



**REGULAR MEETING OF THE CITY COUNCIL
CITY OF JACKSON, MISSISSIPPI**

July 7, 2020

AGENDA

10:00 AM

CALL TO ORDER BY THE PRESIDENT

INVOCATION

1. **TIMOTHY HOWARD, CITY ATTORNEY**

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

2. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT. (WARD 7) (HILLMAN, LUMUMBA)**
3. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT. (WARD 7) (HILLMAN, LUMUMBA)**

INTRODUCTIONS

PUBLIC COMMENTS

CONSENT AGENDA

4. **NOTE: "ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**
5. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S. LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE**

TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1576 – LOT EAST OF 128 WEST COHEA STREET – \$1,116.50 – (WARD 7) (HILLMAN, LUMUMBA)

6. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1100 – 4863 WOODMONT DRIVE– \$1,450.00. (WARD 1) (HILLMAN, LUMUMBA)**
7. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1099 – 218-20 TAYLOR STREET – \$1,400.00. (WARD 7) (HILLMAN, LUMUMBA)**
8. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1577 – 2ND LOT EAST OF 128 WEST COHEA STREET – \$1,015.00. (WARD 7) (HILLMAN, LUMUMBA)**
9. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES LLC. TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2014-1354 – 615 WEST HILLSDALE DRIVE – \$4,950.00. (WARD 4) (HILLMAN, LUMUMBA)**
10. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1578 – 3rd LOT EAST OF 128 WEST COHEA STREET – \$1,116.50. (WARD 7) (HILLMAN, LUMUMBA)**
11. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES, LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS**

- AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1008 – 244 GUNTER STREET – \$1,040.00. (WARD 7) (HILLMAN, LUMUMBA)
12. ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES, LLC TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2018-2104 – 2115 OAKHURST DRIVE – \$4,448.00. (WARD 4) (HILLMAN, LUMUMBA)
13. ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1015 – 3882 NORTHVIEW DRIVE – \$1,791.00. (WARD 7) (HILLMAN, LUMUMBA)

INTRODUCTION OF ORDINANCES

14. ORDINANCE OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI RENAMING CAPERS STREET TO GEORGE FLOYD DRIVE. (STOKES)

ADOPTION OF ORDINANCE

15. ORDINANCE BANNING GERRYMANDERING IN THE CITY OF JACKSON. (STAMPS)
16. ORDINANCE AMENDING SECTIONS OF CHAPTER 2 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, GOVERNING BOARDS, COMMISSIONS AND COMMITTEES. (HILLMAN, LUMUMBA)
17. ORDINANCE AMENDING SECTIONS OF CHAPTER 70 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, HISTORIC PRESERVATION. (HILLMAN, LUMUMBA)

REGULAR AGENDA

18. ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI PROVIDING FOR THE ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT. (LINDSAY)
19. CLAIMS (HORTON, LUMUMBA)
20. PAYROLL (HORTON, LUMUMBA)
21. ORDER APPROVING THE MOTOR VEHICLE AD VALOREM TAX ASSESSMENT SCHEDULE FOR THE CITY OF JACKSON AND THE

JACKSON MUNICIPAL SEPARATE SCHOOL DISTRICT FOR THE YEAR 2020-2021, AS CONSIDERED, EXAMINED, CORRECTED AND EQUALIZED, SUBJECT TO THE RIGHT OF TAXPAYERS TO BE HEARD ON ALL OBJECTIONS MADE BY THEM IN WRITING AT A MEETING OF THE COUNCIL COMMENCING JULY 21, 2020 AND SUBJECT TO CHANGES AND CORRECTIONS BY THE COUNCIL AS AUTHORIZED BY LAW. (HORTON, LUMUMBA)

22. **ORDER ESTABLISHING THE ASSESSMENT FOR THE DOWNTOWN JACKSON BUSINESS IMPROVEMENT DISTRICT. (HORTON, LUMUMBA)**
23. **ORDER RE-APPOINTING ED SIVAK TO THE JACKSON PUBLIC SCHOOL BOARD. (LUMUMBA)**
24. **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF HEATHER WILCOX TO THE HISTORIC PRESERVATION BOARD. (LUMUMBA)**
25. **ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING A MATCHING GRANT TO JACKSON STATE UNIVERSITY ATHLETIC FOUNDATION FOR THE DEVELOPMENT AND PROMOTION OF THE ARTS. (LUMUMBA)**
26. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON, MISSISSIPPI - RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC FOR THE "PLANETARIUM 2020 VIRTUAL STEAM CAMP. (KIDD, LUMUMBA)**
27. **ORDER ACCEPTING THE DONATION OF 100 TABLETS TO THE CITY OF JACKSON, MS FROM WASTE MANAGEMENT OF MISSISSIPPI, AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON AND WASTE MANAGEMENT OF MISSISSIPPI FOR THE DONATION OF SAID TABLETS TO THE CITY OF JACKSON'S DEPARTMENT OF HUMAN AND CULTURAL SERVICES. (KIDD, LUMUMBA)**
28. **RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2020 VOTING DELEGATES FOR THE CITY OF JACKSON, MISSISSIPPI. (A. HARRIS, LUMUMBA)**
29. **ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE CITY OF JACKSON MISSISSIPPI AND HINDS COUNTY, MISSISSIPPI FOR THE SUBMISSION AND ACCEPTANCE OF THE FY 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) IN THE AMOUNT OF \$244,071.00. (DAVIS, LUMUMBA)**
30. **ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 U.S. DEPARTMENT OF JUSTICE BUREAU OF JUSTICE ASSISTANCE (BJA) CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAMS IN THE AMOUNT OF \$748,906.00. (DAVIS, LUMUMBA)**
31. **ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-BOMB TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MISSISSIPPI DEPARTMENT OF**

PUBLIC SAFETY IN THE AMOUNT OF \$36,878.00. (DAVIS, LUMUMBA)

32. **ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-SWAT TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$40,000.00. (DAVIS, LUMUMBA)**
33. **ORDER AUTHORIZING THE TRANSFER OF FUNDS AND AMENDING THE BUDGET ACCORDINGLY FOR THE PURPOSE OF PURCHASING UNIFORMS AND SPECIAL EQUIPMENT FOR THE JACKSON POLICE DEPARTMENT SWAT TEAM. (DAVIS, LUMUMBA)**
34. **ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 NATIONAL SEXUAL ASSAULT KIT INITIATIVE (SAKI) GRANT AND IMPLEMENTATION PROGRAM APPLICATION ADMINSTRATED BY THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE IN THE AMOUNT OF \$2,500,000.00. (DAVIS, LUMUMBA)**
35. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEM FOR A KONICA MINOLTA BIZHUB C3001 COLOR COPIER TO BE USED BY FISCAL AFFAIRS. (DAVIS, LUMUMBA)**
36. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT. (WARD 7) (HILLMAN, LUMUMBA)**
37. **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT. (WARD 7) (HILLMAN, LUMUMBA)**
38. **ORDER AUTHORIZING THE FILING OF NOTICE OF SATISFACTION OF JUDGMENT AND CANCELATION OF LIEN WITH THE HINDS COUNTY CIRCUIT COURT FOR ADJUDICATED COSTS AND PENALTIES IN THE AMOUNT OF \$1,532.00 ASSESSED FOR CLEANING PARCEL NUMBER 305-49-39 LOCATED AT 3801 OFFICER THOMAS CATCHINGS, JACKSON MISSISSIPPI. (HILLMAN, LUMUMBA)**
39. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 60-MONTH RENTAL AGREEMENT WITH RICOH USA, INC. FOR A RICOH IM C3000 COLOR COPIER SYSTEM TO BE USED BY THE BUILDING MAINTENANCE AND CUSTODIAL SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT. (ALL WARDS) (MILLER, LUMUMBA)**
40. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY O.B. CURTIS**

WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS) (MILLER, LUMUMBA)

41. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY J. H. FEWELL WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS) (MILLER, LUMUMBA)**
42. **ORDER RATIFYING PROCUREMENT OF SERVICES FROM VARIOUS VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS. (MILLER, LUMUMBA)**
43. **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE CHAMPION SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4005.501. (WARD 5) (MILLER, LUMUMBA)**
44. **ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC., FOR THE MEDGAR EVERS BOULEVARD IMPROVEMENTS, CITY PROJECT NUMBER 18B4017.302. (WARD 3) (MILLER, LUMUMBA)**
45. **ORDER ACCEPTING THE BID OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR THE O.B. CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT, CITY PROJECT NUMBER 19B0102.903, DWI-L250008-02. (MILLER, LUMUMBA)**
46. **ORDER AUTHORIZING FINAL PAYMENT TO UTILITY CONSTRUCTORS, INC., FOR THE CAVALIER DRIVE BRIDGE REPLACEMENT PROJECT, CITY PROJECT NUMBER 18B4505.701. (WARD 7) (MILLER, LUMUMBA)**
47. **ORDER ACCEPTING THE TERM BIDS OF DICKERSON & BOWEN, INC. AND ERGON ASPHALT & EMULSIONS, INC. FOR TWELVE-MONTH SUPPLY OF ASPHALT PAVING MATERIALS AND ACCEPTING THE TERM BID OF APAC-MISSISSIPPI, INC. AS AN ALTERNATE TERM BID (BID NO. 74567-061620). (ALL WARDS) (MILLER, LUMUMBA)**
48. **ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM ADCAMP, INC. FOR MAY 2020 AND AUTHORIZING PAYMENTS. (MILLER, LUMUMBA)**
49. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY, SERVITUDE AND EASEMENT TO ENTERGY MISSISSIPPI, LLC ON THE SITE OF THE SAVANNA STREET WASTEWATER TREATMENT PLANT GROUNDS FOR THE PURPOSE OF EXTENDING SERVICE TO BYPASS FACILITIES TO THE PLANT. (ALL WARDS) (MILLER, LUMUMBA)**
50. **ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM DICKERSON & BOWEN, INC. FROM MAY AND JUNE 2020 AND AUTHORIZING PAYMENT. (MILLER, LUMUMBA)**
51. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A TWELVE (12) WEEK SECURITY SERVICES AGREEMENT WITH SEI SECURITY AGENCY TO PROVIDE 24/7 ARMED SECURITY FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS. (ALL WARDS) (MILLER, LUMUMBA)**
52. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH GISINC TO EXPAND THEIR CURRENT CITYWORKS AMS**

- ENVIRONMENT FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS AND WATER STORAGE TANKS. (ALL WARDS) (MILLER, LUMUMBA)
53. ORDER AUTHORIZING THE MAYOR TO EXECUTE A PURGE SERVICES AGREEMENT WITH STERICYCLE, INC. ("SHRED-IT") FOR THE OFFICE OF THE CITY ATTORNEY. (HOWARD, LUMUMBA)
54. ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND ORKIN PEST CONTROL FOR COMMERCIAL PEST CONTROL SERVICES. (HOWARD, LUMUMBA)
55. ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC #1605348-P-2606 PENDING BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION. (HOWARD, LUMUMBA)
56. AMENDED ORDER DESIGNATING TRUSTMARK NATIONAL BANK AS THE DEPOSITORY FOR THE DEBT SERVICE ACCOUNT AND DEBT SERVICE RESERVE ACCOUNT ESTABLISHED PURSUANT TO SECTION 6.03 OF THE CITY'S GENERAL BOND RESOLUTION AND AUTHORIZING THE ADMINISTRATION TO EXECUTE A DEPOSITORY AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND TRUSTMARK NATIONAL BANK TO COMPLY WITH SECTION 11.01 OF THE CITY'S GENERAL BOND RESOLUTION. (HOWARD, LUMUMBA)
57. ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING THE PAYMENT OF EIGHT HUNDRED DOLLARS FOR HAZARD PAY FOR CITY EMPLOYEES DECLARED ESSENTIAL DURING THE PANDEMIC AND WHO WORKED DURING THE COVID-19 PANDEMIC. (STOKES)
58. ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING THE ADJUSTMENT OF CITY OF JACKSON WATER BILLS TO PRE-SIEMENS CHARGES. (STOKES)
59. ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING THE PURCHASE OF ONE HUNDRED THOUSAND MASKS FOR DISTRIBUTION TO THE CITIZENS OF JACKSON. (STOKES)
60. ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING THE REMOVAL OF THE ANDREW W. JACKSON STATUE FROM THE GROUNDS OF JACKSON CITY HALL. (STOKES)
61. ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY. (STAMPS)

DISCUSSION

62. DISCUSSION: UPDATE- FIRE STATION 20 (STOKES)
63. DISCUSSION: PUBLIC WORKS DIRECTOR (STOKES)
64. DISCUSSION: CONVENTION CENTER (LINDSAY)

PRESENTATION

PROCLAMATION

RESOLUTIONS

REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS

ANNOUNCEMENTS

ADJOURNMENT

AGENDA ITEMS IN COMMITTEE

OFFICE OF THE CITY ATTORNEY
708
6/15/24
CC

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item # 2 (Public Hearing)
July 7, 2020
(Hillman, Lumumba)

WHEREAS, Meadowbrook Office Park, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

IT IS THEREFORE, ORDERED that Meadowbrook Office Park is hereby (*approved*) a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

6/4/2020
DATE

POINTS		COMMENTS					
1.	Brief Description/Purpose	To erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.					
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	N/A					
3.	Who will be affected	N/A					
4.	Benefits	N/A					
5.	Schedule (beginning date)	N/A					
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	1300 Meadowbrook Road (Ward 7)					
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Department of Planning & Development Signs & License Division					
8.	COST	N/A					
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	N/A					
10.	EBO participation	ABE _____ %	WAIVER	yes _____	no _____	N/A	X
		AABE _____ %	WAIVER	yes _____	no _____	N/A	X
		WBE _____ %	WAIVER	yes _____	no _____	N/A	X
		HBE _____ %	WAIVER	yes _____	no _____	N/A	X
		NABE _____ %	WAIVER	yes _____	no _____	N/A	X

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: June 4, 2020

RE: Sign Variance

Meadowbrook Office Park, located at 1300 Meadowbrook Road, is requesting a variance to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6/15/20
ca

OFFICE OF THE CITY ATTORNEY

This **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1-ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* ca

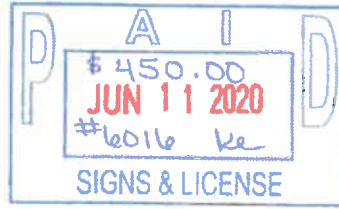
6/15/20

Date

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.:

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1300 Meadowbrook Road
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

To provide monument signage for anchor tenants
at Meadowbrook Office Park that lack frontage road visibility.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CHM-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Park Central, LLC + Park Central II, LLC

Mailing Address: 361 Township Avenue, Suite 200

City: Ridgeland State: MS Zip: 39157

Contact Phone: 601-368-9950 Fax:

Email: bgnesbit@kerioth.com

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Bryon Nesbit or Clinton G. Herring, Jr.
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bnesbit@kenith.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Park Central LLC & Park Central II, LLC
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Email: bnesbit@kenith.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

Bryan Nesbit, Kenneth Corp. as agent for
Pok Central, LLC & Pok Central II, LLC
WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at
1300 Meadowbrook Rd Jackson, Mississippi

On this the 2nd day of May, 2020.

STATE OF MISSISSIPPI
COUNTY OF ~~HANDS~~ Madison

Personally came and appeared before me, the within named:

Bryan Nesbit

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 21st
Day of May, 2020.

MY COMMISSION EXPIRES:
April 29, 2024

[Signature]
NOTARY PUBLIC





KERIOOTH CORPORATION

361 Township Avenue
Suite 200
Ridgeland, MS 39157

RECEIVED

JUN 11 2020

SIGNS/LICENSE DIVISION

May 21, 2020

City of Jackson
Department of Planning and Development
Sign and License Division
200 S. President Street
Jackson, MS 39201

RE: STATEMENT OF INTENT FOR SIGN VARIANCE APPLICATION

Park Central, LLC and Park Central II, LLC come before the Department of Planning and Development for the City of Jackson seeking a Section 102-40-Request for Variance to the existing allowable sizing for a Ground sign (monument sign) as established by Sec. 102-30 (14)(d): Monument Signs for Commercial within a CMU-1 zoning classification.

Meadowbrook Office Park was granted a CMU-1 zoning classification change in 2019 by the Jackson City Planning Board, the Jackson City Council, and the Mayor. This CMU-1 classification enables Park Central, LLC and Park Central II, LLC to further enhance the properties and Tenant base, all of which help strengthen the economic impact to the City of Jackson.

We are currently in negotiations with an anchor tenant for 1400 Meadowbrook Road that is requiring prominent signage rights visible to the I-55 corridor as a condition to their lease. Our solution to this request (as well as foreseeing a need to provide similar rights to future tenants) is to construct one (1) prominent monument sign to be placed to the West side of the 1300 Meadowbrook Road Building along the I-55 Frontage Rd. This one (1) monument sign will be for the entirety of Meadowbrook Office Park and will provide prominent signage rights to those buildings which do not have existing I-55 frontage signage visibility, namely 4268 I-55 North and 1400 Meadowbrook Road.

As you may know, signage rights are critical to executing these transactions with new tenants and will further enhance the development, the city, and our economy. We believe they City may have granted similar variances for enhanced signage in a CMU-1 classification, such as that variance allowing for the District at Eastover to have prominent signage along the I-55 Frontage Road.

We respectfully seek your consideration for this monument sign variance request.

Sincerely,

PARK CENTRAL, LLC & PARK CENTRAL II, LLC
By Kerioth Corporation, its agent

Bryan G. Nesbit
Director of Facilities and Property Management



6/11/2020

Jeanee Glover
expiration April 19, 2024

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\15 Monument Signage Request-City of Jackson\Statement of Intent-MOP Monument Sign-20-05-21

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

June 5, 2020

Meadowbrook Office Park
Bryan G. Nesbit
1300 Meadowbrook Road
Jackson, MS 39211

Re: Meadowbrook Office Park Sign Variance Application

Dear Mr. Nesbit:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Meadowbrook Office Park located at 1300 Meadowbrook Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Meadowbrook Office Park is requesting to erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman".

Terry Coleman, Manager
Signs & License Division



**APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154**

**CITY OF JACKSON
ZONING DIVISION**

Date 6-1-20

Zone CMU-1

Approved By JM

Note _____

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Diversified Signs + Graphics</u>		Business Name <u>Kerith Corp / Park Central, LLC + Park Central II, LLC</u>	
Address <u>1123 James Harvey Rd</u>		Business Address <u>1300 Meadowbrook Rd (I-55 Frontage)</u>	
City <u>York</u> State <u>SC</u> Zip <u>29745</u>		Owner's Name <u>Park Central, LLC + Park Central II, LLC</u>	
Phone <u>803-628-1121</u>		Phone <u>601-368-9950</u>	
Bonded and Insured Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height <u>10 ft.</u>	Height _____	Internal <input checked="" type="checkbox"/> External <input type="checkbox"/>	
Height <u>10 ft.</u>	Length _____	UL# <u>48</u>	
Length <u>Width = 7 ft.</u>	Square Footage _____	Sign Material Type: <u>Aluminum Fabricated</u>	
Square Footage <u>70</u>	Wall Area _____		
Wind Pressure _____			
Billboard <input type="checkbox"/>			
WORDING ON SIGN(S):		ZONING CLASS: <u>OU-1</u>	
<u>Meadowbrook Office Park</u>		Date Inspected: _____	
<u>① Tenant 1</u>		APPROVED <input type="checkbox"/>	
<u>② Tenant 2</u>		DISAPPROVED <input type="checkbox"/>	
<u>③ Tenant 3</u>			
<u>④ Tenant 4</u>			
Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input checked="" type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

Applicant's Signature

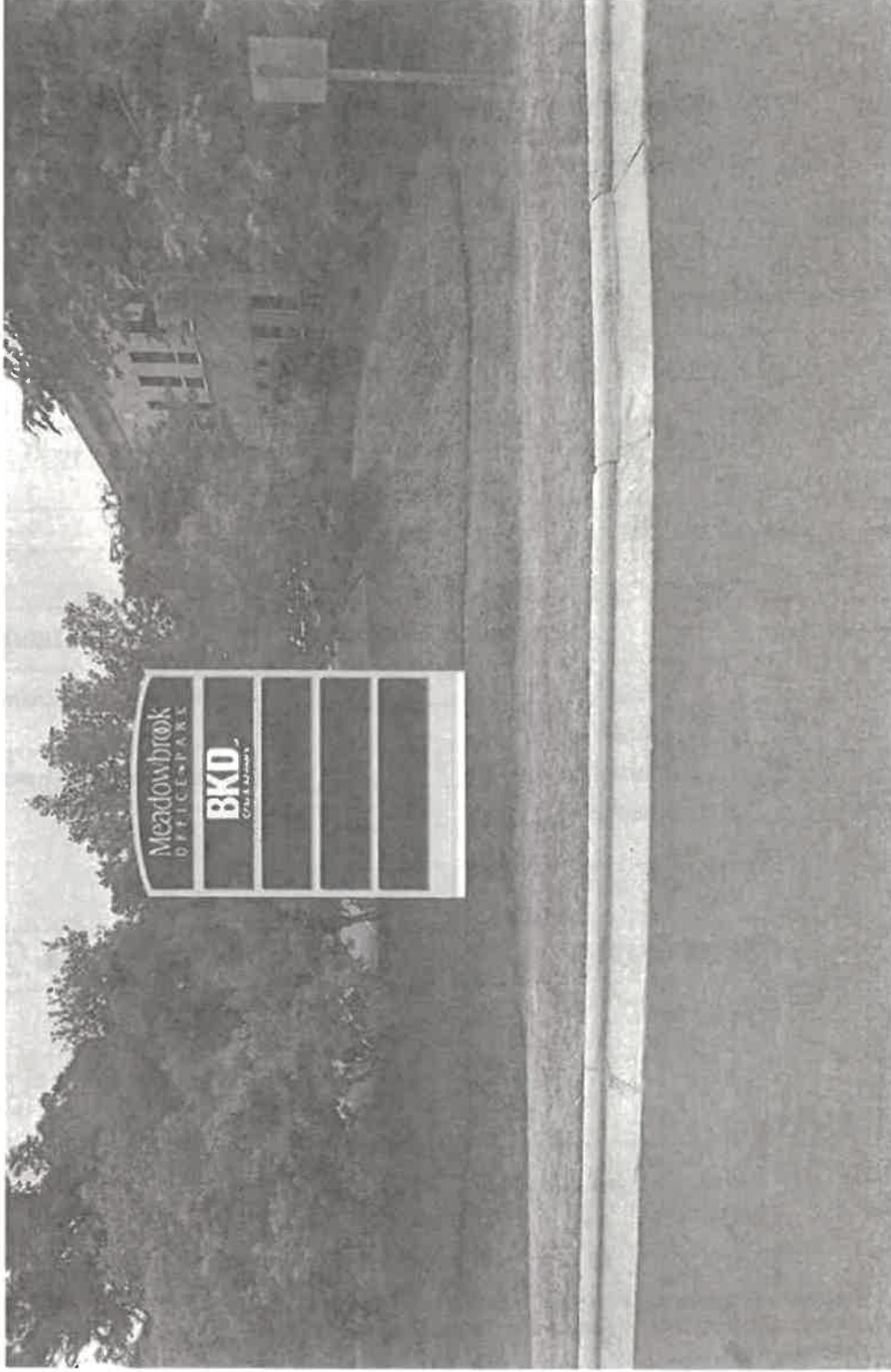
Date

Sign and License Division Manager

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SIGNS/LICENSE DIVISION



Parallel to I-55

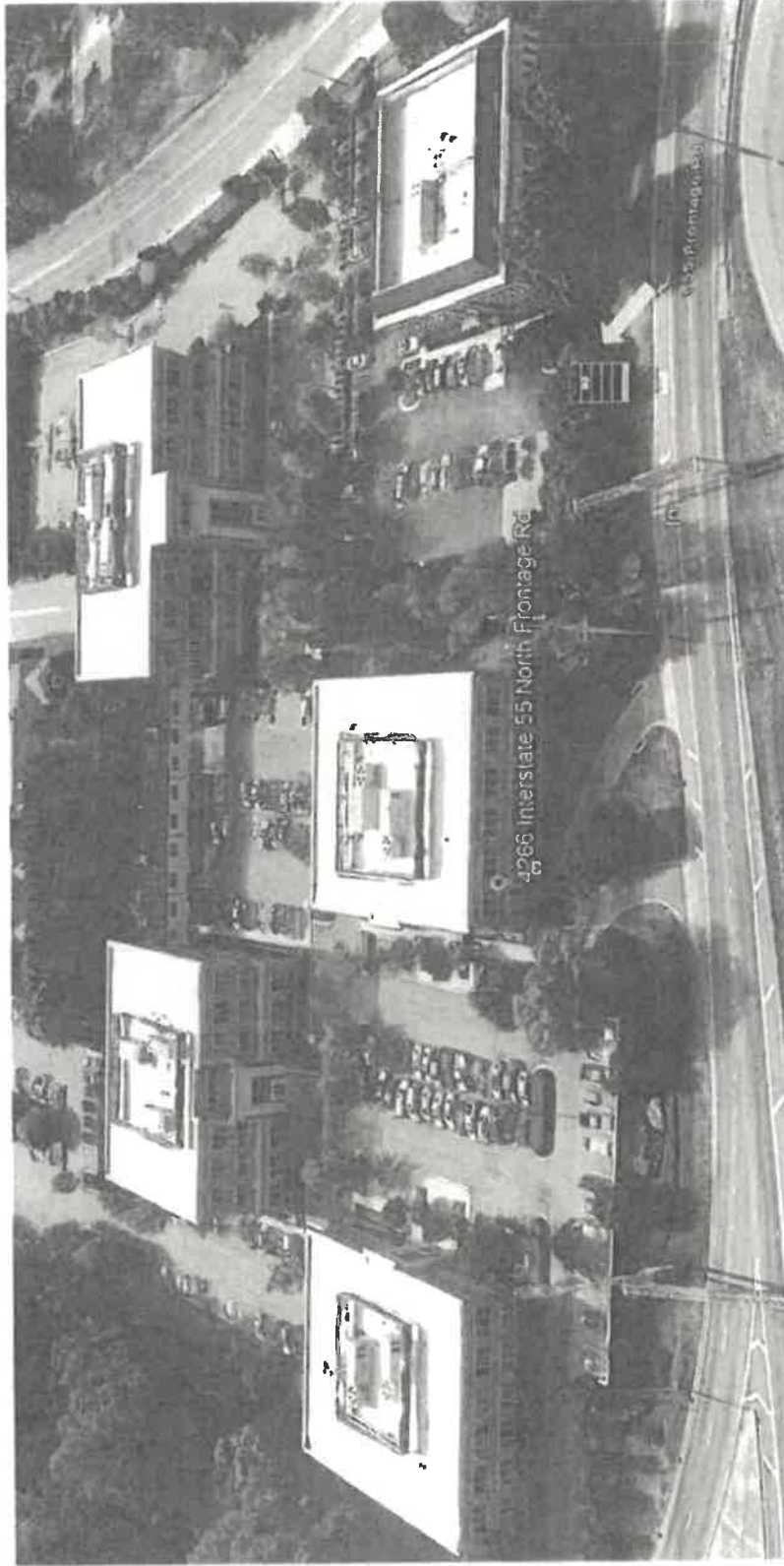
04/22/2020 1 of 3

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\07.Tenants\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

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SIGN/LICENSE DIVISION



04/22/2020 2 of 3

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\07.Tenants\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

CONCEPT

QTY 1 - SINGLE SIDED

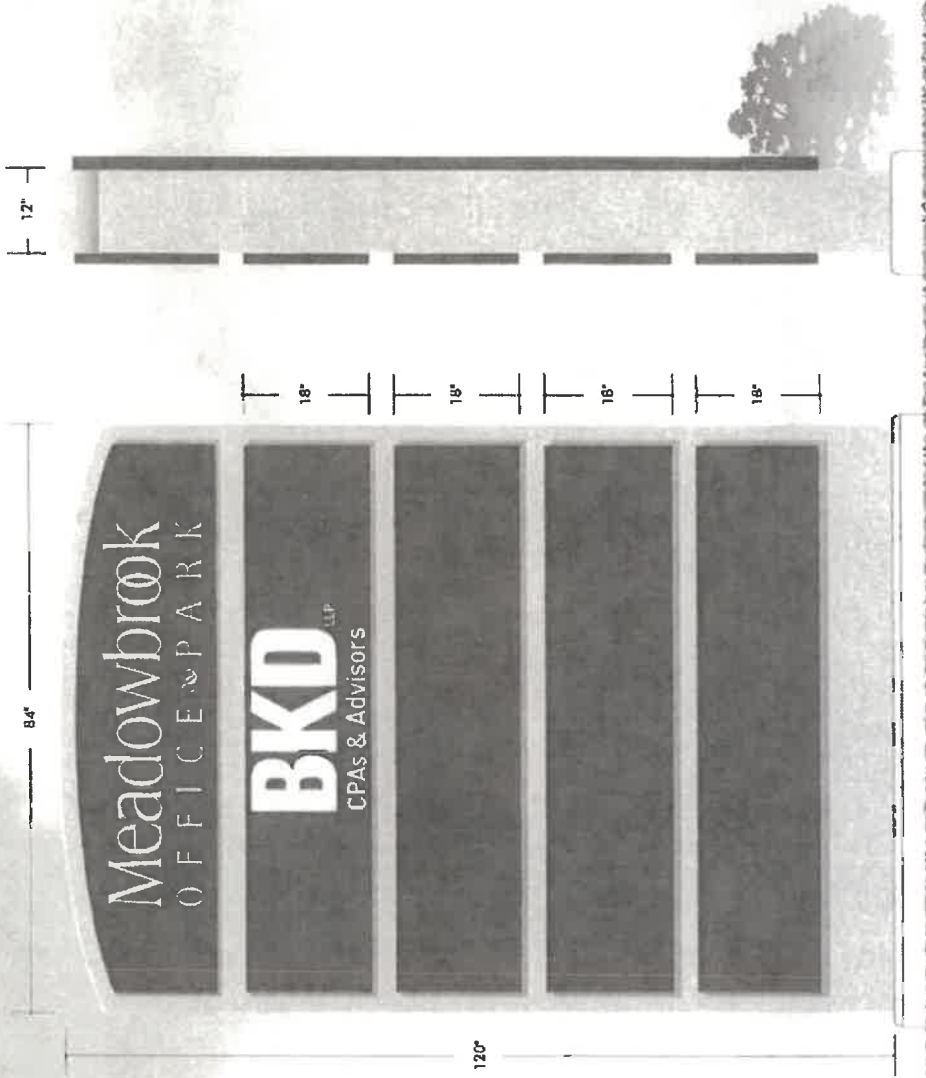
Multi-Tenant Sign, Aluminum Fabricated, Internally Illuminated Custom Sign

Scale: 1/2" = 1Ft

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SIGN & LICENSE DIVISION



OVERSIZED SIGNS & GRAPHICS
 www.oversizedsigns.com
 1123 James Harvey Rd
 P.O. Box 1087
 York, SC 29745
 Phone: 803.628.1121
 Fax: 803.628.1109

03/20/2020
 Meadowbrook
 Office Park - Multi-Tenant

Bryan Nesbit
 Brian Lawton

- 1.
- 2.
- 3.

Conceptual
Final Production

Installation Instructions Included on Drawing
 Underwritten
 Insurance
ELECTRIC SIGN
 COMPLIES TO DL 49

RESPECT THE RIGHTS OF THE ORIGINAL DESIGNER AND THE PROPERTY OF THE ORIGINAL DESIGNER. THIS DRAWING IS THE PROPERTY OF THE ORIGINAL DESIGNER AND IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF THE ORIGINAL DESIGNER. © 2012 BY SIGNS GRAPHICS

The sign is constructed to be suitable for the following environmental conditions:
 Wet
 Dry

ALL MATERIALS AND FINISHES TO BE USED ARE TO BE APPROVED BY THE SIGN FABRICATOR.

3 of 3

Color Specifications:
 (G) Grey - Cabinet Color
 (B) Black - Tenant Slab
 (W) White - Letters
 PRINTED COLORS ARE FOR CONCEPTUAL USE ONLY. ACTUAL COLORS TO BE COVERED PRIOR TO FABRICATION.

STOP
PLEASE NOTE
 This Drawing must be marked signed & approved, any other work will not be returned. Please inspect the drawing and correct any errors before fabrication and correct any errors before fabrication.

Approved By & Date:

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4656, Page 300**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly described as follows, to-wit:

Lot No. 1 plus a part of Lot No. 2 of Canton Dale Subdivision, a subdivision according to a map or plat thereof which is on file and of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi, in Plat Book 14 at Page 28, reference to which is hereby made, said part of Lot No. 2 being described as lying East of those parcels granted to the State Highway Commission of the State of Mississippi as recorded in Book 1106, Page 516 and in Book 3088 Page 43: said part of Lot No. 2 also being described as:

Begin at the Northeast corner of said Lot No. 2 and run Southerly along the East line of said Lot No. 2 for a distance of 202.6 feet to the Southeast corner thereof; thence Westerly along the South line of said Lot No. 2 for a distance of 25.7 feet to the Easternmost line of the State Highway Commission property; thence along said Highway Commission East property line North 17 degrees, 00 minutes East for a distance of 32.9 feet; thence North 00 degrees, 08 minutes East for a distance of 170.6 feet to a point on the North line of said Lot No. 2; thence Easterly along the North line of said Lot No. 2 for a distance of 34.0 feet to the POINT OF BEGINNING at the Northeast corner of said Lot No. 2. The herein described parcel contains in the aggregate 22,413.6 square feet or 0.514 acres, more or less.

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SIGNS/LICENSE DIVISION

1300 Meadowbrook Road
Jackson, MS 39211

LEGAL DESCRIPTION
QUITCLAIM Book 5335, Page 117

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, being more particularly described as follows, to-wit:

Tract 1

Lot One (1) and Lot Two (2), Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery Records of Hinds County, at Jackson, Mississippi; less and except therefrom any part of said lots heretofore conveyed to the State Highway Commission of the State of Mississippi as recorded in Book 1106 at Page 516 and Book 3088 at Page 43.

Tract 2

Lot 1, part of Lot 2, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery records of Hinds County, at Jackson, Mississippi, and part of the W ¼ Section 24, Township 6 North, Range 1 East, all situated in Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the aforesaid Chancery records and run thence South 1 degree 06 minutes 31 seconds West, 189.79 feet to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at page 175 of the aforesaid Chancery records; run then North 88 degrees 52 minutes 58 seconds West along the North boundary of the said Regan property and the Westerly projection thereof, 205.00 feet to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the POINT OF BEGINNING for the property herein described; run thence South 1 degree 07 minutes 54 seconds West along the West boundary of the said Pursell property, 262.77 feet to the South boundary of that certain property conveyed to Floyd Mobley, Jr. by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at page 621 of the aforesaid Chancery records; run then North 88 degrees 44 minutes 07 seconds West along the South boundary of the said Mobley property and the South boundary of that certain property conveyed to Kerioth Corporation by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at Page 621 of the said Chancery records, 213.71 feet to the present (January, 2001) Eastern Right-of-Way line of Interstate Highway 55; run thence North 6 degrees 35 minutes 22 seconds West along the present Eastern Right-of-Way line of Interstate Highway 55, 60.57 feet to the South boundary of Lot 2, of aforesaid Canton Dale Subdivision; run thence South 88 degrees 42 minutes 07 seconds East along the South boundary of said Lot 2, 1.64 feet to the East Right-of-Way line of Interstate Highway 55 as recorded in Deed Book 3088 at Page 43 of the aforesaid Chancery records; run thence North 16 degrees 32 minutes 41 seconds East along the said East Right-of-Way line, 32.89 feet; run thence North 0 degrees 19 minutes 19 seconds West along said East Right-of-Way line, 170.60 feet to the North boundary of aforesaid Lot 2; run thence South 88 degrees 52 minutes 58 seconds East along the North boundary of Lots 2 and 1 and the Easterly projection thereof, 215.79 feet to the POINT OF BEGINNING, and

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 5321, Page 965**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows:

A parcel of land lying in Section 24, Township 6 North, Range 1 East, particularly described as follows to-wit:

For a point of beginning, commence at the Southeast corner of Canton Dale Subdivision as the same is shown by map or plat on file and of record in the office of the Chancery Clerk of Hinds County, at Jackson, Mississippi, in Plat Book 14 at Page 28, and run thence Easterly along the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Southwest corner of that certain parcel of land conveyed by Nina Griffin to W. B. Ridgway by Deed dated August 10, 1953, and of record in the office of the aforesaid Clerk in Book 804 at Page 421; run thence Northerly along the West line of the lands conveyed to Ridgway by the aforesaid deed for a distance of 202.6 feet more or less, to the Northeast corner of the property of the undersigned grantor; run thence Westerly parallel with the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Northeast corner of said Canton Dale Subdivision; thence Southerly along the East line of said Canton Dale Subdivision for a distance of 202.6 feet to the point of beginning.

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Deed Book 5321, Page 968**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows, to-wit:

All that portion of the property described in Exhibit "A" which lies east of the east property line projection of the property of Kerioth Corporation as shown on and described as Parcel A on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, attached hereto as Exhibit "B", and made a part hereof; and west of the east property line projection of the Floyd Mobley property as shown on and described as Parcel B on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, and attached hereto as Exhibit "B".

And,

Parcel B

Being situated in the W ½ of Section 24, T6N-R1E, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 287 of the Chancery records of Hinds County, Mississippi and run thence S1°06'31"W, along the West boundary of Meadowbrook East, Phase II, 189.79' to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at Page 175 of the aforesaid Chancery records; run thence N88°52'58"W, along the North boundary of the Regan property and the Westerly projection thereof, 205.00' to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the Point of Beginning for the property herein described; run thence S1°07'54"W, along the West boundary of the said Pursell property 212.50' to the Southwest corner thereof; run thence N83°12'04"W, 100.24' to the Southeast corner of Lot 1, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the aforesaid Chancery records; run thence N1°06'53"E, along the East boundary of said Lot 1, 202.60' to the Northeast corner thereof; run thence S88°52'58"E, 99.81' to the Point of Beginning.

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SIGNS/LICENSE DIVISION

**1400 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 6378, Page 446**

A parcel of land containing 1.867 acres situated in the West ½ of Section 24, Township 6 North, Range 1 East, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at the northeast corner of Lot 1, Cantondale Subdivision, as recorded in Plat Book 14 at Page 28 in the office of the Chancery Clerk of Hinds County, Mississippi and run South 88 degrees 52 minutes 58 seconds East for a distance of 95.00 feet to the POINT OF BEGINNING for the property herein described; thence North 01 degrees 27 minutes 31 seconds East for a distance of 25.05 feet; thence South 88 degrees 47 minutes 27 seconds East for a distance of 211.85 feet to the western right of way line of Windwood Drive; thence South 01 degrees 07 minutes 03 seconds West along the western right of way line for a distance of 83.78 feet to the southern right of way line of said Windwood Drive; thence South 89 degrees 34 minutes 47 seconds East along said southern right of way line for a distance of 162.00 feet to the eastern boundary of Lot 5, Meadowbrook East, Phase II as recorded in Plat Cabinet C at Slide 267 in the office of the Chancery Clerk of Hinds County; thence South 01 degrees 35 minutes 47 seconds East along said eastern boundary for a distance of 153.34 feet to the northern right of way line of Meadowbrook Road; run along said northern right of way line the following courses: North 89 degrees 27 minutes 47 seconds West for a distance of 169.26 feet; thence South 77 degrees 12 minutes 18 seconds West for a distance of 211.26 feet; thence North 88 degrees 44 minutes 07 seconds West for a distance of 8.50 feet; leaving said northern right of way line, run thence North 01 degrees 27 minutes 31 seconds East for a distance of 262.81 feet to the POINT OF BEGINNING.

TOGETHER WITH all right, title and interest contained in that certain Mutual Access, Parking and Walkway Easement with Quitclaim Conveyance filed of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi and recorded in Book 6220 at Page 338 and all other appurtenances and easements benefitting the property conveyed herein.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4908, Page 001**

Two Parcels of property located in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E, Hinds County, Mississippi more particularly described in Parcel 1 and Parcel 2 as set forth below:

Parcel 1:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Begin at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence

North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence

Along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence

Continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence

Continue along said right-of-way North 06 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence

Continue along said right-of-way following a clockwise circular curve for an arc distance of 126.36 feet, the curve having a radius of 379.26 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 26 seconds East for 125.78 feet; thence

Continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence

Continue along said right-of-way North 28 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.35 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

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MAY 26 2020

Parcel 1-continued

SIGNS/LICENSE DIVISION

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 36.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.50 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.86 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.36 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 68.16 feet; thence

North 88 degrees, 52 minutes, 58 seconds West for a distance of 236.54 feet to the POINT OF BEGINNING.

The herein described parcel contains 79,171 square feet, more or less.

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Parcel 2:

SIGNS/LICENSE DIVISION

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence continue along said right-of-way North 05 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence continue along said right-of-way following a clockwise circular curve for an arc distance of 126.38 feet, the curve having a radius of 379.28 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 28 seconds East for 125.78 feet; thence continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet to the POINT OF BEGINNING; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.39 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet, thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 38.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet, thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.05 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds east for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

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MAY 26 2020

Parcel 2-continued

SIGNS/LICENSE DIVISION

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 8.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.85 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.38 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 58.16 feet; thence

South 88 degrees, 52 minutes, 58 seconds East for a distance of 70.46 feet; thence

North 01 degrees, 07 minutes, 02 seconds East for a distance of 390.21 feet; thence

North 88 degrees, 53 minutes, 58 seconds West for a distance of 177.02 feet; thence

North 67 degrees, 28 minutes, 58 seconds West for a distance of 181.30 feet; thence

North 61 degrees, 45 minutes, 58 seconds West for a distance of 42.08 feet; thence

South 26 degrees, 14 minutes, 35 seconds West for a distance of 20.70 feet to the POINT OF BEGINNING.

The herein described parcel contains 102,304 square feet or 2.3486 acres, more or less.

LESS AND EXCEPT:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Quitclaim Deed Book 4940, Page 300**

A parcel of land located in the First Judicial District of Hinds County, Mississippi and more particularly situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes 57 seconds East for a distance of 140.00 feet; thence

South 01 degrees 11 minutes 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees 48 minutes, 57 seconds West for a distance of 140.00 feet to the POINT OF BEGINNING.

The herein parcel contains 19,880 square feet.

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4935, Page 034**

Parcels of land being situated in the City of Jackson, Hinds County, Mississippi and being more particularly described as follows:

Parcel A

A Parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

The herein parcel contains 15,904 square feet, more or less.

Parcel B

A Parcel of land situated in the Northeast Quarter and the Northwest Quarter of section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence South 88 degrees, 52 minutes, 58 seconds East for a distance of 307.00 feet; thence North 01 degrees, 07 minutes, 02 seconds East for a distance of 189.79 feet to the POINT OF BEGINNING.

North 01 degrees, 07 minutes, 02 seconds East for a distance of 199.57 feet; thence

South 89 degrees, 00 minutes, 01 seconds East for a distance of 288.29 feet; thence

South 01 degrees, 07 minutes, 02 seconds West to the Northeast corner of Lot 17 of Meadowbrook East Phase 1 for a distance of 199.31 feet; thence

North 89 degrees, 03 minutes, 10 seconds West for a distance of 288.29 feet to the POINT OF BEGINNING.

The herein parcel contains 57,496 square feet, more or less.

OFFICE OF THE CITY CLERK
7-5-20
RK
cc

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item # 3 (Public Hearing)
July 7, 2020
(Hillman, Lumumba)

WHEREAS, Meadowbrook Office Park, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

IT IS THEREFORE, ORDERED that Meadowbrook Office Park is hereby (*denied*) a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

6/4/2020
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	To erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3.	Who will be affected	N/A																																													
4.	Benefits	N/A																																													
5.	Schedule (beginning date)	N/A																																													
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1300 Meadowbrook Road (Ward 7)																																													
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division																																													
8.	COST	N/A																																													
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: June 4, 2020

RE: Sign Variance

Meadowbrook Office Park, located at 1300 Meadowbrook Road, is requesting a variance to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1-ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney CC

6/15/20

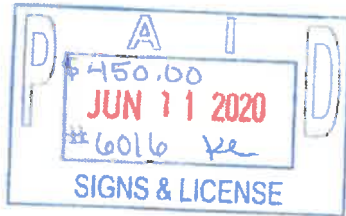
Date

OFFICE OF THE CITY ATTORNEY
6/15/20
CC

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1300 Meadowbrook Road
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)
To provide monument signage for anchor tenants
at Meadowbrook Office Park that lack frontage road visibility.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CHU4
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:
Name: Park Central, LLC + Park Central II, LLC
Mailing Address: 361 Township Avenue, Suite 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bgneshit@kerioth.com

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MAY 26 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Bryon Nesbit or Clinton G. Herring, Jr.
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bgyresbit@kerioth.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Park Central LLC & Park Central II, LLC
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Email: bgyresbit@kerioth.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

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MAY 26 2020

SIGNS/LICENSE DIVISION

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

Bryan Nebitt, Kenneth Corp. as agent for Pok Central, LLC & Pok Central II, LLC
WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at
1300 Meadowbrook Rd Jackson, Mississippi

On this the 21st day of May, 2020.

STATE OF MISSISSIPPI
COUNTY OF ~~INDS~~ Madison

Personally came and appeared before me, the within named:

Bryan Nebitt

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 21st
Day of May, 2020.

MY COMMISSION EXPIRES:
April 29, 2024

[Signature]
NOTARY PUBLIC





KERIOOTH CORPORATION

361 Township Avenue
Suite 200
Ridgeland, MS 39157

RECEIVED
JUN 11 2020
SIGNS/LICENSE DIVISION

May 21, 2020

City of Jackson
Department of Planning and Development
Sign and License Division
200 S. President Street
Jackson, MS 39201

RE: STATEMENT OF INTENT FOR SIGN VARIANCE APPLICATION

Park Central, LLC and Park Central II, LLC come before the Department of Planning and Development for the City of Jackson seeking a Section 102-40-Request for Variance to the existing allowable sizing for a Ground sign (monument sign) as established by Sec. 102-30 (14)(d): Monument Signs for Commercial within a CMU-1 zoning classification.

Meadowbrook Office Park was granted a CMU-1 zoning classification change in 2019 by the Jackson City Planning Board, the Jackson City Council, and the Mayor. This CMU-1 classification enables Park Central, LLC and Park Central II, LLC to further enhance the properties and Tenant base, all of which help strengthen the economic impact to the City of Jackson.

We are currently in negotiations with an anchor tenant for 1400 Meadowbrook Road that is requiring prominent signage rights visible to the I-55 corridor as a condition to their lease. Our solution to this request (as well as foreseeing a need to provide similar rights to future tenants) is to construct one (1) prominent monument sign to be placed to the West side of the 1300 Meadowbrook Road Building along the I-55 Frontage Rd. This one (1) monument sign will be for the entirety of Meadowbrook Office Park and will provide prominent signage rights to those buildings which do not have existing I-55 frontage signage visibility, namely 4268 I-55 North and 1400 Meadowbrook Road.

As you may know, signage rights are critical to executing these transactions with new tenants and will further enhance the development, the city, and our economy. We believe they City may have granted similar variances for enhanced signage in a CMU-1 classification, such as that variance allowing for the District at Eastover to have prominent signage along the I-55 Frontage Road.

We respectfully seek your consideration for this monument sign variance request.

Sincerely,

PARK CENTRAL, LLC & PARK CENTRAL II, LLC
By Kerioth Corporation, its agent

Bryan G. Nesbit
Director of Facilities and Property Management



6/11/2020

Jeanee Glover
expiration April 19, 2024

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\15. Monument Signage Request-City of Jackson\Statement of Intent-MOP Monument Sign-20-05-21

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

June 5, 2020

Meadowbrook Office Park
Bryan G. Nesbit
1300 Meadowbrook Road
Jackson, MS 39211

Re: Meadowbrook Office Park Sign Variance Application

Dear Mr. Nesbit:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Meadowbrook Office Park located at 1300 Meadowbrook Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Meadowbrook Office Park is requesting to erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division



CITY OF JACKSON
ZONING DIVISION

Date 6-1-20

Zone CMU-1

Approved By JM

Note _____

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Diversified Signs + Graphics</u>		Business Name <u>Kerith Corp / Park Central, LLC + Park Central II, LLC</u>	
Address <u>1123 James Harvey Rd</u>		Business Address <u>1300 Meadowbrook Rd (I-55 Frontage)</u>	
City <u>York</u> State <u>SC</u> Zip <u>29745</u>		Owner's Name <u>Park Central, LLC + Park Central II, LLC</u>	
Phone <u>803-628-1121</u>		Phone <u>601-368-0950</u>	
Bonded and Insured Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height <u>10 ft.</u>	Height _____	Internal <input checked="" type="checkbox"/> External <input type="checkbox"/>	
Height <u>10 ft.</u>	Length _____	UL# <u>48</u>	
Length <u>width = 7 ft.</u>	Square Footage _____	Sign Material Type: <u>Aluminum Fabricated</u>	
Square Footage <u>70</u>	Wall Area _____		
Wind Pressure _____			
Billboard <input type="checkbox"/>			
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>Meadowbrook Office Park</u>		Date Inspected: _____	
<u>① Tenort 1</u>		APPROVED <input type="checkbox"/>	
<u>② Tenort 2</u>		DISAPPROVED <input type="checkbox"/>	
<u>③ Tenort 3</u>			
<u>④ Tenort 4</u>			
Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input checked="" type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]

Applicant's Signature

5/21/20

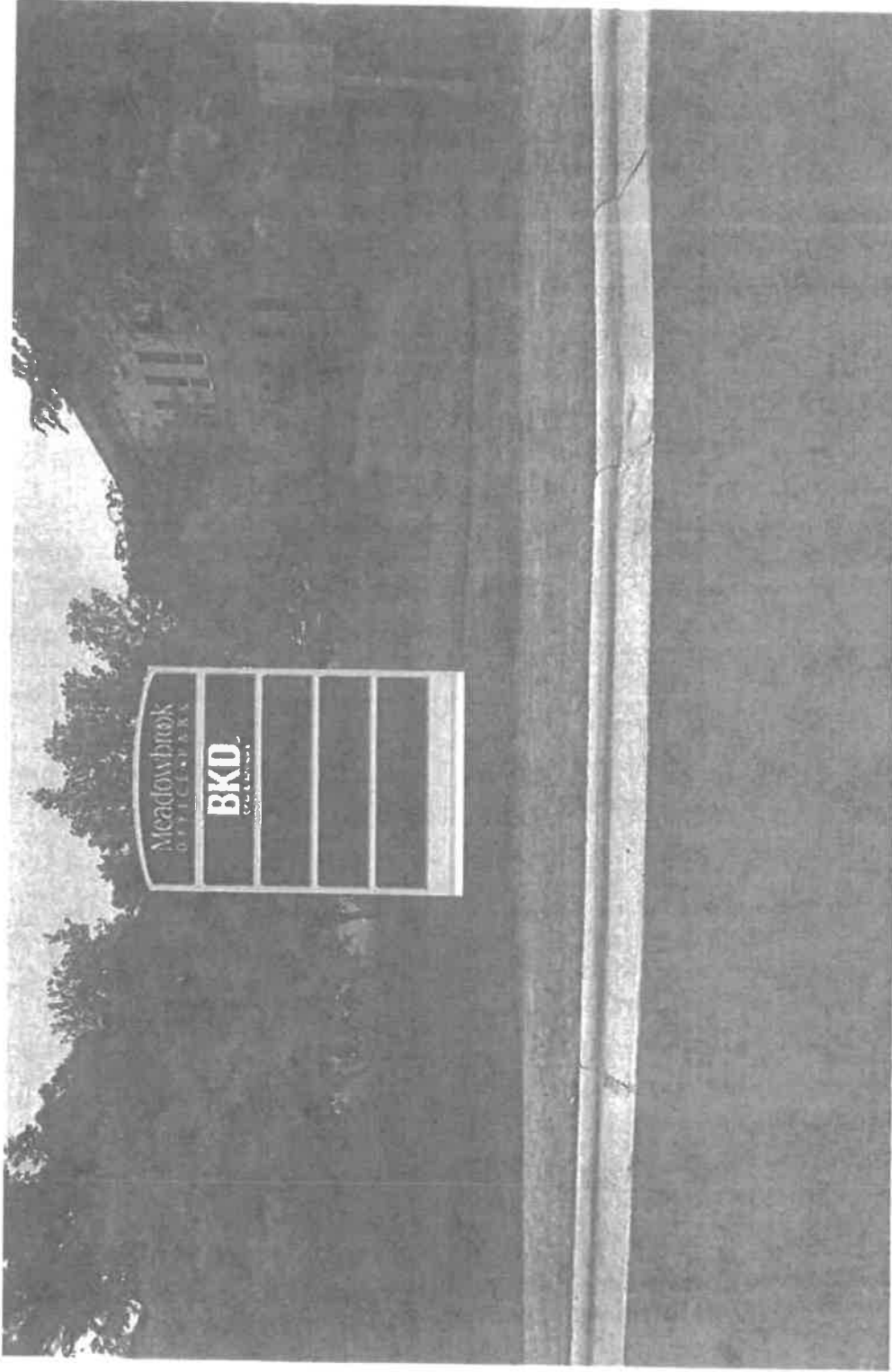
Date

Sign and License Division Manager

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MAY 26 2020

SIGNS/LICENSE DIVISION



Parallel to I-55

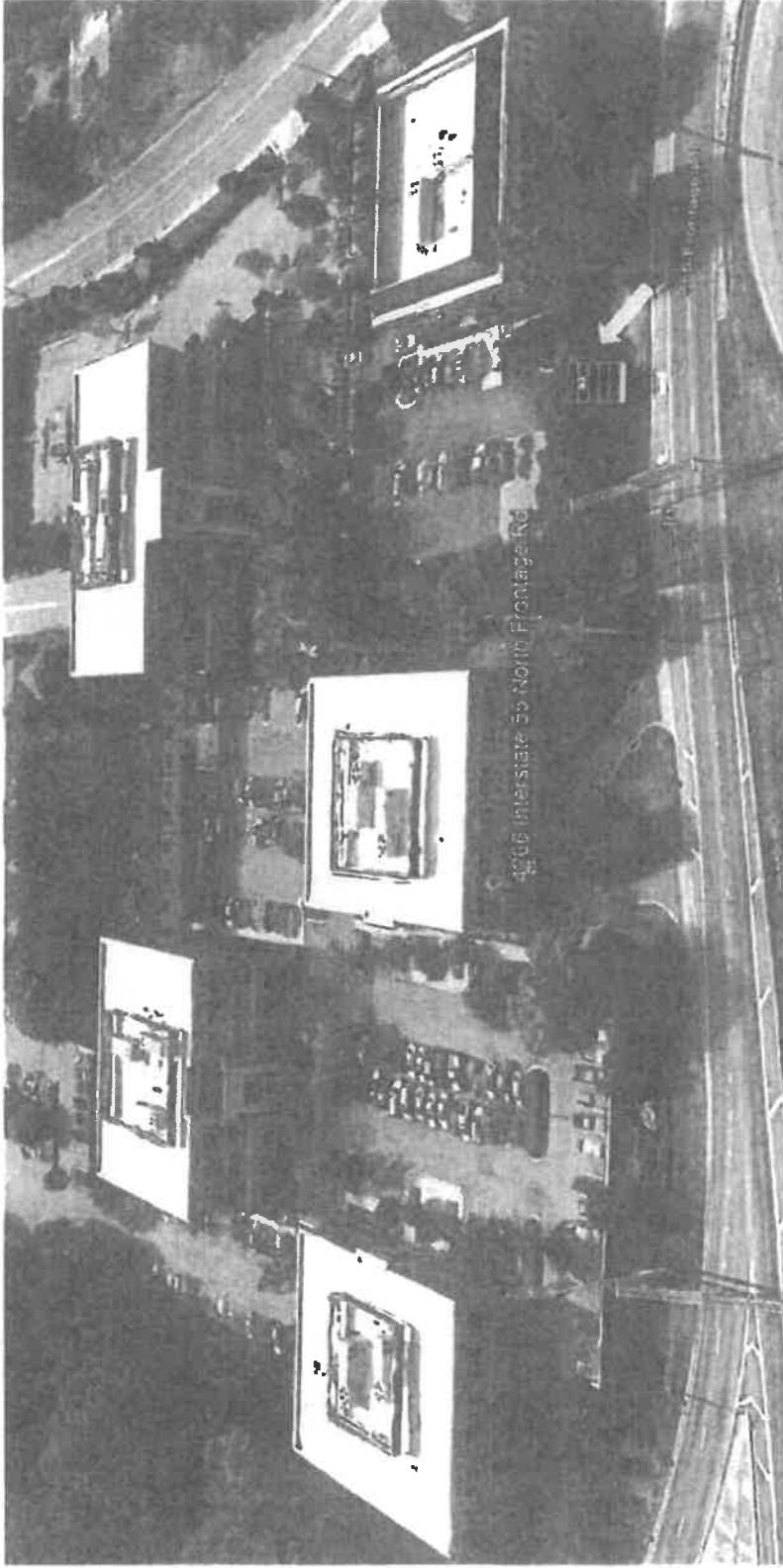
04/22/2020 1 of 3

R:\4000 Series\4028.1400 Meadowbrook Bldg-PC IV, LLC\07.Tenants\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

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MAY 26 2020

SIGNS/LICENSE DIVISION



04/22/2020 2 of 3

RM4000 Series4028.1400 Meadowbrook Bldg-PC IV, LLC07.Tenant1BKDMeadowbrook Proposed Sign - BKD 20-04-22

CONCEPT

QTY 1 - SINGLE SIDED

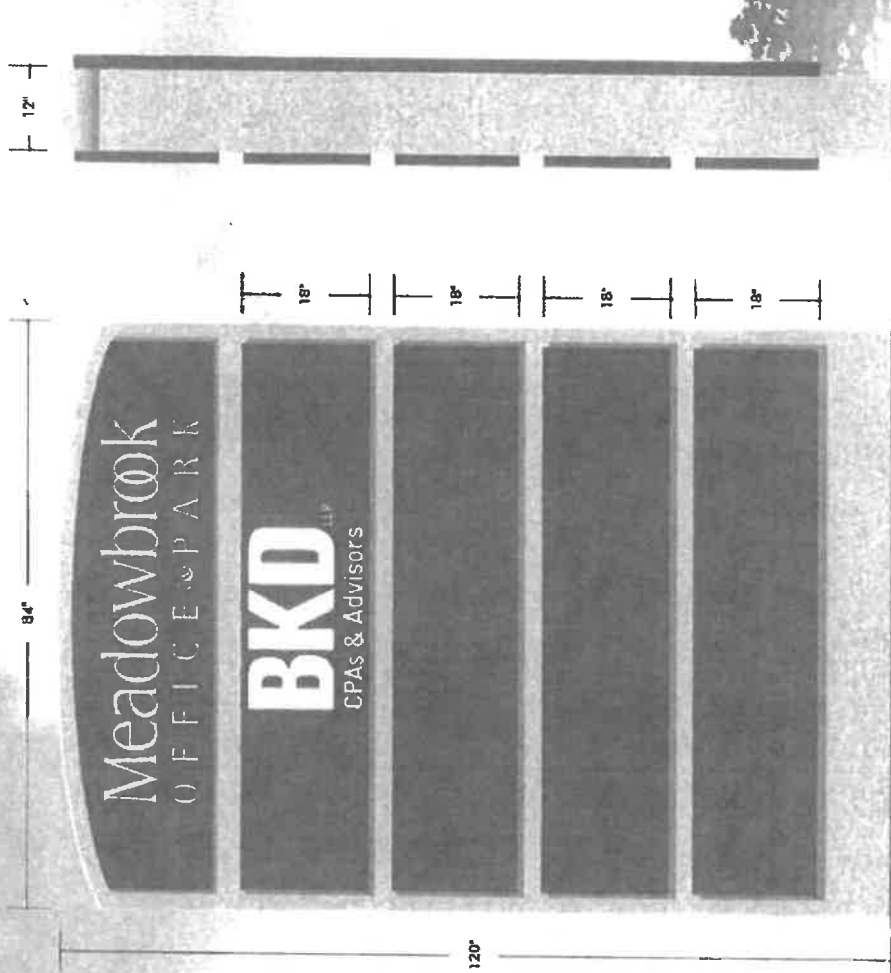
Multitenant Sign, Aluminum Fabricated, Internally Illuminated Custom Sign

Scale: 1/2" = 1Ft

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION



1123 James Harvey Rd
P.O. Box 1087
York, SC 29745
Phone: 803.628.1121
Fax: 803.628.1109

03/20/2020

Meadowbrook
Office Part - Multi Tenant

Contact:
Bryan Nabbitt

Designer:
Brian Lawton

1.
2.
3.

Conceptual
Final Production

Minimum Instructions Included on Drawing
UL
Listed
ELECTRIC SIGN
COMPLIES TO UL 44

ELECTRICAL REQUIREMENTS AND INSTALLATION INSTRUCTIONS
THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES HAVING JURISDICTION OVER THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES HAVING JURISDICTION OVER THE PROJECT.

This sign is intended to be viewed for the following environmental condition:
Day

THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES HAVING JURISDICTION OVER THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AUTHORITIES HAVING JURISDICTION OVER THE PROJECT.

Color Specifications

- Grey - Cabinet Color
- Black - Frame Skin
- White - Letters

PRINTED COLORS USE FOR CONCEPTUAL USE ONLY. ACTUAL COLORS TO BE DETERMINED FROM FABRICATOR.

PLEASE NOTE

The Company may be required to submit a sign design to the local authority having jurisdiction. The design may be subject to change without notice. The design is not to be used for any other purpose without the written consent of the Company.

Approved By: S. Datta

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4656, Page 300**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly described as follows, to-wit:

Lot No. 1 plus a part of Lot No. 2 of Canton Dale Subdivision, a subdivision according to a map or plat thereof which is on file and of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi, in Plat Book 14 at Page 28, reference to which is hereby made, said part of Lot No. 2 being described as lying East of those parcels granted to the State Highway Commission of the State of Mississippi as recorded in Book 1106, Page 516 and in Book 3088 Page 43; said part of Lot No. 2 also being described as:

Begin at the Northeast corner of said Lot No. 2 and run Southerly along the East line of said Lot No. 2 for a distance of 202.6 feet to the Southeast corner thereof; thence Westerly along the South line of said Lot No. 2 for a distance of 25.7 feet to the Easternmost line of the State Highway Commission property; thence along said Highway Commission East property line North 17 degrees, 00 minutes East for a distance of 32.9 feet; thence North 00 degrees, 08 minutes East for a distance of 170.6 feet to a point on the North line of said Lot No. 2; thence Easterly along the North line of said Lot No. 2 for a distance of 34.0 feet to the POINT OF BEGINNING at the Northeast corner of said Lot No. 2. The herein described parcel contains in the aggregate 22,413.6 square feet or 0.514 acres, more or less.

RECEIVED

MAY 26 2020

SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Book 5335, Page 117**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, being more particularly described as follows, to-wit:

Tract 1

Lot One (1) and Lot Two (2), Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery Records of Hinds County, at Jackson, Mississippi; less and except therefrom any part of said lots heretofore conveyed to the State Highway Commission of the State of Mississippi as recorded in Book 1106 at Page 516 and Book 3088 at Page 43.

Tract 2

Lot 1, part of Lot 2, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery records of Hinds County, at Jackson, Mississippi, and part of the W ½ Section 24, Township 6 North, Range 1 East, all situated in Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the aforesaid Chancery records and run thence South 1 degree 06 minutes 31 seconds West, 189.79 feet to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at page 175 of the aforesaid Chancery records; run then North 88 degrees 52 minutes 58 seconds West along the North boundary of the said Regan property and the Westerly projection thereof, 205.00 feet to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the POINT OF BEGINNING for the property herein described; run thence South 1 degree 07 minutes 54 seconds West along the West boundary of the said Pursell property, 262.77 feet to the South boundary of that certain property conveyed to Floyd Mobley, Jr. by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at page 621 of the aforesaid Chancery records; run then North 88 degrees 44 minutes 07 seconds West along the South boundary of the said Mobley property and the South boundary of that certain property conveyed to Kerioth Corporation by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at Page 621 of the said Chancery records, 213.71 feet to the present (January, 2001) Eastern Right-of-Way line of Interstate Highway 55; run thence North 6 degrees 35 minutes 22 seconds West along the present Eastern Right-of-Way line of Interstate Highway 55, 60.57 feet to the South boundary of Lot 2, of aforesaid Canton Dale Subdivision; run thence South 88 degrees 42 minutes 07 seconds East along the South boundary of said Lot 2, 1.64 feet to the East Right-of-Way line of Interstate Highway 55 as recorded in Deed Book 3088 at Page 43 of the aforesaid Chancery records; run thence North 16 degrees 32 minutes 41 seconds East along the said East Right-of-Way line, 32.89 feet; run thence North 0 degrees 19 minutes 19 seconds West along said East Right-of-Way line, 170.60 feet to the North boundary of aforesaid Lot 2; run thence South 88 degrees 52 minutes 58 seconds East along the North boundary of Lots 2 and 1 and the Easterly projection thereof, 215.79 feet to the POINT OF BEGINNING, and

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 5321, Page 965**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows:

A parcel of land lying in Section 24, Township 6 North, Range 1 East, particularly described as follows to-wit:

For a point of beginning, commence at the Southeast corner of Canton Dale Subdivision as the same is shown by map or plat on file and of record in the office of the Chancery Clerk of Hinds County, at Jackson, Mississippi, in Plat Book 14 at Page 28, and run thence Easterly along the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Southwest corner of that certain parcel of land conveyed by Nina Griffin to W. B. Ridgway by Deed dated August 10, 1953, and of record in the office of the aforesaid Clerk in Book 804 at Page 421; run thence Northerly along the West line of the lands conveyed to Ridgway by the aforesaid deed for a distance of 202.6 feet more or less, to the Northeast corner of the property of the undersigned grantor; run thence Westerly parallel with the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Northeast corner of said Canton Dale Subdivision; thence Southerly along the East line of said Canton Dale Subdivision for a distance of 202.6 feet to the point of beginning.

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Deed Book 5321, Page 968**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows, to-wit:

All that portion of the property described in Exhibit "A" which lies east of the east property line projection of the property of Kerloth Corporation as shown on and described as Parcel A on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, attached hereto as Exhibit "B", and made a part hereof; and west of the east property line projection of the Floyd Mobley property as shown on and described as Parcel B on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, and attached hereto as Exhibit "B".

And,

Parcel B

Being situated in the W ½ of Section 24, T6N-R1E, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 287 of the Chancery records of Hinds County, Mississippi and run thence S1°06'31"W, along the West boundary of Meadowbrook East, Phase II, 189.79' to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at Page 175 of the aforesaid Chancery records; run thence N88°52'58"W, along the North boundary of the Regan property and the Westerly projection thereof, 205.00' to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the Point of Beginning for the property herein described; run thence S1°07'54"W, along the West boundary of the said Pursell property 212.50' to the Southwest corner thereof; run thence N83°12'04"W, 100.24' to the Southeast corner of Lot 1, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the aforesaid Chancery records; run thence N1°06'53"E, along the East boundary of said Lot 1, 202.60' to the Northeast corner thereof; run thence S88°52'58"E, 99.81' to the Point of Beginning.

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SIGNS/LICENSE DIVISION

**1400 Meadowbrook Road
Jackson, MS 39211**

LEGAL DESCRIPTION
Warranty Deed Book 6378, Page 446

A parcel of land containing 1.867 acres situated in the West ½ of Section 24, Township 6 North, Range 1 East, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at the northeast corner of Lot 1, Cantondale Subdivision, as recorded in Plat Book 14 at Page 28 in the office of the Chancery Clerk of Hinds County, Mississippi and run South 88 degrees 52 minutes 58 seconds East for a distance of 95.00 feet to the POINT OF BEGINNING for the property herein described; thence North 01 degrees 27 minutes 31 seconds East for a distance of 25.05 feet; thence South 88 degrees 47 minutes 27 seconds East for a distance of 211.85 feet to the western right of way line of Windwood Drive; thence South 01 degrees 07 minutes 03 seconds West along the western right of way line for a distance of 83.78 feet to the southern right of way line of said Windwood Drive; thence South 89 degrees 34 minutes 47 seconds East along said southern right of way line for a distance of 162.00 feet to the eastern boundary of Lot 5, Meadowbrook East, Phase II as recorded in Plat Cabinet C at Slide 267 in the office of the Chancery Clerk of Hinds County; thence South 01 degrees 35 minutes 47 seconds East along said eastern boundary for a distance of 153.34 feet to the northern right of way line of Meadowbrook Road; run along said northern right of way line the following courses: North 89 degrees 27 minutes 47 seconds West for a distance of 169.26 feet; thence South 77 degrees 12 minutes 18 seconds West for a distance of 211.26 feet; thence North 88 degrees 44 minutes 07 seconds West for a distance of 8.50 feet; leaving said northern right of way line, run thence North 01 degrees 27 minutes 31 seconds East for a distance of 262.81 feet to the POINT OF BEGINNING.

TOGETHER WITH all right, title and interest contained in that certain Mutual Access, Parking and Walkway Easement with Quitclaim Conveyance filed of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi and recorded in Book 6220 at Page 338 and all other appurtenances and easements benefitting the property conveyed herein.

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**4266 & 4270 I-55 North
Jackson, MS 39211**

SIGNS/LICENSE DIVISION

**LEGAL DESCRIPTION
Warranty Deed Book 4908, Page 001**

Two Parcels of property located in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E, Hinds County, Mississippi more particularly described in Parcel 1 and Parcel 2 as set forth below:

Parcel 1:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Begin at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence

North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Eastmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence

Along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence

Continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence

Continue along said right-of-way North 06 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence

Continue along said right-of-way following a clockwise circular curve for an arc distance of 126.36 feet, the curve having a radius of 379.26 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 26 seconds East for 125.78 feet; thence

Continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 96.64 feet; thence

Continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.35 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

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Parcel 1-continued

SIGNS/LICENSE DIVISION

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 36.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.50 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.36 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.86 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.36 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 68.16 feet; thence

North 88 degrees, 52 minutes, 58 seconds West for a distance of 236.54 feet to the POINT OF BEGINNING.

The herein described parcel contains 79,171 square feet, more or less.

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MAY 26 2020

Parcel 2:

SIGNS/LICENSE DIVISION

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 126.32 feet; thence continue along said right-of-way North 05 degrees, 20 minutes, 42 seconds West for a distance of 78.80 feet; thence continue along said right-of-way following a clockwise circular curve for an arc distance of 126.38 feet, the curve having a radius of 379.28 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 28 seconds East for 125.78 feet; thence continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet to the POINT OF BEGINNING; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.39 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet, thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 38.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet, thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.05 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds east for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

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MAY 26 2020

Parcel 2-continued

SIGNS/LICENSE DIVISION

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence
South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence
Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 8.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.85 feet; thence
South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence
South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence
North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence
Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence
South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence
Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.38 feet; thence
South 01 degrees, 11 minutes, 03 seconds West for a distance of 58.16 feet; thence
South 88 degrees, 52 minutes, 58 seconds East for a distance of 70.46 feet; thence
North 01 degrees, 07 minutes, 02 seconds East for a distance of 390.21 feet; thence
North 88 degrees, 53 minutes, 58 seconds West for a distance of 177.02 feet; thence
North 67 degrees, 28 minutes, 58 seconds West for a distance of 181.30 feet; thence
North 61 degrees, 45 minutes, 58 seconds West for a distance of 42.08 feet; thence
South 26 degrees, 14 minutes, 35 seconds West for a distance of 20.70 feet to the POINT OF BEGINNING.

The herein described parcel contains 102,304 square feet or 2.3486 acres, more or less.

LESS AND EXCEPT:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence
South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence
South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence
North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Quitclaim Deed Book 4940, Page 300**

A parcel of land located in the First Judicial District of Hinds County, Mississippi and more particularly situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes 57 seconds East for a distance of 140.00 feet; thence

South 01 degrees 11 minutes 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees 48 minutes, 57 seconds West for a distance of 140.00 feet to the POINT OF BEGINNING.

The herein parcel contains 19,880 square feet.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4935, Page 034**

Parcels of land being situated in the City of Jackson, Hinds County, Mississippi and being more particularly described as follows:

Parcel A

A Parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

The herein parcel contains 15,904 square feet, more or less.

Parcel B

A Parcel of land situated in the Northeast Quarter and the Northwest Quarter of section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence South 88 degrees, 52 minutes, 58 seconds East for a distance of 307.00 feet; thence North 01 degrees, 07 minutes, 02 seconds East for a distance of 189.79 feet to the POINT OF BEGINNING.

North 01 degrees, 07 minutes, 02 seconds East for a distance of 199.57 feet; thence

South 89 degrees, 00 minutes, 01 seconds East for a distance of 288.29 feet; thence

South 01 degrees, 07 minutes, 02 seconds West to the Northeast corner of Lot 17 of Meadowbrook East Phase 1 for a distance of 199.31 feet; thence

North 89 degrees, 03 minutes, 10 seconds West for a distance of 288.29 feet to the POINT OF BEGINNING.

The herein parcel contains 57,496 square feet, more or less.

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1576 - LOT EAST OF 128 WEST COHEA STREET - \$1,116.50 - WARD 7

WHEREAS, on March 3, 2020, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 14, 2020 for Case 2019-1576 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, J.B.S LAWN CARE CO. appeared next on the rotation list and through its representative, Shanora Amons, agreed to cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, wooden boards, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at LOT EAST OF 128 WEST COHEA STREET for the sum of \$1,116.50; and

WHEREAS, J.B.S LAWN CARE CO. has a principal office address of 246 Rowland Ave, Jackson Mississippi 39209.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with J.B.S LAWN CARE CO. to cut vegetation and remedy conditions on the property located at LOT EAST OF 128 WEST COHEA STREET deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,116.50 shall be paid to J.B.S LAWN CARE CO. for the services provided from funds budgeted for the Division.

Consent Agenda Item #5
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

05/20/2020

DATE

POINTS		COMMENTS																																														
1.	Brief Description/Purpose	This item provides for the boarding up, cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.																																														
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	<ol style="list-style-type: none"> 1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life 																																														
3.	Who will be affected	All City of Jackson residents																																														
4.	Benefits	The cleaning of the private properties will improve the conditions of communities and will also remove threats to the health, safety and welfare of surrounding residents.																																														
5.	Schedule (beginning date)	To be determined pending execution of contracts.																																														
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	CITYWIDE																																														
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	PLANNING AND DEVELOPMENT COMMUNITY IMPROVEMENT DIVISION																																														
8.	COST	\$1,116.50																																														
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	GENERAL FUNDING (001-444-70-6447)																																														
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>		ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
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NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																								

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Jordan Hillman
Director Planning and Development

DATE: May 20, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with **AMONS, SHANORA/dba/J.B.S LAWN CARE CO.**, for the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2019-1576.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

6/15/20
TC

OFFICE OF THE CITY ATTORNEY

CA

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1576- LOT EAST OF 128 WEST COHEA STREET- \$1,116.50 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney CA

6/15/20

Date

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1100 – 4863 WOODMONT DRIVE – \$1,450.00 – WARD 1

WHEREAS, on March 31, 2020 the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on March 10, 2020 for Case 2020-1100 located in Ward 1 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, PARTEE & ASSOCIATES LLC appeared next on the rotation list and through its representative, Christopher Partee agreed to cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, tree parts, and clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 4863 WOODMONT DRIVE for the sum of \$1,450.00; and

WHEREAS, PARTEE & ASSOCIATES LLC has a principal office address of 334 Park Lane, Jackson Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with PARTEE & ASSOCIATES LLC to cut vegetation and remedy conditions on the property located at 4863 WOODMONT DRIVE deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,450.00 shall be paid to PARTEE & ASSOCIATES LLC for the services provided from funds budgeted for the Division.

Consent Agenda Item # 6
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

06/15/2020
DATE

POINTS		COMMENTS																														
1.	Brief Description/Purpose	This item provides for the boarding up, cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.																														
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	<ol style="list-style-type: none"> 1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life 																														
3.	Who will be affected	All City of Jackson residents																														
4.	Benefits	The cleaning of the private properties will improve the conditions of communities and will also remove threats to the health, safety and welfare of surrounding residents.																														
5.	Schedule (beginning date)	To be determined pending execution of contracts.																														
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	CITYWIDE																														
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	PLANNING AND DEVELOPMENT COMMUNITY IMPROVEMENT DIVISION																														
8.	COST	\$1,450.00																														
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	GENERAL FUNDING (001-444-70-6447)																														
10.	EBO participation	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 15%;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes ___</td> <td style="width: 10%;">no ___</td> <td style="width: 10%;">N/A ___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> </table>	ABE	_____ %	WAIVER	yes ___	no ___	N/A ___	AABE	_____ %	WAIVER	yes ___	no ___	N/A ___	WBE	_____ %	WAIVER	yes ___	no ___	N/A ___	HBE	_____ %	WAIVER	yes ___	no ___	N/A ___	NABE	_____ %	WAIVER	yes ___	no ___	N/A ___
ABE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
AABE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
WBE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
HBE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
NABE	_____ %	WAIVER	yes ___	no ___	N/A ___																											

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Jordan Hillman
Director Planning and Development

DATE: June 15, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with ***PARTEE, CHRISTOPHER /dba/ PARTEE & ASSOCIATES LLC.*** for the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2020-1100.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1100- 4863 WOODMONT DRIVE- \$1,450.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* *CG*

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
6/15/20
TC
CG

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1099 – 218-20 TAYLOR STREET – \$1,400.00 – WARD 7

OFFICE OF THE CLERK
JUL 7 2020
cc

WHEREAS, on March 31, 2020 the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on March 10, 2020 for Case 2020-1099 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, PARTEE & ASSOCIATES LLC appeared next on the rotation list and through its representative, Christopher Partee agreed to board up and secure structure(s) and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, tree parts, and clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 218-20 TAYLOR STREET for the sum of \$1,400.00; and

WHEREAS, PARTEE & ASSOCIATES LLC has a principal office address of 334 Park Lane, Jackson Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with PARTEE & ASSOCIATES LLC to cut vegetation and remedy conditions on the property located at 218-20 TAYLOR STREET deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,400.00 shall be paid to PARTEE & ASSOCIATES LLC for the services provided from funds budgeted for the Division.

Consent Agenda Item #7
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

06/15/2020
DATE

P O I N T S		C O M M E N T S
1.	Brief Description/Purpose	This item provides for the boarding up, cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life
3.	Who will be affected	All City of Jackson residents
4.	Benefits	The cleaning of the private properties will improve the conditions of communities and will also remove threats to the health, safety and welfare of surrounding residents.
5.	Schedule (beginning date)	To be determined pending execution of contracts.
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	CITYWIDE
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT COMMUNITY IMPROVEMENT DIVISION
8.	COST	\$1,400.00
9.	Source of Funding ■ General Fund ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	GENERAL FUNDING (001-444-70-6447)
10.	EBO participation	ABE _____ % WAIVER yes _____ no _____ N/A _____ AABE _____ % WAIVER yes _____ no _____ N/A _____ WBE _____ % WAIVER yes _____ no _____ N/A _____ HBE _____ % WAIVER yes _____ no _____ N/A _____ NABE _____ % WAIVER yes _____ no _____ N/A _____

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Jordan Hillman
Director Planning and Development

DATE: June 15, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with ***PARTEE, CHRISTOPHER /dba/ PARTEE & ASSOCIATES LLC.***, for the board up and securing of structure(s) and/or the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2020-1099.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1099- 218-20 TAYLOR STREET- \$1,400.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* Ch

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
CJF

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1577 – 2ND LOT EAST OF 128 WEST COHEA STREET – \$1,015.00 – WARD 7

WHEREAS, on March 3, 2020, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 14, 2020 for Case 2019-1577 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, J.B.S LAWN CARE CO. appeared next on the rotation list and through its representative, Shanora Amons, agreed to cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, wooden boards, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 2ND LOT EAST OF 128 WEST COHEA STREET for the sum of \$1,015.00; and

WHEREAS, J.B.S LAWN CARE CO. has a principal office address of 246 Rowland Ave, Jackson Mississippi 39209.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with J.B.S LAWN CARE CO. to cut vegetation and remedy conditions on the property located at 2ND LOT EAST OF 128 WEST COHEA STREET deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,015.00 shall be paid to J.B.S LAWN CARE CO. for the services provided from funds budgeted for the Division.

Consent Agenda Item # 8
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

05/20/2020
DATE

P O I N T S		C O M M E N T S																																													
1.	Brief Description/Purpose	This item provides for the boarding up, cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life																																													
3.	Who will be affected	All City of Jackson residents																																													
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6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	CITYWIDE																																													
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT COMMUNITY IMPROVEMENT DIVISION																																													
8.	COST	\$1,015.00																																													
9.	Source of Funding ■ General Fund ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	GENERAL FUNDING (001-444-70-6447)																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: *JH* Jordan Hillman
Director Planning and Development

DATE: May 20, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with *AMONS, SHANORA/dba/J.B.S LAWN CARE CO.*, for the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2019-1577.

Thank you for your prompt consideration in this matter.

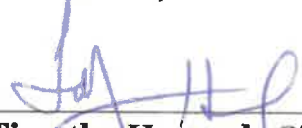
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
6/15/20
702
CA-

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1577- 2ND LOT EAST OF 128 WEST COHEA STREET- \$1,015.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Chandra Gayten, *Deputy City Attorney* CA

6/15/20

Date

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES LLC. TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2014-1354 – 615 WEST HILLSDALE DRIVE – \$4,950.00 – WARD 4

WHEREAS, on October 21, 2014, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on June 24, 2014 for Case 2014-1354 located in Ward 4 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, R&C SERVICES LLC. appeared next on the rotation list and through its representative, Raymond Granderson, agreed to demolish structure, foundation, steps, driveway and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 615 WEST HILLSDALE DRIVE for the sum of \$4,950.00; and

WHEREAS, R&C SERVICES LLC. has a principal office address of 987 Gore Road, Jackson Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with R&C SERVICES LLC. to demolish structure, foundation, steps, driveway and/or cut vegetation and remedy conditions on the property located at 615 WEST HILLSDALE DRIVE deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$4,950.00 shall be paid to R&C SERVICES LLC. for the services provided from funds budgeted for the Division.

Consent Agenda Item #9
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET


05/20/2020
DATE

P O I N T S		C O M M E N T S
1.	Brief Description/Purpose	This item provides for the demolition and removal of structures, foundation, steps, driveway and cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life
3.	Who will be affected	All City of Jackson residents
4.	Benefits	The demolition of structures and cleaning of those properties will improve the conditions of communities and will also remove and/or deter threats to improve the public health, safety, and welfare of surrounding residents and communities.
5.	Schedule (beginning date)	To be determined pending execution of contracts.
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	WARD 4
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT COMMUNITY IMPROVEMENT DIVISION
8.	COST	\$4,950.00
9.	Source of Funding ■ General Fund ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	GENERAL FUNDS (001-442.71-6485)
10.	EBO participation	ABE _____ % WAIVER yes _____ no _____ N/A _____ AABE _____ % WAIVER yes _____ no _____ N/A _____ WBE _____ % WAIVER yes _____ no _____ N/A _____ HBE _____ % WAIVER yes _____ no _____ N/A _____ NABE _____ % WAIVER yes _____ no _____ N/A _____



MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM:  Jordan Hillman
Director Planning and Development

DATE: May 20, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with **GRANDERSON, RAYMOND/dba/R&C SERVICES LLC.**, for the demolition of structure(s), foundation, steps, driveway, and/or the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2014-1354.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES LLC. TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2014-1354- 615 WEST HILLSDALE DRIVE- \$4,950.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* *Ca*

6/15/10

Date

OFFICE OF THE CITY ATTORNEY
6/15/10
Ca

OFFICE OF THE CITY CLERK
JACKSON, MISSISSIPPI

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1578 – 3RD LOT EAST OF 128 WEST COHEA STREET – \$1,116.50 – WARD 7

WHEREAS, on March 3, 2020, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 14, 2020 for Case 2019-1578 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, J.B.S LAWN CARE CO. appeared next on the rotation list and through its representative, Shanora Amons, agreed to cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, wooden boards, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 3RD LOT EAST OF 128 WEST COHEA STREET for the sum of \$1,116.50; and

WHEREAS, J.B.S LAWN CARE CO. has a principal office address of 246 Rowland Ave, Jackson Mississippi 39209.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with J.B.S LAWN CARE CO. to cut vegetation and remedy conditions on the property located at 3RD LOT EAST OF 128 WEST COHEA STREET deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER BY ORDERED that a sum not to exceed \$1,116.50 shall be paid to J.B.S LAWN CARE CO. for the services provided from funds budgeted for the Division.

Consent Agenda Item #10
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

05/20/2020

DATE

P O I N T S		C O M M E N T S																																													
1.	Brief Description/Purpose	This item provides for the boarding up, cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.																																													
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Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM:  Jordan Hillman
Director Planning and Development

DATE: May 20, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with **AMONS, SHANORA/dba/J.B.S LAWN CARE CO.**, for the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2019-1578.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND J.B.S LAWN CARE CO. TO CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2019-1578- 3RD LOT EAST OF 128 WEST COHEA STREET- \$1,116.50 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
Chandra Gayten, Deputy City Attorney *CG*

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
6/15/20
CG

OFFICE OF THE CITY CLERK
COMMUNITY

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1008 – 244 GUNTER STREET – \$1,040.00 – WARD 7

WHEREAS, on March 3, 2020 the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 28, 2020 for Case 2020-1008 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, PARTEE & ASSOCIATES LLC appeared next on the rotation list and through its representative, Christopher Partee agreed to board up and secure structure(s) and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, tree parts, and clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 244 GUNTER STREET for the sum of \$1,040.00; and

WHEREAS, PARTEE & ASSOCIATES LLC has a principal office address of 334 Park Lane, Jackson Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with PARTEE & ASSOCIATES LLC to cut vegetation and remedy conditions on the property located at 244 GUNTER STREET deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,040.00 shall be paid to PARTEE & ASSOCIATES LLC for the services provided from funds budgeted for the Division.

Consent Agenda Item #11
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

06/15/2020

DATE

POINTS	COMMENTS																																													
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Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Jordan Hillman
Director Planning and Development

DATE: June 15, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with ***PARTEE, CHRISTOPHER /dba/ PARTEE & ASSOCIATES LLC.***, for the board up and securing of structure(s) and/or the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2020-1008.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1008- 244 GUNTER STREET- \$1,040.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney *ca*

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
ca

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES LLC. TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2018-2104 – 2115 OAKHURST DRIVE – \$4,448.00 – WARD 4

CG

WHEREAS, on March 19, 2019, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 15, 2019 for Case 2018-2104 located in Ward 4 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, R&C SERVICES LLC. appeared next on the rotation list and through its representative, Raymond Granderson, agreed to demolish structure, foundation, steps, driveway and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 2115 OAKHURST DRIVE for the sum of \$4,448.00; and

WHEREAS, R&C SERVICES LLC. has a principal office address of 987 Gore Road, Jackson, Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with R&C SERVICES LLC. to demolish structure, foundation, steps, driveway and/or cut vegetation and remedy conditions on the property located at 2115 OAKHURST DRIVE deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$4,448.00 shall be paid to R&C SERVICES LLC. for the services provided from funds budgeted for the Division.

Consent Agenda Item #12
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET **05/11/2020**
DATE

P O I N T S	C O M M E N T S																																													
1. Brief Description/Purpose	This item provides for the demolition and removal of structures, foundation, steps, driveway and cutting of grass and weeds and removing of trash and debris for cases adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of the work to improve public health, safety and welfare.																																													
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3. Who will be affected	All City of Jackson residents																																													
4. Benefits	The demolition of structures and cleaning of those properties will improve the conditions of communities and will also remove and/or deter threats to improve the public health, safety, and welfare of surrounding residents and communities.																																													
5. Schedule (beginning date)	To be determined pending execution of contracts.																																													
6. Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	WARD 4																																													
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
Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM:  Jordan Hillman
Director Planning and Development

DATE: May 20, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with **GRANDERSON, RAYMOND/dba/R&C SERVICES LLC.**, for the demolition of structure(s), foundation, steps, driveway, and/or the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2018-2104.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND R&C SERVICES LLC. TO DEMOLISH STRUCTURE FOUNDATION, STEPS AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2018-2104- 2115 OAKHURST DRIVE- \$4,448.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
Chandra Gayten, Deputy City Attorney *CG*

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
6/15/20
CG

OFFICE OF THE CITY ATTORNEY
CG

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1015 – 3882 NORTHVIEW DRIVE – \$1,791.00 – WARD 7

OFFICE OF THE CITY CLERK
CIVIL FORMS
26

WHEREAS, on March 3, 2020 the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on January 28, 2020 for Case 2020-1015 located in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department has a system in which vendors performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare are rotated; and

WHEREAS, PARTEE & ASSOCIATES LLC appeared next on the rotation list and through its representative, Christopher Partee agreed to board up and secure structure(s) and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, tree parts, wooden boards, appliances, crates, bikes, furniture, blue Chrysler, and clean curbside; and remedy conditions constituting a menace to public health and welfare for the parcel located at 3882 NORTHVIEW DRIVE for the sum of \$1,791.00; and

WHEREAS, PARTEE & ASSOCIATES LLC has a principal office address of 334 Park Lane, Jackson Mississippi 39212.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with PARTEE & ASSOCIATES LLC to cut vegetation and remedy conditions on the property located at 3882 NORTHVIEW DRIVE deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER ORDERED that a sum not to exceed \$1,791.00 shall be paid to PARTEE & ASSOCIATES LLC for the services provided from funds budgeted for the Division.

Consent Agenda Item #13
July 7, 2020
(Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

06/15/2020
DATE

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10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																							



MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Jordan Hillman
Director Planning and Development

DATE: June 15, 2020

Ref: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with ***PARTEE, CHRISTOPHER /dba/ PARTEE & ASSOCIATES LLC.***, for the board up and securing of structure(s) and/or the cutting of grass and weeds, and removal of trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contracts from project select and awarded to the said contractor for the following case #2020-1015.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND PARTEE & ASSOCIATES LLC TO BOARD UP AND SECURE STRUCTURE(S) AND/OR CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #2020-1015- 3882 NORTHVIEW DRIVE- \$1,791.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney CG

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
6/15/20
CG

ORDINANCE OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
RENAMING CAPERS STREET TO GEORGE FLOYD DRIVE

WHEREAS, Mr. George Floyd, an internationally recognized young man whose life was taken by murder at the knee of a law enforcement person; and

WHEREAS, Mr. George Floyd's life shall forever serve as a symbol of the fight for justice and the full exercise of equal rights under the law; and

WHEREAS, Mr. George Floyd shall never be forgotten by the designation of this street in his honor.

NOW, THEREFORE, BW IT ORDAINED, that the Jackson City Council hereby renames Capers Street to George Floyd Drive.

SO ORDAINED, this the _____ day of July, 2020.

Agenda Item No.
Date: July 7, 2020
BY: STOKES

ORDINANCE BANNING GERRYMANDERING IN THE CITY OF JACKSON

WHEREAS, political gerrymandering is a substantial problem harming representational democracy throughout the United States and within the City of Jackson. Gerrymandering has often been used to disadvantage and harm people of color by minimizing (or negating) their political strength.

WHEREAS, a district, therefore, starts by determining the “ideal” population. In a single-member district plan, the “ideal” population is equal to the total population of the jurisdiction divided by the total number of districts. For example, if a city’s population is one million and there are ten legislative districts, the “ideal” population of each district is 100,000. Any amount less or greater than this number is called a “deviation.”

WHEREAS, the population of Jackson, MS is upwards of 170,000; the population within Ward 4 is 30,000 plus. This is clearly an instance of a deviation. Using major thoroughfares to re-draw districts lines is fast becoming a new redistricting trend. Many neighborhoods in the City of Jackson are divided by district lines. These neighborhoods could be better served if they were within the same district. This would also help even out the populations within districts, eliminating deviations.

THEREFORE, BE IT ORDAINED that the City of Jackson will ban gerrymandering and redistrict the city using major thoroughfares to avoid neighborhoods being divided by district lines.

Adoption of Ordinance
Agenda Item #15
July 7, 2020
(Stamps)

ORDINANCE AMENDING SECTIONS OF CHAPTER 2 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, GOVERNING BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, Chapter 2 of the Code of Ordinances, City of Jackson, Mississippi, establishes procedures for appointment of members to governing boards, commissions, and committees; and

WHEREAS, Chapter 2 establishes a ward based geographic distribution requirement for appointments to all boards; and

WHEREAS, Certain boards requiring specific technical experience have struggled to meet the geographic distribution requirements to maintain quorums and meeting schedules; and

WHEREAS, the Department of Planning has recommended changes to exempt certain boards from the ward based geographic distribution requirements to ensure the boards are able to conduct business as needed; and

THEREFORE, BE IT ORDAINED as follows:

SECTION 1. Section 2-372 Appointment to Boards of the Code of Ordinances of the City of Jackson, Mississippi, is hereby amended to read as follows:

SECTION 2-372. - APPOINTMENTS TO BOARDS.

Whenever the city council is authorized by any provision of the Code of Ordinances to appoint the members of any board, authority or commission, such power of appointment shall be deemed to vest in the mayor with the confirmation of an affirmative vote of a majority of the council present and voting at any meeting. Every multiple of seven members of each board, authority, or commission shall include one appointee from each ward of the city. Any body consisting of less than seven members shall include not more than one appointee from any ward. Each member of any board, authority or commission must reside in said ward of the City of Jackson at the time the member is appointed, unless a specific local ordinance or state statute specifies otherwise. Each member of any board, authority or commission must continue to reside in the City of Jackson during the member's term of office on any board, authority or commission. If a member no longer resides in and/or is permanently domiciled outside the corporate limits of the City of Jackson at any given time during the appointed term on a board, authority, or commission, said appointment is terminated and deemed vacant. Such geographic distribution of appointments shall commence as the present terms of office expire and shall be accomplished in the following manner: For any multiple of seven members on any appointed body which does not have a representation of ward one, a resident of ward one shall be appointed to the first vacant position on such body. If any multiple of seven members does not contain a resident of ward two a resident of ward two shall be appointed commission, said appointment is terminated and deemed vacant. Such geographic distribution of appointments shall commence as the present terms of office expire and shall be accomplished in the following manner: For any multiple of seven members on any

appointed body which does not have a representation of ward one, a resident of ward one shall be appointed to the first vacant position on such body. If any multiple of seven members does not contain a resident of ward two, a resident of ward two shall be appointed to the second vacant position, etc., until the proper geographic balance is obtained.

The following boards shall be exempt from ward based geographic distribution requirements, if appointment is not made within 90 days of said vacancy, due to the specific qualifications required for service on the board:

1 Historic Preservation Commission

Boards that are exempt from geographic distribution requirements shall still be subject to the requirement for residency within the city limits.

SECTION 2. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Article as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Code of Ordinances of the City of Jackson, Mississippi, as a whole.

SECTION 3. The preceding amendments and revisions to Chapter 2 of the Code of Ordinances, City of Jackson, Mississippi, shall be published and effective 30 days after passage, in accordance with Miss. Code Ann. Section 21-13-11 (1972 as amended).

ORDINANCE AMENDING SECTIONS OF CHAPTER 70 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, HISTORIC PRESERVATION

OFFICE OF THE CITY ATTORNEY
3/26/19

WHEREAS, Chapter 70 of the Code of Ordinances, City of Jackson, Mississippi, establishes procedures for appointment of members to the Historic Preservation Commission; and

WHEREAS, Chapter 70 establishes a ward based geographic distribution requirement for appointments to the commission; and

WHEREAS, Certain boards requiring specific technical experience have struggled to meet the geographic distribution requirements to maintain quorums and meeting schedules; and

WHEREAS, the Department of Planning has recommended changes to exempt certain boards from the ward based geographic distribution requirements to ensure the boards are able to conduct business as needed; and

THEREFORE, BE IT ORDAINED as follows:

SECTION 1. Section 70-46 Composition and Terms of the Code of Ordinances of the City of Jackson, Mississippi, is hereby amended to read as follows:

SEC. 70-46. - COMPOSITION AND TERMS.

(a) By virtue of MCA 1972, § 39-13-5, as amended, a historic preservation commission is hereby created to preserve, promote and develop the historical resources of the city and to advise the governing authorities as to the designation of historic districts, landmarks, and landmark sites and to perform such other functions as may be provided for in this article.

(b) The commission shall consist of not less than nine residents of the city. All members of the commission shall serve for three-year terms, and shall be eligible for reappointment. However, the first nine members appointed shall serve the following terms: three members, one year; three members, two years; and three members, three years. All members of the commission shall serve at the will and pleasure of the governing authorities.

(c) All commission members shall have a demonstrated knowledge or interest, competence, or expertise in historic preservation. All commission members shall be nominated by the mayor and confirmed by the city council with due regards for such fields as architecture, history, urban planning, archaeology and law, and others, to reflect the racial and economic diversity of the city. ~~Further, one member shall be appointed from each of the seven wards within the city, and the remaining two members, shall be at-large members, appointed from different wards.~~

Adoption of Ordinance
Agenda Item #17
July 7, 2020
(Hillman, Lumumba)

SECTION 2. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Article as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Code of Ordinances of the City of Jackson, Mississippi, as a whole.

SECTION 3. The preceding amendments and revisions to Chapter 70 of the Code of Ordinances, City of Jackson, Mississippi, shall be published and effective 30 days after passage, in accordance with Miss. Code Ann. Section 21-13-11 (1972 as amended).

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET January 22, 2019 .
 DATE


POINTS		COMMENTS
1.	Brief Description	ORDINANCE AMENDING SECTIONS OF CHAPTER 70 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, HISTORIC PRESERVATION
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	3
3.	Who will be affected	Individual and companies interacting with the Historic Preservation Commission.
4.	Benefits	The Historic Preservation Commission has been exempted from ward based geographic distribution requirements, allowing members to be appointed from anywhere within the city limits. These specific boards have very specific experience and technical requirements for members. Finding members with both qualification and interest is a challenge when trying to solely balance ward distribution. Removing the requirement will allow wider selection opportunities and allow the boards to return to full function, meet quorum, and conduct business effectively.
5.	Schedule (beginning date)	Upon Effective Date after approval
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	All Wards Yes
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning and Development Code Services Division

8.	COST	Cost of Publication of Ordinance
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	General Fund
10.	EBO participation	ABE _____ % WAIVER yes ___ no ___ N/A AABE _____ % WAIVER yes ___ no ___ N/A WBE _____ % WAIVER yes ___ no ___ N/A HBE _____ % WAIVER yes ___ no ___ N/A NABE _____ % WAIVER yes ___ no ___ N/A



MEMORANDUM

To: Mayor Chokwe Antar Lumumba

From: Dr. Mukesh Kumar, Director 
Department of Planning and Development

Date: March 25, 2019

Subject: Agenda Item for City Council Meeting

Attached you will find an item for the agenda amending a section of Chapter 70 Historic Preservation Article II Historic Preservation Commission. These amendments allow the Historic Preservation Commission to be exempted from ward-based geographic distribution requirements.

Historically the Historic Preservation Commission has had issues maintaining sufficient active members to maintain quorums and meet efficiently. The Historic Preservation Commission has had numerous opening since 2014.

These boards have very specific experience and technical requirements for members. Finding members with both qualification and interest is a challenge when trying to solely balance ward distribution. Removing the requirement will allow wider selection opportunities and allow the boards to return to full function, meet quorum, and conduct business effectively.

Historic Preservation Member Requirements:

Sec 70-46 - All commission members shall have a demonstrated knowledge or interest, competence, or expertise in historic preservation. All commission members shall be nominated by the mayor and confirmed by the city council with due regards for such fields as architecture, history, urban planning, archaeology and law, and others, to reflect the racial and economic diversity of the city. Further, one member shall be appointed from each of the seven wards within the city, and the remaining two members, shall be at-large members, appointed from different wards.

The Historic Preservation Commission currently has active members, and 3 vacancies needing appointment.

It is the intent of this Department to aim for the best geographic distribution attainable for each of the boards and commissions, but also to ensure that the boards are fully appointed and able to maintain quorum as needed to conduct business effectively.

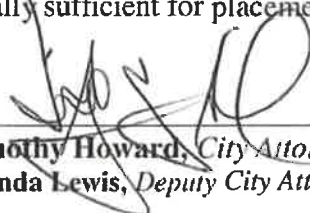
Please free to contact Jordan Hillman at 601-960-2004 with any questions or clarifications you may have.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDINANCE AMENDING SECTIONS OF CHAPTER 70 OF THE CODE OF ORDINANCES CITY OF JACKSON, MISSISSIPPI, HISTORIC PERSERVATION** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Shanda Lewis, *Deputy City Attorney* SL

3/25/19

DATE

ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI PROVIDING FOR THE ELECTION OF COUNCIL PRESIDENT AND VICE PRESIDENT.

WHEREAS, pursuant to Section 21-8-11 of the Mississippi Code of 1972, as amended, and Section 2-37 of the Jackson Code of Ordinances, the president and vice president of the Council serve at the will and pleasure of the City Council; and

WHEREAS, the City Council has determined that a new election should be held at this time.

IT IS, THEREFORE, ORDERED that the City Council by majority vote hereby elects _____ to serve as President of the City Council and _____ to serve as Vice President of the City Council.

Agenda Item #18
July 7, 2020
(Lindsay)

OFFICE OF THE CLERK
JACKSON, MISSISSIPPI
6/5/20

ORDER APPROVING THE MOTOR VEHICLE AD VALOREM TAX ASSESSMENT SCHEDULE FOR THE CITY OF JACKSON AND THE JACKSON MUNICIPAL SEPARATE SCHOOL DISTRICT FOR THE YEAR 2020-2021, AS CONSIDERED, EXAMINED, CORRECTED AND EQUALIZED, SUBJECT TO THE RIGHT OF TAXPAYERS TO BE HEARD ON ALL OBJECTIONS MADE BY THEM IN WRITING AT A MEETING OF THE COUNCIL COMMENCING JULY 21, 2020 AND SUBJECT TO CHANGES AND CORRECTIONS BY THE COUNCIL AS AUTHORIZED BY LAW.

WHEREAS, the Council of the City of Jackson, Mississippi, having heretofore received the motor vehicle ad valorem tax assessment schedule prepared and adopted by the Department of Revenue, and the Council having examined and considered the said motor vehicle ad valorem tax assessment schedule and from said examination and other evidence before it finds that the valuations set forth therein have been equalized in general throughout the City and School District, and fully comply with statutes governing the preparation of the same, and that the said schedule should now be approved, subject to the right of property owners to protest and object.

IT IS, THEREFORE, ORDERED that the Motor Vehicle Ad Valorem Tax Assessment Schedule be and the same is hereby approved, subject to the rights of citizens and property owners to object and protest thereto, and that the Municipal Clerk be and she is hereby authorized and directed to give notice thereof by publication in the Mississippi Link, a newspaper of general circulation in the City of Jackson, Mississippi, one time on July 16, 2020, the publication of which shall be made no more than fifteen (15) days prior to the regular meeting of the Council to be held on July 21, 2020, notifying the public and taxpayers of the City of Jackson and of the Jackson Municipal Separate School District that the said motor vehicle ad valorem tax assessment schedule for the year 2020-2021, and the valuation therein set forth has been considered and approved by the Council, and is now ready for inspection and examination by the public, and that any objection to the valuation set forth and contained in said assessment schedule must be filed in writing with the Municipal Clerk at City Hall located at 219 S. President Street in Jackson, Mississippi, on or before 6:00 p.m. on July 21, 2020 at which time the Council will convene in regular session and commence hearing and considering objections, if any, to the said schedule and the valuation contained therein, and will continue hearing from day to day thereafter until all taxpayers and parties in interest who have filed written objections to any of the said valuations contained in said schedule have been heard and such objections have been disposed of in the manner approved by law.

Agenda Item #21
July 7, 2020
(Horton, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: June 5, 2020

P O I N T S		C O M M E N T S								
1.	Brief Description/Purpose	2020-2021 MOTOR VEHICLE ASSESSMENT SCHEDULE								
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	CHANGES IN CITY GOVERNMENT								
3.	Who will be affected	ALL TAXPAYERS IN THE CITY OF JACKSON, MISSISSIPPI AND THE PUBLIC SCHOOL DISTRICT								
4.	Benefits	PROVIDE FOR COLLECTION OF MOTOR VEHICLE AND AD VALOREM TAXES								
5.	Schedule (beginning date)	UPON APPROVAL BY CITY COUNCIL								
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	CITYWIDE								
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	DEPARTMENT OF ADMINISTRATION								
8.	COST	N/A								
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A								
10.	EBO participation	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___ x
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	___ x
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	___ x
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	___ x
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	___ x



MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: LaaWanda Jones Horton, Director
Department of Administration *LJH*

DATE: June 5, 2020

RE: 2020-2021 Motor Vehicle Assessment

The Department of Revenue prepared the Motor Vehicle Assessment Schedule for 2020-2021. The City will adopt the schedule as prepared by the Department of Revenue. Taxpayers can object to the Motor Vehicle Assessment Schedule, in writing with the Municipal Clerk, on or before the Council meeting to be held on July 21, 2020. If no protests are received, the Council may then approve the 2020-2021 Motor Vehicle Schedule as prepared by the Department of Revenue.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER APPROVING THE MOTOR VEHICLE AD VALOREM TAX ASSESSMENT SCHEDULE FOR THE CITY OF JACKSON AND THE JACKSON MUNICIPAL SEPARATE SCHOOL DISTRICT FOR THE YEAR 2020-2021, AS CONSIDERED, EXAMINED, CORRECTED AND EQUALIZED, SUBJECT TO THE RIGHT OF TAXPAYERS TO BE HEARD ON ALL OBJECTIONS MADE BY THEM IN WRITING AT A MEETING OF THE COUNCIL COMMENCING JULY 21, 2020 AND SUBJECT TO CHANGES AND CORRECTIONS BY THE COUNCIL AS AUTHORIZED BY LAW is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Monica D. Allen, *Special Assistant*

Malax

6/5/20

Date

OFFICE OF THE CITY ATTORNEY
Malax
6/4/20

**UNIFORM
ASSESSMENT SCHEDULE**

**For
SPECIAL EQUIPMENT,
SEMI-TRAILERS, CONCESSION TRAILERS,
UTILITY TRAILERS,
BOAT TRAILERS,
HORSE AND STOCK TRAILERS**

FISCAL YEAR

2020-2021

AUGUST 1, 2020 THROUGH JULY 31, 2021

**Adopted by
DEPARTMENT OF REVENUE
Jackson, Mississippi**

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SEMI-TRAILERS

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**ORDER ADOPTING ASSESSMENT SCHEDULE FOR
MOTOR VEHICLE AD VALOREM TAXES FOR THE
FISCAL YEAR 2020-2021**

WHEREAS, Section 27-51-15, Miss. Code Ann., provides that motor vehicles shall be assessed uniformly according to value and such assessed value shall be determined by an assessment schedule which shall be prepared and made of record by the Department of Revenue and shall be certified to the president of the board of supervisors of the various counties of the state, and to the mayor or the presiding officer of the municipal boards of the various municipalities, and municipal separate school districts of the state as the official motor vehicle assessment schedule which shall be used by the proper officials of both respective jurisdictions in assessing motor vehicle ad valorem taxes for the ensuing fiscal year; and,

WHEREAS, Section 27-51-19, Miss. Code Ann., provides that the Department of Revenue shall on or before the fifteenth day of June of each year, prepare and adopt an assessment schedule of motor vehicles, as defined in Section 27-51-5, Miss. Code Ann., which such assessment schedule, in its judgment, will tend to equalize the assessed value of property of this class with property of other classes in general, and which schedule, except as otherwise provided in Title 27, Chapter 51, Miss. Code Ann., as amended, shall be used by the tax collector of each county and each municipality and municipal separate school district, in assessing, calculating and collecting ad valorem taxes in each respective jurisdiction on all motor vehicles for such tax; and,

WHEREAS, said schedule, for the Fiscal Year 2020-2021 has been prepared in the manner and way required by law, and the assessment schedule for automobiles and most motorcycles is located in the computer network as part of the VIN/VIS System, with a copy of the schedule for special equipment, trailers, ambulances, and hearses (including motorcycles not included in the VIN/VIS system) attached hereto, and the Department of Revenue, being of the opinion that said schedule complies in all respects with the provisions of the aforesaid statute and amendments and should be adopted:

IT IS, THEREFORE, HEREBY ORDERED AND ADJUDGED that, the schedule for the Fiscal Year 2020-2021, for the assessment of ad valorem taxes for motor vehicles, as provided for by Title 27, Chapter 51, Miss. Code Ann., as amended, be and the same is hereby adopted for the purposes set forth in the aforesaid act and its amendments.

ORDERED AND ADJUDGED on this, the 26th day of May, 2020.

DEPARTMENT OF REVENUE,
Herb Frierson, Chairman

By Lixi Chism
Director, Office of Property Tax

**DEPARTMENT OF REVENUE
PROPERTY ASSESSMENT BUREAU**

RULE 9. MOTOR VEHICLE ASSESSMENTS

Pursuant to Miss. Code Ann. Section 27-51-19, the Department of Revenue is required to annually prepare and adopt an assessment schedule for motor vehicles. In preparing this schedule, the Commission shall use a computer system package of assessments identified by the VIN ("vehicle identification number"). If the VIN does not produce an assessed value or if the computer system is not in operation, the local tax collector shall use the MSRP ("manufactured suggested retail price") with applicable depreciation percentage for the year in which the vehicle was manufactured.

The local tax collector shall be responsible for obtaining a source of MSRP(s) except for new vehicles. The taxpayer shall be responsible for supplying the MSRP for a new vehicle, by submitting a copy of the window sticker with the MSRP, to the tax collector at the time the tag is purchased.

The Department of Revenue will annually furnish to each tax collector an assessment schedule for trailers, motorcycles, special equipment, etc. to be used in the assessment of this type of property. This schedule will be furnished in hard copy or the Department of Revenue may use a computer system package of assessments identified by the VIN ("vehicle identification number"). If the VIN does not produce an assessed value or if the computer system is not in operation, the local tax collector shall use the MSRP ("manufactured suggested retail price") with applicable depreciation percentage for the year in which the vehicle was manufactured. For any model not listed, assess at 30% of current value if known, or use the "cost when new" multiplied by the percentages listed in the schedule for the years listed.

AUTOMOBILES & LIGHT TRUCKS

ASSESSMENT PERCENTAGES AND EXPLANATION

2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011 & older
27%	23%	19%	15%	12%	9%	7%	5%	4%	3%	\$100

The motor vehicle assessment adopted by the Department of Revenue, is the computer system package of assessments identified by the VIN (vehicle identification number). If the VIN does not produce an assessed value, the MSRP (manufacturer's suggested retail price) is entered in the system and is multiplied by the applicable percentage for the year in which the vehicle was manufactured.

The above percentages are used to calculate the assessed value for automobiles and light trucks.

These percentages represent the assessment ratio of 30% less applicable depreciation. The appropriate percentage is multiplied by the MSRP of the vehicle being tagged to arrive at the assessed value. For 2011 and older models the assessed value is \$100.

The Mississippi Constitution mandates that motor vehicles be assessed at 30% of true value. The Commission estimates that the true value of a new vehicle is approximately 90% of the MSRP. **The 30% assessment ratio multiplied by 90% produces an effective percentage of 27% that would be multiplied by the MSRP of new vehicles to arrive at assessed value.**

The Road and Privilege Tax on all passenger vehicles is \$15.00. See Sections 27-19-5 and 27-19-9, Miss. Code Ann., for the privilege tax on motorcycles, ambulances, hearses, school and church buses, and taxicabs.

AMBULANCES & HEARSEs

ASSESSMENT PERCENTAGES

2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011 & older
27%	23%	19%	15%	12%	9%	7%	5%	4%	3%	\$100

MOTORCYCLES

ASSESSMENT PERCENTAGES

2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011 & older
27%	23%	17%	12%	9%	7%	6%	5%	4%	3%	2%

When assessing motorcycles enter the appropriate value and the assessment will be calculated by the percentage listed in the table. For any model not listed, use the "cost when new" multiplied by the percentages for the years listed.

SPECIAL EQUIPMENT & TRAILERS

ASSESSMENT PERCENTAGES

2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011 & older
30%	23%	17%	12%	9%	7%	6%	5%	4%	3%	2%

When assessing special equipment or trailers enter the appropriate value and the assessment will be calculated by the percentage listed in the table. For any model not listed, assess at 30% of current value if known or use the "cost when new" multiplied by the percentages for the years listed.

<u>SEMI-TRAILERS</u>	VAN TYPE	VALUES
<i>DRY FREIGHT</i> <i>ALL PURPOSE</i>	Aluminum, Plywood Walls, Wood Floor	
	40' - 43'-----	\$ 26,916
	45'-----	\$ 31,962
	48'-----	\$ 33,679
	53'-----	\$ 35,396



<u>SEMI-TRAILERS</u>	SIDE CURTAIN	VALUES
<i>DRY FREIGHT</i>	Steel and Aluminum	
	45'-----	\$ 37,000
	48'-----	\$ 40,000
	53'-----	\$ 42,000



SEMI-TRAILERS REFRIGERATED VALUES

***REFRIGERATED
aka REEFER*** **Aluminum, Insulated,
Extruded Aluminum Floor**

40' - 43'-----	\$	58,637
45'-----	\$	62,929
48'-----	\$	66,648
53'-----	\$	68,573



SEMI-TRAILERS DROP DECK VAN VALUES

Aluminum, Plywood Walls, Hardwood Floor

40' - 43'-----	\$	48,980
45'-----	\$	50,375
48'-----	\$	51,769
53'-----	\$	53,163



SEMI-TRAILERS FLATBED TYPE VALUES

FLATBED

Steel, Wood Floor

40'-----	\$	33,558
45'-----	\$	34,890
48'-----	\$	36,055
53'-----	\$	40,300



SEMI-TRAILERS FLATBED TYPE VALUES

FLATBED

Aluminum

40'-----	\$	39,280
45'-----	\$	40,612
48'-----	\$	41,777
53'-----	\$	46,022



<u>SEMI-TRAILERS</u>	FLATBED TYPE	VALUES
	Steel, Wood Floor	
<i>DROP DECK FLAT</i>		
	40' - 43'-----	\$ 42,498
	45'-----	\$ 43,893
	48'-----	\$ 45,287
	53'-----	\$ 46,681



<u>SEMI-TRAILERS</u>	FLATBED TYPE	VALUES
	Aluminum	
<i>DROP DECK FLAT</i>		
	40' - 43'-----	\$ 48,980
	45'-----	\$ 50,375
	48'-----	\$ 51,769
	53'-----	\$ 53,163



<u>SEMI-TRAILERS</u>	LOWBOY	VALUES
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LOWBOY

Fixed Gooseneck

25 Ton-----	\$	55,622
35 Ton-----	\$	59,170
50 Ton-----	\$	63,778
60 Ton-----	\$	67,279



<u>SEMI-TRAILERS</u>	LOWBOY	VALUES
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LOWBOY

Detachable Gooseneck

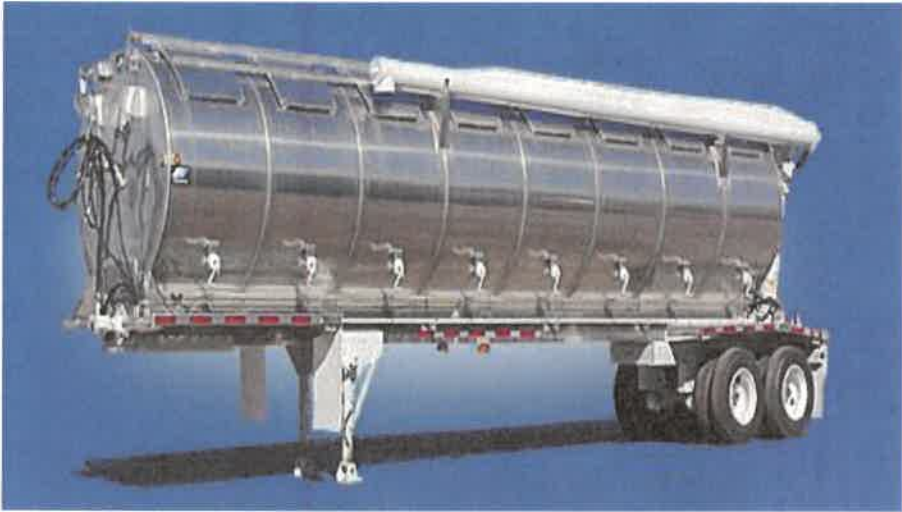
25 Ton-----	\$	62,648
35 Ton-----	\$	66,196
50 Ton-----	\$	70,804
60 Ton-----	\$	74,305



<u>SEMI-TRAILERS</u>	<u>LOG TRAILER</u>	<u>VALUES</u>
<i>LOG TRAILER</i>	4 Bolster-----	\$ 20,000
	Home Made-----	\$ 10,000



<u>SEMI-TRAILERS</u>	<u>FEED TRAILER</u>	<u>VALUES</u>
<i>FEED</i>	Aluminum-----	\$ 49,000



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
PNEUMATIC DRY BULK aka POSSUM BELLY	Aluminum	
	40' or less-----	\$ 80,913
	42' -----	\$ 82,935
Cement, Lime, Sand, Etc.	Steel	
	40' or less-----	\$ 61,249
	42' -----	\$ 63,271



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
ASPHALT	Aluminum, Mild Steel	
	Liquid Asphalt-----	\$ 56,404



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	Stainless Steel	
<i>Uncoded</i>		
	Less than 7000 Gal-----	\$ 66,113
	7000 Gal-----	\$ 70,872
	More than 7000 Gal-----	\$ 73,655

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	Stainless Steel	
MC 406, 407 & 408	Multi-Purpose cargo	
	Less than 7000 Gal-----	\$ 77,870
	7000 Gal-----	\$ 82,629
	More than 7000 Gal-----	\$ 85,412

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	Stainless Steel	
MC 200, 201 & 312	Rubber Lined	
	Less than 7000 Gal-----	\$ 88,170
	7000 Gal-----	\$ 92,929
	More than 7000 Gal-----	\$ 95,712

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	Stainless Steel	
MC 331	Compressed gases	
	Less than 7000 Gal-----	\$ 100,083
	7000 Gal-----	\$ 104,842
	More than 7000 Gal-----	\$ 107,625



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>Uncoded</i>	Aluminum	
	Less Than 8,000 Gallons-----	\$ 56,885
	8,000 – 9,000 Gallons-----	\$ 57,202
	10,000 Gallons-----	\$ 59,723

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 406,407 & 408</i>	Aluminum	
	Multi-Purpose cargo	
	Less Than 8,000 Gallons-----	\$ 77,954
	8,000 – 9,000 Gallons-----	\$ 78,271
	10,000 Gallons-----	\$ 80,792

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 200, 201 & 312</i>	Aluminum	
	Rubber Lined	
	Less Than 8,000 Gallons-----	\$ 86,435
	8,000 – 9,000 Gallons-----	\$ 86,752
	10,000 Gallons-----	\$ 89,273

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 331</i>	Aluminum	
	Compressed gases	
	Less Than 8,000 Gallons-----	\$ 97,885
	8,000 – 9,000 Gallons-----	\$ 98,202
	10,000 Gallons-----	\$ 100,723



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
LIQUIFIED GASES MC 308	Aluminum, Carbon Steel	
	Less Than 8,000 Gallons-----	\$ 90,736
	8,000 – 9,000 Gallons-----	\$ 91,039
	10,000 Gallons-----	\$ 93,463



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
SANITARY FOOD GRADE Milk, Water, Syrup, Etc.	Less Than 8,000 Gallons-----	\$ 50,598
	8,000 – 9,000 Gallons-----	\$ 55,173
	10,000 Gallons-----	\$ 57,848



SEMI-TRAILERS

GRAIN

VALUES

GRAIN

Hopper & Conveyor (Walking Floor)

Aluminum

1 Hopper & Conveyor-----	\$	40,513
2 Hopper & Conveyor-----	\$	41,796
3 or more Hopper-----	\$	42,754

Steel

1 Hopper & Conveyor-----	\$	31,684
2 Hopper & Conveyor-----	\$	32,967
3 or more Hopper-----	\$	33,925



SEMI-TRAILERS

LIVESTOCK

VALUES

LIVESTOCK

Aluminum

Less Than 42'-----	\$	57,031
43' - 47'-----	\$	60,256
48'-----	\$	64,210
53'-----	\$	66,083

Stainless Steel

Less Than 42'-----	\$	51,205
43' - 47'-----	\$	54,430
48'-----	\$	58,384
53'-----	\$	60,257



SEMI-TRAILERS

DUMP TYPE

VALUES

Aluminum

24'-33'-----	\$	52,486
34'-35'-----	\$	58,156
36'-----	\$	58,884

Stainless Steel

24'-33'-----	\$	42,810
34'-35'-----	\$	48,480
36'-----	\$	49,208



SEMI-TRAILERS

AUTO TRANSPORT

VALUES

Most----- \$ 65,000



SEMI-TRAILERS

CHIP

VALUES

CHIP

Aluminum

42'-----	\$ 28,842
45'-----	\$ 29,527
48'-----	\$ 33,226
53'-----	\$ 33,911



**CONCESSION
TRAILERS**

BUMPER PULL

VALUES

5X10-----	\$	11,500
6X10-----	\$	12,000
6X12-----	\$	12,650
6X14-----	\$	14,750
7X14-----	\$	21,600
7X16-----	\$	22,600
7X18-----	\$	23,285
7X20-----	\$	24,385
8X12-----	\$	19,500
8X14-----	\$	19,995
8X16-----	\$	20,995
8X18-----	\$	26,995
8X20-----	\$	31,990
8X24-----	\$	33,990
8X28-----	\$	35,799
8X30-----	\$	37,500



**CONCESSION
TRAILERS**

BBQ TRAILER

VALUES

8X16-----	\$	30,000
8X18-----	\$	32,000
8X20-----	\$	34,000
8X28-----	\$	51,995
8X32-----	\$	71,995



**CONCESSION
TRAILERS**

GOOSENECK

VALUES

8X20-----	\$	34,000
8X36-----	\$	53,000



<u>UTILITY TRAILER</u>	MOTORCYCLE	VALUES
PULL BEHIND	ALL-----	\$ 1,500



	MOTORCYCLE	VALUES
PULL BEHIND CAMPER	ALL-----	\$ 2,500



<u>UTILITY TRAILER</u>	<u>SINGLE OR DOUBLE AXLE</u>	<u>VALUES</u>	
FLAT BED, TILT OR DROP GATE	4X6-----	\$	548
	4X8-----	\$	700
	4X10-----	\$	850
	5X8-----	\$	1,000
	5X10-----	\$	1,345
	5X12-----	\$	1,570
	5X14-----	\$	1,595
	6X8-----	\$	1,625
	6X10-----	\$	1,670
	6X12-----	\$	1,750
	6X14-----	\$	1,765
	6X16-----	\$	1,775
	6X18-----	\$	2,265
	7X10-----	\$	2,225
	7X12-----	\$	2,335
	7X14-----	\$	2,725
	7X16-----	\$	2,775
	7X18-----	\$	3,105
	7X20-----	\$	3,650
	8X12-----	\$	3,770
	8X14-----	\$	4,022
	8X16-----	\$	4,144
	8X18-----	\$	4,327
	8X20-----	\$	4,509
9X12-----	\$	4,884	
9X14-----	\$	5,259	
9X16-----	\$	5,634	
9X18-----	\$	6,009	
9X20-----	\$	6,384	
9X24-----	\$	6,759	



UTILITY TRAILER

DUMP

VALUES

4X6-----	\$	2,680
4X8-----	\$	3,200
4X9-----	\$	4,000
5X8-----	\$	5,200
5X10-----	\$	5,690
5X12-----	\$	6,080
6X10-----	\$	6,752
6X12-----	\$	6,880
6X14-----	\$	6,960
6X16-----	\$	7,000
7X10-----	\$	7,024
7X12-----	\$	7,072
7X14-----	\$	7,200
7X16-----	\$	7,344
7X20-----	\$	7,392
8X16-----	\$	7,520
8X18-----	\$	7,760
9X20-----	\$	8,616



<u>UTILITY TRAILER</u>	<u>EQUIPMENT</u>	<u>VALUES</u>	
SOLID FLOOR WITH RAMPS OR DOVE TAIL	6X20-----	\$	2,200
	6X24-----	\$	3,190
	7X14-----	\$	3,580
	7X16-----	\$	3,690
	7X18-----	\$	3,750
	7X20-----	\$	3,945
	7X24-----	\$	4,000
	8X20-----	\$	4,350
	8X25-----	\$	4,575
	9X18-----	\$	4,590
	9X24-----	\$	4,610
	9X26-----	\$	4,690



UTILITY TRAILER

EQUIPMENT

VALUES

**GOOSENECK AND
GOOSENECK / PINTEL**

6X16-----	\$	3,499
6X18-----	\$	3,580
6X20-----	\$	3,629
6X24-----	\$	4,417
7X18-----	\$	4,428
7X20-----	\$	4,622
7X22-----	\$	4,671
7X24-----	\$	4,741
7X26-----	\$	4,763
8X20-----	\$	4,995
8X24-----	\$	5,005
8X26-----	\$	5,070
9X20-----	\$	5,130
9X24-----	\$	5,260
9X26-----	\$	5,616



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>
OPEN / DRIVE ON	6X20-----	\$ 2,479
	6X24-----	\$ 2,647
	7X14-----	\$ 2,680
	7X16-----	\$ 2,774
	7X18-----	\$ 2,900
	7X20-----	\$ 3,173
	7X24-----	\$ 3,216
	8X20-----	\$ 3,337
	8X25-----	\$ 3,404
	9X18-----	\$ 3,524
	9X24-----	\$ 3,678
	9X26-----	\$ 3,712



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>
ENCLOSED	8X18-----	\$ 10,200
	8X20-----	\$ 11,700
	8X22-----	\$ 12,360
	8X24-----	\$ 12,990
	8X26-----	\$ 13,680
	8X28-----	\$ 13,800
	8X30-----	\$ 14,450
	8X32-----	\$ 15,000
	8X34-----	\$ 15,380
	9X18-----	\$ 15,720
	9X20-----	\$ 16,290
	9X22-----	\$ 16,400
	9X24-----	\$ 16,860
	9X26-----	\$ 16,990
	9X28-----	\$ 17,100
	9X30-----	\$ 17,280
	9X32-----	\$ 17,310



UTILITY TRAILER

CAR CARRIER

VALUES

**ENCLOSED V-
NOSE**

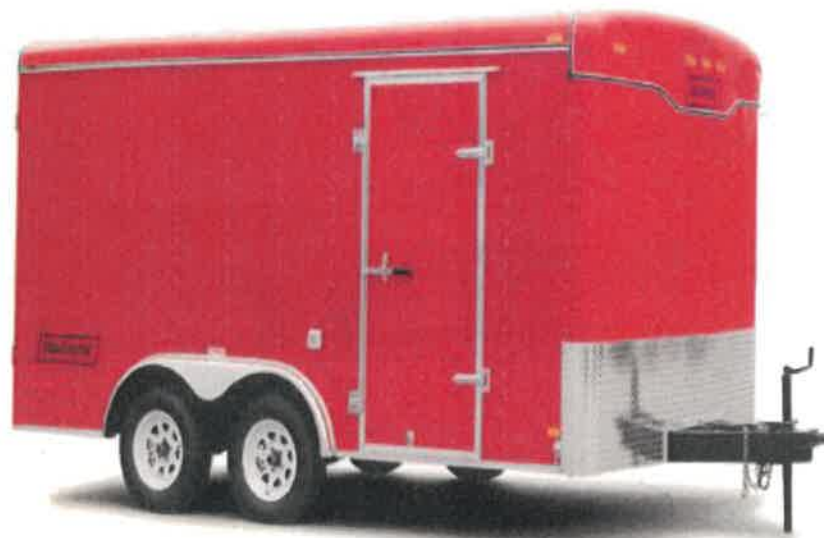
8X20-----	\$	11,900
8X22-----	\$	12,100
8X24-----	\$	13,225
8X26-----	\$	13,790
8X28-----	\$	14,355
8X30-----	\$	14,820
8X32-----	\$	15,320
8X34-----	\$	16,395



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>
ENCLOSED	8X20-----	\$ 12,970
	8X22-----	\$ 13,125
	8X24-----	\$ 13,200
GOOSENECK / PINTEL	8X26-----	\$ 13,320
	8X28-----	\$ 14,510
	8X30-----	\$ 14,760
	8X32-----	\$ 15,280
	8X34-----	\$ 15,500
	8X36-----	\$ 15,570
	8X38-----	\$ 15,900
	8X40-----	\$ 16,375
	8X42-----	\$ 16,550
	8X44-----	\$ 16,750
	8X46-----	\$ 16,900
	8X48-----	\$ 17,275
	8X50-----	\$ 17,500
	8X53-----	\$ 18,090
	9X28-----	\$ 18,500
	9X32-----	\$ 19,050
	9X44-----	\$ 19,900
9X48-----	\$ 26,215	
9X50-----	\$ 26,800	



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
PULL BEHIND TANDEM AXLE	6X8-----	\$ 2,578
	6X10-----	\$ 3,845
	6X12-----	\$ 4,132
	6X14-----	\$ 4,429
	6X16-----	\$ 4,721
	7X12-----	\$ 4,323
	7X14-----	\$ 4,530
	7X16-----	\$ 4,800
	7X18-----	\$ 5,113
	7X20-----	\$ 5,413
	7X22-----	\$ 5,713
	7X24-----	\$ 6,013
	8X12-----	\$ 4,482
	8X14-----	\$ 5,134
	8X16-----	\$ 5,334
	8X18-----	\$ 5,534
	8X20-----	\$ 5,734
	8X22-----	\$ 5,934
	8X24-----	\$ 6,365
	8X26-----	\$ 6,565
8X28-----	\$ 6,765	
8X32-----	\$ 6,965	



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>	
PULL BEHIND TANDEM AXLE V-NOSE	6X12-----	\$	4,658
	6X14-----	\$	4,774
	6X16-----	\$	4,974
	6X18-----	\$	5,159
	6X20-----	\$	5,436
	7X12-----	\$	4,874
	7X14-----	\$	5,205
	7X16-----	\$	5,467
	7X18-----	\$	5,651
	7X20-----	\$	5,890
	7X22-----	\$	6,006
	7X24-----	\$	6,468
	8X14-----	\$	5,544
	8X16-----	\$	5,805
	8X18-----	\$	6,098
	8X20-----	\$	6,483



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
PULL BEHIND SINGLE AXLE	4X6-----	\$ 1,534
	5X6-----	\$ 1,804
	5X8-----	\$ 2,074
	5X10-----	\$ 2,344
	5X12-----	\$ 2,614
	6X10-----	\$ 2,694
	6X12-----	\$ 2,938
	6X14-----	\$ 3,203
	7X12-----	\$ 3,453
	7X14-----	\$ 3,703
	7X16-----	\$ 3,453
	8X12-----	\$ 3,703
8X14-----	\$ 3,953	



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
PULL BEHIND	5X8-----	\$ 2,592
SINGLE AXLE	5X10-----	\$ 2,805
V-NOSE	5X12-----	\$ 2,902
	6X10-----	\$ 3,018
	6X12-----	\$ 3,199
	6X14-----	\$ 3,315
	7X12-----	\$ 3,605



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
GOOSENECK TANDEM AXLE	7X14-----	\$ 4,500
	7X16-----	\$ 4,650
	7X18-----	\$ 4,770
	7X20-----	\$ 4,920
	7X22-----	\$ 4,990
	7X24-----	\$ 5,180
	8X14-----	\$ 4,870
	8X16-----	\$ 5,050
	8X18-----	\$ 5,190
	8X20-----	\$ 5,290
	8X22-----	\$ 5,505
	8X24-----	\$ 5,880



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
GOOSENECK TRI-AXLE	9X34-----	\$ 8,990
	9X36-----	\$ 9,625
	9X38-----	\$ 10,225
	9X40-----	\$ 10,800
	9X42-----	\$ 11,300
	9X44-----	\$ 11,775
	9X46-----	\$ 12,400
	9X48-----	\$ 15,000



BOAT TRAILER

SINGLE AXLE

VALUES

15'-----	\$	820
16'-----	\$	895
17'-----	\$	1,300
18'-----	\$	1,500
19'-----	\$	1,610
20'-----	\$	1,795
21'-----	\$	2,050
22'-----	\$	2,245



BOAT TRAILER

TANDEM AXLE

VALUES

17'-----	\$	1,575
18'-----	\$	1,855
19'-----	\$	2,105
20'-----	\$	2,195
21'-----	\$	2,455
22'-----	\$	2,720
23'-----	\$	3,220
24'-----	\$	3,695
25'-----	\$	4,165
26'-----	\$	4,640
27'-----	\$	5,125
28'-----	\$	5,385
29'-----	\$	5,670
30'-----	\$	5,970
31'-----	\$	6,220
32'-----	\$	6,550
33'-----	\$	6,900
34'-----	\$	7,235
35'-----	\$	7,635
36'-----	\$	8,035



BOAT TRAILER

TRI - AXLE

VALUES

26'-----	\$	5,245
27'-----	\$	5,515
28'-----	\$	5,815
29'-----	\$	6,120
30'-----	\$	6,440
31'-----	\$	6,705
32'-----	\$	7,075
33'-----	\$	7,435
34'-----	\$	7,835
35'-----	\$	8,240
36'-----	\$	8,635
37'-----	\$	9,135
38'-----	\$	9,325
39'-----	\$	10,130
40'-----	\$	10,655



HORSE AND STOCK TRAILERS

4-STAR

HORSE TRAILER TACK/DRESS ROOM

BUMPER PULL

2 HORSE-----	\$	15,254
3 HORSE-----	\$	19,872
4 HORSE-----	\$	24,132

GOOSENECK

2 HORSE-----	\$	18,774
3 HORSE-----	\$	22,900
4 HORSE-----	\$	33,800
5 HORSE-----	\$	42,800
6 HORSE-----	\$	49,916

ALUM-LINE

STOCK TRAILER

BUMPER PULL

14'-----	\$	9,919
16'-----	\$	10,715
18'-----	\$	11,458

GOOSENECK

17'-----	\$	14,640
19'-----	\$	15,383
21'-----	\$	16,019
23'-----	\$	16,868
25'-----	\$	17,504
27'-----	\$	18,354
29'-----	\$	19,043
31'-----	\$	19,944

ALUM-LINE

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	12,624
3 HORSE-----	\$	14,322

GOOSENECK

3 HORSE-----	\$	17,823
4 HORSE-----	\$	19,732
5 HORSE-----	\$	21,324
6 HORSE-----	\$	23,233

CHARMAC
ALUMINUM

STOCK TRAIER

BUMPER PULL

16'-----	\$	9,942
18'-----	\$	10,397

GOOSENECK

16'-----	\$	11,447
18'-----	\$	12,625
20'-----	\$	12,837
22'-----	\$	13,367
24'-----	\$	14,004

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	13,528
3 HORSE-----	\$	14,888
4 HORSE-----	\$	16,663

GOOSENECK

2 HORSE-----	\$	15,171
3 HORSE-----	\$	16,727
4 HORSE-----	\$	18,283
5 HORSE-----	\$	20,378
6 HORSE-----	\$	22,421

CHARMAC
STEEL

STOCK TRAILER

BUMPER PULL

12'-----	\$	5,799
14'-----	\$	6,223
26'-----	\$	6,507
18'-----	\$	6,789

GOOSENECK

14'-----	\$	8,347
16'-----	\$	8,630
18'-----	\$	8,913
20'-----	\$	9,196
22'-----	\$	9,765
24'-----	\$	10,330
26'-----	\$	10,572
28'-----	\$	11,387

CHARMAC
STEEL

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	10,118
3 HORSE-----	\$	11,349
4 HORSE-----	\$	14,074

GOOSENECK

2 HORSE-----	\$	13,403
3 HORSE-----	\$	14,357
4 HORSE-----	\$	15,737
5 HORSE-----	\$	17,522
6 HORSE-----	\$	18,407

HORSE TRAILER
WITH LIVING QUARTERS

GOOSENECK

3 HORSE-----	\$	36,990
4 HORSE-----	\$	39,130

CIRCLE D

STOCK TRAILER

GOOSENECK

16'-----	\$	7,532
18'-----	\$	7,850
20'-----	\$	8,275
24'-----	\$	8,911

CM-ALUMINUM

STOCK TRAILER

BUMPER PULL

16'-----	\$	14,790
----------	----	--------

GOOSENECK

16'-----	\$	17,994
20'-----	\$	18,360
24'-----	\$	20,220
28'-----	\$	21,659

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	20,500
3 HORSE-----	\$	23,800
4 HORSE-----	\$	28,050

GOOSENECK

2 HORSE-----	\$	22,525
3 HORSE-----	\$	25,576
4 HORSE-----	\$	29,395
5 HORSE-----	\$	31,150
6 HORSE-----	\$	34,800

CM-STEEL

STOCK TRAILER

BUMPER PULL

10'-----	\$	4,774
12'-----	\$	5,092
14'-----	\$	5,728
16'-----	\$	5,994
17'-----	\$	6,859

GOOSENECK

12'-----	\$	8,142
14'-----	\$	8,514
16'-----	\$	8,699
20'-----	\$	9,813
24'-----	\$	11,458
28'-----	\$	13,526
32'-----	\$	15,012

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	6,604
3 HORSE-----	\$	9,525

DIAMOND D

STOCK TRAILER

BUMPER PULL

12'-----	\$	4,698
16'-----	\$	5,074

GOOSENECK

12'-----	\$	6,058
14'-----	\$	6,490
16'-----	\$	7,759
18'-----	\$	8,539
20'-----	\$	8,757
24'-----	\$	9,511
28'-----	\$	10,150
32'-----	\$	10,723

DIAMOND D

**HORSE TRAILER
WITH TACK ROOM**

BUMPER PULL

2 HORSE-----	\$	5,404
3 HORSE-----	\$	6,818

GOOSENECK

2 HORSE-----	\$	7,871
3 HORSE-----	\$	7,954
4 HORSE-----	\$	8,213
5 HORSE-----	\$	10,371

DIAMOND D

**HORSE TRAILER
WITH DRESS ROOM**

BUMPER PULL

2 HORSE-----	\$	8,743
3 HORSE-----	\$	9,948
4 HORSE-----	\$	11,273

**HORSE TRAILER
WITH TACK/DRESS ROOM**

GOOSENECK

2 HORSE-----	\$	11,473
3 HORSE-----	\$	12,850
4 HORSE-----	\$	14,504
5 HORSE-----	\$	15,475
6 HORSE-----	\$	17,770

**HORSE TRAILER
WITH LIVING QUARTERS**

GOOSENECK

3 HORSE-----	\$	31,117
4 HORSE-----	\$	32,392

DONAHUE

STOCK TRAILER

GOOSENECK

16'-----	\$	6,895
20'-----	\$	7,903
24'-----	\$	8,699
28'-----	\$	10,609

GOOSENECK w/HALF TOP

16'-----	\$	7,426
20'-----	\$	8,434
24'-----	\$	8,911

STOCK/COMBO TRAILER

GOOSENECK

16'-----	\$	7,850
20'-----	\$	8,964
24'-----	\$	9,654

DREAM COACH
EMERALD

HORSE TRAILER

BUMPER PULL

EMERALD 1-----	\$	15,489
EMERALD 2-----	\$	15,798

GOOSENECK

EMERALD 1	2 HORSE-----	\$	16,868
EMERALD 2	2 HORSE-----	\$	17,133
EMERALD 1	3 HORSE-----	\$	18,327
EMERALD 2	3 HORSE-----	\$	18,804

HORSE TRAILER
W/LIVING QUARTERS

EMERALD 1	2 HORSE-----	\$	20,502
EMERALD 2	2 HORSE-----	\$	22,787
EMERALD 1	3 HORSE-----	\$	23,287
EMERALD 2	3 HORSE-----	\$	23,764

DREAM COACH
SILVER/PLATINUM

HORSE TRAILER

BUMPER PULL

SILVER-----	\$	17,597
PLATINUM-----	\$	20,151

GOOSENECK

2 HORSE SILVER-----	\$	19,096
2 HORSE PLATINUM-----	\$	23,076
3 HORSE SILVER-----	\$	24,128
3 HORSE PLATINUM-----	\$	27,902

HORSE TRAILER
w/LIVING QUARTERS

GOOSENECK

2 HORSE SILVER-----	\$	24,400
2 HORSE PLATINUM-----	\$	27,530
3 HORSE SILVER-----	\$	27,742
3 HORSE PLATINUM-----	\$	30,713

ELITE

STOCK TRAILER

BUMPER PULL

16'-----	\$	13,172
18'-----	\$	14,800

GOOSENECK

16'-----	\$	13,090
20'-----	\$	14,259
24'-----	\$	16,098
28'-----	\$	16,985

ELITE

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	20,369
3 HORSE-----	\$	24,400

GOOSENECK

2 HORSE-----	\$	22,173
3 HORSE-----	\$	26,231
4 HORSE-----	\$	31,049
5 HORSE-----	\$	35,487
6 HORSE-----	\$	40,049

EXISS

STOCK TRAILER

BUMPER PULL

13'-----	\$	13,155
16'-----	\$	14,693

STOCK/COMBO TRAILER

BUMPER PULL

13'-----	\$	14,799
16'-----	\$	16,762

GOOSENECK

16'-----	\$	14,746
18'-----	\$	15,652
20'-----	\$	16,974
24'-----	\$	19,096

EXISS

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	14,158
3 HORSE-----	\$	16,195

GOOSENECK

2 HORSE-----	\$	15,431
3 HORSE-----	\$	16,598
4 HORSE-----	\$	26,556
5 HORSE-----	\$	31,789
6 HORSE-----	\$	33,233

HORSE TRAILER
w/LIVING QUARTERS

GOOSENECK

3 HORSE-----	\$	48,678
4 HORSE-----	\$	61,524
7 HORSE-----	\$	74,686

FEATHERLITE
ALUMINUM

STOCK TRAILER

BUMPER PULL

10'-----	\$	11,850
12'-----	\$	12,346
14'-----	\$	13,290
16'-----	\$	14,335
18'-----	\$	14,708

GOOSENECK

16'-----	\$	15,341
18'-----	\$	15,750
20'-----	\$	16,175
24'-----	\$	17,706
30'-----	\$	22,261

**FEATHERLITE
ALUMINUM**

STOCK/COMBO TRAILER

BUMPER PULL

12'-----	\$	11,380
16'-----	\$	12,423
18' 3 HORSE-----	\$	18,170
20' 4 HORSE-----	\$	19,716

GOOSENECK

16'-----	\$	17,670
18'-----	\$	17,689
20'-----	\$	18,785
24'-----	\$	20,379

**FEATHERLITE
ALUMINUM**

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	21,620
3 HORSE-----	\$	29,189
4 HORSE-----	\$	33,206

GOOSENECK

2 HORSE-----	\$	29,141
3 HORSE-----	\$	30,144
4 HORSE-----	\$	86,770
5 HORSE-----	\$	100,100
6 HORSE-----	\$	109,085
7 HORSE-----	\$	115,047
8 HORSE-----	\$	122,870

**HORSE TRAILER
w/LIVING QUARTERS**

GOOSENECK

2 HORSE-----	\$	55,408
3 HORSE-----	\$	66,719
4 HORSE-----	\$	66,975

**FEATHERLITE
STEEL**

STOCK TRAILER

BUMPER PULL

12'-----	\$	4,925
16'-----	\$	5,415

GOOSENECK

12'-----	\$	5,994
14'-----	\$	6,482
16'-----	\$	7,620
18'-----	\$	8,407
20'-----	\$	8,537
24'-----	\$	9,325

**FEATHERLITE
STEEL**

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	9,628
3 HORSE-----	\$	10,999
4 HORSE-----	\$	12,290

GOOSENECK

2 HORSE-----	\$	12,500
3 HORSE-----	\$	13,957
4 HORSE-----	\$	15,734
5 HORSE-----	\$	16,739
6 HORSE-----	\$	19,178

HORSE TRAILER w/LIVING QUARTERS

GOOSENECK

3 HORSE-----	\$	36,824
4 HORSE-----	\$	38,539

HART

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	17,717
3 HORSE-----	\$	21,191

GOOSENECK

2 HORSE-----	\$	21,562
3 HORSE-----	\$	25,037
4 HORSE-----	\$	28,026
5 HORSE-----	\$	35,434

HORSE TRAILER
w/LIVING QUARTERS

GOOSENECK

2 HORSE-----	\$	34,387
3 HORSE-----	\$	39,240
4 HORSE-----	\$	45,499

HILLSBORO
ALUMINUM

STOCK TRAILER

GOOSENECK

16'-----	\$	18,241
18'-----	\$	19,736
20'-----	\$	20,772
22'-----	\$	21,444
24'-----	\$	21,900
26'-----	\$	26,833
28'-----	\$	27,538
30'-----	\$	33,493
32'-----	\$	34,303
34'-----	\$	35,095

HILLSBORO
STEEL

STOCK TRAILER

GOOSENECK

16'-----	\$	8,221
18'-----	\$	8,672
20'-----	\$	8,999
24'-----	\$	10,294
28'-----	\$	12,318

HILLSBORO
ALUMINUM

STOCK/COMBO TRAILER

GOOSENECK

3 HORSE-----	\$	22,766
4 HORSE-----	\$	26,140

STEEL

3 HORSE-----	\$	11,230
4 HORSE-----	\$	12,477

JACKSON

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	12,853
3 HORSE-----	\$	15,022
4 HORSE-----	\$	16,709

GOOSENECK

2 HORSE-----	\$	15,786
3 HORSE-----	\$	19,202
4 HORSE-----	\$	23,283
6 HORSE-----	\$	28,278

KIEFER BUILT
ALUMINUM

STOCK TRAILER

BUMPER PULL

16'-----	\$	11,882
18'-----	\$	13,632
20'-----	\$	13,950

GOOSENECK

16'-----	\$	17,239
18'-----	\$	18,035
20'-----	\$	18,141
22'-----	\$	19,255
24'-----	\$	20,157
26'-----	\$	23,817
28'-----	\$	23,870
30'-----	\$	24,050
32'-----	\$	24,165
34'-----	\$	25,389
36'-----	\$	27,279
38'-----	\$	29,222
40'-----	\$	31,290

KIEFER BUILT
ALUMINUM

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	17,356
3 HORSE-----	\$	18,756

GOOSENECK

2 HORSE-----	\$	23,251
3 HORSE-----	\$	25,835
4 HORSE-----	\$	27,689
5 HORSE-----	\$	31,814
6 HORSE-----	\$	33,895

KIEFER BUILT
ALUMINUM SKIN

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	10,845
3 HORSE-----	\$	11,300
4 HORSE-----	\$	13,105

GOOSENECK

2 HORSE-----	\$	14,600
3 HORSE-----	\$	21,170
4 HORSE-----	\$	23,345

LOGAN COACH

STOCK TRAILER

BUMPER PULL

13'-----	\$	4,905
16'-----	\$	5,730

GOOSENECK

16'-----	\$	8,735
18'-----	\$	9,224
20'-----	\$	9,377
24'-----	\$	10,502

LOGAN COACH

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	11,675
3 HORSE-----	\$	13,845
4 HORSE-----	\$	15,450

GOOSENECK

2 HORSE-----	\$	13,192
3 HORSE-----	\$	18,261
4 HORSE-----	\$	23,727

MERHOW
ALUMINUM

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	15,745
3 HORSE-----	\$	19,695
4 HORSE-----	\$	22,670

GOOSENECK

2 HORSE-----	\$	19,760
3 HORSE-----	\$	23,660
4 HORSE-----	\$	26,560

MERHOW
STEEL

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	12,895
3 HORSE-----	\$	16,073
4 HORSE-----	\$	18,850

GOOSENECK

2 HORSE-----	\$	16,690
3 HORSE-----	\$	19,930
4 HORSE-----	\$	22,448

PONDEROSA
STEEL

STOCK TRAILER

14'-----	\$	3,554
16'-----	\$	3,729
18'-----	\$	3,914

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	4,495
3 HORSE-----	\$	5,295

GOOSENECK

3 HORSE-----	\$	6,995
4 HORSE-----	\$	7,495

SOONER TRAILER

STOCK TRAILER

GOOSENECK

16'-----	\$	13,890
20'-----	\$	14,170
24'-----	\$	18,501
26'-----	\$	22,840
28'-----	\$	23,862

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	15,122
3 HORSE-----	\$	17,600

GOOSENECK

2 HORSE-----	\$	15,900
3 HORSE-----	\$	21,715
4 HORSE-----	\$	25,367
5 HORSE-----	\$	25,759
6 HORSE-----	\$	40,328

SUNDOWNER

STOCK TRAILER

BUMPER PULL

12'-----	\$	12,932
14'-----	\$	13,743
16'-----	\$	14,274
18'-----	\$	14,762
20'-----	\$	15,505
22'-----	\$	16,003

GOOSENECK

16'-----	\$	15,324
18'-----	\$	15,770
20'-----	\$	16,751
22'-----	\$	17,526
24'-----	\$	18,088
26'-----	\$	18,788
28'-----	\$	22,204
30'-----	\$	23,228

SUNDOWNER

STOCK TRAILER

GOOSENECK CONTINUED

32'-----	\$	23,711
34'-----	\$	24,416
36'-----	\$	25,132
38'-----	\$	25,864
40'-----	\$	26,580

SUNDOWNER

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	15,442
3 HORSE-----	\$	16,995
4 HORSE-----	\$	20,847

GOOSENECK

2 HORSE-----	\$	19,179
3 HORSE-----	\$	24,795
4 HORSE-----	\$	30,455
5 HORSE-----	\$	35,174
6 HORSE-----	\$	37,894
7 HORSE-----	\$	43,466
8 HORSE-----	\$	47,003
9 HORSE-----	\$	49,250
10 HORSE-----	\$	49,542

HORSE TRAILER w/LIVING QUARTERS

2 HORSE-----	\$	62,969
3 HORSE-----	\$	70,304
4 HORSE-----	\$	76,340

THURO-BILT

STOCK TRAILER

BUMPER PULL

SPIRIT-----	\$	4,710
13'-----	\$	5,341
17'-----	\$	6,328
19'-----	\$	6,826

HORSE TRAILER

2 HORSE-----	\$	9,426
3 HORSE-----	\$	11,256
4 HORSE-----	\$	12,348

TITAN

STOCK TRAILER

BUMPER PULL

10'-----	\$	5,810
12'-----	\$	5,953
14'-----	\$	6,159
16'-----	\$	6,318
18'-----	\$	7,278
20'-----	\$	7,518

GOOSENECK

10'-----	\$	8,362
12'-----	\$	8,521
14'-----	\$	8,965
16'-----	\$	9,248
18'-----	\$	9,445
20'-----	\$	9,723
22'-----	\$	10,502
24'-----	\$	11,277
26'-----	\$	11,760
28'-----	\$	12,237
30'-----	\$	12,704
32'-----	\$	13,174

TITAN

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	7,690
3 HORSE-----	\$	9,824
4 HORSE-----	\$	10,997

GOOSENECK

2 HORSE-----	\$	13,709
3 HORSE-----	\$	14,769
4 HORSE-----	\$	18,980
5 HORSE-----	\$	20,555

TRAILS WEST

STOCK TRAILER

BUMPER PULL

12'-----	\$	6,317
14'-----	\$	6,445
16'-----	\$	7,522
18'-----	\$	7,670

GOOSENECK

12'-----	\$	8,428
14'-----	\$	8,450
16'-----	\$	8,599
18'-----	\$	9,341
20'-----	\$	9,526
22'-----	\$	10,296
24'-----	\$	10,396

TRAILS WEST

HORSE TRAILER

BUMPER PULL

2 HORSE-----	\$	9,425
3 HORSE-----	\$	13,147
4 HORSE-----	\$	13,956

GOOSENECK

2 HORSE-----	\$	12,504
3 HORSE-----	\$	15,992
4 HORSE-----	\$	17,095
5 HORSE-----	\$	18,297
6 HORSE-----	\$	21,195

W-W TRAILERS

STEEL

STOCK TRAILER

BUMPER PULL

10'-----	\$	3,883
12'-----	\$	3,904
14'-----	\$	4,040
16'-----	\$	4,291
17'-----	\$	5,578

GOOSENECK

16'-----	\$	5,260
18'-----	\$	5,633
20'-----	\$	6,250
24'-----	\$	7,117
28'-----		8,312

HORSE TRAILER

BUMPER PULL

1 HORSE-----	\$	3,363
2 HORSE-----	\$	6,418
3 HORSE-----	\$	6,680

GOOSENECK

3 HORSE-----	\$	9,293
4 HORSE-----	\$	10,476
6 HORSE-----	\$	10,714

GENERIC STEEL STOCK TRAILER

	<u>STEEL</u>	<u>ALUMINUM</u>
BUMPER PULL		
6X14-----	\$ 4,386	\$ 10,971
6X16-----	\$ 4,663	\$ 11,661
6X18-----	\$ 4,880	\$ 12,205
6X20-----	\$ 5,521	\$ 13,134

GOOSENECK

6X14-----	\$ 5,214	\$ 13,041
6X16-----	\$ 5,485	\$ 13,717
6X18-----	\$ 6,036	\$ 15,097
6X20-----	\$ 6,136	\$ 15,197
6X24-----	\$ 6,323	\$ 15,813

HORSE TRAILER

BUMPER PULL

TWO HORSE STRAIGHT LOAD-----	\$ 4,323	\$ 10,812
TWO HORSE STRAIGHT LOAD w/TACK COMPARTMENT-----	\$ 4,599	\$ 11,502
TWO HORSE STOCK w/TACK/DRESSING ROOM-----	\$ 5,002	\$ 12,510
TWO HORSE SLANT w/TACK/DRESSING ROOM-----	\$ 5,427	\$ 13,571
THREE HORSE SLANT w/TACK/DRESSING ROOM-----	\$ 5,819	\$ 14,553

GOOSENECK

THREE HORSE SLANT w/TACK/DRESSING ROOM-----	\$ 6,281	\$ 15,707
FOUR HORSE SLANT w/TACK/DRESSING ROOM-----	\$ 6,726	\$ 16,822

BUMPER PULL STOCK TRAILER



GOOSENECK STOCK TRAILER



BUMPER PULL COMBO TRAILER



GOOSENECK COMBO TRAILER



BUMPER PULL TRAILER w/TACK



GOOSENECK w/TACK/DRESSING ROOM



GOOSENECK w/LIVING QUARTERS



GENERIC

MOPED'S & SCOOTERS

GAS & ELECTRIC POWERED

UP TO 50cc-----	\$	1,000
150cc-----	\$	1,500
200cc-----	\$	2,000
250cc-----	\$	2,500



GENERIC

MINI TRUCKS AND CARS

ALL-----	\$	5,500
----------	----	-------



GENERIC

STREET LEGAL GOLF CARTS
AKA (LSV) Low Speed Vehicles

2 PERSON-----	\$	8,500
4 PERSON-----	\$	9,200



GENERIC

SMART CARS

HATCHBACK-----	\$	16,007
CONVERTIBLES-----	\$	19,930



ORDER ESTABLISHING THE ASSESSMENT FOR THE DOWNTOWN JACKSON BUSINESS IMPROVEMENT DISTRICT.

OFFICE OF THE CITY CLERK
7/7/2020

Whereas, an election was held on January 17, 2017, allowing district property owners to reauthorize the district boundaries, the district plan and the district management agency for a period of 10 years; and

Whereas, the results of said election exceeded the sixty-percent affirmative threshold; and

Whereas, pursuant to Mississippi Code Annotated, as amended, §21-43-123, the City is authorized to levy an assessment and distribute funds to the Management Agency now established as Downtown Jackson Partners; and

Whereas, this procedure has been followed since 1996;

It is hereby ordered by the City Council of Jackson, Mississippi, there is levied on all taxable real property in the Downtown Jackson Business Improvement District within the corporate limits of the City of Jackson a levy of \$0.11 on each square foot of buildings and unimproved real estate for the following properties:

Agenda Item #22
July 7, 2020
(Horton, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

Date: July 1, 2020

POINTS	COMMENTS
1 Brief Description/Purpose	Assessment for the Downtown Jackson Business Improvement District
2 Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A
3 Who will be affected	N/A
4 Benefits	N/A
5 Schedule (beginning date)	N/A
6 Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	N/A
7 Action implemented by: ■ City Department ■ Consultant	Department of Administration
8 COST	N/A
9 Source of Funding ■ General Fund ■ Grant ■ Bond ■ Other	N/A
10 EBO participation	ABE _____% WAIVER yes X_ no ___ N/A ___ AABE _____10_____% WAIVER yes ___ no ___ N/A ___ WBE _____% WAIVER yes X_ no ___ N/A ___ HBE _____% WAIVER yes X_ no ___ N/A ___ NABE _____% WAIVER yes X_ no ___ N/A ___



July 1, 2020

Council President Lindsay
City of Jackson
P O. Box 17
Jackson, MS 39205

RE: Business Improvement District Assessment

It is that time of year again. As a matter of procedure and past precedent, the Business Improvement District assessment must be approved by Council and transmitted to Eddie Fair's office for inclusion on the Hinds County tax bills.

As of July 1, 2020, the enclosed list matches Tax Assessor Charles Stokes' records for taxable properties.

This is the procedure that has been followed in the past to ensure accuracy.

- An order to levy the B.I.D. assessment will be requested.
- An order will be drawn up by the City Clerk and placed on a Council agenda.
- Once approved by the Council, the order and list of applicable properties will be transmitted by the City in either written or electronic form to the Hinds County Tax Collector.
- The assessment will be included on District tax bills.
- Once collected, the funds will be distributed to the City and then distributed to the designated B.I.D. management agency (Downtown Jackson Partners).

Please let me know if we need to do anything. Office: (601) 353-9800 Mobile: (601) 832-3748

As always, Downtown Jackson Partners appreciates your cooperation and support.

Sincerely,

A handwritten signature in black ink that reads 'John Gomez'.

John Gomez
President

Enclosures: Sample Order with Assessment List

cc: Angela Harris; Laa Wanda Jones-Horton; Eddie Fair; Robert Gibbs

Downtown Jackson Partners, Inc.

210 East Capitol Street, Suite 210 | Jackson, Mississippi 39201 | 601-353-9800 | fx 601-353-3469 | www.downtown-jackson.com

Downtown Jackson Business Improvement District Properties 2020

Property Owner	Mailing Address	City	State	Zip Code	Property Address	Parcel #	Land Sq. Ft.	Bldg. Sq. Ft.	Assessment \$0.11 Per Square Foot
MS Power & Light Co. Attn. Advlorem Tax Section	P.O. Box 1640 233 N. Michigan Ave C.	Jackson	MS	39205	711 Tombigbee St.(71) 0 S. Commerce St.	1194-5 1194-6	105,152 12,160	45,975 0	\$16,624 \$1,338
Mississippi Power & Light Company	P.O. Box 1640 P.O. Box 40	Jackson	MS	39205	740 E. South St. 0 Tombigbee St.	1194-7 186-10	120,608 2,440	30,365 0	\$16,607 \$268
Gannett MS Corp	P.O. Box 40	Jackson	MS	39205	0 S. West St.	186-11	3,500	0	\$385
Gannett MS Corp	P.O. Box 40	Jackson	MS	39205	0 S. West St.	186-12	12,800	0	\$1,408
Gannett MS Corp.	P.O. Box 40	Jackson	MS	39205	0 Tombigbee St.	186-13	1,500	0	\$165
Gannett MS Corp.	P.O. Box 40	Jackson	MS	39205	0 E. Pascagoula St.	186-14	12,000	0	\$1,320
Gannett MS Corp.	P.O. Box 40	Jackson	MS	39205	301 E. Pascagoula	186-15	12,000	24,000	\$3,960
Capital Hotel Associates LLC	4500 I-55 N. Ste. 279	Jackson	MS	39211	0 S. Congress	186-21	4,000	0	\$440
Capital Hotel Associates LLC	4500 I-55 N. Ste. 279	Jackson	MS	39211	0 S. Congress St.	186-21-1	5,227	0	\$575
Capital Hotel Associates LLC	4500 I-55 N. Ste. 279	Jackson	MS	39211	445 S. Congress St.	186-21-2	2,614	0	\$288
Capital Hotel Associates LLC	4500 I-55 N. Ste. 279	Jackson	MS	39211	S. West St.	186-24	35,040	0	\$3,854
Brokerage Inc.	400 Poydras St. Ste. 2400	New Orleans	LA	70130	425 Tombigbee St.	186-26	2,430	4,456	\$757
Capital Hotel Associates LLC	4141 Crane Blvd.	Jackson	MS	39216	0 Tombigbee St.	186-27	55,776	0	\$6,135
Russell Newman	413 S. President St., Ste. 111	Jackson	MS	39201	413 S. President St.(15)	186-28	7,500	7,840	\$1,687
Beach Luckett Ross Real Estate	P.O. Box 1669	Jackson	MS	39205	499 S. President St.	186-29	16,000	13,888	\$3,288
Wayne E. Ferrell, Jr.	405 Tombigbee Street	Jackson	MS	39201	0 S. Congress St.	186-32	5,516	0	\$607
Wayne E. Ferrell, Jr.	405 Tombigbee Street	Jackson	MS	39201	0 S. Congress St.	186-33	9,834	0	\$1,082
Wayne E. Ferrell, Jr.	405 Tombigbee Street	Jackson	MS	39201	405 Tombigbee	186-34	5,568	11,200	\$1,844
Guy P. Steele	408 S. Congress St.	Jackson	MS	39201	408 S. Congress St.	186-34-1	3,425	0	\$377
Downtown Property Development LLC	355 S. State Street	Jackson	MS	39201	355 S. State St.	186-41	20,120	2,700	\$2,510
LPC CMP Properties LLC	410 S. President St.	Jackson	MS	39201	401 S. State St.	186-49	10,520	10,400	\$2,301
LPC CMP Properties LLC	410 S. President St.	Jackson	MS	39201	0 Tombigbee St.	186-50	1,360	0	\$150
Mrs. M. H. Whatley Life Est.	P.O. Box 22985	Jackson	MS	39225	0 Tombigbee St.	186-50-1	588	0	\$65
LPC Properties LLC	410 S. President St.	Jackson	MS	39201	0 Tombigbee St.	186-51	2,052	0	\$226
LPC CMP Properties LLC	410 S. President St.	Jackson	MS	39201	411 S. State St.	186-52	7,264	3,200	\$1,151
LPC CMP Properties LLC	410 S. President St.	Jackson	MS	39201	409 S. State St.	186-52-1	5,841	3,120	\$986
419 S. State Street Building LLC	114 Ivy Brook Drive	Madison	MS	39110	417 S. State St.	186-53	13,028	4,960	\$1,979
Sanford Knott	P.O. Box 1208	Jackson	MS	39215	425 S. State St.	186-54	4,000	4,043	\$885
Clymes G. Pittman	P.O. Box 22985	Jackson	MS	39225	0 S. President St.	186-57	12,800	0	\$1,408
PGRW Properties LLC	P.O. Box 22985	Jackson	MS	39225	0 Tombigbee St.	186-58	24,305	0	\$2,674
PGRW Properties LLC	P.O. Box 22985	Jackson	MS	39225	410 S. President St.	186-59	5,760	3,780	\$1,049
Gannett MS Corp	P.O. Box 40	Jackson	MS	39205	0 Tombigbee St.	186-9	4,000	0	\$440
ofMS Publishers Corp.	123 W. Capitol Street	Jackson	MS	39201	123 W. Capitol St.	190-11	2,350	8,836	\$1,230
Kountouris Properties LLC	P.O. Box 16470	Jackson	MS	39236	119 W. Capitol St.	190-12	2,350	4,700	\$776

Downtown Jackson Business Improvement District Properties 2020

Property Owner	Mailing Address	City	State	Zip Code	Property Address	Parcel #	Land Sq. Ft.	Bldg. Sq. Ft.	Assessment \$0.11 Per Square Foot
West Capitol LLC	P.O. Box 16470	Jackson	MS	39236	117 W. Capitol St.	190-13	2,350	2,350	\$517
West Capitol LLC	P.O. Box 16470	Jackson	MS	39236	113 W. Capitol	190-14	4,930	9,400	\$1,576
West Capitol LLC	P.O. Box 16470	Jackson	MS	39236	0 W. Capitol Street	190-15	4,700	0	\$517
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	0 S. Roach St.	190-19	7,073	0	\$778
King Edward Revitalization Co. LLC	812 Gravier St. Ste. 200	New Orleans	LA	70112	235 W. Capitol St.	190-2	107,391	410,756	\$56,996
John W. Holden, Jr.	P.O. Box 1055	Cleveland	TN	37364	116 S. Roach St.	190-20	4,064	4,400	\$931
State Bank & Trust	P.O. Box 8287	Greenwood	MS	38935	140 W. Pearl St.	190-21	17,934	4,980	\$2,518
Pruet Oil Co.	217 W. Capitol St. Suite 201	Jackson	MS	39201	217 W. Capitol St.	190-4	9,600	20,400	\$3,300
Aloror Property Management LLC	215 W. Capitol Street	Jackson	MS	39201	215 W. Capitol St.	190-5	4,800	2,848	\$841
James Washington	2701 N. State Street	Jackson	MS	39216	213 W. Capitol St.	190-6	3,920	3,430	\$809
James Washington	2701 N. State Street	Jackson	MS	39216	209 W. Capitol St.	190-7	4,016	6,860	\$1,196
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	205 W. Capitol St.	190-8	3,500	13,723	\$1,895
CAI Realty LLC	P.O. Box 655	Jackson	MS	39205	207 W. Capitol St.	190-8-1	2,160	1,640	\$418
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-2	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-3	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-4	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-5	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-6	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-7	588	5,414	\$660
Millsaps Properties LLC	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	201 W. Capitol St.	190-8-8	588	5,414	\$660
Select Edge Realty LLC	277 E. Pearl Street	Jackson	MS	39201	0 S. West St.	191-1	7,050	0	\$776
Kaz LLC	346 Heritage Place	Jackson	MS	39212	E. Pascagoula	191-12	7,571	0	\$833
Kaz LLC	346 Heritage Place	Jackson	MS	39212	124 E. Pascagoula	191-13	7,384	0	\$812
CO2 Investments LLC	109 Inez Owens Drive	Jackson	MS	39212	157 E. Pearl St.	191-25	2,365	2,160	\$498
Perinatal Services PLLC	109 Inez Owens Drive	Jackson	MS	39212	159 E. Pearl St.	191-26	2,530	2,160	\$516
Powell Organization LLC	112 Grandview Cir	Brandon	MS	39047	201 S. Lamar St.	191-27	4,812	4,812	\$1,059
DMHC Investment LLC	213 S. Lamar Street	Jackson	MS	39201	213 S. Lamar St.(15)	191-28	3,875	6,720	\$1,165
Hertz Jackson City Centery LLC	21890 Burbank Blvd. Ste. 300 S.	Woodland Hills	CA	91367	211 S. West St.	191-3	49,049	157,194	\$22,687
Bailey Mortgage Co.	214 W. College Street	Murfreesboro	TN	37130	200 S. Lamar St.	191-30	24,863	166,128	\$21,009
Bailey Mortgage Co.	214 W. College Street	Murfreesboro	TN	37130	211 E. Pearl St.	191-32	13,948	0	\$1,534
Wolverton Pearl Street Properties LLC	167 E. Pearl St.	Jackson	MS	39201	225 E. Pearl St.	191-33	12,000	9,750	\$2,393
Tanner Commercial Properties LLC	121 Bridgewater Xing	Ridgeland	MS	39157	265 E. Pearl St.	191-34	3,300	2,730	\$663
Tanner Commercial Properties LLC	1012 Parkway Pl.	Jackson	MS	39206	263 E. Pearl St.	191-34-1	3,300	2,730	\$663
Select Edge Realty LLC	277 E. Pearl Street	Jackson	MS	39201	277 E. Pearl St.	191-35	15,090	21,788	\$4,057
Larry & Anita Stamps	P.O. Box 2916	Jackson	MS	39207	269 E. Pearl St.	191-36	6,660	11,700	\$2,020
Sailba H. & Lamia R. Dabit	5035 Meadow Oak Park Dr.	Jackson	MS	39211	101 E. Capitol St.	191-37	7,200	19,440	\$2,930

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Saliba H. & Lamia R. Dabit	5035 Meadow Oak Park Dr. 21860 Burbank Blvd. Ste. 300 S	Jackson	MS	39211	109 E. Capitol St.	191-38	2,300	3,450	\$633
Hertz Jackson Four LLC	P.O. Box 4631	Woodland Hills	CA	91367	111 East Capitol St.	191-39	88,375	279,360	\$40,451
Constantine Zouboukos	P.O. Box 811	Jackson	MS	39296	0 E. Capitol St.	191-47	5,251	0	\$578
South Central Bell	P.O. Box 4631	Jackson	MS	39205	0 E. Capitol St.	191-48	192	0	\$21
Constantine Zouboukos	P.O. Box 4631	Jackson	MS	39296	141 E. Capitol St.	191-49	4,376	4,000	\$921
PYWN Landmark LLC	235 S. 14 Street, Ste. A	Baton Rouge	MS	70802	175 E. Capitol St.	191-50	93,608	330,000	\$46,597
South Central Bell	220 E. Pearl Street	Jackson	MS	39201	0 E. Capitol St.	191-65	19,472	156,839	\$19,394
AT&T	220 E. Pearl Street	Jackson	MS	39201	0 East Pearl St.	191-66	15,122	145,286	\$17,645
South Central Bell	220 E. Pearl Street	Jackson	MS	39201	215 E. Capitol St.(23)	191-67	12,419	0	\$1,366
225 East Capitol Street Hotel LLC c/o Evercore Companies LLC									
Ridway Management	2001 Kirby Dr. Ste. 900	Houston	TX	77019	225 E. Capitol St.	191-68	33,944	182,258	\$23,782
Southern Institute of Fine Arts Development Co.	P.O. Box 187	Jackson	MS	39205	235 E. Capitol St.	191-70	12,825	11,310	\$2,655
Security Centre Inc.	P.O. Box 113	Jackson	MS	39205	245 E. Capitol St.	191-71	63,000	115,000	\$19,580
Security Centre Inc.	214 W. College Street	Murreesboro	TN	37130	200 S. Lamar St.	191-8	17,083	70,486	\$9,633
Cardan Enterprises LLC	378 Fannin Landing Cir	Brandon	MS	39042	156 E. Pascagoula	191-8-1	15,141	70,486	\$9,419
Acroterion LLC	1041 Tommy Munro Drive	Biloxi	MS	39532	329 E. Capitol St.	192-1	7,664	12,675	\$2,958
Gannett MS Corp.	P.O. Box 40	Jackson	MS	39205	309 E. Pearl St.	192-16	43,651	108,000	\$16,682
Lamar Life Qalibc LLC	125 S. Congress St. Ste. 1800	Jackson	MS	39201	315 E. Capitol St.	192-2	4,506	87,000	\$10,066
Mississippi Power & Light Company	P.O. Box 1640	Jackson	MS	39205	0 E. Pearl St.	192-23-1	600	0	\$66
Investek Inc. Lessee	P.O. Box 1006	Jackson	MS	39215	119 S. President St.	192-24	5,600	13,104	\$2,057
Thomas Spengler Bldg. LLC	129 S. President St.	Jackson	MS	39201	129 S. President St.	192-27	21,280	14,532	\$3,939
Mattiace Office Co. LLC	P.O. Box 13809	Jackson	MS	39236	125 S. Congress St.	192-3	25,536	393,420	\$46,085
Duckworth Property Investments II	308 E. Pearl Street, Suite 200	Jackson	MS	39201	0 E. Pearl St.	192-31	11,120	0	\$1,223
Duckworth Property Investments II	308 E. Pearl Street, Suite 200	Jackson	MS	39201	100 S. Congress St.	192-32	14,560	0	\$1,602
Le Fleurs Bluff Properties LLC	43 Farnham Pl.	Metairie	LA	70005	401 E. Capitol St.(11)	192-34	25,231	91,557	\$12,847
Le Fleurs Bluff Properties LLC	43 Farnham Pl.	Metairie	LA	70005	413 E. Capitol St.	192-35	2,532	10,176	\$1,398
Nerhus Properties LLC	43 Farnham Pl.	Metairie	LA	70005	415 E. Capitol St.	192-36	3,048	6,096	\$1,006
Bank of Mississippi	P.O. Box 789	Tupelo	MS	38802	525 E. Capitol St.	192-37	12,618	70,111	\$9,100
Bank of Mississippi	P.O. Box 789	Tupelo	MS	38802	525 E. Capitol St.	192-38	4,333	5,700	\$1,104
Electric Holdings LLC	308 E. Pearl Street, Suite 200	Jackson	MS	39201	310 E. Pearl St.	192-4	11,920	119,000	\$14,401
Bank of Mississippi	P.O. Box 789	Tupelo	MS	38802	0 S. President St.	192-45	29,440	3,876	\$3,665
Bank of Mississippi	P.O. Box 789	Tupelo	MS	38802	0 S. State St.	192-45-1	36,691	0	\$4,036
Lifestyle Inc.	P.O. Box 10032	Jackson	MS	39286	112 S. President St.	192-56	745	756	\$165
Macon Building LLC	501 E. Capitol St.	Jackson	MS	39201	501 E. Capitol St.	192-57	3,512	12,000	\$1,706

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Lakeside Management LLC	814 N. Congress St.	Jackson	MS	39202	507 E. Capitol St.	192-59	8,512	38,160	\$5,134
Gannett River States Publishing	P.O. Box 40	Jackson	MS	39205	201 S. Congress St.	192-6	52,599	66,000	\$13,046
William Waller, Jr. & Robert O. Waller	P.O. Box 4	Jackson	MS	39205	220 S. President St.	192-74	7,680	2,750	\$1,147
John L. Gadow	511 E. Pearl Street	Jackson	MS	39201	511 E. Pearl St.	192-79	3,000	3,200	\$682
Gannett River States Publishing	P.O. Box 40	Jackson	MS	39205	0 E. Pascagoula St.	192-9	13,024	0	\$1,433
Pamassus Properties LLC	130 A. Courthouse Square	Oxford	MS	38655	0 S. State St.	193-1	7,875	0	\$866
Storagemax Downtown LLC	40 Northtown Dr.	Jackson	MS	39211	304 S. State St.	193-10	13,650	32,000	\$5,022
BF & G LLC	318 S. State Street	Jackson	MS	39201	312 S. State St.	193-11	66,812	45,175	\$12,319
Pamassus Properties LLC	130 A. Courthouse Square	Oxford	MS	38655	0 S. State St.	193-2	2,550	0	\$281
Pamassus Properties LLC	130 A. Courthouse Square	Oxford	MS	38655	0 S. State St.	193-3	3,700	0	\$407
Pamassus Properties LLC	130 A. Courthouse Square	Oxford	MS	38655	0 S. State St.	193-4	4,500	0	\$495
George J. Stodghill	214 S. State Street	Jackson	MS	39201	214 S. State St.	193-5	3,900	4,875	\$965
George J. Stodghill	216 S. State Street	Jackson	MS	39201	216 S. State St.	193-6	3,900	8,775	\$1,394
SWW Properties LLC	4526 Brook Drive	Jackson	MS	39206	0 S. State St.	193-7	23,714	0	\$2,609
Cellular South Real Estate Inc.	1018 Highland Colony Pkwy Ste. 330	Jackson	MS	39157	400 S. State St.	194-1	34,131	18,500	\$5,789
Dixie Properties MS LLC	100 Calumet Gardens Ste. 100	Madison	MS	39110	414 S. State St.	194-2	17,600	19,050	\$4,032
Nerhus Properties LLC	43 Farnham Pl.	Metairie	LA	70005	430 S. State St.	194-4	50,208	21,700	\$7,910
Rockwell Debt Free Property Inc.	1163 E. Bountiful Hills Dr.	Bountiful	UT	84010	656 N. State St.	24-21	48,569	9,154	\$6,350
Malcolm P. Ewing	1365 Kimwood Dr.	Jackson	MS	39211	610 N. State St.	24-26	14,531	11,780	\$2,894
Renasant Bank	2189 McCullough Blvd.	Tupelo	MS	38801	628 N. State St.	24-29	37,143	10,800	\$5,274
Mississippi Assoc. of Fin. Inst. Of Deposit	P.O. Box 37	Jackson	MS	39205	640 N. State St.	24-31	31,020	6,003	\$4,073
The Molpus Company	P.O. Box 59	Philadelphia	MS	39350	654 N. State St.	24-32	15,071	5,400	\$2,252
Coxwell & Associates PLLC	500 N. State St.	Jackson	MS	39202	500 N. State St.	24-43	12,800	4,078	\$1,857
Jerry Lake	711 High St.	Jackson	MS	39211	713 High St.	24-49	14,738	7,782	\$2,477
Miss. Municipal Service Co. Inc.	600 E. Amite St.	Jackson	MS	39201	600 E. Amite St.	30-1-1	9,805	17,640	\$3,019
Old Capitol Inn Inc.	226 N. State St.	Jackson	MS	39201	226 N. State St.	30-3	20,475	30,259	\$5,581
Old Capitol Inn Inc.	226 N. State St.	Jackson	MS	39201	N. State St.	30-3-1	10,890	0	\$1,198
John A. Eaves	101 N. State St.	Jackson	MS	39201	105 N. State St.	33-1	1,975	4,576	\$721
John A. Eaves Sr. & Patricia Eaves	753 Old Canton Rd	Canton	MS	39046	123 N. State St.	33-10	3,828	4,750	\$944
Deborah M. Thrash	920 La Roche Ct	Ridgeland	MS	39157	129 N. State St.	33-11	6,496	3,600	\$1,111
John A. Eaves	101 N. State St.	Jackson	MS	39201	101 N. State St.	33-1-1	2,906	4,640	\$830
Deborah M. Thrash	920 La Roche Ct	Ridgeland	MS	39157	125 N. State St.	33-11-1	4,104	4,970	\$998
Christieco LLC	500 E. Capitol Street	Jackson	MS	39201	500 E. Capitol St.	33-14	4,516	12,000	\$1,817

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Christieco LLC	500 E. Capitol Street	Jackson	MS	39201	0 N. President St.	33-14-1	2,175	0	\$239
Christieco LLC	500 E. Capitol Street	Jackson	MS	39201	0 E. Capitol St.	33-15	3,879	0	\$427
Elaine L. Mack	P.O. Box 3582	Jackson	MS	39207	434 E. Capitol St.	33-17	2,916	2,916	\$642
Elaine L. Mack	P.O. Box 3582	Jackson	MS	39207	107 N. President	33-18	1,324	1,324	\$291
Elaine L. Mack	P.O. Box 3582	Jackson	MS	39207	436 E. Capitol St.	33-18-1	1,037	1,037	\$228
Trace Place Properties LLC	43 Farnham Pl.	Metairie	LA	70005	426 E. Capitol St.	33-19	5,400	4,350	\$1,073
John A. Eaves Sr. & Patricia Eaves	101 N. State St.	Jackson	MS	39201	520 E. Capitol St.	33-2	3,156	3,156	\$694
Trace Place Properties LLC	43 Farnham Pl.	Metairie	LA	70005	422 E. Capitol St.	33-20	3,240	2,059	\$583
Trace Place Properties LLC	43 Farnham Pl.	Metairie	LA	70005	418 E. Capitol St.	33-21	6,060	1,875	\$873
Trace Place Properties LLC	43 Farnham Pl.	Metairie	LA	70005	113 N. President St	33-22	4,400	6,600	\$1,210
Plaza Building LLC	P.O. Box 491817	Los Angeles	CA	90049	120 N. Congress St.	33-27	10,400	102,000	\$12,364
Emporium Property LLC	P.O. Box 56607	Atlanta	GA	30343	400 E. Capitol St.	33-29	19,275	61,690	\$8,906
Consolidated Investment Co.	414 E. Capitol Street	Jackson	MS	39201	414 E. Capitol St.	33-31	2,480	4,118	\$726
Backwater Management LLC	809 Avondale Street	Jackson	MS	39216	0 N. State St.	33-33	3,779	0	\$416
518 E. Capitol LLC	346 Frazier Ave.	Chatanooga	TN	37405	518 E. Capitol St.	33-4	3,344	11,600	\$1,644
John A. Eaves	101 N. State St.	Jackson	MS	39201	107 N. State St.	33-5	1,872	3,400	\$580
Backwater Management LLC	809 Avondale Street	Jackson	MS	39216	109 N. State St.(11)	33-6	2,195	2,880	\$558
John A. Eaves, Jr.	101 N. State St.	Jackson	MS	39201	113 N. State St. Apt. A	33-7	2,328	2,880	\$573
Backwater Management LLC	809 Avondale Street	Jackson	MS	39216	117 N. State St. Apt. 21	33-8	7,749	10,650	\$2,024
John A. Eaves, Jr.	101 N. State St.	Jackson	MS	39201	115 N. State St.	33-8-1	2,720	2,880	\$616
MS Republican Party Building Trust	P.O. Box 60	Jackson	MS	39205	228 N. Congress St.	34-11	12,800	6,260	\$2,097
Congress St. Investors LLC	P.O. Box 13925	Jackson	MS	39236	202 N. Congress	34-14	42,720	39,950	\$9,094
Nolan S. Harper	5445 Briarfield Rd	Jackson	MS	39211	E. Amite St.	34-16	12,080	0	\$1,329
ECM Development	201 N. President Street	Jackson	MS	39201	201 N. President	34-2	6,825	8,350	\$1,669
222 LLC	100 Gulf South Dr.	Flowood	MS	39232	Yazoo St.	34-23	6,320	0	\$695
John Giddens Properties LLC	226 N. President St.	Jackson	MS	39201	226 N. President St.	34-24	4,640	2,900	\$829
222 LLC	100 Gulf South Dr.	Flowood	MS	39232	222 N. President	34-25	8,000	22,989	\$3,409
ECM Development	201 N. President Street	Jackson	MS	39225	0 E. Amite St.	34-3	1,925	0	\$212
Charles R. McRae	416 E Amite St.	Jackson	MS	39201	416 E. Amite St.	34-4	2,450	7,140	\$1,055
Lee B. Agnew Jr.	418 Yazoo St.	Jackson	MS	39201	418 Yazoo St.	34-45	2,277	1,740	\$442
Adrienne B. Boone & Joan B. Bellan	3936 Kings Highway	Jackson	MS	39216	316 N. Congress St.	34-51	9,001	0	\$990
Galloway Properties LLC	P.O. Box 22929	Jackson	MS	39225	304 N. Congress St.	34-54	12,305	7,000	\$2,124
Galloway Properties LLC	P.O. Box 22929	Jackson	MS	39225	Yazoo St.	34-55	4,815	0	\$530
Congress St. Investors LLC	P.O. Box 13925	Jackson	MS	39236	219 N. President	34-7	20,000	3,042	\$2,535
William H. Morris	P.O. Box 41	Jackson	MS	39205	N. State St.	35-11	7,356	0	\$809
Hebron Morris	P.O. Box 41	Jackson	MS	39205	513 N. State St.	35-12	6,720	4,200	\$1,201
Mrs. Dean Alexander	P.O. Box 41	Jackson	MS	39205	College St.	35-18	10,880	0	\$1,197
Robert M. Hederman III	P.O. Box 260	Jackson	MS	39205	N. President St.	36-12	11,888	0	\$1,308
Miss. Road Builders Assoc.	601 George St.	Jackson	MS	39202	601 George St.	36-14	16,311	4,800	\$2,322

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Property Owner	Mailing Address	City	State	Zip Code	Property Address	Parcel #	Land Sq. Ft.	Bldg. Sq. Ft.	Assessment \$0.11 Per Square Foot
Robert M. Hederman, III	625 N. State St.	Jackson	MS	39201	625 N. State St.	36-3	6,800	0	\$748
Robert M. Hederman III	P.O. Box 260	Jackson	MS	39205	625 N. State St.	36-5	14,960	12,960	\$3,071
633 N. State LLC	P.O. Box 13809	Jackson	MS	39236	633 N. State St.	36-6	38,400	64,768	\$11,348
Sandra F. Holly	300 N. Parish Street, Ste. C	Jackson	MS	39202	300 N. Parish St.	83-3	8,712	4,899	\$1,497
Hertz Jackson One LLC	21860 Burbank Blvd.	Woodland Hills	CA	91367	220 E. Amite St.	84-12-1	40,467	212,283	\$27,803
St. Peters Catholic Church Parking Lot	P.O. Box 57	Jackson	MS	39205	N. West St.	84-12-2	11,830	0	\$1,301
21 Capital Group LP	128 Westcourt Lane	San Antonio	TX	78257	200 E. Amite St.	84-12-3	41,184	396,000	\$48,090
Deposit Guaranty National Bank c/o Regions Bank	250 Riverchase Pkwy Ste. 600	Birmingham	AL	35244	219 N. Lamar St.	84-13	18,690	4,158	\$2,513
Deposit Guaranty National Bank c/o Regions Bank	250 Riverchase Pkwy Ste. 600	Birmingham	AL	35244	205 N. Lamar St.	84-13-2	20,347	1,075	\$2,356
Deposit Guaranty National Bank c/o Regions Bank	250 Riverchase Pkwy Ste. 600	Birmingham	AL	35244	N. Lamar St.	84-14	2,818	0	\$310
T & W Metro Properties LLC	P.O. Box 22688	Jackson	MS	39225	124 E. Amite St.	84-18	8,500	5,000	\$1,485
Integrated Management Services PA	126 East Amite Street	Jackson	MS	39201	126 East Amite St.	84-19	12,799	15,000	\$3,058
138 Partners	P.O. Box 1220	Jackson	MS	39212	138 E. Amite St.	84-22	8,138	6,950	\$1,660
TCARS LP	162 E. Amite St.	Jackson	MS	39201	162 E. Amite St.	84-26	36,784	40,250	\$8,474
Hill-Holy Building LLC	300 N. Parish Street, Ste. C	Jackson	MS	39202	115 E. Griffith St.	84-27	9,463	0	\$1,041
Capitol Street Development LLC	21860 Burbank Blvd.	Woodland Hills	CA	91367	200 E. Capitol St.	85-18	10,659	162,448	\$19,042
Hertz Jackson One LLC	21860 Burbank Blvd.	Woodland Hills	CA	91367	210 E. Capitol St.	85-21	51,734	335,332	\$42,577
Richard D. Harding Rev. Trust P.O. Box 125	21860 Burbank Blvd.	Clinton	MS	39060	E. Capitol St.	85-24	3,437	0	\$378
226 East Capitol Street LLC c/o Steven Gold	421 Ponte Vedra Blvd.	Ponte Vedra Beach	FL	32082	226 E. Capitol St.	85-25	2,200	2,200	\$484
Godwin & Sarah Dafe	1011 Hallmark Drive	Jackson	MS	39206	224 E. Capitol St.	85-26	1,980	1,980	\$436
DeShun & Vateria Martin	228 E. Capitol Street	Jackson	MS	39201	228 E. Capitol St.	85-27	2,200	2,200	\$484
Larry & Demetrica Nixon	234 Capitol Street	Jackson	MS	39201	230 E. Capitol St.	85-28	5,072	15,216	\$2,232
OmniBank	P.O. Box 22624	Jackson	MS	39225	236 E. Capitol St.	85-29	6,957	41,742	\$5,357
Trustmark National Bank	P.O. Box 291	Jackson	MS	39205	244 E. Capitol St.	85-30	5,500	11,000	\$1,815
First National Bank	P.O. Box 291	Jackson	MS	39205	248 Capitol St.	85-31	18,044	343,000	\$39,715
First National Bank	P.O. Box 291	Jackson	MS	39205	227 E. Amite St.	85-35	30,009	190,855	\$24,295
Hertz Jackson Five LLC	1522 2nd St.	Santa Monica	CA	90401	0 E. Capitol St.	85-8	62,726	0	\$6,900
Hertz OJP Holdings LLC	21860 Burbank Blvd. Ste. 300 S	Woodland Hills	CA	91367	188 E. Capitol St.	85-8-2	53,578	228,000	\$30,974
Hertz Jackson Three LLC	21860 Burbank Blvd.	Woodland Hills	CA	91367	0 E. Capitol Street	85-8-3	87,263	192,000	\$30,719
James H. Meredith	929 Meadowbrook Rd.	Jackson	MS	39206	N. Mill St.	86-12	4,684	0	\$515
James H. Meredith	929 Meadowbrook Rd.	Jackson	MS	39206	217 W. Griffith St.	86-13	2,911	4,900	\$859
Jessica S. Daigle	1905 Avenue St.	McDonough	GA	30253	218 N. Mill St.	86-14	11,040	9,900	\$2,303
Anbale LLC	P.O. Box 290	Jackson	MS	39205	0 N. Mill St.	86-15	5,580	0	\$614
Anbale LLC	P.O. Box 290	Jackson	MS	39205	200 N. Mill St.	86-16	7,210	3,450	\$1,173
Jessica S. Daigle	1905 Avenue St.	McDonough	GA	30253	146 W. Amite St.	86-17	9,588	0	\$1,055

Downtown Jackson Business Improvement District Properties 2020

Property Owner	Mailing Address	City	State	Zip Code	Property Address	Parcel #	Land Sq. Ft.	Bldg. Sq. Ft.	Assessment \$0.11 Per Square Foot
Jessica S. Daigle	1905 Avenue St.	McDonough	GA	30253	W. Griffith St.	86-18	7,440	0	\$818
Lyle Sohn	111 Broadmeadow Drive	Grenada	MS	38901	0 W. Griffith St.	86-19	3,000	0	\$530
Dennis Milton	4835 Kilkullen Place	Jackson	MS	39209	137 W. Griffith St.	86-20	2,975	3,425	\$704
Dennis Milton	4835 Kilkullen Place	Jackson	MS	39209	133 W. Griffith St.	86-21	5,285	5,169	\$1,150
Kathy L Price	212 Willow Brook Dr.	Clinton	MS	39056	N. Roach St.	86-22	2,438	0	\$268
Frank E. Dennis	3239 Copperfield St.	Jackson	MS	39209	0 Youngs Alley	86-40	1,480	0	\$163
Frank E. Dennis	3239 Copperfield St.	Jackson	MS	39209	0 N. Farish St.	86-41	1,485	0	\$163
Adam Hayes & Daniel Dillon	504 Plum Grove	Brandon	MS	39047	305 N. Farish St.	86-43	9,450	4,810	\$1,569
Adam Hayes & Daniel Dillon	504 Plum Grove	Brandon	MS	39047	303 N. Farish St.	86-48	4,461	1,725	\$680
Adam Hayes & Daniel Dillon	504 Plum Grove	Brandon	MS	39047	0 N. Farish St.	86-48-1	2,730	0	\$300
Farish Street Properties LLC	100 Amite Street	Jackson	MS	39201	100 W. Amite St.	86-56	9,952	4,000	\$1,535
Albert M. Spann, Jr.	P.O. Box 621	Jackson	MS	39205	118 N. Mill St.	86-64	6,565	630	\$791
Major Mortgage & Inv.	207 W. Amite St. #10	Jackson	MS	39201	0 N. Mill St.	86-65	8,834	0	\$972
Major Mortgage & Inv.	207 W. Amite St. #10	Jackson	MS	39201	0 N. Mill St.	86-66	7,272	0	\$800
Thomas Faulkner	346 Frazier Avenue	Chattanooga	TN	37405	0 N. Mill Street	86-66-1	2,178	0	\$240
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	236 W. Capitol St.	86-67	2,400	4,800	\$792
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	232 W. Capitol St.	86-68	2,400	4,800	\$792
Capitol Hotel LLC	346 Frazier Ave.	Chattanooga	TN	37045	226 W. Capitol St.	86-69	6,260	9,056	\$1,685
Major Mortgage & Inv.	207 W. Amite St. #10	Jackson	MS	39201	0 W. Capitol St.	86-69-1	2,526	0	\$278
Emmanuel Okolo	1716 Richmond Avenue	Houston	TX	77098	224 W. Capitol St.	86-70	3,844	3,200	\$775
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	222 W. Capitol St.	86-71	2,370	4,744	\$783
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	218 W. Capitol St.	86-72	10,880	2,710	\$1,495
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	220 W. Capitol St.	86-72-1	3,163	3,000	\$678
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	214 E. Capitol St.(16)	86-73	6,464	8,325	\$1,627
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	0 W. Capitol St.	86-74	7,383	0	\$812
Capitol Art Lofts LLC	812 Gravier Suite 200	New Orleans	LA	70112	210 W. Capitol St.(12)	86-74-1	2,056	4,000	\$666
Albert M. Spann, Jr.	P.O. Box 621	Jackson	MS	39205	208 W. Capitol St.	86-75	8,284	3,600	\$1,307
Stanley Orkin c/o Ted Orkin	P.O. Box 14001	Jackson	MS	39236	206 W. Capitol St.	86-76	7,100	2,100	\$1,012
Seshadri Raju	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	0 W. Capitol St.	86-76-1	6,008	0	\$661
Crossroads Enterprises Inc.	207 W. Amite St. #10	Jackson	MS	39201	207 W. Amite St.	86-76-2	12,049	41,000	\$5,835
Seshadri Raju	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	200 W. Capitol St.(02)	86-77	12,198	0	\$1,342
Seshadri Raju	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	0 N. Roach St.	86-77-1	9,302	0	\$1,023
Seshadri Raju	971 Lakeland Dr. Ste. 401	Jackson	MS	39216	0 W. Amite St.	86-77-2	1,850	0	\$204
TOTAL							3,258,324	6,584,831	\$1,082,747

Office of the City Attorney

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OFFICE OF THE CITY ATTORNEY
7/1/20

OFFICE OF THE CITY ATTORNEY

This **ORDER ESTABLISHING THE ASSESSMENT FOR THE DOWNTOWN JACKSON BUSINESS IMPROVEMENT DISTRICT** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Monica Davis Allen, Special Assistant to the City Attorney 

7/1/20

Date

THE CITY ATTORNEY
MUSA 6/30/20

ORDER RE-APPOINTING ED SIVAK TO THE JACKSON PUBLIC SCHOOL BOARD.

WHEREAS, the Jackson Public School Board consists of seven (7) members, for a term of five (5) years; and

WHEREAS, Ed Sivak, resident of Ward 1, after evaluation of his qualifications, has been re-nominated by the Mayor to fill said vacancy.

IT IS THEREFORE ORDERED that the Mayor's re-appointment of Ed Sivak to the Jackson Public School Board be confirmed with said term to expire June 30, 2025.

