



BUILDING PERMIT DIVISION
OFFICE OF CODE SERVICES
DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF JACKSON, MISSISSIPPI

200 SOUTH PRESIDENT STREET
POST OFFICE BOX 17
JACKSON, MS 39205
601-960-1167

APPLICATION FOR BUILDING PERMIT

Street Address _____ **County** _____

Subdivision _____ **Lot** _____ **Block** _____

Section _____ **Township** _____ **Range** _____ **Map** _____ **Parcel** _____

Property Owner _____ **Contact Person** _____

Address _____ **Phone** _____

City _____ **State** _____ **Zip Code** _____

Tenant / Lessee _____ **Contact Person** _____

Address _____ **Phone** _____

City _____ **State** _____ **Zip Code** _____

Applicant _____ **Contact Person** _____

Address _____ **Phone** _____

City _____ **State** _____ **Zip Code** _____

Contractor License No. _____ **Bond No.** _____

State Sales Tax No. _____ **Privilege License No.** _____

Previous Use _____

Proposed Use _____

Description of Work _____

Work Class: New Building Building Shell Addition Foundation Only
 Interior Completion Reroof Exterior Siding Alteration/Repair
 Other (Specify) _____

Occupancy Group: A B E F H I M R S

Construction Type: I II III IV V VI In Fire District? Yes No

Square Footage _____ Height of Bldg _____ No. of Stories _____

Use Zone _____ Parking spaces _____ No. of living Unit _____

Sprinklers? Yes No Elevators? Yes No Hazardous materials? Yes No

Floodplain: is any part of property in the floodplain? Yes No (if site is all or partially in the floodplain, a floodplain development permit is required)

Architect Name _____ Contact Person _____

Engineer Address _____

Designer City _____ State _____ Zip code _____

Mississippi Registration No. _____

IF AN EXISTING BUILDING, HAS IT BEEN DESIGNATED SUBSTANDARD OR UNSAFE? YES NO

WILL THIS BE A FOOD ESTABLISHMENT UNDER CITY ORDINANCE? YES NO

(If yes, attach copy of Health Department certificate)

WILL ALCOHOLIC BEVERAGES BE SOLD ON THESE PREMISES? YES NO

WILL THIS BE AN ADULT ENTERTAINMENT ESTABLISHMENT? YES NO

CONSTRUCTION COST

Note: The total construction cost of the project must be included, including work which is not in the General Contractor's contract with the Owner. The International Building Code requires that the Building Permit fee be based on the total project construction cost.

Sitework	\$ _____
General Construction	\$ _____
Electrical	\$ _____
Plumbing and Gas	\$ _____
Mechanical (HVAC, Boiler, etc.)	\$ _____
Fire Sprinkler	\$ _____
Lawn Sprinkler/Irrigation	\$ _____
Landscaping	\$ _____
Total Construction Cost	\$ _____

Note: Calculations for building permit fees for new buildings and additions shall be based on the cost per square foot figure for " good " buildings as shown in the most recent Building Valuation Data published by the International Code Congress, International, Inc., or on the actual construction cost, whichever is greater. For alteration, renovation and repair work a valuation equal to one-half of the ICC Building Valuation Data shall be used unless a property executed construction contract is attached to the permit application.

CERTIFICATION

Application is hereby made for a building permit to accomplish the work as herein described in accordance with duplicate plans and/or specifications submitted herewith. It is agreed that all corrections in plans, specifications and construction necessary for all compliance shall be observed and all requirements of the International Building Code, all pertinent laws and ordinances of the City of Jackson and of the State of Mississippi regulating construction shall be complied within the pursuit of this work whether or not specified herein. I hereby certify that I *have* read this application and that all information contained herein is true and correct, and that I am authorized to act as the owner's agent for the work described herein. I also certify that in the *event* a permit is not issued for the work covered by this application, I will assume responsibility for payment of the plan *review* fee. I understand that if this application is for alteration/renovation of any building or structure other than a residential building having 4 or fewer dwelling units and *involves* disturbing more than 160 square feet, 260 linear feet or 35 cubic feet of regulated asbestos containing material, a Renovation Notification must be filed with the Office of Pollution Control, Mississippi Department of Environmental Quality 10 working days prior to work beginning.

Date: _____ Company: _____

Signature: _____

Contractor

FOR CITY USE ONLY:

ZONING STAMP:

HISTORIC DISTRICT: Yes No

Valuation \$ _____

Filing Fee **\$30.00**

Permit Fee \$ _____

Plan Check Fee \$ _____

Penalty Fee \$ _____

Total Fee \$ _____

Plan Check No. _____

Plan Check By _____

Application Approved By _____

Permit Issued By _____

Permit Number _____ Date _____

APPLICANT PLEASE NOTE:

Permits are required for any construction activity except for ordinary repair or maintenance. Permits must be obtained before beginning work. If work is begun before a permit issued, the individual or company performing the work is subject to paying penalty and/or prosecution in Municipal Court.

Applications for permits must be completed in full. Incomplete applications will be rejected.

Applications for building permits must be accompanied by two (2) complete sets of drawings, plus one (1) additional set of all drawings involving site work. Drawings and specifications submitted for permits must clearly show the construction in its entirety with emphasis on code compliance, structural integrity, life safety and access by the handicapped. The occupancy group, zoning district, type of construction, height of building, number of stories, gross area, and occupant load and parking calculations shall be shown on the first sheet of the set of drawings. The name and address of the project and designer shall appear on each drawing. All sets must include architectural drawings, structural drawings, plumbing drawings, mechanical drawings and electrical drawings. Site plans are required except for interior alterations in existing buildings which do not involve a change of occupancy. Landscape drawings are required if landscaping is required by the Landscape Ordinance.

All projects involving additions and alterations to existing buildings must include floor plans sufficiently complete to show all means of egress and exits.

The seal of an architect or engineer registered in the State of Mississippi is required on all construction documents, specifications and design calculations for group A, E, Hand I occupancies, buildings and structures 3 stories or more in height, and buildings and structures 5,000 square feet or more in gross area.

The permit is issued only for the work exactly as shown on the approved drawings. If work is added to the project or changes made after the permit has been issued, drawings must be submitted to the Building Official showing the changes. Final inspections will not be made if the work is not as shown on approved drawings.

In addition to the building permit, separate permits are also required for electrical, plumbing, gas, heating, air conditioning, fire sprinkler, landscape, irrigation, lawn sprinkler, signs, clearing and floodplain work.

Permits are not required for portable storage buildings of 80 square feet or less, except where a permanent foundation, electrical, plumbing, or gas work is included.

Permits will only be issued to bonded contractors. Any contractor performing construction work in the City of Jackson must have a bond on file in this office as required by ordinance.

The application for a permit for any building or structure which will be used for the purpose of preparing and/or serving food for consumption by the public shall have written approval from the Hinds County Health Department attached. If such proof is not attached, the application will be considered incomplete.

The Building Official does not enforce the Americans With Disabilities Act. Information on ADA may be obtained from the Architecture and Transportation Barriers Compliance Board, Washington, DC by telephoning 1-800-USA-ABLE, or the Mississippi Chapter, American Institute of Architects at (601) 948-6735.

A Building Shell is defined as the foundation, structural framing, roof, exterior walls, underslab electrical and underslab plumbing. It does not include any mechanical equipment, ductwork, interior partitions or finishes.