



**REGULAR MEETING OF THE CITY COUNCIL
CITY OF JACKSON, MISSISSIPPI**

April 14, 2020

AGENDA

10:00 AM

CALL TO ORDER BY THE PRESIDENT

INVOCATION

1. **PASTOR AARON BANKS, GLORY EMPOWERMENT CHURCH**

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

2. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY. (WARD 7) (HILLMAN, LUMUMBA)**
3. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY. (WARD 7) (HILLMAN, LUMUMBA)**
4. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**
5. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**
6. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE. (WARD 7) (HILLMAN,**

LUMUMBA)

7. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**

INTRODUCTIONS

PUBLIC COMMENTS

CONSENT AGENDA

INTRODUCTION OF ORDINANCES

ADOPTION OF ORDINANCE

8. **ORDINANCE CREATING SECTION 110-29 OF THE JACKSON CODE OF ORDINANCES REGULATING URBAN CAMPING AND THE IMPROPER USE OF PUBLIC PLACES. (SANDERS, LUMUMBA)**
9. **ORDINANCE AMENDING SECTION 122-177 (a) OF THE JACKSON CODE OF ORDINANCES—DIVISION 5. FATS, OILS AND GREASE CONTROL PROGRAM. (ALL WARDS) (MILLER, LUMUMBA)**

REGULAR AGENDA

10. **CLAIMS (HORTON, LUMUMBA)**
11. **PAYROLL (HORTON, LUMUMBA)**
12. **RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, TRACTOR, MOWER, DUMP TRUCKS, BUCKET TRUCK, KNUCKLE BOOM CAB AND CHASSIS, EXCAVATOR, TRAILERS, GRADER, BOX BLADE, SWEEPER WITH CUTTING EDGE; ASPHALT STORAGE TANK AND WHEEL KIT, FIRE TRUCKS, TECHNOLOGY EQUIPMENT; HARDWARE, SOFTWARE AND NETWORKING DEVICES. (HORTON, LUMUMBA)**
13. **ORDER ACCEPTING THE WRITTEN COMPETITIVE BID OF SUNCOAST INFRASTRUCTURE, INC., FOR THE STORM SEWER REPAIR AT CONGRESS & CAPITOL STREET AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAID REPAIRS. (WARD 1) (MILLER, LUMUMBA)**
14. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND OTHER RELATED DOCUMENTS WITH ILLINOIS CENTRAL RAILROAD COMPANY FOR RIGHT-OF-WAY PERMITS, AT A COST NOT TO EXCEED \$12,200.00, FOR THE 48" WATER TRANSMISSION MAIN (SILAS BROWN STREET TO I-20), CITY PROJECT NUMBER 17B0103.901. (WARD 7) (MILLER, LUMUMBA)**
15. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL, LLC FOR MOSQUITO**

ABATEMENT SERVICES. (ALL WARDS) (MILLER, LUMUMBA)

16. **ORDER RATIFYING THE ACCEPTANCE OF FINGERPRINTING SERVICES BY THE MISSISSIPPI STATE DEPARTMENT OF HEALTH'S (MDHS) CRIMINAL HISTORY RECORD CHECK UNIT, AND AUTHORIZING THE PAYMENT FOR THE SAME. (HARRIS, LUMUMBA)**
17. **ORDER AUTHORIZING THE PAYMENT TO VARIOUS VENDORS FOR THE JACKSON ZOOLOGICAL PARK, THROUGH SEPTEMBER 30, 2020. (WARD 5) (HARRIS, LUMUMBA)**
18. **ORDER RATIFYING THE ACCEPTANCE OF LIGHTING SUPPLIES PROVIDED BY IRBY AT THALIA MARA HALL AND AUTHORIZING PAYMENT FOR THE SAME. (KIDD, LUMUMBA)**
19. **ORDER RATIFYING HVAC REPAIR WORK AND CALL-IN SERVICES PERFORMED BY JOHNSON CONTROLS AT THALIA MARA HALL AND AUTHORIZING PAYMENT FOR THE SAME. (KIDD, LUMUMBA)**
20. **ORDER AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS TO STEWPOT COMMUNITY SERVICES FOR THE PURPOSE OF SUPPORTING SOCIAL AND COMMUNITY SERVICE PROGRAMS AND AUTHORIZING THE MAYOR EXECUTE AN AGREEMENT WITH STEWPOT COMMUNITY SERVICES. (ALL WARDS) (KIDD, LUMUMBA)**
21. **ORDER AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND RELATED DOCUMENTS WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION FOR THE FY 2020 CONGRESSIONAL APPROPRIATIONS AND APPORTIONMENTS FOR SECTION 5307 URBANIZED AREA FORMULA GRANT FOR CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) IN THE AMOUNT OF \$8,183,321.00. (HILLMAN, LUMUMBA)**
22. **ORDER RATIFYING PURCHASES AND PROCUREMENT OF SERVICES FROM TWO (2) VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS. (HILLMAN, LUMUMBA)**
23. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**
24. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**
25. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET**

FROM THE PUBLIC RIGHT-OF-WAY. (WARD 7) (HILLMAN, LUMUMBA)

26. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY. (WARD 7) (HILLMAN, LUMUMBA)**
27. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE. (WARD 7) (HILLMAN, LUMUMBA)**
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29. **ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY. (STAMPS)**
30. **ORDER OF THE JACKSON CITY COUNCIL INSTITUTING A CURFEW IN RESPONSE TO THE COVID-19 PANDEMIC. (STAMPS)**

DISCUSSION

PRESENTATION

PROCLAMATION

RESOLUTIONS

REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS

ANNOUNCEMENTS

ADJOURNMENT

AGENDA ITEMS IN COMMITTEE

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY (WARD 7)

OFFICE OF THE CITY ATTORNEY
2/10/20
CW

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, PJ's Coffee of New Orleans, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

IT IS THEREFORE, ORDERED that PJ's Coffee of New Orleans is hereby *(approved)* a variance from the Sign Ordinance regulations to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant *(has not)* met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance *(would)* deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested *(will not)* confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item# 2
Date: April 14, 2020
By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

3/4/2020
DATE

POINTS		COMMENTS								
1.	Brief Description/Purpose	To erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs be ten ft. from the public right-of-way.								
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A								
3.	Who will be affected	N/A								
4.	Benefits	N/A								
5.	Schedule (beginning date)	N/A								
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	3100 Old Canton Rd. (Ward 7)								
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division								
8.	COST	N/A								
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A								
10.	EBO participation	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>

Revised 2-04

STAFF RECOMMENDATION: DISAPPROVE

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: *JH* Jordan Hillman, Director
Department of Planning & Development

DATE: March 4, 2020

RE: Sign Variance

PJ's Coffee of New Orleans, located at 3100 Old Canton Road, is requesting a variance to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

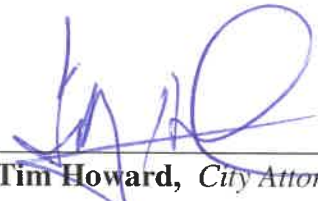
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
3/10/20
Ch

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY is legally sufficient for placement in NOVUS Agenda.



Tim Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* Ch

3/10/20

Date

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FEB 27 2020

SIGNS/LICENSE DIVISION

PJS p.1

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 3100 Old Canton Road,
PJS Coffee

II. Purpose for requested Sign Variance: (Brief Description)

Monument sign will need to be displayed closer to the property line than technically allowed per code because of the new large multi-use trail in front of property.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? UTC
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: PJS Coffee, owner: Jack & Anne Stanton

Mailing Address: 3100 Old Canton Road

City: Jackson State: MS Zip: 39216

Contact Phone: (504) 858-5779 Fax: N/A

Email: jack@jacksonbrew.com

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FEB 27 2020

SIGNS/LICENSE DIVISION

PJs p2

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs and Creative Inc.

Mailing Address: 4147-A Northview Drive

City: Jackson State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: sallen@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Wilson Hood

Mailing Address: 3100 Old Canton Rd, Suite 200

City: Jackson State: MS Zip: 39216

Email: jwilsonhood@gmail.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

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SIGNS/LICENSE DIVISION

PJS P-3

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

J. Wilson Hood

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

3100 Old Cantor Rd Jackson, MS 39216 Jackson, Mississippi

On this the 20th day of February, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

J. Wilson Hood

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 20th

Day of February, 2020.

MY COMMISSION EXPIRES: 6-20-20



Laurie K Holloway
NOTARY PUBLIC

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FEB 27 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 3100 Old Canton Road is requesting a monument sign for PJ's Coffee of New Orleans, a new coffee shop opening in the Fondren area. PJ's is in a UTC zoning area which includes retail, entertainment, office and residential spaces. This area is a lively center of activity for homeowners, visitors and businesses. PJ's Coffee of New Orleans is proposing a monument sign that will be visually accessible and inviting to its surrounding clientele.


According to code ordinances, ground mounted signage in the UTC zoning district must be set back ten feet from the property line. This poses a unique problem for this property which has a very large multiuse trail that pushes back the access point into the parking lot significantly. If this sign were to be ten feet back from the property line, it would *not* be readily viewable from Old Canton Road. *For PJ's to be a successful business, the proposed monument sign will need to make visual impact to the surrounding thoroughfares.*

For marketing and aesthetic purposes, we are requesting a monument sign set back approximately 5 feet from the property line. The sign will feature the PJ's logo fabricated out of hand painted, high-density urethane material. The sign panels will be attached to an attractive aluminum structure which will measure six feet in height total.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area. In order to have a successful business, PJ's Coffee will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

Thank you for your consideration and time.

Wilson Hood being the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.


Date 2/27/20

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FEB 27 2020

Letter of Intent

SIGNS/LICENSE DIVISION

February 3, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: Mississippi

County of: Hinds

Sworn to and subscribed before me this the 24 day of February 2020.


Notary Public

Seal



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

March 5, 2020

PJ's Coffee of New Orleans
Jack and Anne Stanton
3100 Old Canton Road
Jackson, MS 39216

Re: PJ's Coffee of New Orleans Sign Variance Application

Dear Mr./Mrs. Stanton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of PJ's Coffee of New Orleans located at 3100 Old Canton Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that PJ's Coffee of New Orleans is requesting to erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

The staff's recommendation, to the City Council, will be for disapproval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive, flowing style.

Terry Coleman, Manager
Signs & License Division



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FEB 27 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

PJ'S COFFEE MONUMENT

ZONING DIVISION

Date 2/27/20

Zone UTC

Approved By JM

Note

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct, that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work

Signature and Date (1/15/20)

Applicant's Signature

Date

Sign and License Division Manager



SIGN PROOF FOR APPROVAL
Casey Jennings - 1/15/2019

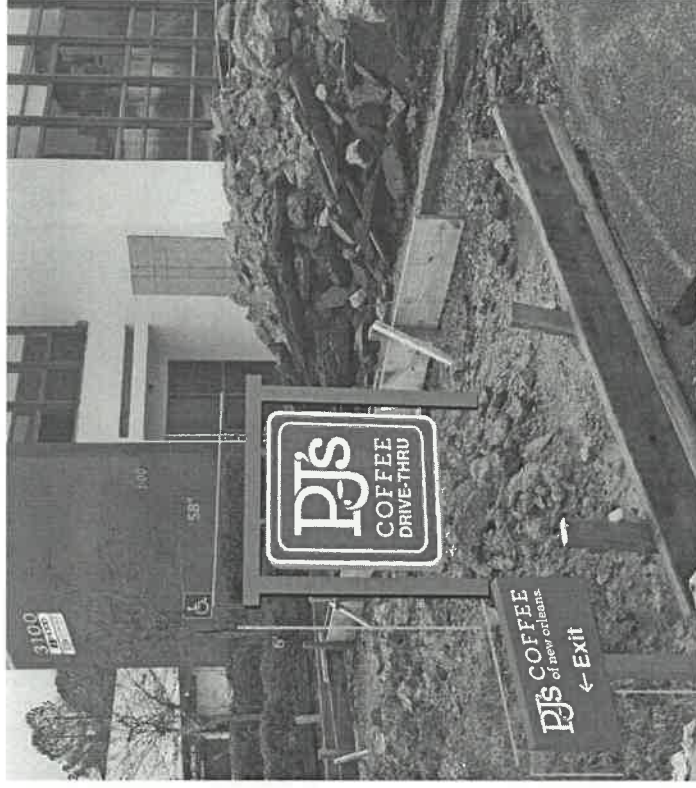
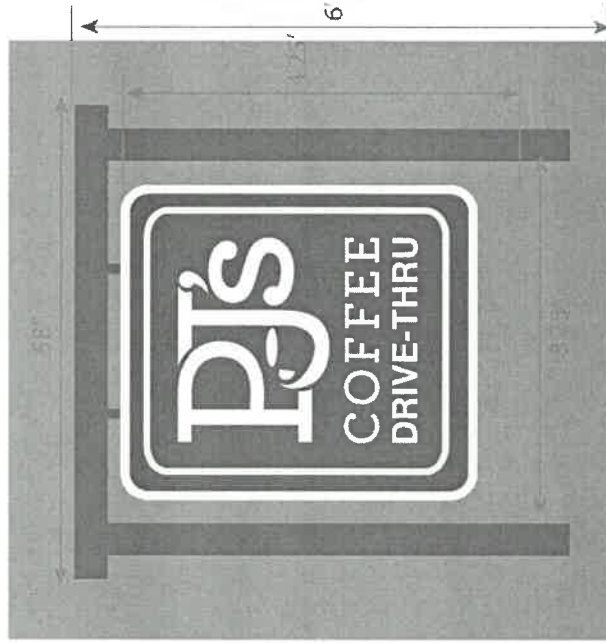
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FEB 27 2020

SIGNS/LICENSE DIVISION

PJ's MONUMENT SIGN

4.25' x 3.75', 2 sided, routed HDU panel, painted white, raised
PMS 2613C purple relief
"Drive-Thru" purple relief
fabricated 4" square aluminum tubing
quantity 2 HDU panels mounted back to back



Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for its use only.

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FEB 27 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

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Landroll Detail

Parcel Number		Map Reference Number	
2-16		579.00 1 28.00	
		<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map	
Subdivision No.		Homestead Exemption Account Numbers	
1376			
Assessed Owner		Assessed Values	
HOOD FONDREN PROPERTY LLC		Land Value 28,820	
P O BOX 4931		Improvement Value 42,812	
JACKSON MS 39296		Total 71,632	
Location		Appraised Values	
3100 OLD CANTON RD		Land Value 192,130	
Legal Description		Improvement Value 285,410	
BEG E S OLD CANTON RD 155.58 FT SW LY FROM		Total 477,540	
S S BLK B WOODLAND HILLS EXT THENCE SW LY 91.5 FT SE LY 206.95 FT NE LY 79.35 FT N 81.48 FT W 196.76 FT TO BEG IN LOT 20 ODENEAL SY		Building Info.	
		Type BANK	
		Base Area 2,821	
		Adjusted Area 5,513	
		Year Built 1955	
		Deed Info.	
		Book & Page 7202-1420	
		Date 01/30/2017	
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

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Monday, February 03, 2020 [Contact Webmaster](#) [Phone Numbers](#) [Map to our Office](#)
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OFFICE OF THE CITY ATTORNEY
3/10/24
CC

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, PJ's Coffee of New Orleans, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a monument sign at 21 square feet and three building signs totaling 315 square feet within a UTC zone which only allows a total of 15 square feet for building signage and 15 square feet for monument.

IT IS THEREFORE, ORDERED that Homewood Suites is hereby *(denied)* a variance from the Sign Ordinance regulations to erect a monument sign at 21 square feet and three building signs totaling 315 square feet within a UTC zone which only allows a total of 15 square feet for building signage and 15 square feet for monument, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant *(has not)* met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance *(would not)* deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested *(will)* confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item# 3
Date: April 14, 2020
By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

3/4/2020
DATE

POINTS		COMMENTS	
1.	Brief Description/Purpose	To erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs be ten ft. from the public right-of-way.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	Who will be affected	N/A	
4.	Benefits	N/A	
5.	Schedule (beginning date)	N/A	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	3100 Old Canton Rd. (Ward 7)	
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division	
8.	COST	N/A	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A	
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u>

Revised 2-04

STAFF RECOMMENDATION: DISAPPROVE

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: Jordan Hillman, Director
Department of Planning & Development

DATE: March 4, 2020

RE: Sign Variance

PJ's Coffee of New Orleans, located at 3100 Old Canton Road, is requesting a variance to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY is legally sufficient for placement in NOVUS Agenda.



Tim Howard, City Attorney

Chandra Gayten, Deputy City Attorney 



Date

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJS p.1

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 3100 Old Canton Road,
PJS Coffee

II. Purpose for requested Sign Variance: (Brief Description)

Monument sign will need to be displayed closer to the property line than technically allowed per code because of the new large multi-use trail in front of property.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? UTC
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: PJS Coffee, owner: Jack & Anne Stanton

Mailing Address: 3100 Old Canton Road

City: Jackson State: MS Zip: 39216

Contact Phone: (504) 858-5779 Fax: N/A

Email: jack@jacksonbrew.com

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJs p2

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs and Creative Inc.

Mailing Address: 4147-A Northview Drive

City: Jackson State: MS Zip: 39206

Contact Phone: (601)-355-9595 Fax: N/A

Email: sallen@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Wilson Hood

Mailing Address: 3100 Old Canton Rd, Suite 200

City: Jackson State: MS Zip: 39216

Email: jwilsonhood@gmail.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

RECEIVED

FEB 27 2020

PJS p.3

SIGNS/LICENSE DIVISION

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

J. Wilson Hood

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

3100 Old Canton Rd Jackson, MS 39216 Jackson, Mississippi

On this the 20th day of February, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

J. Wilson Hood

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 20th

Day of February, 2020.

MY COMMISSION EXPIRES 6-20-20



Laurie K Holloway
NOTARY PUBLIC

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 3100 Old Canton Road is requesting a monument sign for PJ's Coffee of New Orleans, a new coffee shop opening in the Fondren area. PJ's is in a UTC zoning area which includes retail, entertainment, office and residential spaces. This area is a lively center of activity for homeowners, visitors and businesses. PJ's Coffee of New Orleans is proposing a monument sign that will be visually accessible and inviting to its surrounding clientele.


According to code ordinances, ground mounted signage in the UTC zoning district must be set back ten feet from the property line. This poses a unique problem for this property which has a very large multiuse trail that pushes back the access point into the parking lot significantly. If this sign were to be ten feet back from the property line, it would *not* be readily viewable from Old Canton Road. *For PJ's to be a successful business, the proposed monument sign will need to make visual impact to the surrounding thoroughfares.*

For marketing and aesthetic purposes, we are requesting a monument sign set back approximately 5 feet from the property line. The sign will feature the PJ's logo fabricated out of hand painted, high-density urethane material. The sign panels will be attached to an attractive aluminum structure which will measure six feet in height total.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area. In order to have a successful business, PJ's Coffee will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

Thank you for your consideration and time.

Wilson Hood being the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.

 Date 2/24/20

RECEIVED

FEB 27 2020

Letter of Intent

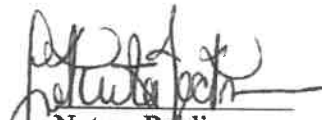
SIGNS/LICENSE DIVISION

February 3, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: Mississippi
County of: Hinds

Sworn to and subscribed before me this the 24 day of February 2020.


Notary Public

Seal





RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

PJ'S COFFEE MONUMENT
ZONING DIVISION
Date 2/27/20
Zone UTC
Approved By JM
Note

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR: Name Scott Allen, A+ Signs and Creative
Address 4147- A Northview Drive
City Jackson State MS Zip 39206
Phone 601-355-9595
Bonded and Insured Yes No
City of Jackson Privilege License #
LOCATION/ADDRESS OF SIGN: Business Name PJ's Coffee of New Orleans
Business Address 3100 Old Canton Road
Owner's Name Jack and Anne Stanton
Phone 504-858 5779
Privilege License # applied for
GROUND-MOUNTED: Overall Height 6'
Height 4.25'
Length 3.75'
Square Footage 15 square feet total
Wind Pressure
Billboard
BUILDING-MOUNTED: Height
Length
Square Footage
Wall Area
TYPE OF LIGHTING: Internal External
UL#
Sign Material Type: HDU Monument
Externally Lighted HDU panels
Mounted to freestanding
aluminum structure. Total Height
with structure is 6'.
WORDING ON SIGN(S): PJ's coffee logo text that reads "Drive- Thru"
ZONING CLASS: UTC
Date Inspected:
APPROVED
DISAPPROVED
Temporary Banner Plot Drawings Sign Drawings

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

Signature 1/15/20

Applicant's Signature

Date

Sign and License Division Manager



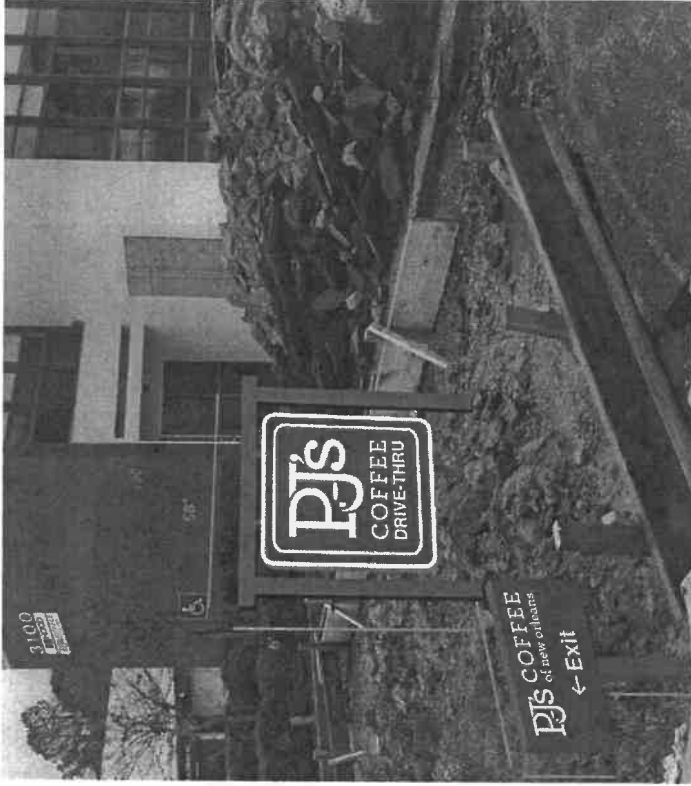
RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJ's MONUMENT SIGN

4.25' x 3.75', 2 sided, routed HDU panel, painted white, raised
PMS 2613C purple relief
"Drive-Thru" painted
fabricated 4" square aluminum tubing
quantity 2 HDU panels mounted back to back



Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for it's use only.

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

[HindsCountyMs.com](#) [Database](#) [Back](#) [Print Page](#)

Landroll Detail

Parcel Number		Map Reference Number	
2-16		579.00 1 28.00	
		<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map	
Subdivision No.		Homestead Exemption Account Numbers	
1376			
Assessed Owner		Assessed Values	
HOOD FONDREN PROPERTY LLC		Land Value 28,820	
P O BOX 4931		Improvement Value 42,812	
JACKSON MS 39296		Total 71,632	
Location		Appraised Values	
3100 OLD CANTON RD		Land Value 192,130	
Legal Description		Improvement Value 285,410	
BEG E S OLD CANTON RD 155.58 FT SW/LY FROM		Total 477,540	
S/S BLK B WOODLAND HILLS EXT THENCE SW/LY 91.5 FT SE/LY 206.95 FT NE/LY 79.35 FT N 81.48 FT W 196.76 FT TO BEG IN LOT 20 ODENEAL SY		Building Info.	
		Type BANK	
		Base Area 2,821	
		Adjusted Area 5,513	
		Year Built 1955	
		Deed Info.	
		Book & Page 7202-1420	
		Date 01/30/2017	
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

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Monday, February 03, 2020 [Contact Webmaster](#) [Phone Numbers](#) [Map to our Office](#)
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OFFICE OF THE CITY ATTORNEY
3/13/20
(6)

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, Nursery Rhymes, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

IT IS THEREFORE, ORDERED that Nursery Rhymes is hereby (*approved*) a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#
Date:

4
April 14, 2020

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/24/2020

DATE

POINTS		COMMENTS							
1.	Brief Description/Purpose	To erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.							
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A							
3.	Who will be affected	N/A							
4.	Benefits	N/A							
5.	Schedule (beginning date)	N/A							
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1254 Eastover Dr. (Ward 7)							
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	City Department - Depart of Planning & Dev. Signs & License Div.							
8.	COST	N/A							
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A							
10.	EBO participation	ABE	_____ %	WAIVER	yes	no	_____	N/A	<u>X</u>
		AABE	_____ %	WAIVER	yes	no	_____	N/A	<u>X</u>
		WBE	_____ %	WAIVER	yes	no	_____	N/A	<u>X</u>
		HBE	_____ %	WAIVER	yes	no	_____	N/A	<u>X</u>
		NABE	_____ %	WAIVER	yes	no	_____	N/A	<u>X</u>

Revised 2-04

Staff Recommendation: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 24, 2020

RE: Sign Variance

Nursery Rhymes, located at 1254 Eastover Drive, is requesting a variance to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

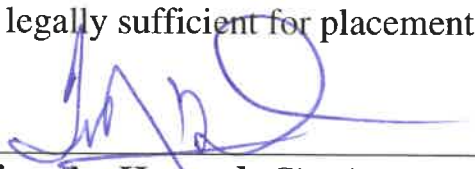
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
3/3/20
Ca

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
Chandra Gayten, Deputy City Attorney Ca

3/3/20
Date

RECEIVED
FEB 14 2020
SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1254 Eastover Dr, Ste 180
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

Signage allowance too small for facade of
store front

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? No If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
if yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Ted Duckworth (Nursery Rhymes)

Mailing Address: 308E Pearl St Ste 200

City: Jackson State: MS Zip: 39201

Contact Phone 601 914-0800 Fax: _____

Email: ted@duckworthrealty.com

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs & Creative

Mailing Address: 4147-A Northview Dr.

City: JACKSON State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: Sallen@aplusigns.com ; jwebb@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Ted Duckworth

Mailing Address: 308 E Pearl St #200

City: Jackson State: MS Zip: 39201

Email: ted@duckworthrealty.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s)	\$450.00
-------------	----------

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

DECLARATION

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1254 Eastover Drive Ste 180 Jackson, Mississippi

On this the 31ST day of January, 20 20.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

Teal Duckworth

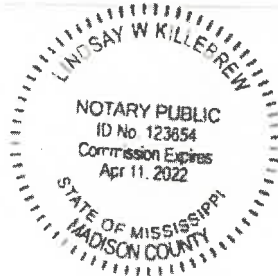
Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 31ST

Day of January, 20 20.

MY COMMISSION EXPIRES:

Lindsay W. Killip
NOTARY PUBLIC



RECEIVED
FEB 14 2020
SIGNS/LICENSE DIVISION

Letter of Intent

January 31, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

To Whom It May Concern:

The representative of Nursery Rhymes, a retail store located in the District at Eastover at 1250 Eastover Drive, is requesting a building mounted sign and a blade sign for her storefront. The District at Eastover includes retail, restaurants, office and residential spaces, and has become a lively center of activity for residents in the District as well as those nearby. The owner/developers of the District at Eastover, are proposing signage that will be cohesive with the existing signage in the area.

Nursery Rhymes is in a CMU-1 zoning district. According to the code allowances, building signs in this district are limited to 15 sq ft. This would not allow the building mounted sign to be big enough to make the visual impact needed to attract customers, or fit in with the existing signage and branding that already exists in the area. A larger, more impactful, building mounted sign is necessary in order for the business to be a successful and productive addition to the community.

For branding and aesthetic purposes, we are requesting a back lit, and face lit, channel letter sign with a channeled moon shaped logo. The channel letters will spell out the name of the business, and we believe will effectively draw customers. The proposed sign is 60"h x 144"w, coming to 60 sq ft. The sign will be on the front façade of the business suite, located above the storefront.

We believe our proposal is aesthetically pleasing, unobtrusive, and a cohesive, pleasant addition to the District at Eastover's development area.

Thank you for your consideration and time.

RECEIVED

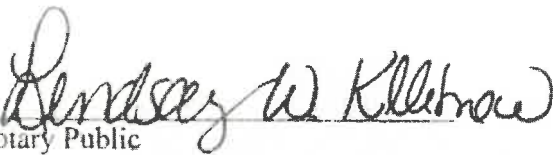
FEB 14 2020

SIGNS/LICENSE DIVISION

Ted Duckworth, being the managing representative of Duckworth Realty, owner of the property, hereby acknowledges this Letter of Intent in full and certifies it to be a true and accurate statement.

 Date 1/31/2020

Sworn to and subscribed before me this the 31st day of January 2020.


Notary Public

My Commission Expires



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 24, 2020

Nursery Rhymes
Janice Fulton
1254 Eastover Drive #180
Jackson, MS 39211

Re: Nursery Rhymes Sign Variance Application

Dear Ms. Fulton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Nursery Rhymes located at 1254 Eastover Drive.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Nursery Rhymes is requesting to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in cursive script that reads "Terry Coleman".

Terry Coleman, Manager
Signs & License Division



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, Date Inspected, APPROVED/DISAPPROVED, Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Signature: Scott Allen, Date: 2/6/20

Sign and License Division Manager



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, Date Inspected, APPROVED, DISAPPROVED, Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Signature: Scott Allen 2/6/20
Applicant's Signature Date

Sign and License Division Manager



SIGN PROOF FOR APPROVAL

Casey Jennings - 1/20/2020

Day Mockup



Night Mockup



RECEIVED

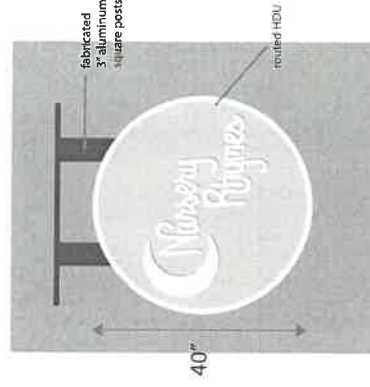
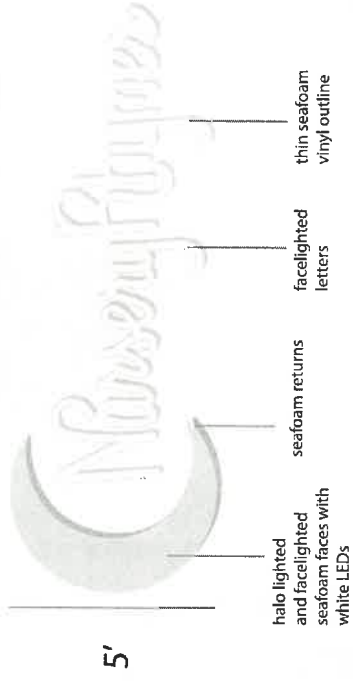
FEB - 3 2020

SIGNS/LICENSE DIVISION

Nursery Rhymes

Painted Pantone 566 U

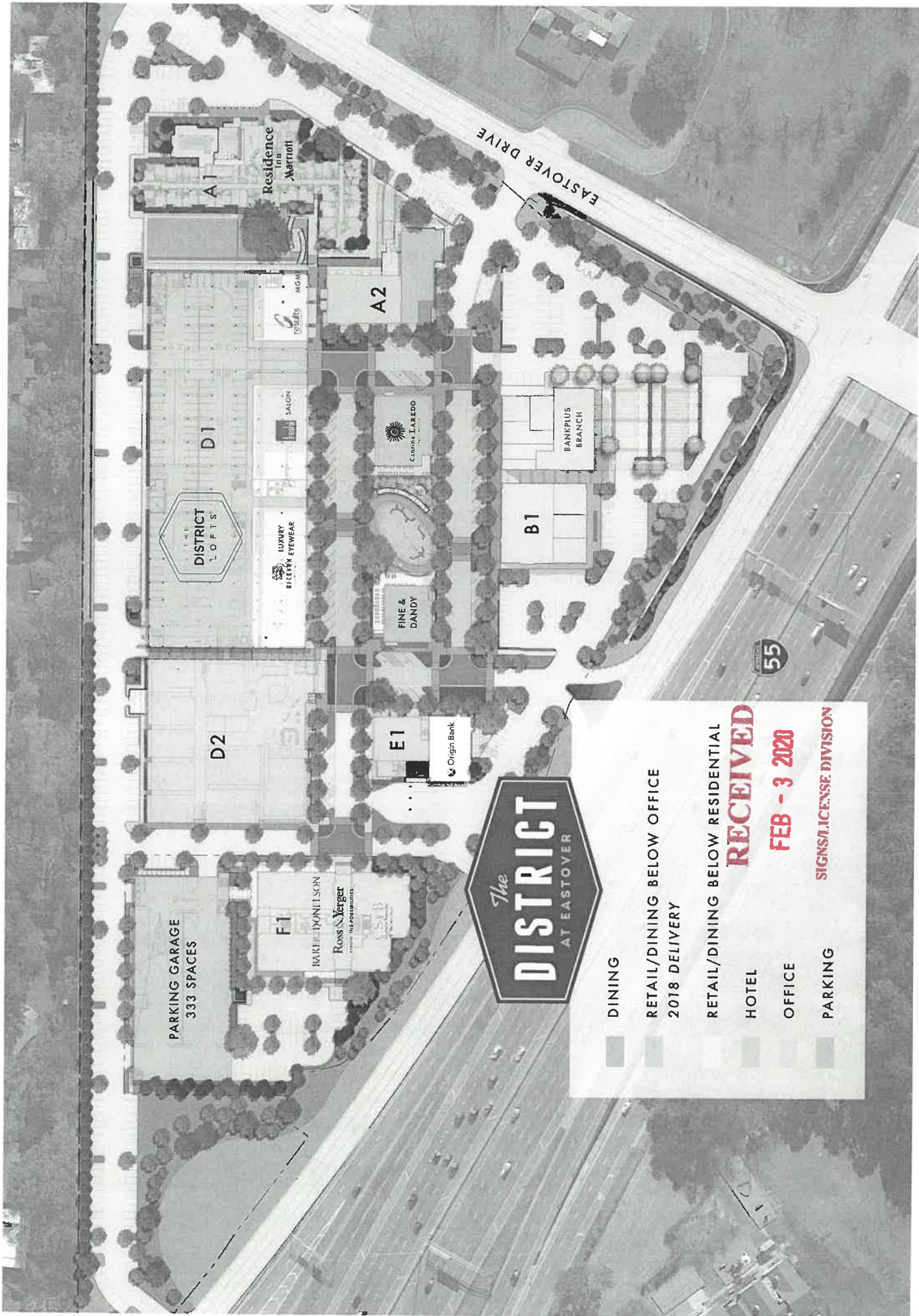
12'



2 sided, rouled HDU panel, painted raised white relief Pantone 566 U background

Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for its use only.



The
DISTRICT
AT EASTOVER

- DINING
- RETAIL/DINING BELOW OFFICE
- 2018 DELIVERY
- RETAIL/DINING BELOW RESIDENTIAL
- HOTEL
- OFFICE
- PARKING

RECEIVED
FEB - 3 2020
SIGNS/LICENSE DIVISION

PARKING GARAGE
333 SPACES

DISTRICT
LOFTS

LUXURY
BEDROOM
FURNITURE

SALON

FINE &
DANDY

CINEMA
LAREDO

Origin Bank

BANKPLUS
BRANCH

BAKE & DONELSON

Ross & Yarger
FRESH. THE POSSIBILITIES.

Residence
Inn
by
Marriott

A1

A2

D1

D2

E1

F1

55

EASTOVER DRIVE

Landroll Detail

Parcel Number		Map Reference Number	
451-8-11		567.00 1 186.11	
Subdivision No.		<input type="checkbox"/> View Map <input type="checkbox"/> Property Taxes <input type="checkbox"/> Gis Map	
3796		Homestead Exemption Account Numbers	
Assessed Owner			
ARLINGTON DISTRICT LIVING LLC			
ATTN: DAVID G ELLIS			
2117 SECOND AVE N			
BIRMINGHAM AL 35203			
Location			
1254 EASTOVER DRIVE			
Legal Description			
LOT 10 THE DISTRICT AT EASTOVER			
Assessed Values			
Land Value		104,630	
Improvement Value		2,114,790	
Total		2,219,420	
Appraised Values			
Land Value		697,530	
Improvement Value		14,098,600	
Total		14,796,130	
Building Info.			
Type		APT	
Base Area		59,840	
Adjusted Area		210,916	
Year Built		2017	
Deed Info.			
Book & Page		7183-2538	
Date		10/20/2015	
Acreage Info.			
Cultivated Acres		0.00	
Uncultivated Acres		0.00	
Back Search			

RECEIVED

FEB - 6 2020

SIGNS/LICENSE DIVISION

OFFICE OF THE CITY ATTORNEY
3/3/09
JCT
Ca

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, Nursery Rhymes, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

IT IS THEREFORE, ORDERED that Nursery Rhymes is hereby (*denied*) a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

5

Date:

April 14, 2020

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/24/2020

DATE

POINTS		COMMENTS				
1.	Brief Description/Purpose	To erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.				
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A				
3.	Who will be affected	N/A				
4.	Benefits	N/A				
5.	Schedule (beginning date)	N/A				
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1254 Eastover Dr. (Ward 7)				
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	City Department - Depart of Planning & Dev. Signs & License Div.				
8.	COST	N/A				
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A				
10.	EBO participation	ABE _____ %	WAIVER	yes _____ no _____	N/A	<u>X</u>
		AABE _____ %	WAIVER	yes _____ no _____	N/A	<u>X</u>
		WBE _____ %	WAIVER	yes _____ no _____	N/A	<u>X</u>
		HBE _____ %	WAIVER	yes _____ no _____	N/A	<u>X</u>
		NABE _____ %	WAIVER	yes _____ no _____	N/A	<u>X</u>

Revised 2-04

Staff Recommendation: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 24, 2020

RE: Sign Variance

Nursery Rhymes, located at 1254 Eastover Drive, is requesting a variance to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building.

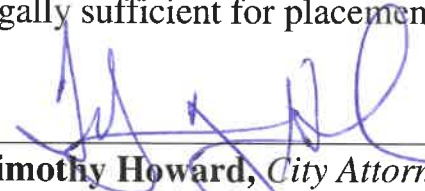
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
3/3/20
CA

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Chandra Gayten, *Deputy City Attorney* ca

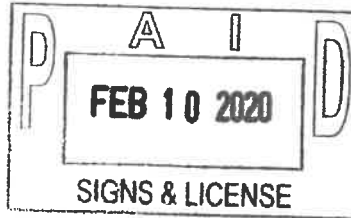
3/3/20

Date

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.:

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1254 Eastover Dr., Ste 180
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

Signage allowance too small for facade of
store front

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? No
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? No If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Ted Duckworth (Nursery Rhymes)

Mailing Address: 308 E Pearl St Ste 200

City: Jackson State: MS Zip: 39201

Contact Phone: 601 914-0800 Fax:

Email: ted@duckworthreality.com

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FEB 14 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs & Creative

Mailing Address: 4147-A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: Sallen@aplusigns.com ; jwebb@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Ted Duckworth

Mailing Address: 308 E Pearl St # 200

City: Jackson State: MS Zip: 39201

Email: ted@duckworthrealty.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s) \$450.00

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

DECLARATION

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

[Signature]
WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at
1254 Eastover Drive Ste 180 Jackson, Mississippi

On this the 31ST day of January, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

Teal Duckworth

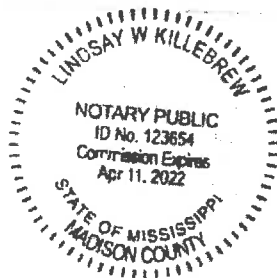
Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 31ST

Day of January, 2020.

MY COMMISSION EXPIRES:

Lindsay W. Killebrew
NOTARY PUBLIC



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

Letter of Intent

January 31, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

To Whom It May Concern:

The representative of Nursery Rhymes, a retail store located in the District at Eastover at 1250 Eastover Drive, is requesting a building mounted sign and a blade sign for her storefront. The District at Eastover includes retail, restaurants, office and residential spaces, and has become a lively center of activity for residents in the District as well as those nearby. The owner/developers of the District at Eastover, are proposing signage that will be cohesive with the existing signage in the area.

Nursery Rhymes is in a CMU-1 zoning district. According to the code allowances, building signs in this district are limited to 15 sq ft. This would not allow the building mounted sign to be big enough to make the visual impact needed to attract customers, or fit in with the existing signage and branding that already exists in the area. A larger, more impactful, building mounted sign is necessary in order for the business to be a successful and productive addition to the community.

For branding and aesthetic purposes, we are requesting a back lit, and face lit, channel letter sign with a channeled moon shaped logo. The channel letters will spell out the name of the business, and we believe will effectively draw customers. The proposed sign is 60"h x 144"w, coming to 60 sq ft. The sign will be on the front façade of the business suite, located above the storefront.

We believe our proposal is aesthetically pleasing, unobtrusive, and a cohesive, pleasant addition to the District at Eastover's development area.

Thank you for your consideration and time.

RECEIVED

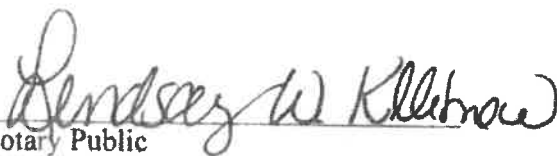
FEB 14 2020

SIGNS/LICENSE DIVISION

Ted Duckworth, being the managing representative of Duckworth Realty, owner of the property, hereby acknowledges this Letter of Intent in full and certifies it to be a true and accurate statement.

 Date 1/31/2020

Sworn to and subscribed before me this the 31st day of January 2020.


Notary Public

My Commission Expires



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 24, 2020

Nursery Rhymes

Janice Fulton

1254 Eastover Drive #180

Jackson, MS 39211

Re: Nursery Rhymes Sign Variance Application

Dear Ms. Fulton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Nursery Rhymes located at 1254 Eastover Drive.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Nursery Rhymes is requesting to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

Terry Coleman, Manager
Signs & License Division



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Applicant's Signature: [Handwritten Signature] Date: 2/14/20

Sign and License Division Manager



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

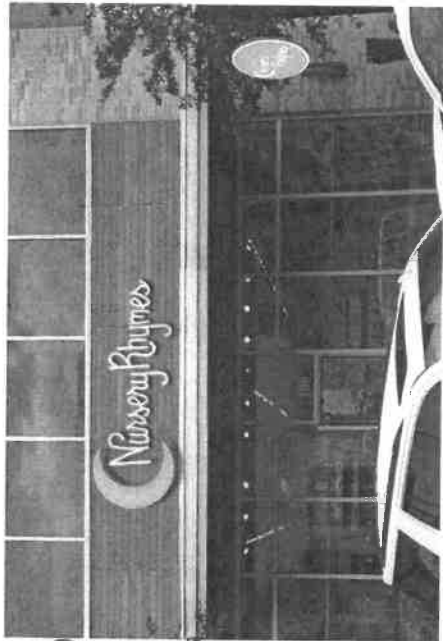
I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Applicant's Signature: Scott Allen 2/6/20
Date

Sign and License Division Manager



Day Mockup



Night Mockup



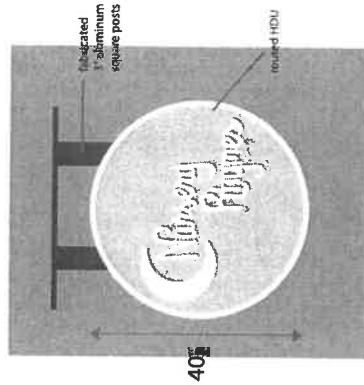
Nursery Rhymes

Painted Pantone 566 U

12'



- halo lighted and facelighted seafoam faces with white LEDs
- seafoam returns
- facelighted letters
- thin seafoam vinyl outline



2 sided, routed HDU panel, painted raised white relief, Pantone 566 U background

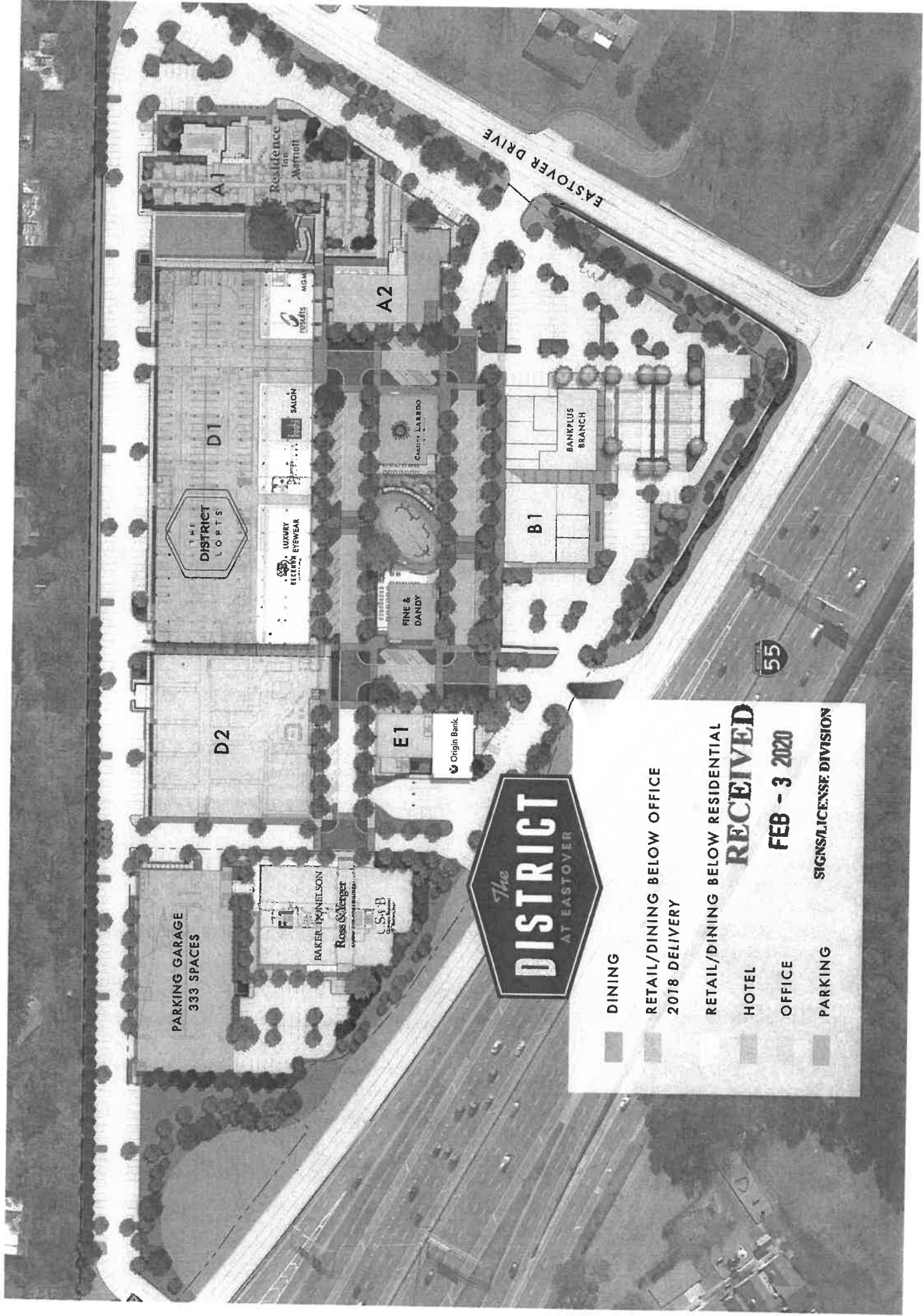
RECEIVED

FEB - 3 2020

SIGN LICENSE DIVISION

Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for its use only.



