



ADDENDUM to RFP DOCUMENTS

RFP: REQUEST FOR PROPOSALS (RFP) FOR PHASE I AND PHASE II PARKING METER PROJECT

ADDENDUM NO.: 1

DATE: May 6, 2019

To All Potential Bidders:

This addendum is issued to modify the previously issued RFP document and/or given for informational purposes, and is hereby made a part of the RFP documents. Please attach this addendum to the documents in your possession. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

Summary of Addendum: Replacement of Attachment A: Cost Proposal Form

Attachment A: Cost Proposal Form: Single Space Smart Meters

Cost to the City: Contractor must quote firm, fixed, rate for all services identified in this request for proposal. Please format cost proposal like the table below and provide responses to all items in the table. Additional and other items can be added under other.

Item	Est. Quantity	Unit Price/Ea	Total Price	Warranty Type
Hardware				
Single Space Smart Meter				
Keys				
Parking Meter Post				
Parking Meter Housing—Single Head				
Yoke for double mount meter				
Pole/Dome Mount Sensor				
Decorative Meter Post				
Operational Cost				
Wireless communication per meter/per month				
Software License per meter/per month				
Pay by Phone				
Transaction Fees				
Gateway fees (fixed fee, per transaction. Applies to single-space meter and off-street multi-space meter)				
Credit card processing, processor markup (per transaction) Please include pricing for all possible fee structures, such as fixed fee, percentage, or a combination.				
Additional Parts	Attach list of all maintenance and repair parts with prices.			
Training	Attach list of training costs.			
Additive Option-- Parking Enforcement Management Solutions	Attach list of enforcement solutions including software, hardware, and licensing, and set up. For all equipment, software, hardware, licensing that make up the additive option, include Estimated Quantity, Unit Price/Each, Total Price, and Warranty Type			
Other	Any additional pricing and options not previously mentioned.			

Attachment A: Cost Proposal Form: Single Space Smart Meters

Cost to the City: Contractor must quote firm, fixed, rate for all services identified in this request for proposal. Please provide responses to all items listed below. Vendor can format Cost Proposal in any manner provided each required item is included. Vendors can identify quantity break discounts or identified commodity indexes for Phase 2 pricing. The specific numbers required of posts, keys, housings, etc. are not known at this time. Phase 1 is expected to be a minimum purchase of 100 single space smart meters. Phase 2 is expected to include the purchase of 1,061 smart meters over a multi-year period.

Hardware:

- Single Space Smart Meter
 - Phase 1 (Min. 100 units)
 - Phase 2 (Up to 1,061 units)
- Parking Meter Housing – Single Head
- Keys
- Parking Meter Post
- Yoke for double mount meter
- Pole/Dome Mount Sensor
- Decorative Meter Post

Operational Cost:

- Wireless communication per meter/per month
- Software License per meter/per month
- Pay by Phone

Transaction Fees:

- Gateway fees (fixed fee, per transaction)
- Credit card processing, processor markup (per transaction) Please include pricing for all possible fee structures, such as fixed fee, percentage, or a combination.

Additional Parts: Attach list of all maintenance and repair parts with prices.

Training: Attach list of training costs.

Additive Option--Parking Enforcement Management Solutions: Attach list of enforcement solutions including software, hardware, and licensing, and set up with prices.

Other: Any additional pricing and options not previously mentioned

Responses to Inquires

See Attached Inquiries and Responses

Acknowledgment of Receipt of Addendum No. 1

All Proposers are directed to sign and date this form in the space provided below and submit with their Proposal to verify receipt and acknowledgement of this addendum.

VERIFICATION OF RECEIPT AND ACKNOWLEDGEMENT

Signature:

Company:

Date:
