and Global Commerce  
*Accredited- Association to Advance Collegiate Schools of Business*

**OTHER EDUCATION AND SCHOLARLY TRAINING**

**2015 Project Management Courses**  
 Strayer University *MSCHE Accredited* **Jackson, MS**  
 College of Business Administration  
*Accredited-Association of Collegiate Business Schools and Programs*  
*in preparation for Project Management Professional (PMP)*  
*Certification*

**2011 Graduate Education Administration and Supervision Courses**  
 Jackson State University *SACS Accredited* **Jackson, MS**  
 College of Education and Human Development  
 School of Administrative Leadership  
*Accredited- National Council for Accreditation of Teacher Education*

**University of Miami- Collaborative Institutional Training Initiative  
 (CITI Program)**

Title	Course ID	Date Completed
• Responsible Conduct of Research Intro	1522	06/25/2015
• Research Misconduct	16604	06/25/2015
• Data Management	16600	06/25/2015
• Authorship	16597	06/25/2015
• Peer Review	16603	06/25/2015
• Responsible Mentoring	1625	07/01/2015
• Conflicts of Interest	16599	07/01/2015
• Collaborative Research	16598	07/01/2015
• Responsible Conduct Research Con	1043	07/01/2015
• Research with Children- SBE	0507	07/01/2015
• Research in Public Elementary and Secondary Schools- SBE	0508	07/01/2015

**SELECTED CIVIC APPOINTMENTS AND NON-PROFIT SERVICE**

**2015 Planning and Rezoning Board for the City of Jackson, Mississippi**  
 Appointed by Mayor Tony Yarber  
 Confirmed by City Council- Jackson, Mississippi  
 4-Year Term

**2015 President of the Board of Trustees**  
 2-Year Term. Aunt Joyce's Kids- a nonprofit organization founded on the  
 basis of assisting families in the Metropolitan Jackson, Mississippi area

*who are low-income caregivers of children diagnosed with cancer.*

#### **DISSERTATION COACH/ADVISORY**

- 2015** Kimberly V. Bracey. Dissertation Topic- *The Effects of Medicaid and the Affordable Care Act on caregivers of children with leukemia.* Walden University, School of Public Policy. Doctor of Philosophy-In Progress.
- 2014** Kimberly A. Warfield. Dissertation- *The Compatibility Between Leadership and Followership Styles and Their Impact on School Performance Levels in Secondary Schools.* Mississippi College. Doctor of Education-Conferred.

#### **HIGHER EDUCATION APPOINTMENTS**

**2015-Pres. Doctoral Faculty and Dissertation Chair.** The National Graduate School of Quality Management. Doctor of Business Administration program with an emphasis in Quality Systems Management.

Currently chair 6 dissertation committees. Provide program instruction in an online format, incorporating innovative teaching methodologies, cutting-edge technologies and other industry trends reflecting advancements in your discipline. Mentor assigned doctoral learners. Guide and promote doctoral advisees' research publication and presentation agenda. Manage dissertation committee members and methodologists. Provide oversight to the doctoral learner and the required dissertation processes and procedures. Support processes and procedures for providing quality dissertations. Facilitate the IRB process supporting doctoral learner research. Maintain records and updates as required by the college for each learner, including the dissertation management system.

#### **Dissertation Committee Service**

- 2016** Suzanne Williams. Dissertation- *A Modified Exploration of the Integration of Lean Principles into the Corporate Non-Profit Grant Process.* The National Graduate School of Quality Management. Doctor of Business Administration-Conferred.
- 2014** Hernando C. Flowers. Dissertation- *An Evaluation of the Army Reserves Performance Appraisal Process at the Battalion Level: Examining Best Practices to Improve Timeliness.* The National Graduate School of Quality Management. Doctor of Business Administration-Conferred.

**DOC 850- Doctoral Dissertation Project I – Prospectus/Concept Development**

Identification of a potential project; analyze and synthesize research on the topic; produce a concept paper for the project to be presented to the DBA Dissertation Committee.

**QSM 840- Research Methodologies and Scholarly Writing**

Leaders in the specialized field of study are invited to share their insights on leadership and best practices that led to success or failure of themselves or their organizations. Students will visit the organizational web site and complete extensive electronic research before each lecture.

**QSM 850- QSM in Business Research and Application**

This course presents current management practices using Quality Systems Management Tools and Methodologies to drive continuous improvement and performance excellence in For-Profit Business organizations. In addition to researching and analyzing "best practice" strategies adopted by Business entities, doctoral students will research and build a foundation of knowledge on current societal, economic, legal and ethical issues affecting quality in the Business Sector. Emphasis will be placed on an analysis of how quality has influenced and continues to evolve within the Business Sector at small, medium, and large business enterprises.

**DOC 862- Doctoral Dissertation Project II – Proposal Development**

This Doctoral Dissertation check point ensures program studies project integration, facilitating the transition from data gathering to final output for the project, including the appropriate selection, application and interpretation of data and metrics. Emphasis placed on quantitative doctoral research. Presentation to the DBA Dissertation Committee will be required.

**DOC 866- Doctoral Dissertation Project III – Original Research Execution**

This Doctoral Dissertation check point ensures project progress and targeted research. Presentation to the DBA Dissertation Committee will be required.

**QSM 872- Financial Management/Cost of Quality**

Advanced principles of finance and accounting are taught with applications to business management.

**QSM 860- Global Quality Systems & International Standards**

This course examines whether two contemporary nations utilize quality systems principles and best practices. There is extensive online research and the accumulation of annotated references. Organizational leaders appear online or through Pod Casts.

**QSM 869- QSM in Government Research and Application**

This course presents current management practices using Quality Systems Management Tools and Methodologies to drive continuous improvement and performance excellence in Government and other Non-Profit Organizations. In addition to researching and analyzing "best practice" strategies adopted by Government Agencies at the Federal, State, and Local Levels and other Non-Profit Organizations, doctoral students will research and build a foundation of knowledge on current societal, economic, legal and ethical issues affecting quality in government

and nonprofit organizations. Emphasis will be placed on an analysis of how quality has influenced leadership practices and continues to evolve within government and non-profit organizations.

**DOC 867- Doctoral Dissertation Project IV – Final Report/Oral Defense**

This capstone course in the DBA program prepares students for the final presentation to the DBA Dissertation Committee which will include steps taken to test results over time for sustained results.

**QSM 847- QSM System Design**

This course provides a checklist of success elements required for systems thinking and implementation. Antithetical movements such as smokestack thinking are introduced through case studies. Student exercises involve creating organizational alignment between voice of the customer and voice of the process

**QSM 808- Integrated Studies in Quality Systems Management I**

This course provides additional opportunity for faculty to introduce and lead discussion on QSM related topics of special interests. Students should prepare for extensive online research and will create a benchmark list of annotated bibliographies in the subject area.

**DOC 854- Colloquium**

Students must present at a recognized Quality Conference or Forum. All presentations must receive DBA Dissertation Committee approval prior to presentation. The colloquium can be taken at any time during the DBA program.

**2010-Pres. Full-Time Faculty -College of Business. Strayer University.**

- **Rated Top Faculty member.** Support Jackson Campus and Online Campus with recruitment and continued enrollment activities; faculty and student advising; special projects and compliance. Serve as a Faculty Mentor and assist with Programmatic Accreditation, Institutional Academic Integrity Committee, course observations, and managing lifelong learning initiatives. Selected to lead pilots- featured faculty for 10X Online Teaching Project. Member of the Circle of Excellence for Undergraduate Teaching.
- **Past Role- Campus Dean:** Served as Campus Dean of the Minneapolis Campus. Managed full-time and part-time faculty. Ensured academic quality at the campus level in all academic programs. Operated with significant autonomy and maintained an academic atmosphere conducive to both best in class staffing, teaching, and learning. Assured and assess student learning; worked to improve graduation rates; scheduled and staffed courses each quarter, and resolved faculty and student concerns. Hired and developed qualified faculty to teach on ground and online. Assured strict compliance with academic policies, procedures and standards including specific state regulations; and assured strict compliance with current University Faculty, Student, Staff, and Information Technology policies.
- **Award: 2017 Award for Faculty Excellence in Mentoring**



Courses taught (online and /or face to face):

***BUS100-Foundations of Business***

Provides a foundation in business operations through a survey of major business functions (management, production, marketing, finance and accounting, human resource management, and various support functions). Offers an overview of business organizations and the business environment, strategic planning, international business, and quality assurance

***BUS107- E-Business***

Examines the development of electronic commerce, the basic technologies used to conduct e-business, and the various forms of electronic business. Presents marketing models used in e-business strategy. Examines the processes for business-to-business and business-to-consumer transactions. Reviews the electronic commerce infrastructure, designing and managing online storefronts, payment options, security, privacy, and the legal and ethical challenges of electronic business.

***BUS302- Principles of Management***

Provides a survey of fundamental management concepts and techniques. This information contributes to effective management and provides a foundation for the continued study of management applications. Emphasis is placed on the roles, the environment, and Course Descriptions Catalog 2014-2015 139 the primary functions of the manager (planning, organizing, leading, controlling), as well as the skills required and various techniques used to perform these functions. The course will also highlight the development of management principles and their integration into modern management theory. The communication process, motivation, and operations (production) management are also presented.

***BUS309- Business Ethics***

Examines the applications of ethical principles through consideration of typical problem areas encountered in organizations. The course focuses on the ethical perspectives of business decision-making and policy development in a variety of key areas including individual behavior, human resource management, work environments, marketing, property rights, and international business. The analysis of case situations will illustrate the application of various ethical approaches (utility, individual rights, and justice) in managing organizations.

***BUS322- Organizational Behavior***

Presents the fundamental concepts of organizational behavior. Emphasizes the human problems and behaviors in organizations and methods of dealing with these problems. Focuses on motivation, informal groups, power and politics, communication, ethics, conflict resolution, employment laws, technology and people, and managing change.

***BUS402- Small Business Management***

Provides the basic principles of operating and managing a small business. Topics include buying, merchandising, pricing, promotions, inventory

management, customer service, location decisions, and planning. Reviews strategic planning considerations relative to operating a small business.

***BUS430- Operations Management***

This course covers the key concepts related to operations management within an organization. Topics include strategic issues related to designing products and delivery services, making capacity and location decisions, and operating processes and control systems.

***BUS435- Management and Growth in Entrepreneurship***

This course explores the management growth aspects of an entrepreneurial business, focusing on the nature and challenges of entrepreneurial businesses as they move beyond startup. The primary focus of the course will be managing and building an organization capable of growth and ensuring the organization can sustain growth as the market and competitive environment changes. Key topics include managing with limited resources, identifying key people and establishing processes, creating organization culture, stabilizing cash and other financial resources, and establishing a vision to drive the organization.

***BUS475- Business and Society***

This course explores the role of primary and secondary stakeholders, both within and outside organizations. Ethics and social responsibility will be investigated and where organizational activities fall within different continuums will be reviewed. The broad forces in business, society, and globalization will be examined and how stakeholders can influence the destiny of both business and society will be

***BUS490- Business Policy***

Provides an opportunity for students to integrate management principles, techniques, and theories by applying previously acquired knowledge of all business functional areas to analyze, develop, and implement business strategy. Utilizes cases from a variety of organizations, with emphasis on problem identification, analysis, and decision-making on strategic issues.

***BUS499- Business Administration Capstone***

This course is the capstone course for the Bachelor of Business Administration program. It examines the processes by which organizations formulate strategy, implement policy, and evaluate outcomes in the highly competitive and dynamic global environment. The ethical implications of strategic choices are a central concern of this course. Analytic, integrative, and decision-making skills will be exercised through the use of case analysis and decision making.

***BUS508- Contemporary Business***

Examines the functions and processes within a business enterprise and key factors affecting productivity. Reviews the dynamics of the business operating environment both internal and external, factors affecting competition, and considerations for global operations. Provides a conceptual base for managers to assess and enhance Course Descriptions Catalog 2014-2015 141 strategic performance in a business

organization through the integration of the core business functions, effective resource management, and sound leadership.

***BUS510- Grants Management and Proposal Writing***

Discusses government-wide regulations, agency regulations, and grants management best practices that enable students and professionals to improve their knowledge and skills. Covers the three major segments in the grants community which are the Federal Awarding Agency, Pass-Through Entity and recipient. Pays particular attention to the basic steps in proposal preparation including marketing, analyzing, planning, designing, estimating, and publishing. Covers Request for Proposal (RFP) criteria.

***BUS515- Operations Management***

Presents production and operations concepts and the techniques used in their management. Examines the interaction of the operations functions with other primary functions such as marketing and finance. Analyzes the primary areas of process and product design, JIT manufacturing, allocation of scarce resources, e-commerce, and quality management principles.

***BUS520- Leadership and Organizational Behavior***

Analyzes the interaction of individual, group, and organizational dynamics that influence human behavior in organizations and determines appropriate management approaches to foster a productive work environment. Examines a variety of theories, models, and strategies used to understand motivation and individual behavior, decision making, the dynamics of groups, work teams, communication, leadership, power and politics, conflict resolution, work design, organizational structure and culture, and managing change. Provides a conceptual base for managers to interpret, assess, and influence human behavior in an organization.

***BUS521- Entrepreneurship and Innovation***

Explores the concepts and applications of sustainable business including creating, leading, and managing business enterprises. Examines approaches for leading entrepreneurial individuals and companies. Analyzes innovation issues including creating and realizing value, prioritizing opportunities, and managing the innovation process.

***BUS599- Strategic Management***

Examines the strategic management process and implementation of successful business strategies in the highly competitive and dynamic global environment. Analyzes the impact of technology, government policy, and world economic and political forces on strategy formulation and execution. Analytic, integrative, and decision-making skills will be exercised through the use of case analysis and decision making that will involve the core business functions, leadership challenges, and global operations.

***DRP999- Directed Research Project- Seminar***

This seminar, a prerequisite to 590 courses, serves to assist the student preparing to complete the directed research project in their major field of study. The seminar reviews the DRP format and research basics addressed in RES 531, thus, setting the stage for students to successfully

complete their final project in the master's degree. The research project will be monitored by a supervising faculty member and must be defended by the student as the final examination.

***MGT500- Modern Management***

This course emphasizes the foundation of management principles and the integration into modern management theory. The primary functions of managers which include planning, organizing, leading, and controlling will be addressed along with demonstrating how effective management can lead to a competitive advantage that sustains the organization.

***MGT505- Managerial and Business Communication***

This course examines communication concepts and issues from various fields such as marketing, public relations, management, and organizational communication. The focus is on providing basic knowledge and a broad overview of communication practices in the workplace along with providing an understanding that communication is essential to decision making and fundamental to success in a global marketplace.

***MGT510- Global Business Management***

This course examines management theories and practices in the context of global and international organizations. Emphasis is placed on essential management areas including strategic planning, management styles, negotiations, and human resource management in a global organization.

***MGT550- Leadership Strategies***

This course will examine and analyze leadership theories and practices in today's organizational environment to include challenges of management in organizations. Emphasis will be placed on present leadership strategies to enhance both individual and corporate productivity that foster a cohesive work environment through improved employee relations.

**2010-2012. Associate Professor of Management- Department of Management. Colorado State University- Global Campus. Master of Science in Organizational Leadership program. Courses taught via Blackboard Learning Platform:**

***FIN400- Analyzing Financial Statements***

The aptitude to understand and interpret financial reports for analysis, forecasting and budgeting decisions.

***MGT300- Principles of Management***

An examination of the basic functions of management, including planning, organizing, leading, staffing and controlling and how they can be utilized to strengthen management, employee and organizational performance.

***FIN500- Principles of Finance***

Understand the principles and theories of finance to analyze statements and fiscal information for effective decision-making in today's competitive environment.

***ORG521- Managing Dynamic Environments***

In this course, students will examine the factors and theories of effective change management. Students learn strategies, structures, and

techniques for facilitating organizational change for competitive success in today's dynamic business environment.

***ORG550- Decision Making and Leadership***

This course analyzes the roles of leaders and managers in organizational decision making, at both the individual and organizational levels. In the context of organizational theories of behavior, students consider how decision and choice theory are applied in organizational settings. Practical problem solving and conflict management skills are practiced through the application of decision making tools and leadership approaches in professional settings.

**2009-2011. Assistant Professor of Business Administration- College of Business Administration. Trident University International. College of Business Administration (AACSB International Member). Master of Business Administration program. Courses taught:**

***MGT599- Strategic Management***

This advanced course examines the formulation and implementation of organizational goals and objectives with regard to the firm's financial position, marketing capabilities, and human resources. Topics include company mission - vision, environmental scans, and competitive benchmarking. Mastery of strategic management skills will be demonstrated through the completion of a session long application project.

***MGT607- Strategic Management***

This Ph.D. level seminar in strategic management focuses on an overview of the field. The basic literature and research is examined. This course focuses upon scholarly works as the basis of study, and as such, the student will also be required to conceptualize and write a scholarly research proposal in strategic management.

***MGT699- Special Topics in Management***

This course will address research in various specialized areas of management, which may include ethics, social cognition, and conflict management and negotiation, as well as various other topics covered in the major academic management journals. This course is designed for an advanced student in management who plans on pursuing a management-related dissertation.

**2009-2010. Adjunct Faculty. Grand Canyon University. Ken Blanchard College of Business (ACBSP Accredited). Master of Science in Leadership program. Courses taught:**

***LDR630- Servant Leadership***

This course focuses on servant leadership, how a servant leader is different from other leaders, and how focusing on the needs of others can create interdependency rather than dependency in organizations.

***LDR650- Diversity Management and Leadership***

This course examines leadership communication in a cross-cultural setting and seeks to increase participants' overall communication skills. The importance of understanding key audiences is analyzed, including connecting and communicating with important stakeholders, communicating change, communicating during a crisis, and framing a leadership message.

**2007-2008. Graduate Assistant. Keller Graduate School of Management.**  
Professor Juan Leon, Ph.D.

**2001-2002. Research Assistant. Jackson State University.** Professor Richard Lloyd, Ph.D. Department of Urban & Regional Planning.

#### **OTHER DISSERTATION COMMITTEE SERVICE**

**2010** Darrell Norman Burrell. Dissertation- *The Use of Career Development Plans as an Executive Coaching Leadership Tool to Develop Generation Y Homeland Security Employees Responsible for Protecting the Public Health and Safety with Regard to the Nuclear Power Industry as Regulated by the United States Federal Government.* A. T. Still University of Health Sciences. Doctor of Health Education-Conferred.

#### **PROFESSIONAL LICENSURE**

- State of Mississippi Educator License- AAAA Certification in Social Studies, Business Education, and Advanced Placement United States History
- State of Mississippi Certificate of Authority- Insurance – Life, Health, and Accidental Death & Dismemberment

#### **SELECTED ACADEMIC, RESEARCH, AND PRACTICAL APPOINTMENTS**

- Editorial and Review Board- Journal of Business Economics and Management. Vilnius Gediminas Technical University. Lithuania.
- Review Board- Academy of Management. 2011 Annual Review.
- Review Board. 2010 Joint Conference of the Academic Business World International Conference and the International Conference on Leadership and Administration in Higher Education. Affiliated Journals: *The Journal of Learning in Higher Education*, *The Journal of Academic Administration in Higher Education*, and *The International Journal of Academic Business World*.
- Academic Journal Review Board- 2007-Present: *Contemporary Issues in Criminology and the Social Sciences*. The Journal is an international forum for the publication of empirical research, case studies, and literature reviews dealing with psychological, social, criminological, and organizational behavior areas.
- Project Manager-Asbestos & Oil Contamination Site Abatement Project-

**Goodyear Building Collaborative: Jackson Redevelopment Authority & Advance Environmental Plus**

**SCHOLARLY CONTRIBUTIONS**

- **Board of Reviewers. Joint International Conferences- Academic Business World- Learning and Administration. 2015**

**Peer Reviewed Publications**

- **Burchell, J., Grizzell, B. (2012). Addressing the challenges of leading IT software development teams: The practical application of transformational theory vs. complexity leadership theory. The John Ben Shepperd Journal of Practical Leadership. Volume 6, issue 1. John Ben Shepperd Public Leadership Institute. University of Texas of the Permian Basin.**
- **Williams, D., Grizzell, B., Burrell, D. (2012). An applied case study analysis of potential societal importance of financial literacy education for African-American and Latino American adolescents. The International Journal of Interdisciplinary Social Sciences. Volume 6, Issue 3 ISSN: 1833-1882. Common Ground Publishing.**
- **Williams, D., Grizzell, B. (2011). An applied case study analysis of potential societal importance of financial literacy education for African-American and Latino American adolescents. Sixth International Conference on Interdisciplinary Social Sciences. Stream: Education and Social Welfare. University of New Orleans. New Orleans, Louisiana. *Abstract published in internationally refereed conference proceedings.***
- **Grizzell, B., Payne, A., and Burchell, J. (2010). Empirical Study of Diversity in Online Education: Management practices that Promote Women's Access. The Sloan-C International Conference on Online Learning. The Sloan Consortium. Abstract to be published in international conference proceedings.**
- **Burrell, D., Grizzell, B., Rahim, E., Finch, A., and Dawson, M. (2010). A qualitative assessment of management and business education for the corporate manager in 2010 and beyond. Journal of Knowledge & Human Resource Management. Volume 2, Issue 3.**
- **Burrell, D., Rahim, Ed., Dawson, M., and Grizzell, B. (2010). An Applied Research Analysis of the Value of Servant Leadership in Modern Government. International Handbook of Academic Research and Teaching. ISSN: 1940-1884.**
- **Burrell, D. Grizzell, B., Dawson, M., and Rahim, E. (2010). An Evolved Context of What MBA Program Curriculum Should Include to Develop Relevant Managerial Competencies in the Generation Y Manager. International Handbook of Academic Research and Teaching. ISSN: 1940-1884.**
- **Grizzell, B., Burrell, D., Rahim, E., Dawson, M. (2010). An Applied Analysis of the MBA of the Future in the Post Enron and AIG World. Joint Conference of the Academic Business World International Conference and the International Conference on Leadership and Administration in Higher Education. Abstract published in the internationally refereed**

- proceedings of conference.
- Payne, A., Grizzell, B. (2010). Diversity in education: leadership theory applied. *Journal of Mississippi Action for Progress. The Early Years: Diversity in the Classroom. Vol. 4. No. 1. Spring 2010.*
  - Grizzell, B. (2010 *Forthcoming*). Root Shock: Understanding the effects of displacement by eminent domain on African Americans in central Mississippi.
  - Grizzell, B. (2009). The effects of displacement by eminent domain on African Americans in Mississippi. Ph.D. dissertation, Walden University. Minnesota. (Publication No. AAT 3355041).
  - Grizzell, B. (2008). A Phenomenological Study on African Americans Displaced by Eminent Domain. Eighth Annual Conference on Eliminating Health Disparities in Mississippi: Stroke & Obesity. Institute of Epidemiology and Health Services Research. Center for Excellence in Minority Health. Mississippi Urban Research Center. Jackson State University. Abstract Published in Conference Proceedings.
  - Grizzell, B., Douglas, V., Burrell, D. (2008). A Phenomenological Study on Self-Identified Servant Leaders. 2008 Business & Leadership Symposium. *Journal of Business Leadership*. Abstract Published in Conference Proceedings.
  - Grizzell, B. (2008). Institutional Servant Leadership: A Catalyst for Urban Community Sustainability. *Academic Leadership*, 6(2). ISSN: 1533-7812.
  - Burrell, D. & Grizzell, B. (2008). Competitive Marketing and Planning Strategy in Higher Education. *Academic Leadership*, 6(1). ISSN: 1533-7812.
  - Grizzell, B. (2008). The Carlyle Resilience Model- A Constructive Model for Fostering Resilience in Urban Youth. To Appear in *The Journal of Urban Youth Culture*. ISSN: 1936-3486.
  - Grizzell, B. & Burrell, D. (2008). A Contextual Applied Research Analysis of How the MBA Coursework Should Evolve. *Academic Business World International Conference*. Published in refereed proceedings of conference.
  - Burrell, D., Finch, A., Grizzell, B., Fisher, J., & Douglas, V. (2008). Why International Non-profit Leaders Should Strive to Make Their Organizations Learning Organizations. *International Journal of Data Analysis and Information Systems*.
  - Burrell, D., Luna, B., Jolly, J., Grizzell, B. (2008). An Analysis of the Nuance and Practical Applications of Situational Leadership in the Management and Administration of International Health Care Organizations. *GITAM Journal of Management*. GITAM Institute of Management. GITAM University. July-September Issue. ISSN: 0972-740X.

#### **Professional Publications**

- Daniel, E., Harwell, D., Grizzell, B. (2009). Traumatic events warrant protocols for educators. *PA Times. Emergency Management: Familiar Threats, New Challenged. Vol. 32(6). p.3. American Society for Public*



Administration.

- Daniel, E., Harwell, D., Grizzell, B. (2009). *Addressing the diverse needs of students*. PA Times. Special Section. Diversity Revisited. Vol. 32(3). p. 6. American Society for Public Administration.
- Burrell, D. & Grizzell, B. (2008). *Do You Have The Skills of a Servant Leader?* Nonprofit World. (To Appear)
- Burrell, D. & Grizzell, B. (2008). *Government Employees as Leaders: What's Changing*. Career Convergence. October Issue.

#### **Academic and Professional Conference Presentations**

- Williams, D., Grizzell, B. (2011). An applied case study analysis of potential societal importance of financial literacy education for African-American and Latino American adolescents. Sixth International Conference on Interdisciplinary Social Sciences. Stream: Education and Social Welfare. University of New Orleans. New Orleans, Louisiana.
- Grizzell, B. (2011). Social Entrepreneurship: Positioning Agents of Positive Social Change. Faculty Research Symposium. Strayer University-Jackson.
- Payne, A., Grizzell, B., Burchell, J. (2010 Forthcoming/Accepted). Empirical Study of Diversity in Online Education: Management practices that Promote Women's Access. The Sloan-C International Conference on Online Learning. The Sloan Consortium.
- Daniel, M., Harwell, D., Grizzell, B. (2009). Teachers' Perceptions in Addressing the Needs of Displaced Students Following a Critical Incident. 2009 American Institute of Higher Education- Third Annual International Conference.
- Grizzell, B. (2009). Servant Leadership: A Catalyst for Urban Community Sustainability. 23<sup>rd</sup> Annual Edward F. Kelly Evaluation Conference. Evaluating Systems Change. University at Albany/SUNY. Albany, New York.
- Burrell, D., Safi, A., Grizzell, B., Finklea, K. (2009). The Professional Social Bias and Stigma on African American Social Science Scholars that Get Their Doctorates from Non-Traditional Doctoral Programs and For-Profit Universities. Association of Black Sociologists. ABS 39<sup>th</sup> Annual Conference.
- Burrell, D., Safi, A., Grizzell, B., Finklea, K. (2009). Career Development and Publishing Strategies for Doctoral Students and Social Science Faculty. Association of Black Sociologists. ABS 39<sup>th</sup> Annual Conference.
- Grizzell, B., Payne, A., Douglas, V., Thomas, M. (2009). Workshop Entitled: Conflict Resolution through Diversity Management: Paradigms for Organizational Success. 6<sup>th</sup> Annual Yale Bouchet Conference on Diversity in Graduate Education. Yale Graduate School. Yale University. New Haven, Connecticut.
- Grizzell, B. (2009). A Phenomenological Study on African Americans Displaced by Eminent Domain. 6<sup>th</sup> Annual Yale Bouchet Conference on Diversity in Graduate Education. Yale Graduate School. Yale University. New Haven, Connecticut.

- Burrell, D., Safi, A., Grizzell, B. (March 25-28, 2009). *The Importance of Academic Career Development Strategies for African American Doctoral Students and Academicians*. Annual Conference of the American Association of Blacks in Higher Education. Buckhead Hotel. Atlanta, Georgia.
- Burrell, D., Safi, A., Grizzell, B. (March 25-28, 2009). *Why it is short-sited for African-American Academicians not to embrace and value the growth of doctoral granting in non-traditional and for-profit universities*. Annual Conference of the American Association of Blacks in Higher Education. Buckhead Hotel. Atlanta, Georgia.
- Grizzell, B. (2008). A Phenomenological Study on African Americans Displaced by Eminent Domain. Eighth Annual Conference on Eliminating Health Disparities in Mississippi: Stroke & Obesity. Institute of Epidemiology and Health Services Research. Center for Excellence in Minority Health. Mississippi Urban Research Center. Jackson State University.
- Grizzell, B., Douglas, V., Burrell, D. (2008). A Phenomenological Study on Self-Identified Servant Leaders. 2008 Business & Leadership Symposium. Journal of Business Leadership.
- Burrell, D., Grizzell, B., Safi, A. (2008). Developing an Academic Resume and Proactive Career Planning Strategies for Master's and Doctoral Students. The 5<sup>th</sup> Annual Yale Bouchet Conference on Diversity in Graduate Education. Yale Graduate School. Yale University. New Haven, Connecticut.
- Grizzell, B. (2008). Servant Leadership: A Catalyst for Urban Community Sustainability. The 5<sup>th</sup> Annual Yale Bouchet Conference on Diversity in Graduate Education. Yale Graduate School. Yale University. New Haven, Connecticut.
- Grizzell, B. & Burrell, D. (2008). A Contextual Applied Research Analysis of How the MBA Coursework Should Evolve. Academic Business World International Conference. Nominated for Best Paper Award.

