



W.K.
KELLOGG
FOUNDATION



**ECONOMIC
OPPORTUNITIES
PROGRAM**

THE ASPEN INSTITUTE

Jackson Workforce Leadership Academy Commitment to Participate Form

Commitment to Learning (Applicant's Signature)

I understand that the Jackson Workforce Leadership Academy targets leaders interested in advancing their practice within the local workforce system and includes twelve days of in-person sessions. Specifically:

- **An Academy opening three-day retreat (scheduled for March 25 - March 27, 2020).** The opening retreat requires two overnight stays at Eagle Ridge Conference Center, 1500 Raymond Lake Road, Raymond, MS.
- A series of five full-day workshops, occurring approximately every six weeks, scheduled between April 2020 and October 2020. These sessions will take place at the Hilton Garden Inn Jackson Downtown, 235 W. Capitol St.:
 - **April 29, 2020**
 - **June 3, 2020**
 - **July 22, 2020**
 - **September 2, 2020**
 - **October 14, 2020**
- Continued learning, application, and collaboration between workshop sessions (self-directed time of up to two hours between sessions as well as nine to 12 hours of collaborative project work across a small team of Fellows.
- **A closing three-day retreat (scheduled for December 9 - December 11, 2020)** that requires two overnight stays at Eagle Ridge Conference Center, 1500 Raymond Lake Rd, Raymond, MS.
- **A final, one-day reflective session on January 20, 2021** that includes a Collaborative Learning Lab presentation to local and regional workforce development stakeholders at the Hilton Garden Inn Jackson Downtown, 235 W. Capitol St.

I also understand the program cost per participant is \$500 from the organization where the Fellow works which assists with meeting costs and program materials. Financial assistance is available on an as-needed basis.

By typing my full name below, I agree that if selected for the Jackson Workforce Leadership Academy, I will commit to full participation in all Academy activities including those listed above. I also commit to engage fully with colleagues across the workforce system, reflect on my practice as a leader, and develop or deepen my strategies.

Agreed by (applicant's signature):

Name

Title

Organization

Date

Once you have completed this form, please ensure that your supervisor fills out and signs the next portion.

The Jackson Workforce Leadership Academy is made possible through the support of the W.K. Kellogg Foundation and City of Jackson.

Authorization to Implement (Executive Leader's Signature)

The Academy is designed for workforce development professionals who hold a position of influence and responsibility sufficient to develop and lead strategic change initiatives within their organization and in partnership with others in the region.

As Executive Director, Chairman of the Board of Directors, President, or other senior executive responsible for overseeing the work of the applicant, my signature indicates that the applicant holds a level of authority within the organization sufficient to implement a specific initiative or strategy if approved through my organization's internal protocol and policies.

By typing my full name below, I fully support the applicant's commitment to participate in the Jackson Workforce Leadership Academy. I understand that he/she will attend two (2) 3-day offsite, overnight retreats at The Eagle Ridge Conference Center and 6 full-day workshops in Hilton Garden Inn Jackson Downtown throughout the course of the Academy. I also understand that the program cost per participant is \$500 from the organization where the Fellow works. Finally, I understand that, if selected to participate, the applicant may be required to invest additional time to successfully complete the 12-month Academy process, including time between structured sessions.

Agreed by (Executive Leader's signature):

Name

Title

Organization

Date

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