

# Guidance for Retail

## ***STATUS: OPEN WITH RESTRICTIONS***

Retail businesses include all businesses that sell goods and services directly to the consumer.

### **GENERAL REQUIREMENTS FOR RETAIL**

- Continue following the Guidance for All Employers.
- Employees must wear face coverings (when tolerated medically and physically) when social distancing of six-feet between individuals cannot be consistently maintained.
- All commercial entities and establishments that provide services to the public must require customers and visitors to wear face coverings (when tolerated medically and physically) when entering and exiting the facility and when walking around in the facility when social distancing can't be maintained.
- All commercial entities and establishments that provide services to the public must require customers and visitors to wear face coverings (when tolerated medically and physically) when in an area or performing an activity where social distancing can't be maintained.
- All commercial entities and establishments that provide services to the public must post face covering requirements in an obvious location to provide notice to employees and visitors.
- Limit the number of customers (excluding employees) to 5 customers per 1,000 square feet.
- Point of sales registers must be at least 6 feet apart.
- Sampling of food or products is prohibited.
- Services requiring the removal of the client's face covering are prohibited.

### **GENERAL RECOMMENDATIONS FOR RETAIL**

- Continue following the general recommendations for all employers.
- Encourage customers to use hand sanitizer upon entering the store.
- Provide an adequate number of trash receptacles.
- Use distancing floor markers to encourage social distancing of 6 feet.
- Use one-way isle markers where isles are preventing social distancing of 6 feet.
- Add plexiglass protective barriers for employees working registers.
- Close or sanitize changing rooms and similar shared use rooms between customers.
- Conduct daily temperature checks of employees and restrict employees from entering the worksite if they have fever.
- Screen employees daily with the following questions and restrict employees from entering worksite if they answer yes.
- Have you been told to quarantine/isolate by a medical provider or the health department?
- Have you had face-to-face contact for 10 or more minutes with someone who has COVID-19?
- Are you feeling ill and/or experiencing any of the symptoms of COVID-19?

## TIPS FOR CALCULATING OCCUPANCY

- Using google maps you can calculate the square footage by doing the following:
- To measure any area in Google Maps, you just need to start with the same process as for measuring distance.
- First, right-click on the map at your starting point and choose the *Measure distance* option.
- Add points around building. Once you close the shape by clicking on the starting point, Google will automatically calculate the area of your shape.
- A typical small retail shop is approximately 1500-2000 square feet and would allow for 7.5-10 customers to be inside at a time.
- A typical large box center is approximately 80,000-100,000 square feet and would allow for 400-500 customers to be inside a time. These centers rarely approach occupancy and usually do not have sufficient parking to actually have their occupancy be exceeded.

## INDUSTRY CONTACT:

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