#### **ACADEMIC CERTIFICATION & ONLINE FACULTY TRAINING**

- Online Core Faculty Training. College of Business. TUI University (WASC Accredited Institution). 2009
- Online Faculty Training for Blackboard- Colorado State University
- Online Faculty Training for eCollege and Blackboard- Strayer University
- National Institutes of Health- Certification in Human Subjects Protection and Education for Research- Institutional Review Board 12.28.2005
- Certified Online Instructor. State of Mississippi. Department of Education. D2L Learning System.

#### **PRACTICAL EXPERIENCE**

**2003-Pres. Principal Owner, Brian Grizzell and Associates, LLC Business Strategy Consultant.** Consult with growing businesses to find solutions to better their business needs. Produce business plans and financial

statements. Perform industry reviews and research; interest rate analysis, market analysis, demographic analysis, operations analysis and assistance; grants research and development. Assist clients with growth strategies and project management extension services. Specialize in executive coaching. Profit and Loss planning and management. Expert in capacity building and developing sustainable organizations.

***Education Consultant.*** Plan and coordinate educational policies for specific subject area or grade level: Develop programs for in-service education of teaching personnel. Confer with federal, state, and local school officials to develop curricula and establish guidelines for educational programs. Confer with lay and professional groups to disseminate and receive input on teaching methods. Review and evaluates curricula for use in schools and assists in adaptation to local needs. Interpret and enforce provisions of state education codes and rules and regulations of State Board of Education. Conduct or participate in workshops, committees, and conferences designed to promote intellectual, social, and physical welfare of students. Study and prepare recommendations on instructional materials, teaching aids, and related equipment. Prepare or approve manuals, guidelines, and reports on state educational policies and practices for distribution to school districts. Advise school officials on implementation of state and federal programs and procedures. Conduct research into areas, such as teaching methods and techniques. As needed, perform tasks at local school district level or as independent consultant in area of expertise. Consult privately with growing businesses to find solutions to better their business needs. Produce business plans and financial statements. Perform industry reviews and research; interest rate analysis, market analysis, demographic analysis, operations analysis and assistance; grants research and development. Assist clients with growth strategies and project management extension services. Also specializes in executive coaching.

***2014-2016 Independent Consultant, Peak Performance Consulting, LLC*** Provided consultation services to Sunflower County (Mississippi) Independent School District and Tunica County (Mississippi) School District in United States History. Facilitated remediation services to low performing students to help improve state test passage rates and holistic accountability of each districts' high school.

***2004-2010 Department Chair/Instructor, Jackson Public School District*** Administrative duties. Assisted in the scheduling of classes; implementing new concentrations and majors; teach up to 3 classes a day, as assigned; assisted in conducting evaluations and assist in scheduling; organized faculty meetings and Curriculum Review Committee meetings; organized department files and documents (syllabi, exams, etc.); assisted the administration in selecting textbooks for classes; verified credentials and gather references for prospective faculty; assisted the administration in organizing materials and records for accreditation; assisted the administration in student placement and exit activities; instruct (Adult and traditional age) students following the curriculum set by the

State Board of Education, provide organizational support related to the instruction of the students.

**2007-2009 Adjunct Online Faculty, Mississippi Virtual Public School**  
Instructed (Adult and traditional age) students online following the curriculum set by the State Board of Education, department and/or grade level; provided organizational support related to the instruction of the students, planned according to established goals; evaluated student needs, abilities and readiness and assess student academic and personal growth and participate in activities which continue the staff member's professional growth. Courses Taught: Entrepreneurship, Accounting, Leadership Studies, and Government.

**2007-2008 Subject Matter Expert, 21<sup>st</sup> Century Learning Systems**  
Affiliated by contract consultant position- a work to hire basis. Developed and/or revise distance-learning courses for colleges and universities throughout the United States. Developed shells in the eCollege system for the client. Approved new textbooks and research materials.

**2000-2004 Operations Manager, Central Parking Corporation**  
Promoted from position of Projects Manager after five months of service. Managed recruitment and staff hiring procedures. Managed four commercial retail properties. Identified and managed marketing and business development processes for significant revenue opportunities. Developed, recommended, and oversaw policy changes and enforce methods and procedures as they related to contract administration and client retention. Produced annual budgets and micro manage company cash flows. Structured procurement activities. Analyzed data and developed comprehensive client reports with recommendations. Developed and implement computerized visual presentations for current and prospective client meetings. Conducted company business meetings. Worked collaboratively with local, state, and federal government departments and entities to evaluate, propose, and close new opportunities.

**1999-2000 Staff Accountant, Bill's Dollar Stores, Incorporated**  
Reconciled and analyzed bank statements and general ledger accounts. Processed accounts payables, processed manual checks, assisted with budget reconciliation and adjustments, assisted with contract management, posted journal entries, assisted with payroll processing using PC/Payroll for windows, and processed any payroll related transactions as needed i.e. wage garnishments, adding any employee deductions.

**1998-1999 Student Intern, Mississippi Secretary of State's Office**  
Assisted Secretary of State and Assistant Secretaries of State in the daily operation of the agency. Provided support as Aid for Lobbyists during legislative sessions. Provided word processing support, including generation of memoranda, correspondence, and spreadsheet reports. Aided Special Projects Officers in coordinating the sale of tax-forfeited property and management of wetlands. Input data in property and vendor databases, including all property

information, contract and sale terms, pricing, and tax assessments into FoxPro system.

## **UNIVERSITY SUPPORTED STUDENT RESEARCH**

### ***Walden University – School of Management- Doctoral Research***

- **Servant Leadership.** An intensive study into the parallels and paradigms of Servant Leadership. Developed a practical curriculum for educating youth enrolled in public schools to be servant leaders.
- **Fostering Resilience in Urban Youth.** An investigative study into practices associated with educational, community, and faith based organizations on fostering resilience in at risk youth.
- **The Carlyle Resilience Model-** A constructive model for fostering resilience in at risk youth.

### ***Jackson State University – Department of Urban & Regional Planning***

- **Downtown Jackson Housing Study**
- **Brownfields: Assessment of the Historic King Edward Hotel**
- **Brownfields: Assessment Study for Site Development in the Central Business & Farish Street Historic Districts (Jackson, Mississippi)**
- **Downtown Jackson Parking Study**
- **Social Policy Planning: A Study of Mississippi's Child Health Insurance Program**

### ***University of Phoenix- College of Graduate Business and Management***

- **Capital Asset Project Management: Assessment of Decision Making Methodologies**

## **MEMBERSHIPS and SERVICE**

Academy of Management  
Alpha Phi Alpha Fraternity, Incorporated  
American Federation of Teachers  
American Association of Blacks in Higher Education  
Jackson Federation of Teachers  
Academy of Educational Leadership  
Academy of Organizational Culture, Communications, & Conflict  
Jackson Pan Hellenic Association  
National Association of Diversity Officers in Higher Education  
National Education Association  
National Student Affairs Administrators in Higher Education  
National Urban League, Incorporated  
Blue Bengal Athletic Association  
Jackson Metropolitan YMCA  
Jackson State University National Alumni Association

## **HONORS AND AWARDS**

**Sigma Iota Epsilon National Honorary and Professional Management Fraternity-  
Zeta Rho Chapter**

**Golden Key International Honour Society**

**Honoraria for Peer Reviewed Publication & Research- Walden University**

**Honorary Member- National Youth Leadership forum on National Security**

**Jackson State University Music Scholarship- 1995**

**Dean's List Scholar- Spring 1999**

**Alpha Phi Alpha Fraternity, Incorporated Life Member *Gold Watch* Recipient**

## **SKILLS**

**Microsoft Office Package, WordPerfect, Lotus, Excel, 10 Key data entry, Type 80 wpm, Blackboard, WebCT.**

## **HOBBIES AND INTERESTS**

**Community service in underserved urban minority communities**

**Accomplished Musician: Piano, Organ, and Saxophone**

**Studying, listening to, and playing music of all genres**

**Troubleshooting computer systems and software**

**Professional References  
for  
Brian C. Grizzell**

**Catherine Watson, EdD  
Educational Consultant  
326 Wrenfield Way  
Ridgeland, Mississippi 39157  
Email: cathy.watson3@me.com  
(601) 506-1011**

**Kimberly Pierre, DM  
Email: kdpierre@me.com  
(678) 630-0989**

**Volney Douglas, PhD  
168 S. Fir Street  
Chandler, Arizona 85226  
Phone (480) 760-5127  
Email: volneydouglas@gmail.com**

**Dana H. Evans, JD  
Dean of Academics  
Strayer University- Jackson  
460 Briarwood Drive  
Suite 200  
Jackson, Mississippi 39206  
(601) 718-5910  
Email: dana.evans@strayer.edu**

**Carlos D. Lassiter, EdD(c)  
Vice President for Student Affairs  
Rust College  
150 Rust Avenue  
Holly Springs, Mississippi 38635  
Phone: (662) 544-8096  
classiter@rustcollege.edu**

Office of the City Attorney

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Jackson, Mississippi 39201-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF DR. BRIAN GRIZZELL TO THE CIVIL SERVICE BOARD** is legally sufficient for placement in NOVUS Agenda.



**Sharon D. Gipson**, *City Attorney*

Date 2/7/18



**ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF SHARON D. GIPSON AS  
CITY ATTORNEY, CITY OF JACKSON, MISSISSIPPI.**

OFFICE OF THE CITY ATTORNEY

**WHEREAS** the Mayor has appointed Sharon D. Gipson, Esq. as City Attorney for the City of Jackson, Mississippi, effective January 22, 2018; and

**WHEREAS**, the appointment came before the City Council for confirmation as required by Section 21-8-23, Mississippi Code of 1972, as amended; and

**WHEREAS**, the City Council has considered the appointment, and a majority of the Council present and voting has determined that the appointment should be confirmed.

**IT IS, THEREFORE, ORDERED** by the City Council of the City of Jackson, Mississippi, that the appointment of Sharon D. Gipson as City Attorney for the City of Jackson, Mississippi, is hereby confirmed.

#16  
FEBRUARY 13, 2018

## **ATTORNEY SHARON D. GIPSON**

P.O. BOX 474 – HOLLY SPRINGS, MISSISSIPPI 38635  
601-291-9691 – sdg\_esq@yahoo.com

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- EDUCATION:** University of Mississippi School of Law \* Oxford, Mississippi  
Juris Doctor, May 1999; Mississippi Bar February 1999
- University of Southern Mississippi \* Hattiesburg, Mississippi  
BS: Major: Radio, Television & Film, Minor: Speech Communication,  
December 1986
- LAW SCHOOL ACTIVITIES:** Special Prosecutor, Public Law Interest Clinic, Criminal Law Association, Black Law Students Association, Who's Who Among American Law Students, Outstanding Student in Criminal Procedure
- CERTIFICATION:** State of Mississippi (All courts: Circuit and Chancery), Supreme Court and Court of Appeals of the State of Mississippi, United States Court of Appeals for the Fifth Federal Circuit, United States Northern and Southern Districts of Mississippi; Graduate National Criminal Defense College; Graduate Leadership Greater Jackson; Juvenile Defender Training; Alderman for Ward 2 of the City of Holly Springs, Mississippi;
- PROFESSIONAL CIVIC ORGANIZATIONS/ ACTIVITIES:** Mississippi Bar Association; National League of Cities; Mississippi Municipal League; Mississippi Prosecutor's Association; American Trial Lawyers Association; Magnolia Bar Association; Hinds County Public Defenders Association; Anderson Chapel CME Church Trustee; Tornado Disaster Relief Center Manager; Alpha Kappa Alpha Sorority, Inc, Upsilon Upsilon Omega Chapter, President; Leadership Greater Jackson, & Leadership Greater Jackson Alumni Association; Pontotoc County Foster Care Review Board; Upper Level Challenge; Mentee of Honorable Chokwe Lumumba; Hurricane Katrina Activities; Jena 6 March; Scott Sisters' Rally; Voter Registration Activities; Various Press Conferences
- EXPERIENCE:**
- Alderman, Ward 2, City of Holly Springs, Mississippi** **July 2013- Present**
- Elected to serve the largest Ward in the City of Holly Springs
  - Research and draft legislation and strive to improve economy
  - Address and resolve community and employee concerns
  - Review, plan and adopt budget
  - Review contracts, bids and proposals
  - Inform and involve the public through town hall meetings, social media, and the media
  - Plan, coordinate and facilitate community activities and festivals
- The Gipson Law Firm PLLC, Holly Springs, Mississippi** **August 2005 – Present**
- Manage and Operate General Law Practice
  - Serve clients with Family Law, Criminal Defense, DUI, Personal Injury, and Probate/Estate, Litigation, Municipal Law, Divorce, Adoption, Child Support, Contract,

Youth Court, Election Law, Employment Law, Guardian Ad Litem Services, Entertainment Law, Corporate, Small Business and other areas of law

- Provide excellent, affordable confidential representation
- Serve a diverse pool of clients including nationally known individuals
- Fight for Justice for clients involved in the criminal system
- Public Speaker and organize and present workshops
- Political/Election Consultant

**Office of the City Attorney, Jackson, Mississippi**

**October 1999-August 2005**

- Served as Advisor to City Council, Litigator, Transactional Attorney, Chief Prosecutor, and Water Hearing Administrator
- Created a Manual and Provided Training to City Council Members, Mayor's Office, Employees and Police Department
- Advised City Council, Mayor's Office, Civil Service Commission, Human Resources, Election Commissioners, Community Improvement, Planning/Zoning Boards and other departments
- Established procedures for tracking information and improved accountability
- Establish Drug Court and created more aggressive procedures for Environmental Court
- Resolved customer and resident disputes as the Water Hearing Administrator
- Managed Prosecutor's Office and supervised employees

**SELECT CASES**

Rameel Sharpe vs. COJ, Federal Court; Blanche Anne Ray vs. COJ, Federal Court; Joe Kelly vs. COJ, Federal Court; Frederick Powell vs. COJ, Circuit Court; Estate of Otha Stewart vs. COJ, Circuit Court; Consequela Banks vs. COJ, County Court; Jackson Advocate vs. COJ and Gannett Rivers, Supreme Court; Linda Brune vs. COJ, Fifth Circuit; Margaret and Ollie Brown vs. COJ, Circuit Court; Frank Melton vs. Upper Level, Chancery Court



## **ATTORNEY SHARON D. GIPSON**

Attorney Sharon D. Gipson is a courageous, tenacious attorney with almost twenty years of legal and government experience. She lives by the principals found in Proverbs 31:8 to "Speak for those, who cannot speak for themselves...". Sharon's desire to serve the community led her to be elected as an Alderman for the City of Holly Springs, Mississippi where she proudly advocated for the citizens of her ward from May 2013 until June 2017. Thus, she has garnered experience in municipal law as an attorney and as a board member. Given this experience, Sharon has a unique understanding of the responsibility and nature of the City Attorney position.

