
BE IT REMEMBERED that a Special Meeting of the City Council of Jackson, Mississippi, was convened in the Council Chambers in City Hall at 10:00 a.m. on January 7, 2016, being the first Monday of said month, when and where the following things were had and done to wit:

- Present: Council Members: Melvin Priester, Jr., President, Ward 2; Tyrone Hendrix, Vice-President, Ward 6; Ashby Foote, Ward 1; De'Keither Stamps, Ward 4 and Charles Tillman, Ward 5. Directors: Tony Yarber, Mayor; Kristi Moore, City Clerk; Angela Harris, Deputy City Clerk; Allice Lattimore, Deputy City Clerk and Monica Joiner, City Attorney.
- Absent: Council Members: Kenneth Stokes, Ward 3 and Margaret Barrett-Simon, Ward 7.

The meeting was called to order by **President Melvin Priester, Jr.**

DISCUSSION: CONSENT DECREE PROGRAM: **President Priester** recognized **Kishia Powell**, Director of Public Works who provided Council with a brief overview on the Consent Decree Program. **Director Powell** recognized **Terry Williamson**, Consent Decree Manager/Legal Counsel for the Department of Public Works, who provided Council with the following information regarding updates on the consent decree:

- During 2015, the Department of Public Works implemented its second CMOM program, its Training Program, hired a Training Coordinator, and organized and coordinated training in general safety, such as CPR, and skills and knowledge, such as Wastewater Collection System Operations.
- The Department of Public Works continues to administer its Sewer Overflow and Response Plan (SSORP”), which was implemented as part of the Agreed Order with MDEQ and which preceded the entry of the Consent Decree.
- During 2016, the Department of Public Works will be implementing CMOM programs:
 - Pump Station Operations Program Pump Station Preventive Maintenance Program
 - Gravity Line Preventative Maintenance Program
 - Waste Water Treatment Plant Operations and Maintenance Program
- The following CMOM programs were submitted and are awaiting approval by the EPA:
 - Financing and Cost Analysis Program
 - Private Lateral Program
 - FOG Control Program
 - Water Quality Monitoring Program
 - Inter-Jurisdictional Agreement Program
- During the first quarter of 2016, the Department of Public Works will be submitting the West Bank Interceptor Rehabilitation Plan for approval by the EPA. This plan will explain how the City intends to rehabilitate the West Bank Interceptor, which is the main sewer interceptor serving nearly all of Jackson, and parts of Ridgeland and Madison.
- The Department of Public Works would be opening bids for Phase 4 of the West Bank Rehabilitation Project on January 12, 2016. Phase 4 would be funded using a portion of a \$19 million SRF loan.

- CDM Smith is working with the City to develop the Composite Correction Plan (“CCP”) to be submitted to the EPA for review and approval. The CPE (Comprehensive Performance Evaluation) will make two recommendations for improvements needed at the Savanna Street wastewater treatment plant. The first phase of improvements will have to be completed within two (2) years of approval of the CCP by the EPA. The phase 1 work will concentrate on minor improvements that are designed to allow the plant to meet its effluent permit limits and maximize the volume of wastewater receiving secondary treatment. The second phase work must be completed within five (5) years of EPA approval. Phase 2 recommendations will consist of capital improvements.

DISCUSSION: 1% SALES TAX: **President Priester** recognized **Lacey Reddix**, Department of Public Works, who provided Council with an update on the 1% Sales Tax Infrastructure Improvement Program. **Ms. Reddix** stated the following:

- Under the 1% Sales Tax Master Plan, 30 major projects will be implemented for year one (1). There are fifteen (15) drainage projects, five (5) bridge projects, six (6) street projects and four (4) water line projects.
- A Program Manager has been selected to oversee all the projects and the comprehensive drainage study that will now be a storm water management professional contract is currently be advertised.
- The Utility Cut Paving contract to repair approximately 500 streets would begin in January 2016 as weather permits.
- Contract negotiations have begun for the design of the Mayes Street Bridge project.
- In 2016 the following projects will be introduced:
 - Two (2) drainage projects will be introduced (Heritage Manor and the Midtown area).
 - Four (4) bridge projects: Mayes Street Bridge, McDowell Ext. Bridge, Monument Street Bridge and North Mill Street Bridge
 - Three (3) major streets projects: Medgar Evers Boulevard (phase 2), Mill Street (phase 2) and W. County Line Rd. (tiger grant funded)
 - Five (5) water line replacement projects: Brookhollow Drive, Colonial Drive, Lakewood Drive, Oak Forest Drive and Rollingwood Drive areas.

DISCUSSION: WATER SEWER BUSINESS ADMINISTRATION: **President Priester** recognized **Kishia Powell**, Director of Public Works, who provided Council with an update on the Water Sewer Business Administration including revenue recovery efforts, CC&B implementation, meter reading and customer service issues being resolved. **Director Powell** provided the following information:

Billing and Collections Concerns

- The cutover to the new billing system (CC&B) caused a number of impacts to our customer billing including:
 - Late bills due to the number of billing errors which had to be reviewed on a case by case basis.
 - Meter read estimates which were either too high or too low which caused billing errors that were not caught by the system or if caught by the system had to be processed manually.
 - Estimating routine established in the billing system did not properly estimate consumption based on average daily usage.
 - Billing system did not accurately estimate irrigation metered consumption because of irregularity of usage.
 - Many customers received bills that were a two-month total as a one month bill. Those bills had to be corrected and re-billed.

Revenue Recovery Efforts

- In the Spring of 2015 and through the summer, the WSBA implemented revenue recovery efforts including:
 - Pulling illegal tie-ins
 - Working with delinquent customers to get them on payment plans
 - Pulling meters for severe delinquencies
 - Identifying occupied premises that were note as NPO (no present occupancy)
 - Catching up on billings that were delayed due to the amount of data cleanup required to implement the new billing system. In the Siemens contract, it was the City’s contractual obligation to provide the data cleanup for new system.

- Wastewater minimum charge was corrected

- Amount of adjustments went down

DISCUSSION: ENERGY EFFICIENCY PROGRAM “LED THE CITY”: President Priester recognized Phillip Barnes, Department of Public Works, who provided Council with a brief overview regarding making the City of Jackson more energy efficient by retrofitting the existing lighting systems with LED components.

DISCUSSION: PARKING METER PROGRAM: President Priester recognized Leroy Lee, Department of Public Works, who provided Council with an overview of the current status of the City’s parking meters. Mr. Lee stated that the following revenue had been received from parking meters:

- FY 2013-2014 - \$128,671.44

- FY 2014-2015 - \$182,523.86

There being no further business to come before the City Council, it was unanimously voted to adjourn until the next Regular Council Meeting to be held at 6:00 p.m. on Tuesday, January 12, 2016 and at 1:21 p.m., the Council stood adjourned.

ATTEST:

APPROVED:

Keith Moore
CITY CLERK

WSB, *1-21-16*
MAYOR DATE