The
DISTRICT
AT EASTOVER

DINING

RETAIL/DINING BELOW OFFICE
2018 DELIVERY

RETAIL/DINING BELOW RESIDENTIAL
RECEIVED
FEB - 3 2020

HOTEL

OFFICE

PARKING

SIGNS/LICENSE DIVISION

PARKING GARAGE
333 SPACES

D2

D1

A1

A2

B1

E1

Residence
The Apartment

RETAILS NOW

SAON

LUXURY
EYEWEAR

CHICKEN BARBECUE

FINE &
DANDY

BANKPLUS
BRANCH

Origin Bank

BAKER DONNELSON

Ross & Singer

CSFB

EASTOVER DRIVE

55

Landroll Detail

Parcel Number		Map Reference Number	
451-8-11		567.00 1 186.11	
Subdivision No.		<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map	
3796		Homestead Exemption Account Numbers	
Assessed Owner			
ARLINGTON DISTRICT LIVING LLC			
ATTN: DAVID G ELLIS			
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BIRMINGHAM AL 35203			
Location			
1254 EASTOVER DRIVE			
Legal Description			
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Assessed Values			
Land Value		104,630	
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Type		APT	
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Deed Info.			
Book & Page		7183-2538	
Date		10/20/2015	
Acres Info.			
Cultivated Acres		0.00	
Uncultivated Acres		0.00	
Back Search			

RECEIVED

FEB - 6 2020

SIGNS/LICENSE DIVISION

OFFICE OF THE CITY ATTORNEY
2/29/10
Tel
CA

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, Campbell's Craft Donuts, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

IT IS THEREFORE, ORDERED that Campbell's Craft Donuts is hereby (*approved*) a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

6

Date:

April 14, 2020

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/13/2020
DATE

POINTS	COMMENTS																																													
1. Brief Description/Purpose	To erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.																																													
2. Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3. Who will be affected	N/A																																													
4. Benefits	N/A																																													
5. Schedule (beginning date)	N/A																																													
6. Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1119 N. Jefferson St. (Ward 7)																																													
7. Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division																																													
8. COST	N/A																																													
9. Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A																																													
10. EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 13, 2020

RE: Sign Variance

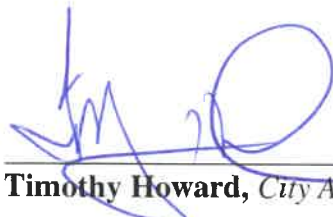
Campbell's Craft Donuts, located at 1119 N. Jefferson Street, is requesting a variance to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* CG

2/24/20

Date

OFFICE OF THE CITY ATTORNEY
2/24/20
CG

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 13, 2020

Campbell's Craft Donuts
Mitchell Moore
1119 N. Jefferson Street
Jackson, MS 39202

Re: Campbell's Craft Donuts Sign Variance Application

Dear Mr. Moore:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Campbell's Craft Donuts located at 1119 N. Jefferson Street.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Campbell's Craft Donuts is requesting to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 1119 North Jefferson Street is requesting building mounted signage for Campbell's Craft Donuts, a new donut shop opening in The Belhaven Town Center area. The Belhaven Town Center includes retail, entertainment, office and residential spaces. This area is going to be a lively center of activity for homeowners, visitors and businesses. Campbell's Craft Donuts is proposing signage that will be cohesive with the plans for this area as well as inviting to its customers and surrounding homeowners.

Campbell's Craft Donuts is in a CMU-1 zoning district. According to the code allowances, "projecting" or blade signs are restricted to 6 square feet. This is not enough area to make the visual impact that Campbell's Craft Donuts will need in order to be successful.


In order to have a successful business, Campbell's Craft Donuts will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

For marketing and aesthetic purposes, we are requesting a single blade sign for the business. The blade sign will be the Campbell's Craft Donuts logo fabricated out acrylic individual letters and mounted to an aluminum cabinet. The sign will be located on the northeast corner of the building.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area.

Thank you for your consideration and time.

David Turner being the managing representative of BTC Energy LLC, the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.



Date 2/5/20

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: Campbells Craft Donuts, 1119 North Jefferson Street

II. Purpose for requested Sign Variance: (Brief Description)

The purpose of this requested sign variance is to provide adequate signage for Campbells Craft Donuts.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Business: Campbells Craft Donuts, Owner: Mitchell Moore

Mailing Address: 1119 North Jefferson Street

City: Jackson State: MS Zip: 39202

Contact Phone: 769-300-2740 Fax: N/A

Email: mitchell@campbellsbakery.ms

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, At Signs & Creative Inc.

Mailing Address: 4147 A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: (601) 355-9595 Fax: N/A

Email: sallen@aplusigns.com, bhughes@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: BTC Energy, LLC Rep: David Turner

Mailing Address: 3100 Old Canton Road, Suite 202

City: Jackson State: MS Zip: 39216

Email: david@davidturnercompanies.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

 Variance(s) \$450.00

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Sign Variance
App:

Campbells Craft
Donuts.

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1121 N. Jefferson St. Jackson, Mississippi

On this the 22 day of October, 2019.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

David Turner

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 22
Day of October, 2019.

MY COMMISSION EXPIRES:
May 19 2023

[Handwritten Signature]
NOTARY PUBLIC



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Letter of Intent

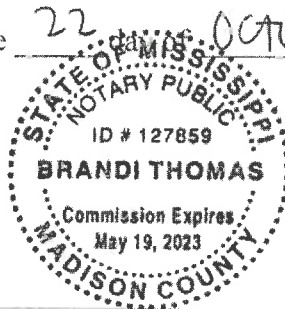
October 1, 2019

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: MISSISSIPPI

County of: MADISON

Sworn to and subscribed before me this the 22 day of October 2019.



Brandi Thomas
Notary Public

Seal



CITY OF JACKSON
ZONING DIVISION

Date 2-7-20

Zone CMU-1

Approved By JM

Note _____

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Scott Allen, A+ Signs & Creative</u>		Business Name <u>Campbell's Craft Donuts</u>	
Address <u>4147 A Northview DR.</u>		Business Address <u>1119 N. Jefferson St.</u>	
City <u>Jackson</u> State <u>MS</u> Zip <u>39206</u>		Owner's Name <u>Mitchell Moore</u>	
Phone <u>(601) 355-9595</u>		Phone <u>(769) 300-2790</u>	
Bonded and Insured Yes <input type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height _____	Height <u>84" Tall</u>	Internal <input type="checkbox"/> External <input checked="" type="checkbox"/>	
Height _____	Length <u>18" Wide</u>	UL# _____	
Length _____	Square Footage <u>7' x 1.5' = 10.5</u>	Sign Material Type: _____	
Square Footage _____	Wall Area <u>mounting to</u>	<u>Externally lighted</u>	
Wind Pressure _____	<u>corner of building -</u>	<u>blade sign - aluminum</u>	
Billboard <input type="checkbox"/>	<u>see frontage document</u>	<u>cabinet, acrylic</u>	
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>"Campbell's Craft Donuts"</u>		Date Inspected: _____	
_____		APPROVED <input type="checkbox"/>	
_____		DISAPPROVED <input type="checkbox"/>	

Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]
Applicant's Signature

10/15/19
Date

Sign and License Division Manager

RECEIVED

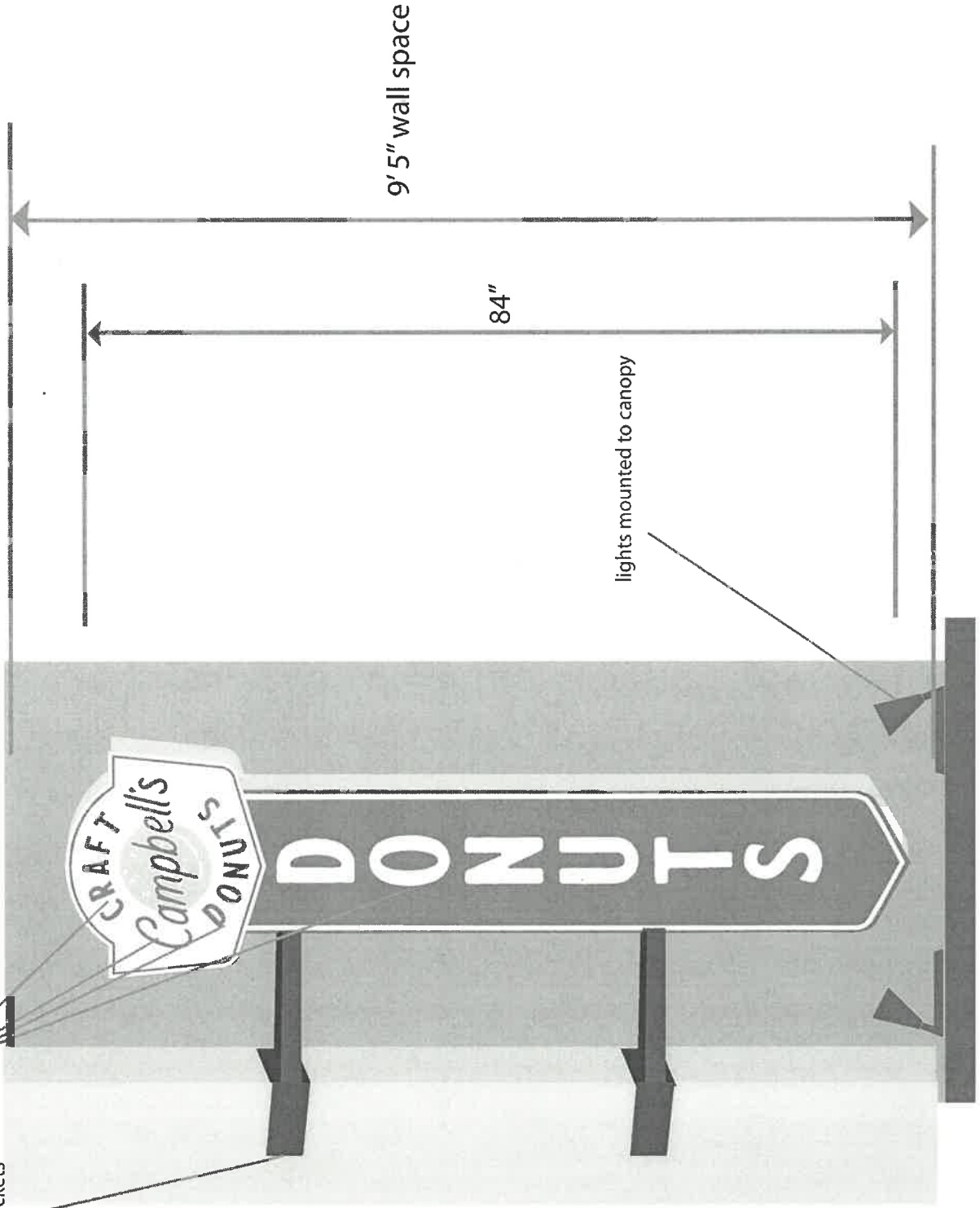
FEB - 7 2020

SIGNS/LICENSE DIVISION

Non-lighted with external lights

3/8" thick flat cut aluminum on stud mounts with spacers.

steel brackets



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



RECEIVED
FEB - 7 2020
SIGN/LICENSE DIVISION

107'

27'



DONUTS

84'

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

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Landroll Detail

Parcel Number		Map Reference Number	
19-88		649.00 1 351.00	
Subdivision No.		Homestead Exemption Account Numbers	
1272			
Assessed Owner		Assessed Values	
BTC ENERGY LLC		Land Value	9,075
ATTN: DAVID TURNER		Improvement Value	11,174
700 N AGENCY LN		Total	20,249
RIDGELAND MS 39157		Appraised Values	
Location		Land Value	60,500
1119 N JEFFERSON ST		Improvement Value	74,490
21		Total	134,990
Legal Description		Building Info.	
LOT 1 BLK K NORTH PARK ADDN		Type	APT
Acreage Info.		Base Area	2,359
Cultivated Acres	0.00	Adjusted Area	2,370
Uncultivated Acres	0.00	Year Built	1949
		Deed Info.	
		Book & Page	7223-9983
		Date	11/13/2018

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OFFICE OF THE CITY ATTORNEY
CL

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, Campbell's Craft Donuts, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

IT IS THEREFORE, ORDERED that Campbell's Craft Donuts is hereby (*denied*) a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

7

Date:

April 14, 2020

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/13/2020
DATE

POINTS	COMMENTS																																													
1. Brief Description/Purpose	To erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.																																													
2. Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3. Who will be affected	N/A																																													
4. Benefits	N/A																																													
5. Schedule (beginning date)	N/A																																													
6. Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1119 N. Jefferson St. (Ward 7)																																													
7. Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division																																													
8. COST	N/A																																													
9. Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A																																													
10. EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
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HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 13, 2020

RE: Sign Variance

Campbell's Craft Donuts, located at 1119 N. Jefferson Street, is requesting a variance to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
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Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* CG

2/24/20
Date

OFFICE OF THE CITY ATTORNEY
2/24/20
CG

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

FOR OFFICE USE ONLY

CASE NO.:

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: Campbells Craft Donuts, 1119 North Jefferson Street

II. Purpose for requested Sign Variance: (Brief Description)

The purpose of this requested sign variance is to provide adequate signage for Campbells Craft Donuts.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Business: Campbells Craft Donuts, Owner: Mitchell Moore

Mailing Address: 1119 North Jefferson Street

City: Jackson State: MS Zip: 39202

Contact Phone: 769-300-2740 Fax: N/A

Email: Mitchell@campbellsbakery.ms

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

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Name: Scott Allen, At Signs & Creative Inc.

Mailing Address: 4147 A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: (601) 355-9595 Fax: N/A

Email: sallen@aplusigns.com, bhughes@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: BTC Energy, LLC Rep: David Turner

Mailing Address: 3100 Old Canton Road, Suite 202

City: Jackson State: MS Zip: 39216

Email: david@davidturnercompanies.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s) \$450.00

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Sign Variance
App:

Campbells Craft
Donuts.

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

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WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1121 N. Jefferson St. Jackson, Mississippi

On this the 22 day of October, 2019.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

David Turner

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 22

Day of October, 2019.

MY COMMISSION EXPIRES:

May 19, 2023

[Handwritten Signature]
NOTARY PUBLIC



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Letter of Intent

October 1, 2019

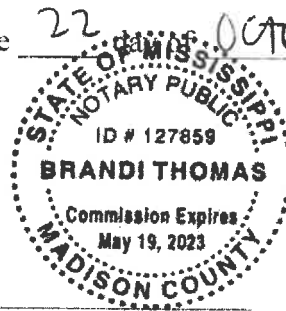
City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: MISSISSIPPI

County of: MADISON

Sworn to and subscribed before me this the 22 day of October 2019.

Brandi Thomas
Notary Public



Seal

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 1119 North Jefferson Street is requesting building mounted signage for Campbell's Craft Donuts, a new donut shop opening in The Belhaven Town Center area. The Belhaven Town Center includes retail, entertainment, office and residential spaces. This area is going to be a lively center of activity for homeowners, visitors and businesses. Campbell's Craft Donuts is proposing signage that will be cohesive with the plans for this area as well as inviting to its customers and surrounding homeowners.

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Our proposal is aesthetically pleasing and unobtrusive to the surrounding area.

Thank you for your consideration and time.

David Turner being the managing representative of BTC Energy LLC, the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.



Date 2/5/20



CITY OF JACKSON
ZONING DIVISION
Date 2-7-20
Zone CMU-1
Approved By JM
Note _____

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Scott Allen, A+ Signs & Creative</u>		Business Name <u>Campbell's Craft Donuts</u>	
Address <u>4147 A Northview DR.</u>		Business Address <u>1119 N. Jefferson St.</u>	
City <u>Jackson</u> State <u>MS</u> Zip <u>39206</u>		Owner's Name <u>Mitchell Moore</u>	
Phone <u>(601) 355-9595</u>		Phone <u>(709) 300-2790</u>	
Bonded and Insured Yes <input type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height _____	Height <u>84" Tall</u>	Internal <input type="checkbox"/> External <input checked="" type="checkbox"/>	
Height _____	Length <u>18" Wide</u>	UL# _____	
Length _____	Square Footage <u>7' x 1.5' = 10.5</u>	Sign Material Type: _____	
Square Footage _____	Wall Area <u>mounting to</u>	<u>Externally lighted</u>	
Wind Pressure _____	<u>corner of building -</u>	<u>blade sign - aluminum</u>	
Billboard <input type="checkbox"/>	<u>see frontage document</u>	<u>cabinet, acrylic</u>	
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>"Campbell's Craft Donuts"</u>		Date Inspected: _____	
_____		APPROVED <input type="checkbox"/>	
_____		DISAPPROVED <input type="checkbox"/>	

Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]
Applicant's Signature

10/15/19
Date

Sign and License Division Manager

RECEIVED

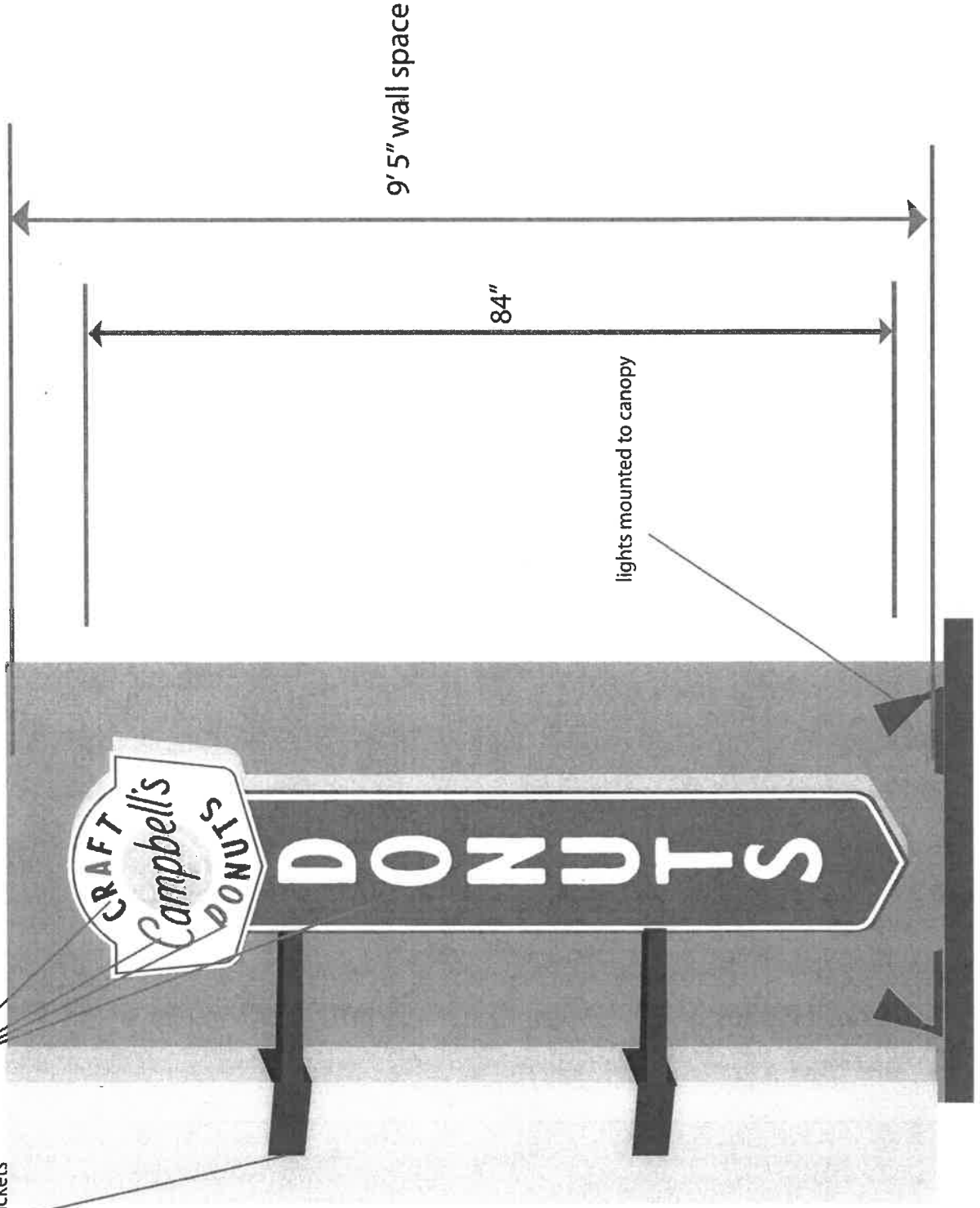
Non-lighted with external lights

FEB - 7 2020

3/8" thick flat cut aluminum on stud mounts with spacers.

SIGNS/LICENSE DIVISION

steel brackets



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



RECEIVED
FEB - 7 2020
SIGNSLICENSE DIVISION

107'

27'



18"

18"

DOZIS

84"



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

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Landroll Detail

Parcel Number		Map Reference Number	
19-88		649.00 1 351.00	<ul style="list-style-type: none"> ● View Map ● Property Taxes ● Gis Map
Subdivision No.		Homestead Exemption Account Numbers	
1272			
Assessed Owner		Assessed Values	
BTC ENERGY LLC		Land Value	9,075
ATTN: DAVID TURNER		Improvement Value	11,174
700 N AGENCY LN		Total	20,249
RIDGELAND MS 39157		Appraised Values	
Location		Land Value	60,500
1119 N JEFFERSON ST		Improvement Value	74,490
21		Total	134,990
Legal Description		Building Info.	
LOT 1 BLK K NORTH PARK ADDN		Type	APT
		Base Area	2,359
		Adjusted Area	2,370
		Year Built	1949
		Deed Info.	
		Book & Page	7223-9983
		Date	11/13/2018
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

[Back](#) [Search](#)



OFFICE OF THE CITY ATTORNEY
3/2/10
[Signature]

ORDINANCE CREATING SECTION 110-29 OF THE JACKSON CODE OF ORDINANCES REGULATING URBAN CAMPING AND THE IMPROPER USE OF PUBLIC PLACES

WHEREAS, the Jackson Police Department and the Mississippi Department of Transportation has observed people inhabiting, camping, building fires, and storing belongings beneath certain bridges and overpasses throughout the City of Jackson; and

WHEREAS, in one incident an overpass on Interstate Highway 20 was damaged by a fire set beneath the overpass, creating a dangerous condition in one lane of that overpass, which required the emergency closure of a section of Interstate Highway 20 in order to repair the damage; and

WHEREAS, the Jackson Police Department periodically receives calls for assistance when persons are sleeping on sidewalks or in the entrances to buildings, effectively blocking the use of the sidewalk or building ingress and egress; and

WHEREAS, the City of Jackson currently has no Ordinances that expressly prohibit these types of uses of rights-of-way; and

WHEREAS, the Mississippi Department of Transportation has requested assistance from the City of Jackson in keeping clear the areas under its overpasses within the City of Jackson, otherwise, they may be required to erect fencing with razor wire to restrict the use of these areas; and

WHEREAS, the use of the areas beneath bridges and overpasses for inhabiting, camping, building fires for warmth and cooking possesses a public health and safety issue because of the risk of damage to bridge structures; and

WHEREAS, the blocking of sidewalks presents a safety hazard for persons having to walk around off the sidewalk and possibly into the street; and

WHEREAS, the blocking of building ingress and egress poses a public health and safety issue from slowing egress from a building in the event of an emergency and slowing ingress of first responders in the event of an emergency; and

WHEREAS, the Jackson Police Department believes a narrowly tailored ordinance that gives them the authority to request people to move from beneath bridges and overpasses, and from sidewalks and other rights-of-way; and

WHEREAS, the Jackson City Council seeks to prevent damage to bridges and overpasses, to prevent the installation of razor wire fencing on state-owned right-of-way, to allow the unimpeded use of sidewalks in the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI:

SECTION 1. That Section 110-29 of the Jackson Code of Ordinances is created as follows:

Sec. 110-29. - Urban camping and improper use of public places.

(a) *Definitions* . The following words, terms and phrases, when used in this section 110-29, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

" *Bridge* " means a structure, including the approaches thereto, erected in order to afford passage over any obstruction in any public road, railroad, or other right-of-way; or to afford passage under or over existing public roads, railroads, or other rights-of-way. As used in this section the definition of "Bridge" shall include a controlled access highway overpass as defined herein.

" *Camp* " or " *camping* " means the use of a street, sidewalk, other right-of-way, and/or any area underneath a bridge, within the City of Jackson for living accommodation purposes such as sleeping activities, or making preparations to sleep (including the laying down of bedding for the purpose of sleeping), or storing personal belongings, or making a fire, or carrying on cooking activities, or using a tent or other structure for habitation. These activities constitute camping if, in light of all the circumstances, it reasonably appears that in conducting one or more of these activities, the participant is in fact using the area as a living accommodation, regardless of the intent of the participant or the nature of any other activities in which s/he may also be engaging. For purposes of this section 110-29(a), the terms "camp" and "camping" do not include activity that occurs solely within city-owned parks.

" *City* " means the City of Jackson.

" *Controlled access highway overpass* " means a crossing of two controlled access highways or of a controlled access highway and other public road, pedestrian path, railroad or public right-of-way at different levels where clearance to traffic on the lower level is obtained by elevating the higher level.

" *Interference* (or " *interfere* ") with ingress and egress" means standing, sitting, lying down, using personal property, or performing any other activity on public property and/or in a park, where such activity: a) materially interferes with the ingress into and egress from buildings, driveways, streets, alleys, or any other real property that has a limited number of entrances/exits, regardless of whether the property is owned by the city, a private owner or another public entity; b) reasonably appears, in light of all of the circumstances, to have the purpose of blocking ingress and egress; and c) occurs without the express written permission of the owner of the property at issue. Where written permission has been granted, the individuals interfering with ingress and egress must have possession of the permission at the time of the activity in question.

" *Park* " or " *parks* " means any city-owned park.

" *Public property* " means any street, sidewalk, and/or other right-of-way, within the City of Jackson.

" *Storing* (or " *store* ") personal property" means leaving one's personal effects unattended on public property, in any area underneath a bridge, and/or in a park, such as but not limited to

clothing, bedrolls, cookware, sleeping bags, luggage, knapsacks, or backpacks. This term does not include parking a bicycle or other mode of transportation.

- (b) It shall be unlawful for any person to camp.
- (c) It shall be unlawful for any person to store personal property.
- (d) It shall be unlawful for any person to interfere with ingress and egress.
- (e) No person may be arrested for violating this code section until they have received an oral or written warning from the Jackson Police Department to cease the prohibited conduct. If the violator fails to comply with the warning issued, they may be arrested for violation of this section.
- (f) Where personal property is stored in violation of subsection (c) above, the Jackson Police Department may deem the property to be abandoned and may confiscate it. No warning is required prior to the confiscation. The department shall retain the property in a manner consistent with the handling of other confiscated property.
- (g) The prohibitions set forth in subsections (b) and (c) above shall not apply during a permitted outdoor event (as defined in City Code of Ordinances Chapter 14, Article IV, Special Events) on property where the outdoor event is located, as set forth in a city-issued outdoor event permit, unless the permit explicitly prohibits the activity.
- (h) The prohibitions set forth in this section 110-29 shall not apply to city, state, or county officials or employees acting in their official capacity, performing the activities as part of their official city duties.
- (i) The prohibitions set forth in this section 110-29 shall not apply to city, state, or county contractors or subcontractors where said activities are associated and performed in conjunction with the scope of work set forth in the city contract.

SECTION 2. This ordinance shall be effective thirty (30) days after passage, and upon publication in accordance with Section 21-13-11 of the Mississippi Code, as amended.

ITEM#: 8
DATE: April 14, 2020
BY: SANDERS, LUMUMBA

MEMORANDUM

Office of the Mayor
(601) 960-1084



TO: Honorable Members of the Jackson City Council

FROM: Keyshia E. Sanders, Manager

DATE: March 26, 2020

RE: **Ordinance creating section 110-29 of the Jackson Code of Ordinances regulating urban camping and the improper use of public places.**

The Department of Constituent Services is requesting the approval of the Ordinance creating section 110-29 of the Jackson Code of Ordinances regulating urban camping and the improper use of public places.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDINANCE CREATING SECTION 110-29 OF THE JACKSON CODE OF ORDINANCES REGULATING URBAN CAMPING AND THE IMPROPER USE OF PUBLIC PLACES is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*



Date

OFFICE OF THE CITY ATTORNEY
3/21/20

**ORDINANCE AMENDING SECTION 122-177 (a) OF THE JACKSON
CODE OF ORDINANCES—DIVISION 5. FATS, OILS AND GREASE
CONTROL PROGRAM (ALL WARDS)**

OFFICE OF THE CITY ATTORNEY
3-9-2020
4045

WHEREAS, the City of Jackson entered into a Consent Decree with the State of Mississippi and the United States of America on March 1, 2013 in the case entitled, United States of America and the State of Mississippi vs. The City of Jackson, Mississippi, No. 3:12-cv-790 TSL-MTP, United States District Court for the Southern District of Mississippi; and

WHEREAS, the Consent Decree requires the City to implement certain Capacity, Management, Operations, and Maintenance program, including a fats, oils, and grease (FOG) control program; and

WHEREAS, the City of Jackson submitted a proposed FOG Control Program to the United States Environmental Protection Administration, Region IV, for review and approval, which included a commitment to revise the City's ordinances to implement the FOG Control Program and enforce compliance with it; and

WHEREAS, the City initially adopted this Ordinance with a grandfather provision that exempted Food Service Establishments (FSE) existing at the time of its enactment unless their discharge of fats, oils, and grease cause a sanitary sewer overflow or problems in the sewer collection system; and

WHEREAS, the United State Environmental Protection Agency has requested that the City make certain amendments to the original ordinance to place a sunset provision on the grandfather clause, but indicated it would not grant pre-approval to such an amendment; and

WHEREAS, the City placed a sunset date on the grandfather clause of June 30, 2023; and

WHEREAS, the United States Environmental Protection Agency reviewed the amendment to the grandfather clause and expressed that it would require a significantly shorter sunset date to be considered to comply with its requirements for the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI:

SECTION 1. Section 122-177 (a) is amended as follows:

DIVISION 5. – FATS, OILS AND GREASE CONTROL PROGRAM

Sec. 122-177. – FOG Control Plan and Fees

- (a) FSEs lawfully in existence as of the date of this ordinance ~~are not~~ shall be required to install a grease control device on or before February 28, 2021. However, unless and until if a FOG discharge to the City's sanitary collection system from ~~the such a lawfully existing FSE has caused~~ causes or significantly contributes to a blockage or system problem, as documented by the Director of the Department of Public Works, ~~If such a blockage or system problem occurs~~ such FSE shall be required to submit a FOG Control Plan and install a grease control device. Such a lawfully existing FSE shall submit their FOG Control Plan and install their grease control device within 30 days of notice from the Director of the Department of Public Works.

SECTION 2. This ordinance shall be effective thirty days after enactment and following publication.

Agenda Item 9
April 14, 2020

MILLER, LUMUMBA

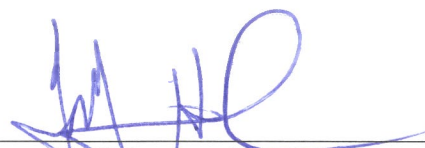
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1798
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
TCO
3/11/20
1350
2020

OFFICE OF THE CITY ATTORNEY

This **ORDINANCE AMENDING SECTION 122-177 (a) OF THE JACKSON CODE OF ORDINANCES—DIVISION 5. FATS, OILS AND GREASE CONTROL PROGRAM (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY

Terry Williamson, *Legal Counsel*

3/11/20

DATE

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET March 9, 2020
DATE

P O I N T S		C O M M E N T S
1.	Brief Description	ORDINANCE AMENDING SECTION 122-177 (a) OF THE JACKSON CODE OF ORDINANCES—DIVISION 5. FATS, OILS AND GREASE CONTROL PROGRAM (ALL WARDS)
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life
3.	Who will be affected	Food Service Establishments in existence prior to March 29, 2018 who do not already have a proper grease control device installed; Citizens who suffer from sanitary sewer overflows in their neighborhoods caused by FOG blockages in the sewer collection system
4.	Benefits	Will result in the reduction of SSOs from FOG blockages much sooner than under the existing ordinance
5.	Schedule (beginning date)	30 days following enactment and upon publication
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Wards 1, 2, 3, 4, 5, 6, and 7 (citywide)
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Public Works
8.	COST	N/A
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A
10.	EBO participation	ABE _____% WAIVER yes ___ no ___ N/A _____ AABE _____% WAIVER yes ___ no ___ N/A _____ FBE _____% WAIVER yes ___ no ___ N/A _____ HBE _____% WAIVER yes ___ no ___ N/A _____ NABE _____% WAIVER yes ___ no ___ N/A _____



**City of Jackson
Department of Public Works**

To: Chokwe Antar Lumumba, Mayor

From: Robert K. Miller, Director, Department of Public Works

Council Agenda Item Briefing Memo

Agenda Item: **ORDINANCE AMENDING SECTION 122-177 (a) OF THE JACKSON CODE OF ORDINANCES—DIVISION 5. FATS, OILS AND GREASE CONTROL PROGRAM (ALL WARDS)**

Council Meeting: Regular Council Meeting, March 17, 2020

Purpose: To amend the sunset of the FOG Control Device grandfather clause

Cost: N/A

Funding Source: N/A

Background:

The City began its Fats, Oils, and Grease Control Program ordinance in 2018. Initially, this ordinance required only newly constructed Food Service Establishments (FSEs), substantially renovated FSEs, or a change in the use of a structure to an FSE to comply with the requirement for the installation and maintenance of a grease control device. The ordinance grandfathered existing FSEs unless their grease discharge could be shown to be causing a sanitary sewer overflow (SSOs) or other problems in the sewer collection system.

In October 2019, the EPA advised the City that this grandfather clause in the ordinance did not comply with the City's Fats, Oils, and Grease Program approved by the EPA, as the EPA understood the program. Furthermore, the grandfather clause was not acceptable to the EPA because it would not result in a significant reduction in the number of SSOs caused by FOG, which has been one of the major cause of SSOs in the City of Jackson collection system. The EPA demanded that the City amend the ordinance to remove the grandfather clause or, alternatively, provide for a reasonable date on which the grandfather clause would expire.

The City Council recently authorized an amendment to the FOG ordinance that ended the grandfather clause on June 30, 2023. The EPA advised the Director of Public Works that this amendment still allowed too much time to elapse without addressing the source of so many SSOs and recommended that it believed that some period of time less than a year was reasonable.

Page 2

The ordinance sunsets the grandfather clause effective February 28, 2021, which will be less than a year from the effective date of the ordinance.

Please let me know if you need any additional information or have any questions.

OFFICE OF THE CITY ATTORNEY
4/14/20

RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, TRACTOR, MOWER, DUMP TRUCKS, BUCKET TRUCK, KNUCKLE BOOM CAB AND CHASSIS, EXCAVATOR, TRAILERS, GRADER, BOX BLADE, SWEEPER WITH CUTTING EDGE; ASPHALT STORAGE TANK AND WHEEL KIT, FIRE TRUCKS, TECHNOLOGY EQUIPMENT; HARDWARE, SOFTWARE AND NETWORKING DEVICES.

WHEREAS, in connection with the purchase of vehicles and related equipment, tractor, mower, dump trucks, bucket truck, knuckle boom cab and chassis, excavator, trailers, grader, box blade, sweeper with cutting edge; asphalt storage tank and wheel kit, fire trucks, technology equipment; hardware, software and networking devices the City has advanced and will advance internal funds; and

WHEREAS, the City intends to reimburse itself for all of such expenses from the proceeds of the Master Lease Purchase Agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY ACTING FOR AND ON BEHALF OF THE MUNICIPALITY, AS FOLLOWS:

Section 1. Declaration of official intent. The City of Jackson, Mississippi, hereby declares its official intent to reimburse itself from the proceeds of the Master Lease Purchase Agreement for purchase of vehicles and related equipment, tractor, mower, dump trucks, bucket truck, knuckle boom cab and chassis, excavator, trailers, grader, box blade; sweeper with cutting edge, asphalt storage tank and wheel kit; fire trucks, technology equipment; hardware, software and networking devices prior to and subsequent to the date of this Resolution in accordance with Treasury Regulations 1.150-2. This Resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The debt to be issued to finance the purchase of vehicles and related equipment, tractor, mower, dump trucks, bucket truck, knuckle boom cab and chassis, excavator, trailers, grader, box blade, sweeper with cutting edge, asphalt storage tank and wheel kit, fire trucks, technology equipment; hardware, software, and networking devices is expected not to exceed an aggregated principal amount of \$9,578,037.40.

Section 2. Incidental action. The Mayor is authorized to take such action as may be necessary to carry out the purpose of this Resolution, and is authorized to execute necessary and related documents required for the issuance of the debt.

Agenda Item #12
April 14, 2020

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: 03/27/20

POINTS		COMMENTS			
1.	Brief Description/Purpose	Reimburse from Master Lease			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Changes in City Government			
3.	Who will be affected	Various departments of the city and all citizens			
4.	Benefits	Enhanced services to citizens and spread out cost of equipment over its useful life			
5.	Schedule (beginning date)	Upon approval by City Council			
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Citywide			
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Administration			
8.	COST	\$9,578,037.40			
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	001-442.40-6868	\$599,621.00		
		001-448.20-6872	100,000.00		
		001-451.24-6872	56,383.00		
		001-451.24-6868	81,372.00		
		001-451.25-6872	280,000.00		
		009-506.10-6872	210,963.00		
		005-504.10-6868	48,242.00		
		005-504.10-6872	116,758.40		
		004-904.00-6847	3,628,556.00		
		010-509.00-6868	4,456,142.00		
10.	EBO participation	ABE _____%	WAIVER	yes ___ no ___	N/A X
		AABE _____%	WAIVER	yes ___ no ___	N/A X
		WBE _____%	WAIVER	yes ___ no ___	N/A X
		HBE _____%	WAIVER	yes ___ no ___	N/A X
		NABE _____%	WAIVER	yes ___ no ___	N/A X

Revised 02-04



M E M O R A N D U M

TO: Mayor Chokwe A. Lumumba

FROM: Laa Wanda Jones-Horton, Director
 Department of Administration *LWH*

DATE: March 27, 2020

RE: FY 2020 Lease/Loan Transactions

This agenda item authorizes the City to reimburse itself from the proceeds of a Master Lease Purchase Agreement. This resolution is required by Treasury Regulation 1.150-2.

The following items are to be purchased this fiscal year and were included in the 2020 budget:

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>COST</u>
Vehicles - Police	25	\$599,621.00
Vehicles - Parks Maintenance	2	\$48,242.00
Equipment - Parks Maintenance	1	\$80,103.40
Equipment - Parks Maintenance	1	\$36,655.00
Equipment - Public Works Solid Waste	1	\$210,963.00
Equipment - Public Works Infrastructure	1	\$100,000.00
Equipment - Public Works Infrastructure	2	\$200,000.00
Equipment - Public Works Infrastructure	1	\$80,000.00
Vehicles - Public Works Infrastructure	3	\$81,372.00
Equipment - Public Works Infrastructure	5	\$56,383.00
Equipment - Fire Department	2	1,077,199.00
Equipment - Fire Department	1	1,098,943.00
Equipment - Fire Department	4	2,280,000.00
Technology Upgrade - Administration-IS		<u>\$3,628,556.00</u>
		<u>\$9,578,037.40</u>

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF JACKSON, MISSISSIPPI TO REIMBURSE ITSELF FROM THE PROCEEDS OF THE MASTER LEASE PURCHASE AGREEMENT FOR PURCHASE OF VEHICLES AND RELATED EQUIPMENT, TRACTOR, MOWER, DUMP TRUCKS, BUCKET TRUCK, KNUCKLE BOOM CAB AND CHASSIS, EXCAVATOR, TRAILERS, GRADER, BOX BLADE, SWEEPER WITH CUTTING EDGE; ASPHALT STORAGE TANK AND WHEEL KIT, FIRE TRUCKS, TECHNOLOGY EQUIPMENT; HARDWARE, SOFTWARE AND NETWORKING DEVICES is legally sufficient for placement in NOVUS

Agenda

~~Timothy Howard, City Attorney~~

~~Monica D. Allen, Special Assistant to City Attorney~~

4/6/20
Date

2019-2020 Equipment/Vehicle Purchases

OFFICE OF THE CITY CLERK

Vehicle/Equipment	Number	Department/Division	Estimated Cost
Dodge Ram 1500	1	POLICE DEPARTMENT	\$18,821.00
Dodge Durango	24	POLICE DEPARTMENT	\$580,800.00
			<u>\$599,621.00</u>
Ford F-250 Super/Crew Cab Tractor w/60" side rotary	2	PARKS AND RECREATION-PARK MAINTENANCE	\$48,242.00
Tri-Deck Roller Mower	1	PARKS AND RECREATION-PARK MAINTENANCE	\$80,103.40
			<u>\$36,655.00</u>
Crawler Excavator	1	PUBLIC WORKS-SOLID WASTE	\$210,963.00
Bucket Truck	1	PUBLIC WORKS-INFRASTRUCTURE	\$100,000.00
Dump Trucks	2	PUBLIC WORKS-INFRASTRUCTURE	\$200,000.00
Knuckle Boom Cab & Chassis	1	PUBLIC WORKS-INFRASTRUCTURE	\$80,000.00
Nissan Rouge	1	PUBLIC WORKS-INFRASTRUCTURE	\$23,600.00
Ford F250	2	PUBLIC WORKS-INFRASTRUCTURE	\$57,772.00
Signs for Trucks	2	PUBLIC WORKS-INFRASTRUCTURE	\$20,000.00
Grader 108" & Box Blade End-wing Kit	1	PUBLIC WORKS-INFRASTRUCTURE	\$15,818.00
84" Sweeper & Cutting Edge	1	PUBLIC WORKS-INFRASTRUCTURE	\$5,205.00
Asphalt Storage Tank & Wheel Kit	1	PUBLIC WORKS-INFRASTRUCTURE	\$15,360.00
			<u>\$728,718.00</u>
E-One Custom Pumper Truck	2	FIRE DEPARTMENT	\$1,077,199.00
E-One Aerial Ladder Truck	1	FIRE DEPARTMENT	\$1,098,943.00
Enforcer Custom Pumper	4	FIRE DEPARTMENT	\$2,280,000.00
			<u>\$4,456,142.00</u>
Technology Equipment Upgrade- Hardware/Software/ Networking Devices	1	ADMINISTRATION-INFORMATION TECHNOLOGY	\$3,628,556.00
			<u>\$9,578,037.40</u>

ORDER ACCEPTING THE WRITTEN COMPETITIVE BID OF SUNCOAST INFRASTRUCTURE, INC., FOR THE STORM SEWER REPAIR AT CONGRESS & CAPITOL STREET AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAID REPAIRS (WARD 1)

OFFICE OF THE CITY CLERK
376-5950

WHEREAS, the Department of Public Works discovered a collapsed storm sewer at Congress & Capitol Street; and

WHEREAS, the City of Jackson Department of Public Works solicited competitive written bids from contractors to repair the collapsed storm sewer; and

WHEREAS, Suncoast Infrastructure, Inc., submitted the lowest bid in the amount of \$48,539.20; and

WHEREAS, the Department of Public Works, Engineering Division recommends that the governing authorities accept the bid of Suncoast Infrastructure, Inc., in the amount of \$48,539.20 as the lowest and best bid to repair the collapsed storm sewer.