Attorney Gipson received her Juris Doctorate from the University of Mississippi School of Law in May 1999, and was licensed immediately following graduation due to successfully completing the February 1999 Bar Examination. She received her undergraduate degree from the University of Southern Mississippi where she obtained a Bachelor of Science in Communication.

Attorney Gipson dedicatedly served the City of Jackson from 1999 until 2005 in the Office of the City Attorney. During her tenure, Sharon provided legal counsel in all three divisions, including the Transactional, Litigation and Prosecution Division. Sharon served as the Chief Prosecutor for the Capital City of the State of Mississippi, where she prosecuted misdemeanor criminal cases. In this capacity, She also provided training to the City of Jackson Police Department and was instrumental in establishing the City's Drug Court. Sharon was also the principal advisor to the Jackson City Council, City Clerk, Mayor and other municipal departments. As the advisor to the City Council, Sharon also created a City Council Manual containing relevant law for city governance and information to ensure successful City Council Meetings. Additionally, Attorney Gipson conducted hearings and consultations as the Water Hearing Administrator. And as a litigator, Sharon defended the Capitol City in State Court and Federal Court.

As an attorney in private practice, Attorney Gipson has represented clients facing misdemeanor and felony charges. Attorney Gipson has also protected the rights of clients in Civil Litigation, Contract, Municipal, Personal Injury, and Family Law matters. She is an alumnus of the National Criminal Defense College and has leadership and professional experience via several organizations such as the Mississippi Bar Association, Magnolia Bar Association, Mississippi Public Defenders Association, American Trial Lawyers Association, Mississippi Bar Child Advocacy Committee, Mississippi Municipal League, and the National League of Cities.

She has served her community as an Anderson Chapel C.M.E. Church Trustee Board Member and as a member of Alpha Kappa Alpha Sorority Incorporated, where she served as a Chapter President, Parliamentarian, and also assisted Regional Committees. Additionally, she is a graduate of Leadership Greater Jackson.

Sharon enjoys volunteering and serving others. Sharon's community service has included sponsoring Beautification Days, Juneteenth Celebrations, Coat Drives, Expungement Clinics, Voter Registration Drives, Town Hall Meetings and volunteering during and after natural disasters with the American Red Cross. Sharon has received community service awards from distinguished organizations such as Delta Sigma Theta Sorority Incorporated and Zeta Phi Beta Sorority, Incorporated. And as the legal consultant on the former weekly talk show "I Have Something to Say", Sharon had the opportunity to contribute legal opinions from a spiritual perspective as a service to the community.

Attorney Sharon D. Gipson has a wealth of experience and is ready to zealously serve as the chief legal advisor for the City of Jackson, Mississippi. Sharon is prepared to dedicatedly serve and to utilize the skills and talents of the personnel in the City Attorney's Office to propel, maintain and uphold the goals and mission of serving the deserving residents of the City of Jackson.

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF SHARON D. GIPSON AS CITY ATTORNEY, CITY OF JACKSON, MISSISSIPPI is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Sharon D. Gipson, *City Attorney*

Date 2/7/18



**ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF WILMA JONES SCOTT AS DIRECTOR OF DEPARTMENT OF PERSONNEL MANAGEMENT, CITY OF JACKSON, MISSISSIPPI.**

OFFICE OF THE CITY ATTORNEY

**WHEREAS** the Mayor has appointed Wilma Jones Scott as Director of Personnel Management, effective December 10, 2017; and

**WHEREAS**, the appointment of Wilma Jones Scott as Director of Department of Personnel Management came before the City Council for confirmation as required by Section 21-8-23, Mississippi Code of 1972, as amended; and

**WHEREAS**, the City Council has considered the appointment, and a majority of the Council present and voting has determined that the appointment should be confirmed.

**IT IS, THEREFORE, ORDERED** by the City Council of the City of Jackson, Mississippi, Wilma Jones Scott is appointed Director of Department of Personal Management for the City of Jackson, Mississippi.

#17  
FEBRUARY 13, 2018

**WILMA JONES SCOTT**

**wilmascott@bellsouth.net**

**105 Red Oak Court**

**(601) 948-8413**

**Madison, Mississippi 39110**

**(601) 668-3636**

**PROFESSIONAL EXPERIENCE**

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**1987 To Present U. S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**

**2006 – present Jackson Area Director – EEOC/Jackson, Mississippi**

\*Responsible for the overall operation of the Jackson Mississippi Area Office and the supervision of a staff of 23, including 12 Senior Federal Investigators and support staff.

\*Provide direction and support in carrying out the agency's statutory enforcement programs in an efficient and effective manner.

\*Responsible for meeting yearly enforcement goals involving intake, investigations, mediation, resolutions, and litigation.

\*Responsible for creating the office's organizational structure that enables the carrying out of enforcement activities that resolve allegations of approximately 2,000 charges of discrimination a year filed under Title VII of the Civil Rights Act of 1964, The Age Discrimination in Employment Act of 1967, the Americans With Disabilities Act, the Equal Pay Act and GINA.

\*Ensure that appropriate relief through no fault negotiated settlement agreements, mediations, and successful conciliations are obtained.

\*Responsible for developing cases for probable litigation. Final signatory on all charges where no violation is found and in findings of cause that are not litigation vehicles.



**\*Create and maintain a seamless working relationship between legal and enforcement that ensures the attainment of enforcement goals and objectives.**

**\*Primary spokesperson for the dissemination of public information to external sources and oversees the design, preparation and conduct of external projects and programs.**

**\*Develop and oversight of agency outreach activities that promote the mission of the Commission.**

### **Accomplishments:**

The Jackson Area Office has consistently led the District in submissions of litigation vehicles that have had a significant impact in helping to lessen discrimination in underserved areas in the state of Mississippi.

- Selected as one of the Commission's National Trainers for New and Advanced Investigators since 1996. Developed training modules; conducted diversity training, Change Agent training, and Labor/Management Partnership training.
- Selected by the EEOC Chair to serve on the 2013 Strategic Planning Committee.
- Jackson Area Office received the 2<sup>nd</sup> highest ranking for effective office management from EEOC staff in EEOC Offices across the country.
- Since 2006, the Jackson Area Office has contributed significantly to the District's overall enforcement goals and made noteworthy contributions to the District's litigation goal.
- Developed working partnerships with community based organizations, Congressional Representatives, State and Local governments, to conduct staff training, satellite outreach, and educational training for underserved areas of the state.
- Served as co-chair of the Agency's Labor/Management Partnership council for the Baltimore District Office.
- Co-authored book on Affirmative Marketing In Housing for the City of Park Forest, Illinois
- Received Community Achievement Award from the NAACP 2014

**2004-2006 Enforcement Manager – Equal Opportunity Commission Baltimore**

**District Office** - Managed the processing, investigation, settlement and conciliation of employment discrimination cases. Supervised a staff of 10 federal investigators and support personnel. Coordinated staff training and development, designed and implemented District's outreach program.

**2002-2004 EEOC – Program Analyst/Field Programs and Acting Deputy Director, Communications and Legislative Affairs.** - Responsible for advising and assisting the Acting Director and key staff officials in the development, coordination, and execution of the overall plans, policies, and procedures for carrying out EEOC communications and Legislative program activities. Supervised the development of a field media pilot project to seven field offices resulting in an increase in media contacts, press releases and agency coverage from the written and electronic press. Responsible for helping to create a clear and concise vision of the agency to the general public and constituent groups.

**1992 – 2002 EEOC – Federal Investigator – Supervisor (Houston Texas/Baltimore, MD)**

**1987 - 1992 Federal Investigators - Houston, Texas**

**EDUCATION**

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Tuskegee University, Tuskegee, Alabama/University of Michigan, Ann Arbor, MI  
BA/Political Science

Park Forest South University, Park Forest, Illinois - Graduate  
hours/Communications/Journalism

Certification – Conflict Resolution/Negotiation Training, Baltimore, MD

Federal Sector Mediation Certification & Trainer

Change Agent Training

Office of the City Attorney

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Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF WILMA JONES SCOTT AS DIRECTOR OF DEPARTMENT OF PERSONNEL MANAGEMENT, CITY OF JACKSON, MISSISSIPPI.**  
is legally sufficient for placement in NOVUS Agenda.



Sharon D. Gipson, City Attorney

Date 2/7/18



OFFICE OF THE CITY ATTORNEY  
2018

**ORDER AUTHORIZING THE MAYOR TO EXECUTE INTERLOCAL AGREEMENTS WITH THE HINDS COUNTY BOARD OF SUPERVISORS FOR ROBINSON STREET, ROBINSON ROAD, AND WOODROW WILSON AVENUE (WARDS 3 & 5)**

**WHEREAS**, the Hinds County Board of Supervisors intends to resurface sections of Robinson Street/Robinson Road from Highway 80 to Capitol Street and Woodrow Wilson Avenue from Fortification Street to Martin Luther King Jr. Drive, utilizing a combination of MPO MAP-21 Funds and Hinds County funds; and

**WHEREAS**, in accordance with the Interlocal Cooperation Act of 1974, Section 17-13-1, et seq. of the Mississippi Code of 1972, as amended, it is necessary for the Hinds County Board of Supervisors to enter into interlocal agreements with the City of Jackson to allow the county to complete the proposed work within the City of Jackson; and

**WHEREAS**, the Department of Public Works recommends that the governing authorities enter into one or more proposed Interlocal Agreements for these street resurfacing projects.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute Interlocal Agreements with the Hinds County Board of Supervisors to resurface Robinson Street/Robinson Road from Highway 80 to Capitol Street and Woodrow Wilson Avenue from Fortification Street to Martin Luther King Jr. Drive.

ITEM#: \_\_\_\_\_  
AGENDA: \_\_\_\_\_  
BY: MILLER, \_\_\_\_\_

#18  
FEBRUARY 13, 2018

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** January 9, 2018  
**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>
1.	<b>Brief Description/Purpose</b>	Interlocal agreements with Hinds County for resurfacing
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	6. Infrastructure and Transportation
3.	<b>Who will be affected</b>	Motorists and residents on streets listed below
4.	<b>Benefits</b>	Street resurfacing
5.	<b>Schedule (beginning date)</b>	After approval of the agreement by the Hinds County Board of Supervisors and a 60-day review period by the Attorney General's office
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	<ul style="list-style-type: none"> <li>• Robinson Street/Robinson Road from Highway 80 to Capitol Street (Wards 3 &amp; 5)</li> <li>• Woodrow Wilson Avenue from Fortification Street to Martin Luther King Jr. Drive (Ward 3)</li> </ul>
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Public Works Department, Engineering Division
8.	<b>COST</b>	None to the City.
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	
10.	<b>EBO participation</b>	ABE _____ % WAIVER yes ___ no ___ N/A _____ AABE _____ % WAIVER yes ___ no ___ N/A _____ WBE _____ % WAIVER yes ___ no ___ N/A _____ HBE _____ % WAIVER yes ___ no ___ N/A _____ NABE _____ % WAIVER yes ___ no ___ N/A _____

Department of Public Works




200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba  
Mayor of the City of Jackson

## MEMORANDUM

**To:** Mayor Chokwe Antar Lumumba

**From:** Robert K. Miller  
Director 

**Date:** January 9, 2018

**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda authorizing the Mayor to execute interlocal agreements with the Hinds County Board of Supervisors for resurfacing sections of Robinson Street/Robinson Road and Woodrow Wilson Avenue.

The Hinds County Board of Supervisors received MPO funds from MAP-21, the federal transportation bill prior to the current FAST Act, to repave specific streets in Hinds County including Jackson. Those streets included Robinson Street/Robinson Road from Highway 80 to Capitol Street and Woodrow Wilson Avenue from Fortification Street to Martin Luther King Jr. Drive. Hinds County will provide matching funds and funds in excess of the grant amounts. An interlocal agreement is required by state law to allow for the county to repave City streets.

If you have any questions or comments, please do not hesitate to call me at (601) 960-2091.

Office of the City Attorney

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Facsimile: (601) 960-1756

**OFFICE OF THE CITY ATTORNEY**

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OFFICE OF THE CITY ATTORNEY  
1-19-2018

This ORDER AUTHORIZING THE MAYOR TO EXECUTE INTERLOCAL AGREEMENTS WITH THE HINDS COUNTY BOARD OF SUPERVISORS FOR ROBINSON STREET, ROBINSON ROAD, AND WOODROW WILSON AVENUE (WARDS 3&5) is legally sufficient for placement in NOVUS Agenda.

  
James Anderson, Jr., *Interim City Attorney*

Terry Williamson, *Legal Counsel* 

4/9/18

DATE



**ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL FOR MOSQUITO ABATEMENT SERVICES. (ALL WARDS)**

NOT IN THE CITY CLERK'S OFFICE  
January 26, 2018  
mm

**WHEREAS**, the City of Jackson provides mosquito abatement services for the health, safety, and welfare of the citizens of the City of Jackson and its visitors; and

**WHEREAS**, the Department of Public Works recommends that mosquito abatement services begin April 1, 2018 through October 31, 2018; and

**WHEREAS**, the Department of Public Works recommends Vector Disease Control International to conduct mosquito abatement services for the entire City at a total cost not to exceed \$235,753.00; and

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute any other necessary documents with Vector Disease Control International, 842 Foley Street, Jackson, MS 39201 for mosquito abatement services beginning April 1, 2018 through October 31, 2018, for the entire City at a total cost not to exceed \$235,753.00.

