



BUILDING PERMIT DIVISION
OFFICE OF CODE SERVICES
DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING
CITY OF JACKSON, MISSISSIPPI

200 SOUTH PRESIDENT STREET
 POST OFFICE BOX 17
 JACKSON, MS 39205
 601-960-1167

APPLICATION FOR CLEARING & GRADING PERMIT

LOCATION _____ County _____

Subdivision _____ Lot _____ Block _____

Section _____ Township _____ Range _____ Map _____ Parcel _____

Property description attached

Ward # _____ Census Tract # _____ Historic District _____

Property Owner _____ Contact Person _____

Address _____ Phone _____

City _____ State _____ Zip _____

Applicant _____ Contact Person _____

Address _____ Phone _____

City _____ State _____ Zip _____

Contractor License No. _____ Bond No. _____

State Sales Tax No. _____ Privilege License No. _____

Type of Project: Landscaping Clearing Grading

Description of Work _____

Cost of Proposed Construction: \$ _____ (Cost must be documented by a Copy of construction contract or notarized statement from bonded contractor.)

Floodplain: Is any part of property in the floodplain? Yes No (If yes, a Floodplain Development Permit is required.)

CERTIFICATION

Application is hereby made for a permit to accomplish the work described herein in accordance with supporting data submitted herewith. It is agreed that such work will be in compliance with the City of Jackson Landscape Ordinance, other City ordinances, and all federal, state, and local laws. I understand that separate permits are required for building construction and for development in the floodplain. I hereby certify that I have read this application and that all of the above information is true and correct, and that I am authorized to act as the owner's agent for the work described herein.

Date: _____ Signature: _____

Contractor

Clearing & Grading Permit Requirements:

A Site Plan showing:

Project name address, name of property owner(s), name and address of person or firm preparing drawings(s), date drawings(s) prepared, graphic scale, north arrow.

Location of property lines, set-back lines and right-of-way lines; dimensions of building coverage (existing and proposed).

Location of existing and proposed streets, parking spaces and driveways, and adjacent streets.

All erosion control measures must be shown, these include, but may not be limited to, silt fencing, coarse aggregate egress, and hay bales around inlets

If the clearing involves logging and the removal of trees from the site, a traffic control plan must accompany the site plans.

A copy of the contractor's Certificate of Liability Insurance listing the City of Jackson as the Certificate holder. The certificate must name the specific construction project.

****Please note that all erosion control measures must be in place before the clearing permit will be issued. A limited amount of clearing will be allowed to get the appropriate erosion control in place. Once all erosion control is on site, but before applying the Public Works signature, call the Streets, Bridges, and Drainage Division so that a visual inspection can be made. After the inspector approves the site, the signature will be granted, provided all other requirements have been met.**

FOR CITY USE ONLY:

Landscaping Fee \$ 20.00

Clearing Fee \$ _____

Penalty Fee \$ _____

Total Fee \$ _____

Application Reviewed By _____, Office of City Landscape Architect

Application Approved By Historic District _____, Office of City Planning

Application Approved By _____, Building Permit Division

Permit Issued By _____

Date _____

Permit Number _____