



BUILDING PERMIT DIVISION
OFFICE OF CODE SERVICES
DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF JACKSON, MISSISSIPPI

200 SOUTH PRESIDENT STREET
POST OFFICE BOX 17
JACKSON, MS 39205
601-960-1167

APPLICATION FOR ELECTRICAL PERMIT

Street Address _____ **County** _____
Subdivision _____ **Lot** _____ **Block** _____
Section _____ **Township** _____ **Range** _____ **Map** _____ **Parcel** _____

Property Owner _____ **Contact Person** _____
Address _____ **Phone** _____
City _____ **State** _____ **Zip Code** _____

Tenant / Lessee _____ **Contact Person** _____
Address _____ **Phone** _____
City _____ **State** _____ **Zip Code** _____

Applicant _____ **Contact Person** _____
Address _____ **Phone** _____
City _____ **State** _____ **Zip Code** _____
Contractor License No. _____ **Bond No.** _____
State Sales Tax No. _____ **Privilege License No.** _____

Description of Work _____

Work Class: New Building Building Shell Addition Alteration/Repair Reconnection
 Interior Completion Building Moved To New Location Mobile Home
 Other (Specify) _____

Has this structure been designated substandard or unsafe? Yes No

Complete the following if applicable:

General Contractor _____
Building Permit Number _____

*****Signature Required on Page 3*****

ELECTRICAL PERMIT FEES

RESIDENTIAL		COMMERCIAL	
Replace Service	\$20.00 each	1 (Phase) Branch Circuit, Feeder, Service	
Branch Circuit or Breaker	\$ 5.00 each	110 V	\$5.00 each
Water Heater	\$ 5.00 each	220 V	\$5.00 each
Dish Washer	\$ 5.00 each	3 (Phase) Branch Circuit, Feeder, Service	
Electric Dryer	\$ 5.00 each	Up to 200A	\$ 8.00 each
Heat Pump	\$ 5.00 each	201-400A	\$18.00 each
Air Condition Unit	\$ 5.00 each	401-600A	\$20.00 each
Electric Heater	\$ 5.00 each	601-800A	\$25.00 each
Electric Range	\$ 5.00 each	801-1000A	\$30.00 each
Electric Cooktop	\$ 5.00 each	1001-1200A	\$30.00 each
Electric Oven	\$ 5.00 each	1201-1600A	\$37.50 each
Garage Door Opener	\$ 5.00 each	1601-2000A	\$45.00 each
Swimming Pool	\$ 5.00 each	Over 2000A	\$60.00 each
Repairs, each circuit	\$ 5.00 each	INSTALLING OR REPLACING MOTORS	
		1 hp to 5 hp	\$ 5.00 each
Reconnection		6 hp to 10 hp	\$ 8.00 each
Minimum Permit Fee	\$10.00 each	11 hp to 20 hp	\$ 9.00 each
Residential Filing Fee (**Non-Refundable)	\$30.00 each	21 hp to 30 hp	\$12.00 each
		31 hp to 50 hp	\$18.00 each
Record Fee	\$ 1.00 each	51 hp to 75 hp	\$22.50 each
		Over 75 hp	\$30.00 each
		For electrical heating equipment, generators, transformers, or capacitors, the same schedule as motors shall apply. One horsepower = 746 watts	
		Any repair shall be on a per circuit basis	
		Minimum commercial permit fee \$20.00	\$20.00
		Commercial filing fee	\$30.00 **(N/R)
RETURN INSPECTION FEE \$30.00 *(\$60.00 for second return, \$90.00 for third return, etc.)			
Signs			
Use Commercial Service of Branch Circuit Fees		Minimum Sign Fee	\$60.00
Filing Fee	\$30.00 **(N/R)	*Return Inspection Fee	\$30.00

CERTIFICATION

Application is hereby made for a permit to accomplish the work as herein described in accordance with duplicate plans and/or specifications submitted herewith. It is agreed that all corrections in plans, specifications and construction necessary for compliance shall be observed and all requirements of the National Electrical Code, all pertinent laws and ordinances of the City of Jackson and of the State of Mississippi regulating construction shall be compiled with in the pursuit of this work whether or not specified herein. I hereby certify that I have read this application and that all information contained herein is true and correct, and that I am authorized to act as the owner's agent for the work described therein.

Date: _____

Company: _____

License No. _____

Signature: _____

(Master Electrician)

FOR CITY USE ONLY:

Filing Fee	\$ 30.00
Permit Fee	\$ _____
Penalty Fee	\$ _____
Total Fee	\$ _____

Application Approved By _____

Permit issued By _____

Permit Number _____ Date _____

APPLICANT PLEASE NOTE:

Permits are required for any construction activity except for ordinary repair or maintenance. Permits must be obtained before beginning work. If work is begun before a permit is issued, the contractor is subject to paying a penalty and/or prosecution in Municipal Court. ,

Applications for permits must be completed in full. Incomplete applications will be rejected.

Applications for permits must be accompanied by (2) complete sets of electrical drawings unless the work for which the permit is applied for is part of a building project for which a building project has been obtained, or the work is of a minor nature not requiring a plan review. Drawings must include receptacles, switches, lighting fixtures, fixed appliances, motors, circuitry, panels, panelboards, switchboards, motor control centers, riser diagrams, panel schedules, fire alarm systems and other electrical systems.

The seal of an architect or engineer registered in the State of Mississippi is required on all construction documents, specifications and design calculators for group A, E, H and I occupancies, buildings and structures 3 stories or more in height, and buildings and structures 5,000 square feet or more in gross area.

The permit is issued only for the work exactly as shown on the approved drawings. If work is added to the project or changes made after the permit has been issued, drawings must be submitted to the Building Official showing the changes. Final inspections will not be made if the work is not as shown on approved drawings.

Permits will only be issued to master electricians who are bonded contractors. Any contractor performing construction work in the City of Jackson must have a bond on file in this office as required by ordinance.

It is unlawful for any electrical contractor to advertise that he is a licensed contractor without having been issued a proper license by the Board of Electrical Examiners, and without specifying the type of license to which he is entitled.