#19  
FEBRUARY 13, 2018

CITY COUNCIL AGENDA ITEM 10-POINT DATA SHEET

1-10-2018  
DATE

POINTS	COMMENTS																																													
1. <b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL FOR MOSQUITO ABATEMENT SERVICES [ALL WARDS]</b>																																													
2. <b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 7. Quality of Life																																													
3. <b>Who will be affected</b>	The citizens of the City of Jackson																																													
4. <b>Benefits</b>	The Mosquito Abatement services include adulticide spraying applications, larvacide treatment to treat ditches, drainage channels, and areas of standing water in the City's right of way, and mosquito surveillance activity that is conducted by trapping mosquitoes to document and verify mosquito populations and target mosquito control efforts.																																													
5. <b>Schedule (beginning date)</b>	Upon City Council Approval																																													
6. <b>Location:</b> ■ <b>WARD</b>  ■ <b>CITYWIDE (yes or no) (area)</b>  ■ <b>Project limits if applicable</b>	Citywide																																													
7. <b>Action implemented by:</b> ■ <b>City Department</b> <input checked="" type="checkbox"/>  ■ <b>Consultant</b> <input type="checkbox"/>	The Department of Public Works																																													
8. <b>COST</b>	\$235,753.00																																													
9. <b>Source of Funding</b> ■ <b>General Fund</b> <input checked="" type="checkbox"/> ■ <b>Grant</b> <input type="checkbox"/> ■ <b>Bond</b> <input type="checkbox"/> ■ <b>Other</b> <input type="checkbox"/>	General Fund - 001.431.00.6419																																													
10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
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**City of Jackson  
Department of Public Works**

**To:** Honorable Mayor Chokwe A. Lumumba

**From:** Robert K. Miller, Director  
Department of Public Works

**Date:** January 10, 2018

**Agenda Item:** ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT VECTOR DISEASE CONTROL INTERNATIONAL FOR MOSQUITO ABATEMENT SERVICES. [ALL WARDS]

**Item #:** xx  
**Council Meeting:** Regular Council Meeting, January 30, 2018  
**Consultant/Contractor:** Vector Disease Control International  
**EBO:** In compliance  
**Purpose:** To improve the quality of life for the citizens of the City of Jackson and its visitors.  
**Cost:** \$235,753.00

**Project/Contract Type:** Mosquito Abatement Services

**Funding Source:** General Fund - 001.431.00.6419  
**Schedule/Time:** April 2018 - October 2018 (7 months)  
**DPW Manager:** Leroy Lee

**Background:** The City of Jackson provides mosquito abatement services annually (April through October) for the health, safety, and welfare of the citizens of the City and its visitors. These services include adulticide spraying, larvacide treatment, and mosquito surveillance. Adulticide spraying requires the contractor to establish routes and cover the City with spraying applications. Larvacide treatment requires the contractor to treat ditches, drainage channels, and areas of standing water in the City's right of way to eliminate larvae habitat. Mosquito surveillance requires the contractor to trap mosquitoes to document and verify mosquito populations and target mosquito control efforts.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL FOR MOSQUITO ABATEMENT SERVICES (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**James Anderson, Jr.**, *Interim City Attorney*

**Nakesha Watkins**, *Legal Counsel* NW

  
\_\_\_\_\_  
**DATE**

OFFICE OF THE CITY ATTORNEY  
January 20, 2018

**ORDER ACCEPTING THE BIDS OF ALUWIND, INC., OSBURN ASSOCIATES, INC. AND VULCAN ALUMINUM FOR AN EIGHTEEN-MONTH SUPPLY OF ALUMINUM SIGN BLANKS. (BID NO. 55063-121917) [ALL WARDS]**

WHEREAS, sealed bids for an eighteen-month supply of Aluminum Sign Blanks were opened December 19, 2017, and four (4) bids were received; and

WHEREAS, Traffic Engineering will use these Aluminum Sign Blanks for fabrication of signs, thereby ensuring safer conditions for motorists and pedestrians throughout the City of Jackson; and

WHEREAS, the staff of Traffic Engineering, a section of the Infrastructure Management Division, Department of Public Works, has reviewed all bids submitted and recommends that this governing authority deem the following bids submitted by Aluwind, Inc., 701 Topeka Wy, Castle Rock, CO 80109; Osburn Associates, Inc., 1630 22<sup>nd</sup> Street North, St. Petersburg, FL 33713; and Vulcan Aluminum, 400 East Berry Avenue, Foley, AL 36535, for an eighteen-month supply of Aluminum Sign Blanks at the submitted prices to be the lowest and best bids, as follows:

**Aluwind, Inc., 701 Topeka Wy, Castle Rock, CO 80109:**

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
56	0" x 60" * Diamond	\$11.01

**Osburn Associates, Inc., 1630 22<sup>nd</sup> Street North, St. Petersburg, FL 33713:**

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	6" x 12" Rect	\$ 1.04

#20  
FEBRUARY 13, 2018

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks (Cont'd)**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
2	6" x 18" Rect	\$ 1.55
3	8" x 24" Rect	\$ 2.76
4	9" x 14" Rect	\$ 1.81
5	10" x 24" Rect	\$ 3.45
8	12" x 24" Rect	\$ 4.14
10	12" x 36" Rect	\$ 6.21
13	18" x 18" Square	\$ 4.66
16	18" x 36" Rect	\$ 9.32
17	18" x 42" Rect	\$10.87
20	18" x 72" * Rect	\$13.97
21	24" x 24" Square	\$ 8.28
28	24" x 84" * Rect	\$37.24
30	30" x 36" Rect	\$15.53
45	30" x 30" Yield	\$ 6.47
52	24" x 24" Diamond	\$ 8.28
60	24" x 30" Interstate	\$10.35

**SECTION 3 – Flat Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
3	9" x 36" Rect	\$ 4.66
4	9" x 42" Rect	\$ 5.42
5	9" x 48" Rect	\$ 6.21
6	9" x 54" Rect	\$ 6.98
8	12" x 36" Rect	\$ 6.21
9	12" x 42" Rect	\$ 7.25
10	12" x 48" Rect	\$ 8.28
11	12" x 54" Rect	\$ 9.32

**Vulcan Aluminum, P.O. Box 1850, Foley, AL 36536-1850:**

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
6	12" x 12" Square	\$ 2.01
7	12" x 18" Rect	\$ 3.05
9	12" x 30" Rect	\$ 5.12
11	15" x 21" Rect	\$ 4.49
12	15" x 30" Rect	\$ 6.08
14	18" x 24" Rect	\$ 6.11
15	18" x 30" Rect	\$ 7.60
18	18" x 48" * Rect	\$15.29

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks (Cont'd)**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
19	18" x 60" * Rect	\$19.25
22	24" x 30" Rect	\$10.01
23	24" x 36" Rect	\$12.31
24	24" x 42" Rect	\$14.38
25	24" x 48" * Rect	\$20.27
26	24" x 60" * Rect	\$25.30
27	24" x 72" * Rect	\$30.55
29	30" x 30" Square	\$12.77
31	30" x 48" * Rect	\$25.32
32	30" x 60" * Rect	\$32.13
33	36" x 36" Square	\$18.59
34	36" x 48" * Rect	\$30.35
35	36" x 60" * Rect	\$38.65
36	40" x 36" Rect	\$19.76
37	48" x 48" * Rect	\$32.78
38	48" x 60" * Rect	\$50.57
39	48" x 72" * Rect	\$60.95
40	24" x 24" Stop	\$ 7.28
41	30" x 30" Stop	\$11.39
42	36" x 36" Stop	\$16.56
43	48" x 48" Stop	\$29.52
44	4" x 4" Square	\$ 0.69
46	36" x 36" Yield	\$ 8.55
47	48" x 48" * Yield	\$16.09
48	30" x 30" School	\$10.72
49	36" x 36" School	\$15.87
50	30" x 30" Circle	\$12.01
51	36" x 36" Circle	\$18.03
53	30" x 30" Diamond	\$12.54
54	36" x 36" Diamond	\$18.59
55	48" x 48" * Diamond	\$40.45
57	30" x 40" Pennant	\$10.69
58	36" x 48" * Pennant	\$16.20
59	24" x 24" Interstate	\$ 7.76
61	15" x 21" Rect	\$ 4.49

**SECTION 2 – Extruded Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
1	9" x 24" Rect	\$ 4.49
2	9" x 30" Rect	\$ 5.62
3	9" x 36" Rect	\$ 6.72
4	9" x 48" Rect	\$ 8.96
5	9" x 42" Rect	\$ 7.92
6	9" x 54" Rect	\$10.12

**SECTION 3 – Flat Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
1	9" x 24" Rect	\$ 3.03
2	9" x 30" Rect	\$ 3.82
7	12" x 30" Rect	\$ 5.12

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute any and all documents with Aluwind, Inc., 701 Topeka Wy, Castle Rock, CO 80109; Osburn Associates, Inc., 1630 22<sup>nd</sup> Street North, St. Petersburg, FL 33713; and Vulcan Aluminum, 400 East Berry Avenue, Foley, AL 36535, for an eighteen-month supply of Aluminum Sign Blanks at the submitted prices to be the lowest and best bids.

**IT IS FURTHER ORDERED** that said payment for the Aluminum Sign Blanks be made from the General Fund.



# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

January 10, 2018

DATE

(as revised 3/6/01)

POINTS		COMMENTS																																													
1.	<b>Brief Description / Purpose</b>	ORDER ACCEPTING THE BIDS OF ALUWIND, INC., OSBURN ASSOCIATES, INC. AND VULCAN ALUMINUM FOR AN EIGHTEEN-MONTH SUPPLY OF ALUMINUM SIGN BLANKS. (BID NO. 55063-121917) [ALL WARDS]																																													
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	<ol style="list-style-type: none"> <li>4. Neighborhood Enhancement</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>																																													
3.	<b>Who will be affected</b>	Citizens of Jackson																																													
4.	<b>Benefits</b>	To be used by motorists and pedestrians to enhance their ability to view legible signage as they commute throughout the City of Jackson.																																													
5.	<b>Schedule (beginning date)</b>	Scheduled Date following City Council Approval																																													
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	City-wide																																													
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input checked="" type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	Department of Public Works																																													
8.	<b>COST</b>	Term bid; items are purchased as needed.																																													
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input checked="" type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">20</span> 001.448.50.6313																																													
10.	<b>EBO participation</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
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NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							



**City of Jackson  
Department of Public Works**

**Council Agenda Item Memorandum**

**To:** Honorable Chokwe Antar Lumumba, Mayor

**From:** Robert K. Miller, Director  
Department of Public Works

**Date:** January 10, 2018

**Agenda Item:** Bid for: Eighteen-Month Supply of Aluminum Sign Blanks  
Bid No.: 55063-121917 - Opened: December 19, 2017  
Term: February 1, 2018 through July 31, 2019

**Item #:** xx

**Council Meeting:** Regular Council Meeting, January 30, 2018

**Consultant/Contractor:**

Aluwind, Inc., Attn: Will Nelson, 701 Topeka Wy, Castle Rock, CO 80109, (303) 929-7908

Osburn Associates, Inc., Attn: Melinda Thompson, 1630 22<sup>nd</sup> Street North, St. Petersburg, FL 33713, (800) 523-8917

Vulcan Aluminum, Attn: J. Todd Koniar, P.O. Box 1850, Foley, AL 36536-1850, 408 East Berry Avenue, Foley, AL 36535, (800) 846-2745

**EBO Compliance Details:**

- ABE: 0%
- AABE: 0%
- HBE: 0%
- NABE: 0%
- FBE: 0%

**Purpose:** Traffic Engineering Section will use the Aluminum Sign Blanks to provide safe conditions from which motorists and pedestrians will benefit due to legible signs and markings throughout the City of Jackson.

**Cost:** Term bid; items are purchased as needed.



**City of Jackson  
Department of Public Works**

**Aluwind, Inc., 701 Topeka Wy, Castle Rock, CO 80109:**

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
56	0" x 60" * Diamond	\$11.01

**Osburn Associates, Inc., 1630 22<sup>nd</sup> Street North, St. Petersburg, FL 33713:**

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
1	6" x 12" Rect	\$ 1.04
2	6" x 18" Rect	\$ 1.55
3	8" x 24" Rect	\$ 2.76
4	9" x 14" Rect	\$ 1.81
5	10" x 24" Rect	\$ 3.45
8	12" x 24" Rect	\$ 4.14
10	12" x 36" Rect	\$ 6.21
13	18" x 18" Square	\$ 4.66
16	18" x 36" Rect	\$ 9.32
17	18" x 42" Rect	\$10.87
20	18" x 72" * Rect	\$13.97
21	24" x 24" Square	\$ 8.28
28	24" x 84" * Rect	\$37.24
30	30" x 36" Rect	\$15.53
45	30" x 30" Yield	\$ 6.47
52	24" x 24" Diamond	\$ 8.28
60	24" x 30" Interstate	\$10.35

**SECTION 3 – Flat Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
3	9" x 36" Rect	\$ 4.66
4	9" x 42" Rect	\$ 5.42
5	9" x 48" Rect	\$ 6.21
6	9" x 54" Rect	\$ 6.98
8	12" x 36" Rect	\$ 6.21
9	12" x 42" Rect	\$ 7.25



City of Jackson  
Department of Public Works

**SECTION 3 – Flat Aluminum Street Name Sign Blanks (Cont'd)**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
10	12" x 48" Rect	\$ 8.28
11	12" x 54" Rect	\$ 9.32

Vulcan Aluminum, P.O. Box 1850, Foley, AL 36536-1850:

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
6	12" x 12" Square	\$ 2.01
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11	15" x 21" Rect	\$ 4.49
12	15" x 30" Rect	\$ 6.08
14	18" x 24" Rect	\$ 6.11
15	18" x 30" Rect	\$ 7.60
18	18" x 48" * Rect	\$15.29
19	18" x 60" * Rect	\$19.25
22	24" x 30" Rect	\$10.01
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34	36" x 48" * Rect	\$30.35
35	36" x 60" * Rect	\$38.65
36	40" x 36" Rect	\$19.76
37	48" x 48" * Rect	\$32.78
38	48" x 60" * Rect	\$50.57
39	48" x 72" * Rect	\$60.95
40	24" x 24" Stop	\$ 7.28
41	30" x 30" Stop	\$11.39
42	36" x 36" Stop	\$16.56
43	48" x 48" Stop	\$29.52



City of Jackson  
Department of Public Works

**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks (Cont'd)**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
44	4" x 4" Square	\$ 0.69
46	36" x 36" Yield	\$ 8.55
47	48" x 48" * Yield	\$16.09
48	30" x 30" School	\$10.72
49	36" x 36" School	\$15.87
50	30" x 30" Circle	\$12.01
51	36" x 36" Circle	\$18.03
53	30" x 30" Diamond	\$12.54
54	36" x 36" Diamond	\$18.59
55	48" x 48" * Diamond	\$40.45
57	30" x 40" Pennant	\$10.69
58	36" x 48" * Pennant	\$16.20
59	24" x 24" Interstate	\$ 7.76
61	15" x 21" Rect	\$ 4.49

**SECTION 2 – Extruded Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
1	9" x 24" Rect	\$ 4.49
2	9" x 30" Rect	\$ 5.62
3	9" x 36" Rect	\$ 6.72
4	9" x 48" Rect	\$ 8.96
5	9" x 42" Rect	\$ 7.92
6	9" x 54" Rect	\$10.12

**SECTION 3 – Flat Aluminum Street Name Sign Blanks**

<b><u>ITEM #</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>UNIT PRICE</u></b>
1	9" x 24" Rect	\$ 3.03
2	9" x 30" Rect	\$ 3.82
7	12" x 30" Rect	\$ 5.12

**Project/Contract Type:** Bid  
**Funding Source:** 001.448.50.6313  
**Schedule/Time:** February 1, 2018  
**DPW Manager:** Leroy Lee

**Background:** The materials will be used to enhance motorist's and pedestrian's ability to view legible signage on a post as they commute throughout the City of Jackson.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER ACCEPTING THE BIDS OF ALUWIND, INC., OSBURN ASSOCIATES, INC. AND VULCAN ALUMINUM FOR EIGHTEEN-MONTH SUPPLY OF ALUMINUM SIGN BLANKS. (BID NO. 55063-121917) (ALL WARDS) is legally sufficient for placement in NOVUS Agenda.