Agenda Item #23
July 7, 2020
(Horton, Lumumba)

EDWARD D. SIVAK, PhD

5323 Reddoch Dr • Jackson, MS • 39211 • (601) 672-2734 • E-mail: esivak@comcast.net

PROFESSIONAL EXPERIENCE

HOPE ENTERPRISE CORPORATION / HOPE FEDERAL CREDIT UNION

JACKSON, MS • JUNE 2000 – PRESENT

Executive Vice President – Chief Policy and Communications Officer • January 2014 – Present

- Provide executive leadership and strategic direction to all public policy and communications activity for the Hope Enterprise Corporation / Hope Credit Union, a \$450 million community development financial institution and credit union with 35,000 members, 233 employees and 33 locations
- Lead HOPE's federal, state and local advocacy agenda to promote the passage and implementation of laws and regulations that support fair housing, consumer protections and economic mobility for low-income individuals in the Deep South
- Lead Communications team annually responsible for 200+ media mentions, product marketing for 35,000 members across five state region, event management for 7 regional member meetings, Policy Conference for 200 attendees, Annual / Quarterly Report production and targeting investors, members and policy makers
- Support Investor Relations team that raises \$10 million annually from federal, philanthropic and bank sources to support organization mission

Senior Vice President of Policy and Evaluation, Founding Director Mississippi Economic Policy Center (now Hope Policy Institute) • January 2010-December 2013

- Cited as an expert 450 times on economic, fiscal and asset development policy by print, radio, TV and online media
- Raised \$2.6 million from philanthropic foundations for MEPC operations
- Prepared and delivered testimony before the Federal Reserve Board, the FDIC and legislative tax writing, public health, insurance and financial institution committees in the Mississippi Legislature
- Directed all impact monitoring collection and reporting activities of Hope Enterprise Corporation – a \$200 million financial institution with 27,000 members

Vice President of Policy and Evaluation, Director MEPC • April 2008-December 2009

- Coordinated Collaborative for Enterprise Development; a \$4.5 million initiative funded by the Louisiana Disaster Recovery Foundation to rebuild 576 small businesses in New Orleans post Hurricane Katrina
- Managed evaluation of HOPE commercial and mortgage lending, retail services and community development programs totaling over \$27 million in activity annually
- Supervised staff of 4

Director of Policy and Evaluation, Director MEPC • January 2006- March 2008

- Founded the Mississippi Economic Policy Center, an initiative of HOPE
- Drafted and disseminated policy papers on small business and housing recovery in New Orleans and on the Gulf Coast
- Managed \$5 million in grants / contracts through W.K. Kellogg Funded Emerging Markets Partnership Fund
- Executed \$800,000 grant program for hurricane recovery initiatives

Senior Program Officer: March 2003 – December 2005;

- Coordinated Emerging Markets Partnership (EMP), a \$20 million initiative to expand economic opportunities in the Delta leveraging \$125 million, serving 9,800 individuals and supporting 3,700 jobs
- Managed and created evaluation systems for HOPE's commercial lending, housing and community development programs
- Started Volunteer Income Tax Assistance Program to assist over 200 low-income tax filers annually

Program Officer: July 2001 – February 2003; Intern: Summer 2000

- Conducted market analysis for Central City New Orleans location for Hope Community Credit Union
- Developed monitoring systems for entrepreneurial training classes and small business lending program
- Solicited and reviewed EMP contract proposals for small business development, affordable housing, workforce development, child care and healthcare projects; recommended funding for \$5 million in projects
- Coordinated Delta Employment Enhancement Project - connecting employers and employees to federal programs such

as the Children's Health Insurance Program

**CENTER FOR THE STUDY OF VOLUNTARY ORGANIZATIONS AND SERVICE • GEORGETOWN UNIVERSITY •
WASHINGTON, DC • SEPTEMBER 2000 TO JUNE 2001**

Research Fellow: Study of the nonprofit sector

- Conducted statistical analysis on giving and volunteering characteristics of the United States population
- Drafted a paper on the characteristics that effect women's decisions to engage in civic activities
- Conducted giving and volunteering statistical analysis for publication in The State of Nonprofit America

THE ASPEN INSTITUTE • WASHINGTON, DC • OCTOBER 1999 TO MAY 2000

Intern: Nonprofit Sector Research Fund

- Assisted the Director in reviewing grant proposals
- Reviewed final reports and recommended dissemination strategies for completed studies
- Conducted literature reviews for research carried out by the Strategies Group

L'ARCHE IRENICON • HAVERHILL, MA • JUNE 1995 TO AUGUST 1999

***Program Coordinator: Nonprofit agency providing homes for people with developmental disabilities June 1998
– August 1999; Assistant: Summers 1995, 1996, 1997***

- Oversaw Massachusetts State evaluation and licensing compliance in three group homes
- Created and implemented an orientation training program for new staff
- Supervised 8 staff members

EDUCATION

**JACKSON STATE UNIVERSITY • COLLEGE OF PUBLIC SERVICE • PUBLIC POLICY AND ADMINISTRATION
JACKSON, MS**

- Doctor of Philosophy (PhD) • December 2016
- Dissertation: Subsidized Employment and the Disadvantaged Worker: An Evaluation of the 2010 Mississippi Subsidized Transitional Employment Program and Services Two Years Post Intervention

GEORGETOWN UNIVERSITY • THE GEORGETOWN PUBLIC POLICY INSTITUTE • WASHINGTON, DC

- Master of Public Policy • May 2001
- Research Practicum: An Examination of the Factors Affecting Job Quality In the Mississippi Delta

MARQUETTE UNIVERSITY • MILWAUKEE, WI

- Bachelors of Arts in History and English • May 1998 • Phi Beta Kappa • Magna Cum Laude

BOARD / COMMUNITY INVOLVEMENT / LEADERSHIP DEVELOPMENT

- Inclusiv – Government Affairs Committee – January 2016 – Present
- Jackson Public School District Trustee, Vice President – November 2017 – Present;
- Better Together Commission on school reform, Commissioner – November 2017 – May 2019
- NeighborWorks America Community Initiatives Advisory Board Member April 2017 – June 2019
- Parent Teacher Association Power APAC Elementary – Treasurer Fall 2017 – Spring 2018; Secretary Fall 2016 – Spring 2017
- Annie E. Casey Foundation CDFI Leadership Learning Network Fellow – 2014-2015
- Consumer Finance Protection Bureau Small Business Review Panel for Potential Rulemakings for Payday, Vehicle Title, and Similar Loans – March 2015
- BancorpSouth Community Reinvestment Advisory Board Member Secretary; March 2004 – present
- Board Member – Operation Shoestring – January 2014 – December 2016; Capital Campaign Committee
- Catholic Charities of Jackson Poverty Task Force Member – June 2011 – 2016
- Advisory Board Member Mississippi State University Master of Public Policy and Administration Program Fall 2012 –

2016

- Parent Teacher Association McWillie Elementary – Vice President Grounds Fall 2014– Spring 2016
- Youth Baseball and Soccer Coach Fall 2014 - Spring 2017
- Founding board member One Voice, June 2007 – present
- Progress 2050 Advisory Committee Member; Center for American Progress and PolicyLink, June 2012
- PolicyLink Community Advisory Board Member: America's Tomorrow: Equity is the Superior Growth Model - 2011
- MS Broadband Connect Coalition – appointed by Governor Barbour – 2011
- Mississippi State Sector Strategy Team hosted by the MS Department of Employment Security 2010 - 2011
- Federal Reserve Board Consumer Advisory Council Member; January 2006 – October 2008; Chair Community Affairs and Housing Subcommittee (2008), Vice Chair Community Affairs and Housing Subcommittee (2007)
- Tax Integrated Management System hosted by the Department of Revenue 2010-2011
- Foundation for the Mid-South Communities of Opportunity Advisory Board Member; August 2004 – 2010
- Mississippi Low Income Child Care Initiative Board member; July 2004 – 2011
- Governor's Financing Early Care and Education in Mississippi Working Group; February 2003 – April 2004
- Boy Scouts of America, Scoutmaster, 2005-2009; Assistant Scoutmaster; 2009-2011; 2001 –2004

PUBLICATIONS - ACADEMIC

- Bynum, Bill and Edward Sivak "Creating Financial Oases in Bank Deserts." Aspen Idea. The Aspen Institute: Washington DC. Summer 2014.
- Sivak Edward. "Disaster as a Catalyst for Collaboration and Innovation: Workforce Development in Mississippi following Hurricane Katrina." Building Community Resilience Post Disaster. American Bar Association: Washington, DC. July, 2013.
- Zielenbach, Sean and Edward Sivak. "Generating and Assessing Community Stabilization Data: The Role of the Practitioner." Putting Data to Work Data Driven Approaches to Strengthening Neighborhoods. Federal Reserve Board: Washington, DC 2012.
- Sivak, Edward. "Responding to Challenging Economic Times: The American Recovery and Reinvestment Act and Subsidized Employment in Mississippi" Georgetown Public Policy Review. Georgetown University: Washington, DC. May 2011. Peer Reviewed.
- Sivak, Edward with Jeffrey Lowe and Roland Anglin. "Opportunities and Challenges: Strategies to Promote Affordable Housing in the Post Storm Environment" Envisioning a Better Mississippi: Hurricane Katrina and Mississippi One Year Later. Initiative for Regional and Community Transformation. Bloustein School of Planning and Public Policy Rutgers University: New Brunswick, NJ 2006
- Sivak, Edward with Rebecca Dixon. "Striking a Balance: Economic Development Strategies to Rebuild the Gulf Coast Equitably" Envisioning a Better Mississippi: Hurricane Katrina and Mississippi One Year Later. Initiative for Regional and Community Transformation. Bloustein School of Planning and Public Policy Rutgers University: New Brunswick, NJ 2006
- Hodgkinson, Virginia with Kathryn E. Nelson and Edward D. Sivak, Jr. "Individual Giving and Volunteering" in The State of Nonprofit America edited by Lester Salamon. Brookings Institution Press: Washington, DC. 2002

PUBLICATIONS - POLICY

- Transforming Persistent Poverty in America: How Community Development Financial Institutions Drive Economic Opportunity. Partners for Rural Transformation. November 2019.
- Bynum, William, Diana Elliott and Edward Sivak. "Opening Mobility Pathways by Closing the Financial Services Gap." US Partnership on Mobility from Poverty Working Paper. September 2017.
- Nick Mitchell-Bennett, Community Development Corp. of Brownsville, Jim King, Fahe, Bill Bynum and Ed Sivak, HOPE, Chrystel Cornelius, Oweesta. "Turning the Tide on Rural Persistent Poverty: Blueprint for a Path Forward. NeighborWorks America. April 2017.
- Bynum, Bill and Edward Sivak. "Bridging the Banking Gaps." NeighborWorks Works Practical Solutions from America's Community Development Network. NeighborWorks America. December 2016.
- Edward Sivak, *Beyond Modernization: Unemployment Insurance in Mississippi*. Jackson, MS: Mississippi Economic Policy Center, 2010.
- Edward Sivak and Sara Miller, *After ARRA: Setting Priorities to Keep Mississippi's Recovery on Track*. Jackson, MS: Mississippi Economic Policy Center 2010.
- Rebecca Dixon and Edward Sivak, *Adult Education: Gateway to a Competitive Workforce*. Jackson, MS: Mississippi Economic Policy Center 2009.

- Sivak, Ed. "Disaster Recovery." *The Next American Opportunity: Good Policies for a Great America* edited by Sandra Kerr. Opportunity Finance Network: Philadelphia, PA. 2008.
- Sara Miller, Rebecca Dixon, Edward Sivak and Mary Elizabeth Evans. *Putting the Pieces Together: A Taxpayer's Guide to the Mississippi Budget*, Jackson, MS: Mississippi Economic Policy Center, 2007.
- Edward Sivak and Vincent E. Mangum, *Increasing the Return: Investing in Mississippi's Working Families*. Jackson, MS: Enterprise Corporation of the Delta, 2006


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OFFICE OF THE CITY ATTORNEY
MUSA 6/30/20

OFFICE OF THE CITY ATTORNEY

This **ORDER RE-APPOINTING ED SIVAK TO THE JACKSON PUBLIC SCHOOL BOARD** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
Monica Allen, *Special Assistant* 

6/30/20

Date

OFFICE OF THE CITY ATTORNEY
- 7/7/23
[Signature]

ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF HEATHER WILCOX TO THE HISTORIC PRESERVATION BOARD

WHEREAS, the Historic Preservation Board consists of seven (7) members, two (2) at large for a term of three (3) years; and

WHEREAS, Heather Wilcox will represent Ward 5 on the Historic Preservation Board; and

WHEREAS, Heather Wilcox, resident of Ward 5, after evaluation of her qualifications, has been appointed by the Mayor to fill said vacancy; and

IT IS THEREFORE ORDERED that the Mayor's appointment of Heather Wilcox to the Historic Preservation Board be confirmed with said term to expire July 7, 2023.

Agenda Item #24
July 7, 2020
(Lumumba)

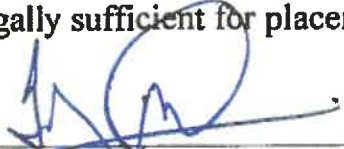
Office of the City Attorney

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OFFICE OF THE CITY ATTORNEY
7/1/20

OFFICE OF THE CITY ATTORNEY

This **ORDER CONFIRMING THE MAYOR'S APPOINTMENT OF HEATHER WILCOX TO THE HISTORIC PRESERVATION BOARD** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

7/1/20

Date

Heather A. Wilcox

1362 Sharon Drive
Jackson, MS 39204
769-610-4484

EDUCATION

Ph.D. - Urban and Regional Planning	Jackson State University, Jackson, MS	2012- May 2020
Master's Degree - Urban and Regional Planning	Jackson State University, Jackson, MS	December 2012
Bachelor of Arts – Women Studies	University of Kansas, Lawrence, KS	May 2006

WORK EXPERIENCE

Director	Center for University-Based Development	Jackson State University	2019- Present
<ul style="list-style-type: none">➤ Prepared and documented the sale of 200 off-campus parcels➤ Managed a team of nine employees➤ Managed an annual budget of \$2,000,000➤ Secured over \$1,100,000 in grant funding			
Assistant Director	Center for University-Based Development	Jackson State University	2018
<ul style="list-style-type: none">➤ Designed land disposal strategy for JSU➤ Presented Mt. Olive Cemetery research findings to various organizations➤ Wrote grants to secure funding for various community projects			
Adjunct Faculty	Urban and Regional Planning	Jackson State University	2016- 2017
<ul style="list-style-type: none">➤ Taught online, Intro to Urban Studies			
Neighborhood Development Assistant	Center for University-Based Development – Jackson State University		2013 - 2018
<ul style="list-style-type: none">➤ Facilitate partnerships with communities adjacent to the Jackson State University main campus in the areas of revitalization, GIS Mapping, and historic preservation➤ Spearhead, write grants and oversee volunteers for community events/projects, i.e., Cruising the Community (emphasis on exercise and lifestyle changes); Blackburn Middle School Garden (students get hands-on experience planting vegetables); Little Free Library (initiative that promotes literacy and the love of reading through building free book exchanges worldwide)➤ Secured \$10,000 grant from the MS Humanities Council for outdoor African American Mural➤ 2014 Recipient of \$5,000 Jackson State University Presidential Creative Award for Simulation Video of Green Corridor➤ Editor and Publisher of West Jackson Blog (westjxn.com); In 2016 set record for number of hits to blog-67,000➤ Facilitating historic preservation efforts for the home of Jacob L. Reddix, former president of Jackson State University and Mt. Olive Cemetery. Completed extensive research on both properties and submitted applications to be listed on the National Historic Registry. Recipient of the MDAH Certified Local Government Grant for \$15,000➤ Grant Recipient and Principal Investigator for the MS Humanities Council Grant for \$10,000➤ Secured over \$100,000 dollars in grant funds and in-kind contributions for various projects			
Research Fellow	Human Capital Development Department - Jackson State University		2011 – 2013
<ul style="list-style-type: none">➤ Created database on families in the Washington Addition Prenatal Early Childhood Education Program (WAPECEP)➤ Measured the effectiveness of the program and performance levels of the children➤ Organized community events to assist parents with preparing their children for school➤ Co-produced promotional video for the Human Capital Division			
Graduate Intern	Center for Defense Integrated Data – Jackson, MS		2011 - 2012
<ul style="list-style-type: none">➤ Located and digitized all Hinds County fire hydrants into Geographic Information Systems (GIS)➤ Utilized mapping tools to locate and digitize all Hinds County buildings into GIS			
Graduate Intern	Duvall Decker Architects, Jackson, MS		January 2011 – May 2011
<ul style="list-style-type: none">➤ Assisted with master plan for mixed use development in the Midtown neighborhood in the city of Jackson➤ Analyzed and completed geographic information maps related to the 2010 Census data and the City of Jackson			
Graduate Intern	Center for University Based Development – Jackson State University		May 2010 – January 2011
<ul style="list-style-type: none">➤ Assisted with comprehensive plan for a civil rights corridor located on John R. Lynch Street➤ Developed a 3-D model for the development and restoration of Mt. Olive Cemetery➤ Organized community events to promote housing developments in West Jackson			

INTERNATIONAL EXPERIENCE

November 2011 Shanghai, China - Taught English at four different schools. Researched educational systems of Shanghai and analyzed the effects of the One-Child policy; studied the infrastructure and urban design of a megacity; and produced a 20-minute documentary detailing the journey - *"Shanghai the Metropolis"*

Summer 2010 Accra, Ghana - Researched the infrastructure codes and policies of five densely populated cities; spent time in a remote village helping community members fetch water and build traditional huts; and produced a 30-minute documentary about this country's infrastructure problems - *"Ghana Transitioning into a Developed Country"*

Summer 2005 Istanbul, Turkey - Interviewed 40 women about newly constructed government policies that were affecting them. Studied the traditions of the Muslim culture and how it influenced gender roles in their society.

ACCOMPLISHMENTS

2010-13 Ayers Academic Scholarship Recipient

2011 APA Conference, "An Analysis of the Oklahoma Foreclosure Crisis" (Second Place Student Poster Contest)

2012 APA Conference, "An Analysis of the One-Child Policy in China" (First Place Student Poster Contest)

2013 APA Conference, "Jackson State University-The Past, Present, and Future; A Historical Timeline"

2014 APA Conference, "The West Jackson Blog-Transforming a Community One Story at a Time" (Third Place Poster Contest)

2014 JSU Creative Awards, "Creating the Green Corridor for West Jackson"

2015 APA Conference, "Cruising the Community-Promoting Biking Trails in West Jackson" (Second Place Poster Contest)

2016 APA Conference, "Little Free Libraries of West Jackson; Promoting Literacy and Engagement" (First Place Poster Contest)

2018 Urban Affairs Conference, "Historic Preservation, The Case to be made for Mt. Olive Cemetery"

AFFILIATIONS

JSU Student Planning Association

Keep Jackson Beautiful, Inc.

Zoo Area Progressive Partnership

Pecan Park Neighborhood Association

West Jackson Guidebook Committee

Scott-Ford House, Inc.

Awards

2018 Mississippi Heritage Trust Award for African American Preservation for Mt. Olive Cemetery

2018 National Trust for Historic Preservation Diversity Scholar for the Past Forward Conference, San Francisco, CA.

2019 Mississippi Historical Society Award of Merit for Mt. Olive Cemetery Project

2019 IHL Diversity Leadership Award

OFFICE OF THE CITY ATTORNEY
7/7/20

**ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
AUTHORIZING A MATCHING GRANT TO JACKSON STATE UNIVERSITY
ATHLETIC FOUNDATION FOR THE DEVELOPMENT AND PROMOTION OF
THE ARTS.**

WHEREAS, Section 39-15-1 of the Mississippi Code Annotated (1972), as amended, authorizes payments of matching funds from municipal general funds for the purpose of supporting the development, promotion and coordination of arts within the municipality; and

WHEREAS, classic football events have historically been hosted in various municipalities; thus, bringing in considerable revenue streams for the same ranging from Fifteen Million Dollars (\$15,000,000) to Thirty Million Dollars (\$30,000,000); and

WHEREAS, the 2020 Labor Day Classic is scheduled to be held in the City of Jackson, Mississippi at Veteran's Memorial Stadium on September 5, 2020; and

WHEREAS, the 2020 W.C. Gordon Classic is scheduled to be held in the City of Jackson, Mississippi at Veteran's Memorial Stadium on September 12, 2020; and

WHEREAS, said City Council of the City of Jackson recognizes the historic and cultural significance of the Labor Day Classic and the W.C. Gordon Classic; and

WHEREAS, the Labor Day Classic and the W.C. Gordon Classic events will serve to promote the rich and varied fine artistry, athleticism, and culinary talents within the City of Jackson, all underscored by an economic boost to the City; and

WHEREAS, it is in the best interest of the City of Jackson to support the profound significance of the Labor Day Classic and the W.C. Gordon Classic.

IT IS, THEREFORE, ORDERED that a grant of One Hundred Thousand Dollars (\$100,000.00) be made to the Jackson State University Athletic Foundation for the purpose of developing and presenting ongoing cultural programming for the Labor Day Classic and the W.C. Gordon Classic.

IT IS FURTHER ORDERED that the Mayor is authorized to execute a contract agreement with the Jackson State University Athletic Foundation to memorialize said grant award.

IT IS FINALLY ORDERED that said expenditures be made on a reimbursement and matching fund basis.

(LUMUMBA)

Agenda Item #25
July 7, 2020
(Lumumba)

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/1/20
TCH

OFFICE OF THE CITY ATTORNEY

This ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI AUTHORIZING A MATCHING GRANT TO JACKSON STATE UNIVERSITY ATHLETIC FOUNDATION FOR THE DEVELOPMENT AND PROMOTION OF THE ARTS is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

7/1/20
Date

ORDER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON, MISSISSIPPI – RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC. FOR THE “PLANETARIUM 2020 VIRTUAL SUMMER STEAM CAMP”

OFFICE OF THE CLERK OF THE CITY OF JACKSON
6/15/20

WHEREAS, the and City of Jackson, Mississippi - Russell C. Davis Planetarium and Tangent Solutions, LLC. desire to collaborate to administer a four (4) week “Planetarium 2020 Virtual Summer STEAM Camp”; and

WHEREAS, to memorialize this collaboration, the parties will enter into a Memorandum of Understanding (“MOU”) to facilitate the launch of the “Planetarium 2020 Virtual Summer STEAM Camp”, as well as to enumerate the responsibilities of each party; and

WHEREAS, Tangent Solutions, LLC proposes to provide the following during the “Planetarium 2020 Virtual Summer STEAM Camp”: camp administration and programming; NASA AstroCamp and camp supplies; Mini Spheros (introduction to robotics); and PowerUp Airplane (flight and drone exploration); and

WHEREAS, the MOU is for a term of three (3) years, with said services being rendered at a cost not to exceed Six Thousand, Five Hundred and Fifty Dollars (\$6,550.00).

IT IS HEREBY ORDERED that the Mayor is authorized to execute a Memorandum of Understanding between the City of Jackson, Mississippi - Russell C. Davis Planetarium and Tangent Solutions, LLC to administer a four (4) week “Planetarium 2020 Virtual Summer STEAM Camp” for a term of three (3) years at a cost not to exceed Six Thousand, Five Hundred and Fifty Dollars (\$6,550.00).

(KIDD, LUMUMBA)

Agenda Item #26
July 7, 2020
(Kidd, Lumumba)


CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

10/28/20
DATE

POINTS		COMMENTS				
1.	Brief Description/Purpose	Authorizes the Mayor to execute a Memorandum of Understanding between Tangent Solutions, LLC. and Russell C. Davis Planetarium for the purpose of administering a 4-week curriculum-based virtual Summer STEAM camp designed to empower underrepresented Mississippi youth.				
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Youth & Education, Quality of Life				
3.	Who will be affected	Students within the City of Jackson				
4.	Benefits	Provides basis for launch of Virtual Summer STEAM Camp				
5.	Schedule (beginning date)	Summer 2020				
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	Citywide, Virtual				
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Department of Human and Cultural Services				
8.	COST					
9.	Source of Funding ■ General Fund <input checked="" type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>					
10.	EBO participation	ABE	_____ %	WAIVER	yes ___ no ___	N/A
		AABE	_____ %	WAIVER	yes ___ no ___	N/A
		WBE	_____ %	WAIVER	yes ___ no ___	N/A
		HBE	_____ %	WAIVER	yes ___ no ___	N/A
		NABE	_____ %	WAIVER	yes ___ no ___	N/A

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: Adriane Dorsey-Kidd, Director 
Department of Human and Cultural Services

DATE: May 28, 2020

SUBJECT: MOU between Tangent Solutions LLC and Russell C. Davis Planetarium

This memorandum of understanding defines the collaboration of Tangent Solutions, LLC. and the Russell C. Davis Planetarium for the purpose of administering a 4 week curriculum-based virtual Summer STEAM camp designed to empower underrepresented Mississippi youth. The program focuses on exposure through advanced technology, student-centered standards-based activities, and peer mentoring support through modeling and in the areas of soft skill development of self-efficacy, self-esteem, self-awareness, decision-making, and leadership.

EVENT

Planetarium Summer STEAM
Camp

ENTITY

Tangent Solutions, LLC.
Russell C. Davis Planetarium

AK/jdl

Enclosures


Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6/15/20

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON, MISSISSIPPI – RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC. FOR THE “PLANETARIUM 2020 VIRTUAL SUMMER STEAM CAMP”** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
Monica Allen, Special Assistant 

6/15/20
Date

Tangent Solutions, LLC Quote for Technology and Supplies:
Planetarium 2020 Virtual Summer Camp

NASA AstroCamp Expenses			
Camp Administrator & Programming	4000.00	Admin/ Program fee	Administrator pay and turnkey 4 week program fee
NASA AstroCamp	300.00	Camp supplies	First year programming will need a full set of supplies to implement activities.
Technology Expenses			
Mini Spheros	50.00 x 20= 1,200.00	Supplies	Introductory robotics
PowerUp Airplane	50.00 x 21= 1,050.00	Supplies	Flight and drone exploration
Total	\$6,550.00		

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU" or "Memorandum"), is entered into on June 1, 2020 (the "Effective Date"), by and between Tangent Solutions, LLC. located at 320 Magnolia St Apt. 7A, Jackson, Mississippi 39203 (the "First Party"), and City of Jackson Planetarium located at 201 E Pascagoula St, Jackson, Mississippi 39201 (the "Second Party"). First Party and Second Party may be referred to individually as the "Party", or collectively, the "Parties".

1. MISSION

The project on which the Parties are intending to collaborate, has the following intended mission in mind:

The proposed virtual summer camp is steeped in technology and the creativity involved with respective engineering projects and diverse applications strongly align with the Planetarium vision and mission to:

- 1) present educational and entertaining shows regarding astronomy or
- 2) training in celestial navigation.

The virtual summer camp provides programming strategies and skills designed to empower Mississippi underrepresented youth in STEAM. This approach provides future scientists opportunities and support through 1) exposure to the world through advanced technology; 2) student-centered, standards-based activities; and 3) peer mentoring supports through modeling and in the areas of soft skill development: self-efficacy, self-esteem, self-awareness, decision-making, and leadership. The goals of the summer camp align with Tangent Solutions, LLC's vision in seeking to

- 1) help students realize and nurture STEAM career dreams of tomorrow and
- 2) develop life-changing goals through Next Generation science, math, and engineering and 21st Century Learning Skills.

2. PURPOSE AND SCOPE

The Parties intend for this Memorandum to provide the cornerstone and structure for any and all future contracts being considered by the Parties and which may be related to the project.

3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for an innovative, student centered hands-on virtual summer camp that leverages engineering and critical thinking at no cost to participants, and intend to maintain a product and/or service that meets or exceeds all business and industry standards.

4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the project contemplated herein for any reason or

no reason. A binding commitment with respect to the project described herein will result only from execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the project.

Tangent Solutions, LLC. shall render and provide the following services that include, but are not limited to:

Providing perpetual extension and use of virtual MARS (Metro Area Robotics and STEAM) online platform and programming used in virtual summer camps at no cost provided Tangent Solutions, LLC is the contractual administrator of virtual online camps or programs services are applied. Online platforms and programming includes MARS Virtual STEAM programming located on Tangent Solutions, LLC's website.

City Of Jackson Planetarium shall render and provide the following services that include, but are not limited to:

Providing perpetual extension and use of virtual programming licenses and physical equipment used in virtual summer camps at no cost. Licences and physical equipment include Oculus goggles and libraries, NASA AstroCamp supplies, Spheros robots, PowerUp toys, and STEAM kits i.e. Kiwico.

5. TERMS OF UNDERSTANDING

The term of this Memorandum shall be for a period of 3 years from the Effective Date and maybe extended upon written mutual agreement of both Parties.

6. CONFIDENTIALITY

The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

7. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected

Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

8. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

9. NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

10. GOVERNING LAW

This Memorandum shall be governed by and construed in accordance with the laws of the State of Mississippi.

11. AUTHORIZATION AND EXECUTION

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by Tangent Solutions, LLC. and City of Jackson Planetarium and shall be effective as of the date first written above.

(First Party Signature)
Tangent Solutions, LLC.
320 Magnolia St Apt. 7A
Jackson, Mississippi
39203

(Date)

(Second Party Signature)
City of Jackson Planetarium
201 E Pascagoula St
Jackson, Mississippi
39201

(Date)

ORDER ACCEPTING THE DONATION OF 100 TABLETS TO THE CITY OF JACKSON, MS FROM WASTE MANAGEMENT OF MISSISSIPPI, AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON AND WASTE MANAGEMENT OF MISSISSIPPI FOR THE DONATION OF SAID TABLETS TO THE CITY OF JACKSON'S DEPARTMENT OF HUMAN AND CULTURAL SERVICES. (KIDD, LUMUMBA)

Trust
6/29/20
6/29/20

WHEREAS, Section 21-17-5 of the Mississippi Code states that the care, management, and control of municipal affairs, its property, and finances are vested with the municipal governing authorities; and

WHEREAS, the City of Jackson will accept donation of, and retain ownership of, 100 tablets as a donation from Waste Management of Mississippi to the City of Jackson's Department of Human and Cultural Services for use by children between the ages of 2-6 years old.

IT IS HEREBY ORDERED that the Mayor is authorized to execute an agreement between the City of Jackson, Mississippi and Waste Management of Mississippi for the acceptance and ownership of 100 tablets donated to the City of Jackson's Department of Human and Cultural Services for use by children between the ages of 2-6 years old.

Agenda Item #27
July 7, 2020

By: Kidd

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE 6/19/2020

POINTS		COMMENTS	
1.	Brief Description/Purpose	Order authorizes Mayor to approve an agreement for the donation of 100 tablets to the City of Jackson from Waste Management of Mississippi for children between the ages of 2-6 years.	
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	Youth & Education Quality of Life	
3.	Who will be affected	Children between the ages of 2-6 years in the City of Jackson.	
4.	Benefits	The 100 tablets will be used to facilitate the education and development of children between the ages of 2-6 years in the City of Jackson..	
5.	Schedule (beginning date)	When the agreement is signed.	
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	Citywide	
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Human and Cultural Services Department	
8.	COST	No Cost	
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	Donation from Waste Management of Mississippi	
10.	EBO participation	ABE _____ % WAIVER yes _____ no _____ N/A _____ AABE _____ % WAIVER yes _____ no _____ N/A _____ WBE _____ % WAIVER yes _____ no _____ N/A _____ HBE _____ % WAIVER yes _____ no _____ N/A _____ NABE _____ % WAIVER yes _____ no _____ N/A _____	

Department of Human and Cultural Services



1000 Metrocenter, Suite 101
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMO

**TO: The Honorable Chokwe Antar Lumumba
Mayor**

**FROM: Dr. Adriane Dorsey Kidd
Director**

ADK

DATE: June 18, 2020

SUBJECT: ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON AND WASTE MANAGEMENT OF MISSISSIPPI FOR THE DONATION OF 100 TABLETS FROM WASTE MANAGEMENT OF MISSISSIPPI TO THE CITY OF JACKSON'S DEPARTMENT OF HUMAN AND CULTURAL SERVICES.

This agenda item authorizes the execution of an agreement between the City of Jackson and Waste Management of Mississippi for the donation of 100 tablets to the Department of Human and Cultural Services.

Should you desire additional information, please do not hesitate to notify me.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER ACCEPTING THE DONATION OF 100 TABLETS TO THE CITY OF JACKSON, MS FROM WASTED MANAGEMENT OF MISSISSIPPI AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON AND WASTE MANAGEMENT OF MISSISSIPPI FOR THE DONATION OF SAID TABLETS TO THE CITY OF JACKSON'S DEPARTMENT HUMAN AND CULTURAL SERVICES is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Monica D. Allen, *Special Assistant* 



Date

OFFICE OF THE CITY CLERK
6/29/20

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2020 VOTING DELEGATES FOR THE CITY OF JACKSON, MISSISSIPPI.

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Southern District; and

WHEREAS, the amended bylaws require the governing authority board (Alderman, City Council, City Commission) to designate in its minutes the voting delegate and one alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF JACKSON, MISSISSIPPI.

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2020 Mississippi Municipal League election to be held at the annual convention on September 2nd with run-off (if necessary) on September 3rd, 2020 are as follows:

Voting Delegate: Chokwe Antar Lumumba, Mayor
First Alternate: _____, Council President

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first introduced to writing, was moved by _____, seconded by _____, and was adopted by the following vote, to wit:

YEAS:
NAYS:

The President thereby declared the motion carried and the Resolution adopted, this the (day, month and year)

SIGNED:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the (day, month and year).

ATTEST:

APPROVED:

CITY CLERK

MAYOR

Agenda Item #28
July 7, 2020
(A.Harris, Lumumba)



600 East Amite Street

Suite 104

Jackson MS 39201

601.353.5854

800.325.7641

Fax 601,353.6980

www.mmlonline.com

PRESIDENT

Mayor Billy Hewes
City of Gulfport

FIRST VICE PRESIDENT

Mayor Errick D. Simmons
City of Greenville

SECOND VICE PRESIDENT

Mayor Carolyn McAdams
City of Greenwood

EXECUTIVE DIRECTOR

Shari T. Veazey

ATTENTION CITY CLERK

MML 2020 Election of MML 2nd Vice President Voting Delegate/Alternates Information

On Wednesday, September 2nd, 2020, at the MML Annual Conference, an election will be held to select the MML 2nd Vice President. Each member city in good standing (dues are paid in full by May 15, 2020) must identify a voting delegate, along with an alternate. **The list of qualifying candidates is attached.**

To participate in the election, the MML must receive this completed form by July 24, 2020.

Important: All voting delegates & alternates must text the keyword **MMLvote2020** to **888-994-1931** to register as a voting delegate for the 2020 election of MML's 2nd Vice President. Voting delegates will be updated on the status of the election by text message.

City/Town of _____

PLEASE PRINT:

Voting Delegate Name/Title: _____

Cell Phone Number: _____

Alternate Name/Title: _____

Cell Phone Number: _____

IF THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 3PM ON WEDNESDAY, SEPTEMBER 2, 2020, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE FOR MML 2ND VICE PRESIDENT.

IF A RUN-OFF ELECTION IS REQUIRED, AND THE APPOINTED VOTING DELEGATE HAS NOT CAST HIS OR HER VOTE BY 9AM ON THURSDAY, SEPTEMBER 3, 2020, THE ALTERNATE VOTING DELEGATE WILL AUTOMATICALLY BE ALLOWED TO CAST THE VOTE IN THE RUN-OFF ELECTION FOR MML 2ND VICE PRESIDENT.

**Return by Mail or Fax to:
The Mississippi Municipal League
600 E. Amite Street, Ste. 104
Jackson, Mississippi 39201
OR
FAX: (601) 353-6980**

Summary Terms & Conditions: Our mobile text messages are intended for subscribers over the age of 18 and are delivered via USA toll free number 8889941931. You may receive up to 5 message(s) per month for text alerts. Message and data rates may apply. This service is available to persons with text-capable phones subscribing to carriers including AT&T, Verizon Wireless, T-Mobile®, Sprint, Virgin Mobile USA, Cincinnati Bell, Centennial Wireless, Unicef, U.S. Cellular®, and Boost. For help, text HELP to 8889941931, email samantha@mmlonline.com, or call +1 6013972009. You may stop your mobile subscription at any time by text messaging STOP to toll free number 8889941931. To opt back in, text "UNSTOP" followed by the keyword to toll free number 8889941931.



**MML Candidates for 2020 Election of 2nd Vice-President
Southern District**

- Mayor John Henry Berry, *Town of D'Lo*
- Mayor Joe Cox, *City of Brookhaven*
- Mayor A.M. "FoFo" Gilich, Jr., *City of Biloxi*

Office of the City Attorney

455 East Capitol Street
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Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
6/29/20

This RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2020 VOTING DELEGATES FOR THE CITY OF JACKSON, MS is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Monica D. Allen, *Special Assistant* 



Date

OFFICE OF THE CITY CLERK
7/7
5/25/20
OFFICE OF THE CITY CLERK
7/7
5/25/20

ORDER AUTHORIZING THE MAYOR TO ENTER IN TO AN INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE CITY OF JACKSON MISSISSIPPI AND HINDS COUNTY, MISSISSIPPI FOR THE SUBMISSION AND ACCEPTANCE OF THE FY 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) IN THE AMOUNT OF \$244,071.00.

WHEREAS, the City of Jackson has been awarded a grant for the Fiscal Year 2019 Edward Byrne Memorial (JAG); and

WHEREAS, the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) and Implementation Grant Program requires no matching funds; and

WHEREAS, the grant will assist the Jackson Police Department in the Purchase of five (5) Patrol SUV and equipment, (1) UTV, (1) 250 pickup Truck and (1) Trailer in the amount of \$232,071 and Hinds County will receive \$11,633; and

IT IS, HEREBY, ORDERED that the Mayor's is authorized to accept this award for the FY 2019 Edward Byrne Memorial (JAG) Program for the amount of \$232,071 and that the Mayor is further authorized to accept said award and enter into an Interlocal Cooperative Agreement between the City of Jackson, Mississippi and Hinds County, Mississippi.

IT IS FURTHERED ORDERED that the Mayor or his designee be authorized to execute any and all documents necessary for the acceptance and administration of said grant award.

APPROVED FOR AGENDA:

By: DAVIS, LUMUMBA.

Agenda Item #29
July 7, 2020
(Davis Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET


June 22, 2020
DATE

POINTS		COMMENTS			
1.	Brief Description/Purpose	Order Authorizing The Mayor's to enter into an Interlocal Cooperative Agreement between the City of Jackson, Mississippi and Hinds County, Mississippi for the submission and acceptance of the FY 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$244,071.			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention			
3.	Who will be affected	City of Jackson			
4.	Benefits	To improve the safety and well-being of the citizens of Jackson.			
5.	Schedule (beginning date)	As per grant guidelines			
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	ALL WARDS CITY WIDE			
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department			
8.	COST	Grant Funds: No Matching Funds Required City of Jackson \$232,438 Hind County \$11,633			
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Edward Byrne Memorial Justice Assistance Grant (JAG) United States Department of Justice(DOJ)			
10.	EBO participation	ABE _____ %	WAIVER	yes ___ no ___	N/A _____
		AABE _____ %	WAIVER	yes ___ no ___	N/A _____
		WBE _____ %	WAIVER	yes ___ no ___	N/A _____
		HBE _____ %	WAIVER	yes ___ no ___	N/A _____
		NABE _____ %	WAIVER	yes ___ no ___	N/A _____



MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police 

Date: June 22, 2020

Subject: FY 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) and Interlocal Cooperative Agreement between the City of Jackson and Hinds County

The City of Jackson Police Department has been granted an award in the amount of \$244,071 for the FY 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) and Implementation Program. Funds through this award will assist the Jackson Police Department in the Purchase of five (5) police SUV and Equipment, (1) UTV, (1) 250 Pickup Truck and (1) Trailer. This grant will also, assist Hinds County in the amount of \$11,633 dollars. As a part of the requirements the City of Jackson and Hinds County must have an Interlocal Cooperative Agreement between the two agencies. The Jackson Police Department is requesting that the Mayor is authorized to enter into an agreement with Hinds County for FY 2019 Edward Byrne Memorial (JAG).

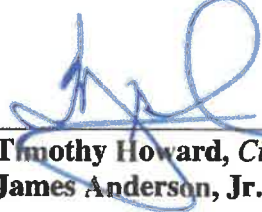
Should you have any questions or concerns, please do not hesitate to contact me.


Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL COOPERATIVE AGREEMENT BETWEEN THE CITY OF JACKSON MISSISSIPPI AND HINDS COUNTY, MISSISSIPPI FOR THE SUBMISSION AND ACCEPTANCE OF THE FY 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) IN THE AMOUNT OF \$244,071.00** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
James Anderson, Jr., *Deputy City Attorney* 

6/25/20

DATE

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
THE CITY OF JACKSON AND HINDS COUNTY, MISSISSIPPI**

In Re: 2019 Byrne Justice Assistance Grant (JAG) Program Award

THIS AGREEMENT is made and entered into this day of May, 2020 by and between the City of Jackson, Mississippi, a municipal corporation, herein referred to as "City," and Hinds County, Mississippi, a political subdivision, hereinafter referred to as "County," pursuant to Section 17-13-1 et seq., Mississippi Code of 1972, as amended, being the "InterLocal Cooperation Act of 1974" **witnesseth:**

WHEREAS, the parties of this Agreement act under the authority of Sections 19-3-40 and 21-17-5, respectively of the Mississippi Annotated of 1972 as amended; and

WHEREAS, specific authority under which the County may exercise the powers necessary to fulfill this Agreement are found In Section 19-3-41, Mississippi Code of 1972

WHEREAS, the Justice Assistance Grant is a federal grant that is being administered to City of Jackson and Hinds County pursuant to Mississippi Code Section 21-17-1 (10) to wit The governing authority of any municipality may perform and exercise any duty, responsibility of function, may enter into agreement and contracts, may provide and deliver any services or assistance, and may receive, expend and administer any grants, gifts, matching funds, loans or other monies, in accordance with as may be authorized by any federal law, rule or regulation creating, establishing or providing for any program, activity or service. The provisions of this subsection shall not be construed as authorizing any municipality or the governing authority of such municipality to perform any function or activity that is specifically prohibited under the laws of this state or as granting any authority in addition to or in conflict with the provisions of any federal law, rule or regulation; and

WHEREAS, this Agreement shall remain in effect until September 30, 2022; and

WHEREAS, each governing body intends to utilize their respective share of funds for the administration of justice, as outlined in the grant spending plan attached hereto as "Exhibit "A"; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall fund that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of funds fairly compensates each performing party for the services or functions under this Agreement; and

WHEREAS, the CITY has been designated as the lead agency and/or fiscal agent by both entities involved; and

WHEREAS, the CITY and COUNTY believe it to be in their best interest to allocate the JAG funds as proposed in the grant application spending plan. (Exhibit "A"), GMS Application number

NOW THEREFORE, the CITY and COUNTY agree as follows:

Section 1

CITY agrees to disburse to the COUNTY a total of \$11,633.00 of these JAG FUNDS.

Section 2

COUNTY agrees to use \$11,633.00 of 2019 JAG funds, until September 30, 2022 for the following purchases: Plexi Glass Sheets for Installation at all Hinds County Governmental Offices 86@\$135=\$11,610.00 and Disposable Poly Masks 18@\$1.25=\$22.50

Section 3

CITY agrees to use \$ 232,438 of 2019 JAG funds, until September 30, 2022 for the following: Seven (5) SUV Police Vehicles and Equipment, (1) UTV, (1) 250 Pickup Truck and (1) Trailer.

Section 4

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which the Mississippi Tort Claims Act may impose liability.

Section 5

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which the Mississippi Tort Claims Act may impose liability.

Section 6

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of services by the other party.

Section 7

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

This space intentionally left blank

Section 8

By entering into this Agreement, the parties do not intend to create any obligations, expressed or implied other than those set out herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF JACKSON, MISSISSIPPI

**BY: _____
Chokwe A. Lumumba, Mayor**

ATTEST:

Angela Harris, City Clerk

HINDS COUNTY, MISSISSIPPI

**BY: _____
Board President**

ATTEST:

Chancery Clerk,

APPROVED AS TO FORM:

City Attorney

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

This space intentionally left blank

Section 8

By entering into this Agreement, the parties do not intend to create any obligations, expressed or implied other than those set out herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF JACKSON, MISSISSIPPI

BY: _____
Chokwe A. Lumumba, Mayor

ATTEST:

Kristi Moore, Interim City Clerk

HINDS COUNTY, MISSISSIPPI

BY: 
Board President *RCB*

ATTEST:

Chancery Clerk,

APPROVED AS TO FORM:

City Attorney

Hinds County Board of Supervisors
PROPOSED EXPENDITURE REQUEST FOR 2019 BYRNE JUSTICE ASSISTANCE GRANT (JAG)

PLEXI Glass Sheets for Installation at all Hinds County Governmental Offices
(86 X \$135.00) = 11,610.00

DISPOSABLE POLY MASKS
(18 X \$1.25) = \$22.50

TOTAL \$11,632.50

ROBERT GRAHAM
District 1
President

DAVID L. ARCHIE
District 2

CREDELL CALHOUN
District 3
Vice President



VERN O. GAVIN
District 4

BOBBY "BOBCAT" MCGOWAN
District 5

JENNIFER RILEY COLLINS
Hinds County Administrator

May 20, 2020

Juan S. Gray, Grant Administrator
Grants Unit
City of Jackson
327 East Pascagoula Street
P.O. Box 17
Jackson, MS 39205-0017

Dear Mr. Gray:

Enclosed is a signed copy of the Interlocal Agreement between the City of Jackson and Hinds County Board of Supervisors to accept funds under the 2019 Edward Byrne Justice Assistance Grant Program. Please send me a copy of the fully executed Interlocal Agreement once all other signatures are obtained.

Should additional information be required, please do not hesitate to notify me.

Sincerely,

LaVonne McGee, Director
Office of Human Capital Development

Enclosure

ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 U.S. DEPARTMENT OF JUSTICE BJA CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT APPLICATION ADMINSTRATED BY THE OFFICE OF JUSTICE PROGRAMS IN THE AMOUNT OF \$748,906.00.

WHEREAS, the City of Jackson has been granted the opportunity to apply and receive for the fiscal year 2020 U. S. Department of Justice/BJA Grant and Implementation which is administered by the Office of Justices Programs; and

WHEREAS, the 2020 Office of Justices Programs Implementation and Grant Program requires no matching funds; and

WHEREAS, the grant will assist the City of Jackson Police Department –with overtime, computer hardware/software and related items. The grant will also, provide the team with necessary equipment to assist with the current health crises.

IT IS, HEREBY, ORDERED that the Mayor's is authorized to submit an application for the 2020 U. S. Department of Justice Implementation and Grant Program.

IT IS FURTHERED ORDERED that the Mayor or his designee be authorized to execute any and all documents necessary for the acceptance and administration of said grant if it is awarded.

APPROVED FOR AGENDA:

	Initials	Date
Department Director	_____	_____
Legal	_____	_____
Finance	_____	_____
Budgeted: Yes ___ No ___		
Account# _____		
CAO	_____	_____
Mayor's Office	_____	_____

Agenda Item #30
July 7, 2020
(Davis, Lumumba)

WE A.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

**June 22, 2020
DATE**

POINTS		COMMENTS					
1.	Brief Description/Purpose	Order Ratifying The Mayor's submission and acceptance of the FY 2020 U.S. Department of Justice BJA Coronavirus Emergency Supplemental Funding Program Grant application administrated by the Office of Justice Programs, in the amount of \$748,906.00.					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention					
3.	Who will be affected	City of Jackson					
4.	Benefits	To improve the safety and well-being of the citizens of Jackson.					
5.	Schedule (beginning date)	As per grant guidelines					
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ ■ Project limits if applicable	ALL WARDS CITY WIDE and Surrounding areas.					
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department					
8.	COST	Grant Funds with no matching funds required.					
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	United States Department of Justice/BJA					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police

A handwritten signature in blue ink, appearing to read "J. Davis".

Date: June 22, 2020

Subject: FY 2020 U.S. Department of Justice BJA Coronavirus Emergency Supplemental Funding Program

The City of Jackson Police Department has been granted the opportunity to apply and receive a grant from the U. S. Department of Justice BJA Coronavirus Emergency Supplemental Funding Program. Funds through this award will be used to provide overtime, and purchase computer hardware/software and related items. The grant will also, provide the team with necessary equipment to assist with the current health crises.

Should you have any questions or concerns, please do not hesitate to contact me.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 U.S. DEPARTMENT OF JUSTICE BJA CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT APPLICATION ADMINSTRATED BY THE OFFICE OF JUSTICE PROGRAMS IN THE AMOUNT OF \$748,906.00** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
James Anderson, Jr., *Deputy City Attorney* 

6/25/20

DATE

OFFICE OF THE CITY ATTORNEY
State

Office of the City Attorney Legal Department

THIS COVER SHEET IS TO REMAIN WITH THIS DOCUMENT AT ALL TIMES

(DATE) 6.22.20 BY: NAME) JUAN S. GRAY (PRINT PLEASE)

FROM: (CITY DEPT. OR COMPANY NAME) JPD PHONE: 601.213.7450

FOR REVIEW AND/OR SIGNATURE BY: Mr. Anderson (ATTORNEY'S NAME)

AGENDA ITEM YES NO

Items have to be in the Legal Department by 5:00 p.m. on the Thursday before the Wednesday 3:00 p.m. deadline by which they are to be in the City Clerk's Office. Anyone delivering agenda items after Thursday at 5:00 p.m. prior to the Wednesday they are due in the City Clerk's office will have to get the (written) approval of the Mayor prior to the item being processed in the Legal Department. If the Mayor's approval does not accompany the agenda item it will be processed for the next regularly scheduled City Council Meeting.

ORDER / RESOLUTION / FOR CITY COUNCIL (RED FOLDERS): Corvid 19

CONTRACTS, LEASE AGREEMENTS, ETC. (BLUE FOLDERS):

OTHER DESCRIPTION:

Attorney's Notes/Comments:

Picked Up / Recv'd By: _____ DATE _____

Logged in 6/22/20 to _____, _____ Logged in by: SA
(Date) (Initial Reviewer) (Assigned Attorney)

Logged out: _____ Logged out to: _____
(Date)

FOR OFFICE USE ONLY

OFFICE OF THE ATTORNEY
7/7/20
7/7/20

ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-BOMB TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$36,878.00.

WHEREAS, the City of Jackson has been granted the opportunity to apply and receive for the fiscal year 2019 Office of Homeland Security- Bomb Team Grant and Implementation Grant administered by the State of Mississippi department of public safety; and

WHEREAS, the 2019 Office of Homeland Security- Bomb Team Grant and Implementation Grant Program requires no matching funds; and

WHEREAS, the grant will assist the City of Jackson Police Department –Bomb Team in the purchase of Bomb suites to provide the team with protection during an explosive related issue. The grant will also, provide the team with necessary equipment to dispose and transport suspected explosive materials.

