



**BUILDING PERMIT DIVISION**  
 OFFICE OF CODE SERVICES  
 DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING  
 CITY OF JACKSON, MISSISSIPPI

200 SOUTH PRESIDENT STREET  
 POST OFFICE BOX 17  
 JACKSON, MS 39205  
 601-960-1167

## APPLICATION FOR LANDSCAPING/CLEARING PERMIT

Street Address \_\_\_\_\_ County \_\_\_\_\_  
 Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_  
 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Map \_\_\_\_\_ Parcel \_\_\_\_\_  
 Historic District                       Property Description Attached

**Property Owner** \_\_\_\_\_ **Contact Person** \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

**Applicant** \_\_\_\_\_ **Contact Person** \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_  
 Contractor License No. \_\_\_\_\_ Bond No. \_\_\_\_\_  
 State Sales Tax No. \_\_\_\_\_ Privilege License No. \_\_\_\_\_

**Type of Project:**      Landscaping       Clearing

**Description of Work** \_\_\_\_\_

**Cost of Proposed Construction:**      \$ \_\_\_\_\_ (Cost must be documented by copy of construction contract or notarized statement from bonded contractor.)

**Floodplain:** Is any part of property in the floodplain?    Yes     No  (If answer is yes, a Floodplain Development Permit is required.)

**CERTIFICATION**

Application is hereby made for a permit to accomplish the work as described herein in accordance with supporting data submitted herewith. It is agreed that such work will be in compliance with the City of Jackson Landscape Ordinance, other City ordinances, and all federal, state and local laws. I understand that separate permits are required for building construction and for development in the floodplain. I hereby certify that I have read this application and that all of the above information is true and correct, and that I am authorized to act as the owner's agent for the work described herein.

Date: \_\_\_\_\_ **Signature:** \_\_\_\_\_  
Contractor

**Landscape Plan Requirements:**

Project name and address, name of property owner(s), name and address of person or firm preparing drawing(s), date drawing(s) prepared, graphic scale, north arrow.

Locations of property lines, set-back lines and right of way lines; dimensions of building coverage (existing and proposed).

Location of existing and proposed streets, parking spaces and driveways; adjacent streets; and zoning of the site and adjacent properties.

Location of available water for irrigation, existing and proposed utilities, both overhead and underground (gas, telephone, water, sewer, cable, electrical, etc.).

Locations and calipers of existing healthy trees which are at least of a 12 inch caliper size or larger, measured at 4 foot 6 inches above the ground line, and whether they are to be removed or retained.

An indication of how healthy trees proposed to be retained will be protected during construction.

Visibility of intersections, if applicable.

Location and dimensions of all paved and landscaped areas (in square feet), including location, number and size of proposed landscape and plant materials identified by their botanical and common names.

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**FOR CITY USE ONLY:**

Landscaping Fee \$ 45.00

Clearing Fee \$ \_\_\_\_\_

Penalty Fee \$ \_\_\_\_\_

Total Fee \$ \_\_\_\_\_

Application Reviewed By \_\_\_\_\_, Office of City Landscape Architect

Application Approved By Historic District \_\_\_\_\_, Office of City Planning

Application Approved By \_\_\_\_\_, Building Permit Division

Permit Issued By \_\_\_\_\_

Date \_\_\_\_\_

Permit Number \_\_\_\_\_