  
James Anderson, Jr, *Interim City Attorney*

Nakesha Watkins, *Legal Counsel*

  
DATE



# Memorandum

**To:** Michael Davis, Serving EBO Officer & Associate Planner  
 Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Nathan Lighter, Signal Supervisor; Traffic Engineering  
 Department of Public Works

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** December 22, 2017

**Re:** Bid Number: 55063-121917– 18 Month Supply of Aluminum Sign Blanks

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on December 19, 2017.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Aluwind, Inc	✓		X	
Osburn Associates, Inc.	✓		X	
Vulcan Aluminum	✓		X	
Custom Products Corp.	✓		X	

**The source of funding is Account: General Funds**

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

*Retha Garrett*

Signed (Department / Division Contact Person)

11/3/18

Date:

Please attach a copy of Bid Recommendation.

EIGHTEEN-MONTH SUPPLY OF ALUMINUM SIGN BLANKS

BID NO. 55063-121917

TERM: FEB. 2018 THROUGH JULY 31, 2019  
 ADVERTISED: NOVEMBER 30 & DECEMBER 7, 2017  
 OPENED: DECEMBER 19, 2017

**DEPT. COPY**

TRAFFIC ENGINEERING DIVISION  
 DEPARTMENT OF PUBLIC WORKS

ACCOUNT: GENERAL FUND

SECTION 1 – Flat Aluminum Traffic Control Sign Blanks

Item No.	Height (Inches)	Length (Inches)	Shape	Unit Price	Osburn Associates, Inc. Attn: Melinda Thompson 1630 22 <sup>nd</sup> Street North St. Petersburg, FL 33713 1630 22 <sup>nd</sup> Street North St. Petersburg, FL 33713 (800) 523-8917 <a href="mailto:melindat@osburns.com">melindat@osburns.com</a>	Vulcan Aluminum Attn: J. Todd Koniar P. O. Box 1850 Foley AL 36536-1850 400 East Berry Ave. Foley, AL 36535 (888) 846-2745 <a href="http://vulcan1@vulcaninc.com">vulcan1@vulcaninc.com</a>	Custom Products Corporation Attn: Heidi McGee P.O. Box 54091 Jackson, MS 39288 1120 Flowood Dr. Flowood, MS 39232 (800) 367-1492 <a href="mailto:heidi@cpcsigns.com">heidi@cpcsigns.com</a>	Unit Price	Unit Price
1	6	12	Rect	12.65	1.04	1.15	1.37		
2	6	18	Rect	14.39	1.55	1.64	2.06		
3	8	24	Rect	18.24	2.76	2.89	3.26		
4	9	14	Rect	15.12	1.81	2.02	3.25		
5	10	24	Rect	20.36	3.45	3.55	4.07		
6	12	12	Square	15.92	2.07	2.01	2.63		
7	12	18	Rect	19.20	3.11	3.05	3.66		
8	12	24	Rect	22.47	4.14	4.22	5.19		
9	12	30	Rect	25.15	5.18	5.12	5.93		
10	12	36	Rect	29.02	6.21	6.32	7.11		
11	15	21	Rect	23.62	4.51	4.49	5.28		
12	15	30	Rect	29.69	6.47	6.08	7.40		
13	18	18	Square	24.01	4.66	4.77	5.43		
14	18	24	Rect	28.82	6.21	6.11	7.02		
15	18	30	Rect	33.63	7.76	7.60	8.86		
16	18	36	Rect	38.44	9.32	9.38	10.44		
17	18	42	Rect	43.25	10.87	10.89	16.30		
18	18	48*	Rect	52.98	15.96	15.29	23.63		



**SECTION 1 – Flat Aluminum Traffic Control Sign Blanks (Cont'd)**

Item No.	Height (Inches)	Length (Inches)	Shape	Aluwind, Inc. Attn: Will Nelson 701 Topoka Wy Castle Rock, CO 80000 701 Topoka Wy Castle Rock, CO 80000 (303) 929-7908 <a href="mailto:WNE@aluwind.com">WNE@aluwind.com</a>	Osburn Associates, Inc. Attn: Melinda Thompson 1630 22 <sup>nd</sup> Street North St. Petersburg, FL 33713 1630 22 <sup>nd</sup> Street North St. Petersburg, FL 33713 (800) 523-8917 <a href="mailto:melindat@osburns.com">melindat@osburns.com</a>	Vulcan Aluminum Attn: J. Todd Koniar P. O. Box 1850 Foley, AL 36536-1850 400 East Berry Ave. Foley, AL 36535 (888) 846-2745 <a href="mailto:vulcan1@vulcaninc.com">vulcan1@vulcaninc.com</a>	Custom Products Corporation Attn: Heidi McGee P.O. Box 54091 Jackson, MS 39288 1120 Flowood Dr. Flowood, MS 39232 (800) 367-1492 <a href="mailto:heidj@cpscsigns.com">heidj@cpscsigns.com</a>
				Unit Price	Unit Price	Unit Price	Unit Price
19	18	60*	Rect	63.83	19.95	19.25	29.48
20	18	72*	Rect	74.68	13.97	23.14	35.38
21	24	24	Square	35.16	8.28	8.28	9.44
22	24	30	Rect	41.51	10.35	10.01	11.73
23	24	36	Rect	47.85	12.42	12.31	14.07
24	24	42	Rect	54.20	14.49	14.38	16.30
25	24	48*	Rect	67.11	21.28	20.27	31.45
26	24	60*	Rect	81.44	26.60	25.30	39.21
27	24	72*	Rect	95.77	31.92	30.55	47.05
28	24	84*	Rect	110.10	37.24	37.47	55.00
29	30	30	Square	49.39	12.94	12.77	14.62
30	30	36	Rect	57.27	15.53	15.58	17.54
31	30	48*	Rect	81.24	26.60	25.32	39.21
32	30	60*	Rect	99.05	33.25	32.13	49.01
33	36	36	Square	66.68	18.63	18.59	21.05
34	36	48*	Rect	75.36	31.92	30.35	47.05
35	36	60*	Rect	116.66	39.90	38.65	58.81
36	40	36	Rect	72.96	20.70	19.76	24.45
37	48	48*	Square	123.62	42.56	32.78	65.27
38	48	60*	Rect	151.87	53.20	50.57	78.22
39	48	72*	Rect	180.13	63.84	60.95	94.00
40	24	24	Stop	35.16	8.28	7.28	8.49
41	30	30	Stop	49.39	12.42	11.39	13.40
42	36	36	Stop	66.68	17.80	16.56	19.34
43	48	48*	Stop	123.62	42.50	29.52	59.62
44	4	4	Square	9.92	.70	.69	1.88

SECTION 1 – Flat Aluminum Traffic Control Sign Blanks (Cont'd)

Item No.	Height (Inches)	Length (Inches)	Shape	Aluwind, Inc. Attn: Will Nelson 701 Topeka Wy Castle Rock, CO 80000 WNE@Aluwind.com	Osburn Associates, Inc. Attn: Melinda Thompson 1630 22 <sup>nd</sup> Street North St. Petersburg, FL 33713 melindat@osburns.com	Vulcan Aluminum Attn: J. Todd Koniar P. O. Box 1850 Foley AL 36536-1850 400 East Berry Ave. Foley, AL 36535 (888) 846-2745 vulcan1@vulcaninc.com	Custom Products Corporation Attn: Heidi McGee P.O. Box 54091 Jackson, MS 39288 1120 Flowood Dr. Flowood, MS 39232 (800) 367-1492 heidi@cpeesigns.com
				Unit Price	Unit Price	Unit Price	Unit Price
45	30	30	Yield	49.39	6.47	6.91	7.88
46	36	36	Yield	66.68	9.32	8.55	11.30
47	48	48*	Yield	123.62	21.28	16.09	36.07
48	30	30	School	49.39	12.94	10.72	13.90
49	36	36	School	66.68	18.63	15.87	19.84
50	30	30	Circle	49.39	12.94	12.01	13.90
51	36	36	Circle	66.68	18.63	18.03	19.84
52	24	24	Diamond	35.16	8.28	8.28	9.44
53	30	30	Diamond	49.39	12.94	12.54	14.62
54	36	36	Diamond	66.68	18.63	18.59	21.05
55	48	48*	Diamond	123.62	42.56	40.45	62.57
56	0	60*	Diamond	11.01	-0-	52.03	n/b
57	30	40	Pennant	62.52	17.25	10.69	15.13
58	36	48*	Pennant	95.36	31.92	16.20	31.00
59	24	24	Interstate	35.16	8.28	7.76	19.89
60	24	30	Interstate	41.51	10.35	10.55	25.00
61	15	21	Rect	23.62	4.51	4.49	5.28
Delivery:				30 days	30 days		5 days

**SECTION 2 – Extruded Aluminum Street Name Sign Blanks**

Item No.	Height (Inches)	Length (Inches)	Shape	Unit Price	Unit Price	Unit Price
1	9	24	Rect	No Bid	4.49	6.29
2	9	30	Rect	No Bid	5.62	7.88
3	9	36	Rect	No Bid	6.72	9.44
4	9	48	Rect	No Bid	8.96	12.46
5	9	42	Rect	No Bid	7.92	11.02
6	9	54	Rect	No Bid	10.12	14.02
Delivery:				30 days	30 days	5 days

Aluwind, Inc.  
Attn: Will Nelson  
701 Topeka Wy  
Castle Rock, CO 80000  
701 Topeka Wy  
Castle Rock, CO 80000  
(303) 929-7908  
[WNE@Aluwind.com](mailto:WNE@Aluwind.com)

Osburn Associates, Inc.  
Attn: Melinda Thompson  
1630 22<sup>nd</sup> Street North  
St. Petersburg, FL 33713  
1630 22<sup>nd</sup> Street North  
St. Petersburg, FL 33713  
(800) 523-8917  
[melindat@osburns.com](mailto:melindat@osburns.com)

Vulcan Aluminum  
Attn: J. Todd Koniar  
P. O. Box 1850  
Foley AL 36536-1850  
400 East Berry Ave.  
Foley, AL 36535  
(888) 846-2745  
[vulcan1@vulcaninc.com](mailto:vulcan1@vulcaninc.com)

Custom Products  
Corporation  
Attn: Heidi McGee  
P.O. Box 54091  
Jackson, MS 39288  
1120 Flowood Dr.  
Flowood, MS 39232  
(800) 367-1492  
[heidil@cpsigns.com](mailto:heidil@cpsigns.com)

**SECTION 3 – Flat Aluminium Street Name Sign Blanks**


Item No.	Height (Inches)	Length (Inches)	Shape	Unit Price	Unit Price	Unit Price	Unit Price
1	9	24	Rect	19.30	3.11	3.03	3.78
2	9	30	Rect	21.21	3.88	3.82	4.72
3	9	36	Rect	24.31	4.66	4.80	5.59
4	9	42	Rect	26.82	5.42	5.55	6.53
5	9	48	Rect	29.33	6.21	6.28	7.23
6	9	54	Rect	31.84	6.98	7.31	8.14
7	12	30	Rect	25.75	5.18	5.12	6.57
8	12	36	Rect	29.02	6.21	6.31	7.16
9	12	42	Rect	32.3	7.25	7.28	7.94
10	12	48	Rect	35.75	8.28	8.33	9.70
11	12	54	Rect	38.85	9.32	9.37	10.51
Delivery:				30 days	30 days	30 days	5 days
Bid valid for:				60 days	60 days	60 days	60 days
EBO Plan Application:				An Attachment	An Attachment	An Attachment	An Attachment

Aluwind, Inc.  
Attn: Will Nelson  
701 Topeka Wy  
Castle Rock, CO 80000  
701 Topeka Wy  
Castle Rock, CO 80000  
(303) 929-7908  
[WNE@Aluwind.com](mailto:WNE@Aluwind.com)

Osburn Associates, Inc.  
Attn: Melinda Thompson  
1630 22<sup>nd</sup> Street North  
St. Petersburg, FL 33713  
1630 22<sup>nd</sup> Street North  
St. Petersburg, FL 33713  
(800) 523-8917  
[melindat@osburns.com](mailto:melindat@osburns.com)

Vulcan Aluminum  
Attn: J. Todd Koniar  
P. O. Box 1850  
Foley, AL 36536-1850  
408 East Berry Ave.  
Foley, AL 36535  
(888) 846-2745  
[vulcan1@vulcaninc.com](mailto:vulcan1@vulcaninc.com)

Custom Products Corporation  
Attn: Heidi McGee  
P. O. Box 54091  
Jackson, MS 39288  
1120 Flowood Dr.  
Flowood, MS 39232  
(800) 367-1492  
[heidi@cpesigns.com](mailto:heidi@cpesigns.com)

HG  
12/22/17  


OFFICE OF THE CITY ATTORNEY  
Bismarck, ND  
5-208  
(701) 223-1111

**ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC. FOR CONSTRUCTION OF THE BARR SAFE ROUTES TO SCHOOL PROJECT, FEDERAL AID PROJECT NUMBER TCSP-0250-00(035)/105812, CITY PROJECT NUMBER 16B4007-501, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION (WARD 5)**

**WHEREAS**, the City of Jackson solicited sealed, competitive bids for the construction of the Barr Safe Routes to School Project; and

**WHEREAS**, two bids were submitted to the City Clerk on January 9, 2018; and

**WHEREAS**, the base bid of Simmons Erosion Control, Inc. in the amount of \$651,207.30 was the lowest bid received; and

**WHEREAS**, the Public Works Department recommends that the governing authorities deem the bid of Simmons Erosion Control, Inc. in the amount of \$651,207.30, for the Barr Safe Routes to School Project to be the lowest and best bid; and

**WHEREAS**, the awarding of the bid shall be subject to the concurrence of the Mississippi Transportation Commission; and

**WHEREAS**, during the life of the project, it will be necessary for the Mayor to execute various no-cost documents as part of the administration and construction of the project.