IT IS, HEREBY, ORDERED that the Mayor's is authorized to submit an application for the 2019 Homeland Security –Bomb Team (EOD) Grant and Implementation Grant.

IT IS FURTHERED ORDERED that the Mayor or his designee be authorized to execute any and all documents necessary for the acceptance and administration of said grant if it is awarded.

APPROVED FOR AGENDA:

	Initials	Date
Department Director	_____	_____
Legal	_____	_____
Finance	_____	_____
Budgeted: Yes ___ No ___		
Account# _____		
CAO	_____	_____
Mayor's Office	_____	_____

Agenda Item #31
July 7, 2020
(Davis, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

**June 22, 2020
DATE**

POINTS		COMMENTS			
1.	Brief Description/Purpose	Order Ratifying The Mayor’s submission and acceptance of the FY 2019 Office of Homeland Security- Bomb Team Grant application administrated by the State of Mississippi Department of Public Safety, in the amount of \$36,878.00.			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention			
3.	Who will be affected	City of Jackson			
4.	Benefits	To improve the safety and well-being of the citizens of Jackson.			
5.	Schedule (beginning date)	As per grant guidelines			
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	ALL WARDS CITY WIDE and Surrounding areas.			
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department			
8.	COST	Grant Funds with no matching funds required.			
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	State of Mississippi Department of Public Safety Office of Homeland Security			
10.	EBO participation	ABE _____ %	WAIVER	yes ___ no ___	N/A _____
		AABE _____ %	WAIVER	yes ___ no ___	N/A _____
		WBE _____ %	WAIVER	yes ___ no ___	N/A _____
		HBE _____ %	WAIVER	yes ___ no ___	N/A _____
		NABE _____ %	WAIVER	yes ___ no ___	N/A _____

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police *JD 6/22/2020*

Date: June 22, 2020

Subject: FY 2019 State of Mississippi Department of Public Safety and Office of Homeland Security Grants and Implementation Grant Program

The City of Jackson Police Department has been granted the opportunity to apply and receive a grant from the FY 2019 Office of Homeland Security for the Jackson Police Department –Bomb Team and Implementation Grant Program. Funds through this award will be used to purchase Bomb suites to provide the team with protection during an explosive related issue. The grant will also, provide the team with necessary equipment to dispose and transport suspected explosive materials.

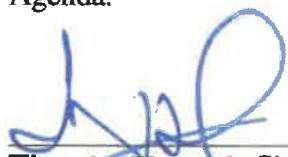
Should you have any questions or concerns, please do not hesitate to contact me.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-BOMB TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MIISSISSIPPI DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$36,878.00 is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

James Anderson, Jr., *Deputy City Attorney*

6/25/20

DATE

OFFICE OF THE CITY ATTORNEY
2-2-20
2-2-20

Office of the City Attorney Legal Department

THIS COVER SHEET IS TO REMAIN WITH THIS DOCUMENT AT ALL TIMES

(DATE) 6.22.20 BY: NAME) John S Gray (PRINT PLEASE)

FROM: (CITY DEPT. OR COMPANY NAME) JPD PHONE: 601 213. 7450

FOR REVIEW AND/OR SIGNATURE BY: _____ [ATTORNEY'S NAME]

AGENDA ITEM YES NO _____

Items have to be in the Legal Department by 5:00 p.m. on the Thursday before the Wednesday 3:00 p.m. deadline by which they are to be in the City Clerk's Office. Anyone delivering agenda items after Thursday at 5:00 p.m. prior to the Wednesday they are due in the City Clerk's office will have to get the (written) approval of the Mayor prior to the item being processed in the Legal Department. If the Mayor's approval does not accompany the agenda item it will be processed for the next regularly scheduled City Council Meeting.

ORDER / RESOLUTION/ FOR CITY COUNCIL (RED FOLDERS):

BANK TERM - 100HS

CONTRACTS, LEASE AGREEMENTS, ETC. (BLUE FOLDERS):

OTHER DESCRIPTION: _____

Attorney's Notes/Comments:

Picked Up/ Recv'd By: _____ DATE _____

Logged in

6/22/20
(Date)

to

(Initial Reviewer)

JA

(Assigned Attorney)

Logged in by: [Signature]

Logged out:

(Date)

Logged out to: _____

FOR OFFICE USE ONLY

**STATE OF MISSISSIPPI
AND
GOVERNOR PHIL BRYANT**



**HOMELAND SECURITY
COOPERATIVE AGREEMENT**

Between

**CITY OF JACKSON POLICE DEPARTMENT – BOMB
SQUAD**

AND

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY



HOMELAND SECURITY COOPERATIVE AGREEMENT (CA)

On behalf of Governor Phil Bryant, this Cooperative Agreement is entered into between the Department of Public Safety, Office of Homeland Security, hereto referred to as *Recipient*, and the City of Jackson Police Department - Bomb Squad hereto referred to as Sub-recipient.

Article I. Purpose

The purpose of this Cooperative Agreement (CA) is to utilize 100% federal funding (no match required) provided through FEMA, U.S. Department of Homeland Security to enhance capabilities within the State of Mississippi to respond to acts of domestic and international terrorism including the use of weapons of mass destruction. The Department of Public Safety, Office of Homeland Security will accomplish this by prioritizing and facilitating the delivery and use of federal financial assistance as identified in the published Office for Domestic Preparedness Homeland Security Grant Program Guidance (attached). This enables the Sub-recipient to exercise management discretion and control in achieving the specified objectives of this Cooperative Agreement within the State of Mississippi. It is intended that this partnership will result in the development of a competent and sustainable system designed to provide prevention/deterrence and emergency response to a potential terrorism event within the State.

Article II. Budget Narrative

The objectives outlined within the performance period of this Cooperative Agreement will be supportive of the priorities defined in the State Homeland Security Three-Year Strategic Plan in the form of equipment, planning, training, exercise, management and administration funding and shall be in compliance with FEMA Homeland Security Grant Program Guidance.

Article III. Period of Performance

The period of performance for this Cooperative Agreement shall begin on the date of acceptance of the **SUBRECIPIENT AWARD** execution and shall continue through the period of **SUBRECIPIENT AWARD** unless terminated by the Department of Public Safety. Future **SUBRECIPIENT AWARDS** for supporting the requirements of the jurisdiction may be awarded under the terms of this agreement through additional sub grants so long as all signatory officials remain unchanged.

Article IV. Reports

The Quarterly Report and financial reports: Request for reimbursement is due within 30 days after each reporting quarter: 1st Quarter, October-December, 2nd Quarter, January-March; 3rd Quarter, April-June; 4th Quarter, July-September.

The Quarterly and Progress reports must be submitted so that progress can be tracked and outcomes evaluated.

Article V. Roles and Responsibilities

A. Local Sub recipient General Guidance

1. The local *Sub-recipient* shall develop and improve their capability to combat the affects of a terrorism event. This is accomplished through the purchase of specialized equipment as identified in the published OJP selected equipment list or support of planning, exercises or training activities associated with the prevention, response or recovery from terrorism incidents.
2. The chief elected official is responsible for committing to the terms of this CA, budgeting local funds to purchase equipment or support jurisdictional exercise, training and planning efforts for executing this CA on behalf of the Sub-recipient 's jurisdiction.
3. The Sub-Recipient shall designate a *Sub-recipient* public official as the Sub-recipient Grant Administrator (SGA) for developing and attaching the CA scope of work to Appendices A & B, obtaining project approval from respective officials, reporting, submitting applications to Recipient, equipment distribution, training, and obtaining and submitting supporting documentation and requests for reimbursement on behalf of the Sub-recipient to *Recipient* for repayment. The SGA shall be responsible for reporting to the Mississippi Office of Homeland Security (MSOHS) via the Biannual Strategy Implementation Report (BSIR)

B. Local Homeland Security Program Guidance

The Homeland Security Grant Program (HSGP) through the State Homeland Security Program (SHSP) provides funds for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of State and local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE)

weapons and cyber attacks; for costs related to the design, development, and conduct of a State CBRNE and cyber security training programs and attendance at ODP-sponsored CBRNE training courses; for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Assessments and Strategies (SHSAS). See Annex A (Local Homeland Security Program) for specific guidance, policies, and reporting requirements.

C. State Recipient

1. The *Recipient* shall be the Department of Public Safety, Office of Homeland Security, acting on behalf of the State of Mississippi.
2. The Commissioner of the Department of Public Safety (DPS) or the Commissioner's Designee is the state signatory official and shall be the principal state official responsible for committing the state to the terms of this agreement. The DPS Commissioner, or his designee acting in the absence of the Commissioner, will exercise final approval authority of all *Sub-recipient* applications, grant awards, allocations, and requests for reimbursements and for ensuring overall *Recipient* administration.
3. The DPS, Office of Homeland Security, is designated the Recipient Point-of- Contact (POC) for assisting the *Sub-recipient* in developing the authorized equipment purchase list, specialized training requirements, and for providing overall day-to-day program management.

D. Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms

The SAA will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps will include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration, the Minority Business

Development Agency of the Department of Commerce and MS Development Authority Office of Minority Business.

6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Article VI. Funding Consideration

The *Recipient* POC will receive and review *Sub-recipient's* application and forward to the SAA Director for approval. After approval the *Recipient* will issue a sub-recipient award letter, which authorizes the *Sub-recipient* to expend local funds and be reimbursed pursuant to the terms of this CA. **Local funds expended prior to the date of the award letter are not authorized to be reimbursed.**

When the *Sub-recipient* has expended funds awarded, the SGA will prepare and submit a Request for Reimbursement to the *Recipient POC*. This request shall contain all appropriate supporting documentation to substantiate expenses made in accordance with all applicable requirements. The *Recipient POC* will review the reimbursement package for completeness and forward to the *Recipient Office of the Comptroller* for payment.

- A. The *Recipient* will not be liable under this Agreement for any amount greater than the award allocated by the Office for Domestic Preparedness to the State for the grant performance period.
- B. No cost or obligation shall be incurred by the *Recipient* under this Agreement unless and until the *Recipient* advises the *Sub-recipient* in writing that the application has been approved and funds are available.
- C. Reimbursement will be made by the *Recipient* to the *Sub-recipient* based on the **Mississippi Sub-recipient Reporting Worksheet**. Required documentation must accompany the worksheet.
- D. Reimbursement is contingent upon the funds being expended in accordance with all applicable local and state regulations, as well as Federal regulations, policies, guidelines, and submission for reimbursement made in accordance with the SAA's grant policies and procedures manual.
- E. *Sub-recipient's* requests for advance of funds to support purchases of equipment or other expenditures must be requested in writing to the recipient POC explaining the justification for the request. Reasons, i.e., shortage of local funds or items not contained in current annual jurisdictional budget must be accompanied by purchase orders.
- F. *Sub-recipient's* Request for Reimbursement and other required financial reports will be submitted to the *Recipient* with a copy of all receipt(s) or invoices showing that authorized equipment or other expenditures such as

personnel, supplies, etc. has been paid for in-full by *Sub-recipient* and attached to an approved grant application.

Article VII. Maintenance, Replacement costs and Use of Equipment, Sell & Disposal

- A. Equipment purchased under the terms of this CA will be stored, maintained and used in accordance with the purpose and objectives of this Cooperative Agreement. The equipment may be used for terrorism training and exercise purposes and in response to an actual terrorism event. If the equipment is used in response to a non-terrorist related event, then any maintenance or replacement costs will be the sole responsibility of the *Sub-recipients*.
- B. The sub-recipient is required to maintain an equipment inventory list that contains the following information: equipment description, identification/serial number, title holder, acquisition date, cost, percentage of federal funds used in the cost, location, use and condition, and disposition date.
- C. Instructions on how to sell and/or dispose of equipment, please visit our website at www.homelandsecurity.ms.gov. (Click on the tab Grants / Grant Forms)

Article VIII. Nonperformance

Failure by the *Sub-recipient* to comply with the terms of this Cooperative Agreement may result in suspension from the program and loss of any outstanding grant fund allocation balance, as determined by the *Recipient*. Failure to expend all grant funds awarded (by date stated on Awards Letter) and to comply with Recipient request and guidelines will result in the reallocation of unspent grant funds and the immediate redistribution of all equipment purchased with grant funds. In addition, the failure to maintain adequate response capability (as determined by the MOHS) will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.

Article IX. Administrative Provisions

The *Recipient* and *Sub-recipient* agree to carry out the administrative and financial requirements of this Agreement in accordance with the policies and procedures established by FEMA and set forth in other applicable state and federal guides. The Biannual Strategy Implementation Report (BSIR) will update information on obligations, expenditures, and progress made on activities and will include an update of all information submitted in that report.

C. Other Provisions

1. Nothing in this agreement is intended to conflict with current laws or regulations of Mississippi or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
2. Sub-recipient is required to ensure that grant monies are used to support all Emergency Service related agencies and departments, specifically law enforcement, fire and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing each grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.
3. If the sub-recipient (organization/jurisdiction) expends \$750,000 or more in federal funds (from all sources including pass-through sub awards) in the sub-recipient's (organization/jurisdiction) fiscal year (12-month turnaround reporting period) is required to have a single organization/jurisdiction wide audit conducted in accordance with 2 CFR 200.
4. All final requests for reimbursement must be received in the Mississippi Office of Homeland Security no later than 45 days after the period of performance.
5. Sub-recipient is required to complete EHP Review as required for Equipment Purchases and any type of Construction.
6. All sub-recipients (and or jurisdictions) must also maintain membership in the Emergency Management Assistance Compact (EMAC) to facilitate the mutual aid of capabilities in order to be eligible for Department of Homeland Security (DHS) grant funding and reimbursement of DHS grant funds.
7. **Effective October 1, 2010 ALL sub-recipients are required to have and furnish a Dun and Bradstreet Data Universal Numbering System (DUNS) number to the Mississippi Office of Homeland Security as a component of the Article IX. A DUNS number is the nine digit number established and assigned by Dun and Bradstreet, Inc (D&B) to uniquely identify business entities. If your jurisdiction**

does not have a DUNS number, one may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).

NO GRANT AWARD LETTER WILL BE ISSUED WITHOUT THE SUB RECIPIENT HAVING A DUNS NUMBER.

Article X. Monitoring

A. Management Decision

Management will evaluate audit findings, questioned costs and corrective action plans. The issuance of a written decision will be issued to the sub-recipient, which will entail whether or not the audit finding is sustained; the reasons for the decision; the expected action of the sub-recipient to repay any disallowed costs, make financial adjustments or take other actions; the reference number(s) the auditor assigned to each audit finding; and a description of any appeal process available to the sub-recipient regarding the management decision, as required by 2 CFR 200.521. If the sub-recipient has not completed corrective action, a timetable follow-up will be given.

B. Audit Review Follow-Up

- Contacts sub-recipient(s) for additional information as needed.
- Determines course of action for federal program audit findings, financial statement audit findings, negative disclosures (such as financial capacity concerns) and schedule of expenditures of federal awards deficiencies. Depending on the issue or combination of issues, procedures may be modified to ensure efficient and effective resolution.
- Updates the status of each audit review until all follow-up actions are completed and the file is closed.

Article XI. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

**SUBRECIPIENT: CITY OF JACKSON POLICE DEPARTMENT - BOMB SQUAD
ATTESTS:**

By: 
Authorized Official

Date: 12/6/2019

DUNS Number: 199732731

APPROVED: State of Mississippi

By:  Date: _____
Executive Director
Mississippi Office of Homeland Security

**LAW ENFORCEMENT TERRORISM PREVENTION
GRANT PROGRAM**

LOCAL HOMELAND SECURITY PROGRAM FISCAL YEAR 2019

TOTAL AWARD: \$36,878.00

Allowable Equipment Costs

Allowable equipment categories for FY19 HSGP are listed on the web-based Authorized Equipment List (AEL) on the Responder Knowledge Base (RKB), which is sponsored by ODP and the Oklahoma City National Memorial Institute for the Prevention of Terrorism (MIPT) at <http://www.rkb.us>. The website is designed to provide emergency responders, purchasers, and planners with a trusted, integrated, online source of information on products, standards, certifications, grants, and other equipment related information. By integrating this information, which includes the Inter-Agency Board's (IAB) Standardized Equipment List (SEL) and the AEL from ODP, into one location, responders, vendors, standards organizations, training facilities, and grant making organizations have a trusted first source to answering questions such as:

- What equipment is on the market?
- Has it been certified?
- If so, to what standard?
- What training is needed to use it effectively?
- Are there experts available for consultation and questions?

The FY19 HSGP, AEL is housed on the RKB and relies heavily on the SEL developed by the IAB for Equipment Standardization and Interoperability. The 2019 AEL has been modified to facilitate cross-referencing of the SEL in an effort to eliminate redundancy. Both the AEL and SEL are available on the RKB, which also offers an interactive version that provides links to corresponding SEL items and commercial products. In some cases, items on the SEL are not allowable under FY19 HSGP or will not be eligible for purchase unless specific conditions are met. In addition, some items eligible under this grant program are beyond the scope of the SEL and thus will only appear in the AEL.

Planning Costs Allowable

SHSP funds may be used for a range of homeland security planning activities, including the following:

Developing and implementing homeland security support programs and adopting DHS national initiatives including but not limited to the following:

- Costs associated with the implementation and adoption HSPD-8 initiatives
- Costs associated with the implementation and adoption of NIMS
- Costs associated with the modifying existing incident management and emergency operations plans to ensure proper alignment with the NRP coordinating structures, processes, and protocols
- Establishment or enhancement of mutual aid agreements
- Development of communications and interoperability protocols and solutions
- Conducting local, regional, and tribal program implementation meetings
- Developing or updating resource inventory assets in accordance to typed resource definitions issued by the NIC
- Design state and local geospatial data systems
- Development of related critical infrastructure terrorism prevention activities including:
 - Planning for enhancing security during heightened alerts, during terrorist incidents and/or during mitigation and recovery
 - Public information/education: printed and electronic materials, public service announcements, seminars/town hall meetings, web postings coordinated through local Citizen Corps Councils
 - Citizen Corps activities in communities surrounding critical infrastructure sites, including Neighborhood Watch, VIPs, and other opportunities for citizen participation
 - Evaluating CIP security equipment and/or personnel requirements to protect and secure sites
 - CIP cost assessments, including resources (financial, personnel, etc.) required for security enhancements/deployments.

Develop and enhance plans and protocols, including but not limited to:

- Develop or enhance emergency operations plans and operating procedures
- Develop terrorism prevention/deterrence plans
- Develop plans, procedures, and requirements for the management of infrastructure and resources related to HSGP and implementation of State or Urban Area Homeland Security Strategies
- Develop or enhance border security plans
- Develop or enhance cyber security plans
- Develop or enhance cyber risk mitigation plans
- Develop or enhance agriculture/food security risk mitigation, response, and recovery plans
- Develop public/private sector partnership emergency response, assessment, and resource sharing plans
- Develop or update local or regional communications plans
- Development of plans to support and assist special needs jurisdictions, such as port authorities and rail and mass transit agencies
- Development or enhancement of continuity of operations and continuity of government plans
- Development or enhancement of existing catastrophic incident response and recovery plans to include and integrate federal assets provided under the NRP.

Develop or conduct assessments, including but not limited to:

- Conduct point vulnerability assessments at critical infrastructure sites/key assets and develop remediation/security plans
- Conduct cyber risk and vulnerability assessments
- Conducting assessments and exercises of existing catastrophic incident response and recovery plans and capabilities to identify critical gaps that cannot be met by existing local and state resources
- Activities which directly support the identification of specific catastrophic incident priority response and recovery projected needs
- Activities which directly support the identification and advance preparation of predesignated temporary housing sites; for example:
 - o Conducting assessments and studies to identify qualified candidate sites
 - o Obtaining accurate site surveys and existing utility information
 - o Coordinating zoning requirements and necessary permits and/or waivers
 - o Coordinating environmental impact requirements related to a selected site
 - o Coordinating historic preservation requirements related to a selected site.

Allowable Training Costs

Local jurisdictions may use HSGP funds to enhance the capabilities of state and local emergency preparedness and response personnel through development of a state homeland security training program. Allowable training-related costs under ODP grant programs include: 1) establishment of CBRNE terrorism and cyber security training programs within existing training academies, universities or junior colleges; and 2) overtime and backfill costs associated with attendance at ODP-sponsored and ODP approved CBRNE and cyber security training courses.

The target audience for training courses include emergency preparedness, prevention and response personnel, emergency managers and public/elected officials within the following disciplines: firefighters, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, cyber security and private security providers. The homeland security training program should also include training for citizens in awareness, preparedness, prevention, response skills, and volunteer activities and be coordinated through state and local Citizen Corps Councils.

Local jurisdictions are encouraged to adopt current ODP awareness and performance level courses. In order to deliver these courses, state and local instructors must have been certified to deliver the course by successfully completing ODP train-the-trainer courses. Detailed descriptions of ODP courses are included in the *ODP CBRNE Training Course Catalog* at <http://www.ojp.usdoj.gov/odp/docs/coursecatalog.pdf>. Programs of instruction for these courses will be made available upon request to assist efforts to institutionalize these training programs at the state and local levels.

ODP will conduct periodic reviews of all state and urban area training funded by ODP. These reviews may include requests for all course materials and physical observation of participation in the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to reimburse grant fund expended in support of those efforts.

ODP provides the following definitions of key training terms to facilitate a common understanding of the FY19 HSGP guidance:

- **ODP Courses:** Those courses developed for and/or delivered by institutions and organizations funded by ODP.
- **Federal Courses Related to CBRNE Terrorism:** Those courses developed for and or delivered by institutions funded by federal entities other than ODP which fall within the ODP mission scope: of which is to prepare state and local personnel to prevent, respond to, and recover from acts of terrorism involving CBRNE weapons.
- **Non-Federal Courses:** Those courses developed for and or delivered by institutions or organizations other than federal entities or ODP.

In addition, local jurisdictions shall follow accepted principles of instructional systems design, employing the Analysis, Design, Development, Implementation, and Evaluation (ADDIE) model or equivalent methodologies. (The ADDIE process is explained in greater depth in the *ODP Blended Learning Strategy* available on the ODP website at: <http://www.ojp.usdoj.gov/odp/blendedlearning>.) Local jurisdictions shall apply these methodologies to ensure that complete curriculum exists for training funded by ODP grant. Complete curriculum consists of:

- **Level of Training.** The state or urban area will identify the level(s) of training of the course(s) and materials submitted. Each submission must be identified as Awareness, Performance–Defense (Occupational Safety and Health Administration (OSHA) Operations), Performance–Offensive (OSHA Technician), or Planning/Management (OSHA Incident Command) levels. More detailed descriptions of the levels can be found at <http://www.ojp.usdoj.gov/odp/training.htm> or <http://www.osha.gov>.
- **Program of Instruction/Syllabus.** The program of instruction or syllabus is an outline or matrix of the course content. It addresses the scope of the training, course learning objectives, duration of the training (broken-down by module, session, or lesson), resource requirements, instructor to student ratio and an evaluation strategy. These items are not all-inclusive, but are the minimum categories that should be addressed.
- **Training Support Package.** The training support package includes all of the materials associated with the delivery of a training course. The following items should be included:
 - **Instructor Guide/Instructor Outline/Instructor Lesson Plans:** The published instructor material that contains course text and special instructor notes that provides the information to deliver the material

- o **Participant Manual/Guide/Workbook:** The published student material that contains the supporting information in booklet or handout form that the participant has available for reference
 - o **Audio/Visual Support Materials:** Any audio/visual components that are part of any learning module, session, lesson, or that supports the overall training being delivered
 - o **Special Support Materials:** Any descriptions of practical exercises, tabletop exercises, hands-on exercises, or other material that supports learning objectives
- **Module/Session/Lesson Content.** Training courses should be designed based on a building block approach. Each sub-component in the course should be titled as a module, session, or lesson. Regardless of the title, each module, session, or lesson, should have a Lesson Administration Page that outlines the following:
- o **Scope Statement:** A brief description of the content of the module, session or lesson
 - o **Terminal Learning Objectives:** An action verb statement that outlines what the participant is expected to learn or be capable of performing at the conclusion of the module, session, or lesson. There should be only one terminal learning objective per module, session, or lesson
 - o **Enabling Learning Objectives:** Enabling learning objectives are the incremental learning objectives that support the terminal learning objective. There should be at least one enabling learning objective per module, session or lesson. Each enabling learning objective must be a measurable performance statement that enables the participant to demonstrate achievement of the terminal learning objective
 - o **Resource List:** A listing of the resources needed to successfully accomplish the module, session, or lesson
 - o **Instructor to Participant Ratio:** The instructor to participant requirement for successful presentation of the material (e.g., 1:25)
 - o **Reference List:** A listing of all reference materials used to develop the module, session, or lesson (This information may also be included as a bibliography).
 - o **Practical Exercise Statement:** This describes any exercises associated with the module, session, or lesson
 - o **Evaluation Strategy:** This defines the strategy used to evaluate the module, session, or lesson (e.g., written and/or performance test).

Conditional Approvals of Non-ODP Courses. In contrast to FY04, no conditional approvals, in advance of an independent third-party subject matter expert (SME) review, will be granted in FY19 for use of ODP funds to develop or institutionalize non-ODP courses. ODP will require local jurisdictions to adhere to a streamlined course approval process. Please see *Appendix E: Overview of Approval Process for Non-ODP Developed Courses* for more information. Courses will either be approved or disapproved following this review process.

Attending Other Federal Courses Related to CBRNE Terrorism. Local jurisdictions are no longer required to submit requests for personnel to attend certain Federal courses that fall within the ODP mission scope of preparing state and local personnel to prevent,

respond to, and recover from acts of terrorism involving CBRNE weapons. In lieu of requesting approval, local jurisdictions will be required to submit information on all federal training they are supporting with ODP funds via the Training section of the ODP website (<http://www.ojp.usdoj.gov/odp/training.htm>). This information will consist of course title, level of the training, the training provider, the date of the course, the number of individuals to be trained, and the sponsoring jurisdiction.

Several broad categories of courses will automatically be included in the list of eligible federal courses:

- All NIMS training approved by the NIMS Integration Center (NIC) is eligible for use of ODP funds.
- All Incident Command System (ICS) training offered through the National Fire Academy and the Emergency Management Institute is eligible for use of ODP funds. This guidance applies to resident training, train-the-trainer, and field delivery of courses.

A list of federal courses that fall within the ODP mission scope is included in *Appendix F: Federal Training Course List*.

These courses must build additional capabilities that 1) meet a specific need identified through the homeland security assessment process, and 2) comport with the State or Urban Area Homeland Security Strategy.

Federal funds must be used to supplement—not supplant—existing funds that have been appropriated for the same purpose. Thus, if the state or urban area has already budgeted for personnel to attend courses, ODP funds may only be used to send additional individuals above and beyond those previously budgeted.

Eligibility of Hazardous Materials Courses. Hazardous materials courses, including basic, operations, and technician level courses, are eligible for support through ODP funds **only if the course fully addresses the hazardous materials sections included in the ODP Emergency Responder Guidelines and the ODP Homeland Security Guidelines for Prevention and Deterrence.** If the hazardous materials course does **not fully** address the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the course is not considered an allowable use of ODP funds.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

Eligibility of Search and Rescue, Special Weapons and Tactics (SWAT), and Medical Trauma Courses. On September 1, 2004, ODP issued Information Bulletin #132 on the

Interagency Security Plan, available at <http://www.ojp.usdoj.gov/odp/docs/bulletins.htm>. In this bulletin, ODP expanded the allowable use of grant funds to support additional training in the areas of search and rescue, SWAT, and medical trauma provided certain requirements were met. The following sections provide further detail on these initiatives.

• **Eligibility of Search and Rescue Courses:** Local jurisdictions shall conduct search and rescue training in compliance with:

- NFPA 1670, *Standard on Operations and Training for Technical Rescue and Search Incidents*
- NFPA 1006, *Standard for Rescue Technician Professional Qualifications Only*
Urban Search and Rescue (USAR) courses approved by FEMA and delivered by FEMA-certified providers are eligible for use of ODP funds. A list of these courses and providers will be maintained by ODP in coordination with FEMA.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

If the basic, foundational USAR course fully addresses the fire service and or hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational USAR course does not fully address these sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the USAR course to be considered an allowable use of ODP funds.

These USAR courses are intended to build a critical capacity at the state and local levels. **The execution of this training in the stated capacity-building context is unrelated to designation of national USAR teams. Therefore, local jurisdictions and UASI jurisdictions may not request such designation based on training.**

• **Eligibility of SWAT Courses:** SWAT courses, including basic, foundational courses, are eligible for support through ODP funds, provided that the training meets the following requirements:

- The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
- Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of SWAT personnel.

- o Trainees shall be sworn officers and shall have completed a Basic SWAT school accredited by the appropriate state-level criminal justice organization.
- o Training shall be conducted by instructors certified by a state or national level criminal justice organization
- o The State or Urban Area shall develop and implement a safety plan excluding service ammunition and weapons from the training site and shall not employ live chemical agents (to include OC) or impact weapons during the training
- o If a foundational SWAT course fully addresses the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational SWAT course does not fully address the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational SWAT course to be considered an allowable use of ODP funds.

• *Eligibility of Medical Trauma Courses:* Medical trauma courses—including basic, foundational courses—are eligible for support through ODP funds, provided that the training meets the following requirements:

- o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
- o Local jurisdictions shall conduct training in compliance with NFPA 473, *Standard Competencies for EMS Personnel Responding to Hazardous Materials Incidents*.
- o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of EMS providers.
- o Local jurisdictions shall coordinate their efforts with the closest MMRS jurisdiction.
- o Trainees shall have completed a basic Emergency Medical Technician (EMT) certification per the state or local accreditation requirements. This type of training may not be funded with ODP monies.
- o If a foundational medical trauma course fully addresses the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational medical trauma course does not fully address the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational medical trauma course to be considered an allowable use of ODP funds.

Evaluation of ODP Training Courses. The goal of evaluating ODP training courses is to determine how much a participant's knowledge, skills, and abilities change after completion of a course relative to knowledge, skills, and abilities prior to the class. ODP utilizes a self-assessment methodology and collects information via a standardized evaluation form. The form is designed to gather data about the course and participant, including data such as the participant's professional discipline and years of service. Additionally, the evaluation measures the participant's knowledge relative to a set of standardized learning objectives both before and after taking the course.

If a state or local jurisdiction uses ODP funds to provide ODP-approved courses, the state or local jurisdiction must use the standard evaluation form to collect data about the course and its participants. An ODP-approved course is defined as one developed by the state or local jurisdiction and approved by ODP for delivery. If the state or local jurisdiction receives training through its ODP course allocation, the training partner delivering the course is responsible for data collection and entry. Similarly, if the state or local jurisdiction enters into a direct contract with one of the ODP training partners, training partner is still responsible for the data collection and entry function.

However, if the ODP-sponsored course is delivered by a state or local organization, the course provider is responsible for collecting data on the course and its participants. As part of the course approval process, the course developer establishes a set of course objectives directly tied to the course content. The objectives are incorporated into the standardized course evaluation form. Course participants are required to complete all fields and the course instructor is responsible for ensuring that all forms are complete. Course providers are granted access to and enter data into the ODP Secure Portal. Costs related to developing and administering the self-assessment and collecting information via a standardized evaluation form is allowable.

Allowable Exercise Costs

Exercises conducted with ODP support (grant funds or direct support) must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP Volumes I-III contain guidance and recommendations for designing, developing, conducting, and evaluating exercises. HSEEP Volumes I-III can be found at ODP's website at <http://www.ojp.usdoj.gov/odp/exercises.htm>. Volume IV, which contains sample exercise materials and documents, can be found on ODP's Secure Portal at <https://odp.esportals.com> or <http://www.llis.gov>.

Exercise Planning Workshop. Local jurisdictions must conduct an annual Exercise Planning Workshop (EPW) to examine the progress and effectiveness of their current exercise strategy and program. A Multiyear Exercise Plan and schedule must be produced from the EPW and submitted through ODP's Secure Portal Exercise Scheduler located at <https://odp.esportals.com>. Refer to HSEEP Volume III, Chapter 2 for further guidance on EPWs and the Multiyear Exercise Plan and schedule.

Exercise Scenarios. The scenarios used in SHSP, UASI, and LETPP-funded exercises must be terrorism-related and based on the state's/urban area's homeland security strategy and plans. Acceptable scenarios for exercises include: chemical, biological, radiological, nuclear, explosive, cyber and agricultural. Recipients that need further clarification on scenarios should consult with their ODP Exercise Manager for assistance and/or approval. Fifteen all-hazards National Planning Scenarios, including twelve terrorism scenarios, have been developed, and will be made available for use in national, federal, state, and local homeland security preparedness activities. Citizen participation in exercises is encouraged to include back filling non-professional tasks for first responders deployed on exercise, administrative and logistical assistance with exercise implementation, and providing simulated victims, press, and members of the public. Citizen participation in exercises should be coordinated with local Citizen Corps Council(s).

Recipients that wish to expend funds on models, simulations, or games (MS&G) must consult with "Review of Models, Simulations, and Games for Domestic Preparedness Training and Exercising, Volume III," which provides an overview and analysis of existing models, simulations and games. This report is available at <http://www.ojp.usdoj.gov/odp/exercises.htm>

Recipients must justify the purchase and use of a given MS&G product/service, by a) documenting the training and/or exercise objective(s), b) documenting how the selected product/service will support those objectives, and c) justification for the chosen product category (potentially referring to Volume III benefits/limitations). The form for this justification can be found at <http://www.ojp.usdoj.gov/odp/exercises.htm>.

If a state or urban area will be hosting an upcoming special event (e.g., Superbowl, G-8 Summit, etc.), or they anticipate that they will apply to be a venue for a future Top Officials (TOPOFF) exercise, they should plan to use SHSP or UASI funding to fund training and exercise activities in preparation for that event.

All tabletop exercises (TTXs), drills, functional exercises (FEs), and full-scale exercises (FSEs) will be evaluated and performance based. An After Action Report (AAR) and Improvement Plan will be prepared and submitted to DHS/ODP following every TTX, drill, FE, and FSE. AAR/IPs must be provided to ODP within 60 days following completion of each exercise (see HSEEP Volume II, Appendix A). Currently, these AAR/IPs can be submitted through the ODP Secure Portal. However ODP is working with other agencies to develop a national reporting system. *A state or local jurisdiction that conducts an exercise using SHSP, UASI, and LETPP funds must follow the HSEEP doctrine and protocol contained in Volume II.*

Local jurisdictions are encouraged to develop a self-sustaining State Homeland Security Exercise and Evaluation Program which is modeled after the national HSEEP. This may include, for example: hiring dedicated exercise program staff, awareness seminars on HSEEP, attending exercise training courses, and maintaining a system to track the completion and submission of AARs and Improvement Plans from exercises (including costs associated with meeting with local units of government to define procedures).

Allowable Management and Administrative Costs

All programs within HSGP have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated sub-recipient.

- **SHSP, UASI, LETPP, CCP, MMRS:** No more than *5% of the total amount* allocated to the state for each program within HSGP may be retained at the state level and used for M&A purposes. These state M&A funds must be included in the total funds retained by the state. In addition, local jurisdiction sub-recipients may retain and use up to *5% of their sub-award* for local M&A purposes.

Unauthorized Program Expenditures

Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M&A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the SHSP; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

**Designation of Sub-recipient Grant Administrator (SGA) STATE
HOMELAND SECURITY PROGRAM**

The following person is officially appointed to represent your jurisdiction as the *Sub-recipient* Grant Administrator (SGA) and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the *Sub-recipient*.

Name: JUAN S. GRAY Title: GRANT ADMINISTRATOR
(Sub-recipient Grant Administrator)

Organization Name: CITY OF JACKSON POLICE DEPARTMENT

Mailing Address: P.O. Box 17

City: JACKSON Zip Code 39205

Telephone Number: (601) 960.0729 Fax Number: (601) 960.1368

Cellular Number: (601) 213.7450 Pager Number: () _____

Email Address: juanig@jacksonms.gov

Appointed by: JAMES E. DAVIS Date: _____
(Print Name)

Signature:  Title: Chief of Police



**Mississippi Department of Public Safety
Office of Homeland Security**



IMPLEMENTATION SCHEDULE

Implementation Tasks	Person Responsible	Implementation Proposed Time Frame (Proposed Quarters)				Implementation Actual Time Frame (Actual Dates)			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Obtain State Contract for Purchase of Equipment	Project Director	X							
Issue Purchase orders for Equipment	Project Director	X							
Receive equipment and render payment	Project Director		X						
Send quarterly financial reports and request for reimbursement to SAA.	Project Director			X					
Send semi-annual progress report to SAA.	Project Director			X					
Project Closeout.	Project Director			X					

The implementation schedule is intended to give our office a proposed list of planned activities, implementation dates, and person responsible for documenting implementation. Exact dates are not necessary in the "Implementation Proposed Time Frame" section. Please use an 'X' to denote which quarter you plan to implement the activity.



**Mississippi Department of Public Safety
Office of Homeland Security**



GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

GRANT NO.

CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: Juan Stephen Gray Title: Grant Administrator
(Please Print or Type)

Agency: Jackson Police Department Mailing Address: 327 East Pascagoula St./PO Box 17

Phone Number: 601-960-0729/601-213-7450 Jackson, MS 39205-0017

Pager Number: _____

Fax Number: 601-960-1968 E-Mail Address: juang@jacksonms.gov

Signature:  Bonded: Yes No

CERTIFICATION BY FINANCIAL OFFICER *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Financial Officer as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.


Name: Jillian Caldwell Title: Acting Finance Manager
(Please Print or Type)

Agency: Department of Administration Mailing Address: 200 South President St. Jackson MS 39205

Phone Number: 601-960-2422

Fax Number: 601-960-1600 E-Mail Address: jilcaldwell@jacksonms.gov

Pager Number: _____

Signature:  Bonded: Yes No



**Mississippi Department of Public Safety
Office of Homeland Security**



GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

GRANT NO. _____

CERTIFICATION BY OFFICIAL AUTHORIZED TO SIGN * (Administrator)

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: James E. Davis Title: Chief of Police
(Please Print or Type)

Agency: Jackson Police Department Mailing Address:
City/State, Zip: 327 East Pascagoula St.
Jackson, MS 39205-0017

Phone Number: 601-960-1217

Fax Number: 601-960-1368 E-Mail Address: jdavis@city.jackson.ms.us

Pager Number: _____

Signature: *James E. Davis* Bonded: Yes No

*** NOTE:** THE PROJECT DIRECTOR, FINANCIAL OFFICER AND OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT SAA APPROVAL.

OFFICE OF THE ATTORNEY GENERAL
JUL 10 2020

ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-SWAT TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$40,000.00.

WHEREAS, the City of Jackson has been granted the opportunity to apply and receive for the fiscal year 2019 Office of Homeland Security- SWAT Team Grant and Implementation Grant administered by the State of Mississippi department of public safety; and

WHEREAS, the 2019 Office of Homeland Security- SWAT Team Grant and Implementation Grant Program requires no matching funds; and

WHEREAS, the grant will assist the City of Jackson Police Department –SWAT Team in the purchase of equipment to provide the team with protection during an Active Shooter/Hostage, Violent Crimes and Civil Unrest related issue. The grant will also, provide the team with necessary equipment to transport suspects.

IT IS, HEREBY, ORDERED that the Mayor's is authorized to submit an application for the 2019 Homeland Security –SWAT Team Grant and Implementation Grant.

IT IS FURTHERED ORDERED that the Mayor or his designee be authorized to execute any and all documents necessary for the acceptance and administration of said grant if it is awarded.

APPROVED FOR AGENDA:

	Initials	Date
Department Director	_____	_____
Legal	_____	_____
Finance	_____	_____
Budgeted: Yes ___ No ___		
Account# _____		
CAO	_____	_____
Mayor's Office	_____	_____

Agenda Item #32
July 7, 2020
(Davis, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

**June 22, 2020
DATE**

POINTS		COMMENTS			
1.	Brief Description/Purpose	Order Ratifying The Mayor's submission and acceptance of the FY 2019 Office of Homeland Security- SWAT Team Grant application administrated by the State of Mississippi Department of Public Safety, in the amount of \$40,000.00.			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention			
3.	Who will be affected	City of Jackson			
4.	Benefits	To improve the safety and well-being of the citizens of Jackson.			
5.	Schedule (beginning date)	As per grant guidelines			
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ ■ Project limits if applicable	ALL WARDS CITY WIDE and Surrounding areas.			
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department			
8.	COST	Grant Funds with no matching funds required.			
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	State of Mississippi Department of Public Safety Office of Homeland Security			
10.	EBO participation	ABE _____ %	WAIVER	yes ___ no ___	N/A _____
		AABE _____ %	WAIVER	yes ___ no ___	N/A _____
		WBE _____ %	WAIVER	yes ___ no ___	N/A _____
		HBE _____ %	WAIVER	yes ___ no ___	N/A _____
		NABE _____ %	WAIVER	yes ___ no ___	N/A _____

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police

A handwritten signature in blue ink, appearing to be "J.E. Davis".

Date: June 22, 2020

Subject: FY 2019 State of Mississippi Department of Public Safety and Office of Homeland Security Grants and Implementation Grant Program

The City of Jackson Police Department has been granted the opportunity to apply and receive a grant from the FY 2019 Office of Homeland Security for the Jackson Police Department –SWAT Team and Implementation Grant Program. Funds through this award will be used to purchase SWAT equipment that provides the team with protection during any terrorism incident or related issue. The grant will also, provide the team with necessary equipment to transport suspects.

Should you have any questions or concerns, please do not hesitate to contact me.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 OFFICE OF HOMELAND SECURITY-SWAT TEAM AND IMPLEMENTATION COMPETITIVE GRANT PROGRAM APPLICATION ADMINSTRATED BY THE STATE OF MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$40,000.00** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*
James Anderson, Jr., *Deputy City Attorney* 

6/25/20

DATE

Office of the City Attorney Legal Department

THIS COVER SHEET IS TO REMAIN WITH THIS DOCUMENT AT ALL TIMES

(DATE) 4.22.20 BY: (NAME) John S. Gray (PRINT PLEASE)

FROM: (CITY DEPT. OR COMPANY NAME) JPB PHONE: 601.213.7450

FOR REVIEW AND/OR SIGNATURE BY: MR. Anderson [ATTORNEY'S NAME]

AGENDA ITEM YES NO

Items have to be in the Legal Department by 5:00 p.m. on the Thursday before the Wednesday 3:00 p.m. deadline by which they are to be in the City Clerk's Office. Anyone delivering agenda items after Thursday at 5:00 p.m. prior to the Wednesday they are due in the City Clerk's office will have to get the (written) approval of the Mayor prior to the item being processed in the Legal Department. If the Mayor's approval does not accompany the agenda item it will be processed for the next regularly scheduled City Council Meeting.

ORDER / RESOLUTION/ FOR CITY COUNCIL (RED FOLDERS):

SWAT T&P - MoHS

CONTRACTS, LEASE AGREEMENTS, ETC. (BLUE FOLDERS):

OTHER DESCRIPTION:

Attorney's Notes/Comments:

Picked Up/ Recv'd By: _____ DATE _____

Logged in 4/22/20 to _____ (Date) (Initial Reviewer) _____ (Assigned Attorney) Logged in by SA

Logged out: _____ (Date) Logged out to: _____

FOR OFFICE USE ONLY

**STATE OF MISSISSIPPI
AND
GOVERNOR PHIL BRYANT**



**HOMELAND SECURITY
COOPERATIVE AGREEMENT**

Between

CITY OF JACKSON POLICE DEPARTMENT SWAT TEAM

AND

MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY



HOMELAND SECURITY COOPERATIVE AGREEMENT (CA)

On behalf of Governor Phil Bryant, this Cooperative Agreement is entered into between the Department of Public Safety, Office of Homeland Security, hereto referred to as *Recipient*, and the City of Jackson Police Department SWAT Team hereto referred to as Sub-recipient.

Article I. Purpose

The purpose of this Cooperative Agreement (CA) is to utilize 100% federal funding (no match required) provided through FEMA, U.S. Department of Homeland Security to enhance capabilities within the State of Mississippi to respond to acts of domestic and international terrorism including the use of weapons of mass destruction. The Department of Public Safety, Office of Homeland Security will accomplish this by prioritizing and facilitating the delivery and use of federal financial assistance as identified in the published Office for Domestic Preparedness Homeland Security Grant Program Guidance (attached). This enables the Sub-recipient to exercise management discretion and control in achieving the specified objectives of this Cooperative Agreement within the State of Mississippi. It is intended that this partnership will result in the development of a competent and sustainable system designed to provide prevention/deterrence and emergency response to a potential terrorism event within the State.

Article II. Budget Narrative

The objectives outlined within the performance period of this Cooperative Agreement will be supportive of the priorities defined in the State Homeland Security Three-Year Strategic Plan in the form of equipment, planning, training, exercise, management and administration funding and shall be in compliance with FEMA Homeland Security Grant Program Guidance.

Article III. Period of Performance

The period of performance for this Cooperative Agreement shall begin on the date of acceptance of the **SUBRECIPIENT AWARD** execution and shall continue through the period of **SUBRECIPIENT AWARD** unless terminated by the Department of Public Safety. Future **SUBRECIPIENT AWARDS** for supporting the requirements of the jurisdiction may be awarded under the terms of this agreement through additional sub grants so long as all signatory officials remain unchanged.

Article IV. Reports

The Quarterly Report and financial reports: Request for reimbursement is **due within 30 days after each reporting quarter**: 1st Quarter, October-December, 2nd Quarter, January-March; 3rd Quarter, April-June; 4th Quarter, July-September.

The Quarterly and Progress reports must be submitted so that progress can be tracked and outcomes evaluated.

Article V. Roles and Responsibilities

A. Local Sub recipient General Guidance

1. The local *Sub-recipient* shall develop and improve their capability to combat the affects of a terrorism event. This is accomplished through the purchase of specialized equipment as identified in the published OJP selected equipment list or support of planning, exercises or training activities associated with the prevention, response or recovery from terrorism incidents.
2. The chief elected official is responsible for committing to the terms of this CA, budgeting local funds to purchase equipment or support jurisdictional exercise, training and planning efforts for executing this CA on behalf of the Sub-recipient 's jurisdiction.
3. The Sub-Recipient shall designate a *Sub-recipient* public official as the Sub-recipient Grant Administrator (SGA) for developing and attaching the CA scope of work to Appendices A & B, obtaining project approval from respective officials, reporting, submitting applications to Recipient, equipment distribution, training, and obtaining and submitting supporting documentation and requests for reimbursement on behalf of the Sub-recipient to *Recipient* for repayment. **The SGA shall be responsible for reporting to the Mississippi Office of Homeland Security (MSOHS) via the Biannual Strategy Implementation Report (BSIR)**

B. Local Homeland Security Program Guidance

The Homeland Security Grant Program (HSGP) through the State Homeland Security Program (SHSP) provides funds for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of State and local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber attacks; for costs related to the design, development,

and conduct of a State CBRNE and cyber security training programs and attendance at ÖDP-sponsored CBRNE training courses; for costs related to the design, development, conduct, and evaluation of CBRNE and cyber security exercises; and for costs associated with implementing State Homeland Security Assessments and Strategies (SHSAS). See Annex A (Local Homeland Security Program) for specific guidance, policies, and reporting requirements.

C. State Recipient

1. The *Recipient* shall be the Department of Public Safety, Office of Homeland Security, acting on behalf of the State of Mississippi.
2. The Commissioner of the Department of Public Safety (DPS) or the Commissioner's Designee is the state signatory official and shall be the principal state official responsible for committing the state to the terms of this agreement. The DPS Commissioner, or his designee acting in the absence of the Commissioner, will exercise final approval authority of all *Sub-recipient* applications, grant awards, allocations, and requests for reimbursements and for ensuring overall *Recipient* administration.
3. The DPS, Office of Homeland Security, is designated the Recipient Point-of- Contact (POC) for assisting the *Sub-recipient* in developing the authorized equipment purchase list, specialized training requirements, and for providing overall day-to-day program management.

D. Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms

The SAA will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps will include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration, the Minority Business

Development Agency of the Department of Commerce and MS Development Authority Office of Minority Business.

6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Article VI. Funding Consideration

The *Recipient* POC will receive and review *Sub-recipient's* application and forward to the SAA Director for approval. After approval the *Recipient* will issue a sub-recipient award letter, which authorizes the *Sub-recipient* to expend local funds and be reimbursed pursuant to the terms of this CA. **Local funds expended prior to the date of the award letter are not authorized to be reimbursed.**

When the *Sub-recipient* has expended funds awarded, the SGA will prepare and submit a Request for Reimbursement to the *Recipient POC*. This request shall contain all appropriate supporting documentation to substantiate expenses made in accordance with all applicable requirements. The *Recipient POC* will review the reimbursement package for completeness and forward to the *Recipient* Office of the Comptroller for payment.