IT IS, THEREFORE, ORDERED that the written competitive bid of Suncoast Infrastructure, Inc, in the amount of \$48,539.20 is accepted as the best bid in accordance with the City’s solicitation of written competitive bids; said bid and the specifications are placed on file with the Public Works Department, Engineering Division, Room 424 at 200 S. President Street and the City Clerk for the City of Jackson, Mississippi.

IT IS FURTHER ORDERED that the Mayor is authorized to execute a contract with Suncoast Infrastructure, Inc., to repair a collapsed storm sewer at Congress & Capitol Street consistent with the bid being accepted.

Agenda Item #13
April 14, 2020

BY: MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
March 2, 2020

P O I N T S		C O M M E N T S			
1.	Brief Description/Purpose	ORDER ACCEPTING THE WRITTEN COMPETITIVE BID OF SUNCOAST INFRASTRUCTURE, INC., FOR THE STORM SEWER REPAIR AT CONGRESS & CAPITOL STREET AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAID REPAIRS (WARD 1)			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6, and 7			
3.	Who will be affected	Motorist who travel on Congress & Capitol Street			
4.	Benefits	Storm Sewer Infrastructure			
5.	Schedule (beginning date)	Work will proceed upon issuance of the notice to proceed			
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	This project is located in Ward 7			
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.			
8.	COST	Cost: \$48,539.20			
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	Fund 213 213-45190-4B4000-901-6485			
10.	EBO participation	ABE _____%	WAIVER	yes ___ no ___	N/A _____
		AABE _____%	WAIVER	yes ___ no ___	N/A _____
		WBE _____%	WAIVER	yes ___ no ___	N/A _____
		HBE _____%	WAIVER	yes ___ no ___	N/A _____
		NABE _____%	WAIVER	yes ___ no ___	N/A _____

Council Agenda Item Memorandum

To: Chokwe Antar Lumumba

From: Robert K. Miller, Director



Agenda Item: Congress & Capitol Street Storm Sewer Repair

Item #:

Council Meeting: Regular Council Meeting, March 17, 2020

Consultant/Contractor: N/A

EBO Compliance Details:

Purpose: Storm Sewer Infrastructure Repair

Cost: \$48,539.20

Project/Contract Type: Storm Sewer Repair

Funding Source: Fund 213

Schedule/Time: Work will commence upon notice to proceed

DPW Manager: Charles Williams Jr., PE, PhD

Background:

Attached, you will find an item for the City Council Agenda requesting the Mayor enter into a contract with Suncoast Infrastructure, Inc, for the Congress and Capitol Street Storm Sewer Repair. The contract is required due to a collapsed storm sewer. The Department of Public Works recommends approval of this agenda. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

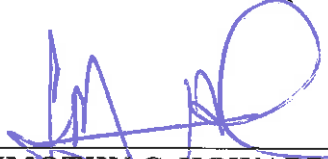
Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
3/16/20

OFFICE OF THE CITY ATTORNEY

This **ORDER ACCEPTING THE WRITTEN COMPETITIVE BID OF SUNCOAST INFRASTRUCTURE, INC. FOR THE STORM SEWER REPAIR AT CONGRESS & CAPITOL STREETS AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAID REPAIRS (WARD 7)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

3/16/20

DATE

SUNCOAST INFRASTRUCTURE, INC.

PROPOSAL

P. O. Box 397
Florence, MS 39073
601-420-9682 FAX: 601-420-9300

Page: 1 of 3

Date: February 4, 2020

To: William E. Miley, City of Jackson

Re: CIPP Rehabilitation of Storm Sewer Segment at Congress and Capitol

We propose to furnish the following:

Description	Quantity	Unit	Unit Price	Extension
Mobilization	1	LF	\$ 3,000.00	\$3,000.00
Clean 36" Storm Sewer Less than 1/3 Debris	160	LF	\$ 27.00	\$4,320.00
TV Inspection, 36" Sewer	160	LF	\$ 6.85	\$1096.00
36" x 10.5mm	160	LF	\$ \$169.77	\$27,163.20
36" Additional 1.5mm Thickness	480	LF	\$ 27.00	\$12,960.00
			TOTAL	\$48,539.20

This proposal includes:

1. All labor, equipment, and materials necessary to perform scope of work described above.
2. Traffic control (limited to cones and signs).
3. Two (2) copies of video and data on DVD.
4. Certificate of insurance within normal limits.
5. Worker's compensation insurance and employer's liability insurance.

This proposal is based on the following being provided to Suncoast Infrastructure at no charge:

1. Supply water for the equipment required to clean sewer lines and install liner.
2. Access for all equipment, under its own power, to all manholes, including uncovering of buried manholes, if required.
3. Site for disposal of any debris and/or fluids removed from the manholes and all permits and fees required.
4. Assistance with bypassing of sewer flows, if required.
5. Assistance with retrieval of equipment that becomes stuck in a line due to severe offset joints, holes in pipe, collapsed pipe, etc.

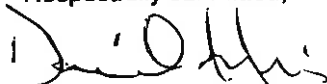
Other terms:

1. Payment due within thirty days of our invoice.
2. Stated prices are in effect for thirty days from the date of this proposal.
3. A service charge of 1-1/2% per month, which is an annual rate of 18%, will be added for all past due accounts.

THIS PROPOSAL IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS AND SIGNING BELOW IS ACCEPTANCE OF THE TERMS AND CONDITIONS.

If any terms and/or conditions different from those in this Proposal are required, then the pricing provided in this Proposal will not be available unless and until terms and/or conditions acceptable to Suncoast can be agreed upon.

Respectfully submitted,



Daniel A. Harris
Project Manager

ACCEPTED:

By: _____

Signed: _____

Title: _____

Date: _____

[TERMS AND CONDITIONS BEGINNING ON THE NEXT PAGE]

TERMS AND CONDITIONS

1. **SUNCOAST'S STATUS:** SUNCOAST is an independent contractor under contract to the CUSTOMER and shall only be responsible for performing under the PROPOSAL and SUNCOAST shall not be responsible CUSTOMER for any acts or omissions of CUSTOMER, or CUSTOMER's contractor, subcontractors, consultants or subconsultants or any of their agents or employees.
2. **ADMINISTRATION:** CUSTOMER, or an architect or engineer, if any, shall be the general administrator and coordinator of services for the PROJECT and shall facilitate the exchange of information among all SUNCOAST's and consultants on the PROJECT as necessary for the coordination of their services.
3. **CLIENT'S RESPONSIBILITIES:** CUSTOMER shall provide to SUNCOAST all information reasonably pertinent to performing under the PROPOSAL. CUSTOMER shall consult with SUNCOAST before issuing interpretations or clarifications of SUNCOAST's work or acting on submittals or change orders affecting the goods and/or services provided under the PROPOSAL. CUSTOMER shall promptly notify SUNCOAST when CUSTOMER learns of any development that affects the scope or timing of the goods and/or services provided under the PROPOSAL. CUSTOMER will immediately notify SUNCOAST in writing of any failure by SUNCOAST to meet any of the terms and conditions of the PROPOSAL.
4. **LATENT CONDITIONS:** If problems, latent conditions, or work outside the scope of work as quoted are identified, it is the responsibility of the CUSTOMER to correct the problem(s) for work to proceed and for the warranty to be valid.
5. **CHANGE ORDERS:** CUSTOMER may request SUNCOAST to make changes in the work of the quote or estimate provided by SUNCOAST consisting of additions, deletions, or other revisions. In the event of a change order, the amount of the quote or estimate shall be adjusted according to SUNCOAST's customary rate.
6. **WARRANTY:** As to any goods provided or work done, SUNCOAST warrants that the goods provided or work under the PROPOSAL will meet the specifications in the scope of work for a period of one (1) year after substantial completion.
7. **PAYMENT:** SUNCOAST shall perform the work set forth in PROPOSAL provided to CUSTOMER in exchange for payment by CUSTOMER of the amount set forth in SUNCOAST's PROPOSAL. SUNCOAST shall submit [monthly statements and supporting documents] to CUSTOMER of the work performed during the period for which payment is being requested, and SUNCOAST shall receive payment of the full amount within 10 days after each submission of each monthly statement. CUSTOMER will pay an additional charge of 1.5% per month for each month any amount is delinquent. Unless the attached PROPOSAL provides otherwise, SUNCOAST shall not be responsible for securing and/or paying for any construction testing, bonds, and/or permits.
8. **INDEMNIFICATION:** SUNCOAST shall indemnify the CUSTOMER against claims for bodily injury or damage to tangible property, for which CUSTOMER becomes liable, which are proximately caused by the negligent acts or omissions of SUNCOAST or SUNCOAST's subcontractors. Likewise, CUSTOMER shall indemnify SUNCOAST to the same extent as SUNCOAST agrees to indemnify CUSTOMER as set forth herein. This indemnity obligation shall survive performance of the services hereunder.
9. **INSURANCE:** CUSTOMER and SUNCOAST shall maintain workmen's compensation coverage of a form and in an amount as required by state law; comprehensive general liability with maximum limits \$1,000,000/\$2,000,000; automotive liability with maximum limits of

SUNCOAST INFRASTRUCTURE, INC.

PROPOSAL

P. O. Box 397
Florence, MS 39073
601-420-9682 FAX: 601-420-9300

Page: 3 of 3

\$500,000/\$1,000,000. Either party shall notify the other party of any change in coverage no later than 10 calendar days after becoming aware of such change. If coverage is withdrawn or the replacement policy will not afford the same protection and/or will require a significant increased premium when compared to prior coverage, both parties shall confer as to alternatives available, if any, and shall bargain in good faith in an attempt to achieve conditions acceptable to both. CUSTOMER and SUNCOAST shall exchange certificates or other evidence from insurance carriers of the required insurance coverages. Railroad Protective Insurance is not included. If required, it will be billed at cost plus 10%.

10. **TERMINATION:** This PROPOSAL may be terminated for default by either party upon five (5) days written notice, upon the other party's breach of any material contractual obligation hereunder. CUSTOMER shall be considered to have materially breached its obligations hereunder and to be in default, if CUSTOMER fails to pay SUNCOAST within ten (10) days of the due date for any payment. CUSTOMER may at its convenience, upon ten (10) days prior written notice to SUNCOAST, without cause or fault of either SUNCOAST or CUSTOMER, terminate the PROPOSAL in whole or in part if CUSTOMER in its sole discretion, determines it to be in CUSTOMER's best interest. In case of such termination for CUSTOMER's convenience, SUNCOAST shall be entitled to receive payment for all work executed, and all costs reasonably incurred by reason of such termination including, but not limited to, all shut down, demobilization and restocking costs and the costs of all goods that have been ordered that cannot be returned.
11. **HAZARDOUS MATERIALS:** SUNCOAST has no responsibility to locate, identify, evaluate, treat or otherwise consider or deal with hazardous materials. CUSTOMER is solely responsible for notifying all appropriate federal, state, municipal or other governmental agencies, including the potentially affected public, of the existence of any hazardous materials located on or in the project site, or located during the performance of the PROPOSAL.
12. **ATTORNEY'S FEES:** Should litigation be required to enforce the PROPOSAL, all reasonable litigation expenses, collection expenses, witness fees, court costs and attorney's fees shall be paid by the non-prevailing party to the prevailing party.
13. **SEPARATE PROVISIONS:** If any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding. Paragraph headings are for convenience of reference only and shall not modify, define, limit or expand the parties as expressed in this Agreement.
14. **EXTENT OF AGREEMENT:** The PROPOSAL and these TERMS AND CONDITIONS represent the entire agreement between the parties and may be amended only by a written instrument signed by both parties.
15. **PUNITIVE DAMAGES:** In no event will either the SUNCOAST or the CUSTOMER be liable to the other for any punitive damages as a result of any acts or omissions that arise from, or otherwise pertain to, the PROPOSAL.



February 13, 2020

Bill Miley
Utilities Manager
City of Jackson, MS
200 S. President St. Suite 523
Jackson, MS
T: 601.960.2090
wmiley@city.jackson.ms.us

RE: Proposal for CIPP lining in Jackson, MS

Mr. Miley:

In response to your request, Compliance EnviroSystems, LLC (CES) is pleased to provide you with a proposal for professional services on the above referenced project.

The following sections are provided for your review:

1. Scope of Work
2. Fee Schedule
3. Deliverables
4. CES Standard Special Provisions

Please review these documents carefully. If you are in agreement, please sign where indicated and return by e-mail to mbroussard@ces-sses.com. Upon receipt of your approval, our Operations Manager will schedule your project.

Thank you for the opportunity to submit this proposal. If selected, CES will provide our services at the highest professional level.

If you have any questions, please feel free to contact me by **phone (225) 678-7034** or e-mail at any time.

SOUND DATA. SOILD CONCLUSIONS.



COMPLIANCE ENVIROSYSTEMS

SCOPE OF WORK

The scope of work for this project involves CIPP Lining of approximately 160 LF of 36" gravity storm sewer pipe in Jackson, MS.

FEE SCHEDULE

Item No.	Description	Quantity	Unit	Unit Price	Extended Price
1	Mobilization	1	LS	\$5,000.00	\$5,000.00
2	CIPP of 36" gravity storm sewer pipe	160	LF	\$315.00	\$50,400.00
Estimated Project Total: \$55,400.00					

DELIVERABLES

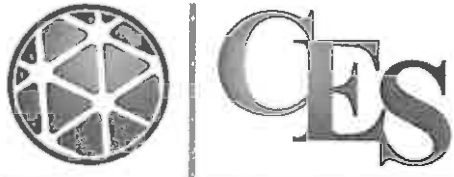
The standard electronic deliverable (all inspection videos, a database including coding information and inspection reports) will be submitted on an external USB 2.0 hard drive.

ELECTRONIC DELIVERABLE CONTAINS:

- Pipeline Assessment Certification Program (PACP) database with CCTV inspection videos (PACP Coded)
- Manhole Assessment Certification Program (MACP) database with photographs
- PACP pipe rating index & PACP/MACP coding information
- Inspection reports in .PDF format and organized by line segment

STANDARD SPECIAL PROVISIONS

- The quantities shown in the fee schedule are **estimates** only. Actual quantities collected during field operations will be applied to the fee schedule in order to determine final costs.
- Debris removed from the collection system will be properly transported to an approved and accessible waste disposal facility. The Owner will provide this facility at no cost to CES. These fees do not reflect debris disposal costs.
- All manholes within the project area will be located and made accessible, at no cost to CES.
- If, through no fault of CES Operators, inspection equipment, cleaning nozzles or root cutters become lodged in the collection system, the city of Jackson, MS will provide excavation services to retrieve the equipment at no cost to CES. Excavation of lodged items will be completed by within a 48 hour period.



COMPLIANCE ENVIROSYSTEMS

- Transmittal of this proposal in no way suggests, indicates or guarantees a timeline for mobilization.
- This proposal remains valid for 60 days.

RE: Proposal for CIPP lining in Jackson, MS

Your signature will serve as **Notice to Proceed** on this project.

Name (Printed) _____

Title _____

Signature _____ Date _____

Respectfully Yours,

Marty Broussard

Marty Broussard

Business Development

Compliance EnviroSystems, LLC

C: 225.678.7034

mbroussard@ces-ses.com

www.ces-ses.com

OFFICE OF THE CITY ATTORNEY
4/14/2020

ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND OTHER RELATED DOCUMENTS WITH ILLINOIS CENTRAL RAILROAD COMPANY FOR RIGHT-OF-WAY PERMITS, AT A COST NOT TO EXCEED \$12,200.00, FOR THE 48" WATER TRANSMISSION MAIN (SILAS BROWN STREET TO I-20), CITY PROJECT NUMBER 17B0103.901 (WARD 7)

WHEREAS, the Jackson City Council authorized the construction of a 48" water transmission main from Silas Brown Street to Interstate 20 on April 18, 2017, to improve water capacity to South Jackson; and

WHEREAS, it will be necessary for the City of Jackson to cross the Illinois Central Railroad Company's right-of-way to perform the work; and

WHEREAS, Illinois Central Railroad Company requires that the City of Jackson file execute an agreement for the purpose of accessing its right-of-way; and

WHEREAS, the Department of Public Works recommends the City of Jackson file execute an agreement for a right-of-way permit and pay the permit fee at a cost not to exceed \$12,200.00 for the purpose of constructing the 48" Water Transmission Main (Silas Brown Street to I-20), City Project Number 17B0103.901.

IT IS, THEREFORE, ORDERED that payment in the amount of \$12,200.00 is authorized to Illinois Central Railroad Company for the right-of-way permit.

IT IS FURTHER ORDERED that the Mayor is authorized to execute an agreement and related documents with Illinois Central Railroad Company for the purpose of constructing the 48" Water Transmission Main (Silas Brown Street to I-20), City Project Number 17B0103.901.

ITEM # 14
DATE: April 14, 2020
BY: WILLIAMS, MILLER, LUMUMBA


Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
4/4/2020

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND OTHER RELATED DOCUMENTS WITH ILLINOIS CENTRAL RAILROAD COMPANY FOR RIGHT-OF-WAY PERMITS, AT A COST NOT TO EXCEED \$12,200.00, FOR THE 48" WATER TRANSMISSION MAIN (SILAS BROWN STREET TO I-20), CITY PROJECT NUMBER 17B0103.901 (WARD 7) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

4/4/2020
DATE

COUNCIL AGENDA ITEM 10 POINT DATA SHEET
March 3, 2020

POINTS		COMMENTS																									
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND OTHER RELATED DOCUMENTS WITH ILLINOIS CENTRAL RAILROAD COMPANY FOR RIGHT-OF-WAY PERMITS, AT A COST NOT TO EXCEED \$12,200.00, FOR THE 48" WATER TRANSMISSION MAIN (SILAS BROWN STREET TO I-20), CITY PROJECT NUMBER 17B0103.901. (WARD 7)																									
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6 and 7.																									
3.	Who will be affected	Citizens of Jackson, Mississippi																									
4.	Benefits	Water Infrastructure Improvements																									
5.	Schedule (beginning date)	When agreement is executed.																									
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	This project is located in Ward 7.																									
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.																									
8.	COST	Permit Fee: \$12,200.00																									
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	31-522806741																									
10.	EBO participation	<table border="0"> <tr> <td>ABE _____%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>AABE _____%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>WBE _____%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>HBE _____%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>NABE _____%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> </table>	ABE _____%	WAIVER	yes	no	N/A	AABE _____%	WAIVER	yes	no	N/A	WBE _____%	WAIVER	yes	no	N/A	HBE _____%	WAIVER	yes	no	N/A	NABE _____%	WAIVER	yes	no	N/A
ABE _____%	WAIVER	yes	no	N/A																							
AABE _____%	WAIVER	yes	no	N/A																							
WBE _____%	WAIVER	yes	no	N/A																							
HBE _____%	WAIVER	yes	no	N/A																							
NABE _____%	WAIVER	yes	no	N/A																							

To: Mayor, Chokwe Antar Lumumba

From: Robert K. Miller.
Director of Public Works



Date: March 26, 2020

Subject: Agenda Item for City Council Meeting

Attached you will find an item for the above mentioned agenda requesting authorization to pay an amount not to exceed \$12,200.00 to Illinois Central Railroad Company, Inc. and authorizing the Mayor to execute an agreement and other related documents with Illinois Central Railroad Company, Inc, for permits to perform work within the railroad's right-of-way for the 48" Water Transmission Main (Silas Brown Street to, City Project Number 17B0103.901.

This permit and agreement will cover work at the Illinois Central Railroad crossings where the new 48" waterline will be bored across the right-of-way.

It is the recommendation of this office that this item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-2091.

LICENSE FOR UNDERGROUND PIPELINES, CABLES AND CONDUITS

THIS AGREEMENT made in duplicate this 18th of March, 2020, between ILLINOIS CENTRAL RAILROAD COMPANY, party of the first part, hereinafter called the Railroad, and

File P-11233

City of Jackson
P.O. Box 17
Jackson, MS. 39205

Party or parties of the second part, hereinafter called the Licensee,

WITNESSETH:

1. In consideration of a one time fee of \$12,200.00 in hand paid by the Licensee to the Railroad, the receipt whereof is hereby acknowledged and the faithful performance by the Licensee of the covenants herein contained, the Railroad, insofar as it lawfully may, hereby grants to the Licensee license and permission to construct and maintain a 50.8" DI water main in a 74" steel casing (see attachment) (whether one or more pipes, cables or conduits hereinafter referred to as the "pipeline") across, along and underneath the property of the Railroad at M.P. 183.63, Beaumont subdivision in Jackson, MS, said pipeline being more particularly shown upon the exhibits hereto attached and made a part hereof, subject to the following conditions and specifications:
2. The license and permission herein granted to Licensee are subject and subordinate; however, to the rights in Railroad, its successors and assigns, its grantees, lessees and licensees, to construct, reconstruct, operate, use, maintain, repair and renew on, beneath or above the property covered hereby, any structures, improvements or facilities of similar or different character as are now or in the future may be located on, beneath or above said properties.
3. Licensee shall, except in emergencies, give not less than 72 hours written notice to Railroad of the day, hour and location that it proposes to undertake any construction or maintenance work and in the event of an emergency shall notify Railroad as soon as possible.

Licensee shall require each of its contractors and subcontractors to observe and conform to the conditions and requirements specified herein; and for the purposes of the safety, protective and indemnification provisions hereof, such contractors and subcontractors, their agents, servants and employees, and other persons on the Railroad property at the invitation of the Licensee, its contractors or subcontractors, shall be deemed the agents or employees of the Licensee.

4. Licensee shall, at no expense to Railroad, obtain all permits and approvals required to exercise this license and Licensee shall install, maintain and operate its facilities in accordance with all requirements of lawful public authority. Licensee shall be responsible for any taxes, assessments and charges made against the pipeline or other of Licensee's facilities on Railroad's property or the operation of any of them.
5. The pipeline shall be installed at least 30 feet below the tracks of the Railroad, measured from base of rail to top of pipeline or, if no tracks are located on the property, at least 8 feet below natural ground. Said pipeline shall be constructed of such material and in such a manner as will assure the safety of Railroad. Railroad's authorized representative shall have the right, but not the duty, to require certain materials or procedures to be used or to supervise the construction, maintenance, restoration or other work on Railroad's property. If in the opinion of Railroad's authorized representative casing of the pipeline is required at the time of installation or at any time subsequent thereto, Licensee shall promptly arrange for such casing at its own risk and expense.
6. If, in the opinion of the authorized representative of Railroad the work to be done by the Licensee pursuant to this agreement will make necessary or desirable any change in the Railroad's facilities, or those of the Railroad's tenants or licensees, on the Railroad's property, the Railroad shall have the right, but not the duty, to make such changes, the expense thereof to be borne by the Licensee.

Railroad shall have the right, but not the duty, to furnish flagging or other protection or to perform work to support its tracks or otherwise protect its property or facilities at any time, at Licensee's sole risk and expense.

7. Licensee agrees at any time, or from time to time, at its own risk and expense, upon request of the authorized representative of the Railroad, to make such change or changes as may be necessary in the opinion of said representative to accommodate any change or improvements which Railroad may desire to make in or upon its property. In case Licensee shall fail within thirty (30) days after notice from Railroad to make such change or changes, Railroad shall have the right, but not the duty, to make such change or changes, or remove Licensee's facilities from said property at the risk and expense of Licensee.

8. Licensee shall at its expense take such measures as may be necessary and adequate in connection with its property or the property of railroad to protect facilities of Railroad and those of others using Railroad's property from interference by induction, conduction, physical contact or otherwise attributable to the exercise by Licensee of the license granted to it.

In the event Railroad advises Licensee to take any action to protect Railroad, its facilities or facilities on Railroad's property, Licensee shall promptly take the indicated action, including, but not limited to, stopping the operation of the pipeline. If Licensee fails to do so, Railroad shall have the right, but not the duty, to perform on behalf of Licensee at the sole risk and expense of Licensee.

9. In the event Railroad elects to renew, replace, repair or alter any tracks or other facilities or to construct new facilities or to make other use of the property covered by this license, and in connection therewith requires the removal of any facilities placed by Licensee on Railroad's property or should any facilities of Licensee need renewal or repair, Licensee shall, within 30 days of receipt of notice, arrange for such removal, renewal or repair at Licensee's risk and expense. In the event removal is required, the facilities shall be relocated at such location on Railroad's property as is designated by Railroad, provided that Railroad's authorized representative determines that a location is reasonably available. Renewal or repair shall be to such condition as is indicated by Railroad's authorized representative. If Licensee fails to comply with the foregoing, Railroad shall have the right, but not the duty, to remove, renew or repair such facilities at the sole risk and expense of Licensee.

10. Cost and expense for work performed by the Railroad pursuant to this agreement shall consist of the direct cost of labor and material plus Railroad's standard additives in effect at the time the work is performed. All payments required of Licensee under this agreement shall be made promptly upon presentation of a bill.

11. Licensee, as a further consideration and as a condition without which this license would not have been granted, agrees to indemnify and save harmless Railroad, its officers, employees and agents and to assume all risk, responsibility and liability for death of, or injury to, any persons, including, but not limited to, officers, employees, agents, patrons and licensees of the parties hereto, and for loss, damage or injury to any property, including but not limited to, that belonging to the parties hereto (together with all liability for any expense, attorneys' fees and costs incurred or sustained by the Railroad, whether in defense of any such claims, demands, actions and causes of action or in the enforcements of the indemnification rights hereby conferred) arising from, growing out of, or in any manner or degree directly or indirectly caused by, attributable to, or resulting from the grant or exercise of this license or the construction, maintenance, repair,

To the extent permitted
by law,

renewal, alteration, change, relocation, existence, presence, use, operation, or removal of any structure incident thereto, or from any activity conducted on or occurrence originating on the area covered by the license regardless of the negligence of Railroad, its officers, employees and agents. Licensee further agrees to release and indemnify and save harmless Railroad, its officers, employees, agents, patrons or invitees from all liability to Licensee, its officers, employees, agents or patrons, resulting from railroad operations at or near the area in which the license is to be granted whether or not the death, injury or damage resulting therefrom may be due to the negligence of the Railroad, its officers, employees or agents or otherwise. At the election of Railroad, the Licensee, upon receipt of notice to that effect, shall assume or join in the defense of any claim based upon allegations purporting to bring said claim within the coverage of this section.

12. Licensee shall secure, and maintain in place so long as this agreement is in effect, Commercial General Liability Insurance (Occurrence Form) in an amount not less than \$5,000,000 per occurrence, with an aggregate of not less than \$10,000,000 per annual period. The policy must name Railroad and its parent company, Canadian National Railway Company, as additional insured's in the following form:

Illinois Central Railroad Company, and its Parent Corporation,
Canadian National Railway Company
17641 S Ashland Ave
Homewood, Il 60430

The policy must not contain any provisions excluding coverage for injury, loss or damage arising out of or resulting from (a) doing business on, near, or adjacent to railroad track or facilities, or (b) surface or subsurface pollution, contamination or seepage, or from handling, treatment, disposal or dumping of waste materials or substances. Before commencing work, Licensee shall deliver to Railroad a certificate of insurance evidencing the foregoing coverage's and true and complete copies of the policies described above. Each policy shall include a waiver by the insurer of any right of subrogation against any recovery by or on behalf of any insured. Each policy shall provide for not less than thirty days prior written notice to Railroad of cancellation of or any material change in that policy.

13. If a contractor is to be employed by the Licensee for the installation of Facilities pursuant to this License, then, Before commencing work, the contractor shall provide and maintain the following insurance, in form and amount and with companies satisfactory to, and as approved by, the RAILROAD.
- A. Statutory Workers' Compensation and Employer's Liability insurance.

City is
self-insured

- B. Automobile Liability in an amount not less than \$1,000,000 dollars combined single limit.
- C. An Occurrence Form Railroad Protective Policy with limits of not less than \$5,000,000 dollars per occurrence for Bodily Injury Liability, Property Damage Liability and Physical Damage to Property with \$10,000,000 dollars aggregate for the term of the policy with respect of Bodily Injury Liability, Property Damage Liability and Physical Damage to Property. The Policy must name the appropriate RAILROAD as the insured, and shall provide for not less than ten (10) days prior written notice to the RAILROAD'S as cancellation of, or any material change in the policy.

14. It is expressly understood Railroad does not warrant title to the premises and Licensee accepts the grant of privileges contained herein subject to all lawful outstanding existing liens and superior rights. Licensee agrees it shall not have to make any claim against Railroad for damages on account of any deficiency in title and agrees that in the event of failure or insufficiency of such title the sole remedy of Licensee shall be the right to return of the consideration paid in advance, provided for herein, or a proportionate part thereof in the event of a partial deficiency or insufficiency of title. Licensee further agrees to indemnify and save harmless the Railroad and to assure all risk, responsibility and liability (including any expenses, attorneys' fees and costs incurred or sustained by Railroad) arising from, growing out of, or in any manner or degree directly or indirectly attributable to or resulting from any deficiency or insufficiency of its title affecting the right of the Railroad to make this grant.

15. This agreement shall continue in force indefinitely from and after the date hereof, subject, however, to the right of either party to terminate this agreement as to the entire pipeline and all of the facilities of Licensee, or any part thereof, at any time or from time to time, as it may require, upon giving the other party ninety (90) days notice in writing of its desire to terminate this agreement, and indicating in said notice the extent of said line and facilities to which such termination shall apply. When this agreement shall be terminated as to the entire line and all of the facilities of Licensee or as to any part thereof, Licensee within thirty (30) days after the expiration of the time stated in said notice, agrees at its own risk and expense to remove said facilities from the property of Railroad, or such portion thereof as Railroad shall require removed, and to restore the railroad premises to a neat and safe condition, and if Licensee shall fail to do so within said time, Railroad shall have the right, but not the duty, to remove and restore the same, at the risk and expense of Licensee. Nothing herein contained shall be construed as conferring any property right on Licensee.

16. In case Railroad shall at any time, or from time to time, require the removal of only a portion of said pipeline, this agreement shall continue in force and be applicable to the portion of portions of said pipeline and other facilities remaining from time to time until said entire pipeline has been removed and the rental shall be adjusted accordingly.
17. Nothing in this agreement shall be construed to place any responsibility on Railroad for the quality of the construction, maintenance or other work performed on behalf of Licensee hereunder or for the condition of any of Licensee's facilities.
- Any approval given or supervision exercised by Railroad hereunder, or failure of Railroad to object to any work done, material used or method of construction, reconstruction or maintenance, shall not be construed to relieve Licensee of its obligations under this Agreement.
18. This Agreement shall not be binding on either party hereto until all parties have executed the space provide below.
19. This agreement shall be binding on the successors and assigns of the parties hereto, but no assignment hereof by the Licensee, its successors, legal representatives or assigns, shall be binding upon the Railroad without its written consent in each instance.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed in duplicate, the day and year first above written.

ILLINOIS CENTRAL RAILROAD COMPANY

By:

James V. Fountain - Senior Manager, Real Estate

CITY OF JACKSON

By:

Name and Title

INITIAL NOTIFICATION OF INTENT TO CONSTRUCT UTILITY CROSSING/ENCROACHMENT
 Complete this form and return it along with a non-refundable preparation fee of \$1350 made out to CN.

Date: 12/23/2019

1. Owner/Applicant Information

A. Name: City of Jackson, Ms
 B. Address: P.O. Box 17, Jackson, Ms 39205
 C. Authorized Representative: Dr. Charles Williams, P.E.
 D. Title: City Engineer
 E. Phone Number: 601-960-1651 F. Fax Number: _____
 G. Email Address: cwilliams@city.jackson.ms.us

2. Engineer/Consultant Information

A. Name: Neel-Schaffer
 B. Address: P.O. Box 22625, Jackson, Ms 39225-2625
 C. Authorized Representative: Colvin Mann, P.E.
 D. Title: Senior Engineer
 E. Phone Number: 601-948-3071 F. Fax Number: 601-948-3178
 G. Email Address: colvin.mann@neel-schaffer.com

3. Location Description (Attach a Copy of a Sketch Showing Location)

A. SE $\frac{1}{4}$ NW $\frac{1}{4}$ Sec. 15, Township 5N, Range 1E
 B. Nearest Public Road Crossing Name: South State Street
 C. Nearest Public Road Crossing DOT Number: 310027P
 (Number on Blue Sign at Crossing, e.g. 123456L)
 D. City / Village / Township: Jackson
 (Circle One)
 E. County: Hinds F. State: Mississippi
 G. Utility Location - Railroad Mile Post: 183 plus 3344 ft
 (Start Railroad Mile Post of Segment If Longitudinal)
 H. Utility Location - Railroad Mile Post: _____ plus _____ ft
 (End Railroad Mile Post of Segment If Longitudinal)
 I. Latitude: 32 27769, Longitude: 90 186033

Dr. Charles Williams, P.E.



601-960-1651

12/23/19

Name of Submitter

Signature

Telephone #

Date

**INITIAL NOTIFICATION OF INTENT TO CONSTRUCT PIPE CROSSING/ENCROACHMENT
PIPE CONSTRUCTION INFORMATION**

B. Commodity to be transmitted in pipe: Potable Water
(Steam, air, water, gasoline or other petroleum products, chemical-specify: natural or artificial gas. If sewer, identify as to force or gravity line, sanitary, storm or chemical waste - specify)

9. Pipe Data

	<u>CARRIER PIPE</u>	<u>CASING PIPE</u>
A. Inside Diameter:	<u>49.88"</u>	<u>72"</u>
B. Outside Diameter:	<u>50.80"</u>	<u>74"</u>
C. Wall Thickness:	<u>0.46"</u>	<u>1.00"</u>
D. Pipe Material:	<u>Ductile Iron</u>	<u>Steel</u>
E. Specification/Grade or class:	<u>ANSI/AWWA C150</u>	<u>ASTm A139 C</u>
F. Min. Yield Point of Material	<u>42,000 psi</u>	<u>42,000 psi</u>
G. Process of Manufacture	<u>Centrifugal Cast</u>	<u>Sheet Weld</u>
H. Name of Manufacturer	<u>TBD</u>	<u>Tbd</u>
I. Type of Joint	<u>Restrained</u>	<u>Welded</u>
J. Working Pressure	<u>80 psi</u>	<u>0 psi</u>
K. Maximum operating pressure (by gauge)		<u>80</u> psi
L. Length of Casing pipe:		<u>182</u> ft
M. Casing pipe/uncased carrier pipe cathodically protected?		<u>Y / N N</u>
N. Hydrostatic pressure carrier pipe test pressure		<u>150</u> psi
O. Will casing pipe be vented?		<u>Y / N N</u>
P. Pipe Vent Size:		<u>NA</u> in
Q. Will casing pipe/uncased carrier pipe have a protective coating?		<u>Y / N Y</u>
R. Protective Coating Type		<u>Coal Tar</u>
S. Depth of top of casing or uncased carrier pipe below base of rail or top of ground. (Closest point of utility to any base of rail or ground)		<u>29</u> ft
T. Method of installing casing pipe /uncased carrier pipe (Dry bore & jack, directional, tunnel, other - specify)		<u>Dry Bore & Jack</u>
U. Depth of pipe below the ground. (not beneath tracks)		<u>29</u> ft
V. Depth of pipe below ditches.		<u>29</u> ft
W. Distance from centerline of track to face of jacking/receiving pits.		<u>91</u> ft
X. Depth from base of rail to bottom of jacking /receiving pits.		<u>30</u> ft

Dr. Charles Williams, P.E.
Name of Submitter


Signature

601-960-1651
Telephone #

12/23/19
Date

City of Jackson
Proposed 48" Water Transmission Main
Hoop Stress Calculation

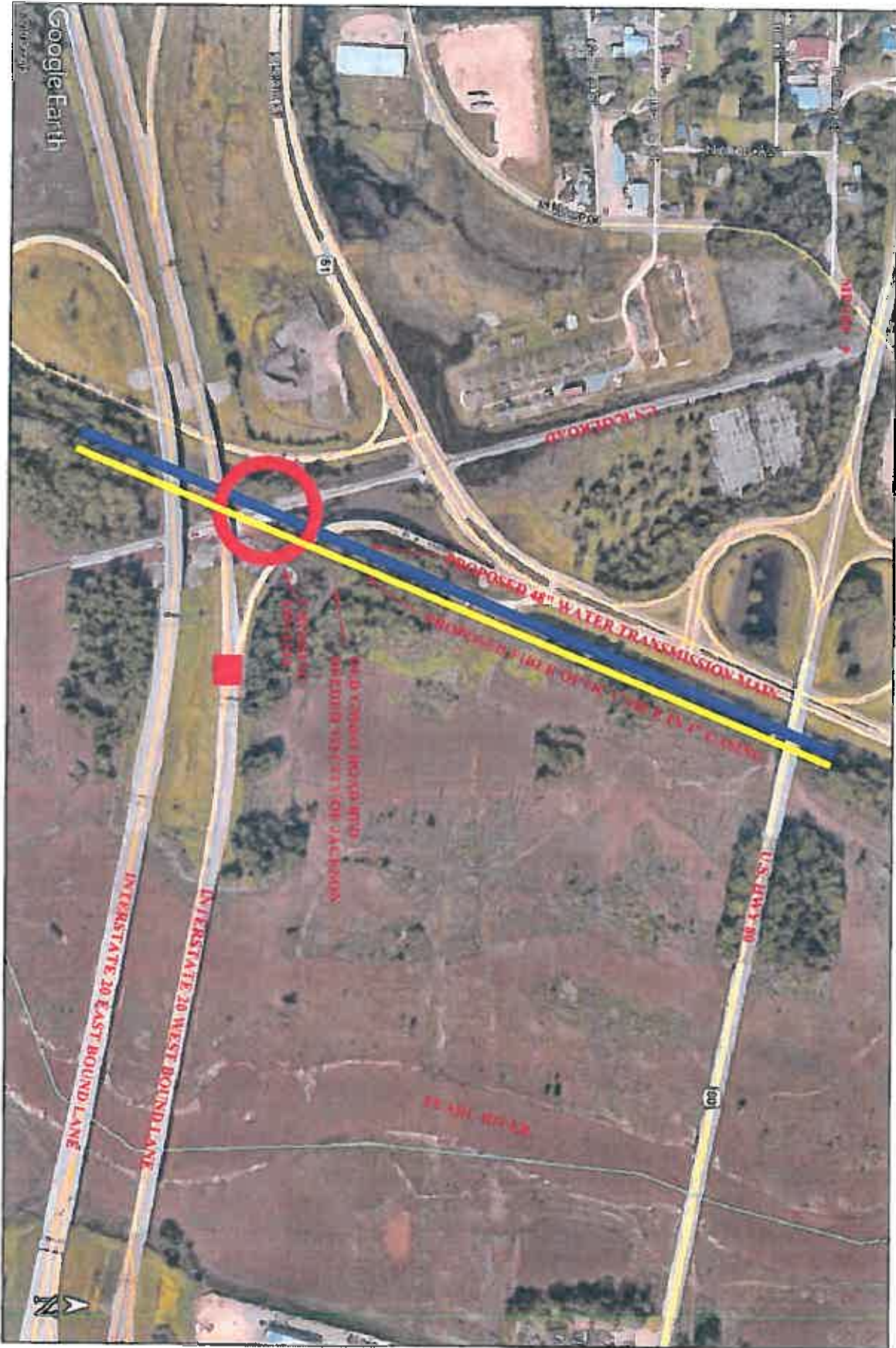
$$\sigma_h = \frac{PD}{2T}$$

P = Internal Pressure, psi (80 psi)
D = Diameter, inches (49.88 inches)
T = Wall Thickness, inches (0.46 inches)

$$\sigma_h = 4,879 \text{ psi}$$

Yield Stress of Ductile Iron 42,000 psi





Google Earth

51

1601

PROPOSED 48" WATER TRANSMISSION LINE

PROPOSED 1600' DIAMETER 15" C.P. PIPE

48" DIAMETER WATER PIPE
WILL BE INSTALLED ON JACKSON
AVENUE

INTERSTATE 20 WEST BOUND LANE

INTERSTATE 20 EAST BOUND LANE

U.S. HWY 80

1601

JACKSON AVENUE

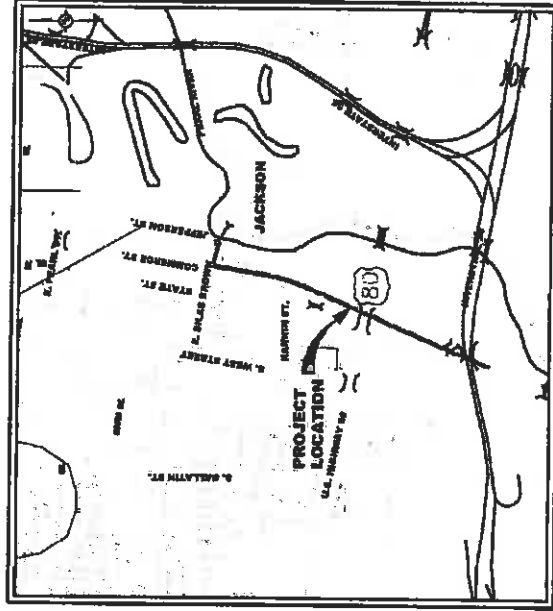


CONSTRUCTION PLANS
48" WATER TRANSMISSION MAIN
SILAS BROWN STREET TO I-20
 CITY OF JACKSON, MISSISSIPPI

MAYOR
 Chokwe Antar Lumumba

CITY COUNCIL
 Ashby Fooks, Ward 1
 Melvin Priester, Jr., Ward 2
 Kenneth L. Stokes, Ward 3
 De'Keither Stamps, Ward 4
 Charles H. Tillman, Ward 5
 Aaron Banks, Ward 6
 Vergie Lindsey, Ward 7

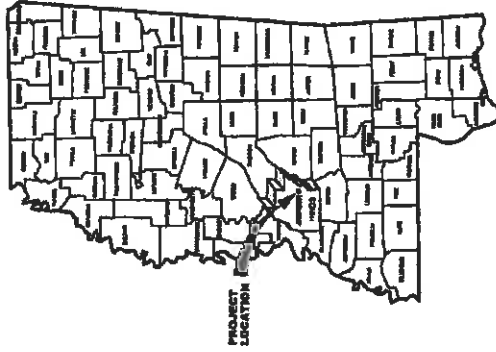
DIRECTOR PUBLIC WORKS
 Robert Miller



VICINITY MAP
 NOT TO SCALE

March, 2018
 CITY PROJECT NO. 17B0103.901

PREPARED BY
NEEL-SCHAFFER
 Solutions you can build upon

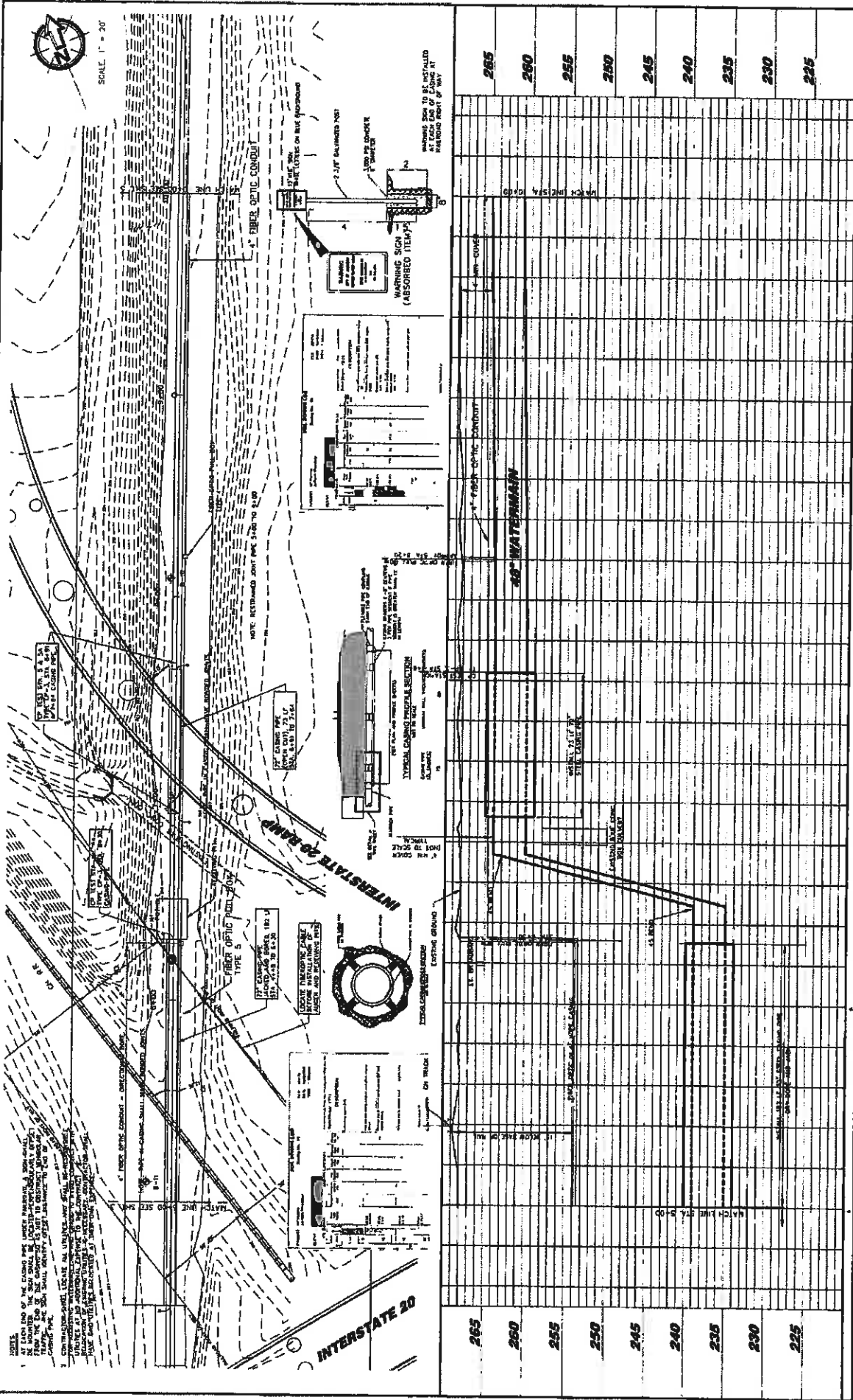


LOCATION MAP



COLVIN D. MANN, P.E.
 Mississippi License No. 6752

DATE: 03/01/2018



NOTES:

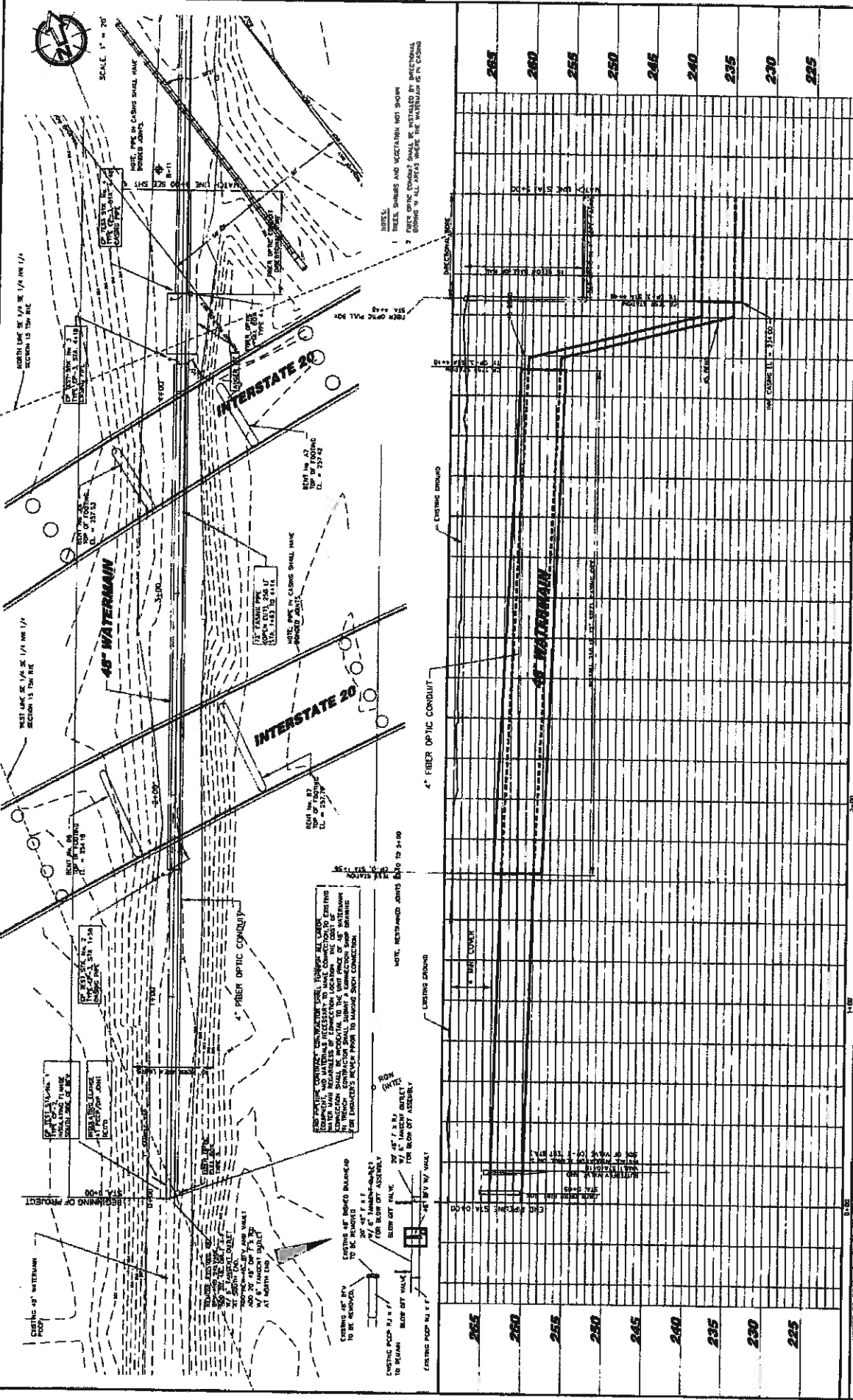
1. AT EACH END OF THE EXISTING PIPE UNDER PARALLEL A SIGN SHALL BE PLACED. THE SIGN SHALL BE LOCATED PERPENDICULAR TO THE CENTERLINE OF THE EXISTING PIPE. THE SIGN SHALL BE PLACED AT THE CENTERLINE OF THE EXISTING PIPE. THE SIGN SHALL BE PLACED AT THE CENTERLINE OF THE EXISTING PIPE.
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		48" WATER TRANSMISSION MAIN SILAS BROWN STREET TO I-20 CITY OF JACKSON, MISSISSIPPI		PLAN AND PROFILE STA. 5+00 TO STA. 10+00 DRAWING NUMBER: C-5	
PROJECT NO. 151274 DATE: 12/15/17 SCALE: 1" = 20'		SHEET NO. 1 OF 1		DRAWN BY: [Name] CHECKED BY: [Name]	
PROJECT LOCATION: [Address]		CLIENT: [Company Name]		DATE: [Date]	
PROJECT DESCRIPTION: [Description]		PROJECT NO.: [Number]		SHEET NO.: [Number]	
PROJECT STATUS: [Status]		PROJECT NO.: [Number]		SHEET NO.: [Number]	



<p>NEEL-SCHAFFER ENGINEERS AND ARCHITECTS</p>		<p>PLAN AND PROFILE STA. 0+00 TO STA. 5+00</p>	
<p>48" WATER TRANSMISSION MAIN SILAS BROWN STREET TO I-20</p>		<p>CITY OF JACKSON, MISSISSIPPI</p>	
<p>DATE: 12/15/11 BY: [Signature] CHECKED: [Signature]</p>		<p>SCALE: 1" = 40' (PLAN) SCALE: 1" = 10' (PROFILE)</p>	
<p>PROJECT NO. 11-000000</p>		<p>DATE: 12/15/11</p>	
<p>DESCRIPTION: WATER TRANSMISSION MAIN</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT NO. 11-000000</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT DESCRIPTION: WATER TRANSMISSION MAIN</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT VALUE: \$1,000,000</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT LOCATION: JACKSON, MISSISSIPPI</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT OWNER: CITY OF JACKSON</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT CONTRACTOR: NEEL-SCHAFFER</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT SUBCONTRACTOR: [None]</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT SCHEDULE: 12/15/11</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT STATUS: [None]</p>		<p>DATE: 12/15/11</p>	
<p>CONTRACT NOTES: [None]</p>		<p>DATE: 12/15/11</p>	

Department of Public Works



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba
Mayor of the City of Jackson

TO: Dr. Robert Blaine
CAO

FROM: Charles Williams Jr., PE, PhD *Charles Williams Jr.*
City Engineer
Department of Public Works

CC: Robert K. Miller, Director of Public Works
James Caldwell, Infrastructure Manager

DATE: March 26, 2020

RE: Mosquito Abatement Services Contract Evaluations

The Department of Public Works established a committee to review proposals from three bidders for the Mosquito Abatement Service's Contract. The three bidders are listed below:

1. Gregory Pest Solutions
2. Deerfield Pest Control
3. Vector Disease Control International, LLC

I have attached documentation from the scoring committee, and the results from the scoring committee ranking Vector Disease Control International, LLC the highest among all three bidders for the Mosquito Abatement Services. We have also provided a copy of the City's Request for Proposals, and Vector Disease Control International, LLC's proposal for review.

It is our recommendation that the City of Jackson contract with Vector Disease Control International, LLC for the Mosquito Abatement Services.

If you have any questions, please do not hesitate to call me at (601) 960-1651.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1790
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
4/4/2020

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL, LLC FOR MOSQUITO ABATEMENT SERVICES (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel*

4/4/2020

DATE

OFFICE OF THE CITY ATTORNEY
JES
4/14/2020

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL, LLC FOR MOSQUITO ABATEMENT SERVICES (ALL WARDS)

WHEREAS, the City of Jackson contracts to provide professional mosquito abatement services for the health, safety, and welfare of the citizens of the City of Jackson and its visitors; and

WHEREAS, the Infrastructure Division, of the Department of Public works advertised for proposals to provide the needed mosquito abatement services; and

WHEREAS, the Division received three responses to the Request for Proposals; and

WHEREAS, an Evaluation Committee consisting of employees of the City of Jackson Department of Public Works evaluated the proposals and recommends that Vector Disease Control International, LLC be awarded the contract for mosquito abatement services; and

WHEREAS, the Department of Public Works recommends that mosquito abatement services begin May 1, 2020 through November 30, 2020; and

WHEREAS, based on the recommendation of the Evaluation Committee, the Department of Public Works recommends that Vector Disease Control International, LLC be awarded a contract to provide mosquito abatement services for the entire City of Jackson at a total annual base cost not to exceed \$258,700.00 for a term of three years with an option of one year; and

WHEREAS, the Department of Public Works recommends the City accept term pricing for additional, as-needed, services at the following rates:

Additional Monthly Spraying for Emergency Situations:	\$35,500.00
Additional Hourly Spraying:	\$227.50/hour
Additional Larviciding:	\$0.02/sq. ft.

IT IS, THEREFORE, ORDERED that the proposal of Vector Disease Control International, LLC is accepted as the best proposal to provide mosquito abatement services for the entire City of Jackson.

IT IS FURTHER ORDERED that the Mayor is authorized to execute a contract on behalf of the City consistent with the Request for Proposals, the proposal of Vector Disease Control International, LLC for a term of three (3) years for a total annual base cost of \$258,700.00.

IT IS FURTHER ORDERED that the City accepts the term pricing for additional, as-needed, services at the following rates:

Additional Monthly Spraying for Emergency Situations:	\$35,500.00
Additional Hourly Spraying:	\$227.50/hour
Additional Larviciding:	\$0.02/sq. ft.

BY: MILLER, LUMUMBA

Agenda Item #15
April 14, 2020

IT IS FURTHER ORDERED that the contract with Vector Disease Control International, LLC contain an option for one additional year at the same total annual base cost of \$258,700.00 and the same term pricing for additional as-needed, services, which shall be exercisable at the discretion of the Mayor, provided that the contractor has satisfactorily performed all the work for the original three (3) year term of the contract.

CITY COUNCIL AGENDA ITEM 10-POINT DATA SHEET

3-25-2020

DATE

POINTS		COMMENTS						
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL, LLC FOR MOSQUITO ABATEMENT SERVICES [ALL WARDS]						
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	4. Neighborhood Enhancement 7. Quality of Life						
3.	Who will be affected	The citizens of the City of Jackson						
4.	Benefits	The Mosquito Abatement services include adulticide spraying applications, larvacide treatment to treat ditches, drainage channels, and areas of standing water in the City's right of way, and mosquito surveillance activity that is conducted by trapping mosquitoes to document and verify mosquito populations and target mosquito control efforts.						
5.	Schedule (beginning date)	Upon City Council Approval						
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	Citywide						
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	The Department of Public Works						
8.	COST	\$258,700.00						
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	General Fund – 001.431.00.6419						
10.	EBO participation	ABE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		AABE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		WBE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		HBE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		NABE	_____ %	WAIVER	yes ___	no ___	N/A	_____



**City of Jackson
Department of Public Works**

To: Honorable Mayor Chokwe A. Lumumba

From: Robert K. Miller, Director
Department of Public Works

Robert K. Miller 3/26/20

Date: March 25, 2020

Agenda Item: ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH VECTOR DISEASE CONTROL INTERNATIONAL, LLC FOR MOSQUITO ABATEMENT SERVICES. [ALL WARDS]

Item #: *Pending*

Council Meeting: Regular Council Meeting, April 14, 2020

Consultant/Contractor: Vector Disease Control International, LLC

EBO: In compliance

Purpose: To improve the quality of life for the citizens of the City of Jackson and its visitors.

Cost: \$258,700.00

Project/Contract Type: Mosquito Abatement Services

Funding Source: General Fund - 001.431.00.6419

Schedule/Time: May 2020 – November 2020 (7 months)

DPW Manager: James Caldwell

Background: The City of Jackson provides mosquito abatement services annually (April through October) for the health, safety, and welfare of the citizens of the City and its visitors. These services include adulticide spraying, larvacide treatment, and mosquito surveillance. Adulticide spraying requires the contractor to establish routes and cover the City with spraying applications. Larvacide treatment requires the contractor to treat ditches, drainage channels, and areas of standing water in the City's right of way to eliminate larvae habitat. Mosquito surveillance requires the contractor to trap mosquitoes to document and verify mosquito populations and target mosquito control efforts.

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (northern half))

COMPANY	Weight =>					SCORE	RANK
	1	2	3	4	5		
Gregory Pest Solutions	RATE	9.60	9.60	7.50	5.50	2.50	7.25
	VALUE	2.40	1.92	0.75	1.93	0.25	
Deerfield Pest Control-N	RATE	5.50	5.70	8.00	9.60	10.00	7.68
	VALUE	1.38	1.14	0.80	3.36	1.00	
Vector Disease Control International	RATE	9.60	9.60	9.25	9.50	10.00	9.57
	VALUE	2.40	1.92	0.93	3.33	1.00	

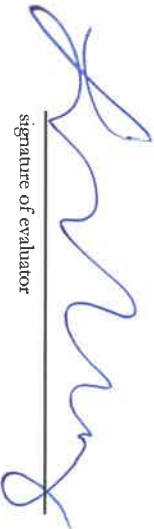
Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

- 9.6 - 10 = The firm's qualifications are **Excellent**
- 6.0 - 9.5 = The firm's qualifications are **Good**
- 3.0 - 5.9 = The firm's qualifications are **Fair**
- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9.8, 9.5, 8.7, etc.]



signature of evaluator

03/20/2020

date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (southern half))

COMPANY	Weight =>					SCORE	RANK
	1	2	3	4	5		
Gregory Pest Solutions	RATE	9.60	9.60	7.50	5.50	2.50	7.25
	VALUE	2.40	1.92	0.75	1.93	0.25	
Deerfield Pest Control-S	RATE	5.50	5.70	5.90	9.60	10.00	7.47
	VALUE	1.38	1.14	0.59	3.36	1.00	
Vector Disease Control International	RATE	9.60	9.60	9.25	9.50	10.00	9.57
	VALUE	2.40	1.92	0.93	3.33	1.00	

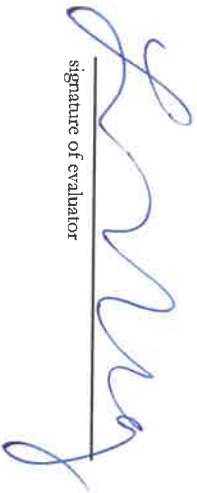
Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5 = EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

- 9.6 - 10 = The firm's qualifications are **Excellent**
- 6.0 - 9.5 = The firm's qualifications are **Good**
- 3.0 - 5.9 = The firm's qualifications are **Fair**
- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9.8, 9.5, 8.7, etc.]



signature of evaluator

03/20/2020

date

**SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking)
Mosquito Abatement Services (northern half)**

COMPANY	Weight =>					SCORE	RANK
	1	2	3	4	5		
Gregory Pest Solutions	RATE	9.00	9.00	8.00	5.90	3.00	7.22
	VALUE	2.25	1.80	0.80	2.07	0.30	
Deerfield Pest Control-N	RATE	1.00	1.00	5.90	9.50	8.00	5.17
	VALUE	0.25	0.20	0.59	3.33	0.80	
Vector Disease Control International	RATE	9.50	9.50	9.00	8.00	4.00	8.38
	VALUE	2.38	1.90	0.90	2.80	0.40	

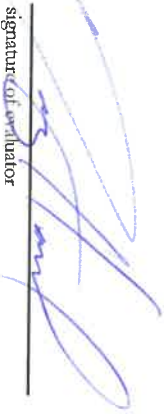
Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

- 9.6 - 10 = The firm's qualifications are **Excellent**
- 6.0 - 9.5 = The firm's qualifications are **Good**
- 3.0 - 5.9 = The firm's qualifications are **Fair**
- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9.8, 9.5, 8.7, etc.]



signature of evaluator



date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking) Mosquito Abatement Services (southern half)

COMPANY	1 Weight => 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE 9.00 VALUE 2.25	9.00 1.80	8.00 0.80	5.90 2.07	3.00 0.30	7.22	2
Deerfield Pest Control-S	RATE 1.00 VALUE 0.25	1.00 0.20	5.90 0.59	9.50 3.33	8.00 0.80	5.17	3
Vector Disease Control International	RATE 9.50 VALUE 2.38	9.50 1.90	9.00 0.90	8.00 2.80	4.00 0.40	8.38	1

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

- 9.6 - 10 = The firm's qualifications are **Excellent**
- 6.0 - 9.5 = The firm's qualifications are **Good**
- 3.0 - 5.9 = The firm's qualifications are **Fair**
- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9.8, 9.5, 8.7, etc.]


 signature of evaluator


 date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (northern half))

COMPANY	1 Weight => 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE VALUE 7.50 1.88	8.50 1.70	7.50 0.75	6.00 2.10	4.50 0.45	6.88	3
Deerfield Pest Control-N	RATE VALUE 7.00 1.75	6.00 1.20	6.50 0.65	7.50 2.63	7.50 0.75	6.98	2
Vector Disease Control International	RATE VALUE 8.00 2.00	8.50 1.70	8.50 0.85	8.50 2.98	8.50 0.85	8.38	1
	RATE VALUE 0.00	0.00	0.00	0.00	0.00	0.00	0.00


Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5 = EBO and MBE/FBE Utilization

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You may have to use fractions [9.8, 9.5, 8.7, etc.]

<p style="text-align: right; margin-right: 20px;">  signature of evaluator </p>	<p style="text-align: center; margin-top: 50px;"> <u>3/30/2020</u> date </p>
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SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (southern half))

COMPANY	1 Weight => 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE 7.50 VALUE 1.88	8.50 1.70	7.50 0.75	6.00 2.10	4.50 0.45	6.88	3
Deerfield Pest Control-S	RATE 7.00 VALUE 1.75	6.00 1.20	6.50 0.65	7.50 2.63	7.50 0.75	6.98	2
Vector Disease Control International	RATE 8.00 VALUE 2.00	8.50 1.70	8.50 0.85	8.50 2.98	8.50 0.85	8.38	1
	RATE 0.00 VALUE 0.00	0.00	0.00	0.00	0.00	0.00	

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5 = EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

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You may have to use fractions [9.8, 9.5, 8.7, etc.]


signature of evaluator

3/20/2020
date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking) Mosquito Abatement Services (southern half)

COMPANY	Weight =>	1	2	3	4	5	SCORE	RANK
Gregory Pest Solutions								
	RATE	8.00	3.00	3.00	6.00	5.00		
	VALUE	2.00	0.60	0.30	2.10	0.50	5.50	3
Deerfield Pest Controls								
	RATE	6.00	6.00	5.00	7.00	6.00		
	VALUE	1.50	1.20	0.50	2.45	0.60	6.25	2
Vector Disease Control International								
	RATE	9.80	9.80	9.80	8.00	9.80		
	VALUE	2.45	1.96	0.98	2.80	0.98	9.17	1
	RATE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
	VALUE	0.00	0.00	0.00	0.00	0.00	0.00	

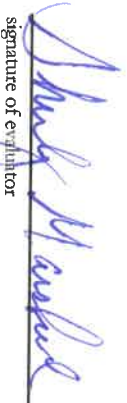
Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5 = EBO and MBE/FBE Utilization

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You may have to use fractions [9.8, 9.5, 8.7, etc.]


signature of evaluator


date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking) Mosquito Abatement Services (northern half)

COMPANY	1 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	8.00	3.00	3.00	6.00	5.00	5.50	3
Deerfield Pest Control-N	6.00	6.00	5.00	7.00	6.00	6.25	2
Vector Disease Control International	9.80	9.80	9.80	8.00	9.80	9.17	1
	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE
	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

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- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9.8, 9.5, 8.7, etc.]



3/25/2022

signature of evaluator

date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (northern half))

COMPANY	1 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE 7.50 VALUE 1.88	7.50 1.50	7.50 0.75	7.50 2.63	2.50 0.25	7.00	3
Deerfield Pest Control-N	RATE 7.75 VALUE 1.94	7.75 1.55	7.75 0.78	7.75 2.71	7.75 0.78	7.75	2
Vector Disease Control International	RATE 8.80 VALUE 2.20	8.80 1.76	8.80 0.88	8.80 3.08	8.80 0.88	8.80	1
	RATE 0.00 VALUE 0.00	0.00	0.00	0.00	0.00	0.00	0.00

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

- 9.6 - 10 = The firm's qualifications are **Excellent**
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- 3.0 - 5.9 = The firm's qualifications are **Fair**
- 1.0 - 2.9 = The firm's qualifications are **Poor**

You may have to use fractions [9, 8, 9, 5, 8, 7, etc.]

Signature of evaluator
Bob Will

date
3/20/20

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (southern half))

COMPANY	1 Weight => 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE 7.50 VALUE 1.88	7.50 1.50	7.50 0.75	7.50 2.63	2.50 0.25	7.00	3
Deerfield Pest Control-S	RATE 7.75 VALUE 1.94	7.75 1.55	7.75 0.78	7.75 2.71	7.75 0.78	7.75	2
Vector Disease Control International	RATE 8.80 VALUE 2.20	8.80 1.76	8.80 0.88	8.80 3.08	8.80 0.88	8.80	1
	RATE VALUE						
	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

Rate = 1 - 10 [with 10 being the highest]

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- 3.0 - 5.9 = The firm's qualifications are **Fair**
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You may have to use fractions [9.8, 9.5, 8.7, etc.]

signature of evaluator



date

3/10/20

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (northern half))

COMPANY	1 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	RATE 9.00 VALUE 2.25	7.00 1.40	7.50 0.75	5.00 1.75	10.00 1.00	7.15	3
Deerfield Pest Control-N	RATE 7.50 VALUE 1.88	7.50 1.50	7.50 0.75	9.50 3.33	10.00 1.00	8.45	2
Vector Disease Control International	RATE 9.50 VALUE 2.38	9.50 1.90	10.00 1.00	9.00 3.15	10.00 1.00	9.43	1
	RATE 0.00 VALUE 0.00	0.00	0.00	0.00	0.00	0.00	0.00

Criteria that will be evaluated

- 1 = Experience and Qualifications
- 2 = Experience Providing Similar Services
- 3 = Available Resources to Complete the Project
- 4 = Price Proposal
- 5= EBO and MBE/FBE Utilization

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You may have to use fractions [9.8, 9.5, 8.7, etc.]



signature of evaluator

3-20-2020
date

SUMMARY FOR PROPOSAL EVALUATION CRITERIA (Evaluation and Ranking Mosquito Abatement Services (southern half))

COMPANY	1 Weight => 0.25	2 0.20	3 0.10	4 0.35	5 0.10	SCORE	RANK
Gregory Pest Solutions	9.00	7.00	7.50	7.00	10.00	7.85	3
Deerfield Pest Control-S	7.50	7.50	7.50	9.50	10.00	8.45	2
Vector Disease Control International	9.50	9.50	10.00	9.00	10.00	9.43	1
	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE	RATE VALUE
	0.00	0.00	0.00	0.00	0.00	0.00	0.00

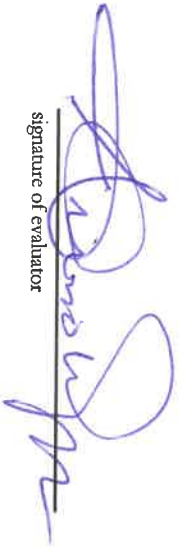
Criteria that will be evaluated

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 signature of evaluator

date 3-20/2020

City of Jackson Request for Proposals

Mosquito Abatement Services City of Jackson, Mississippi

January 2020



City of Jackson
Department of Public Works

Robert K. Miller, Director
Charles Williams Jr., PE, PhD, City Engineer

Due Date: February 11, 2020
Due Time: 3:30PM CST
Location: Office of the City Clerk
219 South President Street
Jackson, Mississippi 39201

SECTION 1 – INTRODUCTION

1.1 PURPOSE

The City of Jackson (hereafter referred to as “City”) intends to contract for Mosquito Abatement Services. This Request for Proposals (RFP) will seek responses from proposers who have a proven record of providing Mosquito Abatement Services and who have provided this service successfully for other municipalities. Proposers must comply with the State of Mississippi Department of Environmental Quality Pesticide General Permit (PGP) for Point Source Discharges to State Waters of Mississippi from the Application of Pesticides. *It is the intent of the City of Jackson to award two (2) contracts; one for the southern half of the City and one for the northern half of the City. Proposers should submit separate proposals for each contract.*

1.2 BACKGROUND

The City has been providing Mosquito Abatement Services throughout the City for several years. These services target areas within the City boundaries. The services consist of mosquito control activities for a seven (7) month period (April through October) to insure the health and welfare of citizens and visitors of the City. These activities include, but are not limited to, adulticide and larvicide treatment which requires a service provider to establish routes to apply Mosquito Abatement treatment in response to citizen’s service requests and requests from the Mississippi Department of Health.

Proposals are being sought from proposers who are in possession of and will maintain licenses and certificates required by the State of Mississippi Department of Environmental Quality and can demonstrate their knowledge and experience in planning and carrying out an effective Mosquito Abatement Services.

1.3 REQUIRED EXPERIENCE AND QUALIFICATIONS

A. QUALIFICATIONS OF PROPOSER

Proposals must contain a statement of qualification. The proposer should have a minimum of five (5) years of experience in providing the services as outlined in this RFP.

1.4 LOCAL PARTICIPATION

The City’s preference is to maximize the engagement of qualified and experienced locally-based companies. The successful proposer will present a teaming strategy that demonstrates engagement of qualified and experienced local minority- and female-owned businesses with the requisite experience and capacity to provide the required scope of services.

SECTION 2 – INSTRUCTIONS

2.1 GENERAL

One (1) bound original and five (5) bound copies of the proposal, labeled accordingly and including the required EBO Plan, as well as one unbound signed original EBO Plan, shall be submitted in a sealed envelope or box marked “REQUEST FOR PROPOSALS FOR MOSQUITO ABATEMENT SERVICES”.

All proposals must be received IN THE OFFICE OF THE CITY CLERK, 219 SOUTH PRESIDENT STREET, JACKSON, MISSISSIPPI 39201 no later than **3:30 p.m. Central Standard Time, on February 11, 2020**, to the Office of the City Clerk. All documents should be to the attention of:

City Clerk’s Office
Attn: James Caldwell, Manager
Infrastructure Management Division
(601) 960-1988
City of Jackson
219 South President Street
Jackson, MS 39201

2.2 PRE-PROPOSAL CONFERENCE

A pre-proposal conference will be held on January 22, 2020, at 3:00 PM CST in the 5th Floor Conference Room of the Warren Hood Building, 200 South President Street, Jackson, Mississippi 39201.

2.3 PROPOSAL CONTENTS

- **Transmittal Letter.** Transmittal letter must clearly designate the primary proposer’s point of contact, the primary proposer’s authorized representative, location of primary proposer’s place of business, and the name and location of all subconsultants/subcontractors. The transmittal letter must be followed by acknowledgement of any published addenda.
- **Tab 1: Statement of the Scope.** A brief narrative stating the proposer’s understanding of the scope of services for the City’s Mosquito Abatement Services requirements.
- **Tab 2: Offeror History.** Include a narrative history of the overall knowledge and capabilities of the proposing service providers including accomplishments of the company, its experience in providing services, and the depth of resources to provide the services solicited by this Request for Proposals.
- **Tab 3: Qualifications and Experience.** The qualifications and experience of proposed service providers as it relates to the required scope of services; recent project experience (minimum of five (5) years) to include project scope, location, services performed, costs, outcomes achieved, client contacts and references (minimum of three (3)).

- **Tab 4: Proposed Work Plan.** Describe in detail the proposer's proposed approach for project and task order management as well as a work plan for providing the professional services solicited by this Request for Proposal, including information that will indicate your team's ability to meet critical milestones, to respond quickly to task assignments, to handle multiple tasks concurrently, and to complete tasks on accelerated schedules. Describe experience and approach to accomplishing the required scope of services. Include in your plan a past report detailing activities of the scope of work for payout.
- **Tab 5: EBO Plan** including MBE/FBE utilization.

2.4 RESERVATION OF CITY RIGHTS

- Award of a professional services contract for this project is subject to the availability of funding.*
- The City reserves the right to request clarification of information submitted and to request additional information of one (1) or more proposers.
- The City reserves the right to negotiate the agreement or contract for the project with the next most qualified finalist if the successful finalist does not agree to the terms of an agreement or contract within fifteen (15) days after submission of an agreement to such proposer. The City reserves the right to negotiate allelements of work that comprise the selected RFP.
- The City reserves the right, after opening the proposals, or at any other point during the selection process, to reject any or all proposals, modify or postpone the proposed project, evaluate any alternatives offered, or accept the proposal that, in the City's sole judgment, is in its best interest.
- The City reserves the right to terminate the agreement or contract if the Consultant/Contractor fails to begin to perform the work described herein within ten (10) days after the City gives the Consultant/Contractor a written notice to proceed.
- The City may make such investigation as it deems necessary to determine the ability of the proposer to perform the work, and the proposer shall furnish to the City all such information and data for this purpose as the City may request.
- The City reserves the right to reject any proposal if the evidence submitted by or investigation of such proposer fails to satisfy the City that such proposer is properly qualified to carry out the obligations of the Contract and to complete the work contemplated therein.

2.5 ADDITIONAL REQUESTS FOR INFORMATION

All questions concerning this RFP should be submitted in writing to **James Caldwell, Manager, Infrastructure Management Division** at jcaldwell@city.jackson.ms.us or **200 South President Street, Suite 531, Jackson, MS 39201** by the due date listed. Failure to adhere to this submittal process will not be accepted. Any questions related to this solicitation are to be submitted in writing by **4:00PM CST on February 3, 2020**, to receive a response. Responses to all questions received will be issued in the form of an Addendum to this RFP. Addenda will only be provided to pre-proposal conference attendees and proposal requestors.

2.6 ADDENDA

From time to time, an addenda may be issued that provide clarifications or supplemental information about the RFP. Proposers are responsible for reviewing all addenda and acknowledging the receipt of all addenda as part of the proposal submittal. Failure to acknowledge receipt of addenda may result in rejection of the proposal.

2.7 TERMS AND CONDITIONS

The City intends to award two (2) contracts; one for the southern half of the City and one for the northern half of the City. The contract term will be for three (3) years with an option to renew for an additional one (1) year term, subject to approval by the City's governing authorities, not to exceed a total contract time of four (4) years.

SECTION 3 – REQUIRED SCOPE OF SERVICES

3.1 GENERAL INFORMATION

Proposers shall inform themselves and comply with all pertinent City regulations and ordinances, State and Federal laws, licenses and tax liabilities which may in any manner affect their proposals and the performance of the work.

3.2 REQUIRED SCOPE OF SERVICES

The successful proposer will demonstrate expertise and experience in the required scope of services which may include but is not limited to:

A. Adulticide Spraying

The base contract will be for seven (7) months (April 1 through October 31). The proposer will be responsible for establishing routes for covering the section of the City limits for which they propose as the City limits may exist during the period of the contract. Adulticide spraying shall be performed by truck mounted ULV sprayers. An adulticide spraying application will be required for each entire route once per month. With Fortification Street serving as the dividing boundary line, the successful proposer must complete monthly an adulticide spraying application for the northern half (approximately 600 miles of City streets) or for the southern half (approximately 500 miles of City streets) of the City depending upon the section for which the proposal is submitted. The proposer will be responsible for reports to the City Public Works Director or the designee on areas purposed to be covered and area actually covered on a daily basis. Spraying vehicles must be tracked using GPS technology and reports. The proposer will be responsible for supplying all chemicals meeting all local, state and federal regulations. The proposer will be responsible for following all requirements set forth by all local, state and federal laws concerning application and storage of chemicals being used.

B. Larvacide Treatments

The proposer will be responsible for larvacide treatments during the spraying season to ditches, drainage channels, and areas of standing water designated by the Director of Public Works or the designee. The proposer will be responsible for reporting proposed areas to be treated and areas

actually treated on a daily basis. A minimum of 300,000 square feet will be treated, with Fortification Street serving as the divide boundary line for the northern half (150,000 square feet) and for the southern half (150,000 square feet). With Fortification Street serving as the dividing boundary line, the successful proposer must complete monthly a larvicidal spraying application for the northern half (150,000 square feet) or for the southern half (150,000 square feet), depending upon the section for which the proposal is submitted. The proposer will be responsible for supplying chemicals necessary for the treatments, which meet all local, state and federal guidelines. The proposer will be responsible for following all requirements set forth by all local, state and federal laws concerning application and storage of chemicals being used.

C. Customer Service Requests

The proposer will be required to operate a "Customer Service Request" telephone line for residents to report needed mosquito control activities. The proposer will be required to respond to requests within a 24 hour period. All requests and responses to request must be reported to the City on a weekly basis.

D. Additional Monthly Adulticide Spraying and Larvacide Treatment

Additional months may be added to the spraying season if designated by the Director of Public Works. All requirements of the adulticide and larvacide spraying season must be met within the additional months.

E. Additional Hourly Adulticide Spraying

Additional hourly adulticide spraying may be authorized to be added to the spraying season or additional monthly spraying if designated by the Director of Public Works. Additional hourly adulticide spraying will be paid on a per hour per spraying unit basis. Adulticide spraying shall be performed by truck-mounted ULV sprayers for additional street spraying or ATV-mounted ULV sprayers for off-road spraying. All requirements of the adulticide spraying season must be met within the additional hourly adulticide spraying. Additional larvacide treatment will not be included in the additional hourly adulticide spraying.

F. Additional Larvacide Treatment

Additional larvacide treatment may be authorized to be added to the spraying season or additional monthly spraying if designated by the Director of Public Works. Additional larvacide treatment will be paid on the basis of the square footage of water treated. All requirements of the spraying season larvacide treatment must be met.

G. Mosquito Surveillance

Proposals must provide surveillance using mosquito traps to document and verify mosquito populations and species for the section of the City for which they are proposing. Data produced from surveillance should be used to target mosquito control activities for a custom control program. Data is to be provided to the City on a weekly basis.

H. Public Education Program

Provide public education concerning mosquito control which may include, but is not limited to, pamphlets, community meetings, public service announcements, etc.

I. Responses to residential calls

Provide a Certified Technician to respond to residential calls for service to include services such as spraying yard with hand held fogger, performing barrier treatments, and applying larvicide treatment to residential standing water.

SECTION 4 – MATERIALS AND EQUIPMENT

Whenever materials or equipment are specified or described in the Contract Documents by using the name of a manufacturer, fabricator, supplier, or distributor, the naming of the item in this manner is intended to establish the type, function and quality required. Materials or equipment of other manufacturers, fabricators, suppliers, or distributors may be accepted by the City if sufficient information is submitted by the proposer to allow the City to determine that the material or equipment proposed is equivalent to that named in the Contract Documents.

SECTION 5 – EVALUATION

5.1 EVALUATION COMMITTEE

The City's Evaluation Committee will evaluate the proposals received. The selected proposers will be notified.

5.2 EVALUATION SCHEDULE

The targeted schedule for this solicitation is as follows:

RFP Released for Advertisement	January 09, 2020
Pre-Proposal Conference	January 22, 2020
Written questions/requests for information must be received by 4:00PM CST	February 03, 2020
Proposals Due	February 11, 2020

5.3 SELECTION CRITERIA

PROPOSAL EVALUATION CRITERIA – (listed in relative order of importance)

Selections will be based on an evaluation of the following criteria:

Criteria	Available Points
A. Experience and Qualifications	25
B. Experience Providing Similar Services	20
C. Available Resources to Complete the Project	10
D. Price Proposal	35
E. EBO and MBE/FBE Utilization	10
TOTAL	100

REQUIREMENTS SPECIFIC TO EVALUATION CRITERIA: The narrative portion and the materials presented in response to this Request for Proposal shall be submitted in the same order as requested and must contain, at a minimum, the following:

A. EXPERIENCE AND QUALIFICATIONS - 25 POINTS

- Provide experience and qualifications of key individual(s) including any licenses, registrations, or certifications applicable to the proposed work.
- Describe in detail your approach to providing these services.
- Identify the internal policies and procedures that will be used to assure professional completion of the required services.

B. EXPERIENCE PROVIDING SIMILAR SERVICES - 20 POINTS

- Provide applicable experience with providing similar services.
- Identify scope and location of similar services.
- List specific references that will be contacted and evaluated.
- Show how this past experience relates to the scope outlined herein.

C. AVAILABLE RESOURCES TO COMPLETE SERVICES - 10 POINTS

- Describe the analytical tools, resources or methodologies you will use.
- Indicate the availability of the resources.
- Describe internal measures that will be used to ensure professional completion.
- Describe how you will track and report on the fogging route, volume of pesticide used and the speed at which the pesticide is applied (vehicle speed).

D. PRICE PROPOSAL - 35 POINTS

- The Price Proposal shall be submitted in a single copy and shall contain the proposed price for performing the work specified in the solicitation.
- Numbers shall be stated both in writing and in figures.
- The Price Proposal shall be without interlineations, alterations, or erasures.
- The prices are to include the furnishing of all materials, equipment, supplies, and all other facilities, and the performance of all labor and services necessary or proper for the completion of the services.

- In case of a discrepancy between written words and figures in the Price Proposal, the amount stated in written words shall govern. All of the above factors will be considered as elements of a responsible bid at the sole discretion of the City. The City's decision shall be final and not subject to recourse by any person, company, or corporation.

E. EBO AND MBE/FBE UTILIZATION - 10 POINTS

- Maximum points will be awarded to the proposal maximizing the use of the MBE/FBE in meaningful work under the contract

5.4 SELECTION OF FINALIST(S)

After review of the proposals by the City's Evaluation Committee, the City may, at its sole option, elect to reject all proposals or elect to pursue the services further. In the event the City decides to pursue the services further, the City will select the highest ranked proposer for each section of the City with whom to negotiate an Agreement or Contract. In the event, the City is unable to reach an agreement with the selected proposer(s), the City reserves the right, in its sole judgment, to negotiate with proposers as ranked from highest to lowest, and to proceed so forth, in its sole judgment, until it reaches an agreement that is in the best interest of the City. Once the City has reached an impasse with a proposer with whom it is negotiating and ends negotiations with that proposer, the City will no longer negotiate with that proposer under this RFP.

SECTION 6 – EQUAL BUSINESS OPPORTUNITY

6.1 MINORITY/FEMALE BUSINESS OUTREACH EFFORTS

The City expects proposers to engage locally-based, minority-owned and female owned businesses in a way which builds capacity.

MBE/FBE companies that are interested in providing these services are encouraged to submit their company's name and contact details (name of point of contact, address, telephone and email address) to the EBO Officer Yika Hoover (601) 960-1638 during the pre-proposal conference. The list of interested companies will be distributed by Addendum.

6.2 EQUAL BUSINESS OPPORTUNITY (EBO)

In accordance with Section IV of the City's Equal Opportunity Executive Order of April 29, 2015, each contractor, bidder or proposer shall submit a completed and signed Equal Business Opportunity Plan with bid submission.

The City is committed to the principle of non-discrimination in public contracting. It is the policy of the City to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, every contractor, bidder or proposer shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application with the bid submission, in accordance with the provisions of the City's Equal Business Opportunity (EBO)

Ordinance. Failure to comply with the City's ordinance shall disqualify a contractor, bidder or proposer from being awarded an eligible contract.

Please see **Attachment A** for the EBO Plan Application and more information about the EBO Program.

Mosquito Control Program Proposal for City of Jackson, Mississippi

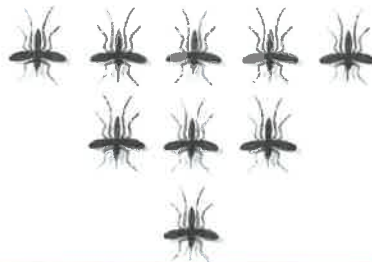
Provided by:

VECTOR DISEASE CONTROL INTERNATIONAL, LLC

1320 Brookwood Dr. Ste. H Little Rock, AR 72202



and its affiliate



MOSQUITO CONTROL SERVICES, LLC

VDCI Local Office

**842 Foley Street
Jackson, MS 39202**

City of Jackson Evaluation Committee,

The following proposal is to provide a comprehensive mosquito abatement program to the City of Jackson. It is offered by Vector Disease Control International to provide a 7 month program of integrated pest management of mosquitoes as described in the RFP put out by the City of Jackson.

Our proposed program for Jackson is designed to utilize scientific and environmentally sound techniques of mosquito control including: Inspection & Surveillance, Larviciding, Adulticiding, Encephalitis Virus Surveillance, Public Education and Encephalitis Virus Suppression. VDCI and its affiliated companies have provided integrated mosquito abatement services to Cities and Counties/ Parishes across the United States for more than 30 years.

The VDCI team is experienced at responding to emergency mosquito control situations resulting from such things as mosquito-borne virus outbreaks and post-hurricane mosquito activity. We have additional personnel in our organization dedicated to assisting local offices when these situations present themselves and support is needed. A surplus of equipment, chemicals, and trucks are strategically distributed throughout the company and are available for quick deployment when required.

The levels of surveillance, larviciding, adulticiding, equipment, and dedicated personnel that we propose to provide for the City is based on our understanding of local conditions and in many aspects goes above and beyond the program that the RFP stipulates.

VDCI employs highly qualified, trained and skilled personnel that are passionate about providing public health and pest nuisance mosquito control. Our team consists of Entomologists, Biologists, and other Public Health Professionals who work together to provide efficacious integrated mosquito abatement programs. Their effectiveness and accomplishments are evidenced in the fact that VDCI has a high success rate of retaining client contracts through multiple terms.

We wish to thank the City of Jackson for the opportunity to submit this mosquito control program proposal. This response begins with a summary highlighting the capabilities and work performed by VDCI and their affiliated companies.

Sincere Regards,

Kris New
Regional Director
Vector Disease Control International



PROPOSAL SUMMARY

Background: Vector Disease Control International (VDCI) and its affiliate Mosquito Control Services are united under Rentokil North America. Their associated companies have more than 30 years of experience concentrating exclusively on Mosquito Control and Public Health Pest Control. VDCI is on the cutting edge of technology and expertise in the Mosquito Abatement Industry and operates a fleet of more than (300) three hundred trucks and a fleet of twin-engine and single engine aircraft. Medical Entomologists, Field/Laboratory Biologists, and Public Health Professionals are involved in the daily operations of each VDCI program.

Liability Insurance: Our program offers significant insurance coverage which shifts liability from the City to VDCI. We carry more than 5 million dollars in General Liability and Contractors Pollution Coverage, 1 million in Comprehensive Automobile insurance with 5 million of Excess Coverage, 1 million dollars in Workman's Compensation Insurance, and 10 million in Aviation Liability.

Spray Equipment: Our proposal provides for the routine use of at least (7) seven fully equipped spray trucks. The sprayers offered are equipped with on board computers, speed guided flow control, GPS mapping of all relevant spray data, and audio and visual indicators of operation violations outside preset parameters. VDCI has access to a substantial amount of additional equipment and certified personnel if needed in Jackson. These personnel armed with our inventory of chemicals and equipment can be relocated within hours following severe weather events and/or Zika/West Nile Virus activity.

Calibration and Droplet Testing: Since the size of the chemical droplets generated by sprayers is critical, we provide an AMES DCIII/ DCIV computer device that collects, measures, and reports important aspects of the chemical cloud to assure effectiveness of the spray on the mosquito population.

Aerial Application: We **do not** propose for the use of aircraft in the Jackson, MS Program, but VDCI can provide twin-turbine aircraft equipped to deliver any EPA approved adulticide at ULV rates for response to extreme mosquito populations or disease outbreak. We utilize licensed pilots equipped with military grade night-vision goggles. These pilots have extensive experience in low altitude spraying over urban areas.

Virus Surveillance and Suppression: VDCI has had considerable first-hand experience in disease surveillance and suppression. This surveillance is part of a protocol examined and reviewed by state Medical Entomologists and includes a detailed plan to counter virus activity. The protocol includes access to our own laboratories devoted exclusively to the detection of West Nile encephalitis and other mosquito-borne viruses.

Public Education Programs: VDCI provides a means of informing the public of what it can do to reduce mosquito problems around the home and what is being done for them by the City. The program provided herein includes such methods as radio announcements, printed literature, door to door education, and presentations at schools and civic organizations. In an effort to provide high quality outreach, VDCI has employed a Biologist with a Master's in Education to facilitate and oversee our public education program; design lesson plans, develop materials, and train other company biologists to properly conduct presentations.

Wide Area Larvicide (WAL) Applications: VDCI is currently contracted with the States of Mississippi and Georgia to provide an emergency response to a Zika event. Through our own development and experimentation, VDCI has developed and tested several WAL units for responding to container and other mosquito breeding conditions that would otherwise be inaccessible. These tools along with the other aspects of our State approved Zika Response Plan can be initiated within hours of a documented need.

Additional Services: Our program provides Jackson with two unique services, termed "Barrier Spraying". VDCI offers the use of special truck mounted equipment to apply a "barrier" around festivals, sporting events, and other gatherings the day before the event to repel mosquitoes from the site.

Efficacy Testing: One important aspect of any mosquito abatement program is the scientific monitoring of the chemical effectiveness on the local mosquito population. Tests include both lab and field trials using laboratory reared or wild captured mosquito larvae and adults to assure effective control efforts.