**IT IS, THEREFORE, ORDERED** that the bid of Simmons Erosion Control, Inc. for the construction of the Barr Safe Routes to School Project, Federal Aid Project Number TCSP-0250-00(035)/105812, City Project Number 16B4007-501 in the amount of \$651,207.30, is accepted as the lowest and best bid.

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute and the City Clerk is authorized to attest a contract with Simmons Erosion Control, Inc. for the construction of the Barr Safe Routes to School Project, Federal Aid Project Number TCSP-0250-00(035)/105812, City Project Number 16B4007-501 in the amount of \$651,207.30.

**IT IS FURTHER ORDERED** that the Mayor be authorized to execute any and all no-cost item documents necessary for the administration and construction of the Barr Safe Routes to School Project, Federal Aid Project Number TCSP-0250-00(035)/105812, City Project Number 16B4007-501 and to submit the same to MDOT as needed.

#21  
FEBRUARY 13, 2018

ITEM \_\_\_\_\_  
AGENDA \_\_\_\_\_

BY: MILLER, WILLIAMS, R. LEE, LUMUMBA



Department of Public Works




200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba  
*Mayor of the City of Jackson*

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba

**From:** Robert K. Miller  
Director 

**Date:** January 19, 2018

**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda authorizing the Mayor to execute a construction contract with Simmons Erosion Control, Inc. for the Barr Safe Routes to School Project.

The City of Jackson previously received a grant under the old MDOT Safe Routes to School program for work along Capitol Street around Barr Elementary School. Barr does not have school bus service. The project will reconstruct old dilapidated sidewalks between Prentiss Street and Green Avenue as well as make ADA improvements at crosswalks at three traffic signals within the project limits. The City open sealed bids on January 9th, and the lower of the two bids received was from Simmons Erosion Control, Inc. in the amount of \$651,207.30.

It is the recommendation of Public Works that the bid be accepted. If you have any questions or comments, please do not hesitate to call me at (601) 960-2091.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** January 19, 2018

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>
1.	<b>Brief Description/Purpose</b>	Order authorizing the Mayor to execute a construction contract with Simmons Erosion Control, Inc. for the Barr Safe Routes to School Project
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 6 Infrastructure and Transportation 7 Quality of Life
3.	<b>Who will be affected</b>	Pedestrians including elementary students along Capitol Street
4.	<b>Benefits</b>	Reconstruct sidewalks
5.	<b>Schedule (beginning date)</b>	Upon concurrence of MDOT
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Ward 5 (Capitol Street from Green Avenue to Prentiss Street)
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/> ▪	City of Jackson, Department of Public Works, Engineering Division
8.	<b>COST</b>	\$651,207.30
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input checked="" type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	FHWA Earmark  <u>213 45190 6B4007 501 6485</u>
10.	<b>EBO participation</b>	ABE _____ % WAIVER yes ___ no ___ N/A _____ AABE _____ % WAIVER yes ___ no ___ N/A _____ WBE _____ % WAIVER yes ___ no ___ N/A _____ HBE _____ % WAIVER yes ___ no ___ N/A _____ NABE _____ % WAIVER yes ___ no ___ N/A _____


Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone (601) 960-1799  
Facsimile (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC. FOR CONSTRUCTION OF THE BARR SAFE ROUTES TO SCHOOL PROJECT, FEDERAL AID PROJECT NUMBER TCSP-0250-00(035)105812, CITY PROJECT NUMBER 16B40907-501, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION (WARD 5) is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**Sharon D. Gipson, City Attorney**  
**Nakesha Watkins, Legal Counsel** *NW*

*2/6/18*  
\_\_\_\_\_  
DATE

OFFICE OF THE CITY ATTORNEY  
February 5, 2018  
NWS





907-626-H004	Thermoplastic Legend, White	LF	1655.00	\$ 2.50	\$ 4,137.50	\$ 2.00	\$ 3,310.00	\$ 3.88	\$ 6,421.40
907-626-Y002	Thermoplastic Detail Traffic Stripe, White 6" Equivalent Length, 40 mil. Min.	LF	4470.00	\$ 1.25	\$ 5,587.50	\$ 1.00	\$ 4,470.00	\$ 2.00	\$ 8,940.00
630-A001	Standard Roadside Signs, Sheet Aluminum, 0.060" Thickness	SF	100.00	\$ 70.00	\$ 7,000.00	\$ 30.00	\$ 3,000.00	\$ 33.00	\$ 3,300.00
630-C003	Steel U-Section Posts, 3.00 LB/FT	LF	88.00	\$ 10.00	\$ 880.00	\$ 18.00	\$ 1,584.00	\$ 20.00	\$ 1,760.00
635-A001	Vehicle Loop Assemblies	LF	2800	\$ 12.50	\$ 32,500.00	\$ 13.40	\$ 34,840.00	\$ 17.35	\$ 45,110.00
638-A001	Loop Detector Amplifier, 2 Channel	EA	3	\$ 450.00	\$ 1,350.00	\$ 210.10	\$ 630.30	\$ 272.50	\$ 817.50
638-A002	Loop Detector Amplifier, 3 Channel	EA	2	\$ 450.00	\$ 900.00	\$ 430.00	\$ 860.00	\$ 560.00	\$ 1,120.00
907-639-A016	Traffic Signal Equipment Pole, Type IV, 30' Shaft, 55 Arms	EA	1	\$ 9,000.00	\$ 9,000.00	\$ 19,005.00	\$ 19,005.00	\$ 24,645.00	\$ 24,645.00
907-639-A179	Traffic Signal Equipment pole, Type II, Wood 40'	EA	2	\$ 900.00	\$ 1,800.00	\$ 9,360.00	\$ 18,720.00	\$ 12,135.00	\$ 24,270.00
907-639-A034	Traffic Signal Equipment Type VI, 8' Shaft	EA	9	\$ 850.00	\$ 7,650.00	\$ 1,435.00	\$ 12,815.00	\$ 1,860.00	\$ 18,740.00
640-A016	Traffic Signal Heads, Type 1 LED	EA	1	\$ 850.00	\$ 850.00	\$ 1,130.00	\$ 1,130.00	\$ 1,465.00	\$ 1,465.00
907-638-C002	Pole Foundation, 36" Diameter	CY	4	\$ 400.00	\$ 1,600.00	\$ 716.25	\$ 2,865.00	\$ 830.00	\$ 3,720.00
907-638-C003	Pole Foundation, 24" Diameter	CY	6	\$ 500.00	\$ 3,000.00	\$ 1,910.00	\$ 11,460.00	\$ 2,475.00	\$ 14,850.00
640-A022	Traffic Signal Heads, Type 7 LED	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 1,835.00	\$ 1,835.00	\$ 2,375.00	\$ 2,375.00
640-A034	Traffic Signal Heads, Type 6 LED Countdown	EA	5	\$ 1,500.00	\$ 7,500.00	\$ 1,865.00	\$ 9,325.00	\$ 2,400.00	\$ 12,000.00
907-644-A001	Optical Detector	EA	1	\$ 850.00	\$ 850.00	\$ 1,002.75	\$ 1,002.75	\$ 1,300.00	\$ 1,300.00
907-644-B001	Optical Detector Cable	LF	100	\$ 1.00	\$ 100.00	\$ 9.55	\$ 955.00	\$ 12.50	\$ 1,250.00
646-A001	Remove of Existing Traffic Signal Equipment	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 7,020.00	\$ 7,020.00	\$ 9,100.00	\$ 9,100.00
647-A002	PullBox, Type 3	EA	3	\$ 350.00	\$ 1,050.00	\$ 1,275.00	\$ 3,825.00	\$ 1,835.00	\$ 4,905.00
647-A005	PullBox Type 2	EA	10	\$ 400.00	\$ 4,000.00	\$ 855.00	\$ 8,550.00	\$ 1,235.00	\$ 12,350.00
666-B013	Electric Cable, Underground in Conduit, JMSEA, 20-1, AWG 14, 3 Conductor	LF	176	\$ 2.00	\$ 352.00	\$ 6.25	\$ 1,100.00	\$ 7.80	\$ 1,372.80
666-B015	Electric Cable, Underground in Conduit, JMSEA, 20-1, AWG 14, 5 Conductor	LF	205	\$ 1.50	\$ 307.50	\$ 7.50	\$ 1,619.50	\$ 10.25	\$ 2,101.25
666-B054	Electric Cable, Underground in Conduit, JMSEA, 20-1, AWG 14, 8 Conductor	LF	86	\$ 3.00	\$ 264.00	\$ 6.75	\$ 594.00	\$ 8.55	\$ 752.40
907-666-B048	Electric Cable, Aerial Supported in Conduit, JMSEA, AWG 14, 5 Conductor	LF	625	\$ 3.50	\$ 2,187.50	\$ 6.75	\$ 4,216.75	\$ 8.87	\$ 5,418.75
907-666-D004	Electric Cable, Underground in Conduit, THHN, AWG #10, 2 Conductor	LF	45	\$ 20.00	\$ 900.00	\$ 17.80	\$ 792.00	\$ 22.80	\$ 1,026.00
968-A018	Traffic Signal Conduit, Underground, Type 4, 2"	LF	205	\$ 8.00	\$ 1,640.00	\$ 23.00	\$ 5,945.00	\$ 37.50	\$ 7,687.50
668-B024	Traffic Signal Conduit, Underground Drilled or Jacked, (Rolled Pipe), 2"	LF	1	\$ 10.00	\$ 10.00	\$ 47.75	\$ 47.75	\$ 100.00	\$ 100.00
668-B025	Traffic Signal Conduit, Underground Drilled or Jacked, (Rolled Pipe), 3"	LF	25	\$ 15.00	\$ 375.00	\$ 47.75	\$ 1,193.75	\$ 82.00	\$ 1,550.00
668-C008	Traffic Signal Conduit, Aerial Supported, Type IV, 2"	LF	1	\$ 20.00	\$ 20.00	\$ 47.75	\$ 47.75	\$ 100.00	\$ 100.00
907-668-F001	Traffic Signal Conduit Bank, Underground, Drilled or Jacked, Rolled Pipe, 2"	LF	1	\$ 10.00	\$ 10.00	\$ 47.75	\$ 47.75	\$ 100.00	\$ 100.00
907-668-F002	Traffic Signal Conduit Bank, Underground, Drilled or Jacked, Rolled Pipe, 2@2"	LF	1	\$ 10.00	\$ 10.00	\$ 57.00	\$ 57.00	\$ 100.00	\$ 100.00
813-E010	Pedestrian Railing	LF	64.00	\$ 100.00	\$ 6,400.00	\$ 150.00	\$ 9,600.00	\$ 90.00	\$ 5,760.00
<b>TOTAL BASE BID</b>									<b>\$ 851,297.38</b>

**ADD OPTION BID**

	LS	1.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$	3,000.00 \$
201-A001	Cleaning and Guttering	1.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
202-B076	Removal of Traffic Stripe	LF	720.00	\$ 1.00	\$ 720.00	\$ 1.25	\$ 900.00	\$ 1.30	\$ 936.00	\$ 936.00
202-B084	Removal of Curb and/or Curb and Gutter, All Types	LF	200.00	\$ 9.00	\$ 1,800.00	\$ 7.65	\$ 1,530.00	\$ 9.50	\$ 1,900.00	\$ 1,900.00
202-B095	Removal of Concrete Sidewalk, & Driveways, All Depths	SY	1553.00	\$ 10.00	\$ 15,530.00	\$ 12.65	\$ 19,645.45	\$ 10.50	\$ 16,306.50	\$ 16,306.50
203-E2018	Borrow Excavation AH, LVM, Class BB	CY	250.00	\$ 18.00	\$ 4,500.00	\$ 23.50	\$ 5,875.00	\$ 31.00	\$ 7,750.00	\$ 7,750.00
203-G004	Excess Excavation, LVM, AH	CY	195.00	\$ 15.00	\$ 2,925.00	\$ 18.25	\$ 3,558.75	\$ 15.00	\$ 2,925.00	\$ 2,925.00
907-2118-A001	Solid Sodding	SY	240.00	\$ 5.00	\$ 1,200.00	\$ 6.00	\$ 1,440.00	\$ 5.00	\$ 1,200.00	\$ 1,200.00
204-A001	Temporary Silt Fence	LF	2100.00	\$ 4.00	\$ 8,400.00	\$ 1.85	\$ 3,885.00	\$ 3.00	\$ 6,300.00	\$ 6,300.00
907-237-A002	Wattles, 12"	LF	75.00	\$ 5.00	\$ 375.00	\$ 6.00	\$ 450.00	\$ 3.25	\$ 243.75	\$ 243.75
503-C007	Saw Cut, Full Depth	LF	200.00	\$ 8.00	\$ 1,600.00	\$ 6.00	\$ 1,200.00	\$ 11.00	\$ 2,200.00	\$ 2,200.00
606-B001	Concrete Sidewalk, with Reinforcement	SY	1425.00	\$ 32.00	\$ 45,800.00	\$ 57.25	\$ 81,581.25	\$ 49.00	\$ 69,825.00	\$ 69,825.00
609-B001	Concrete Curb, Header	LF	545.00	\$ 18.00	\$ 9,810.00	\$ 20.75	\$ 11,308.75	\$ 23.50	\$ 12,807.50	\$ 12,807.50
907-611-PP003	Detachable Warning, Par Plans	SF	173.00	\$ 25.00	\$ 4,325.00	\$ 18.00	\$ 3,114.00	\$ 20.00	\$ 3,460.00	\$ 3,460.00
613-D004	Adjustment of Inlet	EA	2.00	\$ 1,500.00	\$ 3,000.00	\$ 850.00	\$ 1,700.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
613-D010	Adjustment of Manhole Cover, and Water Valve	EA	5.00	\$ 75.00	\$ 375.00	\$ 275.00	\$ 1,375.00	\$ 65.00	\$ 325.00	\$ 325.00
907-618-A001	Maintenance Of Traffic	LS	1.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
620-A001	Mobility	LS	1.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
907-626-H004	Thermoplastic Labeled, White	LF	464.00	\$ 2.50	\$ 1,160.00	\$ 2.00	\$ 928.00	\$ 3.60	\$ 1,670.40	\$ 1,670.40
907-626-Y002	Thermoplastic Labeled, Yellow, 4 mil. min. Equivalent Length, 40 mil. min.	LF	1948.00	\$ 1.25	\$ 2,435.00	\$ 1.00	\$ 1,948.00	\$ 2.00	\$ 3,896.00	\$ 3,896.00
635-A001	Vehicle Loop Assemblies	LF	1944.00	\$ 12.50	\$ 24,300.00	\$ 13.40	\$ 26,049.60	\$ 17.35	\$ 33,728.40	\$ 33,728.40
638-A001	Loop Detector Amplifier, 2 Channel	EA	1.00	\$ 450.00	\$ 450.00	\$ 210.10	\$ 210.10	\$ 280.00	\$ 280.00	\$ 280.00
638-A002	Loop Detector Amplifier, 4 Channel	EA	2.00	\$ 450.00	\$ 900.00	\$ 430.00	\$ 860.00	\$ 985.00	\$ 1,170.00	\$ 1,170.00
907-639-A034	Traffic Signal Equipment Pole, Type IV, 8" Shaft	EA	4.00	\$ 900.00	\$ 3,600.00	\$ 1,435.00	\$ 5,740.00	\$ 1,850.00	\$ 7,400.00	\$ 7,400.00
907-639-C003	Pole Foundations, 24" Diameter	CY	3.00	\$ 500.00	\$ 1,500.00	\$ 1,910.00	\$ 5,730.00	\$ 2,500.00	\$ 7,500.00	\$ 7,500.00
907-644-A001	Optical Detector	EA		\$ 850.00	\$ 850.00	\$ 1,002.75	\$ 1,002.75	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
907-644-B001	Optical Detector Cable	LF		\$ 1.00	\$ 1.00	\$ 9.55	\$ 9.55	\$ 12.50	\$ 12.50	\$ 12.50
647-A002	Pullbox, Type 3	EA	1.00	\$ 350.00	\$ 350.00	\$ 1,275.00	\$ 1,275.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
647-A005	Pullbox, Type 2	EA	4.00	\$ 400.00	\$ 1,600.00	\$ 855.00	\$ 3,820.00	\$ 1,250.00	\$ 5,000.00	\$ 5,000.00
666-B015	Electric Cable, Underground in Conduit, IMSA, 20-1, AWG 14, 5 Conductor	LF	70.00	\$ 1.50	\$ 105.00	\$ 7.90	\$ 553.00	\$ 10.00	\$ 700.00	\$ 700.00
907-666-B049	Electric Cable, Aerial Supported in Conduit, IMSA, Avg 14, 5 Conductor	LF	315.00	\$ 3.50	\$ 1,102.50	\$ 6.75	\$ 2,126.25	\$ 10.00	\$ 3,150.00	\$ 3,150.00
668-A018	Traffic Signal Conduit, Underground, Type 4	LF	70.00	\$ 8.00	\$ 560.00	\$ 28.00	\$ 2,080.00	\$ 27.25	\$ 1,907.50	\$ 1,907.50
668-B025	Traffic Signal Conduit, Underground Drilled or Jacked, (Rolled Pipe), 3"	LF		\$ 15.00	\$ 15.00	\$ 47.75	\$ 47.75	\$ 125.00	\$ 125.00	\$ 125.00