- A. The *Recipient* will not be liable under this Agreement for any amount greater than the award allocated by the Office for Domestic Preparedness to the State for the grant performance period.
- B. No cost or obligation shall be incurred by the *Recipient* under this Agreement unless and until the *Recipient* advises the *Sub-recipient* in writing that the application has been approved and funds are available.
- C. Reimbursement will be made by the *Recipient* to the *Sub-recipient* based on the **Mississippi Sub-recipient Reporting Worksheet**. Required documentation must accompany the worksheet.
- D. Reimbursement is contingent upon the funds being expended in accordance with all applicable local and state regulations, as well as Federal regulations, policies, guidelines, and submission for reimbursement made in accordance with the SAA's grant policies and procedures manual.
- E. *Sub-recipient's* requests for advance of funds to support purchases of equipment or other expenditures must be requested in writing to the recipient POC explaining the justification for the request. Reasons, i.e., shortage of local funds or items not contained in current annual jurisdictional budget must be accompanied by purchase orders.
- F. *Sub-recipient's* Request for Reimbursement and other required financial reports will be submitted to the *Recipient* with a copy of all receipt(s) or invoices showing that authorized equipment or other expenditures such as

personnel, supplies, etc. has been paid for in-full by *Sub-recipient* and attached to an approved grant application.

Article VII. Maintenance, Replacement costs and Use of Equipment, Sell & Disposal

- A. Equipment purchased under the terms of this CA will be stored, maintained and used in accordance with the purpose and objectives of this Cooperative Agreement. The equipment may be used for terrorism training and exercise purposes and in response to an actual terrorism event. If the equipment is used in response to a non-terrorist related event, then any maintenance or replacement costs will be the sole responsibility of the *Sub-recipients*.
- B. The sub-recipient is required to maintain an equipment inventory list that contains the following information: equipment description, identification/serial number, title holder, acquisition date, cost, percentage of federal funds used in the cost, location, use and condition, and disposition date.
- C. Instructions on how to sell and/or dispose of equipment, please visit our website at www.homelandsecurity.ms.gov. (Click on the tab Grants / Grant Forms)

Article VIII. Nonperformance

Failure by the *Sub-recipient* to comply with the terms of this Cooperative Agreement may result in suspension from the program and loss of any outstanding grant fund allocation balance, as determined by the *Recipient*. Failure to expend all grant funds awarded (by date stated on Awards Letter) and to comply with Recipient request and guidelines will result in the reallocation of unspent grant funds and the immediate redistribution of all equipment purchased with grant funds. In addition, the failure to maintain adequate response capability (as determined by the MOHS) will also result in the reallocation of grant funds and the immediate redistribution of all equipment purchased with grant funds.

Article IX. Administrative Provisions

The *Recipient* and *Sub-recipient* agree to carry out the administrative and financial requirements of this Agreement in accordance with the policies and procedures established by FEMA and set forth in other applicable state and federal guides. The Biannual Strategy Implementation Report (BSIR) will update information on obligations, expenditures, and progress made on activities and will include an update of all information submitted in that report.

C. Other Provisions

1. Nothing in this agreement is intended to conflict with current laws or regulations of Mississippi or your jurisdiction. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
2. Sub-recipient is required to ensure that grant monies are used to support all Emergency Service related agencies and departments, specifically law enforcement, fire and rescue. Senior officials of these agencies must sign this agreement and familiarize themselves with the rules and regulations governing each grant program. They are encouraged to work together in determining and prioritizing their needs and requirements prior to submitting their plan.
3. If the sub-recipient (organization/jurisdiction) expends \$750,000 or more in federal funds (from all sources including pass-through sub awards) in the sub-recipient's (organization/jurisdiction) fiscal year (12-month turnaround reporting period) is required to have a single organization/jurisdiction wide audit conducted in accordance with 2 CFR 200.
4. All final requests for reimbursement must be received in the Mississippi Office of Homeland Security no later than 45 days after the period of performance.
5. Sub-recipient is required to complete EHP Review as required for Equipment Purchases and any type of Construction.
6. All sub-recipients (and or jurisdictions) must also maintain membership in the Emergency Management Assistance Compact (EMAC) to facilitate the mutual aid of capabilities in order to be eligible for Department of Homeland Security (DHS) grant funding and reimbursement of DHS grant funds.
7. **Effective October 1, 2010 ALL sub-recipients are required to have and furnish a Dun and Bradstreet Data Universal Numbering System (DUNS) number to the Mississippi Office of Homeland Security as a component of the Article IX. A DUNS number is the nine digit number established and assigned by Dun and Bradstreet, Inc (D&B) to uniquely identify business entities. If your jurisdiction**

does not have a DUNS number, one may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).

NO GRANT AWARD LETTER WILL BE ISSUED WITHOUT THE SUB RECIPIENT HAVING A DUNS NUMBER.

Article X. Monitoring

A. Management Decision

Management will evaluate audit findings, questioned costs and corrective action plans. The issuance of a written decision will be issued to the sub-recipient, which will entail whether or not the audit finding is sustained; the reasons for the decision; the expected action of the sub-recipient to repay any disallowed costs, make financial adjustments or take other actions; the reference number(s) the auditor assigned to each audit finding; and a description of any appeal process available to the sub-recipient regarding the management decision, as required by 2 CFR 200.521. If the sub-recipient has not completed corrective action, a timetable follow-up will be given.

B. Audit Review Follow-Up

- **Contacts sub-recipient(s) for additional information as needed.**
- **Determines course of action for federal program audit findings, financial statement audit findings, negative disclosures (such as financial capacity concerns) and schedule of expenditures of federal awards deficiencies. Depending on the issue or combination of issues, procedures may be modified to ensure efficient and effective resolution.**
- **Updates the status of each audit review until all follow-up actions are completed and the file is closed.**

Article XI. Execution

IN WITNESS WHEREOF, the parties names herein have duly executed this Cooperative Agreement on the date set forth below:

**SUBRECIPIENT: CITY OF JACKSON POLICE DEPARTMENT SWAT TEAM
ATTEST:**

By:  Date: 12/6/2019
Authorized Official

DUNS Number: 199732731

APPROVED: State of Mississippi

By:  Date: _____
Executive Director
Mississippi Office of Homeland Security

**LAW ENFORCEMENT TERRORISM PREVENTION
GRANT PROGRAM**

- Costs associated with the implementation and adoption HSPD-8 initiatives
- Costs associated with the implementation and adoption of NIMS
- Costs associated with the modifying existing incident management and emergency operations plans to ensure proper alignment with the NRP coordinating structures, processes, and protocols
- Establishment or enhancement of mutual aid agreements
- Development of communications and interoperability protocols and solutions
- Conducting local, regional, and tribal program implementation meetings
- Developing or updating resource inventory assets in accordance to typed resource definitions issued by the NIC
- Design state and local geospatial data systems
- Development of related critical infrastructure terrorism prevention activities including:
 - Planning for enhancing security during heightened alerts, during terrorist incidents and/or during mitigation and recovery
 - Public information/education: printed and electronic materials, public service announcements, seminars/town hall meetings, web postings coordinated through local Citizen Corps Councils
 - Citizen Corps activities in communities surrounding critical infrastructure sites, including Neighborhood Watch, VIPS, and other opportunities for citizen participation
 - Evaluating CIP security equipment and/or personnel requirements to protect and secure sites
 - CIP cost assessments, including resources (financial, personnel, etc.) required for security enhancements/deployments.

Develop and enhance plans and protocols, including but not limited to:

- Develop or enhance emergency operations plans and operating procedures
- Develop terrorism prevention/deterrence plans
- Develop plans, procedures, and requirements for the management of infrastructure and resources related to HSGP and implementation of State or Urban Area Homeland Security Strategies
- Develop or enhance border security plans
- Develop or enhance cyber security plans
- Develop or enhance cyber risk mitigation plans
- Develop or enhance agriculture/food security risk mitigation, response, and recovery plans
- Develop public/private sector partnership emergency response, assessment, and resource sharing plans
- Develop or update local or regional communications plans
- Development of plans to support and assist special needs jurisdictions, such as port authorities and rail and mass transit agencies
- Development or enhancement of continuity of operations and continuity of government plans
- Development or enhancement of existing catastrophic incident response and recovery plans to include and integrate federal assets provided under the NRP.

Develop or conduct assessments, including but not limited to:

- Conduct point vulnerability assessments at critical infrastructure sites/key assets and develop remediation/security plans
- Conduct cyber risk and vulnerability assessments
- Conducting assessments and exercises of existing catastrophic incident response and recovery plans and capabilities to identify critical gaps that cannot be met by existing local and state resources
- Activities which directly support the identification of specific catastrophic incident priority response and recovery projected needs
- Activities which directly support the identification and advance preparation of predesignated temporary housing sites; for example:
 - o Conducting assessments and studies to identify qualified candidate sites
 - o Obtaining accurate site surveys and existing utility information
 - o Coordinating zoning requirements and necessary permits and/or waivers
 - o Coordinating environmental impact requirements related to a selected site
 - o Coordinating historic preservation requirements related to a selected site.

Allowable Training Costs

Local jurisdictions may use HSGP funds to enhance the capabilities of state and local emergency preparedness and response personnel through development of a state homeland security training program. Allowable training-related costs under ODP grant programs include: 1) establishment of CBRNE terrorism and cyber security training programs within existing training academies, universities or junior colleges; and 2) overtime and backfill costs associated with attendance at ODP-sponsored and ODP approved CBRNE and cyber security training courses.

The target audience for training courses include emergency preparedness, prevention and response personnel, emergency managers and public/elected officials within the following disciplines: firefighters, law enforcement, emergency management, emergency medical services, hazardous materials, public works, public health, health care, public safety communications, governmental administrative, cyber security and private security providers. The homeland security training program should also include training for citizens in awareness, preparedness, prevention, response skills, and volunteer activities and be coordinated through state and local Citizen Corps Councils.

Local jurisdictions are encouraged to adopt current ODP awareness and performance level courses. In order to deliver these courses, state and local instructors must have been certified to deliver the course by successfully completing ODP train-the-trainer courses. Detailed descriptions of ODP courses are included in the *ODP CBRNE Training Course Catalog* at <http://www.ojp.usdoj.gov/odp/docs/coursecatalog.pdf>. Programs of instruction for these courses will be made available upon request to assist efforts to institutionalize these training programs at the state and local levels.

ODP will conduct periodic reviews of all state and urban area training funded by ODP. These reviews may include requests for all course materials and physical observation of participation in the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to reimburse grant fund expended in support of those efforts.

ODP provides the following definitions of key training terms to facilitate a common understanding of the FY19 HSGP guidance:

- **ODP Courses:** Those courses developed for and/or delivered by institutions and organizations funded by ODP.
- **Federal Courses Related to CBRNE Terrorism:** Those courses developed for and or delivered by institutions funded by federal entities other than ODP which fall within the ODP mission scope: of which is to prepare state and local personnel to prevent, respond to, and recover from acts of terrorism involving CBRNE weapons.
- **Non-Federal Courses:** Those courses developed for and or delivered by institutions or organizations other than federal entities or ODP.

In addition, local jurisdictions shall follow accepted principles of instructional systems design, employing the Analysis, Design, Development, Implementation, and Evaluation (ADDIE) model or equivalent methodologies. (The ADDIE process is explained in greater depth in the *ODP Blended Learning Strategy* available on the ODP website at: <http://www.ojp.usdoj.gov/odp/blendedlearning>.) Local jurisdictions shall apply these methodologies to ensure that complete curriculum exists for training funded by ODP grant. Complete curriculum consists of:

- **Level of Training.** The state or urban area will identify the level(s) of training of the course(s) and materials submitted. Each submission must be identified as Awareness, Performance–Defense (Occupational Safety and Health Administration (OSHA) Operations), Performance–Offensive (OSHA Technician), or Planning/Management (OSHA Incident Command) levels. More detailed descriptions of the levels can be found at <http://www.ojp.usdoj.gov/odp/training.htm> or <http://www.osha.gov>.
- **Program of Instruction/Syllabus.** The program of instruction or syllabus is an outline or matrix of the course content. It addresses the scope of the training, course learning objectives, duration of the training (broken-down by module, session, or lesson), resource requirements, instructor to student ratio and an evaluation strategy. These items are not all-inclusive, but are the minimum categories that should be addressed.
- **Training Support Package.** The training support package includes all of the materials associated with the delivery of a training course. The following items should be included:
 - **Instructor Guide/Instructor Outline/Instructor Lesson Plans:** The published instructor material that contains course text and special instructor notes that provides the information to deliver the material

- o **Participant Manual/Guide/Workbook:** The published student material that contains the supporting information in booklet or handout form that the participant has available for reference
- o **Audio/Visual Support Materials:** Any audio/visual components that are part of any learning module, session, lesson, or that supports the overall training being delivered
- o **Special Support Materials:** Any descriptions of practical exercises, tabletop exercises, hands-on exercises, or other material that supports learning objectives

• **Module/Session/Lesson Content.** Training courses should be designed based on a building block approach. Each sub-component in the course should be titled as a module, session, or lesson. Regardless of the title, each module, session, or lesson, should have a Lesson Administration Page that outlines the following:

- o **Scope Statement:** A brief description of the content of the module, session or lesson
- o **Terminal Learning Objectives:** An action verb statement that outlines what the participant is expected to learn or be capable of performing at the conclusion of the module, session, or lesson. There should be only one terminal learning objective per module, session, or lesson
- o **Enabling Learning Objectives:** Enabling learning objectives are the incremental learning objectives that support the terminal learning objective. There should be at least one enabling learning objective per module, session or lesson. Each enabling learning objective must be a measurable performance statement that enables the participant to demonstrate achievement of the terminal learning objective
- o **Resource List:** A listing of the resources needed to successfully accomplish the module, session, or lesson
- o **Instructor to Participant Ratio:** The instructor to participant requirement for successful presentation of the material (e.g., 1:25)
- o **Reference List:** A listing of all reference materials used to develop the module, session, or lesson (This information may also be included as a bibliography).
- o **Practical Exercise Statement:** This describes any exercises associated with the module, session, or lesson
- o **Evaluation Strategy:** This defines the strategy used to evaluate the module, session, or lesson (e.g., written and/or performance test).

Conditional Approvals of Non-ODP Courses. In contrast to FY04, no conditional approvals, in advance of an independent third-party subject matter expert (SME) review, will be granted in FY19 for use of ODP funds to develop or institutionalize non-ODP courses. ODP will require local jurisdictions to adhere to a streamlined course approval process. Please see *Appendix E: Overview of Approval Process for Non-ODP Developed Courses* for more information. Courses will either be approved or disapproved following this review process.

Attending Other Federal Courses Related to CBRNE Terrorism. Local jurisdictions are no longer required to submit requests for personnel to attend certain Federal courses that fall within the ODP mission scope of preparing state and local personnel to prevent,

respond to, and recover from acts of terrorism involving CBRNE weapons. In lieu of requesting approval, local jurisdictions will be required to submit information on all federal training they are supporting with ODP funds via the Training section of the ODP website (<http://www.ojp.usdoj.gov/odp/training.htm>). This information will consist of course title, level of the training, the training provider, the date of the course, the number of individuals to be trained, and the sponsoring jurisdiction.

Several broad categories of courses will automatically be included in the list of eligible federal courses:

- All NIMS training approved by the NIMS Integration Center (NIC) is eligible for use of ODP funds.
- All Incident Command System (ICS) training offered through the National Fire Academy and the Emergency Management Institute is eligible for use of ODP funds. This guidance applies to resident training, train-the-trainer, and field delivery of courses.

A list of federal courses that fall within the ODP mission scope is included in *Appendix F: Federal Training Course List*.

These courses must build additional capabilities that 1) meet a specific need identified through the homeland security assessment process, and 2) comport with the State or Urban Area Homeland Security Strategy.

Federal funds must be used to supplement—not supplant—existing funds that have been appropriated for the same purpose. Thus, if the state or urban area has already budgeted for personnel to attend courses, ODP funds may only be used to send additional individuals above and beyond those previously budgeted.

Eligibility of Hazardous Materials Courses. Hazardous materials courses, including basic, operations, and technician level courses, are eligible for support through ODP funds only if the course *fully* addresses the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*. If the hazardous materials course does *not fully* address the hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the course is not considered an allowable use of ODP funds.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

Eligibility of Search and Rescue, Special Weapons and Tactics (SWAT), and Medical Trauma Courses. On September 1, 2004, ODP issued Information Bulletin #132 on the

Interagency Security Plan, available at <http://www.ojp.usdoj.gov/odp/docs/bulletins.htm>. In this bulletin, ODP expanded the allowable use of grant funds to support additional training in the areas of search and rescue, SWAT, and medical trauma provided certain requirements were met. The following sections provide further detail on these initiatives.

- **Eligibility of Search and Rescue Courses:** Local jurisdictions shall conduct search and rescue training in compliance with:

- NFPA 1670, *Standard on Operations and Training for Technical Rescue and Search Incidents*
- NFPA 1006, *Standard for Rescue Technician Professional Qualifications Only*
Urban Search and Rescue (USAR) courses approved by FEMA and delivered by FEMA-certified providers are eligible for use of ODP funds. A list of these courses and providers will be maintained by ODP in coordination with FEMA.

The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.

If the basic, foundational USAR course fully addresses the fire service and or hazardous materials sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational USAR course does not fully address these sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the USAR course to be considered an allowable use of ODP funds.

These USAR courses are intended to build a critical capacity at the state and local levels. **The execution of this training in the stated capacity-building context is unrelated to designation of national USAR teams. Therefore, local jurisdictions and UASI jurisdictions may not request such designation based on training.**

- **Eligibility of SWAT Courses:** SWAT courses, including basic, foundational courses, are eligible for support through ODP funds, provided that the training meets the following requirements:

- The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
- Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of SWAT personnel.

- o Trainees shall be sworn officers and shall have completed a Basic SWAT school accredited by the appropriate state-level criminal justice organization.
 - o Training shall be conducted by instructors certified by a state or national level criminal justice organization
 - o The State or Urban Area shall develop and implement a safety plan excluding service ammunition and weapons from the training site and shall not employ live chemical agents (to include OC) or impact weapons during the training
 - o If a foundational SWAT course fully addresses the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational SWAT course does **not** fully address the law enforcement sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational SWAT course to be considered an allowable use of ODP funds.
- *Eligibility of Medical Trauma Courses:* Medical trauma courses—including basic, foundational courses—are eligible for support through ODP funds, provided that the training meets the following requirements:
- o The training must not supplant existing resources, but rather must build additional capabilities above and beyond those that currently exist. Any additional capabilities pursued through these training opportunities must meet a specific need identified through the homeland security assessment process and must comport with the State or Urban Area Homeland Security Strategy.
 - o Local jurisdictions shall conduct training in compliance with NFPA 473, *Standard Competencies for EMS Personnel Responding to Hazardous Materials Incidents*.
 - o Local jurisdictions shall conduct training in compliance with state and local regulations and policies governing the certification of EMS providers.
 - o Local jurisdictions shall coordinate their efforts with the closest MMRS jurisdiction.
 - o Trainees shall have completed a basic Emergency Medical Technician (EMT) certification per the state or local accreditation requirements. This type of training may not be funded with ODP monies.
 - o If a foundational medical trauma course fully addresses the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, no additional CBRNE-specific training is necessary for eligibility purposes. However, if the foundational medical trauma course does **not** fully address the emergency medical services sections included in the *ODP Emergency Responder Guidelines* and the *ODP Homeland Security Guidelines for Prevention and Deterrence*, then the student must also complete follow-on CBRNE awareness training within a reasonable timeframe in order for the foundational medical trauma course to be considered an allowable use of ODP funds.

Evaluation of ODP Training Courses. The goal of evaluating ODP training courses is to determine how much a participant's knowledge, skills, and abilities change after completion of a course relative to knowledge, skills, and abilities prior to the class. ODP utilizes a self-assessment methodology and collects information via a standardized evaluation form. The form is designed to gather data about the course and participant, including data such as the participant's professional discipline and years of service. Additionally, the evaluation measures the participant's knowledge relative to a set of standardized learning objectives both before and after taking the course.

If a state or local jurisdiction uses ODP funds to provide ODP-approved courses, the state or local jurisdiction must use the standard evaluation form to collect data about the course and its participants. An ODP-approved course is defined as one developed by the state or local jurisdiction and approved by ODP for delivery. If the state or local jurisdiction receives training through its ODP course allocation, the training partner delivering the course is responsible for data collection and entry. Similarly, if the state or local jurisdiction enters into a direct contract with one of the ODP training partners, training partner is still responsible for the data collection and entry function.

However, if the ODP-sponsored course is delivered by a state or local organization, the course provider is responsible for collecting data on the course and its participants. As part of the course approval process, the course developer establishes a set of course objectives directly tied to the course content. The objectives are incorporated into the standardized course evaluation form. Course participants are required to complete all fields and the course instructor is responsible for ensuring that all forms are complete. Course providers are granted access to and enter data into the ODP Secure Portal. Costs related to developing and administering the self-assessment and collecting information via a standardized evaluation form is allowable.

Allowable Exercise Costs

Exercises conducted with ODP support (grant funds or direct support) must be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP Volumes I-III contain guidance and recommendations for designing, developing, conducting, and evaluating exercises. HSEEP Volumes I-III can be found at ODP's website at <http://www.ojp.usdoj.gov/odp/exercises.htm>. Volume IV, which contains sample exercise materials and documents, can be found on ODP's Secure Portal at <https://odp.esportals.com> or <http://www.llis.gov>.

Exercise Planning Workshop. Local jurisdictions must conduct an annual Exercise Planning Workshop (EPW) to examine the progress and effectiveness of their current exercise strategy and program. A Multiyear Exercise Plan and schedule must be produced from the EPW and submitted through ODP's Secure Portal Exercise Scheduler located at <https://odp.esportals.com>. Refer to HSEEP Volume III, Chapter 2 for further guidance on EPWs and the Multiyear Exercise Plan and schedule.

Exercise Scenarios. The scenarios used in SHSP, UASI, and LETPP-funded exercises must be terrorism-related and based on the state's/urban area's homeland security strategy and plans. Acceptable scenarios for exercises include: chemical, biological, radiological, nuclear, explosive, cyber and agricultural. Recipients that need further clarification on scenarios should consult with their ODP Exercise Manager for assistance and/or approval. Fifteen all-hazards National Planning Scenarios, including twelve terrorism scenarios, have been developed, and will be made available for use in national, federal, state, and local homeland security preparedness activities. Citizen participation in exercises is encouraged to include back filling non-professional tasks for first responders deployed on exercise, administrative and logistical assistance with exercise implementation, and providing simulated victims, press, and members of the public. Citizen participation in exercises should be coordinated with local Citizen Corps Council(s).

Recipients that wish to expend funds on models, simulations, or games (MS&G) must consult with "Review of Models, Simulations, and Games for Domestic Preparedness Training and Exercising, Volume III," which provides an overview and analysis of existing models, simulations and games. This report is available at <http://www.ojp.usdoj.gov/odp/exercises.htm>

Recipients must justify the purchase and use of a given MS&G product/service, by a) documenting the training and/or exercise objective(s), b) documenting how the selected product/service will support those objectives, and c) justification for the chosen product category (potentially referring to Volume III benefits/limitations). The form for this justification can be found at <http://www.ojp.usdoj.gov/odp/exercises.htm>.

If a state or urban area will be hosting an upcoming special event (e.g., Superbowl, G-8 Summit, etc.), or they anticipate that they will apply to be a venue for a future Top Officials (TOPOFF) exercise, they should plan to use SHSP or UASI funding to fund training and exercise activities in preparation for that event.

All tabletop exercises (TTXs), drills, functional exercises (FEs), and full-scale exercises (FSEs) will be evaluated and performance based. An After Action Report (AAR) and Improvement Plan will be prepared and submitted to DHS/ODP following every TTX, drill, FE, and FSE. AAR/IPs must be provided to ODP within 60 days following completion of each exercise (see HSEEP Volume II, Appendix A). Currently, these AAR/IPs can be submitted through the ODP Secure Portal. However ODP is working with other agencies to develop a national reporting system. *A state or local jurisdiction that conducts an exercise using SHSP, UASI, and LETPP funds must follow the HSEEP doctrine and protocol contained in Volume II.*

Local jurisdictions are encouraged to develop a self-sustaining State Homeland Security Exercise and Evaluation Program which is modeled after the national HSEEP. This may include, for example: hiring dedicated exercise program staff, awareness seminars on HSEEP, attending exercise training courses, and maintaining a system to track the completion and submission of AARs and Improvement Plans from exercises (including costs associated with meeting with local units of government to define procedures).

Allowable Management and Administrative Costs

All programs within HSGP have allowable M&A costs for both the state-level as well as the local unit of government, urban area, or designated sub-recipient.

- **SHSP, UASI, LETPP, CCP, MMRS:** No more than *5% of the total amount* allocated to the state for each program within HSGP may be retained at the state level and used for M&A purposes. These state M&A funds must be included in the total funds retained by the state. In addition, local jurisdiction sub-recipients may retain and use up to *5% of their sub-award* for local M&A purposes.

Unauthorized Program Expenditures

Unauthorized program expenditures include: 1) expenditures for items such as general use software (word processing, spreadsheet, graphics, etc), general-use computers (other than for allowable M&A activities, or otherwise associated preparedness or response functions) and related equipment, general-use vehicles, licensing fees, weapons systems and ammunition; 2) activities unrelated to the completion and implementation of the SHSP; 3) other items not in accordance with the Authorized Equipment List or previously listed as allowable costs; and, 4) construction or renovation of facilities.

**Designation of Sub-recipient Grant Administrator (SGA) STATE
HOMELAND SECURITY PROGRAM**

The following person is officially appointed to represent your jurisdiction as the *Sub-recipient Grant Administrator (SGA)* and is hereby duly authorized to fulfill the terms of this Cooperative Agreement during the performance period on behalf of the *Sub-recipient*.

Name: JUAN S. GRAY Title: GRANT ADMINISTRATOR
(Sub-recipient Grant Administrator)

Organization Name: CITY OF JACKSON POLICE DEPARTMENT

Mailing Address: P.O. Box 17

City: JACKSON Zip Code 39205

Telephone Number: (601) 960.0729 Fax Number: (601) 960.1368

Cellular Number: (601) 213.7450 Pager Number: () _____

Email Address: JGRAY@JACKSONMS.GOV

Appointed by: JAMES E. DAVIS Date: _____
(Print Name)

Signature: [Handwritten Signature] Title: Chief of Police



**Mississippi Department of Public Safety
Office of Homeland Security**



IMPLEMENTATION SCHEDULE

Implementation Tasks	Person Responsible	Implementation Proposed Time Frame (Proposed Quarters)				Implementation Actual Time Frame (Actual Dates)			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Obtain State Contact for Purchase of Equipment	Project Director	X							
Issue Purchase orders for Equipment	Project Director	X							
Receive equipment and render payment	Project Director		X						
Send quarterly financial reports and request for reimbursement to SAA.	Project Director			X					
Send semi-annual progress report to SAA.	Project Director			X					
Project Closeout.	Project Director			X					

The implementation schedule is intended to give our office a proposed list of planned activities, implementation dates, and person responsible for documenting implementation. Exact dates are not necessary in the "Implementation Proposed Time Frame" section. Please use an 'X' to denote which quarter you plan to implement the activity.



**Mississippi Department of Public Safety
Office of Homeland Security**



GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

GRANT NO. _____

CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: Juan Stephen Gray Title: Grant Administrator
(Please Print or Type)

Agency: Jackson Police Department Mailing Address: 327 East Pascagoula St./PO Box 17

Phone Number: 601-960-0729/601-213-7450 Jackson, MS 39205-0017

Pager Number: _____

Fax Number: 601-960-1968 E-Mail Address: juang@jacksonms.gov

Signature:  Bonded: Yes No

CERTIFICATION BY FINANCIAL OFFICER *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Financial Officer as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: Jillian Caldwell Title: Acting Finance Manager
(Please Print or Type)

Agency: Department of Administration Mailing Address: 200 South President St. Jackson MS 39205

Phone Number: 601-960-2422

Fax Number: 601-960-1600 E- Mail Address: jillcaldwell@jacksonms.gov

Pager Number: _____

Signature:  Bonded: Yes No



**Mississippi Department of Public Safety
Office of Homeland Security**



GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

GRANT NO. _____

CERTIFICATION BY OFFICIAL AUTHORIZED TO SIGN * (Administrator)

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of the Official Authorized to Sign as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: James E. Davis Title: Chief of Police
(Please Print or Type)

Agency: Jackson Police Department Mailing Address:
City/State, Zip: 327 East Pascagoula St.
Jackson, MS 39205-0017

Phone Number: 601-960-1217

Fax Number: 601-960-1268 E-Mail Address: jdavis@city.jackson.ms.us

Pager Number: _____

Signature:  Bonded: Yes No

*** NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT SAA APPROVAL.**



**Mississippi Department of Public Safety
Office of Homeland Security**



GRANT TERMS AND CONDITIONS

NOTE: THE GRANT TERMS AND CONDITIONS MUST BE SUBMITTED WITH GRANT APPLICATION

GRANT NO. _____

CERTIFICATION BY PROJECT DIRECTOR *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Project Director as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.

Name: Juan Stephen Gray Title: Grant Administrator
 (Please Print or Type)

Agency: Jackson Police Department Mailing Address: 327 East Pascagoula St./PO Box 17

Phone Number: 601-960-0729/601-213-7450 Jackson, MS 39205-0017

Pager Number: _____

Fax Number: 601-960-1968 E-Mail Address: juang@jacksonms.gov

Signature:  Bonded: Yes No

CERTIFICATION BY FINANCIAL OFFICER *

I certify that I understand and agree to comply with the general and fiscal provisions of this grant application including the terms and conditions; to comply with provisions of the regulations governing these funds and all other federal and state laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the Applicant to perform the tasks of Financial Officer as they relate to the requirements of this grant application; that costs incurred prior to Grantee approval may result in the expenditures being absorbed by the subgrantee; and, that the receipt of these grant funds through the Grantee will not supplant state or local funds.


Name: Jillian Caldwell Title: Acting Finance Manager
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Phone Number: 601-960-2422

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Pager Number: _____

Signature:  Bonded: Yes No

Mississippi Department of Public Safety
Office of Homeland Security

GRANT TERMS AND CONDITIONS

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GRANT NO. _____

CERTIFICATION BY OFFICIAL AUTHORIZED TO SIGN * (Administrator)

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Name: James E. Davis Title: Chief of Police
(Please Print or Type)

Agency: Jackson Police Department Mailing Address:
City/State, Zip: 327 East Pascagoula St.
Jackson, MS 39205-0017

Phone Number: 601-960-1217

Fax Number: 601-960-1368

E-Mail Address: jdavis@city.jackson.ms.us

Pager Number: _____

Signature: _____

Bonded: Yes No

* NOTE: THE PROJECT DIRECTOR, FINANCIAL OFFICER AND OFFICIAL AUTHORIZED TO SIGN CANNOT BE THE SAME PERSON. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT SAA APPROVAL.



**Mississippi Department of Public Safety
Office of Homeland Security**



IMPLEMENTATION SCHEDULE

Implementation Tasks	Person Responsible	Implementation Proposed Time Frame (Proposed Quarters)				Implementation Actual Time Frame (Actual Dates)			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Obtain State Contract for Purchase of Equipment	Project Director	X							
Issue Purchase orders for Equipment	Project Director	X							
Receive equipment and render payment	Project Director		X						
Send quarterly financial reports and request for reimbursement to SAA.	Project Director			X					
Send semi-annual progress report to SAA.	Project Director			X					
Project Closeout.	Project Director			X					

The implementation schedule is intended to give our office a proposed list of planned activities, implementation dates, and person responsible for documenting implementation. Exact dates are not necessary in the "Implementation Proposed Time Frame" section. Please use an 'X' to denote which quarter you plan to implement the activity.

JACKSON POLICE DEPARTMENT
CITY ATTORNEY
[Signature]

ORDER AUTHORIZING THE TRANSFER OF FUNDS AAND AMENDING THE BUDGET ACCORDINGLY FOR THE PURPOSE OF PURCHASING UNIFORMS AND SPECIAL EQUIPMENT FOR THE JACKSON POLICE DEPARTMENT SWAT TEAM.

WHEREAS, the City of Jackson Police Department wishes to purchase a Uniforms and Special Equipment for the Jackson Police Department SWAT Team.

WHEREAS, the City of Jackson Police Department is in need of funds in the amount of \$23,845.00 to cover the purchase of the items, and

WHEREAS, the City of Jackson Police Department has identified needed funds in the following accounts: 123-442-58-6855 Special Police Equipment; 123-442-53-6240 Non-Capitalized Equipment; and 123-442-61-6217 Uniforms & Work Clothing to cover the cost of this purchase; and

IT IS THEREFORE ORDERED that (1) funds in the amount of \$15,000.00 be transferred from Acct.#123-442-53-6855 Special Police Equipment to Acct.#123-442-61-6217 Uniforms & Work Clothing; (2) funds in the amount of \$2,515.00 be transferred from Acct.#123-442-61-6217 Uniforms & Work Clothing to Acct.#123-442-58-6855 Special Police Equipment; (3) funds in the amount of \$6,330.00 be transferred from Acct.#123-442-53-6240 Non-Capitalized Equipment to Acct.#123-442-58-6855 Special Police Equipment; and the City's budget be amended to reflect the afore-mentioned changes.

Agenda Item #33.
July 7, 2020

By: DAVIS, LUMUMBA

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police

A handwritten signature in blue ink, appearing to be "J.E. Davis", is written over the name of the Chief of Police.

Date: June 29, 2020

Re: Transfer of Funds:

The Jackson Police Department desires and is requesting your approval to transfer funds from JPD General Fund Account in the amount of \$15,000.00 be transferred from 123-442-53-6855 Special Police Equipment to 123-442-53-6217 Uniforms & Work Clothing; \$2,515.00 from 123-442-58-6217 Uniforms & Work Clothing to 123-442-58-6855 Special Police Equipment; \$6,330.00 from 123-442-58-6240 Non-Capitalized Equipment to 23-442-58-6855 Special Police Equipment to cover the cost of Uniforms and Special Equipment for the Police Department SWAT Team.

We respectfully request your signature approving the document contained herein. Should you have any questions, please feel free to contact me at (601)-960-1217.

Attachments

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 29, 2020

DATE

P O I N T S		C O M M E N T S					
1.	Brief Description/Purpose	Order authorizing the transfer of General funds Special Police Equipment to Uniforms & Work Clothing; Uniforms & Work Clothing to Special Police Equipment; Non-Capitalized Equipment to Special Police Equipment					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention/Quality of Life					
3.	Who will be affected	Citizens of Jackson, Jackson Police Department					
4.	Benefits	To provide for safe and efficient operations.					
5.	Schedule (beginning date)	Upon Council approval					
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	ALL Wards CITY WIDE					
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Jackson Police Department					
8.	COST	NO COST					
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Transfer from JPD Account #123-442-53-6855 Special Police Equipment to JPD Account #123-442-53-6217 Uniforms & Work Clothing Transfer from JPD Account #123-442-58-6217 Uniforms & Work Clothing to JPD Account #123-442-58-6855 Special Police Equipment Transfer from JPD Account #123-442-58-6240 Non-Capitalized Equipment to JPD Account #123-442-58-6855 Special Police Equipment					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone (601) 960-1799
Facsimile (601) 960-1756

OFFICE OF THE CITY ATTORNEY


This ORDER AUTHORIZING THE TRANSFER OF FUNDS AND AMENDING THE BUDGET ACCOORDINGLY FOR THE PURPOSE OF PURCHASING UNIFORMS AND SPECIAL EQUIPMENT FOR THE JACKSON POOLICE DEPARTMENT SWAT TEAM is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
James Anderson, Deputy City Attorney 



Date

OFFICE OF THE CITY ATTORNEY


OFFICE OF THE CLERK
7/7
5/2/20

ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 NATIONAL SEXUAL ASSAULT KIT INITIATIVE (SAKI) GRANT AND IMPLEMENTATION PROGRAM APPLICATION ADMINSTRATED BY UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE IN THE AMOUNT OF \$2,500,000.00.

WHEREAS, the City of Jackson has been granted the opportunity to apply for the FY 2020 National Sexual Assault Kit Initiative (SAKI) Grant application administrated by the United States Department of Justice/BJA; and

WHEREAS, the 2020 National Sexual Assault Kit Initiative (SAKI) Grant and Implementation Program requires no matching funds; and

WHEREAS, the grant will assist the Jackson Police Department in inventory, tracking, and testing previously unsubmitted SAKs; collect and test lawfully owed DNA from offenders/arrestees; produce necessary protocols and policies to improve collaboration among laboratories, police, prosecutors and victim service providers. This grant will also, provide resources to address the sexual assault investigations and prosecutions that result from evidence and CODIS hits produced by tested SAKs and optimize victim notification protocols and services.

IT IS, HEREBY, ORDERED that the Mayor's is authorized to submit an application for the 2020 National Sexual Assault Kit Initiative (SAKI) Grant and Implementation Program.

IT IS FURTHERED ORDERED that the Mayor or his designee be authorized to execute any and all documents necessary for the acceptance and administration of said grant if it is awarded.

APPROVED FOR AGENDA:

By: DAVIS, LUMUMBA.

Agenda Item #34
July 7, 2020
(Davis, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 8, 2020
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	Order Authorizing The Mayor's submission and acceptance of the FY 2020 National Sexual Assault Kit Initiative (SAKI) Grant application administrated by the United States Department of Justice, Bureau of Justice Assistance, in the amount of \$2,500,000.00.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention																																													
3.	Who will be affected	City of Jackson																																													
4.	Benefits	To improve the safety and well-being of the citizens of Jackson.																																													
5.	Schedule (beginning date)	As per grant guidelines																																													
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ ■ Project limits if applicable	ALL WARDS CITY WIDE																																													
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department																																													
8.	COST	Grant Funds with no matching funds required.																																													
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input checked="" type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	United States Department of Justice/BJA																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor

From: James E. Davis, Chief of Police Department *JD*

Date: June 8, 2020

Subject: FY 2020 National Sexual Assault Kit Initiative (SAKI)

The City of Jackson Police Department has been granted the opportunity to apply for the FY 2019 National Sexual Assault Kit Initiative (SAKI) grant will assist the Jackson Police Department in inventory, tracking, and testing previously unsubmitted SAKs; collect and test lawfully owed DNA from offenders/arrestees; produce necessary protocols and policies to improve collaboration among laboratories, police, prosecutors and victim service providers. This grant will also, provide resources to address the sexual assault investigations and prosecutions that result from evidence and CODIS hits produced by tested SAKs and optimize victim notification protocols and services.

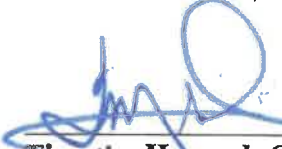
Should you have any questions or concerns, please do not hesitate to contact me.


Office of the City Attorney

455 East Capitol Street
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Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2019 NATIONAL SEXUAL ASSAULT KIT INITIATIVE (SAKI) GRANT AND IMPLEMENTATION PROGRAM APPLICATION ADMINSTRATED BY UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE IN THE AMOUNT OF \$2,500,000.00** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney
James Anderson, Jr., Deputy City Attorney 

6/25/20

DATE

Office of the City Attorney Legal Department

THIS COVER SHEET IS TO REMAIN WITH THIS DOCUMENT AT ALL TIMES

(DATE) 6.8.2020 BY: NAME) Juan S. Greay (PRINT PLEASE)

FROM: (CITY DEPT. OR COMPANY NAME) JTD PHONE: 601 213.7450

FOR REVIEW AND/OR SIGNATURE BY: MR. Anderson [ATTORNEY'S NAME]

AGENDA ITEM YES NO

Items have to be in the Legal Department by 5:00 p.m. on the Thursday before the Wednesday 3:00 p.m. deadline by which they are to be in the City Clerk's Office. Anyone delivering agenda items after Thursday at 5:00 p.m. prior to the Wednesday they are due in the City Clerk's office will have to get the (written) approval of the Mayor prior to the item being processed in the Legal Department. If the Mayor's approval does not accompany the agenda item it will be processed for the next regularly scheduled City Council Meeting.

ORDER / RESOLUTION/ FOR CITY COUNCIL (RED FOLDERS):

Requesting for submission to Apply FY 2020 SALT
Grant.

CONTRACTS, LEASE AGREEMENTS, ETC. (BLUE FOLDERS):

OTHER DESCRIPTION:

Attorney's Notes/Comments:

Picked Up/ Recv'd By: _____ DATE _____

Logged in 6/22/20 to _____ (Date) (Initial Reviewer) JA (Assigned Attorney) Logged in by: SW

Logged out: _____ (Date) Logged out to: _____

FOR OFFICE USE ONLY

National Sexual Assault Kit Initiative (SAKI) CFDA #16.833

A. Program Description

Overview

SAKI supports the Department's priorities of reducing violent crime and supporting law enforcement officers and prosecutors by:

(1) providing jurisdictions (including rural and tribal) with resources to address sexual assault kits in their custody that have not been submitted to a forensic laboratory for testing by Combined DNA Index System (CODIS)-eligible DNA methodologies;

(2) improving investigation and prosecution in connection with evidence and cases resulting from the testing process; and

(3) providing sites with resources to collect DNA samples from qualifying individuals who should have a sample in CODIS (based on the type and time of the offense in relation to applicable state law), but from whom a sample has never been collected or submitted to a laboratory for testing.

In addition to unsubmitted SAKs, SAKI addresses partially tested SAKs, as defined below, and untested evidence associated with sexually motivated homicides. This program is not directed at untested kits that have been submitted to forensic labs for testing with CODIS-eligible DNA methodologies but are delayed for testing for longer than 30 days, for example, as a result of a laboratory backlog. A separate program addresses laboratory backlogs and capacity.¹

Statutory Authority: FY20(BJA - Sexual Assault Kit Initiative) Pub. L. No. 116-93, 133 Stat 2317, 2408

Program-specific Information

SAKI provides funding to support multidisciplinary community response teams to inventory, track, and expeditiously test previously unsubmitted SAKs (as defined below); collect and test lawfully owed DNA from offenders/arrestees; produce necessary protocols and policies to improve collaboration among laboratories, police, prosecutors, and victim service providers; provide resources to address the sexual assault investigations and prosecutions that result from evidence and CODIS hits produced by tested SAKs; and optimize victim notification protocols and services.

Definitions

For purposes of this solicitation, the following are defined:

- A. **Sexual Assault Kit (SAK):** A set of items used by medical personnel for the preservation of physical evidence collected from a person, living or deceased, following an allegation or suspicion of sexual assault.

¹ For more information on resources related to untested kits, see:
<http://nij.gov/topics/forensics/evidence/dna/pages/welcome.aspx>.

- B. **Unsubmitted SAKs:** SAKs that have not been submitted to a forensic laboratory for testing and analysis using CODIS-eligible DNA methodologies.
- C. **Inventory:** A detailed and descriptive list of articles or items (for purposes of this solicitation, SAKs) containing information such as, but not limited to: item identifiers, quantity, and location of the item(s).
- D. **Tracking:** The monitoring and accounting of SAKs through the course of their movement from collection to final disposition.
- E. **Reporting:** Delivering a written, detailed report to the appropriate entity within the prescribed time period and with the applicable data provided.
- F. **Lawfully owed DNA from convicted offender:** A DNA sample from a qualifying offender who should have a sample in CODIS (based on the type and time of the offense in relation to applicable state law), but from whom a sample has never been collected or submitted to a lab for testing.
- G. **Arrestee DNA:** DNA collected from an individual following arrest or charging.
- H. **CODIS:** The Combined DNA Index System and the generic term used to describe the FBI's program of support for criminal justice DNA databases as well as the software used to run these databases.
- I. **NDIS:** The National DNA Index System, and one part of CODIS, containing the DNA profiles contributed by federal, state, and local participating forensic laboratories. All 50 states, the District of Columbia, the federal government, the U.S. Army Criminal Investigation Laboratory, and Puerto Rico participate in NDIS.
- J. **ViCAP:** The Violent Criminal Apprehension Program, a unit of the FBI responsible for the analysis of serial violent and sexual crimes, situated within the Critical Incident Response Group's (CIRG) National Center for the Analysis of Violent Crime (NCAVC).
- K. **Partially Tested SAK:** A SAK that has only been subjected to serological screening, or that has previously been tested with non-CODIS-eligible DNA methodologies (e.g., RFLP or DQAlpha). Partially tested kits are within the scope of the required inventory for SAKI.
- L. **Familial DNA Searching:** An intentional or deliberate search of the DNA database conducted after a routine search for the purpose of potentially identifying close biological relatives of the unknown forensic sample associated with the crime scene profile.
- M. **DNA Phenotyping:** The prediction of physical appearance from DNA.
- N. **Forensic Genealogy:** The combination of genetic analysis with traditional historical and genealogical research to study family history. For forensic investigations, it can be used to identify remains by tying the DNA to a family with a missing person or to point to the likely identity of a perpetrator.

Essential Elements of a SAKI BJA Model

Based on research findings and the recommendations of subject matter experts, BJA created and is implementing a national response model to address the issue of unsubmitted SAKs. The three essential elements of that model are:

- 1. Inventory all unsubmitted SAKs in the jurisdiction's possession (as defined above), regardless of where they are stored (police evidence facility, hospital, and other relevant locations). Track their progress from testing through final adjudication. Partially tested SAKs must be included in the inventory. It is important for sites to capture all SAKs in their jurisdictions that have never been subjected to testing with CODIS-eligible DNA methodologies.**
- 2. Create a multidisciplinary working group that convenes regularly to address and identify the individual, organizational, and systemic factors that lead to high numbers of unsubmitted SAKs in the jurisdiction. Develop a comprehensive strategy to address the backlog and provide uniform assistance to all agencies that fall within the grantee's jurisdiction (including those in rural and tribal areas in state-wide and county-wide sites). This working group should comprise law enforcement personnel (including superior officers and officers that respond to and investigate sexual assault complaints), forensic medical personnel (including sexual assault forensic examiners), forensic laboratory personnel, prosecutors, victim advocates (both system and community-based), and victim treatment providers. (Some jurisdictions may already have Sexual Assault Response Teams [SARTs] in place that could form the basis of the working group.)**
- 3. Designate a site coordinator who will serve as the central point of contact for the SAKI team with the full support of the lead agency. This individual and the lead organization will be responsible for fostering and coordinating communication among the team members and ensuring that the team is meeting its milestones. The site coordinator must also demonstrate a willingness and commitment to institutionalize systems, policies, and protocols developed by the working group to address the backlog of unsubmitted SAKs and prevent the problem from recurring. The site coordinator must be a strong and knowledgeable leader who can work closely with the lead agency to ensure a coordinated effort among all SAKI team members and is able to leverage the skills of their organization to support the work. The coordinator must be able to foster solid working relationships and hold all entities accountable for their roles within the SAKI effort. The site coordinator does not need to be a sworn law enforcement officer, but prior experience working with law enforcement agencies, prosecutors, and victim advocates will be highly advantageous.**

Site-based applicants should be aware that the SAKI National Training and Technical Assistance (TTA) Program provides direct assistance to jurisdictions that receive funding through SAKI, as well as other jurisdictions engaged in reform efforts. The TTA provider is charged with assisting jurisdictions in producing sustainable change in practices, protocols, and policies, as they relate to untested SAKs and sexual assault response. While each jurisdiction encounters unique challenges and circumstances, common issues are identified across all site grantees. BJA collaborated with the current TTA provider to produce an online toolkit and resource guide to provide assistance and a centralized source of evidence-based practices and relevant TTA resources that can be leveraged by all jurisdictions grappling with the challenge of untested SAKs. For more information, visit: <https://sakitta.org/>.

Effective in FY 2020, award recipients will also receive training regarding female genital mutilation (FGM) in the form of webinars, briefings, etc. Award recipients will need to ensure checklists are in place to act accordingly should a victim present with signs of FGM. To that end, the SAKI TTA provider will provide resources that encourage a nonjudgmental, trauma-informed, and victim-centered stance to encourage these individuals to report any sexual or interpersonal violence. Law enforcement and prosecution entities will also be provided with a brief and/or case law digest to include considerations or statutory complications that may arise from data collection related to FGM on Sexual Assault Nurse Examiner (SANE) reports.

Program Requirements

SAKs Tracking

Award recipients under Purpose Areas 1 and 2 will be required to track inventoried SAKs throughout the course of the award. Specifically, agencies will be expected to utilize an automated information technology system to track each SAK using an assigned unique identifier. (Note: Several electronic tracking systems designed specifically for SAKI cases have been established and are available at no cost to all SAKI award recipients.) The SAKI TTA provider can facilitate the sharing and implementation of these systems with any interested sites. The applicant must also identify the date on which the state, tribe, or unit of local government would be barred by the applicable statute of limitations from prosecuting an individual.

Training

Award recipients must attend the annual 2-day SAKI workshops for all recipient sites that will take place in the Washington, D.C., area. Key site team personnel (up to three representatives per site) will be expected to attend each annual meeting during the course of the grant period (starting in 2021), and applicants should budget accordingly. The workshops will focus on the elements of a successful project and key issues around DNA and unsubmitted SAK evidence.

DNA Analyses

Applicants must clearly delineate the amount of funding requested for SAK testing and associated technical review and CODIS upload activities. As this grant program is intended to assist jurisdictions in developing a comprehensive approach to the issue of unsubmitted SAKs and sexual assault case response, BJA does not anticipate funding projects that propose allocating more than 50 percent of their grant funds to SAK testing.