Price and Value: VDCI has always strived to bring true value to our clients through the services provided in our Mosquito Abatement Programs. These services are offered at significantly lower rates than in-house/other programs due to our regional presence. This large footprint allows for greater purchasing power, the ability to spread fixed costs across several programs, and affords each of our operations access to additional equipment, vehicles and personnel if needed to respond to severe weather or mosquito-borne virus emergencies.

CAPABILITIES AND COMPETENCY OF MOSQUITO CONTROL SERVICES

Vector Disease Control International is licensed to do business in Mississippi and is in good standing with the State of Mississippi. In addition to the evidence supporting of the competency of VDCI given herein, we offer the fact that this organization has provided mosquito abatement services for counties and parishes in Alabama, Georgia, Louisiana and Mississippi, Florida, and Idaho for the previous thirty (30) years and has all necessary permits and licenses to perform the work under this contract.

Our offices, laboratories, and shop facilities in MS are located in Jackson County (Gautier, MS), Hinds (Jackson, MS), Rankin (Pelahatchie), Hancock (Kiln, MS), and Washington (Greenville, MS)

Since 1985, VDCI and its associated companies have been providing fully integrated mosquito abatement programs that are both operationally successful and cost effective. We employ a staff of skilled professionals that design and manage our programs utilizing state-of-the-art technology/ equipment and a highly trained staff. As a result, we have been very successful in retaining contracts with our clients over multiple renewal cycles. As the reader will notice from the following list, VDCI has continued providing mosquito abatement services to many of our clients through multiple contract periods and bid situations.

VDCI currently employs ample personnel certified to perform mosquito control in the state of Mississippi, including 5 Mosquito and Biting Fly license holders. Though additional local personnel will be hired and trained to further supplement the City's program, these professionals will initiate the program and will remain as available resources for day to day or emergency response to either a Zika Virus outbreak or Post-Storm mosquito influx.

As a company, we are well versed in complying with state and federal regulations as well as reporting requirements. VDCI currently operates more than a dozen county programs in five states where we work closely with local regulators and prioritize compliance with NPDES. VDCI has all necessary permits and licenses to perform the work described under this proposal.

MANAGING AND TRACKING INFORMATION

In our county/ parish wide programs, VDCI implements the use of several methods to manage and track the information acquired during each phase of mosquito abatement. VDCI begins this management and tracking by designing hard copy and digital forms for data entry and recording of applications. Our forms have been designed to include all relevant surveillance and application data including those items required by the Department of Agriculture. We have developed a proprietary database that tracks and totalizes such things as surveillance/trap data, truck and aerial application data, and requests for service. VDCI then uses developed hardware and software to precisely record and store data that is collected from the customer request/ response, surveillance, larviciding and adulticiding programs. Many of our current

programs use newly developed software to database requests and their responses, record and analyze surveillance data and through the use of handheld GPS units map larviciding sites and detail inspector applications. Our truck-based programs use speed-based flow control and tablet based truck tracking products as a supplement to our ULV sprayers. This equipment and software precisely regulate the application of chemicals regardless of speed and accurately records and databases all necessary information. Our aerial operation is mapped and guided by the Wingman navigation system which uses a very precise GPS and real time wind information to direct the aircraft application on the assigned polygon. The Wingman program records all application information for analysis and reporting with a map overlay. All of the aforementioned data collection and recording methods are then compiled to produce our weekly, monthly, and yearly reports

Current Countywide Contracts – References

***Programs of comparable size and complexity to that offered to Jackson, MS. Please note that each of the operations below represents a current contract and that each is a multi-year program.**

***Jefferson Parish, LA**

1985 to Present
Full Integrated Program
4901 Jefferson Hwy
Jefferson, LA 70121
Mike Lockwood, Env. Director
(504) 731-4612

Hinds County, MS

2014 to Present
Full Integrated Program
P.O. Box 686
Jackson, MS 39205
Robert Graham, BOS
(601) 968-6501

***Lafourche Parish, LA**

2004 to Present
Full Integrated Program
P.O. Drawer 5548
Thibodaux, LA 70302
Rita Riviere, EOC Director
(985) 562-9569

Rankin County, MS

2015 to Present
Full Integrated
211 E. Government St
Brandon, MS 39042
Jared Morrison, BOS
(601) 825-1475

***Jackson County, MS**

1993 to Present
Full Integrated Program
P.O. Box 998
Pascagoula, MS 39568
Brian Fulton, County Adm.
(228) 769-3089

***St. Bernard Parish, LA**

2017 to Present
Full Integrated Program
8201 W. Judge Perez Drive
Chalmette, LA 70043
Guy McInnis, Parish President
(504) 278-4227

***St. James Parish, LA**

2013 to Present
Full Integrated Program

*** Glynn County, GA**

2014 to Present
Full Integrated Program

VECTOR DISEASE CONTROL INTERNATIONAL

City of Jackson

Mississippi

5800 LA 44
Convent, LA 70723
Ryan Donadieu, EOC Director
(225) 562-2269

1725 Reynolds Street
Brunswick, GA 31520
David Austin, Public Works Director
(912) 554-7701

***Baldwin County, AL**
2017 to Present
Full Integrated Program
312 Courthouse Sq. Ste. 12
Bay Minette, AL 36507
Ronald J. Cink, County Adm.
(251) 580-2550

***Terrebonne Parish, LA**
2015 to Present
Full Integrated Program
8026 Main St. 7th Floor
Houma, LA 70360
David Luke, Public Works Manager
(985) 873-6736

Services performed for county/ parish and municipal clients are: Mosquito Inspection & Surveillance, Control of Larval Mosquitoes (via biological & chemical means), Encephalitis Virus Surveillance, Control of Adult Mosquitoes with Ground Equipment, Control of Adult Mosquitoes using Aircraft, Encephalitis Virus Suppression, Public Education and Control of other Pests of Public Health Importance. Services provided for our Corporate Clients generally include Mosquito Inspection and Surveillance, Control of Adult Mosquitoes with Ground Equipment, and the Control of Larval Mosquitoes.

PAST PERFORMANCE

Since 1985, VDCI and its associated companies have been providing fully integrated mosquito abatement programs that are both operationally successful and cost effective. Our skilled professionals design and manage our programs utilizing state-of-the-art technology/ equipment and a highly trained staff. As a result, we have been very successful in maintaining contracts and building long term relationships with our clients.

VDCI has led the fight against mosquitoes as the primary responder following several Hurricanes and West Nile Virus Outbreaks. Our individually tailored Hurricane Response and Encephalitis Suppression Plans allow our company to respond quickly and effectively to each emergency situation. Annually, VDCI's truck fleet sprays more than 80,000 miles of roadways and treats in excess of 3 Million acres from the ground. In response to Hurricanes Katrina and Rita, we were able to address an additional 1 Million acres using truck-mounted spray equipment and an additional 500,000 acres via aerial spraying. Our state health department approved virus response protocol has also helped to suppress West Nile outbreaks in four Louisiana Parishes and two Mississippi Counties. VDCI is well prepared for such mosquito emergencies with detailed response plans and extra vehicles/ equipment stationed at each of our area locations.



Technical Proposal Project Approach



MOSQUITO CONTROL SERVICES, LLC

Jackson Mississippi Leadership,

Providing effective mosquito control requires highly qualified personnel, a detailed and comprehensive game plan, and the latest technology and abatement techniques. Mosquito Control Services provides all three. In Attachment 3, we introduce our team, customized game plan, and detail the technology we will use to provide City of Jackson with the most comprehensive mosquito control available.

At VDCI, we believe that Public Health and Comfort are the most important roles of a mosquito program. Emphasizing our roles in protecting people motivates our employees to do their jobs diligently day in and day out. Each of our districts has a locally dedicated program director to oversee daily operations. Local Directors are assisted by locally hired inspectors as well as company-wide Entomologists, Biologists, and Public Health Professionals that will take part in administering the City of Jackson program. Our certified inspectors attend state and national mosquito control conferences and conventions in order to maintain their knowledge and learn about the newest industry developments.

Our programs include all of the aspects of Integrated Mosquito Control as outlined in the Mississippi Mosquito Control Associations' official manuals. Our proposed program utilizes scientific and environmentally sound techniques of mosquito control including: Inspection & Surveillance, Larviciding, Adulticiding, Encephalitis Virus Surveillance, Public Education and Encephalitis Virus Suppression. We also include detailed Zika Virus Suppression and Post-Storm Response plans.

VDCI has a great deal of experience detecting and suppressing mosquito borne disease. Due to the potential threat of Zika in several of the districts we serve, we developed our own detailed response protocol for the suppression of mosquitoes capable of carrying the Zika virus. Our team has also developed several Wide-Area Larvicide Units (WAL) allowing crews to larvicide over houses and into backyards from street-based applications. These units are essential for a comprehensive Zika Response. As a result of our experience at providing virus response to our various County/Parish programs, Mosquito Control Services is currently the primary Zika Response Contractor for the State of Georgia and Mississippi.

EXPERIENCE, QUALIFICATIONS AND KEY PERSONNEL LIST

Daniel Markowski, Ph.D., Chief Operating Officer, works diligently to ensure that all aspects of the contracts meet VDCI's rigorous mosquito surveillance and control standards. Dr. Markowski is a graduate of Memphis State University (B.S. Biology) and the University of Rhode Island (M.S. Zoology; Ph.D. Biological Sciences). He has been involved in pest control practices since the mid 1980's. Most recently, he directed New York City's Vector Control Program in 2001 and 2002 before accepting his current position with VDCI. Beginning in 2003, he served a 3-year term as the American Mosquito Control Association's North Atlantic Regional Director.

Kris New, Regional IPM Director, will be responsible for the initial setup of the program, and will be the liaison between VDCI and the City. Kris holds a B.S. Degree from Mississippi State University in Agricultural Engineering, and is currently pursuing his MBA at Delta State University. He has over 15 years experience in the mosquito industry, and holds pesticide certifications from multiple states and is also OSHA-30 certified. Kris began working for VDCI in 2008 and has supervised mosquito control operations in central Mississippi, Arkansas and in Alabama. Kris resides in Greenville, Mississippi.

In addition to the personnel listed above, VDCI employs one of the most educated and experienced staffs in the professional mosquito control industry. Many of our supervisory staff have earned Bachelors of Science and Masters of Science degrees in Biology or Entomology. Our staff has a broad level of experience ranging from former product sales representatives to former governmental program directors to research biologists. VDCI's operational staff are licensed and/or certified to apply pesticides used for public health mosquito control in multiple states.

Management Approach:

VDCI's senior staff consists of a medical entomologist with more than 25 years in conducting area-wide mosquito abatement. Other Entomologists, Biologists, and Field Managers work under the direct guidance of the Entomologist and discuss the mosquito situation on a daily basis. Field managers assign routine tasks to Inspectors and, based on data reported by the Inspectors and other information, formulate appropriate responses to mosquito problems with senior staffers.

Employee Training:

Employee training is an integral part of VDCI's philosophy. Management personnel spend considerable time with field and laboratory staff to ensure that mosquito biology, control options and company policy is well understood. After completion of our training program, all inspectors are referred to the state for examination and certification. Inspectors are routinely sent to attend area conferences on mosquito abatement in order to keep their skills and certification current. Spray-truck drivers are given more than 25 hours of training in proper spray techniques, equipment operation, and reaction to emergency situations.

VDCI PROPOSES THE FOLLOWING CONTROL STRATEGY DETAIL:

VDCI warrants compliance of all applicable laws and regulations regarding the use of pesticides and container disposal; that all power equipment used to apply chemicals shall be acceptable to the Florida Department of Agriculture and Consumer Services.

Furthermore, VDCI shall follow the Occupational Safety and Health

Administration (OSHA) and Environmental

Protection Agency (EPA) requirement to maintain a safe work environment. The mosquito surveillance and abatement program offered by VDCI herein follows the integrated pest management approach as described in the Florida and Louisiana Mosquito Control Association Training Manuals. VDCI intends to and is fully capable of providing all services required and offered in this proposal without the use of Subcontractors. VDCI and its affiliated companies only use subcontractors when expanded Aerial Mosquito Control is required.



INSPECTION & SURVEILLANCE

The purpose of inspection and surveillance in a mosquito control program is to define the problem in terms of type, extent, and location. Since the problem is biological, it is dynamic, and requires an almost constant input and analysis of data. This information gathering effort is directed to both mosquito larvae and adults, but while the techniques and objectives employed in tracking these life forms differ considerably, VDCI has the professional and technical expertise to perform these duties.



(a) Mosquito Larvae

The object of our larval inspection program is to locate, map, and catalog active mosquito breeding sites. Although it is an ongoing process, the long-range goal of this program phase is the location and record of all major non-marsh breeding sites in the County. This information then makes it possible to quickly return to breeding sites following a rainfall event and effect control. It is, quite simply, a technique that makes the overall program more effective and efficient.

(1)Identify Sites: The inspection for and mapping of mosquito breeding sites will be aided by Global Positioning System (GPS) and GIS technology. Hand-held Field Computers will allow

crews to precisely record breeding locations and will guide the return visit and re-inspection of the site. These systems will be used in combination to create a database of mosquito breeding sites. The resulting data will then be used in determining larvicide and adulticide needs as well as in evaluation of said treatments.

(2) Inspection: Inspection of mosquito breeding sites will be conducted each week addressing all known or suspected locations on a routine basis as directed by rainfall, tidal movement, and mosquito activity trends. Inspections will be conducted using standard mosquito survey techniques. Representative samples will be collected and identified to genus; fourth instar larvae will be identified to species whenever practical. Records of these inspections will show larvae density as a series of ranges per dip. Additional data such as water depth, water type, larval genus, developmental stage and treatment type will also be recorded when pertinent. Resulting data will be used in determining needed larviciding and adulticiding response.

Since rainfall is a major factor in hatching floodwater mosquito eggs, data on rainfall events is very important. This information, used to guide Inspectors to mosquito breeding areas most likely to be flooded, will be collected each week from **rain gauges** located in representative sites throughout the City.

Supplemental larval surveillance direction may be provided by observing plant type as an indicator of both positive and potential mosquito breeding locations.

(b) Mosquito Adults



The CD Light Trap, an industry standard surveillance tool will be utilized by VDCI to monitor the adult mosquito population in the County. Mosquito Control Services will employ **CDC Traps** installed in representative locations. These traps will be operated each week throughout the mosquito season. The traps will remain in the same or similar locations from one year to another to preserve the resultant historical data. Mosquitoes collected by said traps will be identified to

species, and reported as to the number of males/females of each pest species per trap location per trap night. A trap night is defined as the period from approximately dusk to dawn when a light trap operates.

Data on adult mosquitoes will also be collected by **Landing Rate Counts**, a technique that records the number of mosquitoes attracted to an Inspector within a specified time interval.

Observations will be made near light trap locations when light trap samples are collected. Reports on this technique will illustrate the landing rate of mosquitoes per minute, and their identity to species. This method is particularly useful when dealing with salt marsh and other flood water mosquito species that can be common in the low-lying areas of City of Jackson. Data collected using this technique will be used to supplement the information gathered by the light traps and aid in determining optimum spray responses for that specific mosquito species.

CDC (Center for Disease Control) Light Traps will be employed to supplement available adult mosquito surveillance data. VDCI will deploy **CDC Traps Apr-October** These traps are portable, battery powered sampling devices that can be baited with Carbon Dioxide and used in areas where electricity is not available, or when information is needed from specific sites not already sampled by New Jersey Light Traps. These CDC traps will also be used to supplement the use of Gravid Traps (West Nile Traps) in collecting mosquitoes for encephalitis and other disease testing.

CHEMICAL CONTROL

Chemicals used in the performance of the proposed contract will be limited to those approved for the control of mosquitoes by the Federal Environmental Protection Agency. Applications will be made in accordance with label directions, as will the handling and disposal of empty pesticide containers.

(a) Adult Mosquito Control

Control measures directed against adult mosquitoes will include spraying by ground based equipment. Ground applications will be made during the peak adult mosquito activity period consisting of just prior to dusk to approximately 3 (three) hours after dusk.

Ground Spray Operations The primary means of applying chemicals from ground level to control adult mosquitoes will be via vehicle mounted ultra-low volume (ULV) sprayers. **Seven (7) vehicles outfitted with heavy duty ULV sprayers** equipped with flow control systems that use ground speed sensors to adjust the chemical flow rate to the vehicle speed with three pre-programmed rates will be used.

The exact area to be treated for adult mosquito control must be determined by the extent and duration of the problem encountered as indicated by the surveillance phase of this program and by As warranted by the mosquito population, The pesticides used will be limited to



the requirements of the RFP. Tablet-based GPS control devices that will be linked to an onboard, in cab, computer system for operation and data recording. Each spray vehicle will be equipped with a map and tracking system to report time, location, speed and vehicle direction, as well as indicating when the sprayer was actively spraying and when it was not spraying. Records generated will be available for inspection by the City during normal business hours. These vehicles will also be outfitted with a communication system, so the driver may contact the Night Supervisor and/or Program Manager.



those approved by Federal Environmental Protection Agency (EPA) and include products such as; Perm-X 30-30, Anvil 10+10, DeltaGard, Biomist 30+30, Permanone 30/30, Duet, Evoluer 30-30, and MosquitoMist 2. All Adulticiding products will be applied in accordance with label directions and will not be applied at a rate lower or higher than prescribed by the label. VDCI maintains a large inventory of products and chemicals in its inventory that is more than sufficient to service the City of Jackson under normal operations as well as during emergency situations. In addition to vehicle mounted sprayers, hand-held thermal and/or non-thermal sprayers may be employed for spot spraying when practical. Minimums described above will be met unless unusually low mosquito populations prevail.

ULV truck mounted sprayers will be checked before each use for correct chemical application rate, and recalibrated if necessary. This will be accomplished by pre and post product weight comparisons as well as onboard computer analysis. In addition, a Droplet Spectrum Analysis will be performed routinely during the mosquito season to monitor droplet size generation. The analysis will be performed by an Ames DC-III/ DC-IV unit, a computer driven device developed by the U.S. Army to rapidly and accurately calculate droplet spectrums.



VDCI is capable of providing turbine-powered multi-



engine aircraft to combat adult mosquitoes through the use of company owned and subcontracted aircraft. The aircraft are equipped to deliver all insecticides currently approved for mosquito

abatement by EPA (ie. Dibrom 14, Anvil 10+10, Duet, Perm-X, Imperium) and are equipped with a **Wingman GPS chemical application guidance and recording system**. The aircraft used meet and will meet all FAA regulations for low level operations over congested areas including Federal Aviation Administration FAR 137.51 single engine requirement. VDCI is responsible for necessary FAA compliance and shall remain up-to-date with changes in aerial spray requirements. The aircraft are manned by qualified pilots with Night Vision Goggles (NVG) that meets military specifications. We are capable of providing multiple aircraft of the type described above. As warranted by emergency conditions and at the discretion of the City of Jackson, VDCI can provide aerial adult mosquito control for a pre-negotiated per acre fee as agreed by both parties.



(b) Larval Mosquito Control

Mosquito breeding sites found positive for larvae will be addressed, if feasible, with pesticides approved for such use (Altosid, Natular, CoCoBear Larvicide, BVA Larvicide Oil, Vectobac, Vectolex, etc.) or through biological controls. Application will be made using truck-based larviciding rigs, power backpack blowers and hand operated equipment suitable for the chemical being applied and in a manner consistent with label recommendations. Only pesticides approved for such use by Federal Authorities shall be used. Quick acting non-residual products such as the BTI products will be utilized in most floodwater habitats. Catch Basins and other semi-permanent water sites may be treated with the extended control formulations such as Altosid 30 day briquets and the Vectolex (*Bacillus sphaericus*) 30 day granular products.

Ground Larviciding: Using ground application techniques, VDCI shall larvicide the amount of square feet specified in the RFP. As in the case of adult mosquito control, the exact amount of larviciding

will be determined by the mosquito problem

encountered. Minimums described above will be met.



BIOLOGICAL CONTROL

Many mosquito breeding sites lend themselves to such biological control measures as

insectivorous fish. Thus, whenever practical, the predatory minnow, *Gambusia affinis*, has been, and will continue to be used against mosquito larvae. This small fish is native to the City of Jackson and does not represent the introduction of a new life form to the area. In areas where the use of mosquito fish is not advisable, but where larviciding is practical, application of naturally occurring bacteria such as *Bacillus thuringiensis israelensis* (BTi), *Bacillus sphaericus* (BS H5a5b) and/or other biological agents will be used.



WIDE AREA LARVICIDING (WAL)



This technique that has become a standard utilized in Zika response and has been a vital tool in VDCI operations for some time. This tried and tested method of WAL applications have been enhanced by VDCI developed equipment that is able to properly apply many types and formulations of Larvicides and Insect Growth Regulators. Last year, WAL was used in the City of Jackson to target Culex after positive mosquito pools were found.

SPECIAL EVENT BARRIER SPRAYING

Adult mosquito problems associated with large gatherings of people such as festivals and fairs will be addressed with a technique known as a **Barrier Treatment**. When feasible to use, this method allows us to spray an area with a repellent/insecticide several days prior to the special event when people are not present. We will use a specifically designed, truck-mounted, cage blower machine with a Rotary spray nozzle for this purpose. We have tested and used this technique extensively, and achieved excellent results. This effort will also be supplemented by using ATV mounted equipment and motorized backpack blowers for those areas that are inaccessible to vehicles.

PHYSICAL CONTROL

The City of Jackson Public Works Department will be notified, at the discretion of VDCI, of mosquito breeding sites caused by such problems as clogged ditches, improper drainage conditions, and broken sewer lines, so that the City may consider repair or other permanent source reduction interventions. In addition, VDCI inspectors will perform physical control by emptying and/or removing breeding containers, if feasible, when found during routine or encephalitis response inspections.

EFFICACY TESTING

Efficacy testing will be performed through the use of Caged Adult Mosquito Field Trials and/or pre- and post spray evaluations of the adult mosquito populations through the use of CDC Traps, Gravid Traps (West Nile Traps), New Jersey Light Traps and/or Landing Rate Counts. Additionally, tests will be conducted using



laboratory reared or field captured adult mosquitoes subjected to acceptable testing techniques that generate a susceptibility baseline as a reference point for further testing. These tests will be performed using the **Center for Disease Control (CDC) Bottle Bioassay Protocol**.

PRODUCT ROTATION

Our insecticide testing program in our state-of-the-art laboratory examines each mosquito control product in our inventory and how well it is working with the local mosquito population. This data is used to guide the rotation of insecticides throughout the year as well as for treatments in response to the detection of encephalitis activity. VDCI will possible change adulticiding products several times in a year to preclude insect tolerance, depending on the species present, and the resistance found. As part of our virus response procedure, VDCI implements an immediate change from the routine insecticide product to address potential disease transmitting mosquitoes from a different angle.



NPDES COMPLIANCE PLAN

VDCI and its affiliated companies have extensive experience dealing with National Pollution Discharge Elimination System Compliance and have written NPDES management plans for each of our programs in Georgia, Louisiana, Alabama, and Mississippi. VDCI intends to use this past plan development experience combined with information from our recent assessment survey of the City to develop a detailed Pesticide Discharge Management Plan (PDMP) for City of Jackson. As with our previous compliance strategies, the Jackson plan will outline a best practices approach that establishes action thresholds for pest mosquito trapping levels, disease and vector abundance, and resident requests for service that effectively suppresses the mosquito population while mitigating environmental and non-target impact. VDCI uses a strict adherence to all insecticide label requirements and a product rotation regiment to further governmental compliance.

APPLICATION RECORDS

VDCI keeps extensive records on all ground and aerial insecticide applications. All records are in compliance with the standards set forth by the EPA Federal guidelines, i.e. Federal Insecticide Fungicide Rodenticide Act (FIFRA) sections 11 and 26(c). All VDCI reports are retained for a minimum of three years and made available to Regulatory Officials upon request.

Ground Application Records

Application records are completed by the assigned inspector/applicator and the Tablet-based spray truck tracking system during treatment. After treatment, the GPS tracking information is uploaded and databased. These two systematic reports ensure an accurate account for the spray mileage, amount of chemical applied and the exact location of the application.

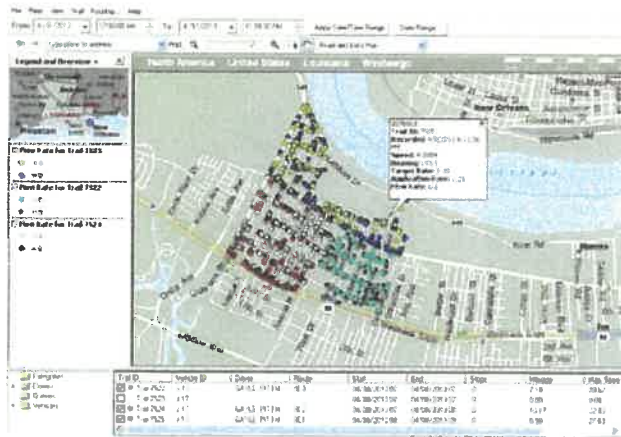
Sample Ground Adulticiding Documents:

Applicator Worksheet

Generated Spray Summary

GROUND ULV MOSQUITO ADULTICIDING REPORT			
Clarke Mosquito Control			
Product:	Pyrethroids		
EPA Registration Number:			
Target Application Rate #1:	1.38		
Target Application Rate #2:	1.38		
Target Application Rate #3:	1.38		
Operator:	JFF		
Driver:	GAYLE PITTMAN		
City:	BEI		
Temp:	48.2/70.3	T: 84.1/84.6	
Wind:	48/27/15	W: 48	SE: 16/16
Time:	10:10		
Mileage:	10.17	Max Speed:	22.8
Apply Miles:	6.17		
Apply Gallons:	2.72		
Apply Acres:	222.05		
Apply Tons:	31.44		
Average Spray Rate:	11.7		

Truck Tracking of Corresponding Adulticide Application Documents (Above).



Aerial Application Records

Aerial application records use the Wingman navigation system integrated with a data management system. Wingman allows for precision applications that incorporates weather and compensates for droplet drift accordingly. The reports are developed after each aerial application and promptly forwarded to the City.

Post-Aerial Sample Documents:

**MOSQUITO CONTROL INC.
AERIAL SPRAY RECORD
CONFIRMATION**

FA# 1432
AIRCRAFT REGISTRATION: N630T

Date Assigned: 28 Oct 11 Date Sprayed: 26 Oct 11
Pilot: Dan Shank Co-Pilot: S Saquith

Applicability License Number: LA 00100048

Parish/County Sprayed	FA# 14	FA# 12
St. Louis	1933.8 acres	7.50 gal
St. Charles	1743.2 acres	7.43 gal
St. John	2094.2 acres	8.90 gal
St. Martin	2834.7 acres	14.20 gal

Total Chemical Loaded: 38.0 gal Total Sprayed: 38.0 gal
Total Acres Sprayed: 9,583 Application Rate: .36 gal/ac

Spray Equipment Type: Rotary Atomizer Spray Nozzle Width: 3000ft
Chemical Applied: Oibrom 24 1 FA# 5481-480

Wind Direction & Speed: 130ft @ 10mph

Flight Time: 1 hour
Start: 0800 Total: 0900

Spray Time: 1 hour
Start: 0800 Stop: 0900 Total: 0900

Comments/Remarks:
MOSQUITO CONTROL

Mosquito Treatment Report

Company: Dynamic Aviation
Address: Location: FA012
Date: October 26, 2011

Area Name: 05487
October 26, 2011 PM

Spray Summary			
Client:	MCC	Area Date:	11/24/2011
Pilot:	D Shank	Product:	Oibrom
Aircraft:	N630T	Apply Rate:	0.50 Gal/Acre
Swath:	1,000.0 Feet	Sprayed Area:	1,674.7 Acres
		Avg Epr Envel:	176.4 MPH

Notes:

REPORTING:

All reports will be submitted in the manner described below:

Weekly Reports: As requested. VDCI can submit a weekly report detailing the following abatement activities: Light trap data will include location, species and number collected expressed as male/female for each species, and a comparison to the previous week’s collection of female adult mosquitoes. Female index report will include the location, number of trap nights, weekly totals, average per night, and average per week. The weekly activity recap will include, information on adulticide and larvicide activities including month to date and year to date totals, encephalitis monitoring results, light trap/landing rate data, and complaints. Ground adulticiding data will include the areas sprayed, total number of miles treated, truck nights, and name of chemical used; aerial adulticiding data will show the area treated and the number of acres sprayed. Larviciding data reported will include the mosquito breeding areas sprayed expressed as square feet of surface water, and the name of the biochemical used. Service request/complaint report will show the numbers of each type of request (adulticide, larvicide, pools, and minnows) as well as a list of requests received and their response.

Monthly Reports: VDCI will submit a monthly report detailing the same sections as indicated for the weekly reports and including monthly totals/averages and comparisons to the previous month. Additionally, a brief narrative will accompany the report documents

summarizing the mosquito population, control efforts, and any unusual conditions or viral activity, if applicable.

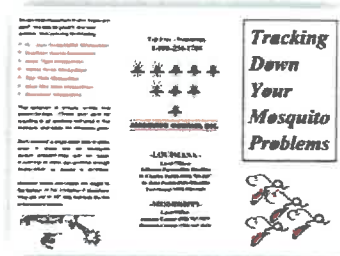
Annual Reports: VDCI will submit an annual report summarizing the conditions, data collected, and control operations performed during the year.

PUBLIC EDUCATION PROGRAM



Many of the mosquito problems encountered within the City, as elsewhere, are the result of man-made mosquito breeding sites. Often these problems can be corrected with minimal effort by residents simply emptying standing water from flower pots, boats, rain gutters, trash, etc. This is particularly true in the control of the Southern House Mosquito (*Culex quinquefasciatus*), an important disease vector, and the potential vectors the Asian Tiger Mosquito (*Aedes albopictus*) & the Yellow Fever/ Zika

Mosquito (*Aedes aegypti*), which breed readily in almost any water holding container. Through the use of several interactive PowerPoint presentations developed by our educational outreach team with the help of a public relations firm, VDCI has been able to effectively convey material to schools, civic associations, network television/radio, and general meetings. VDCI utilizes several group specific presentations to increase public awareness of mosquitoes, their breeding sites, and the diseases they transmit. Individuals with experience in the education field are employed to present our message to the public. At the request of the City, VDCI will conduct presentations at schools, fairs, festivals, civic groups, public/private schools, and home owner's associations.



VDCI shall prepare, on an as-needed basis, press releases, flyers and other written public information materials.



AVAILABLE EMERGENCY/POST DISASTER SERVICES

Over the last 30 years, VDCI and its affiliated companies have responded to multiple mosquito emergency situations. These emergencies have ranged from post storm mosquito reduction to working to suppress mosquito-borne diseases such as West Nile Virus. These services have been performed for our routine program clients after a hurricane or other disaster but has also been extended to municipal jurisdictions in need of short term emergency mosquito suppression. As previously detailed Attachment 2 of this proposal, VDCI mounted a significant ground and aerial effort following the epic hurricanes of Katrina, Rita and Gustav. Most recently, our team mobilized to Counties in Georgia to respond to Hurricane Mathew in 2016 and Irma in 2017. We also have mobilized to respond to several large West Nile Encephalitis Outbreaks in 2003, 2004 and 2012.

In order to respond to emergency situations, VDCI has developed a strike team of 10 fully trained individuals that are able to be quickly dispatched to locations needing supplemental and targeted mosquito control. Each of our regional offices houses extra spray trucks and application equipment that can be relocated individually or by car hauler within 24 hours of an indicated need. Typically, our emergency response efforts deploy between 5 and 10 trucks equipped with larviciding equipment and ULV adulticiding sprayers. Should additional aerial



mosquito control be needed, VDCI is able to provide as many as 5 twin-engine aircraft for adult mosquito suppression. If Zika transmission occurs, VDCI is able to dispatch and operate up to 3 truck-based Wide Area Larviciding Units and supplement these efforts with an army of door to door inspection teams.

COMPLAINTS – SERVICE REQUESTS

VDCI shall respond to all complaints within 48 hours, weather permitting, and take whatever steps that are reasonably necessary to remedy the cause of a complaint, including treatment, recommendations to the property owner and/or the City. All complaints will be tracked and data-based recording the nature of the complaint, our response, and a map of the problem location. Additionally, a list of complaints will be provided as part of the weekly or monthly reports submitted to the County.

PROGRAM EQUIPMENT

VDCI will provide 7 (Seven) $\frac{1}{4}$ ton pick-up trucks for the application of larvicides and adulticides. All vehicles and equipment will be kept in good repair, have a clean appearance, and be in a sanitary condition acceptable to the City at all times. Each vehicle shall have appropriate spill kits and safety equipment and will be clearly identified as a mosquito control vehicle.

Each vehicle will be equipped with a two-way radio or cellular telephone to ensure communications with VDCI's dispatcher. Spray vehicles used to apply adulticiding chemicals will have a map and tracking system to report time, location, speed and direction of the vehicle as well as when the sprayer was actively spraying and when it was not spraying. All spray vehicles will be marked with a unique three inch by two -inch number for identification purposes

A detailed list of other equipment is given below:

EQUIPMENT LIST *

Vehicles -7 Chevrolet Colorado spray trucks

equipped with:
**Tablet-Based Onboard
 Computer GPS tracking system,**
 Communication devices,
 Rotating beacons,
 Hold-down safety chains,
 Chemical spill kits.



Aircraft – Twin-Engine Aircraft

Equipped with:ULV spray system compatible with all chemicals approved by EPA for mosquito abatement. Wingman GPS application to assist spray system, Night vision goggles – military grade



Sprayers - as noted below:

**7 Truck mounted, Heavy Duty
 ULV sprayers** –Equipped with
GPS Tracking & Speed-based flow control systems
 Electric larvicide sprayers – (1),
 Back-pack sprayer, manual-(4),
 Back-pack sprayer, power-(2).
 Hand-held ULV sprayer- (1)

Special Equipment:

AMES DCIV Droplet Testing Machine with associated operating computers
(1) Buffalo Turbine Wide Area Larvicide (WAL) Unit
 For Zika Response Protocol
(1) Truck Mounted Low Volume Barrier Mister
 to apply Barrier Treatments

Miscellaneous:

(1) Office Based Data Tracking System to record breeding sites, surveillance data, applications & response to complaints.
(7) Mobile Tablet field computers
 Light traps, CDC type – (15),
 Gravid Traps – (15),
 LBJ/Ovitrap – (20),
 Tanks, chemical storage and mixing,
 Pumps, transfer type,
 Microscopes two (2),
 Microscope lamps,



Slide spinners, electric,

Personnel uniforms for easy identification by residents,
 Personal safety equipment,
 Computer systems,

Office equipment – various

Laboratory: Equipped as noted below: West Nile test kits

Encephalitis Viruses test kits
 Mosquito rearing paraphernalia
 Insecticide efficacy testing equipment
 Autoclave Sterilizer
 Ultra-Violet lighting equipment
 Laboratory grade pipettors
 Laboratory grade glass wear
 Miscellaneous laboratory equipment



*** VDCI maintains additional spray vehicles, equipment, and trained personnel located in the Jackson Metro that are available if needed.**

OFFICE

VDCI shall maintain an office and chemical mixing facility for the servicing of the City of Jackson Contract. Said office is the place to which all notices, directions, orders, requests and complaints shall be mailed, served or delivered. Normal working hours will be from 7:30 a.m. to 4:00 p.m. on Monday through Friday, excluding holidays as defined herein. If there is an excessive mosquito hatch, spray operations will be extended to weekends and holidays, if necessary. VDCI may elect to operate inspection and larviciding crews during the hours of 6:30 a.m. to 3:00 p.m. for increased larval control and the ability to perform surveillance activities during more optimal times. Our local address is 842 Foley St. Jackson, MS 39202.

POINTS OF CONTACT

All dealings, contacts, etc. between VDCI and the City shall be directed to the City of Jackson's Designated Agent and by the City to the VDCI managers. The cell phone numbers of VDCI's managers are provided below. The local manager shall be available 24 hours per day, 7 days per week for emergency contact.

Initial Contact Information is as follows:

Corporate Names:	Vector Disease Control International
Mailing Address:	842 Foley St Jackson, MS 39202
Corporate Contact:	Brandon Cobb, Contract Manager
Cell Phone:	(601)941-7718

INSURANCE

VDCI shall provide the following types of insurance within the limits specified below during the contract period.

Workers Compensation	Statutory
Employer's Liability	\$1,000,000
Automobile Liability and Bodily Injury and Property Damage Combined	\$1,000,000 each occurrence
Excess Auto and Employer's Liability	\$5,000,000
Commercial General Liability	\$5,000,000
Contractor's Pollution	\$5,000,000

COMPENSATION FOR SERVICES

VDCI shall provide the services described under this agreement for the monthly fees as specified in Cost Proposal Section. This amount shall be paid to VDCI in equal monthly installments. VDCI shall submit to the City a monthly statement for its services for the previous month together with any adjustments. Statements shall be mailed and/or delivered to the City within 10 days following the end of the month.

SERVICES ABOVE THE NORMAL SCOPE OF THE CONTRACT

VDCI will provide additional services with prior written approval of the City if events occur that require increased effort and associated cost beyond the normal scope of this Proposal (i.e., hurricanes, flooding, man-made catastrophes, mosquito borne disease suppression, services performed beyond the maximums outlined in this proposal.) Costs for said services are outlined in the as needed section of the cost proposal document.

LICENSES

VDCI shall at all times during the term of this agreement maintain all such necessary state and/or federal licenses and/or permits required for the storage and/or use and/or application of pesticides and/or other chemicals and/or substances regulated by any agency of the state and/or federal government.

SUMMARY

This proposal is offered to City of Jackson for consideration as the framework for a professional service contract. We agree to abide by all specifications outlined in this proposal. Our proposal is not intended to be restrictive in any manner and is subject to alteration by City officials in drafting a final agreement. We appreciate the interest in our company's services and welcome the opportunity to be of service to the residents of City of Jackson.

Respectfully submitted,

Kris New, Regional Director

Vector Disease Control International

COST PROPOSAL**North Half of Jackson**

ONE HUNDRED THIRY NINE THOUSAND EIGHT HUNDREDDOLLARS AND ZERO CENTS

\$139,800.00

South Half of Jackson

ONE HUNDRED EIGHTEEN THOUSAND NINE HUNDRED DOLLARS AND ZERO CENTS

\$118,900.00

Entire City of Jackson

TWO HUNDRED FIFTY EIGHT THOUSAND SEVEN HUNDRED DOLLARS AND ZERO CENTS

\$258,700.00

Additional Monthly Spraying

North: \$18,000.00 South: \$16,500.00 Entire City: \$35,500.00

Additional Hourly Spraying

\$227.50/ hour

TWO HUNDRED TWENTY SEVEN DOLLARS AND FIFTY CENTS PER HOUR

Additional Larviciding

TWO CENTS PER SQUARE FOOT

\$0.02

STATE OF MISSISSIPPI
PROFESSIONAL SERVICES LICENSE

DEPARTMENT OF AGRICULTURE AND COMMERCE
BUREAU OF PLANT INDUSTRY
MISSISSIPPI STATE, MISSISSIPPI 39762

ID No. - 39898

Company Location No. - 167002

Date Issued - August 07, 2017

HERBERT BRANDON COBB
842 FOLEY STREET
JACKSON, MS 39202

The above named individual has complied with the provisions of § 69-19-1 – 69-19-15, Mississippi Code 1972, and is entitled to engage in professional services for VECTOR DISEASE CONTROL INTERNATIONAL in the license categories MBFL



EXPIRES: August 07, 2020


Don R. Christy, Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

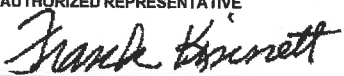
PRODUCER Edgewood Partners Insurance Center 200 Glenridge Point Parkway Suite 400 Atlanta GA 30342	CONTACT NAME: Certificate Unit PHONE (A/C No. Ext): 404-439-8000 FAX (A/C No.): 404-439-8001 E-MAIL ADDRESS: certificate@epicbrokers.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Vector Disease Control International, LLC Rentokil North America, Inc. (REN461) 1320 Brookwood Dr. Ste H Little Rock AR 72202-4412	RENTOKI-01 INSURER A : ACE American Insurance Company NAIC # 22667	INSURER B : Old Republic Insurance Company NAIC # 24147
	INSURER C : ACE Property & Casualty Insurance Company NAIC # 20699	INSURER D : Allianz Underwriters Insurance Company NAIC # 36420
	INSURER E : Zurich American Insurance Company NAIC # 16535	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 1492846205 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			OGLG27240331	10/1/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			MWTB314124-19	10/1/2019	10/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			XOOG27239420	10/1/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	MWC314123-19	10/1/2019	10/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A D E	Errors & Omissions Liability Contractors Pollution Crime/Client Coverage			OGLG27240331 U5L00010319 CRM015168302	10/1/2019 10/1/2019 10/1/2019	10/1/2020 10/1/2020 10/1/2020	Each Incident/Agg 5,000,000 Each Incident/Agg 5,000,000 Each Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Jackson, Mississippi, to the extent required by written contract, is additional insured on a primary and non-contributory basis. A waiver of subrogation applies in favor of the additional insured to the extent required by written contract as allowed by applicable law.

CERTIFICATE HOLDER City of Jackson, Mississippi 219 S President St. Jackson MS 39205	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Michael Watson
SECRETARY OF STATE

I, MICHAEL WATSON, Secretary of State of the State of Mississippi, and as such, the legal custodian of the records as required by The Mississippi Registration of Foreign Limited Liabilities Company Act to be filed in my office do hereby certify:

VECTOR DISEASE CONTROL INTERNATIONAL, LLC

Registered the 19th day of May, 2011

A Delaware LIMITED LIABILITY COMPANY has filed the necessary documents in this office and has obtained a certificate of registration to do business in this state, under the provisions of The Mississippi Registration of Foreign Limited Liability Companies Act as shown by the records in this office.

I further certify that said Limited Liability Company has filed in this office an appointment of registration for service of process, with written acceptance endorsed thereon, and/or power of attorney, designating its agent and/or attorney for service of process in this State as:

BUSINESS FILINGS INTERNATIONAL, INC.
645 LAKELAND EAST DR #101
FLOWOOD, MS 39232

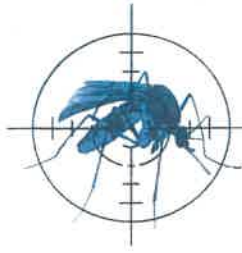
I further certify that said Limited Liability Company has paid the fees for filing the above papers required by law as shown by the records of this office, and that said Limited Liability Company is in good standing to do business in Mississippi at this time.

Given under my hand and seal of office
the 24th day of January, 2020

Michael Watson

Certificate Number: CN20076390

Verify this certificate online at <http://corp.sos.ms.gov/corpcnv/verifycertificate.aspx>



Vector Disease Control International

Protecting Public Health Since 1992.

Kris New, Regional Director
842 Foley St.
Jackson, MS 39202

To: EBO Office and City of Jackson Evaluation Committee

Vector Disease Control International is requesting a waiver for the Asian American portion of the City's EBO Plan. In looking through the current MBE directory, there are only 5 Asian American firms listed, and they all are in the construction industry. Once firm out of CT was in the information technology field, and that's not really a need of ours. Throughout the term of the contract, should a ABE firm be identified that provides a service we can use, we will gladly add them to our EBO Plan.

Thank you in advance for considering our request.

Sincerely,

Kris New, Regional Director

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. Company Name: Vector Disease Control International
Address: 842 Foley Street
City: Jackson State: MS ZIP Code: 39202
Telephone: (769) 572-5708
E-mail: bcobb@vdci.net knew@vdci.net

II. Bid Name and Number: Mosquito Abatement Services

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: ***(SEE ATTACHMENTS)***
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section VI(C)(I) of the EBO Executive Order No. 2014-3

IV. Total Bid Amount: \$258,700.00

V. WAIVER REQUESTED ... *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required ***WAIVER STATEMENT***. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)*

*** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:
 1. The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.
 2. A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.
 3. A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.
 4. Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:

(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.00% WAIVER	8.70%	NA	NA	1.96%
Construction					
Goods & Non-Professional Services					

VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section XI of the EBO Executive Order No. 2014-3

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.



REGIONAL DIRECTOR

FEBRUARY 10, 2020

Authorized Signature and Title

Date

PRINT "AUTHORIZED" NAME HERE: KRIS NEW

EQUAL BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT

Proposed Minority/Female Business Enterprise Firms

Company Name: Medgar Evers Spur Type Trade/Business: Fuel/Service Station

Address: 3249 Medgar Evers Blvd.

Type Minority Business (MBE/FBE):

City, State, ZIP: Jackson, MS 39213

- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Contact Person: _____

Telephone Number: 601-981-7728

Type Minority Business (MBE/FBE) Involvement:

Subcontractor Supplier
 Joint Venture Mentor-Protégé

Type Work or Service to be Performed: Fuel Purchases

Scope of Work to be Performed: Fuel Purchases

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 7502.30

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: Pro Oil Plus Type Trade/Business: Auto Service

Address: 343 Beasley Rd.

Type Minority Business (MBE/FBE):

City, State, ZIP: Jackson, MS 39296

- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Contact Person: F. Van Buren

Telephone Number: 601-362-7510

Type Minority Business (MBE/FBE) Involvement:

Subcontractor Supplier
 Joint Venture Mentor-Protégé

Type Work or Service to be Performed: Truck Maint

Scope of Work to be Performed: Oil changes, tire rotation, new tires, brakes, etc.