907-000-F001	Traffic Signal Conduit Bank, Underground, Drilled or Jacked, Rolled Pipe, 2"	LF	1.00	\$	10.00	\$	10.00	\$	90.00	\$	47.75	\$	100.00	\$	100.00
907-000-F002	Traffic Signal Conduit Bank, Underground, Drilled or Jacked, Rolled Pipe, 2 1/2"	LF	1.00	\$	10.00	\$	10.00	\$	10.00	\$	57.00	\$	125.00	\$	125.00
<b>TOTAL ADD OPTION BID</b>															
<b>TOTAL BASE BID + ADD OPTION BID</b>															
<b>881,513.35</b>															

Certification: This is to certify that this bid tabulation represents a true and accurate record of the bids received at the City Clerk Hinds County Board Meeting held on January 4, 2011.

Professional: 

Tommy Avant, P.E., HNS Engineers P.A. Inc.

OFFICE OF THE CITY ATTORNEY  
February 13, 2018  
[Signature]

**ORDER AUTHORIZING CHANGE ORDER NO. 1/FINAL TO THE CONTRACT OF CROSS ROOFING, INC. TO PROVIDE CONSTRUCTION SERVICES FOR ROOF REMOVAL AND REPLACEMENT FOR THE JACKSON ZOO COMMUNITY CENTER, CITY OF JACKSON PROJECT NO. 16B7004-501, AND FURTHER AUTHORIZING PUBLICATION OF NOTICE OF COMPLETION. (WARD 5)**

**WHEREAS**, the City entered into a contract with Cross Roofing, Inc., in an amount not to exceed \$207,000.00; said contract was approved by the City Council on February 7, 2017, to provide construction services for Roof Removal and Replacement for the Zoo Community Center, City of Jackson Project No. 16B7004-501; and

**WHEREAS**, the Mayor executed this contract on March 2, 2017; and

**WHEREAS**, Change Order No. 1/Final represents a decrease to the current contract amount due to the adjustment for unused contingency funds, and;

**WHEREAS**, the current contract amount is \$207,000.00 and the decreased contract amount will be \$196,296.97 and;

**WHEREAS**, all work under this contract has been completed, and;

**WHEREAS**, the Department of Public Works recommends final payment in the amount of \$11,781.35 to Cross Roofing, Inc., and;

**WHEREAS**, the bonding company, Travelers Casualty and Surety Company of America, J.F. Thompson, III, Attorney-In-Fact Surety on performance of said contract, has authorized release and payment of all money due under said contract.

**IT IS, THEREFORE, ORDERED** that Change Order No. 1/Final to the contract of Cross Roofing, Inc., decreasing the contract amount by \$10,703.03 to a final contract amount of \$196,296.97 is authorized.

**IT IS FURTHER ORDERED** that the City make final payment in the amount of \$11,781.35 and release all securities held to Cross Roofing, Inc. for all the work completed and materials furnished under this contract and that the City Clerk publish the Notice of Completion for Roof Removal and Replacement for the Jackson Zoo Community Center, City of Jackson Project No. 16B7004-501.

# 22  
FEBRUARY 13, 2018

**ITEM#:**  
**AGENDA:**  
**BY: MILLER, JONES, LUMUMBA**



POINTS		COMMENTS																																								
1.	Brief Description/Purpose	ORDER AUTHORIZING CHANGE ORDER NO. 1/FINAL TO THE CONTRACT OF CROSS ROOFING, INC., TO PROVIDE CONSTRUCTION SERVICES FOR ROOF REMOVAL AND REPLACEMENT FOR THE JACKSON ZOO COMMUNITY CENTER, CITY OF JACKSON PROJECT NO. 16B7004-501, AND FURTHER AUTHORIZING PUBLICATION OF NOTICE OF COMPLETION. (WARD 5)																																								
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This project addresses initiative 6.																																								
3.	Who will be affected	All users of Jackson Zoo Community Center.																																								
4.	Benefits	A suitable facility environment.																																								
5.	Schedule (beginning date)	Work is complete.																																								
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	This project is located in Ward 5.																																								
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	This action has been implemented by the Public Works Department.																																								
8.	COST	ACCOUNT NUMBER: 223-453.10-6B7004.501-6485 Total requested authorization not to exceed \$207,000.00 Change Order No. 1/ Final reducing the original contract amount of \$207,000.00 by \$10,703.03 for a total revised contract amount of \$196,296.97																																								
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Funding for this project is from:  Insurance Claim Proceeds.																																								
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			
AABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			
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NABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			



**City of Jackson  
Department of Public Works**

**TO:** Chokwe Antar Lumumba, Mayor  
**FROM:** Robert K. Miller, Director of Public Works  
**DATE:** January 22, 2018

**Council Agenda Item Brief**

**Agenda Item:** ORDER AUTHORIZING CHANGE ORDER NO. 1/FINAL TO THE CONTRACT OF CROSS ROOFING, INC., TO PROVIDE CONSTRUCTION SERVICES FOR ROOF REMOVAL AND REPLACEMENT FOR THE JACKSON ZOO COMMUNITY CENTER, CITY OF JACKSON PROJECT NO. 16B7004-501, AND FURTHER AUTHORIZING PUBLICATION OF NOTICE OF COMPLETION. (WARD 5)

**Item #:**  
**Council Meeting:** Regular Council Meeting, January 30, 2018  
**Consultant/Contractor:** Cross Roofing, Inc  
**EBO:** Waiver  
**Purpose:** Roof Removal and Replacement Contract Closeout

**Cost:** \$196,296.97

**Project/Contract Type:** General Construction  
**Funding Source:** Insurance Claim Proceeds  
**Schedule/Time:** Completed  
**DPW Manager:** T. Jones

**Background:** Roof damaged by hailstorm in March, 2013

**Estimated Fees:** NA

**EBO Compliance Details:** Waiver  
AABE-\_\_\_\_%; HBE-\_\_\_\_; FBE-\_\_\_\_%; ABE & NABE-\_\_\_\_

**Talking Points:** Decrease Change Order due to unused Owner Contingency and Project Closeout. Public Works Facilities Management with assistance from the City's PM/CM, The Jones Group of Mississippi, developed construction documents, and administered the project.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

**This ORDER AUTHORIZING CHANGE ORDER NO.1/FINAL TO THE CONTRACT OF CROSS ROOFING, INC., TO PROVIDE CONSTRUCTIONS SERVICES FOR ROOF REMOVAL AND REPLACEMENT FOR THE JACKSON ZOO COMMUNITY CENTER, CITY OF JACKSON PROJECT NO. 16B7004-501, AND FURTHER AUTHORIZING PUBLICATION OF NOTICE OF COMPLETION. (WARD 5) is legally sufficient for placement in NOVUS Agenda.**



**Sharon D. Gipson, City Attorney**

**Nakesha Watkins, Legal Counsel** *NW*

*2/6/18*

**DATE**



**ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI REVISING FISCAL YEAR 2017-2018 BUDGET TO FUND A DISPARITY AND AVAILABILITY STUDY.**

**WHEREAS**, the City of Jackson is concerned about the participation of minority and women business enterprises in the public procurement process and is dedicated to addressing past discriminatory practices which have affected minority businesses and female business owners; and

**WHEREAS**, the City of Jackson desires equity for all and supports opportunities to better understand the level of participation of minority and women-owned businesses; and

**WHEREAS**, the Jackson City Council realizes that to better understand the marketplace in the City of Jackson, an analysis of the availability, utilization and disparity among minority and women-owned businesses is needed; and

**WHEREAS**, the City of Jackson has conducted numerous disparity studies in the past that have documented discriminatory practices and barriers to public procurement in the City of Jackson; and

**IT IS THEREFORE ORDERED**, by the City Council of Jackson, Mississippi that the fiscal year 2017-2018 budget be revised to identify approximately \$375,000 for the purpose of procuring a company to conduct a Disparity and Availability Study; effective upon the adoption of the Ordinance of the City of Jackson establishing a Disparity and Availability Study Function within the City of Jackson’s budget

Item #23  
Agenda Date 1/30/2018  
By: Aaron Banks





CITY OF JACKSON, MISSISSIPPI  
AGENDA ITEM DETAIL

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**MUSCULAR DYSTROPHY ASSOCIATION: CITIZENS AWARD (LUMUMBA)**

1. **Brief Description/Purpose:** Each year the Muscular Dystrophy Association presents a Citizens Award to the Fire Chief and Mayor for participating in a program called "Fill the Boot". This program helps to raise funds for families.
2. **Public Policy Initiative:** Quality of Life
3. **Who will be affected?** N/A
4. **Benefits:** N/A
5. **Schedule:** N/A
6. **Location:** N/A
7. **Action implementd by:** N/A
8. **COST:** N/A
9. **Source of Funding:** N/A
10. **EBO Participation:** N/A

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**Contract Information-** if applicable

**Vendor Name:**

**Department Contact:**

**Contract Value:**

**Contract Start Date:**

**Contract End Date:**

---

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

No Attachments Available

AGENDA #28  
FEBRUARY 13, 2018





CITY OF JACKSON, MISSISSIPPI  
AGENDA ITEM DETAIL

**HONORING CITY OF JACKSON TEACHERS (LUMUMBA)**

Human and Cultural Services would like to honor the following teachers for their excellent service throughout the year:

- Mrs. Diane Tarvin, Teacher of the Year
- Mrs. Tiffany Townes, Outstanding Teacher
- Mr. Vernon White, Outstanding Teacher
- Mr. Henry Howard, Outstanding Teacher

**Teachers exhibited the following qualities:**

1. **Brief Description/Purpose:**
  - Seeking self-improvement and professional development
  - Strong sense of commitment to the profession
  - Effective classroom management
  - Effective in team work
  - Ability to inspire students to learn
  - Recognition of students' individual learning background
  - Ability to serve as students' role model
2. **Public Policy Initiative:** Not Applicable
3. **Who will be affected?** Citizens of the City of Jackson
4. **Benefits:** N/A
5. **Schedule:** N/A
6. **Location:** City of Jackson
7. **Action implementd by:** Mayor's Office, Human and Cultural Services
8. **COST:** N/A
9. **Source of Funding:** N/A
10. **EBO Participation:** N/A

**Contract Information-** if applicable

- Vendor Name:**
- Department Contact:**
- Contract Value:**
- Contract Start Date:**
- Contract End Date:**

**ATTACHMENTS:**

Description	Upload Date	Type
No Attachments Available		

AGENDA #29  
 FEBRUARY 13, 2018





CITY OF JACKSON, MISSISSIPPI  
AGENDA ITEM DETAIL

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**MLK SERVICE DAY CERTIFICATE PRESENTATION (LUMUMBA)**

Certificates will be presented to the following persons:

1. **Brief Description/Purpose:** Cedric Friday  
Jennifer Mobley
2. **Public Policy Initiative:** Quality of Life
3. **Who will be affected?:** Citizens of Jackson, MS
4. **Benefits:** N/A
5. **Schedule:** N/A
6. **Location:** City of Jackson
7. **Action implementd by:** Mayor's Office, Constituent Service
8. **COST:** N/A
9. **Source of Funding:** N/A
10. **EBO Participation:** N/A

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**Contract Information-** if applicable

**Vendor Name:**

**Department Contact:**

**Contract Value:**

**Contract Start Date:**

**Contract End Date:**

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**ATTACHMENTS:**

Description	Upload Date	Type
No Attachments Available		

AGENDA ITEM #30  
FEBRUARY 13, 2018