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 7502.30

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: McGee Pennzoil Type Trade/Business: Auto Service

Address: 2603 North State Street

City, State, ZIP: Jackson, MS 39216

Contact Person: George McGee

Telephone Number: 601-362-9070

Type Minority Business (MBE/FBE):

- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

- Subcontractor
- Supplier
- Joint Venture
- Mentor-Protégé

Type Work or Service to be Performed: Truck Maint

Scope of Work to be Performed: Oil changes, tire rotation, new tires, brakes, etc.

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 7502.30

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: Business and Office Konnections Type Trade/Business: Office Supplies

Address: 850 Foley St

City, State, ZIP: Jackson, MS 39202

Contact Person: Patrica Reese

Telephone Number: 601-965-5101

Type Minority Business (MBE/FBE):

- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

- Subcontractor
- Supplier
- Joint Venture
- Mentor-Protégé

Type Work or Service to be Performed: Will provide office supplies for offices in MS

Scope of Work to be Performed: Paper, Pens, folders, binders, staplers, general office supplies

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 5070.52

Percentage of MBE and/or FBE Participation: 1.96 %

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. **Company Name:** Vector Disease Control International
Address: 842 Foley Street
City: Jackson **State:** MS **ZIP Code:** 39202
Telephone: (769) 572-5708
E-mail: bcobb@vdc.net knew@vdc.net

II. **Bid Name and Number:** Mosquito Abatement Services

III. **PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS:** (SEE ATTACHMENTS)
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section VI(C)(I) of the EBO Executive Order No. 2014-3

IV. **Total Bid Amount:** \$ 139,800.00

V. **WAIVER REQUESTED ...** *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required ***WAIVER STATEMENT***. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)*

*** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) **Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.**
- (b) **Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.**
- (c) **Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:**
 - 1. **The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.**
 - 2. **A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.**
 - 3. **A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.**
 - 4. **Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.**

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:

(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.00% WAIVER	8.70%	NA	NA	1.96%
Construction					
Goods & Non-Professional Services					

VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section XI of the EBO Executive Order No. 2014-3

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.



REGIONAL DIRECTOR

FEBRUARY 10, 2020

Authorized Signature and Title

Date

PRINT "AUTHORIZED" NAME HERE: KRIS NEW

EQUAL BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT
Proposed Minority/Female Business Enterprise Firms

Company Name: Medgar Evers Spur Type Trade/Business: Fuel/Service Station

Address: 3249 Medgar Evers Blvd.

City, State, ZIP: Jackson, MS 39213

Contact Person: _____

Telephone Number: 601-981-7728

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
- African-American (AABE)
- _____ Asian (ABE)
- _____ Hispanic (HBE)
- _____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

- _____ Subcontractor Supplier
- _____ Joint Venture _____ Mentor-Protégé

Type Work or Service to be Performed: Fuel Purchases

Scope of Work to be Performed: Fuel Purchases

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 4054.00

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: Pro Oil Plus Type Trade/Business: Auto Service

Address: 343 Beasley Rd.

City, State, ZIP: Jackson, MS 39296

Contact Person: F. Van Buren

Telephone Number: 601-362-7510

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
- African-American (AABE)
- _____ Asian (ABE)
- _____ Hispanic (HBE)
- _____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

- _____ Subcontractor Supplier
- _____ Joint Venture _____ Mentor-Protégé

Type Work or Service to be Performed: Truck Maint

Scope of Work to be Performed: Oil changes, tire rotation, new tires, brakes, etc.

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 4054.00

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: McGee Pennzoil Type Trade/Business: Auto Service

Address: 2603 North State Street

City, State, ZIP: Jackson, MS 39216

Contact Person: George McGee

Telephone Number: 601-362-9070

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- Hispanic (HBE)
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 Joint Venture Mentor-Protégé

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Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: Business and Office Konnections Type Trade/Business: Office Supplies

Address: 850 Foley St

City, State, ZIP: Jackson, MS 39202

Contact Person: Patrica Reese

Telephone Number: 601-965-5101

Type Minority Business (MBE/FBE):

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- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

Subcontractor Supplier
 Joint Venture Mentor-Protégé

Type Work or Service to be Performed: Will provide office supplies for offices in MS

Scope of Work to be Performed: Paper, Pens, folders, binders, staplers, general office supplies

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 2740.08

Percentage of MBE and/or FBE Participation: 1.96 %

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. Company Name: Vector Disease Control International
Address: 842 Foley Street
City: Jackson State: MS ZIP Code: 39202
Telephone: (769) 572-5708
E-mail: bcobb@vdc.net knew@vdc.net

II. Bid Name and Number: Mosquito Abatement Services

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: ***(SEE ATTACHMENTS)***
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section VI(C)(I) of the EBO Executive Order No. 2014-3

IV. Total Bid Amount: 118,900.00

V. WAIVER REQUESTED ... *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required *WAIVER STATEMENT*. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)*

*** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

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6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

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(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.00% WAIVER	8.70%	NA	NA	1.96%
Construction					
Goods & Non-Professional Services					

VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section XI of the EBO Executive Order No. 2014-3

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.



REGIONAL DIRECTOR

FEBRUARY 10, 2020

Authorized Signature and Title

Date

PRINT "AUTHORIZED" NAME HERE: KRIS NEW

EQUAL BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT

Proposed Minority/Female Business Enterprise Firms

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Address: 3249 Medgar Evers Blvd.

City, State, ZIP: Jackson, MS 39213

Contact Person: _____

Telephone Number: 601-981-7728

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- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

Subcontractor Supplier
 Joint Venture Mentor-Protégé

Type Work or Service to be Performed: Fuel Purchases

Scope of Work to be Performed: Fuel Purchases

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 3448.10

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: Pro Oil Plus Type Trade/Business: Auto Service

Address: 343 Beasley Rd.

City, State, ZIP: Jackson, MS 39296

Contact Person: F. Van Buren

Telephone Number: 601-362-7510

Type Minority Business (MBE/FBE):

- Female (FBE)
- African-American (AABE)
- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

Subcontractor Supplier
 Joint Venture Mentor-Protégé

Type Work or Service to be Performed: Truck Maint

Scope of Work to be Performed: Oil changes, tire rotation, new tires, brakes, etc.

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 3448.10

Percentage of MBE and/or FBE Participation: 2.9 %

Company Name: McGee Pennzoil Type Trade/Business: Auto Service

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City, State, ZIP: Jackson, MS 39216

Contact Person: George McGee

Telephone Number: 601-362-9070

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- Asian (ABE)
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- Native American (NABE)

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- Supplier
- Joint Venture
- Mentor-Protégé

Type Work or Service to be Performed: Truck Maint

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Company Name: Business and Office Konnections Type Trade/Business: Office Supplies

Address: 850 Foley St

City, State, ZIP: Jackson, MS 39202

Contact Person: Patrica Reese

Telephone Number: 601-965-5101

Type Minority Business (MBE/FBE):

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- Asian (ABE)
- Hispanic (HBE)
- Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

- Subcontractor
- Supplier
- Joint Venture
- Mentor-Protégé

Type Work or Service to be Performed: Will provide office supplies for offices in MS

Scope of Work to be Performed: Paper, Pens, folders, binders, staplers, general office supplies

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ 2330.44

Percentage of MBE and/or FBE Participation: 1.96 %

E B O D e t e r m i n a t i o n

Mosquito Abatement Services

Bid No. 0000000.000

Original Determination Date:
Status Update:

2/24/2020
3/17/2020

Bidder:

Gregory Pest Solutions

Status: NON-COMPLIANT

MBE	Total Utilization
FBE	***25.00 %
AABE	0.00 %
NABE	0.00 %
HBE	0.00 %
ABE	0.00 %

Bidder:

VDCI

Status: COMPLIANT

MBE	Total Utilization
FBE	1.96 %
AABE	8.70 %
NABE	0.00 %
HBE	0.00 %
ABE	**0.00 %

Bidder:

Deerfield Pest Control-N

Status: COMPLIANT

MBE	Total Utilization
FBE	6.50 %
AABE	16.24 %
NABE	0.00 %
HBE	0.00 %
ABE	**0.00 %

Bidder:

Deerfield Pest Control-S

Status: COMPLIANT

MBE	Total Utilization
FBE	6.50 %
AABE	16.24 %
NABE	0.00 %
HBE	0.00 %
ABE	**0.00 %

***Uncertified MBE
**Waiver Approved



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center 200 Glenridge Point Parkway Suite 400 Atlanta GA 30342	CONTACT NAME: Certificate Unit PHONE (A/C No. Ext): 404-439-8000 E-MAIL ADDRESS: certificate@epicbrokers.com	FAX (A/C No.): 404-439-8001
	INSURER(S) AFFORDING COVERAGE	
INSURED Vector Disease Control International, LLC Rentokil North America, Inc. (REN461) 1320 Brookwood Dr. Ste H Little Rock AR 72202-4412	RENTOKI-01	INSURER A: ACE American Insurance Company INSURER B: Old Republic Insurance Company INSURER C: ACE Property & Casualty Insurance Company INSURER D: Allianz Underwriters Insurance Company INSURER E: Zurich American Insurance Company INSURER F:
		NAIC # 22667 24147 20699 36420 16535

COVERAGES **CERTIFICATE NUMBER:** 1492846205 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			OGLG27240331	10/1/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COM/OP AGG \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY HIRED AUTOS ONLY <input type="checkbox"/>			MWTB314124-19	10/1/2019	10/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			XOOG27239420	10/1/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N N/A	MWC314123-19	10/1/2019	10/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A D E	Errors & Omissions Liability Contractors Pollution Crime/Client Coverage			OGLG27240331 U5L00010319 CRM015168302	10/1/2019 10/1/2019 10/1/2019	10/1/2020 10/1/2020 10/1/2020	Each Incident/Agg 5,000,000 Each Incident/Agg 5,000,000 Each Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Jackson, Mississippi, to the extent required by written contract, is additional insured on a primary and non-contributory basis. A waiver of subrogation applies in favor of the additional insured to the extent required by written contract as allowed by applicable law.

CERTIFICATE HOLDER City of Jackson, Mississippi 219 S President St. Jackson MS 39205	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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OFFICE OF THE CITY CLERK
MMS 4/7/20

ORDER RATIFYING THE ACCEPTANCE OF FINGERPRINTING SERVICES BY THE MISSISSIPPI STATE DEPARTMENT OF HEALTH'S (MDHS) CRIMINAL HISTORY RECORD CHECK UNIT, AND AUTHORIZING THE PAYMENT FOR THE SAME. (HARRIS, LUMUMBA)

WHEREAS, the City of Jackson's, Department of Parks and Recreation takes necessary precautions in the selection of employees to work with our youth, teens and adults; and

WHEREAS, potential employees are required to have a fingerprint scan and background check done at the State Licensure office in Jackson. All potential applicants' fingerprints are transmitted to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases in order to complete state and national background checks; and

WHEREAS, in furtherance of the Department of Parks and Recreation's need to run criminal background checks on ten (10) potential employees, the Criminal History Record Check Unit processed ten (10) potential employees on March 5, 2020; and

WHEREAS, ten (10) potential employees were fingerprinted for criminal background checks at a cost of Fifty Dollars (\$50.00) each, and did not exceed Five Hundred Dollars (\$500.00); and

WHEREAS, the Department of Parks and Recreation believes honoring the invoice submitted by MDHS in the amount of Five Hundred Dollars (\$500.00) for fingerprinting of potential employees is in the best interest of the City of Jackson.

IT IS, THEREFORE, ORDERED that the acceptance of fingerprinting and criminal history background check services processed by MDHS on March 5, 2020 is hereby ratified.

IT IS, FURTHER ORDERED that payment of invoice for said fingerprinting fee in the amount of Five Hundred Dollars (\$500.00) to the Mississippi State Department of Health (MDHS) Criminal History Record Check Unit, is hereby authorized.

ITEM #:	16
DATE:	April 14, 2020

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

03-30-20
DATE

P O I N T S		C O M M E N T S																																																							
1.	Brief Description	Order ratifying a request for payment to the Mississippi State Department of Health (MSDH) Criminal History Record Check Unit, for processing services performed on March 5, 2020.																																																							
2.	Public Policy Initiative Youth & Education Crime Prevention Changes in City Government Neighborhood Enhancement Economic Development Infrastructure and Transportation 7. Quality of Life	Youth & Education Crime Prevention Quality of Life																																																							
3.	Who will be affected?	Youth, teens and adults working in the Department of Parks and Recreation.																																																							
4.	Benefits	Fingerprints are transmitted to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases in order to complete state and national background checks.																																																							
5.	Schedule (beginning date)	Upon Council Approval																																																							
6.	Location: WARD CITYWIDE (yes or no) (area) Project limits if applicable																																																								
7.	Action implemented by: City Department <input type="checkbox"/> Consultant <input type="checkbox"/>	Department of Parks & Recreation																																																							
8.	COST	Five Hundred Dollars (\$500.00)																																																							
9.	Source of Funding General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Bond <input type="checkbox"/> Other <input type="checkbox"/>	Department of Parks & Recreation – Account No. 005-501.25-6419																																																							
10.	EBO participation	<table border="0"> <tr> <td>ABE</td><td>_____</td><td>%</td><td>WAIVER</td><td>___</td><td>Yes</td><td>___</td><td>No</td><td>___</td><td>N/A</td><td><u>X</u></td> </tr> <tr> <td>AABE</td><td>_____</td><td>%</td><td>WAIVER</td><td>___</td><td>Yes</td><td>___</td><td>No</td><td>___</td><td>N/A</td><td><u>X</u></td> </tr> <tr> <td>WBE</td><td>_____</td><td>%</td><td>WAIVER</td><td>___</td><td>Yes</td><td>___</td><td>No</td><td>___</td><td>N/A</td><td><u>X</u></td> </tr> <tr> <td>HBE</td><td>_____</td><td>%</td><td>WAIVER</td><td>___</td><td>Yes</td><td>___</td><td>No</td><td>___</td><td>N/A</td><td><u>X</u></td> </tr> <tr> <td>NABE</td><td>_____</td><td>%</td><td>WAIVER</td><td>___</td><td>Yes</td><td>___</td><td>No</td><td>___</td><td>N/A</td><td><u>X</u></td> </tr> </table>	ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
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HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															

Parks & Recreation Department
1000 Metro Center, Suite 104
Jackson, MS 39209-7503
601-960-0716 (Office)
601-960-1576 (Fax)
Website: www.jacksonms.gov



"One City, One Aim, One Destiny"

Memo

To: Mayor Chokwe Antar Lumumba
From: Ison B. Harris, Jr., Director, Dept. of Parks & Recreation
Date: March 30, 2020
Re: Mississippi State Department of Health (MDHS) Criminal History Record Check Unit

Order ratifying a request for payment to the Mississippi State Department of Health (MDHS) Criminal History Record Check Unit for processing services performed on March 5, 2020.

This item was removed from the claims docket, and has taken time to effectively resolve, preventing Parks & Recreation from meeting the Council Agenda deadline.

The Department of Parks and Recreation believes honoring the invoice in the amount of Five Hundred Dollars (\$500.00) payable to the Mississippi State Department of Health (MDHS) Criminal History Record Check Unit, is in the best interest of the City of Jackson.

IBHjr/pb

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

C. D. HOWARD
C. D. HOWARD
4/7/29
CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING THE ACCEPTANCE OF FINGERPRINTING SERVICES BY THE MISSISSIPPI DEPARTMENT OF HEALTH'S (MDHS) CRIMINAL HISTORY RECORD CHECK UNIT, AND AUTHORIZING PAYMENT FOR THE SAME** is legally sufficient for placement in NOVUS Agenda.

Timothy Howard, *City Attorney*

Monica Allen, *Special Assistant*

4/6/29

Date



March 5, 2020

Mississippi State Department of Health
Criminal History Record Check Unit
143-B LeFleur's Square
Jackson, MS 39215

City of Jackson

RE: Fingerprinting fee

Fingerprint cards requested for processing	<u>10</u>
Cost for processing each fingerprinting card	<u>\$50.00 each</u>
TOTAL	<u>\$ 500.00</u>

Please make business check, money order or certified check payable to **Mississippi State Department of Health**. *Payment must be made before applicants information can be processed or released.* Send business check, money order or certified check along with copy of this invoice to:

Mississippi State Department of Health
Criminal History Record Check Unit
143-B LeFleur's Square
Jackson, MS 39211

If you have any questions concerning this invoice, please feel free to call, Julie Henderson, at 601-364-5059. **FAX NUMBER - 601-364-5056.**

INTEROFFICE MEMORANDUM

TO: Ison Harris, Jr., Director
Parks and Recreation

FROM: Lisa Wilson, Recreation Manager *L.W.*
Parks and Recreation

SUBJECT: MISSISSIPPI STATE DEPARTMENT OF HEALTH CRIMINAL HISTORY RECORD
CHECK UNIT

DATE: MARCH 10, 2020

CC: Abram Muhammad, Deputy Director
Parks and Recreation

This is a request for payment check for a **Criminal History Record Check Unit (National Background Check)** in the amount of **\$500.00** in order to process Ten (10) potential employees at \$50.00 each for employment under Childcare Licensure for the following employee listed (See Attachment).

Payment Made Payable To:

Mississippi State Department of Health
Attention: Criminal History Record Check Unit
143-B Lefleur's Square
Jackson, MS 39211

PLEASE HOLD CHECK FOR PICK UP FOR WENDEY BROWN (EXT. 0399)

ORDER AUTHORIZING THE PAYMENT TO VARIOUS VENDORS FOR THE JACKSON ZOOLOGICAL PARK, THROUGH SEPTEMBER 30, 2020. (WARD 5) (HARRIS, LUMUMBA)

OFFICE OF THE CITY ATTORNEY
Mex
 4/9/20

WHEREAS, the Department of Parks and Recreation desires to retain current vendors to ensure they are paid timely and expeditiously for a variety of services necessary to ensure continuous care of animals, staff and maintenance needs are met, at the Jackson Zoological Park, while negotiations between the City and ZoOceanarium continue; and

WHEREAS, said vendors shall provide detailed invoices and requests for payments through September 30, 2020 pending contract negotiations with prospective outside zoo management:

JACKSON ZOOLOGICAL PARK VENDORS	
1. Aloha Lock & Key (Locksmith) - 001-498.00-6419 Payments not to exceed \$500.00	11. Tommy Rodden (Animal Food) - 001-498.00-6214 Payments not to exceed \$2,500.00
2. Bob's Pool Service (Aquatic Exhibit Supplies) - 001-498.00-6419 Payments not to exceed \$1,500.00	12. eMaint Enterprises (Maintenance Work Order Software) 001-498.00-6419 Payments not to exceed \$3,800.00
3. Federal Express (Ship Animal Supplies) - 001-498.00-6419 Payments not to exceed \$1,500.00	13. U.S. Fish & Wildlife (Animal Permits) - 001-498.00-6419 Payments not to exceed \$600.00
4. United Postal Service (UPS) (Ship Animal Supplies) - 001-498.00-6419 Payments not to exceed \$1,500.00	14. Boehringer Ingelheim Animal Health USA (Animal Medication) - 001-498.00-6213 Payments not to exceed \$1,000.00
5. United States Postal Service (USPS) (Mail Documents) - 001-498.00-6419 Payments not to exceed \$350.00	15. NovaTime (Time Clock) - 001-498.00-6419 Payments not to exceed \$1,200.00
6. Grainger (Maintenance Supplies) - 001-498.00-6419 Payments not to exceed \$1,500.00	16. Digital X-Ray Service (Animal X-Rays) - 001-498.00-6419 Payments not to exceed \$500.00
7. Pitney Bowes (Postage) - 001-498.00-6419 Payments not to exceed \$500.00	17. USDA APHIS Animal Care (Animal Permits) - 001-498.00-6419 Payments not to exceed \$500.00
8. Security Support Services (Security Cameras) - 001-498.00-6419 Payments not to exceed \$2,000.00	18. Hinds County Tax Collector (License Plates) 001-498.00-6419 Payments not to exceed \$250.00
9. VRL Laboratories (Animal Testing) - 001-498.00-6419 Payments not to exceed \$500.00	19. Species 360 (Animal Database) - 001-498.00-6419 Payments not to exceed \$10,000.00
10. Wildmorph Pythons (Animal Food) - 001-498.00-6214 Payments not to exceed \$2,000.00	

WHEREAS, each vendor shall be paid up to and not to exceed the amounts listed above in the chart.

IT IS, THEREFORE, ORDERED that the City is hereby authorized to make payments to vendors, in reference to all requests for payments necessary to ensure continuous care of animals, staff

and maintenance needs are met at the Jackson Zoological Park, through September 30, 2020 at the following costs per vendors:

JACKSON ZOOLOGICAL PARK VENDORS			
1.	Aloha Lock & Key (Locksmith) - 001-498.00-6419 Payments not to exceed \$500.00	11.	Tommy Rodden (Animal Food) - 001-498.00-6214 Payments not to exceed \$2,500.00
2.	Bob's Pool Service (Aquatic Exhibit Supplies) - 001-498.00-6419 Payments not to exceed \$1,500.00	12.	eMaint Enterprises (Maintenance Work Order Software) 001-498.00-6419 Payments not to exceed \$3,800.00
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8.	Security Support Services (Security Cameras) - 001-498.00-6419 Payments not to exceed \$2,000.00	18.	Hinds County Tax Collector (License Plates) 001-498.00-6419 Payments not to exceed \$250.00
9.	VRL Laboratories (Animal Testing) - 001-498.00-6419 Payments not to exceed \$500.00	19.	Species 360 (Animal Database) - 001-498.00-6419 Payments not to exceed \$10,000.00
10.	Wildmorph Pythons (Animal Food) - 001-498.00-6214 Payments not to exceed \$2,000.00		

Agenda Item #17
April 14, 2020

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

March 30, 2020

DATE

P O I N T S		C O M M E N T S	
1.	Brief Description/Purpose	Order authorizing payment to various vendors for the Jackson Zoological Park, through September 30, 2020.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	7. Quality of Life	
3.	Who will be affected	Jackson Zoological Park staff, vendors and animals.	
4.	Benefits	To ensure payments are made in a timely manner.	
5.	Schedule (beginning date)	Upon City Council approval.	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Ward 5 No	
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Parks and Recreation & Jackson Zoological Park	
8.	COST	Each vendor shall be paid up to and not to exceed the amounts listed in the Jackson Zoological Park Vendors chart.	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Accounts: 001-498.00-6213, 001-498.00-6214 & 001-498.00-6419	
10.	EBO participation	ABE _____ % WAIVER ___ Yes ___ No ___ N/A ___ X AABE _____ % WAIVER ___ Yes ___ No ___ N/A ___ X WBE _____ % WAIVER ___ Yes ___ No ___ N/A ___ X HBE _____ % WAIVER ___ Yes ___ No ___ N/A ___ X NABE _____ % WAIVER ___ Yes ___ No ___ N/A ___ X	

Parks & Recreation Department
1000 Metro Center, Suite 104
Jackson, MS 39209-7503
601-960-0716 (Office)
601-960-1576 (Fax)
Website: www.jacksonms.gov



"One City, One Aim, One Destiny"

Memo

TO: The Honorable Mayor Lumumba
FROM: Ison B. Harris, Jr., Director
Department of Parks and Recreation
DATE: March 30, 2020
RE: Jackson Zoological Park - Vendors

This is an Order authorizing payment to various vendors for the Jackson Zoological Park, through September 30, 2020, to ensure continuous care of animals, staff and maintenance needs are met

Each vendor shall be paid up to and not to exceed the amounts listed in the **Jackson Zoological Park Vendors** chart.

The Department of Parks and Recreation & the Jackson Zoological Park, recommends that this Order is accepted. Please give me a call at Extension 0716, if you have any questions.

Thank you.

IBHjr/pb


Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
C. Howard
4/3/20

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE PAYMENT TO VARIOUS VENDORS FOR THE JACKSON ZOOLOGICAL PARK, THROUGH SEPTEMBER 30, 2020.** (WARD 5) is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Monica Allen, *Special Assistant*

4/6/20
Date

ORDER RATIFYING THE ACCEPTANCE OF LIGHTING SUPPLIES PROVIDED BY IRBY AT THALIA MARA HALL, AND AUTHORIZING PAYMENT FOR THE SAME.

OFFICE OF THE CITY ATTORNEY
Chalex
4/17/20

WHEREAS, Irby provided lighting supplies for the backstage needs at Thalia Mara Hall on January 1, 2020; and

WHEREAS, the City of Jackson received two invoices from Irby for said lighting supplies at Thalia Mara Hall totaling the amount of Two Hundred and Eighteen Dollars and Seven Cents (\$218.07).

IT IS, THEREFORE, ORDERED that the acceptance of lighting supplies provided by Irby for the backstage area of Thalia Mara Hall on January 1, 2020 is hereby ratified.

IT IS, FURTHER, ORDERED that the City of Jackson is authorized to remit payment of funds in the amount of Two Hundred and Eighteen Dollars and Seven Cents (\$218.07) to Irby for lighting supplies provided for the backstage needs at Thalia Mara Hall on January 1, 2020.

Agenda Item #18
April 14, 2020

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET


3/20/20

DATE

P O I N T S		C O M M E N T S						
1.	Brief Description/Purpose	Authorizes the City to pay Irby for lighting supplies at Thalia Mara Hall in the amount of \$218.07.						
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Quality of Life						
3.	Who will be affected	The City of Jackson and the users of the Thalia Mara Hall						
4.	Benefits	Provided a well-maintained lighting system for Thalia Mara Hall.						
5.	Schedule (beginning date)							
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Citywide						
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Human and Cultural Services						
8.	COST	\$218.07						
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Thalia Mara Hall						
10.	EBO participation	ABE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		AABE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		WBE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		HBE	_____ %	WAIVER	yes ___	no ___	N/A	_____
		NABE	_____ %	WAIVER	yes ___	no ___	N/A	_____

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: Adriane Dorsey-Kidd, Director 
Department of Human and Cultural Services

DATE: March 20, 2020

SUBJECT: Payment to Irby for Lighting Supplies at Thalia Mara Hall

This order authorizes the City of Jackson, Mississippi to pay Irby \$218.07 for lighting supplies at Thalia Mara Hall. Jill usually gets these bulbs from Irby and picks them up. This order included 9 halogen bulbs for stage lighting.

AK/jdl

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

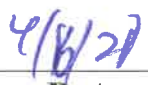
OFFICE OF THE CITY ATTORNEY
MHA 4/7/20

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING THE ACCEPTANCE OF LIGHTING SUPPLIES PROVIDED BY IRBY AT THALIA MARA HALL, AND AUTHORIZING PAYMENT FOR THE SAME** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Monica Allen, *Special Assistant* 



Date



www.irby.com
815 Irby Drive • Jackson, MS 39215

STUART C IRBY BR12 JACKSON MS
815 IRBY DRIVE
JACKSON MS 39201
601-989-1811 Fax 601-960-7373

INVOICE

INVOICE DATE	ORDER NUMBER
01/01/20	S011705769.002
PLEASE REMIT PAYMENT TO:	
STUART C IRBY CO PO Box 741001 ATLANTA GA 30384	
TO VIEW OR PAY ONLINE GO TO:	http://irby.billtrust.com
USE THIS ENROLLMENT TOKEN:	ZFT HGV TGP

SHIP TO

CITY OF JACKSON MS PURCH
ACCTS PAYABLE/FINANCE/MG
PO BOX 17
JACKSON MS 39205-0017

CITY OF JACKSON
PF 02275 BUILDING MAINTENANCE
658 SOUTH JEFFERSON
JACKSON MS 39201

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON	
196692	THIA MARA HALL	JILL	8200020169 9/2015	HOUSE ACCOUNT BR 12	
INSIDE SALESPERSON	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Kenneth R McMurtrey	WC WILL-CALL	Net Next End of Month	01/01/20	12/19/19	
LINE	DESCRIPTION	ORDER QTY	SHIP QTY	NET UNIT PRC	EXT AMOUNT
1	SYLV 54611 *DISC* HALOGEN LAMP HPL-750/115/X-(UCF)	4	4	21.785E	87.14

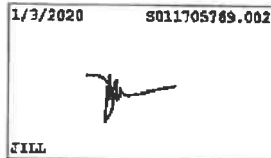
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determine proof of delivery signatures

All payments are due by 02/29/20.

For Terms and Conditions, please visit www.irby.com



Subtotal	87.14
S&H Charges	12.00
Sales Tax	0.00
AMOUNT DUE	99.14



www.irby.com
815 Irby Drive • Jackson, MS 39215

STUART C IRBY BR12 JACKSON MS
815 IRBY DRIVE
JACKSON MS 39201
601-969-1811 Fax 601-960-7373

INVOICE

INVOICE DATE	ORDER NUMBER
01/01/20	S011705769.001
PLEASE REMIT PAYMENT TO:	
STUART C IRBY CO PO Box 741001 ATLANTA GA 30384	
TO VIEW OR PAY ONLINE GO TO:	http://irby.billtrust.com
USE THIS ENROLLMENT TOKEN:	ZFT HGV TGP

SHIP TO

CITY OF JACKSON MS PURCH
ACCTS PAYABLE/FINANCE/MG
PO BOX 17
JACKSON MS 39205-0017

CITY OF JACKSON
PF 02275 BUILDING MAINTENANCE
658 SOUTH JEFFERSON
JACKSON MS 39201


CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON	
196692	THIA MARA HALL	JILL	8200020169 9/2015	HOUSE ACCOUNT BR 12	
INSIDE SALESPERSON	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Kenneth R McMurtrey	WC WILL-CALL	Net Next End of Month	01/01/20	12/19/19	
LINE	DESCRIPTION	ORDER QTY	SHIP QTY	NET UNIT PRC	EXT AMOUNT
1	SYLV 54611 *DISC* HALOGEN LAMP HPL-750/115X-(UCF)	9	5	21.785E	108.93

Register Today with your Irby Customer Number!

www.irby.com

Easily view your invoices, review open orders,
determine proof of delivery signatures

Subtotal	108.93
S&H Charges	10.00
Sales Tax	0.00
AMOUNT DUE	118.93

1/3/2020 S011705769.001

JILL

All payments are due by 02/29/20.

For Terms and Conditions, please visit www.irby.com

OFFICE OF THE CITY CLERK
Of *Mark* 4/7/20

ORDER RATIFYING HVAC REPAIR WORK AND CALL-IN SERVICES PERFORMED BY JOHNSON CONTROLS AT THALIA MARA HALL, AND AUTHORIZING PAYMENT FOR THE SAME.

WHEREAS, Johnson Controls provided repair work and call-in services for issues with the HVAC system at Thalia Mara Hall that occurred during a show on September 7, 2019, and two days post-show on September 9 and 10, 2019; and

WHEREAS, the attached invoice reflects two separate repair requests that were made for temperature issues at Thalia Mara Hall totaling Four Thousand, Three Hundred and Thirty-Five Dollars and Seventy Cents (\$4,335.70) for said service dates; and

WHEREAS, typically, most of this work is covered under a service agreement between the City of Jackson, Mississippi (“City of Jackson”), and Johnson Controls; however, said agreement expired in April of 2019; and

WHEREAS, the draft invoices were received by the City of Jackson on September 26, 2019, and October 2, 2019; thus, preventing Care and Maintenance from processing the invoice properly given the date of the agreement with Johnson Controls expired.

IT IS, THEREFORE, ORDERED that the HVAC repair work and call-in services performed by Johnson Controls at Thalia Mara Hall on September 7, 2019, September 9, 2019, and September 10, 2019 is hereby ratified.

IT IS, FURTHER, ORDERED that the City of Jackson is authorized to remit payment of funds in the amount of Four Thousand, Three Hundred and Thirty-Five Dollars and Seventy Cents (\$4,335.70) to Johnson Controls for repair services completed at Thalia Mara Hall on September 7, 2019, September 9, 2019, and September 10, 2019.

Agenda Item #19
April 14, 2020


CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

3/20/20
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	Ratifies the services performed by Johnson Controls and authorizes the City to pay an invoice for services done in September 2019 in the amount of \$4,335.70.																																													
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	Infrastructure and Quality of Life																																													
3.	Who will be affected	The City of Jackson and the users of the Thalia Mara Hall																																													
4.	Benefits	Provided a well-maintained HVAC system and comfortable temp controls for Thalia Mara Hall.																																													
5.	Schedule (beginning date)																																														
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	Citywide																																													
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Department of Human and Cultural Services																																													
8.	COST	\$4,335.70																																													
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 																																														
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							


MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: Adriane Dorsey-Kidd, Director 
Department of Human and Cultural Services

DATE: March 20, 2020

SUBJECT: Payment to Johnson Controls for Repair/Controls Work at TMH

This order authorizes the City of Jackson, Mississippi to pay Johnson Controls ~~\$4,348.30~~ ^{\$4,335.70}  for services they provided in September 2019 on the HVAC system. These invoices are typically handled by Care and Maintenance, or covered under our Service Agreement with Johnson Controls. Our Service Agreement with JCI expired in April 2019. Public Works can provide and update on when the new service agreement will be executed. Given that these invoices were received on September 26, 2019, and October 2, 2019, Care and Maintenance could not pay the invoice for work in the previous fiscal year and asked that our Division cover the costs.

AK/jdl

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
Howard 4/17/20

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING HVAC REPAIR WORK AND CALL- IN SERVICES PERFORMED BY JOHNSON CONTROLS AT THALIA MARA HALL, AND AUTHORIZING PAYMENT FOR THE SAME** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Monica Allen, *Special Assistant* 



Date



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-94666761500 **Invoice Date:** 02/20/2020
PO #/Auth: **Service Request:** 1-89120744996
Customer WO#: **SR Type:** L&M
Customer Acct: 1032969 **Branch Name:** JOHNSON CONTROLS GULF COAST CB - 0N52

Bill To:
 CITY OF JACKSON
 DEPARTMENT OF MAINT
 658 S JEFFERSON ST
 JACKSON MS 39205

Service Site:
 THALIA MARA HALL
 255 E PASCAGOULA ST ,
 JACKSON MS 39201-4115

Contractor/License Information :

Requested By: Andy Burns
Phone: 6019601537

Service Requested: Andy called, last week the building was freezing and today it burning up and we have a sold out show tomorrow.
 9/10 Chiller #2 call out

Consolidated with SR# 1-89203490282

Service Provided: Troubleshoot ahu9 cooling. Established heating water valve not operating correctly. Closed hand valves to isolate and supply air dropped to setpoint. Also found minimum supply air temp set at 70. Changed to 55. Ahu8 had broken belts on supply fan. Ahu unit nine reheat valves open causing high discharge temps. Control tech made necessary adjustments. Also ahu eight belts broke later that days, return to site to install belts on supply fan. Note belts were supplied by customer. Assisted Brain McKinnon on troubleshooting AHU-8 supply fan problem. Verified that the belts were broke. Assisted Troy in replacing belts. Verified that flow was restored and auditorium was cooling. Monitored system for proper performance. Assisted Troy in switching chillers at Thalia Mara Hall. Logged in Metasys and changed parameters so chiller 2 will start. Verified through Troy that chiller 2 did start and chilled water temp were dropping. Monitored conditions in the auditorium and verified that the temps are returning to normal. Monitored system for proper performance.
 Thank you for your business.

Qty	Description	UOM	Unit Price	Sub Total	Tax	Net Price
Labor						
2	09/10/2019 Regular Controls	Hour	\$157.50	\$315.00	\$0.00	\$315.00
8	09/09/2019 Regular Mechanical Heavy	Hour	\$105.30	\$842.40	\$0.00	\$842.40
4	09/07/2019 Overtime Mechanical Heavy	Hour	\$157.95	\$631.80	\$0.00	\$631.80
10	09/07/2019 Overtime Controls	Hour	\$236.25	\$2,362.50	\$0.00	\$2,362.50
Sub-Total				\$4,151.70	\$0.00	\$4,151.70
Mileage						
100	Mileage	Each	\$1.84	\$184.00	\$0.00	\$184.00
Sub-Total				\$184.00	\$0.00	\$184.00
Invoice Sub-Total					\$4,335.70	
Taxes					\$0.00	
Total Due					USD	\$4,335.70

Direct Billing Inquiries: (866) 867-3608



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #:	1-94666761500	Invoice Date:	02/20/2020
PO #/Auth:		Service Request:	1-89120744996
Customer WO#:		SR Type:	L&M
Customer Acct:	1032969	Branch Name:	JOHNSON CONTROLS GULF COAST CB - 0N52

Terms: If any invoice is not paid in full upon receipt, the Customer hereby agrees to pay interest at a rate of 1.5% per month (18% annually) upon the unpaid portion of the invoice. If action or suit is brought by Johnson Controls to collect any amount due or owing under this bill, Customer agrees to pay all costs of collection including attorney's fees.

All invoice payments greater than \$25,000 must be made via wire transfer, check or money order. Seller will not accept payment in the form of a credit card, debit card or other similar payment device on amounts greater than \$25,000.

Disposable, Environmental & Usage (DEU) fee listed on this invoice may include charges for one or more of the following miscellaneous: Electrical, pneumatic, welding supplies, hardware materials, cleaning supplies, or refrigerant reclaim disposal. A lump sum charge was applied rather than itemizing usage.

We hereby certify that these goods are produced in compliance with all applicable requirements of sections 6, 7 and 12 of the Fair Labor Standards Act of 1938, as amended, and of regulations and orders of the Administrator of the Wage and Hour Division issued under section 14 thereof.

Please reference the invoice number and amount with all payments. Remit to only the address below.

Payment Terms: Due Upon Receipt Of Invoice
Direct Billing Inquiries
To Service Department: (866) 867-3608

To Remit Via Credit Card:
 Call the phone number listed above.

INVOICE#: 1-94666761500

AMOUNT DUE: USD \$4,335.70

Remit Payment To:
 JOHNSON CONTROLS
 PO BOX 730068
 DALLAS, TX, 75373

To Remit Via ACH Wire Transfers:

JP Morgan Chase
 One Chase Manhattan Plaza
 New York, NY 10005
 Credit to: Johnson Controls Inc.
 ABA# 071-000013 Depositor Acct #55-14347
 Type of Account: Checking

OFFICE OF THE CITY ATTORNEY
CWA
4/6/20

ORDER AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS TO STEWPOT COMMUNITY SERVICES FOR THE PURPOSE OF SUPPORTING SOCIAL AND COMMUNITY SERVICE PROGRAMS AND AUTHORIZING THE MAYOR EXECUTE AN AGREEMENT WITH STEWPOT COMMUNITY SERVICES (ALL WARDS)

WHEREAS, Section 21-19-65 of the Mississippi Code Annotated (1972), as amended authorizes municipal governing authorities to expend monies from the general fund to match other funds for the purpose of supporting social and community service programs; and

WHEREAS, consistent with the provisions of Section 21-19-65 of the Mississippi Code Annotated (1972), as amended, the governing authorities for the City of Jackson, Mississippi (“City”) allocated monies in its budget for Fiscal Year 2019-20 to be expended in the municipality for the development and the support of social and community service programs; and

WHEREAS, Stewpot Communities Services is a public nonprofit organization that has qualified for exemption pursuant to 26 USCS Section 501 (c) (3), and is eligible to receive matching funds from the City of Jackson; and

WHEREAS, the best interest of the City of Jackson and its residents would be served by contributing matching funds to Stewpot Community Services to assist in its provision of shelter & other services for the homeless.

WHEREAS, the Jackson City Council did authorize the sum of \$35,000.00 to be contributed to match other funds and resources to Stewpot Community Services to assist in it provision of emergency services.

IT IS THEREFORE ORDERED that matching monies in the amount of Thirty Five Thousand Dollars (\$35,000.00) be awarded to Stewpot Community Services to provide social and community services programs pursuant to Section 21-19-65 of the Mississippi Code Annotated (1972), as amended.

IT IS FURTHER HEREBY ORDERED that the Mayor is authorized to execute an agreement with Stewpot Community Services to govern the award and receipt of the matching funds contributed.

(KIDD, LUMUMBA)

Agenda Item #20
April 14, 2020

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

4-1-2020

DATE

P O I N T S		C O M M E N T S								
1.	Brief Description/Purpose	Order authorizing the Mayor to enter into a contract with agencies for matching funds for social services programs in the City of Jackson.								
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	Quality of Life								
3.	Who will be affected	Homeless individuals and the general public in the City of Jackson								
4.	Benefits	Homeless individuals, the general public, services providers, and funding agencies.								
5.	Schedule (beginning date)	April 1, 2020								
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	Citywide								
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Human and Cultural Services Department								
8.	COST	35,000.00								
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	General Fund 001 433 00 6742								
10.	EBO participation	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
		AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
		WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
		HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
		NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____

Department of Human and Cultural Services



1000 Metrocenter, Suite 101
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMO

To: Mayor Chokwe Antar Lumumba

From: Dr. Adriane Dorsey-Kidd *AOK*
Director

Date: April 3, 2020

Re: Contract for Stewpot Community Services, Inc

This is a contract to authorize the awarding of \$35,000 to Stewpot Community Services, Inc. in support of the provision of support services for Opportunity House Day Shelter.

If you have questions, please let me know.


Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
4/6/20

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS TO STEWPOT COMMUNITY SERVICES FOR THE PURPOSE OF SUPPORTING SOCIAL AND COMMUNITY SERVICE PROGRAMS AND AUTHORIZING THE MAYOR EXECUTE AN AGREEMENT WITH STEWPOT COMMUNITY SERVICES (ALL WARDS) is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Monica Allen, *Special Assistant* 



Date

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOT TO EXECUTE THE APPLICATION AND RELATED DOCUOMENTS WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION FOR THE FY2020 CONGRESSIONAL APPROPRIATIONS AND APPORTIONMENTS FOR SECTION 5307 URBANIZED AREA FORMULA GRANT FOR CORONAVIRUS AND RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) IN THE AMOUNT OF \$8,183,321.0 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney *CA*

4/18/20

Date

Agenda Item #21
April 14, 2020

OFFICE OF THE CITY CLERK
- 4/16/20
10:08
C6

ORDER AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND RELATED DOCUMENTS WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION FOR THE FY 2020 CONGRESSIONAL APPROPRIATIONS AND APPORTIONMENTS FOR SECTION 5307 URBANIZED AREA FORMULA GRANT FOR CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) IN THE AMOUNT OF \$8,183,321.00

WHEREAS, on March 27, 2020, the CARES Act was signed into law providing \$2 trillion in support for a variety of industries affected by COVID-19; and

WHEREAS, CARES Act provides an unprecedented \$25 billion in funding to support the transit industry response to COVID-19; and

WHEREAS, to receive said funds, the Urbanized Area must submit an application; and

WHEREAS, the Department of Planning and Development, through its Transit Division, is requesting authorization to submit an application to the U.S. Department of Transportation, Federal Transit Administration, for financial assistance in the amount of \$8,183,321.00 for Section 5307 Urbanized Area Formula Grant for Planning, Capital, and Operating Assistance; and

WHEREAS, the funds must be used to support capital, operating and planning expenses in response to the COVID-19 pandemic to operate and maintain the public transportation system; and

WHEREAS, there is no match requirement; and

WHEREAS, the Transit Division, is recommending that the City apply for and accept said grant award to use in operating and maintaining the public transportation system in response to the COVID-19 pandemic.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute the application and related documents, and execute the agreement with the U.S. Department of Transportation's Federal Transit Administration seeking a grant award of \$8,183,321.00 from the Section 5307 formula grant under the FY2020 CARES ACT to aid in the operation and maintenance of the public transportation system.

Item# 21
Agenda Date: April 14, 2020
By: (Welch, Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET 4/14/2020

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND RELATED DOCUMENTS WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION FOR THE FY2020 CONGRESSIONAL APPROPRIATIONS AND APPORTIONMENTS FOR SECTION 5307 URBANIZED AREA FORMULA GRANT FOR CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) IN THE AMOUNT OF \$8,183,321.00
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	Infrastructure & Transportation
3.	Who will be affected	All residents of the City of Jackson.
4.	Benefits	These funds will be used to operate and maintain the public transportation system in response to COVID-19.
5.	Schedule (beginning date)	Grant application will occur following council action and mayor's execution of required documents.
6.	Location:	Citywide
7.	Action implemented by: City Department	Department of Planning & Development/Office of Transportation
8.	COST	\$8,183,321.00 (100%) and \$0 (0%) matching funds from the City of Jackson:
9.	Source of Funding General Fund Grant X Bond Other	FY2020 FTA Section 5307 Urbanized Area Formula CARES Act
10.	EBO participation	ABE % WAIVER yes no N/A <u>X</u> AABE % WAIVER yes no N/A <u>X</u> WBE % WAIVER yes no N/A <u>X</u> HBE % WAIVER yes no N/A <u>X</u> NABE % WAIVER yes no N/A <u>X</u>

FEDERAL TRANSIT ADMINISTRATION

TABLE 2

**FY 2020 CARES ACT SECTION 5307 URBANIZED AREA APPORTIONMENTS
(including funds apportioned under 5337 and 5340)¹**

The total available amount for a program is based on the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), (Pub. L. 116-136, Mar 27, 2020).

Note: This table shows the amounts attributable to each State of a Multi-State Urbanized Area over 200,000 in population. Designated recipients shall continue to sub-allocate funds allocated to an urbanized area based on a locally determined process, consistent with Section 5307 statutory requirements. Each State's share of a multi-state urbanized area was calculated on the basis of the percentage of population attributable to the States in the UZA, as determined by the 2010 Census.

URBANIZED AREA/STATE	APPORTIONMENT
<u>Huntsville, AL</u>	\$6,830,268
<u>Indio-Cathedral City, CA</u>	\$16,055,891
<u>Jackson, MS</u>	\$8,183,321
<u>Kalamazoo, MI</u>	\$9,074,494
<u>Kennewick-Pasco, WA</u>	\$18,973,077
<u>Killeen, TX</u>	\$6,203,424
<u>Kissimmee, FL</u>	\$13,308,386
<u>Knoxville, TN</u>	\$18,423,476
<u>Lafayette, LA</u>	\$7,129,789
<u>Lake Tahoe Region, CA-NV</u>	\$8,664,857
<i>California</i>	<i>\$5,968,148</i>
<i>Nevada</i>	<i>\$2,696,709</i>
<u>Lakeland, FL</u>	\$7,023,403
<u>Lancaster, PA</u>	\$48,079,296
<u>Lancaster-Palmdale, CA</u>	\$47,875,609
<u>Lansing, MI</u>	\$18,343,421
<u>Laredo, TX</u>	\$9,988,345
<u>Lexington-Fayette, KY</u>	\$13,810,482
<u>Lincoln, NE</u>	\$9,845,106
<u>Little Rock, AR</u>	\$14,979,949
<u>Louisville/Jefferson County, KY-IN</u>	\$42,426,008
<i>Kentucky</i>	<i>\$36,306,537</i>
<i>Indiana</i>	<i>\$6,119,471</i>
<u>Lubbock, TX</u>	\$9,604,633
<u>Madison, WI</u>	\$24,498,820
<u>McAllen, TX</u>	\$20,151,646
<u>Mission Viejo-Lake Forest-San Clemente, CA</u>	\$42,599,365
<u>Mobile, AL</u>	\$8,833,150
<u>Modesto, CA</u>	\$15,120,442
<u>Montgomery, AL</u>	\$7,610,574
<u>Murrieta-Temecula-Menifee, CA</u>	\$14,423,497
<u>Myrtle Beach-Socastee, SC-NC</u>	\$4,965,256
<i>South Carolina</i>	<i>\$4,498,589</i>
<i>North Carolina</i>	<i>\$466,667</i>
<u>Nashua, NH-MA</u>	\$5,031,112
<i>New Hampshire</i>	<i>\$4,675,099</i>
<i>Massachusetts</i>	<i>\$356,013</i>
<u>Nashville-Davidson, TN</u>	\$75,737,828
<u>New Haven, CT</u>	\$65,158,838
<u>New Orleans, LA</u>	\$58,271,742
<u>Norwich-New London, CT-RI</u>	\$11,472,096
<i>Connecticut</i>	<i>\$10,261,409</i>

MEMORANDUM

TO: Chokwe A. Lumumba, Mayor

THRU: Jordan Hillman, Director
Department of Planning & Development

FROM: Christine Welch, Deputy Director
Office of Transportation

DATE: April 6, 2020

RE: Agenda Item for April 14, 2020 City Council Meeting

The attached agenda item authorizes the Mayor to execute applications, execute grant agreements and related documents in the amount of \$8,183,321.00 to receive federal funds from the United States Department of Transportation's Federal Transportation Administration (FTA) Urbanized Area Section 5307 Formula Grant Program under the CARES Act.

As the recipient of the funds, the City of Jackson agrees that said funds will be used to operate and maintain the public transportation system in response to COVID-19. These funds will be used for capital, operating and planning expenses. Said grant does not require matching funds.

If you have any questions, please call Christine Welch, Deputy Director, Office of Transportation at (601) 960-1909 or e-mail cwelch@jacksonms.gov

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-7799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING PURCHASES AND PROCUREMENT OF SERVICES FROM TWO (2) VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney CG

4/8/20

Date

Agenda Item #22
April 14, 2020

OFFICE OF THE CITY ATTORNEY
 4/18/20
 CC

ORDER RATIFYING PURCHASES AND PROCUREMENT OF SERVICES FROM TWO (2) VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS

WHEREAS, the Transit Services Division of the Department of Planning and Development had need of certain necessary parts, equipment, and services necessary to the operation and maintenance of the City’s transit system; and

WHEREAS, due to exigent circumstances, the purchase and procurement of these necessary parts, equipment, and services was done without prior approval by the governing authorities; and

WHEREAS, the parts and equipment set forth in the invoices were delivered and used in the operation and maintenance of the City’s transit system; and

WHEREAS, in order to ensure the continued and proper operation and maintenance of the City’s transit system, the Transit Services Division is requesting that the purchases and procurement of services from two (2) vendors be ratified and authorized for payment:

	Date	Vendor Name	Purchases/Services	Amount
1.	3/18/2020	Syntech	The transit facility has an onsite fueling system. On 3/17/20, the system stopped working; and we had to acquire Technical Support to get the system back working. Currently, we do not have a Maintenance nor Technical Support contract for this system.	\$84.00
2.	4/1/2020	Fuse.Cloud (Broadband)	The City’s contract expired on 9/30/2018; but transit has been utilizing the company to provide telephone service for the day-day operations of the public transportation system. The City is active seeking to merge this telephone system with the City’s or pursuing a RFP to procure a new telephone system.	\$3,356.45
			Grand Total	\$3,440.45

IT IS, THEREFORE, ORDERED that the purchases and procurement of services from two (2) vendors, Syntech in the amount of \$84.00 and Fuse Cloud (Broadband) in the amount of \$3,356.45, be authorized and payment made to said vendors.

ITEM # 22
 AGENDA DATE: April 14, 2020
 BY: HILLMAN, LUMUMBA

MEMORANDUM

TO: Chokwe A. Lumumba, Mayor

THRU: Jordan Hillman, Director
Department of Planning & Development

FROM: Christine Welch, Deputy Director
Office of Transportation

DATE: April 6, 2020

RE: Agenda Item for April 14, 2020 City Council Meeting

The attached agenda item is an order ratifying purchases and procurement of services from certain vendors and authorizing payments to said vendors. Due to exigent circumstances, the purchase and procurement of these necessary parts, equipment, and services was done without prior approval by the City Purchasing Manager or the City Council of the City of Jackson.

If you have any questions, please call Christine Welch, Deputy Director, Office of Transportation at (601) 960-1909 or e-mail cwelch@jacksonms.gov

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET 4/14/2020

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER RATIFYING PURCHASES AND PROCUREMENT OF SERVICES FROM CERTAIN VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	Infrastructure & Transportation
3.	Who will be affected	All residents and visitors of the City of Jackson.
4.	Benefits	All residents and visitors of the City of Jackson.
5.	Schedule (beginning date)	
6.	Location:	JAMF & Union Station
7.	Action implemented by: City Department	Department of Planning & Development Transportation Planning Division
8.	COST	\$3,440.45
9.	Source of Funding General Fund X Grant X Bond Other	187.565.20.6454: \$3,356.45 187.565.20.6419: \$84.00 Grant: MS.90.X092.00--\$2,752.36 General Fund: \$688.09
10.	EBO participation	ABE % WAIVER yes no N/A <u>X</u> AABE % WAIVER yes no N/A <u>X</u> WBE % WAIVER yes no N/A <u>X</u> _HBE % WAIVER yes no N/A <u>X</u> NABE % WAIVER yes no N/A <u>X</u>

Fuse.Cloud
 PO BOX 1080
 Jackson, MS 39215

Invoice: 71958
20230955
Date: 4/1/2020

Phone: (844)926-6000 / Fax: (866)550-5671
 Web: www.fuse.cloud Email: billing@fuse.cloud

Bill to: 2689
 City of Jackson-Transit Services JATRAM
 1785 Highway 80 West
 Jackson MS 39209

Sold to / Ship to: 2689
 City of Jackson-Transit Services JATRAM
 1785 Highway 80 West
 Jackson MS 39209

Phone: (601) 952-1000
 Fax: (601) 948-3840

Username: JacksonTransitServices
 PO Number:

Item	Description	Price	Qty	Extended
SVC#57	4/1/2020 to 5/1/2020 -- Basic Service	22.95	24	550.80
SVC#57	4/1/2020 to 5/1/2020 -- E911 Operations Fee	1.50	24	36.00
SVC#57	4/1/2020 to 5/1/2020 -- Cost Recovery Fee	3.00	24	72.00
DTL#5837	--Group Bill Number #1431..+6019483840			
SVC#31	4/1/2020 to 5/1/2020 -- Casual Extension	15.95	7	111.65
SVC#31	4/1/2020 to 5/1/2020 -- E911 Operations Fee	1.50	7	10.50
SVC#31	4/1/2020 to 5/1/2020 -- Cost recovery Fee	3.00	7	21.00
SVC#464	4/1/2020 to 5/1/2020 -- Call Center Agent	59.00	7	413.00
SVC#376	4/1/2020 to 5/1/2020 -- Call Center Supervisor	79.00	2	158.00
SVC#465	4/1/2020 to 5/1/2020 -- Call Recording	150.00	1	150.00
SVC#468	4/1/2020 to 5/1/2020 -- Analog Line	75.00	5	375.00
SVC#468	4/1/2020 to 5/1/2020 -- Cost Recovery	4.95	5	24.75
DTL#5858	--Lines #8953..+16019481484			
DTL#5858	--Lines #8954..+16019481485			
DTL#5858	--Lines #8955..+16019481486			
DTL#5858	--Lines #8956..+16019481487			
SVC#478	4/1/2020 to 5/1/2020 -- 50 Meg Fiber	1,279.00	1	1,279.00
SVC#478	4/1/2020 to 5/1/2020 -- Cost Recovery Fee	45.00	1	45.00
SVC#478	4/1/2020 to 5/1/2020 -- Equipment Maintenance Fee	19.95	1	19.95
SVC#152	4/1/2020 to 5/1/2020 -- Fax to Desk Top 350 Pages	14.95	3	44.85
SVC#236	4/1/2020 to 5/1/2020 -- VOIP Faxing Service	29.95	1	29.95

RECEIVED

APR 01 2020

City of Jackson
 Transit Svc

Fuse.Cloud
PO BOX 1080
Jackson, MS 39215

Invoice: 20230955

Date: 4/1/2020

Phone: (844)926-6000 / Fax: (866)550-5671
Web: www.fuse.cloud Email: billing@fuse.cloud

Bill to: 2689
City of Jackson-Transit Services JATRAN
1785 Highway 80 West
Jackson MS 39209

Sold to / Ship to: 2689
City of Jackson-Transit Services JATRAN
1785 Highway 80 West
Jackson MS 39209

Item	Description	Price	Qty	Extended
DTL#10086	--Lines #12428..+16019483840			
SVC#422	4/1/2020 to 5/1/2020 -- Call Recording Seat	15.00	1	15.00

RECEIVED

APR 01 2020

City of Jackson
Transit Svc

Salesperson: Christopher Goolsby		Subtotal	3,356.45
		Total Taxes	0.00
		Total	3,356.45
		Paid	0.00
		Due	\$3,356.45
Signature	Name	Phone Number	

INVOICE



800.888.9138 | 100 Four Points Way | Tallahassee, FL 32305

Invoice No.
204121

Pack List ID
360419

Your Account No.
JATRAN

Sold To:

JATRAN
1785 HWY 80 WEST
JACKSON, MS 39204

Ship To:

JATRAN
1785 HIGHWAY 80 WEST
JACKSON, MS 39204

Freight: Billed

Invoice Date	Ship Via	F.O.B.	Terms
3/18/20			Due on Receipt
P.O. No.	Ship Date	Sales Person	Our Order No.
ED COLE	3/17/20	NANSTA	S177035

JATRAN

POC: ED COLE
PH: 769-237-2179
CALL ID: 20-262659

NOTES: TRANSACTION MEMORY FULL.
RAN A DOWNLOAD. BROUGHT BACK BOTH
.TMP FILES. CLEARED TRANSACTIONS
IN FMU.

Order	Quantities		Item No.	Description	Unit Price	Ext. Price
	Ship	B.O.				
1.00	1.00	0.0		TECHNICAL SUPPORT	\$84.00	\$84.00
SUB TOTAL						\$84.00
TOTAL AMOUNT DUE (US \$)						<u>\$84.00</u>

NOTICE: Syn-Tech Systems, Inc does not collect or distribute out-of-state sales tax. Customer is responsible for direct payment of applicable sales taxes due to the State or locality in which you do business.

RECEIVED

MAR 27 2020

City of Jackson
Transit Svc

NOTICE: RETURNS MAY BE SUBJECT TO A 15% RE-STOCKING CHARGE.

Make all checks payable to: SYN-TECH SYSTEMS PO Box 5258 Tallahassee, FL 32314

Interest for late payment is 18% annually or 1.5% per month or fraction thereof.

MYFUELMASTER.com

03-18-20

VMINVFRM_JMINVFRM10

OFFICE OF THE CITY ATTORNEY
2/29/20
Tel
CA

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #23
April 14, 2020

WHEREAS, Campbell's Craft Donuts, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

IT IS THEREFORE, ORDERED that Campbell's Craft Donuts is hereby (*approved*) a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

23

Date:

April 14, 2020

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/13/2020
DATE

POINTS		COMMENTS	
1.	Brief Description/Purpose	To erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	Who will be affected	N/A	
4.	Benefits	N/A	
5.	Schedule (beginning date)	N/A	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1119 N. Jefferson St. (Ward 7)	
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division	
8.	COST	N/A	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A	
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u>

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 13, 2020

RE: Sign Variance

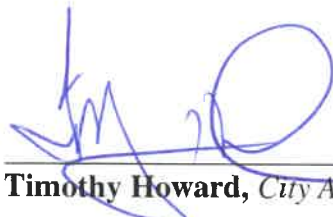
Campbell's Craft Donuts, located at 1119 N. Jefferson Street, is requesting a variance to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* CG

2/24/20

Date

OFFICE OF THE CITY ATTORNEY
2/24/20
CG

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 13, 2020

Campbell's Craft Donuts
Mitchell Moore
1119 N. Jefferson Street
Jackson, MS 39202

Re: Campbell's Craft Donuts Sign Variance Application

Dear Mr. Moore:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Campbell's Craft Donuts located at 1119 N. Jefferson Street.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Campbell's Craft Donuts is requesting to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 1119 North Jefferson Street is requesting building mounted signage for Campbell's Craft Donuts, a new donut shop opening in The Belhaven Town Center area. The Belhaven Town Center includes retail, entertainment, office and residential spaces. This area is going to be a lively center of activity for homeowners, visitors and businesses. Campbell's Craft Donuts is proposing signage that will be cohesive with the plans for this area as well as inviting to its customers and surrounding homeowners.

Campbell's Craft Donuts is in a CMU-1 zoning district. According to the code allowances, "projecting" or blade signs are restricted to 6 square feet. This is not enough area to make the visual impact that Campbell's Craft Donuts will need in order to be successful.

In order to have a successful business, Campbell's Craft Donuts will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

For marketing and aesthetic purposes, we are requesting a single blade sign for the business. The blade sign will be the Campbell's Craft Donuts logo fabricated out acrylic individual letters and mounted to an aluminum cabinet. The sign will be located on the northeast corner of the building.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area.

Thank you for your consideration and time.

David Turner being the managing representative of BTC Energy LLC, the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.



Date 2/5/20

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: Campbells Craft Donuts, 1119 North Jefferson Street

II. Purpose for requested Sign Variance: (Brief Description)

The purpose of this requested sign variance is to provide adequate signage for Campbells Craft Donuts.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Business: Campbells Craft Donuts, Owner: Mitchell Moore

Mailing Address: 1119 North Jefferson Street

City: Jackson State: MS Zip: 39202

Contact Phone: 769-300-2740 Fax: N/A

Email: mitche11@campbellsbakery.ms

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, At Signs & Creative Inc.

Mailing Address: 4147 A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: (601) 355-9595 Fax: N/A

Email: sallen@aplusigns.com, bhughes@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: BTC Energy, LLC Rep: David Turner

Mailing Address: 3100 Old Canton Road, Suite 202

City: Jackson State: MS Zip: 39216

Email: david@davidturnercompanies.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

 Variance(s) \$450.00

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Sign Variance
App:

Campbells Craft
Donuts.

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1121 N. Jefferson St. Jackson, Mississippi

On this the 22 day of October, 2019.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

David Turner

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 22
Day of October, 2019.

MY COMMISSION EXPIRES:
May 19 2023

[Handwritten Signature]
NOTARY PUBLIC



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Letter of Intent

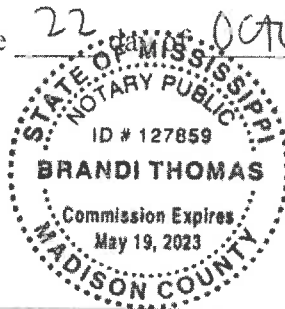
October 1, 2019

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: MISSISSIPPI

County of: MADISON

Sworn to and subscribed before me this the 22 day of October 2019.



Brandi Thomas
Notary Public

Seal



CITY OF JACKSON
ZONING DIVISION

Date 2-7-20

Zone CMU-1

Approved By JM

Note _____

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Scott Allen, A+ Signs & Creative</u>		Business Name <u>Campbell's Craft Donuts</u>	
Address <u>4147 A Northview DR.</u>		Business Address <u>1119 N. Jefferson St.</u>	
City <u>Jackson</u> State <u>MS</u> Zip <u>39206</u>		Owner's Name <u>Mitchell Moore</u>	
Phone <u>(601) 355-9595</u>		Phone <u>(769) 300-2790</u>	
Bonded and Insured Yes <input type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height _____	Height <u>84" Tall</u>	Internal <input type="checkbox"/> External <input checked="" type="checkbox"/>	
Height _____	Length <u>18" Wide</u>	UL# _____	
Length _____	Square Footage <u>7' x 1.5' = 10.5</u>	Sign Material Type: _____	
Square Footage _____	Wall Area <u>mounting to</u>	<u>Externally lighted</u>	
Wind Pressure _____	<u>corner of building -</u>	<u>blade sign - aluminum</u>	
Billboard <input type="checkbox"/>	<u>see frontage document</u>	<u>cabinet, acrylic</u>	
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>"Campbell's Craft Donuts"</u>		Date Inspected: _____	
_____		APPROVED <input type="checkbox"/>	
_____		DISAPPROVED <input type="checkbox"/>	

Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]
Applicant's Signature

10/15/19
Date

Sign and License Division Manager

RECEIVED

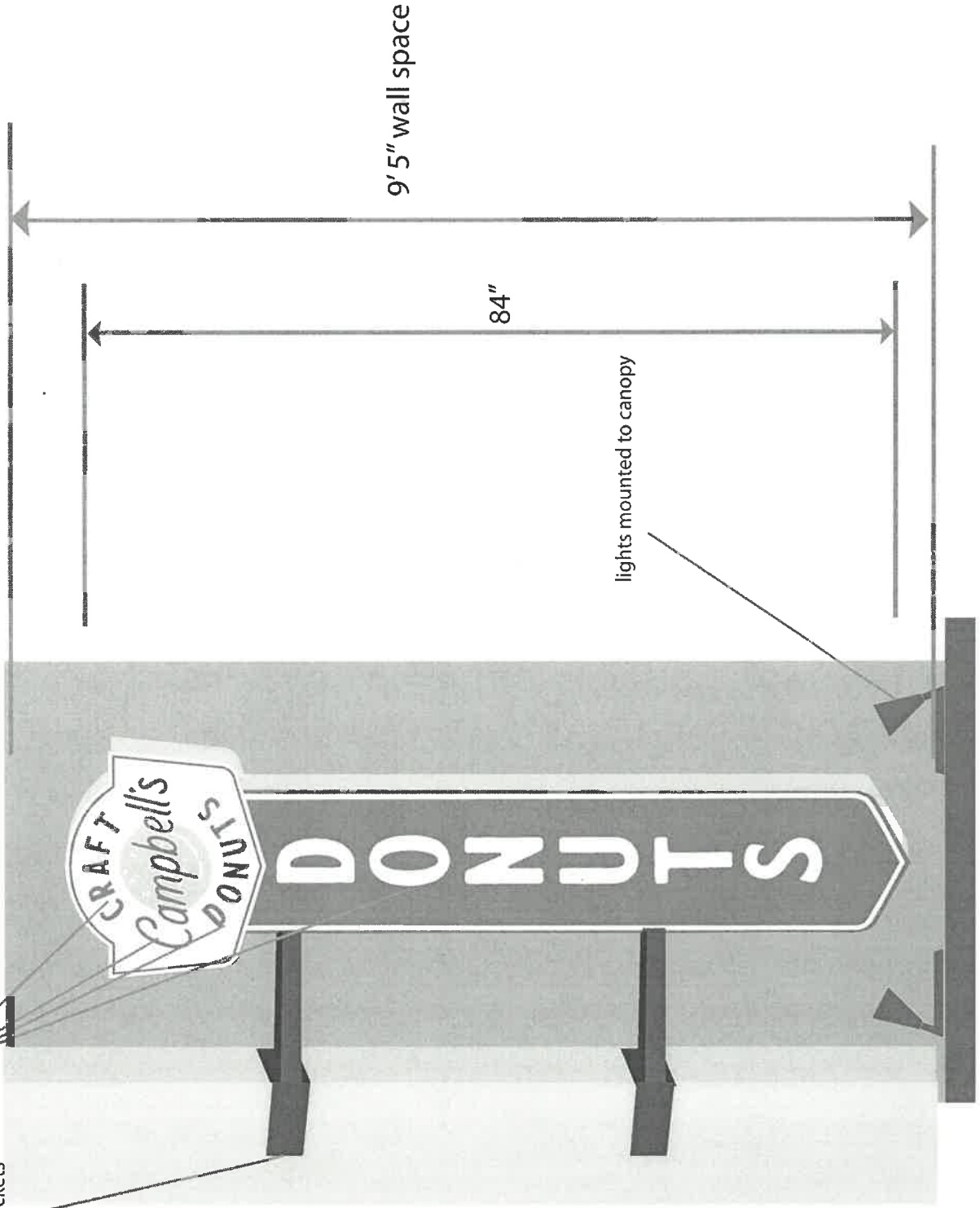
FEB - 7 2020

SIGNS/LICENSE DIVISION

Non-lighted with external lights

3/8" thick flat cut aluminum on stud mounts with spacers.

steel brackets



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



RECEIVED
FEB - 7 2020
SIGN/LICENSE DIVISION

107'

27'

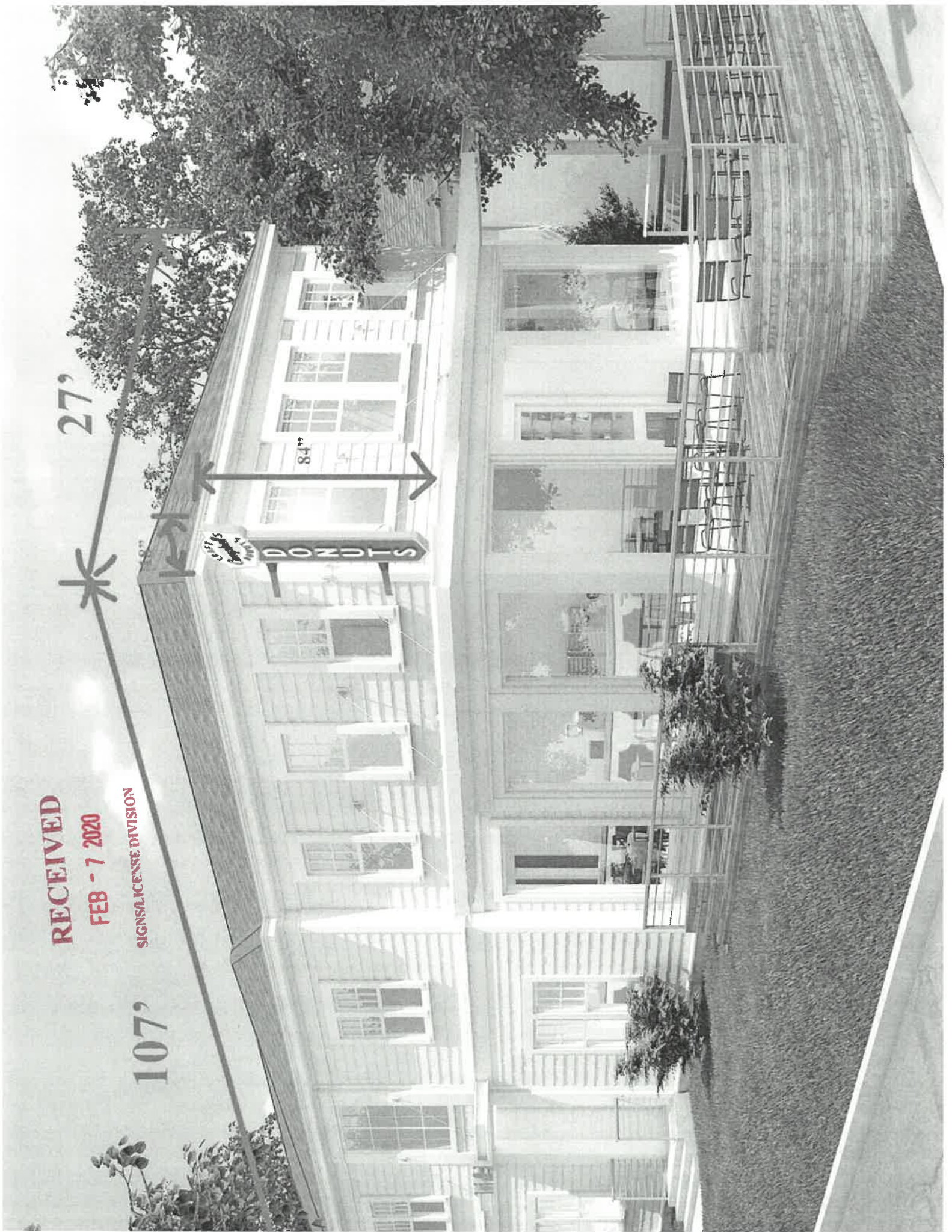


8"



DONDT'S

84"



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI

FOUNDED 1821 * POPULATION 248,643

[HindsCountyMs.com](#) [Database](#) [Back](#) [Print Page](#)

Landroll Detail

Parcel Number		Map Reference Number	
19-88		649.00 1 351.00	
Subdivision No.		Homestead Exemption Account Numbers	
1272			
Assessed Owner		Assessed Values	
BTC ENERGY LLC		Land Value	9,075
ATTN: DAVID TURNER		Improvement Value	11,174
700 N AGENCY LN		Total	20,249
RIDGELAND MS 39157		Appraised Values	
Location		Land Value	60,500
1119 N JEFFERSON ST		Improvement Value	74,490
21		Total	134,990
Legal Description		Building Info.	
LOT 1 BLK K NORTH PARK ADDN		Type	APT
Acreage Info.		Base Area	2,359
Cultivated Acres	0.00	Adjusted Area	2,370
Uncultivated Acres	0.00	Year Built	1949
		Deed Info.	
		Book & Page	7223-9983
		Date	11/13/2018

[Back](#) [Search](#)



ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

WHEREAS, Campbell's Craft Donuts, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

IT IS THEREFORE, ORDERED that Campbell's Craft Donuts is hereby (*denied*) a variance from the Sign Ordinance regulations to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/13/2020
DATE

POINTS		COMMENTS						
1.	Brief Description/Purpose	To erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.						
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A						
3.	Who will be affected	N/A						
4.	Benefits	N/A						
5.	Schedule (beginning date)	N/A						
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1119 N. Jefferson St. (Ward 7)						
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division						
8.	COST	N/A						
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A						
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		AABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		WBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		HBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		NABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 13, 2020

RE: Sign Variance

Campbell's Craft Donuts, located at 1119 N. Jefferson Street, is requesting a variance to erect a 10 square foot projecting building sign within a CMU-1 zone which only allows a total of 6 square feet for projecting building signage.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR CAMPBELL'S CRAFT DONUTS TO ERECT A 10 SQUARE FOOT PROJECTING BUILDING SIGN WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 6 SQUARE FEET FOR PROJECTING BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* CG

2/24/20
Date

OFFICE OF THE CITY ATTORNEY
2/24/20
CG

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

FOR OFFICE USE ONLY

CASE NO.:

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: Campbells Craft Donuts, 1119 North Jefferson Street

II. Purpose for requested Sign Variance: (Brief Description)

The purpose of this requested sign variance is to provide adequate signage for Campbells Craft Donuts.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Business: Campbells Craft Donuts, Owner: Mitchell Moore

Mailing Address: 1119 North Jefferson Street

City: Jackson State: MS Zip: 39202

Contact Phone: 769-300-2740 Fax: N/A

Email: Mitchell@campbellsbakery.ms

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, At Signs & Creative Inc.

Mailing Address: 4147 A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: (601) 355-9595 Fax: N/A

Email: sallen@aplusigns.com, bhughes@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: BTC Energy, LLC Rep: David Turner

Mailing Address: 3100 Old Canton Road, Suite 202

City: Jackson State: MS Zip: 39216

Email: david@davidturnercompanies.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s) \$450.00

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Sign Variance
App:

Campbells Craft
Donuts.

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1121 N. Jefferson St. Jackson, Mississippi

On this the 22 day of October, 2019.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

David Turner

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 22

Day of October, 2019.

MY COMMISSION EXPIRES:

May 19, 2023

[Handwritten Signature]
NOTARY PUBLIC



RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

Letter of Intent

October 1, 2019

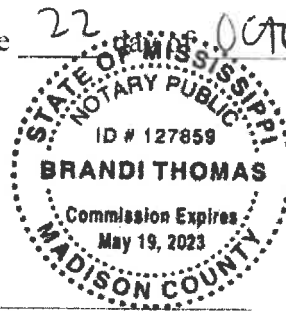
City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: MISSISSIPPI

County of: MADISON

Sworn to and subscribed before me this the 22 day of October 2019.

Brandi Thomas
Notary Public



Seal

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 1119 North Jefferson Street is requesting building mounted signage for Campbell's Craft Donuts, a new donut shop opening in The Belhaven Town Center area. The Belhaven Town Center includes retail, entertainment, office and residential spaces. This area is going to be a lively center of activity for homeowners, visitors and businesses. Campbell's Craft Donuts is proposing signage that will be cohesive with the plans for this area as well as inviting to its customers and surrounding homeowners.

Campbell's Craft Donuts is in a CMU-1 zoning district. According to the code allowances, "projecting" or blade signs are restricted to 6 square feet. This is not enough area to make the visual impact that Campbell's Craft Donuts will need in order to be successful.

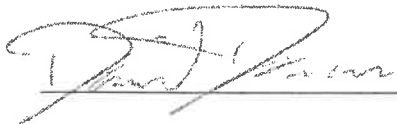
In order to have a successful business, Campbell's Craft Donuts will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

For marketing and aesthetic purposes, we are requesting a single blade sign for the business. The blade sign will be the Campbell's Craft Donuts logo fabricated out acrylic individual letters and mounted to an aluminum cabinet. The sign will be located on the northeast corner of the building.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area.

Thank you for your consideration and time.

David Turner being the managing representative of BTC Energy LLC, the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.



Date 2/5/20



CITY OF JACKSON
ZONING DIVISION
Date 2-7-20
Zone CMU-1
Approved By JM
Note _____

RECEIVED

FEB - 7 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Scott Allen, A+ Signs & Creative</u> Address <u>4147 A Northview DR.</u> City <u>Jackson</u> State <u>MS</u> Zip <u>39206</u> Phone <u>(601) 355-9595</u> Bonded and Insured Yes <input type="checkbox"/> No <input type="checkbox"/> City of Jackson Privilege License # _____		Business Name <u>Campbell's Craft Donuts</u> Business Address <u>1119 N. Jefferson St.</u> Owner's Name <u>Mitchell Moore</u> Phone <u>(709) 300-2790</u> Privilege License # _____	
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height _____ Height _____ Length _____ Square Footage _____ Wind Pressure _____ Billboard <input type="checkbox"/>	Height <u>84" Tall</u> Length <u>18" Wide</u> Square Footage <u>7' x 1.5' = 10.5</u> Wall Area <u>mounting to corner of building - see frontage document</u>	Internal <input type="checkbox"/> External <input checked="" type="checkbox"/> UL# _____ Sign Material Type: <u>Externally lighted blade sign - aluminum cabinet, acrylic lettering.</u>	
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>"Campbell's Craft Donuts"</u>		Date Inspected: _____	
Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input type="checkbox"/>		APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/>	

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]
Applicant's Signature

10/15/19
Date

Sign and License Division Manager

RECEIVED

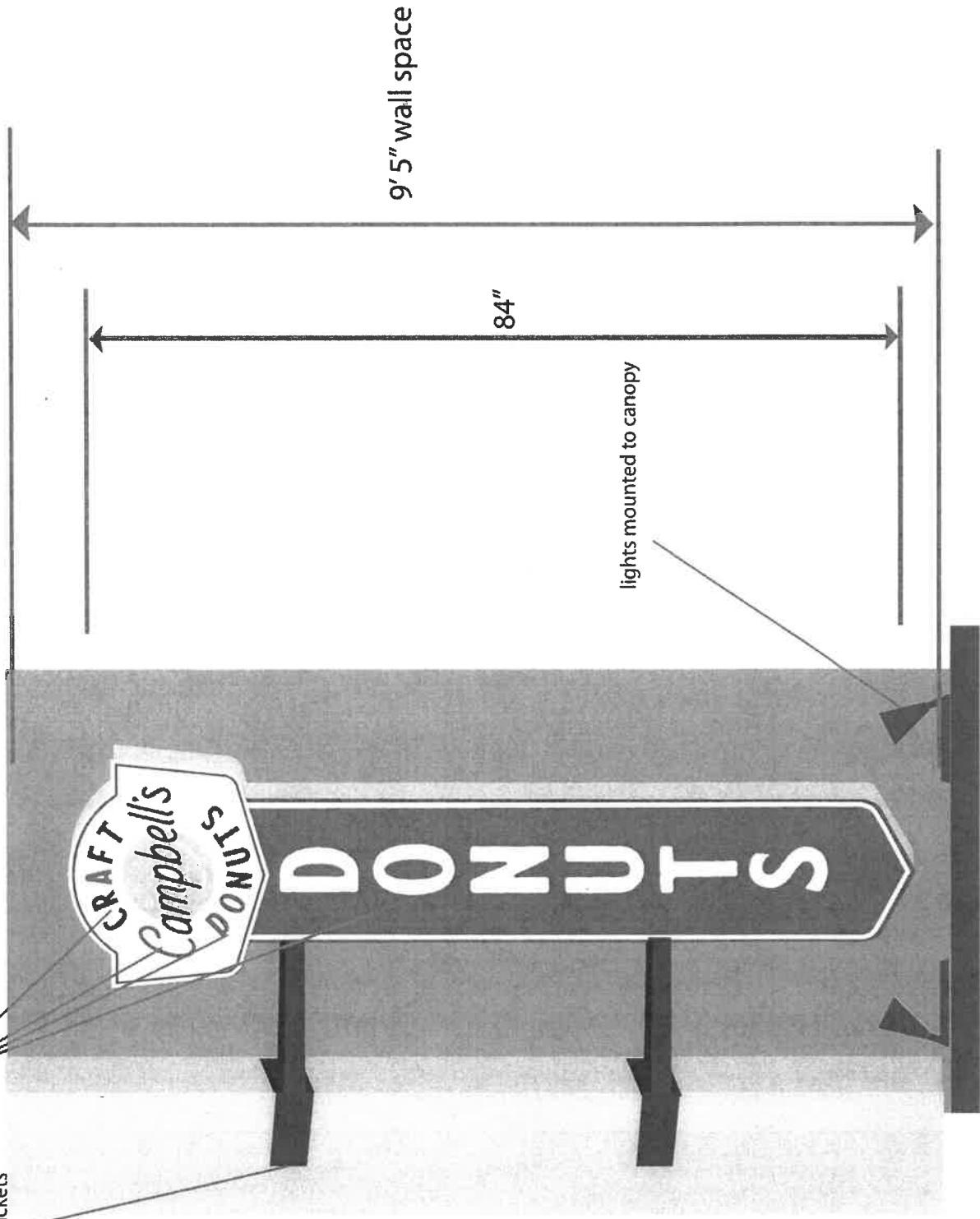
Non-lighted with external lights

FEB - 7 2020

3/8" thick flat cut aluminum on stud mounts with spacers.

SIGNS/LICENSE DIVISION

steel brackets



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FEB - 7 2020

SIGNS/LICENSE DIVISION



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FEB - 7 2020

SIGNSLICENSE DIVISION

107'

27'

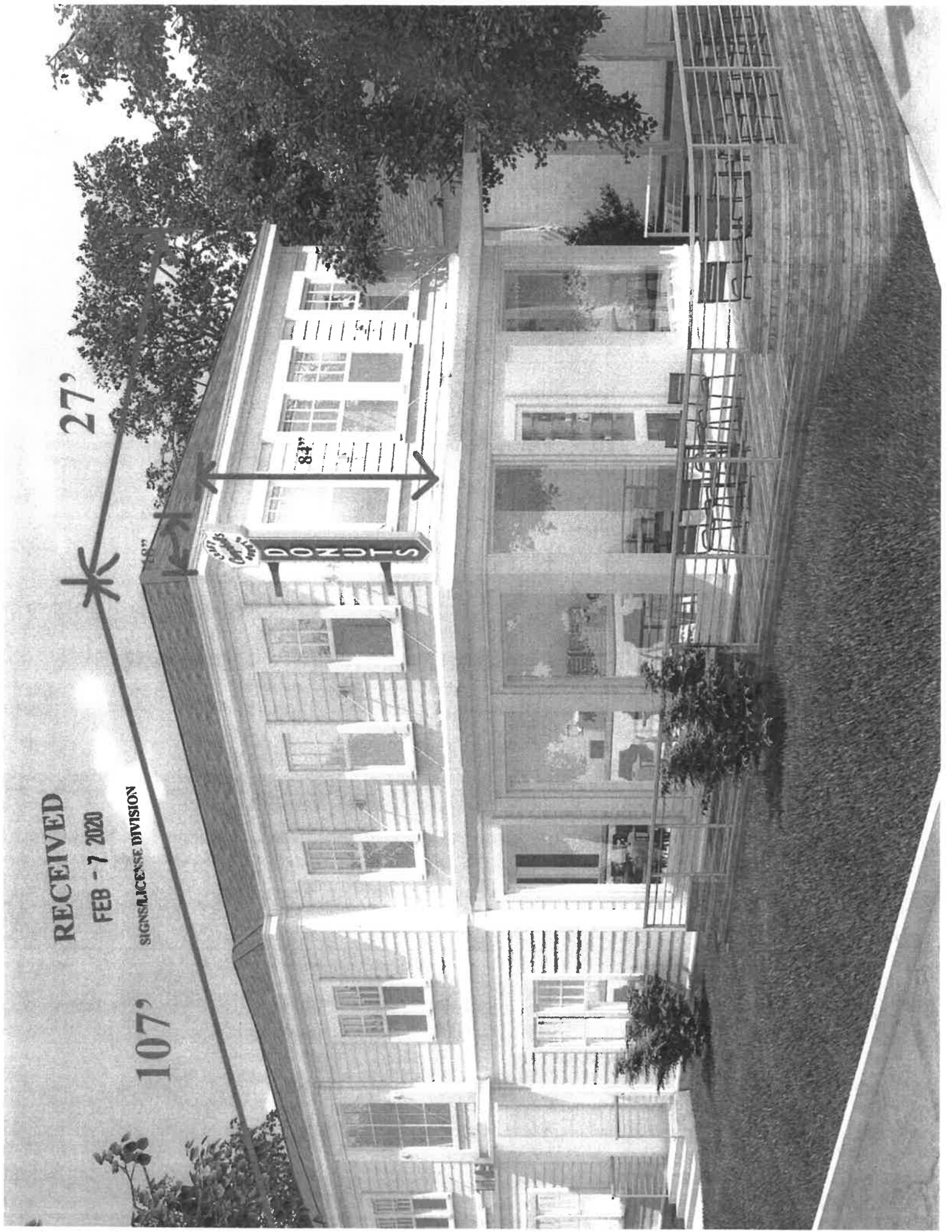


18"

18"

DOZIS

84"



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FEB - 7 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI

FOUNDED 1821 * POPULATION 248,643

[HindsCountyMs.com](#) [Database](#) [Back](#) [Print Page](#)

Landroll Detail

Parcel Number		Map Reference Number	
19-88		649.00 1 351.00	<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map
Subdivision No.		Homestead Exemption Account Numbers	
1272			
Assessed Owner		Assessed Values	
BTC ENERGY LLC		Land Value	9,075
ATTN: DAVID TURNER		Improvement Value	11,174
700 N AGENCY LN		Total	20,249
RIDGELAND MS 39157		Appraised Values	
Location		Land Value	60,500
1119 N JEFFERSON ST		Improvement Value	74,490
21		Total	134,990
Legal Description		Building Info.	
LOT 1 BLK K NORTH PARK ADDN		Type	APT
		Base Area	2,359
		Adjusted Area	2,370
		Year Built	1949
		Deed Info.	
		Book & Page	7223-9983
		Date	11/13/2018
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

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OFFICE OF THE CITY ATTORNEY
4/10/20
CW

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #25
April 14, 2020

WHEREAS, PJ's Coffee of New Orleans, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

IT IS THEREFORE, ORDERED that PJ's Coffee of New Orleans is hereby *(approved)* a variance from the Sign Ordinance regulations to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant *(has not)* met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance *(would)* deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested *(will not)* confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

3/4/2020
DATE

POINTS		COMMENTS	
1.	Brief Description/Purpose	To erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs be ten ft. from the public right-of-way.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	Who will be affected	N/A	
4.	Benefits	N/A	
5.	Schedule (beginning date)	N/A	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	3100 Old Canton Rd. (Ward 7)	
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division	
8.	COST	N/A	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A	
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u>

Revised 2-04

STAFF RECOMMENDATION: DISAPPROVE

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: *JH* Jordan Hillman, Director
Department of Planning & Development

DATE: March 4, 2020

RE: Sign Variance


PJ's Coffee of New Orleans, located at 3100 Old Canton Road, is requesting a variance to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY is legally sufficient for placement in NOVUS Agenda.



Tim Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* Ch

3/10/20
Date

OFFICE OF THE CITY ATTORNEY
3/10/20
Ch

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FEB 27 2020

SIGNS/LICENSE DIVISION

PJS p.1

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 3100 Old Canton Road,
PJS Coffee

II. Purpose for requested Sign Variance: (Brief Description)

Monument sign will need to be displayed closer to the property line than technically allowed per code because of the new large multi-use trail in front of property.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? UTC
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: PJS Coffee, owner: Jack & Anne Stanton

Mailing Address: 3100 Old Canton Road

City: Jackson State: MS Zip: 39216

Contact Phone: (504) 858-5779 Fax: N/A

Email: jack@jacksonbrew.com

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJs p2

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs and Creative Inc.

Mailing Address: 4147-A Northview Drive

City: Jackson State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: sallen@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Wilson Hood

Mailing Address: 3100 Old Canton Rd, Suite 200

City: Jackson State: MS Zip: 39216

Email: jwilsonhood@gmail.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJS P-3

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

J. Wilson Hood

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

3100 Old Cantor Rd Jackson, MS 39216 Jackson, Mississippi

On this the 20th day of February, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

J. Wilson Hood

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 20th

Day of February, 2020.

MY COMMISSION EXPIRES: 6-20-20



Laurie K Holloway
NOTARY PUBLIC

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 3100 Old Canton Road is requesting a monument sign for PJ's Coffee of New Orleans, a new coffee shop opening in the Fondren area. PJ's is in a UTC zoning area which includes retail, entertainment, office and residential spaces. This area is a lively center of activity for homeowners, visitors and businesses. PJ's Coffee of New Orleans is proposing a monument sign that will be visually accessible and inviting to its surrounding clientele.


According to code ordinances, ground mounted signage in the UTC zoning district must be set back ten feet from the property line. This poses a unique problem for this property which has a very large multiuse trail that pushes back the access point into the parking lot significantly. If this sign were to be ten feet back from the property line, it would *not* be readily viewable from Old Canton Road. *For PJ's to be a successful business, the proposed monument sign will need to make visual impact to the surrounding thoroughfares.*

For marketing and aesthetic purposes, we are requesting a monument sign set back approximately 5 feet from the property line. The sign will feature the PJ's logo fabricated out of hand painted, high-density urethane material. The sign panels will be attached to an attractive aluminum structure which will measure six feet in height total.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area. In order to have a successful business, PJ's Coffee will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

Thank you for your consideration and time.

Wilson Hood being the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.

 Date 2/27/20

RECEIVED

FEB 27 2020

Letter of Intent

SIGNS/LICENSE DIVISION

February 3, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: Mississippi

County of: Hinds

Sworn to and subscribed before me this the 24 day of February 2020.


Notary Public

Seal



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

March 5, 2020

PJ's Coffee of New Orleans
Jack and Anne Stanton
3100 Old Canton Road
Jackson, MS 39216

Re: PJ's Coffee of New Orleans Sign Variance Application

Dear Mr./Mrs. Stanton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of PJ's Coffee of New Orleans located at 3100 Old Canton Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that PJ's Coffee of New Orleans is requesting to erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

The staff's recommendation, to the City Council, will be for disapproval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division



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FEB 27 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

PJ'S COFFEE MONUMENT

ZONING DIVISION

Date 2/27/20

Zone UTC

Approved By JM

Note

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct, that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work

Signature: [Handwritten Signature] Date: 1/15/20

Applicant's Signature

Date

Sign and License Division Manager



SIGN PROOF FOR APPROVAL
Casey Jennings - 1/15/2019

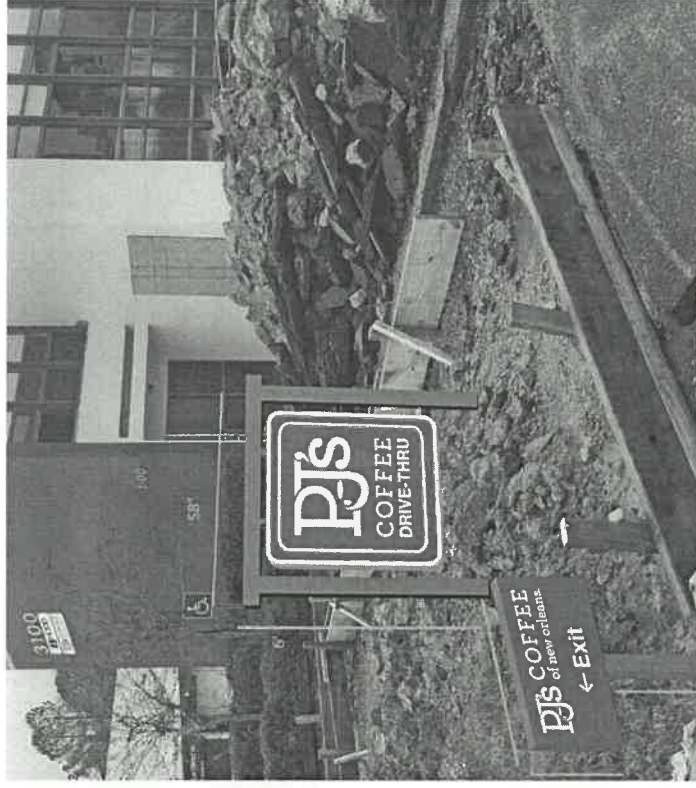
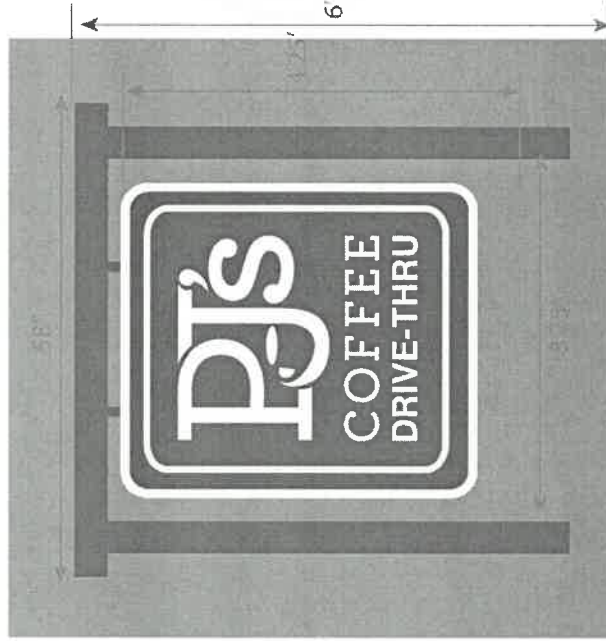
RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJ's MONUMENT SIGN

4.25' x 3.75', 2 sided, routed HDU panel, painted white, raised
PMS 2613C purple relief
"Drive-Thru" purple relief
fabricated 4" square aluminum tubing
quantity 2 HDU panels mounted back to back



Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for it's use only.

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FEB 27 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

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Landroll Detail

Parcel Number	Map Reference Number	
2-16	579.00 1 28.00	<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map
Subdivision No.	Homestead Exemption Account Numbers	
1376		
Assessed Owner	Assessed Values	
HOOD FONDREN PROPERTY LLC	Land Value	28,820
P O BOX 4931	Improvement Value	42,812
JACKSON MS 39296	Total	71,632
Location	Appraised Values	
3100 OLD CANTON RD	Land Value	192,130
Legal Description	Improvement Value	285,410
BEG E S OLD CANTON RD 155.58 FT SW LY FROM	Total	477,540
S S BLK B WOODLAND HILLS EXT THENCE SW LY 91.5 FT SE LY 206.95 FT NE LY 79.35 FT N 81.48 FT W 196.76 FT TO BEG IN LOT 20 ODENEAL SY	Building Info.	
	Type	BANK
	Base Area	2,821
	Adjusted Area	5,513
	Year Built	1955
	Deed Info.	
	Book & Page	7202-1420
	Date	01/30/2017
Acreage Info.		
Cultivated Acres	0.00	
Uncultivated Acres	0.00	

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Monday, February 03, 2020 [Contact Webmaster](#) [Phone Numbers](#) [Map to our Office](#)
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OFFICE OF THE CITY ATTORNEY
3/10/20
CC

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF-WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #26
April 14, 2020

WHEREAS, PJ's Coffee of New Orleans, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a monument sign at 21 square feet and three building signs totaling 315 square feet within a UTC zone which only allows a total of 15 square feet for building signage and 15 square feet for monument.

IT IS THEREFORE, ORDERED that Homewood Suites is hereby *(denied)* a variance from the Sign Ordinance regulations to erect a monument sign at 21 square feet and three building signs totaling 315 square feet within a UTC zone which only allows a total of 15 square feet for building signage and 15 square feet for monument, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant *(has not)* met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance *(would not)* deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested *(will)* confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

3/4/2020
DATE

POINTS		COMMENTS	
1.	Brief Description/Purpose	To erect a 15 sq. ft. monument sign at 6 ft. in height at five feet from the public right-of-way within a UTC zone which require monument signs be ten ft. from the public right-of-way.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	Who will be affected	N/A	
4.	Benefits	N/A	
5.	Schedule (beginning date)	N/A	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	3100 Old Canton Rd. (Ward 7)	
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division	
8.	COST	N/A	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A	
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u> WAIVER yes ___ no ___ N/A <u>X</u>

Revised 2-04

STAFF RECOMMENDATION: DISAPPROVE

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: Jordan Hillman, Director
Department of Planning & Development

DATE: March 4, 2020

RE: Sign Variance

PJ's Coffee of New Orleans, located at 3100 Old Canton Road, is requesting a variance to erect a 15 sq. ft. monument sign at six feet in height at five feet from the public right-of-way within a UTC zone which require monument signs to be ten feet from the public right-of-way.

Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR PJ'S COFFEE OF NEW ORLEANS TO ERECT A 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT AT FIVE FEET FROM THE PUBLIC RIGHT-OF WAY WITHIN A UTC ZONE WHICH REQUIRE MONUMENT SIGNS TO BE TEN FEET FROM THE PUBLIC RIGHT-OF-WAY is legally sufficient for placement in NOVUS Agenda.



Tim Howard, City Attorney

Chandra Gayten, Deputy City Attorney 



Date

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJS p.1

FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 3100 Old Canton Road,
PJS Coffee

II. Purpose for requested Sign Variance: (Brief Description)

Monument sign will need to be displayed closer to the property line than technically allowed per code because of the new large multi-use trail in front of property.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? UTC
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: PJS Coffee, owner: Jack & Anne Stanton

Mailing Address: 3100 Old Canton Road

City: Jackson State: MS Zip: 39216

Contact Phone: (504) 858-5779 Fax: N/A

Email: jack@jacksonbrew.com

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJs p2

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs and Creative Inc.

Mailing Address: 4147-A Northview Drive

City: Jackson State: MS Zip: 39206

Contact Phone: (601)-355-9595 Fax: N/A

Email: sallen@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Wilson Hood

Mailing Address: 3100 Old Canton Rd, Suite 200

City: Jackson State: MS Zip: 39216

Email: jwilsonhood@gmail.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

RECEIVED

FEB 27 2020

PJS p.3

SIGNS/LICENSE DIVISION

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

J. Wilson Hood

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

3100 Old Canton Rd Jackson, MS 39216 Jackson, Mississippi

On this the 20th day of February, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

J. Wilson Hood

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 20th

Day of February, 2020.

MY COMMISSION EXPIRES
6-20-20



Laurie K Holloway
NOTARY PUBLIC

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FEB 27 2020

SIGNS/LICENSE DIVISION

To whom it may concern:

The representative of 3100 Old Canton Road is requesting a monument sign for PJ's Coffee of New Orleans, a new coffee shop opening in the Fondren area. PJ's is in a UTC zoning area which includes retail, entertainment, office and residential spaces. This area is a lively center of activity for homeowners, visitors and businesses. PJ's Coffee of New Orleans is proposing a monument sign that will be visually accessible and inviting to its surrounding clientele.


According to code ordinances, ground mounted signage in the UTC zoning district must be set back ten feet from the property line. This poses a unique problem for this property which has a very large multiuse trail that pushes back the access point into the parking lot significantly. If this sign were to be ten feet back from the property line, it would *not* be readily viewable from Old Canton Road. *For PJ's to be a successful business, the proposed monument sign will need to make visual impact to the surrounding thoroughfares.*

For marketing and aesthetic purposes, we are requesting a monument sign set back approximately 5 feet from the property line. The sign will feature the PJ's logo fabricated out of hand painted, high-density urethane material. The sign panels will be attached to an attractive aluminum structure which will measure six feet in height total.

Our proposal is aesthetically pleasing and unobtrusive to the surrounding area. In order to have a successful business, PJ's Coffee will need to advertise to the surrounding clientele, therefore an impactful signage solution is necessary.

Thank you for your consideration and time.

Wilson Hood being the owner of the property, hereby acknowledges this Letter of Intent in full and certifies this to be a true and accurate statement.

 Date 2/24/20

RECEIVED

FEB 27 2020

Letter of Intent

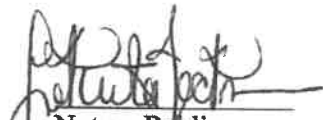
SIGNS/LICENSE DIVISION

February 3, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

State of: Mississippi
County of: Hinds

Sworn to and subscribed before me this the 24 day of February 2020.


Notary Public

Seal





RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

PJ'S COFFEE MONUMENT
ZONING DIVISION
Date 2/27/20
Zone UTC
Approved By JM
Note

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR: Name Scott Allen, A+ Signs and Creative
Address 4147- A Northview Drive
City Jackson State MS Zip 39206
Phone 601-355-9595
Bonded and Insured Yes No
City of Jackson Privilege License #
LOCATION/ADDRESS OF SIGN: Business Name PJ's Coffee of New Orleans
Business Address 3100 Old Canton Road
Owner's Name Jack and Anne Stanton
Phone 504-858 5779
Privilege License # applied for
GROUND-MOUNTED: Overall Height 6'
Height 4.25'
Length 3.75'
Square Footage 15 square feet total
Wind Pressure
Billboard
BUILDING-MOUNTED: Height
Length
Square Footage
Wall Area
TYPE OF LIGHTING: Internal External
UL#
Sign Material Type: HDU Monument
Externally Lighted HDU panels
Mounted to freestanding
aluminum structure. Total Height
with structure is 6'.
WORDING ON SIGN(S): PJ's coffee logo text that reads "Drive- Thru"
ZONING CLASS: UTC
Date Inspected:
APPROVED
DISAPPROVED
Temporary Banner Plot Drawings Sign Drawings

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

Signature 1/15/20

Applicant's Signature

Date

Sign and License Division Manager



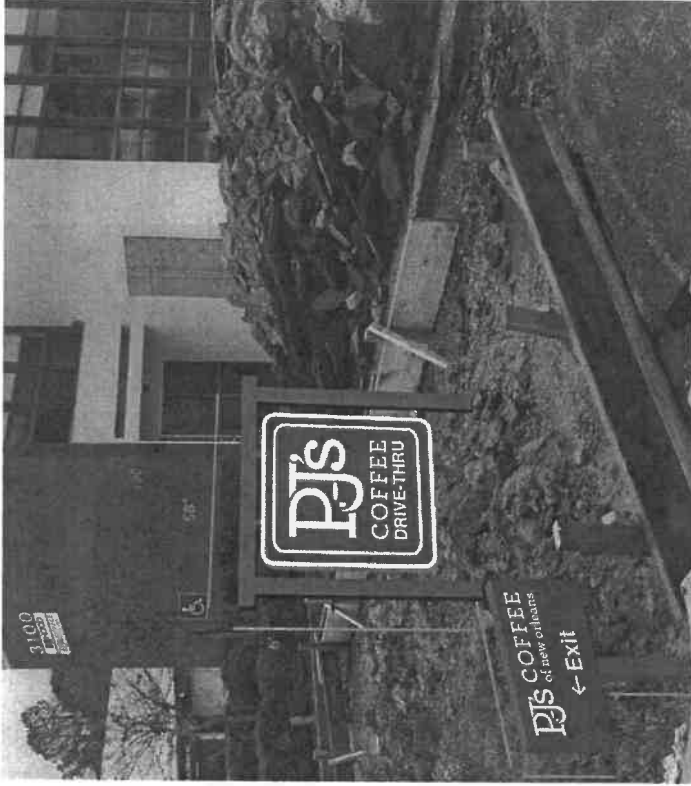
RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION

PJ's MONUMENT SIGN

4.25' x 3.75', 2 sided, routed HDU panel, painted white, raised
PMS 2613C purple relief
"Drive-Thru" painted
fabricated 4" square aluminum tubing
quantity 2 HDU panels mounted back to back



Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for it's use only.

RECEIVED

FEB 27 2020

SIGNS/LICENSE DIVISION



Hinds County

MISSISSIPPI
FOUNDED 1821 * POPULATION 248,643

[HindsCountyMs.com](#) [Database](#) [Back](#) [Print Page](#)

Landroll Detail

Parcel Number		Map Reference Number	
2-16		579.00 1 28.00	
		<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map	
Subdivision No.		Homestead Exemption Account Numbers	
1376			
Assessed Owner		Assessed Values	
HOOD FONDREN PROPERTY LLC		Land Value 28,820	
P O BOX 4931		Improvement Value 42,812	
JACKSON MS 39296		Total 71,632	
Location		Appraised Values	
3100 OLD CANTON RD		Land Value 192,130	
Legal Description		Improvement Value 285,410	
BEG E S OLD CANTON RD 155.58 FT SW/LY FROM		Total 477,540	
S/S BLK B WOODLAND HILLS EXT THENCE SW/LY 91.5 FT SE/LY 206.95 FT NE/LY 79.35 FT N 81.48 FT W 196.76 FT TO BEG IN LOT 20 ODENEAL SY		Building Info.	
		Type BANK	
		Base Area 2,821	
		Adjusted Area 5,513	
		Year Built 1955	
		Deed Info.	
		Book & Page 7202-1420	
		Date 01/30/2017	
Acreage Info.			
Cultivated Acres	0.00		
Uncultivated Acres	0.00		

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Monday, February 03, 2020 [Contact Webmaster](#) [Phone Numbers](#) [Map to our Office](#)
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OFFICE OF THE CITY ATTORNEY
3/13/20
(6)

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #27
April 14, 2020

WHEREAS, Nursery Rhymes, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

IT IS THEREFORE, ORDERED that Nursery Rhymes is hereby (*approved*) a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/24/2020
DATE

POINTS		COMMENTS					
1.	Brief Description/Purpose	To erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A					
3.	Who will be affected	N/A					
4.	Benefits	N/A					
5.	Schedule (beginning date)	N/A					
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1254 Eastover Dr. (Ward 7)					
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	City Department - Depart of Planning & Dev. Signs & License Div.					
8.	COST	N/A					
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A					
10.	EBO participation	ABE _____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		AABE _____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		WBE _____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		HBE _____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>
		NABE _____ %	WAIVER	yes _____	no _____	N/A	<u>X</u>

Revised 2-04

Staff Recommendation: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 24, 2020

RE: Sign Variance

Nursery Rhymes, located at 1254 Eastover Drive, is requesting a variance to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

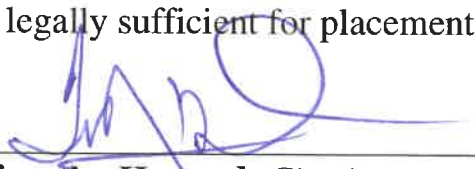
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
3/3/20
Ca

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
Chandra Gayten, Deputy City Attorney Ca

3/3/20
Date

RECEIVED
FEB 14 2020
SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1254 Eastover Dr, Ste 180
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

Signage allowance too small for facade of
store front

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
if yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Ted Duckworth (Nursery Rhymes)

Mailing Address: 308 E Pearl St Ste 200

City: Jackson State: MS Zip: 39201

Contact Phone: 601 914-0800 Fax: _____

Email: ted@duckworthrealty.com

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs & Creative

Mailing Address: 4147-A Northview Dr.

City: JACKSON State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: Sallen@aplusigns.com ; jwebb@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Ted Duckworth

Mailing Address: 308 E Pearl St #200

City: Jackson State: MS Zip: 39201

Email: ted@duckworthrealty.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s) \$450.00

RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

DECLARATION

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1254 Eastover Drive Ste 180 Jackson, Mississippi

On this the 31ST day of January, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

Teal Duckworth

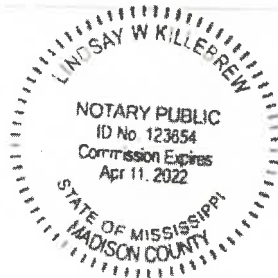
Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 31ST

Day of January, 2020.

MY COMMISSION EXPIRES:

Lindsay W. Killip
NOTARY PUBLIC



RECEIVED
FEB 14 2020
SIGNS/LICENSE DIVISION

Letter of Intent

January 31, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

To Whom It May Concern:

The representative of Nursery Rhymes, a retail store located in the District at Eastover at 1250 Eastover Drive, is requesting a building mounted sign and a blade sign for her storefront. The District at Eastover includes retail, restaurants, office and residential spaces, and has become a lively center of activity for residents in the District as well as those nearby. The owner/developers of the District at Eastover, are proposing signage that will be cohesive with the existing signage in the area.

Nursery Rhymes is in a CMU-1 zoning district. According to the code allowances, building signs in this district are limited to 15 sq ft. This would not allow the building mounted sign to be big enough to make the visual impact needed to attract customers, or fit in with the existing signage and branding that already exists in the area. A larger, more impactful, building mounted sign is necessary in order for the business to be a successful and productive addition to the community.

For branding and aesthetic purposes, we are requesting a back lit, and face lit, channel letter sign with a channeled moon shaped logo. The channel letters will spell out the name of the business, and we believe will effectively draw customers. The proposed sign is 60"h x 144"w, coming to 60 sq ft. The sign will be on the front façade of the business suite, located above the storefront.

We believe our proposal is aesthetically pleasing, unobtrusive, and a cohesive, pleasant addition to the District at Eastover's development area.

Thank you for your consideration and time.

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FEB 14 2020

SIGNS/LICENSE DIVISION

Ted Duckworth, being the managing representative of Duckworth Realty, owner of the property, hereby acknowledges this Letter of Intent in full and certifies it to be a true and accurate statement.

 Date 1/31/2020

Sworn to and subscribed before me this the 31st day of January 2020.


Notary Public

My Commission Expires



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 24, 2020

Nursery Rhymes

Janice Fulton

1254 Eastover Drive #180

Jackson, MS 39211

Re: Nursery Rhymes Sign Variance Application

Dear Ms. Fulton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Nursery Rhymes located at 1254 Eastover Drive.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Nursery Rhymes is requesting to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,



Terry Coleman, Manager
Signs & License Division



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FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, Date Inspected, APPROVED/DISAPPROVED checkboxes, Temporary Banner, Plot Drawings, Sign Drawings checkboxes.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Signature: Scott Allen, Date: 2/6/20

Sign and License Division Manager



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comp with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owne agent for the herein described work.

Signature of Scott Allen, dated 2/6/20

Sign and License Division Manager



SIGN PROOF FOR APPROVAL
Casey Jennings - 1/20/2020

Day Mockup



Night Mockup

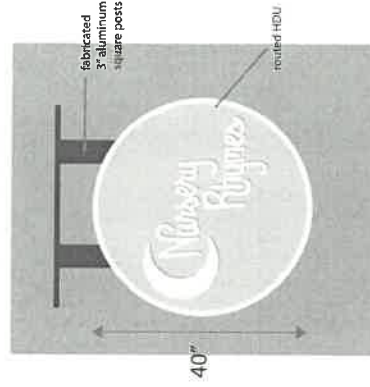
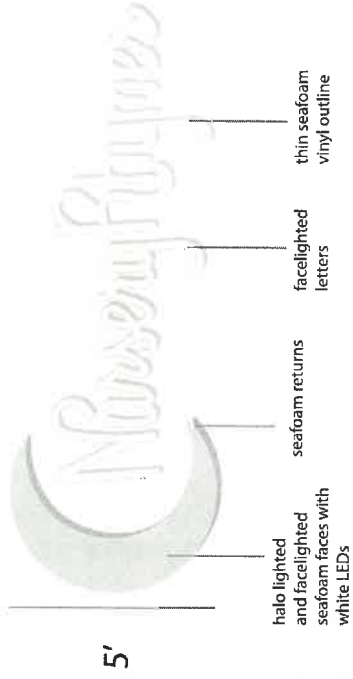


RECEIVED
FEB - 3 2020
SIGNS/LICENSE DIVISION

Nursery Rhymes

Painted Pantone 566 U

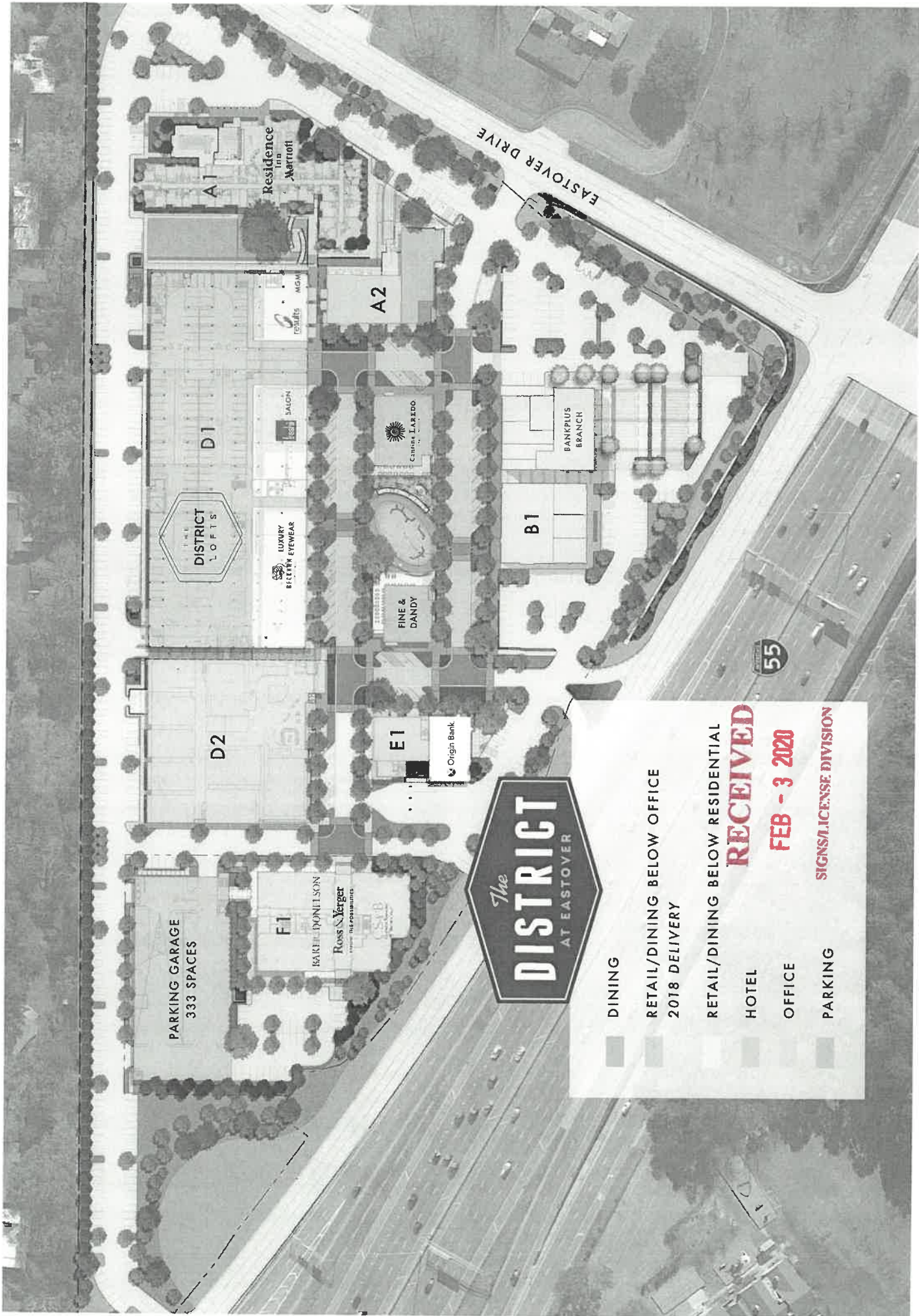
12'



2 sided, rouled HDU panel, painted raised white relief Pantone 566 U background

Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for its use only.



The
DISTRICT
AT EASTOVER

- DINING
- RETAIL/DINING BELOW OFFICE
- 2018 DELIVERY
- RETAIL/DINING BELOW RESIDENTIAL
- HOTEL
- OFFICE
- PARKING

RECEIVED
FEB - 3 2020
SIGNS/LICENSE DIVISION

Landroll Detail

Parcel Number		Map Reference Number	
451-8-11		567.00 1 186.11	
Subdivision No.		<input type="checkbox"/> View Map <input type="checkbox"/> Property Taxes <input type="checkbox"/> Gis Map	
3796		Homestead Exemption Account Numbers	
Assessed Owner			
ARLINGTON DISTRICT LIVING LLC			
ATTN: DAVID G ELLIS			
2117 SECOND AVE N			
BIRMINGHAM AL 35203			
Location			
1254 EASTOVER DRIVE			
Legal Description			
LOT 10 THE DISTRICT AT EASTOVER			
Assessed Values			
Land Value		104,630	
Improvement Value		2,114,790	
Total		2,219,420	
Appraised Values			
Land Value		697,530	
Improvement Value		14,098,600	
Total		14,796,130	
Building Info.			
Type		APT	
Base Area		59,840	
Adjusted Area		210,916	
Year Built		2017	
Deed Info.			
Book & Page		7183-2538	
Date		10/20/2015	
Acreage Info.			
Cultivated Acres		0.00	
Uncultivated Acres		0.00	

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RECEIVED

FEB - 6 2020

SIGNS/LICENSE DIVISION

OFFICE OF THE CITY ATTORNEY
3/3/20
cc

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #28
April 14, 2020

WHEREAS, Nursery Rhymes, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

IT IS THEREFORE, ORDERED that Nursery Rhymes is hereby (*denied*) a variance from the Sign Ordinance regulations to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

2/24/2020

DATE

POINTS		COMMENTS	
1.	Brief Description/Purpose	To erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	Who will be affected	N/A	
4.	Benefits	N/A	
5.	Schedule (beginning date)	N/A	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1254 Eastover Dr. (Ward 7)	
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	City Department - Depart of Planning & Dev. Signs & License Div.	
8.	COST	N/A	
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A	
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ N/A ___ WAIVER yes ___ no ___ N/A ___ WAIVER yes ___ no ___ N/A ___ WAIVER yes ___ no ___ N/A ___ WAIVER yes ___ no ___ N/A ___

Revised 2-04

Staff Recommendation: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: February 24, 2020

RE: Sign Variance

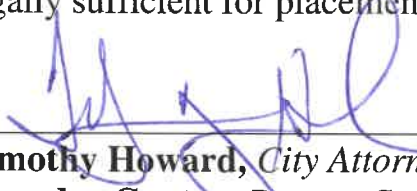
Nursery Rhymes, located at 1254 Eastover Drive, is requesting a variance to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR NURSERY RHYMES TO ERECT TWO BUILDING SIGNS TOTALING 71 SQUARE FEET WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS A TOTAL OF 15 SQUARE FEET FOR BUILDING SIGNAGE is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Chandra Gayten, *Deputy City Attorney* ca

3/3/20

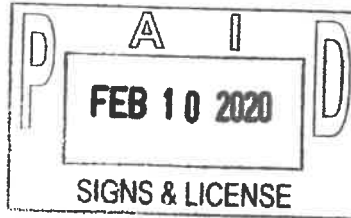
Date

OFFICE OF THE CITY ATTORNEY
3/3/20
ca

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FEB 14 2020

SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.:

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1254 Eastover Dr., Ste 180
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

Signage allowance too small for facade of
store front

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? No
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? No If yes, please attach copies

V. What is the Zoning classification of property? CMU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Ted Duckworth (Nursery Rhymes)

Mailing Address: 308 E Pearl St Ste 200

City: Jackson State: MS Zip: 39201

Contact Phone: 601 914-0800 Fax:

Email: ted@duckworthreality.com

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FEB 14 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Scott Allen, A+ Signs & Creative

Mailing Address: 4147-A Northview Dr.

City: Jackson State: MS Zip: 39206

Contact Phone: 601-355-9595 Fax: N/A

Email: Sallen@aplusigns.com ; jwebb@aplusigns.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Ted Duckworth

Mailing Address: 308 E Pearl St # 200

City: Jackson State: MS Zip: 39201

Email: ted@duckworthrealty.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

Variance(s) \$450.00

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SIGNS/LICENSE DIVISION

DECLARATION

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

[Handwritten Signature]

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1254 Eastover Drive Ste 180

Jackson, Mississippi

On this the 31st day of January, 2020.

STATE OF MISSISSIPPI
COUNTY OF HINDS

Personally came and appeared before me, the within named:

Teal Duckworth

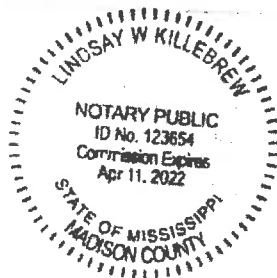
Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 31st

Day of January, 2020.

MY COMMISSION EXPIRES:

Lindsay W. Killebrew
NOTARY PUBLIC



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

Letter of Intent

January 31, 2020

City of Jackson, Mississippi
Department of Planning and Development
Sign and License Division
200 South President Street
PO Box 17
Jackson, MS 39205-0017

To Whom It May Concern:

The representative of Nursery Rhymes, a retail store located in the District at Eastover at 1250 Eastover Drive, is requesting a building mounted sign and a blade sign for her storefront. The District at Eastover includes retail, restaurants, office and residential spaces, and has become a lively center of activity for residents in the District as well as those nearby. The owner/developers of the District at Eastover, are proposing signage that will be cohesive with the existing signage in the area.

Nursery Rhymes is in a CMU-1 zoning district. According to the code allowances, building signs in this district are limited to 15 sq ft. This would not allow the building mounted sign to be big enough to make the visual impact needed to attract customers, or fit in with the existing signage and branding that already exists in the area. A larger, more impactful, building mounted sign is necessary in order for the business to be a successful and productive addition to the community.

For branding and aesthetic purposes, we are requesting a back lit, and face lit, channel letter sign with a channeled moon shaped logo. The channel letters will spell out the name of the business, and we believe will effectively draw customers. The proposed sign is 60"h x 144"w, coming to 60 sq ft. The sign will be on the front façade of the business suite, located above the storefront.

We believe our proposal is aesthetically pleasing, unobtrusive, and a cohesive, pleasant addition to the District at Eastover's development area.

Thank you for your consideration and time.

RECEIVED

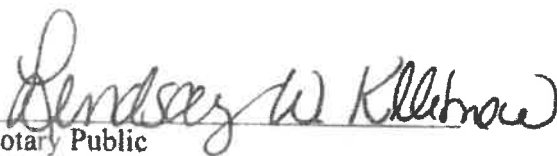
FEB 14 2020

SIGNS/LICENSE DIVISION

Ted Duckworth, being the managing representative of Duckworth Realty, owner of the property, hereby acknowledges this Letter of Intent in full and certifies it to be a true and accurate statement.

 Date 1/31/2020

Sworn to and subscribed before me this the 31st day of January 2020.


Notary Public

My Commission Expires



Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

February 24, 2020

Nursery Rhymes

Janice Fulton

1254 Eastover Drive #180

Jackson, MS 39211

Re: Nursery Rhymes Sign Variance Application

Dear Ms. Fulton:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Nursery Rhymes located at 1254 Eastover Drive.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Nursery Rhymes is requesting to erect two building signs totaling 71 square feet within a CMU-1 zone which only allows a total of 15 square feet for building signage.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

Terry Coleman, Manager
Signs & License Division



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FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

Form with sections: CONTRACTOR/ERECTOR, LOCATION/ADDRESS OF SIGN, GROUND-MOUNTED, BUILDING-MOUNTED, TYPE OF LIGHTING, WORDING ON SIGN(S), ZONING CLASS, and checkboxes for Temporary Banner, Plot Drawings, Sign Drawings.

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Applicant's Signature: [Handwritten Signature] Date: 2/14/20

Sign and License Division Manager



RECEIVED

FEB 14 2020

SIGNS/LICENSE DIVISION

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Scott Allen, At Signs & Creative</u>		Business Name <u>Nursery Rhymes</u>	
Address <u>4147-A Northview Dr.</u>		Business Address <u>1254 Eastover Dr Ste 1</u>	
City <u>Jackson</u> State <u>MS</u> Zip <u>39206</u>		Owner's Name <u>Janice Fulton</u>	
Phone <u>601-355-9595</u>		Phone <u>601-368-9997</u>	
Bonded and Insured Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Privilege License # <u>200-011629</u>	
City of Jackson Privilege License # <u>33725</u>			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height _____	Height <u>40"</u> <u>Blade Sign</u>	Internal <input type="checkbox"/> External <input type="checkbox"/>	
Height _____	Length <u>40"</u>	UL# <u>Non lighted</u>	
Length _____	Square Footage <u>11 sq ft</u>	Sign Material Type: <u>HDO (dov</u>	
Square Footage _____	Wall Area <u>24' x 20' - 480 sq ft</u>	<u>w/ aluminum brac</u>	
Wind Pressure _____			
Billboard <input type="checkbox"/>			
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>"Nursery Rhymes"</u>		Date Inspected: _____	
_____		APPROVED <input type="checkbox"/>	
_____		DISAPPROVED <input type="checkbox"/>	

Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner agent for the herein described work.

Scott Allen 2/6/20
Applicant's Signature Date

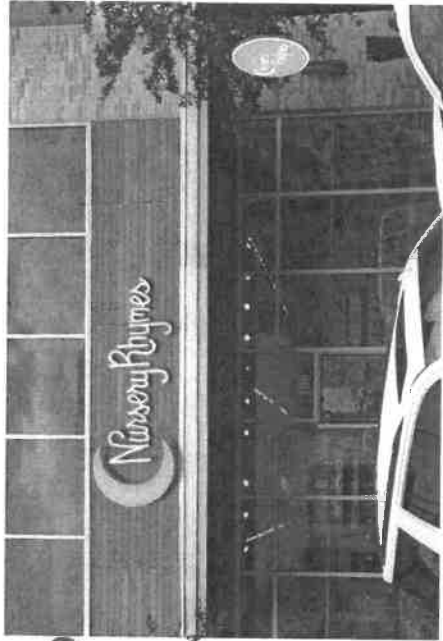
Sign and License Division Manager



SIGN PROOF FOR APPROVAL

Casey Jennings - 1/20/2020

Day Mockup



Night Mockup



Nursery Rhymes

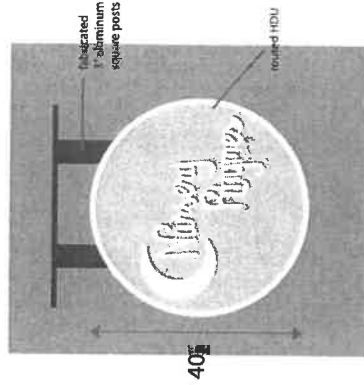
Painted Pantone 566 U

12'



5'

- halo lighted and facelighted seafoam faces with white LEDs
- seafoam returns
- facelighted letters
- thin seafoam vinyl outline



40 1/2"

2 sided, rounded HDU panel, painted raised white relief, Pantone 566 U background

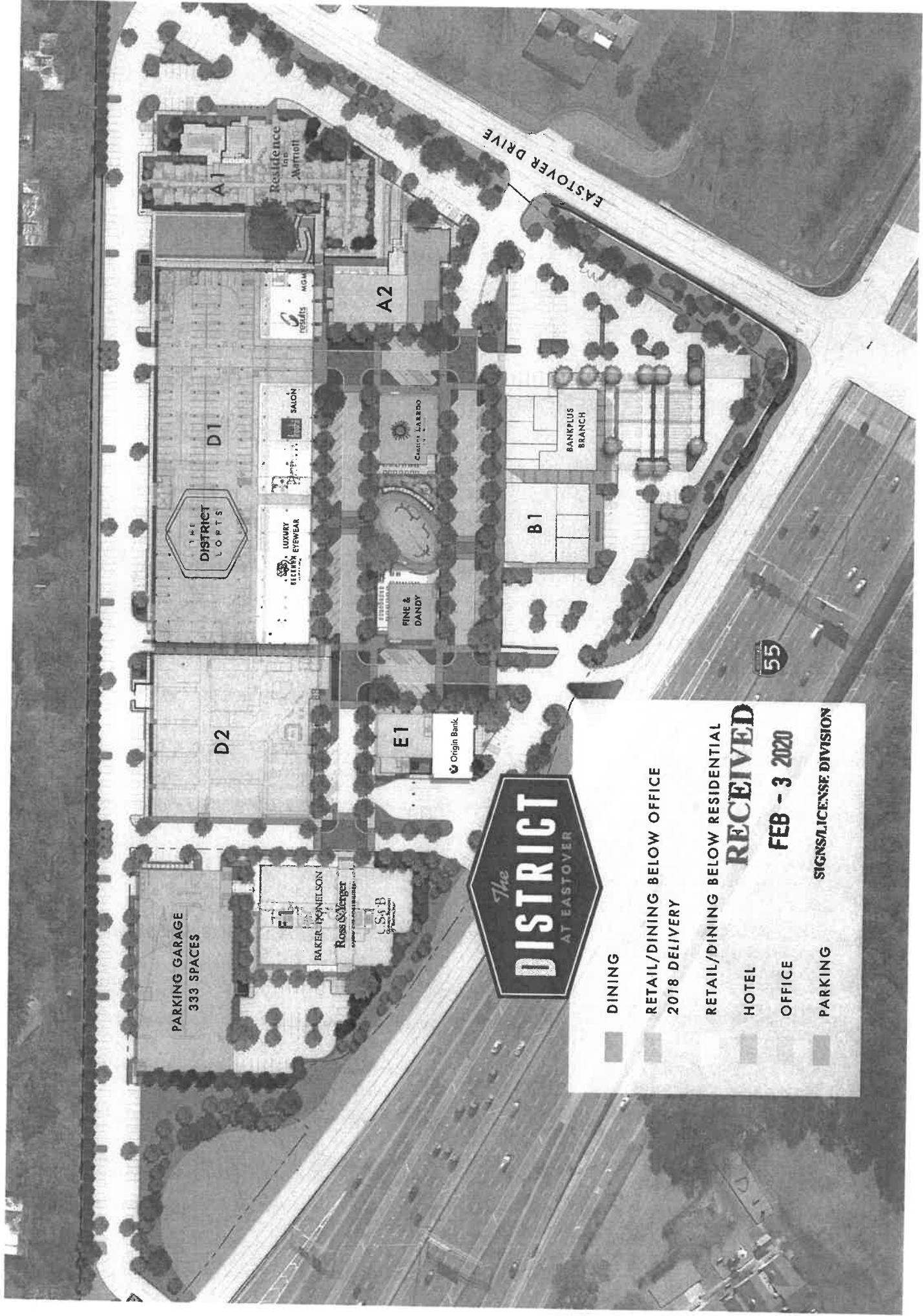
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FEB - 3 2020

SIGN LICENSE DIVISION

Please review carefully. Unless noted, no revisions will be made. If revisions are requested, please email us. If this meets approval as is, please sign and email. Your approval indicates that with the completion of all noted corrections, we will not be held responsible for any errors.

This design is property of A Plus Signs & Creative and for its use only.



The
DISTRICT
 AT EASTOVER

DINING

RETAIL/DINING BELOW OFFICE
 2018 DELIVERY

RETAIL/DINING BELOW RESIDENTIAL
RECEIVED
FEB - 3 2020

HOTEL

OFFICE

PARKING

SIGNS/LICENSE DIVISION

PARKING GARAGE
 333 SPACES

BAKER DONNELSON
 Ross McInerney
 CS&B

D2

D1

THE DISTRICT
 LOFTS

LUXURY
 EYEWEAR

SAUN

FINE &
 DANDY

CHICKEN BARBECUE

A2

E1

Origin Bank

B1

BANKPLUS
 BRANCH

Residence
 in the
 Apartment

A1

EASTOVER DRIVE

55

Landroll Detail

Parcel Number		Map Reference Number	
451-8-11		567.00 1 186.11	
Subdivision No.		<input type="radio"/> View Map <input type="radio"/> Property Taxes <input type="radio"/> Gis Map	
3796		Homestead Exemption Account Numbers	
Assessed Owner			
ARLINGTON DISTRICT LIVING LLC			
ATTN: DAVID G ELLIS			
2117 SECOND AVE N			
BIRMINGHAM AL 35203			
Location			
1254 EASTOVER DRIVE			
Legal Description			
LOT 10 THE DISTRICT AT EASTOVER			
Assessed Values			
Land Value		104,630	
Improvement Value		2,114,790	
Total		2,219,420	
Appraised Values			
Land Value		697,530	
Improvement Value		14,098,600	
Total		14,796,130	
Building Info.			
Type		APT	
Base Area		59,840	
Adjusted Area		210,916	
Year Built		2017	
Deed Info.			
Book & Page		7183-2538	
Date		10/20/2015	
Acres Info.			
Cultivated Acres		0.00	
Uncultivated Acres		0.00	
Back Search			

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FEB - 6 2020

SIGNS/LICENSE DIVISION

ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY

WHEREAS, on February 18, 2020, the Jackson City Council, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, passed an Order Declaring the Need to Continue the State of Emergency that was issued on February 13, 2020 by Chokwe A. Lumumba, Mayor of the City of Jackson, Mississippi; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that flood waters and wide spread drainage system issues had affected several Jackson creeks, including, but not limited to: Belhaven Creek; Bogue Chitto Creek; Cany Creek; Eubanks Cree; Hanging Moss Creek; Lynch Creek; Purple Creek; Three Mile Creek; Town Creek; Travon Creek; and White Oak Creek; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that the flood waters and wide spread drainage system issues caused extensive damages to homes, business, public property, and threatened the safety of the citizens and property of the City of Jackson, Mississippi, requiring the exercise of extraordinary measures; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that all efforts should be taken to protect people and property in consideration of the health, safety, and welfare of the City's residents and the protection of their property within the affected areas; and

WHEREAS, the Jackson City Council, on March 17, 2020, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, reviewed the need for and continued the local emergency; and

WHEREAS, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, the Jackson City Council has again reviewed the need for continuing the local emergency and determined that the emergency should be continued.

IT IS THEREFORE HEREBY ORDERED that said Order Declaring the Need to Continue the Declared State of Emergency as delineated by the Jackson City Council, remains in full force and effect and shall be reviewed again in thirty (30) days in accordance with Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended.

(STAMPS)

Agenda Item # 29

April 14, 2020

ORDER OF THE JACKSON CITY COUNCIL INSTITUTING A CURFEW IN RESPONSE TO THE COVID-19 PANDEMIC. (STAMPS)

WHEREAS, on March 16, 2020, Mayor Chokwe Antar Lumumba, declared and issued a citywide Proclamation of Civil Emergency in the wake of the Coronavirus pandemic (COVID-19 spread); and

WHEREAS, Section 33-15-17(d) of the Mississippi Code Annotated (1972) as amended, states, in part, as follows: “[d]uring a local emergency, the governing body of a political subdivision may promulgate orders and regulations necessary to provide for the protection of life and property, including orders or regulations imposing a curfew within designated boundaries where necessary to preserve the public order and safety”; and

WHEREAS, over the past two weeks the spread of COVID-19 has continued and increased in the City of Jackson; and

WHEREAS, the City of Jackson does not have the luxury of a wait-and-see approach to the Coronavirus pandemic; and

WHEREAS, continued extraordinary measures related to preventing the spread of the Coronavirus are necessary and expedient for the health, safety, welfare and good order to protect the public peace and preserve lives.

NOW, THEREFORE, the City Council of the City of Jackson, Mississippi, pursuant to the authority set forth by Section 33-15-17(d) of the Mississippi Code Annotated (1972), as amended, and in the public interest and for the general welfare of the City of Jackson, do hereby institute an Order of Curfew.

IT IS ORDERED that a curfew is established within the entire geographical area of the City of Jackson.

IT IS FURTHER ORDERED that all pedestrian and vehicular movement, standing and parking, except for individuals commuting to and from places of “Essential Business or Operation” as defined in Executive Order No. 1463 - issued by the Governor of the State of Mississippi, places of employment, the provision of fire, police, emergency and hospital services, medical patients, utility repairs, state and local government employees providing services, and emergency calls by physicians within the above curfew area, are prohibited during curfew hours. Curfew hours during which such movement is prohibited shall be each day from 10:00 P.M. until 5:00 A.M., commencing on Wednesday, April 15, 2020 at 10:00 P.M. and shall remain in force until such time as the civil emergency regarding the COVID-19 spread is finally terminated and/or until this Order is rescinded by the governing authorities. This order shall not continue once the civil emergency has terminated.

IT IS FURTHER ORDERED that this Order be: (1) promptly filed with the City Clerk; (2) distributed to the news media and other organizations calculated to bring its content to

the attention of the general public; and (3) distributed to others as necessary to ensure proper implementation of this Order.

IT IS FURTHER ORDERED that violations of the Order may be subject to misdemeanor prosecution.

IT IS FINALLY ORDERED that any variance or exception to the prohibitions and/or restrictions set forth herein shall be valid only when stated in writing and spread across the minutes of the municipality.

Agenda Item # 30

April 14, 2020

(STAMPS)