All DNA analyses conducted as a result of this program must be performed by a laboratory (government-owned or fee-for-service) that is accredited and currently undergoes external audits not less than once every 2 years. These audits must demonstrate that the laboratory maintains compliance with the DNA Quality Assurance Standards established by the Director of the FBI. Sites must use laboratories that can test SAKs in an expeditious manner so as to meet the goals of SAKI within the grant period. All eligible DNA profiles obtained with funding under this program must be entered into CODIS and, where applicable, uploaded to NDIS. BJA suggests that no profiles generated during the testing portion of this program be entered into any nongovernmental DNA database (with the exception of forensic genealogy testing).

Effective in FY 2020, award recipients utilizing SAKI funds for forensic genealogy testing must adhere to the *United States Department of Justice Interim Policy Forensic*

Genealogical DNA Analysis and Searching available at:

<https://www.justice.gov/olp/page/file/1204386/download>. In accordance with Section IX, SAKI award recipients must collect and report the following metrics to BJA:

- The type of crime investigated
- Whether forensic genetic genealogical DNA analysis (FGG)/forensic genetic genealogical DNA analysis and searching (FGGS) was conducted on a forensic sample or a reference sample
- The type of forensic sample subjected to FGG, and a description of the total amount, condition, and concentration of that sample (e.g., single source, mixed profile, degradation status, etc.)
- Whether FGG analysis resulted in a searchable profile
- The identity of the vendor laboratory used to conduct FGG and the genetic genealogy service(s) used to search the FGG profile
- Whether the investigation resulted in an arrest that was based, in part, on the use of FGGS
- The total amount of federal funding used to conduct FGG/FGGS in each case

Note that requirements may slightly change in accordance with future iterations of the FGGS policy. SAKI award recipients will be updated should changes occur that impact practices and/or performance metrics.

All DNA analyses conducted and profiles generated during the testing portion of this program must be maintained pursuant to all applicable federal privacy requirements, including those described in 34 U.S.C. § 12592(b)(3).

VICAP

Award recipients under Purpose Areas 1, 2, and 4 must also enter all “criteria cases” into ViCAP (before the end of the grant period) to increase the chances of identifying and apprehending violent serial offenders who pose a serious threat to public safety. Award recipients should budget for 60 minutes per ViCAP entry, plus additional time for personnel to conduct searches for matches, follow up on leads, etc. Funding for this activity can come from SAKI grants but must not exceed more than 10 percent of the total budget. Applicants with high volumes of cases that estimate requiring more than 10 percent of their award amount to meet this requirement may be permitted by BJA to prioritize entry of cases into ViCAP based on the nature of the offender. Further details about ViCAP entry are:

- Cases submitted into the ViCAP database must meet the ViCAP criteria requirements. ViCAP cases include:
 - Homicides (and attempts) that are known or suspected to be part of a series and/or are apparently random, motiveless, or sexually oriented
 - Sexual Assaults that are known or suspected to be part of a series and/or are committed by a stranger
 - Missing Persons where the circumstances indicate a strong possibility of foul play and the victim is still missing

- Unidentified Human Remains where the manner of death is known or suspected to be homicide
- Only one case incident can be submitted per case entry. As an example, if an offender has committed three separate sexual assaults, each assault will be a separate entry into ViCAP.
- Award recipients must ensure all ViCAP questions are appropriately answered and, when available, provide additional detail. The greater the detail the better.
- Information in ViCAP must be comprehensive. The narrative section should be detailed but succinct. Narrative information can be copied and pasted directly from an agency's incident report.
- Award recipients should enter all solved and unsolved ViCAP criteria cases. A solved case could very well link to another agency's unsolved case.

BJA has partnered with the FBI and its ViCAP team to support SAKI. FBI ViCAP staff are available to assist sites in gaining entry into the system; provide training on optimal use of the database; and conduct crime analysis on specific offenders/cases upon request. For more information about ViCAP, please refer to:

<https://www2.fbi.gov/hq/isd/cirg/ncavc.htm#vicap>.

Goals, Objectives, and Deliverables

Funding under this solicitation is intended to help law enforcement and prosecutors address all of the challenges associated with unsubmitted SAKs in order to reduce the number of unsubmitted SAKs in their jurisdictions. This will give them the evidence and tools to solve and reduce violent crimes associated with sexual assault, while achieving the long-term goal of improving the criminal justice response to sexual assault.

PURPOSE AREA 1: Comprehensive Approach to Unsubmitted Sexual Assault Kits. Competition ID: BJA-2020-17019

Applicants must propose to implement a comprehensive approach to unsubmitted SAKs that includes all three elements of the BJA model, as outlined above. Funds may be requested to support other activities, as determined by the needs of the applicant's jurisdiction. However, regardless of the proposed use of funds, applicants must describe how their project will include all three of the [BJA model](#)'s elements in their program plan.

1. The inventory must:

- Capture the following information (where possible):
 - Total number of SAKs and the locations where SAKs are currently stored
 - Verification that all SAKs have been counted, not just particular categories of SAKs (e.g., those dating back a certain amount of time or housed in a particular location)
 - A written summary of the process used to conduct the inventory
 - Specific types of information associated with each SAK:
 - The overall range of dates for which SAKs have been in the site's possession
 - The age of the victim
 - The date of the offense

- The date of SAK collection
- The law enforcement incident number (or other unique identifier)
- Identify SAKs that may soon be affected by the statute of limitations.
- Not permit supplanting. Site inventories cannot include any SAKs that were collected after the application date for this solicitation.
- Be completed and certified by BJA before SAKs can be submitted for testing using SAKI funding.

2. The multidisciplinary working group must meet regularly to:

- Eliminate or reduce the existing number of unsubmitted SAKs through increased testing and effect changes in practice, protocol, and organizational culture necessary to prevent unsubmitted SAKs from accumulating again in the future.
- Improve training to include cross-disciplinary training among group members to ensure that all participants and disciplines are prepared to respond to the evidence emerging from unsubmitted SAKs in a victim-centered manner and improve the quality of responses to future reports of sexual assault. Such training should include instruction on the probative value of forensic evidence typically contained in SAKs, including its utility in developing investigatory leads, identifying suspects, and increasing the likelihood of successful prosecutions.
- Implement and/or establish evidence-based, victim-centered protocols and policies that address SAK evidence collection, testing, and tracking, as well as victim engagement, notification, and support, including implementation of *A National Protocol for Sexual Assault Medical Forensic Examinations* (<https://www.ncjrs.gov/pdffiles1/ovw/241903.pdf>). The group must also address potential trauma for victims when reopening historic sexual assault cases to prevent re-victimization. Protocols should address the root causes that led to unsubmitted kit accumulation.
- Strengthen victim advocacy resources within the law enforcement agency and/or community-based advocacy organizations. This may include the creation of a victim advocate position within the agency, dedicated to victim engagement and notification, who can work with investigators as they pursue leads associated with evidence from previously unsubmitted SAKs. It could also include enhancing a crisis center's capacity to serve an increased number of victims with the unique advocacy and justice needs that arise when previously unsubmitted SAKs are tested.
- Enter all criteria cases into VICAP to increase the chances of identifying and apprehending violent serial offenders who pose a serious threat to public safety.
- Identify and allocate resources (laboratory review, investigatory, prosecutorial, and advocacy) required to produce and follow up on all valid evidence resulting from the testing process.
- Establish or implement processes that prioritize the investigation and adjudication of SAKI cases.
- Establish evidence tracking, case management, and victim notification mechanisms that enhance accountability, transparency, and information sharing among different system users. These systems must enhance the jurisdiction's ability to manage and

monitor the progress of kits through the evidence collection and testing process; provide enhanced case management capabilities that assist in case assignment, tiered supervisory review, and electronic case tracking; and provide victims with access to information about their cases.

BJA's minimum requirements for a tracking system are:

- Current number of SAKs collected in the jurisdiction, by calendar year
 - Unique SAK identification number, if available, from the SAK manufacturer
 - Law enforcement incident or case number associated with each kit
 - Current location of each kit (e.g., in evidence storage, at the crime laboratory, at another investigating agency)
 - Submission and testing status of each kit (including dates of submission, to whom it was submitted, and whether testing is in progress or completed)
 - Results of testing: DNA profile obtained, CODIS-eligible, uploaded to CODIS (date of upload), CODIS hit returned, date and type of hit (to offender, to another case)
 - Current status of the investigation case (open/active, closed, cleared by arrest, exceptional clearance) associated with each kit
- Leverage the data gathered from the comprehensive testing process to improve understanding of the nature and extent of the sexual assault problem in the community and to inform the creation of policy and programmatic interventions needed to respond.
3. The site coordinator must work on a regular basis with the BJA TTA provider assigned to the site.

Applicants may also request funds to support the following activities:

- **Testing of SAKs and related evidence**, to include outsourcing kits for testing and technical review of data/results, as well as tracking and reporting of performance metrics. If an applicant has already tested more than 75 percent of its SAKs, funding may be used to perform additional DNA testing including:
 - Y-STR testing for samples that fail to yield a CODIS-eligible profile but where male DNA was detected and a known suspect sample is available for direct comparison; for complex mixtures where known suspect samples are available for direct comparison; or when a jurisdiction has already implemented a local Y-STR suspect database.
 - Testing of secondary evidence linked to SAKs that fail to yield probative results. This may include bedding, clothing, objects, weapons, etc.
 - Familial DNA searches (if legally allowed in the applicant's state) of DNA profiles attributed to violent serial offenders associated with SAK evidence. The profile of the unknown offender must have previously been uploaded to CODIS but has yet to generate a hit associated with a known suspect in the database. Funds can support costs associated with overtime for lab personnel, Y-STR testing to evaluate potential familial matches, and investigative activities associated with the location, collection, and analysis

of suspect DNA samples for comparison/identification of the actual perpetrator.

- **Forensic genealogy** searches of DNA profiles attributed to violent serial offenders associated with SAK evidence. The profile of the unknown offender must have previously been uploaded to CODIS but has yet to generate a hit associated with a known suspect in the database. Funds can be used: to outsource forensic genealogy searches; for laboratory personnel overtime pay; for Y-STR testing to evaluate potential familial matches; or for investigative activities associated with the location, collection, and analysis of suspect DNA samples for comparison/identification of the actual perpetrator. Familial DNA searches (if legally allowed in the applicant's state) must also be performed to try and identify a suspect before pursuing forensic genealogy searches.
- **Phenotyping/ancestral analysis** of DNA profiles attributed to violent serial offenders associated with SAK evidence. The profile of the unknown offender must have previously been uploaded to CODIS but has yet to generate a hit associated with a known suspect in the database. Funds can be used to outsource phenotyping/ancestral analysis or to support investigative activities associated with leads generated as a result of the testing. Familial DNA searches (if legally allowed in the applicant's state) must also be performed to identify a suspect before pursuing phenotyping/ancestral analysis.
- **Identifying challenges** related to outsourcing, technical review of data, CODIS uploads of results produced by private laboratories, current in-house standard operating procedures that contribute to deficiencies in the DNA screening and testing process, and determining solutions to promote greater efficiency.
- **Providing additional assistance** (not including laboratory equipment) that should include support for public laboratories' implementation of sustainable, automated, and streamlined SAK processing procedures to ensure long-term capacity and efficiency.
- **Supporting personnel costs**, including hiring and overtime, to allow adequate follow up for investigations and prosecutions that result from evidence related to testing SAKs. This may include the establishment of cold case or sexual assault investigation units and the hiring of specialized victim advocates or victim treatment providers to engage in victim-centered notification, communication, and support activities.
- **Purchasing SAK evidence tracking systems, case management systems, or other technology** (not including laboratory equipment) to enhance investigation and/or prosecution capacity in relation to cases as part of a holistic approach, as well as training on the new systems.
- **Renovation of existing SAK storage facilities** (e.g., installing temperature and/or humidity controls) to ensure optimal preservation of evidence. Funding for this component must not exceed \$200,000.
- **Addressing expiration of statutes of limitations on SAKs; testing protocols; investigative practices; and policies and procedures** related to previously closed cases that are subsequently reopened as a result of new evidence obtained through SAK testing.

- **Supporting crime/intelligence analysis activities** and resources to help identify perpetrators. Funding may be used for overtime pay of existing departmental crime/intelligence analysts to support SAKI-related investigations or fee-for-service/outsourcing of crime analysis. Crime analysis activities under this program must be performed for the primary purpose of suspect identification. For example, investigations may benefit when DNA profiles of persons with a single or serial offenses yield no CODIS hits, but by using crime analysis to leverage available nonforensic information (such as a suspect's physical description, locations of the sexual assaults, and timeline of serial or related offenses), the suspect(s) could be identified. As previously stated, award recipients must enter all criteria cases into ViCAP by the end of the grant period and should budget accordingly.
- **Establishing and supporting formal partnerships with researchers** to assess the data, prioritize cases to investigate and prosecute, support strong implementation fidelity, and evaluate the implementation process and outcomes associated with the jurisdiction's SAKI project. Such evaluation activity may focus on, but is not limited to, examination of the underlying causes of the jurisdiction's unsubmitted sexual assault kit backlog; the effect of improved training for law enforcement, prosecution, and victim advocacy professionals on case clearance rates, prosecution outcomes, and victim participation and satisfaction with the criminal justice process.

Program Requirements

Award recipients must, on a monthly basis, report the number of SAKs reviewed and catalogued by working group members—including local, state, federal, and tribal law enforcement partners—to BJA via the TTA provider. BJA also encourages award recipients to make their aggregate inventory and tracking data available to the public to increase the transparency of their SAK testing and disposition processes.

PURPOSE AREA 2: SAKI for Small Agencies (including rural and tribal agencies). Competition ID: BJA-2020-17020

Under Purpose Area 2, applicants are expected to achieve the overall goals of SAKI but do not require extensive funding to support the three elements of the [BJA model](#). Applicants seeking funding under Purpose Area 2 must demonstrate efforts to form or maintain a multidisciplinary approach to address SAK-related issues in their jurisdiction; establish partnerships where possible; ensure that the SAKI activities are effectively coordinated; and discuss how funding will help provide a sustainable solution to problems associated with unsubmitted SAKs in the jurisdiction. Priority will be given to rural and tribal law enforcement agencies (especially those who are not currently receiving assistance under an existing state-wide or county-wide SAKI grant held by another agency).

Applicants will need to establish:

- A point of contact who will coordinate activities with all key stakeholders
- A small working group comprising a prosecutor, investigator, and community advocate (at a minimum)

To qualify for SAKI funding under Purpose Area 2, applicants must propose to implement a sexual assault response program plan that ideally includes all three elements of the [BJA model](#): (1) inventory; (2) creation of a multidisciplinary working group (BJA does acknowledge that the creation of a robust multidisciplinary working group may not be feasible for all smaller jurisdictions); and (3) appointment of a designated site coordinator. Funds may be requested to

support the three major elements or for specific and discrete elements as determined by the applicant jurisdiction's needs. However, regardless of the proposed use of funds, applicants must describe in their program plan how their projects will include all three BJA model elements, even if some will be addressed with other resources. For example, sites may request funding to:

- Complete an inventory
- Test kits
- Enhance an evidence tracking system
- Provide victim advocacy and victim-centered notification
- Provide training
- Conduct investigations or prosecution
- Support overtime for investigators
- Enter criteria cases into ViCAP. Costs associated with entry, analysis, and investigations can be covered under this award

Review the additional information on planning and a special withholding condition below.²

Initial Planning and Inventory Period and Special Withholding Condition for Purpose Areas 1 and 2

Each award recipient will have an initial period to complete its inventory; plan for testing, tracking, and uploading entries to CODIS; and devise a strategy to use the evidence in investigations and prosecutions. The SAKI working group must identify what contributed to, and continues to drive, the backlog of unsubmitted SAKs, and work with all relevant entities to develop and implement new policies and procedures to prevent their recurrence.

Award recipients will have access to up to 25 percent of the funds during the initial planning phase. (Note: Additional funds may be released under special circumstances for this phase but will require further documentation and BJA review and approval.) It is expected that the inventory will be completed within the first 6 months of the grant award.

Certification of inventory completion must be approved by BJA (in consultation with the TTA provider) in order for award recipients to gain access³ to the remainder of grant funds. Award recipients will have an opportunity to provide additional feedback, clarification, and data regarding their inventory and plans, if requested by BJA and/or the TTA provider. However, applicants should be aware that if, after a reasonable exchange of feedback, an inventory is not completed or the overall implementation plan for the SAKI strategy does not receive BJA approval, award recipients may not receive access to their remaining grant funds or an extension of their grant award.

During review of the implementation plan, award recipients will have an opportunity to address issues or concerns in the revised implementation strategy. Award recipients must ensure that the core elements of SAKI are in place; that they have collected appropriate data; and that there is a strong research or evidence base for the proposed place-based programs or interventions.

² Funds are withheld via a special condition on the award. Once BJA approves the implementation plan in writing, a Grant Adjustment Notice (GAN) will be processed in the Grants Management System to formally release the grant funds.

If an unsubmitted SAK inventory has already been completed by the applicant jurisdiction, the applicant must provide information regarding the results of the inventory in the proposal and request funding for the tracking, multidisciplinary team, and site coordinator, as necessary. If an applicant has already completed an inventory of existing unsubmitted SAKs, certification of this inventory will be required prior to the release of additional funds. This certification requirement may be met through the inclusion of a certification letter signed by the applicant's chief executive officer. The certification letter should detail the results of the inventory and be included as an attachment with the application. BJA reserves the right to impose special conditions requiring revisions to the inventory and plan before approval and release of funds.

PURPOSE AREA 3: Expansion of DNA Databases to Assist with Sexual Assault Investigations and Prosecutions: Collection of Lawfully Owed DNA from Convicted Offenders and Arrestee DNA Collections. Competition ID: BJA-2020-17021

In accordance with applicable state law and for the purpose of resolving sexual assault cases associated with previously unsubmitted SAKs, Purpose Area 3 addresses the identification, collection, and DNA profiling of samples from convicted offenders who should have samples in CODIS, but from whom samples have never been collected or submitted to a lab for testing.

BJA views the expansion of DNA databases as Phase 2 of a comprehensive approach to addressing sexual assault. As such, Purpose Area 3 should be undertaken only after a jurisdiction has made significant progress in eliminating its backlog of unsubmitted SAKs and made other significant policy and programmatic improvements. Specifically, applicants must provide certification that an inventory has been completed and documentation that the testing of previously unsubmitted kits identified in their jurisdictions has been completed or is near completion.

Applications are solicited to support activities associated with the collection of lawfully owed DNA samples (see definition above on page 6). DNA collection must be targeted to offenders who have a likelihood of being linked to cases associated with the jurisdiction's previously unsubmitted SAKs. For example, such individuals may have prior convictions for sex offenses or may have sex-related crimes documented in their criminal history. Upon completing the census of convicted offenders from whom DNA has not been collected, award recipients should review each person's criminal history and prioritize collection from any individual previously arrested, convicted, or subject to investigation for crimes related to sexual assault.

An expanded DNA database enables law enforcement to better identify persons convicted of violent and sexual offenses who are involved in unsolved crimes, and who may reoffend after release.³ Typically, eligible convicted offenders from whom DNA can

³ The focus of this program differs from the National Institute of Justice's DNA Capacity Enhancement and Backlog Reduction Program, which funds states and units of local government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and/or DNA database samples, and to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

lawfully be collected include those arrested, facing charges, or convicted of murder, sexual abuse, kidnapping, or other qualifying state offenses (see The DNA Analysis Backlog Elimination Act of 2000: H.R. 4640; 34 USCA § 40701 et seq.). While it is crucial that unsubmitted SAKs be tested and all eligible profiles uploaded to CODIS, cases will remain unsolved unless evidence profiles can be matched against convicted offenders' profiles. The absence of lawfully owed DNA samples in CODIS will likely result in missed opportunities to identify perpetrators of crimes, including sexual assaults. For example, Michigan demonstrated the importance of lawfully owed DNA collections in 2011 when its Department of Corrections collected samples from 5,000 prisoners who had slipped through the cracks. As a result, subsequent DNA hits in CODIS were linked to 74 crimes, including 5 murders, 23 rapes, and 3 armed robberies. For more information, visit: <http://www.michigan.gov/corrections/0,4551,7-119--264812--,00.html>.

For sites that have existing arrestee DNA collection laws, SAKI funds can be used to review, improve, and implement optimal collection protocols to ensure sample collection policies are being adhered to and that samples are being obtained from all eligible individuals for the purposes of CODIS upload.

An applicant does not have to be an existing SAKI award recipient. But the applicant must clearly demonstrate that its jurisdiction requires resources to support collection of lawfully owed DNA from convicted offenders and/or arrestees to facilitate the resolution of unsolved sexual assault cases linked to previously unsubmitted or untested SAKs.

An applicant's proposed plan under this purpose area must include the following elements:

- **Census of Convicted Offenders:** Applicants must commit to conducting a census to identify eligible convicted offenders who could be linked with the jurisdiction's previously unsubmitted SAKs and who should have samples in CODIS, but from whom samples have never been collected or submitted to a lab for testing. Determining if a convicted person has a qualifying event that will allow their DNA profile to be uploaded to CODIS hinges on the conviction date, on what charge, and whether a DNA sample was required from them on the date of conviction. Collection of DNA from convicted offenders under SAKI must be done in accordance with state law, including any relevant state statutes of limitations on collection, and award recipients must identify an attorney from the Attorney General's Office, District Attorney's office, or criminal justice agency familiar with the state's DNA collection laws to provide legal advice for the project. If the award recipient also wishes to upload DNA from deceased convicted offenders to CODIS, it will need to cross-reference conviction information from the time of an inmate's or parolee's death with the law at the time of their death, and a court order may be required to do so.
- **Census Details:** A census may cover the applicant's specific jurisdiction, state, or other defined area, but the scope and process of the census must be detailed as follows:
 - Identify the specific and appropriate agency that will conduct the census. This agency may be the state-level department of corrections or bureau of prisons, crime laboratory, a state or local criminal justice agency, or other entity with the appropriate authority, expertise, and data access.

- Provide an estimated timeframe for the completion of the census, as well as describe how the agencies will coordinate their participation in this DNA collection initiative.
- Describe the census methods that will be used to collect this information, the data resources that will be used to inform the census, and the demographic and offense-related data to be collected.

Applicants are advised that the census is typically the most labor-intensive and time-consuming component of addressing lawfully owed DNA issues and should budget accordingly.

- **DNA Collection Plan:** In coordination with a legal advisor, applicants must formulate a DNA collection plan that will target the collection of DNA from convicted offenders who have a high likelihood of being linked to cases associated with the jurisdiction's unsubmitted SAKs. As stated above, applicants should prioritize collection from offenders previously arrested, convicted, or subject to investigation for crimes related to sexual assault and from whom owed DNA samples have not been collected. The DNA collection plan should further describe how the site will prioritize collection efforts among offenders in prisons and jails, offenders under community supervision, others residing in the community with no supervision, and in rare cases, deceased individuals who might be linked to cases associated with previously unsubmitted SAKs. The plan should include considerations for facilitating collections/providing assistance to smaller agencies within the applicant's jurisdiction. The plan should also describe the process for ensuring that the collection of DNA from each individual is authorized under existing law.
- **Existing Policies and Protocols:** Applicants must describe any existing protocols, or describe plans for developing a protocol, for notifying victims if and when lawfully owed DNA collected from convicted offenders identifies a potential suspect or links their case to others, and provide support and services to victims.
- **Identification of the SAKI Convicted Persons DNA Collection Coordinator:** The applicant must designate a specific individual as the SAKI convicted persons DNA collection coordinator and describe how this individual will work with the existing SAKI working group, local SART, and any other critical partners or groups to ensure coordination of efforts, plan and perform DNA collections from convicted offenders to inform investigations and prosecutions of cases resulting from evidence provided by previously unsubmitted SAKs, and access criminal records and other sensitive law enforcement records. The collection coordinator will be responsible for overseeing all aspects of the project, including the census of convicted offenders; coordination with sexual assault investigators to prioritize convicted persons DNA collections; coordination of convicted persons DNA testing and CODIS upload; monitoring law enforcement agencies' adherence to protocol(s) related to victim notification; coordinating victim services; tracking status of CODIS hits and subsequent investigations and prosecutions that result; and reporting performance measures to BJA.
- **Prior Backlog Data:** Applicants should include data related to previous SAK backlog elimination efforts or, if they currently have a SAKI project, include the number of SAK-related CODIS hits in relation to the number of CODIS-eligible profiles uploaded to CODIS in total from tested SAKs, as well as information related to indictments or prosecutions associated with the SAKI project activities (where applicable). Please note that eligible applicants for Purpose Area 3 are not excluded from also applying to Purpose Areas 1 or 2 under this solicitation.

- **Arrestee DNA Collection Assessment:** For sites that have existing arrestee DNA collection laws, SAKI funds can be used to review, improve, and implement optimal collection protocols to ensure sample collection policies are being adhered to and that samples are being obtained from all eligible individuals for the purposes of CODIS entries. Applicants seeking funds for these activities must provide information regarding current policies and protocols; estimated numbers of samples that are not being collected on an annual basis due to inadequacies with protocols, staffing, and resources; and a commitment from key stakeholders to address and correct these issues. Such stakeholders should include law enforcement personnel, booking station personnel, local/state crime laboratory staff, and prosecutors.

Applicants can also request funds to support the following activities:

- Establish memoranda of understanding, subcontracts, or other required agreements with relevant participant agencies and organizations to execute the lawfully owed DNA collection initiative.
- Collect, test, and upload to CODIS lawfully owed DNA samples from those convicted offenders who are confirmed as not in CODIS and who could be connected to the applicant's unsubmitted and untested SAKs, including offenders currently incarcerated and parolees, and testing of autopsy samples and exhumations as needed for deceased offenders (with proper court orders/authorizations). Award recipients will need to separately track the number of CODIS hits that occur for convicted person DNA profiles.
- Support training, travel, and overtime pay for relevant personnel related to the collection and testing of convicted persons' DNA samples. For example, such costs might include travel to prisons throughout the state or to collect DNA from parolees.
- Support modification of existing databases/software or SAK evidence tracking systems for arrestees' and/or convicted persons' samples. It is expected that some applicants may need to modify their existing databases/SAKI/SAK evidence tracking systems for the purposes of tracking the collection, testing, CODIS upload, CODIS hits, and subsequent investigations and prosecutions. Applicants must detail the necessary modifications to their databases/tracking systems and the estimated cost and time frame for completion.

The testing of arrestees' and/or convicted persons' samples may be outsourced to an accredited laboratory or tested by the award recipient's local or state laboratory.

Award recipients must also work with BJA's SAKI TTA provider, which will provide assistance on conducting the census and performing lawfully owed DNA collections and/or optimization of arrestee DNA collection protocols. The TTA provider will work with Purpose Area 3 award recipients to compile and issue a final summary report pertaining to the achieved outcomes.

PURPOSE AREA 4: Investigation and Prosecution of Cold Case Sexual Assaults. Competition ID: BJA-2020-17022

Applications are solicited to support the investigation and prosecution of high volumes of sexual assault cases that have resulted from testing backlogs of previously unsubmitted SAKs. This funding is intended as enhancement funds for applicants that can clearly demonstrate their jurisdictions have previously addressed, or are currently effectively

addressing, the major issues associated with unsubmitted SAKs. Applicants do not have to be existing SAKI award recipients.

Sites can apply to fund the following:

- **Personnel costs**, including hiring and overtime, to allow adequate follow up for investigations and prosecutions that result from evidence related to testing SAKs (including investigators, prosecutors, crime analysts, and administrative personnel).
 - This may also include the establishment of cold case or sexual assault investigation units and the hiring of specialized victim advocates or victim treatment providers to engage in victim-centered notification, communication, and support activities.
 - All “criteria cases” must also be entered into ViCAP. Costs associated with entry, analysis, and investigations can be covered under this award.
- **Training** in relation to sexual assault evidence collection, DNA technology, victimization and trauma response, and other related topics to improve the quality and outcomes of sexual assault investigations and prosecutions.
- **Enhancing victim services** and support for past and current victims of sexual assault, as well as the provision of mechanisms through which victims can easily access updated information about the status of their SAK or associated investigation and/or prosecution.
- **Travel costs** associated with victim engagement and/or suspect interviews or apprehension.
- **The application of advanced DNA and research methodologies to help identify and apprehend violent serial offenders linked to sexual assaults/sexual assault homicides:**
 - Applicants can use funding to apply advanced DNA methodologies in a targeted fashion in an attempt to identify unknown violent serial offenders.
 - Applicants should work with the local/state laboratory to compile a list of all sexual assault/sexual assault homicide cases in their jurisdiction in which a CODIS-eligible profile was obtained and uploaded to NDIS, but has yet to generate a hit associated with a known offender. An approximate number of such cases must be provided in the application to help establish the scope of the problem.
 - Applicants can use funding to evaluate the threat to public safety of each unknown offender in terms of violent acts committed and/or the serial nature of the offender, and prioritize additional DNA testing accordingly.
 - Applicants will also need to consult with their laboratory on each case to determine if sufficient DNA is available for additional DNA testing. Genealogy and phenotyping tests typically require 1 nanogram (ng) of DNA.
 - Applicants should strategically apply advanced DNA methodologies in an attempt to identify and apprehend offenders associated with unknown DNA profiles in CODIS. Funding can be used for the following:
 - Familial DNA searches (if legally allowed in the applicant’s state): Funds can support costs associated with overtime for lab

personnel to conduct familial searches and perform Y-STR testing to evaluate potential familial matches and for investigative activities associated with the location, verification, and apprehension of suspects.

- **Forensic genealogy searches:** Funds can be used to outsource forensic genealogy searches, for lab personnel overtime pay, Y-STR testing to evaluate potential familial matches, and for investigative activities associated with the location, verification, and apprehension of suspects. Familial searches (if legally allowed in the applicant's state) must also be performed to try and identify the suspect before pursuing forensic genealogy searches.
- **Phenotyping/Ancestral Analysis:** Funds can be used to outsource phenotyping/ancestral analysis, publicly disseminate the resulting suspect composite, and to support investigative activities associated with leads generated as a result of the testing. Familial searches (if legally allowed in the applicant's state) must also be performed to identify a suspect before pursuing phenotyping/ancestral analysis.

Under Purpose Area 4, applicants must establish partnerships where possible. Sites will need to establish:

- A point of contact who will coordinate activities with all key stakeholders
- A small working group comprising a prosecutor, investigator, laboratory representative, and community advocate (at a minimum)

If an unsubmitted SAK inventory has already been completed by the applicant jurisdiction, the applicant must provide information regarding the results of the inventory in its proposal. BJA reserves the right to place a special condition on awards for which additional refinements or additions need to be made before release of funding.

The Goals, Objectives, and Deliverables are directly related to the performance measures that demonstrate the results of the work completed, as discussed under [What an Application Should Include](#).

OJP Priority Areas

In FY 2020, and in addition to executing any statutory prioritization that may be applicable, OJP will give priority consideration to applications as follows:

- Applications that address specific challenges that rural communities face.
- Applications that demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent-poverty counties.
- Applications that offer enhancements to public safety in economically distressed communities (Qualified Opportunity Zones).

To receive priority consideration under the rural priority, applicants must describe what makes the geographic service area rural (using U.S. Census or other appropriate government data; for assistance, applicants may wish to refer to <https://www.census.gov/programs-surveys/geography/guidance/geo-areas/urban-rural.html>), how isolated the area is from needed services, and how they will address specific challenges in rural communities.

To receive priority consideration under the poverty priority, the applicant must provide information to demonstrate that the individuals who are intended to benefit from the requested grant reside in high-poverty areas or persistent poverty counties. For purposes of this priority consideration, the term “high-poverty area” means any census tract with a poverty rate of at least 20 percent as measured by the 2013–2017 5-year data series available from the American Community Survey of the Census Bureau (applicants may search by census tract at <https://www.census.gov/acs/www/data/data-tables-and-tools/narrative-profiles/2017/>) and the term “persistent poverty counties” means any county that has had 20 percent or more of its population living in poverty over the past 30 years, as measured by the 1990 and 2000 decennial censuses and the most recent Small Area Income and Poverty Estimates (applicants may search by county at <https://www.census.gov/data/tables/time-series/dec/census-poverty.html> and at <https://www.census.gov/programs-surveys/saipe.html>).

To receive priority consideration under the Qualified Opportunity Zones priority, applicants must include information that specifies how the project will enhance public safety in the specified QOZs. For resources on QOZs, and for a current list of designated QOZs, see the U.S. Department of the Treasury’s resource webpage, accessible at <https://www.cdfifund.gov/pages/opportunity-zones.aspx>.

Evidence-based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policymaking and program development in criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

Applicants should note that OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section titled Information Regarding Potential Evaluation of Programs and Activities.

B. Federal Award Information

BJA expects to make:

- Up to 12 awards of up to \$2,500,000 each under Purpose Area 1
- Up to 4 awards of up to \$500,000 each for Purpose Area 2
- Up to 4 awards of up to \$1,000,000 each under Purpose Area 3
- Up to 8 awards of up to \$1,000,000 under Purpose Area 4

The total estimated amount awarded is up to \$44,000,000. BJA expects to make awards for a 3-year period of performance to begin on October 1, 2020.

As stated above, BJA does not anticipate funding projects under Purpose Areas 1 or 3 that propose allocating more than 50 percent of their grant funds to SAK and/or convicted persons’ DNA testing. However, BJA’s TTA provider will work with award recipients to attempt to secure additional nonBJA funding for the SAK testing component, if needed.

BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation, through continuation awards. BJA will consider, among other factors, OJP’s strategic priorities, a recipient’s overall management of the award, and progress of award-funded work, when making continuation award decisions.

BJA may elect to fund applications submitted under this FY 2020 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of appropriations.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Type of Award

BJA expects to make awards under this solicitation as grants. See the Administrative, National Policy, and Other Legal Requirements section of the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements⁴ as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

Cost Sharing or Match Requirement

This solicitation does not require a match.

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Pre-agreement Costs \(also known as Pre-award Costs\)](#)

[Limitation on Use of Award Funds for Employee Compensation; Waiver](#)

[Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)

[Costs Associated with Language Assistance \(if applicable\)](#)

C. Eligibility Information

For eligibility information, see title page.

For information on cost sharing or match requirements, see [Section B. Federal Award Information](#).

D. Application and Submission Information

What an Application Should Include

The following application elements **MUST** be included in the application submission for an application to meet the basic minimum requirements (BMR) to advance to peer review and receive consideration for funding: Program Abstract and Narrative, Budget Detail Worksheet and Budget Narrative, certification of and findings resulting from a completed unsubmitted SAK inventory, if applicable, and letters of commitment.

See the Application Elements and Formatting Instructions section of the [OJP Grant Application Resource Guide](#) for information on, among other things, what happens to an application that

⁴ The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

does not contain all of the specified elements or that is nonresponsive to the scope of the solicitation.

1. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of preapplications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

Intergovernmental Review: This solicitation ("funding opportunity") is not subject to [Executive Order 12372](#). (In completing the SF-424, an applicant is to answer question 19 by selecting the response that the "Program is not covered by E.O. 12372.")

2. Project Abstract

Include a project abstract that summarizes the proposed project in 400 words or fewer. Project abstracts should be:

- Written for a general public audience.
- Submitted as a separate attachment with "Project Abstract" as part of its file name.
- Single-spaced, using a standard 12-point Times New Roman font with 1-inch margins.
- Clearly state the SAK- and/or lawfully owed DNA-related issues in the jurisdiction; the need for funding; and a brief outline of the timeline and plan to resolve these issues. Identify the lead agency and any key partners. List names and positions of key staff, if known.

3. Program Narrative

The program narrative must respond to the review criteria in the order given. Applications are peer reviewed and scored on answers to the [review criteria](#).

The program narrative should be double-spaced, using standard 12-point Times New Roman font with 1-inch margins, and should not exceed 15 pages. Number pages "1 of 15," "2 of 15," etc. If the program narrative fails to comply with these length-related restrictions, BJA may negatively consider such noncompliance in peer review and in final award decisions.

The following sections should be included as part of the program narrative:

- a. Statement of the Problem
- b. Project Design and Implementation, including clearly identified goals and deliverables (refer to page 10).
- c. Capabilities and Competencies
- d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables" in [Section A. Program Description](#).

Applicants should visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP. Some modifications may be made to the SAKI performance measures to reflect program changes.

The application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data should it receive funding. The application should describe the applicant's plan for collection of all of the performance measures data.

Post award, recipients will be required to submit quarterly performance metrics through BJA's online Performance Measurement Tool (PMT), located at bjapmt.ojp.gov. Applicants should review the complete list of BJA Sexual Assault Kit Initiative performance measures at: https://bjapmt.ojp.gov/help/BJASAKIMeasures_508.pdf. Award recipients will only have to complete PMT questions that pertain to the activities funded under their SAKI Purpose Area.

Please note that applicants are **not** required to submit performance measure data with the application. Performance measures information is included as an alert that BJA will require successful applicants to submit performance data as part of their reporting requirements. For the application, applicants should indicate an understanding of these requirements and discuss how they will gather the required data, should they receive funding.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations should follow the guidance under Note on Project Evaluations in the [OJP Grant Application Resource Guide](#).

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

4. [Budget Information and Associated Documentation](#) in the "Budget Preparation and Submission Information" section.
5. [Indirect Cost Rate Agreement](#)
6. [Tribal Authorizing Resolution \(if applicable\)](#)
7. [Financial Management and System of Internal Controls Questionnaire \(including applicant disclosure of high-risk status\)](#)
8. [Disclosure of Lobbying Activities](#)
9. [Applicant Disclosure of Pending Applications](#)

10. Applicant Disclosure and Justification – DOJ High Risk Grantees⁵ (if applicable)

11. Research and Evaluation Independence and Integrity

12. Disclosure of Process Related to Executive Compensation

13. Additional Attachments

a. Unsubmitted SAK Inventory Certification (if applicable):

If an unsubmitted SAK inventory has already been completed by the applicant jurisdiction, the applicant must provide a certification letter signed by the applicant's chief executive officer. The certification letter should detail the results of the inventory.

b. Letters of Commitment

Applicants to all purpose areas must submit signed letters of commitment from the agency or agencies that possess unsubmitted SAKs, the crime laboratory that provides DNA services to the law enforcement agency (not required if outsourcing to a private lab), the prosecutor's office, and a community-based victim services organization stating their commitment to the project as presented in the application. Applicants applying under Purpose Area 3 must include a letter of support from the Department of Corrections or Bureau of Prisons, or probation office, or medical examiner/coroner (as applicable), or other agency in their jurisdiction or state whose participation will be required to successfully implement a lawfully owed convicted persons DNA collection initiative. The letters must be included in the application to be considered for funding.

c. Applicant Disclosure of SAK Testing Projects

Applicants must disclose all existing federal grant-funded SAK testing projects (including any funding the crime lab may receive from the National Institute of Justice [NIJ] that may be used for the purposes of testing or processing of SAK evidence) and must explain why additional funding is necessary. In addition, applicants must describe how they will document how the SAKI funding will be coordinated, tracked separately from any other funding (including NIJ's DNA Capacity Enhancement and Backlog Reduction Program), and not duplicate other current grant-funded projects.

d. Timeline

Include a comprehensive timeline that identifies milestones, numerically listed deliverables, and who is responsible for each activity (provide title and agency). Please note, as applicable, that any inventory activity is expected to be completed within 6 months of the grant funding being made available to award recipients.

e. Position Descriptions and Résumés

Include position descriptions and résumés for key project personnel and multidisciplinary team members.

f. Documentation of Rural Challenges (if applicable)

As is mentioned above, OJP will give priority consideration in award decisions to applications that address specific challenges that rural communities face. Each

⁵ A "DOJ High Risk Grantee" is a recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

applicant proposing to receive priority consideration under the rural priority should provide a sufficient narrative to include what makes the geographic service area rural (using U.S. Census or other appropriate government data), how isolated the area is from needed services, and how it will address specific challenges in rural communities.

g. Documentation of High-Poverty Areas or Persistent-Poverty Counties (if applicable)

As mentioned above, OJP will give priority consideration in award decisions to applications that demonstrate that the individuals who will benefit from the requested grant reside in high-poverty areas or persistent-poverty counties as defined above. Each applicant proposing to receive consideration under the High-Poverty Areas or Persistent Poverty Counties priority should provide a sufficient narrative explanation to identify each specific High-Poverty Area (by census tract number(s)) and/or each specific Persistent-Poverty County where individuals are intended to benefit from the requested grant and how the requested grant will address specific challenges in each such identified area and/or county.

h. Documentation of Enhanced Public Safety in Qualified Opportunity Zones (if applicable)

As is mentioned above, OJP will give priority consideration in award decisions to designated Qualified Opportunity Zones (QOZs). Each applicant proposing to receive priority consideration under the under the Qualified Opportunity Zones priority should provide a sufficient narrative explanation in order for OJP to identify clearly the public safety benefit the applicant anticipates that its project will have on a specified QOZ(s). The narrative and the list of affected QOZs (by census tract number) must be included as an attachment that is clearly labeled as addressing QOZs. The applicant may also include tables, charts, graphs, or other relevant illustrations that may be useful in comprehending the manner in which the proposed project is anticipated to benefit a QOZ(s).

How To Apply (Grants.gov)

Applicants must register in and submit applications through [Grants.gov](https://www.grants.gov), a primary source to find federal funding opportunities and apply for funding. Find information on how to apply in response to this solicitation in the [OJP Grant Application Resource Guide](#).

Registration and Submission Steps

Applicants will need the following identifying information when searching for the funding opportunity on Grants.gov.

1. **CFDA#: 16.833**
2. **Funding Opportunity #: BJA-2020-17018**
3. **Correct Competition ID:**

Purpose Area 1, Comprehensive Approach to Unsubmitted Sexual Assault Kits: Competition ID: BJA-2020-17019

Purpose Area 2, SAKI for Small Agencies (including rural and tribal agencies): Competition ID: BJA-2020-17020

Purpose Area 3, Expansion of DNA Databases to Assist with Sexual Assault Investigations and Prosecutions: Collection of Lawfully Owed DNA from Convicted Offenders and Arrestee DNA Collections: Competition ID: BJA-2020-17021

Purpose Area 4, Investigation and Prosecution of Cold Case Sexual Assaults: Competition ID: BJA-2020-17022

For information on each registration and submission step, see the [OJP Grant Application Resource Guide](#).

E. Application Review Information

Review Criteria

Applications that meet basic minimum requirements will be evaluated by peer reviewers using the following review criteria.

1. Statement of the Problem (15 percent)

For the relevant purpose area, describe generally the need for funding, including available resources and gaps.

For Purpose Area 1, provide an overview of the current nature and extent of unsubmitted SAKs, and the history and causes of this problem. Discuss the gaps in current processes and protocols that the applicant intends to address with a grant to inventory, track, test previously unsubmitted SAKs, and implement the elements of the [BJA model](#). As part of the application, provide information regarding the extent of evidence that has yet to be submitted to a crime laboratory in as great detail as possible.

For Purpose Area 2, provide an overview of the current nature and extent of unsubmitted SAKs, as well as current efforts and resources to address the problem. Describe generally the need for resources in local jurisdictions to achieve the results as described in this grant announcement. Describe and provide information regarding the extent of evidence that has yet to be submitted to a crime laboratory in as much detail as possible. Describe how need, capacity, and scope may differ from the [BJA model](#) that informs the applicant's proposed approach.

For Purpose Area 3, provide an overview of the current need for lawfully owed DNA collection from qualifying offenders (arrestee and/or convicted) and how the applicant intends to utilize grant funds to conduct a census of, track, and test previously uncollected convicted person samples. In particular, the applicant must describe how uncollected convicted offender samples impact the ability to resolve untested SAK cases in its jurisdiction. The applicant must also describe any existing policies related to lawfully owed DNA collection, and detail the partnerships necessary to ensure the initiative's success.

Provide information describing the extent of uncollected DNA samples in as much detail as possible. The applicant must describe the existing legislation and policies governing the lawfully owed DNA collection process, and clearly describe how the project will adhere to and operate within the constraints of current state legislation. The applicant must also outline the categories of eligible convicted offenders from whom it could legally collect DNA for the purposes of CODIS upload.

For **Purpose Area 4**, provide an overview of the current challenges the applicant faces in investigating and prosecuting cases associated with sexual assault and generally describe the need for funding to achieve results. Describe and provide information regarding the extent of sexual assault cases that are yet to be investigated or prosecuted due to resource issues. Document how the applicant's jurisdiction has already addressed or prevented any issues related to untested SAKs.

2. Project Design and Implementation (40 percent)

For **Purpose Area 1**, applicants must detail how they will address the three required elements of the [BJA model](#). The holistic project design must include detailed information on the applicant's plan to inventory, track, and test previously unsubmitted SAKs; produce necessary protocols and policies in support of improved coordination and collaboration among laboratories, police, prosecutors, and victim service providers in response to emergent evidence and casework; prioritize SAK testing and results, taking into consideration statute of limitations issues; describe the resources required to comprehensively address the sexual assault investigations and prosecutions that result from evidence and CODIS hits produced by tested SAKs; and support and optimize victim notification protocols and services.

The applicant must clearly detail the expected or established structure of the multidisciplinary working group; include a list of key team members from each participating agency (one from each agency); and describe the role of each team member. The applicant should identify the lead agency for this effort and outline its role and the plan for coordination among partnering agencies. The applicant must identify and delineate the role and activities of the site coordinator who will serve as the central point of contact for the working group.

Applicants must detail how they will implement the deliverables listed in the [Program-specific Information](#) section. Applicants should detail how they will work with specific law enforcement entities, victim advocacy organizations, and other stakeholder groups within their jurisdictions to ensure new policies and procedures are implemented that prevent future recurrence of unsubmitted SAKs and that focus on a victim-centered approach to sexual assault evidence collection, testing, investigation, and prosecution.

For **Purpose Area 2**, applicants must detail how funding will be used to address targeted activities associated with unsubmitted SAKs; how they will develop a multidisciplinary approach to address current issues; and how they will prevent unsubmitted SAKs-related issues from recurring in the future.

The applicant must detail how it will address the three required elements of the [BJA model](#) in order to implement a holistic victim-centered approach to unsubmitted SAKs in its jurisdiction, with modifications to address local need, capacity, and scope. The project design must include information on the applicant's plan to inventory, track, and test previously unsubmitted SAKs; any protocols and policies in support of improved coordination and collaboration among laboratories, police, prosecutors, and victim service providers in response to emerging evidence and case work; any plans to prioritize SAK testing and results, taking into consideration statute of limitations issues; resources to support sexual assault investigations and prosecutions that result from evidence and CODIS hits produced by tested SAKs; and victim notification

protocols and services. BJA encourages innovative approaches and collaborations across jurisdictions to maximize capacity and fidelity to the [BJA model](#) while making refinements to reflect local differences.

Applicants must clearly detail the partners and their specific roles, as well as the lead agency for this effort and outline its role, and the plan for coordination among partnering agencies. The applicant must identify and delineate the role and activities of the person who will serve as the central point of contact for the working group. This person may be funded part or full time, or in kind.

The applicant must detail which of the activities and deliverables listed in the [Program-specific Information](#) section will be addressed in its proposal. Overall, the proposal and related policies, procedures, and activities implemented must prevent future backlogs of unsubmitted SAKs and focus on a victim-centered approach to sexual assault evidence collection, testing, investigation, and prosecution.

For [Purpose Area 3](#), applicants must briefly detail how they have addressed or are currently addressing the three required elements of the [BJA model](#) in order to implement a holistic victim-centered approach to the current issues associated with unsubmitted SAKs in their jurisdictions.

Applicants must detail the need for lawfully owed DNA collections in their jurisdictions and/or improvement of arrestee DNA protocols, and how such efforts would help increase the chances of resolving unsolved sexual assault cases linked to previously unsubmitted or untested SAKs.

Applicants must detail how they will implement the deliverables listed in the [Program-specific Information](#) section. Applicants should detail how they will work with specific law enforcement entities, department of corrections or bureau of prisons, and other stakeholder groups within their jurisdictions to ensure new policies and procedures are implemented that ensure timely collection and entry into CODIS of DNA samples, and that also prevent future reoccurrence of the problem.

The applicant must determine if the convicted persons DNA collection coordinator must be a sworn law enforcement officer, based upon agency operational and legislative requirements. This role could be filled by one of the existing SAKI working group members; if this is the case, the application must detail how the designated individual will perform all relevant SAKI-related tasks. The applicant must detail how the convicted persons DNA collection coordinator will work with the SAKI working group to identify convicted offenders from whom DNA should be collected.

In presenting the project's implementation plan, the applicant must outline the current state legislation and policies governing lawfully owed DNA collection from convicted individuals; identify an individual who will act as the SAKI convicted persons DNA collection coordinator; and commit to conducting a comprehensive census of convicted persons to inform the collection strategy, including:

1. Modification of the SAK/SAKI evidence tracking system for samples collected:

- a) It is expected that applicants modify their existing SAK/SAKI evidence tracking systems for the purposes of tracking the collection, testing, CODIS entry, CODIS hits, and subsequent investigations/prosecutions.
 - b) Applicants must detail the necessary modifications that will be made to their tracking systems and the estimated timeframe for completion.
2. Timeline for performing census, collections, testing, and entry into to CODIS.
 3. How resulting CODIS hits will be handled and leads investigated, particularly those hits pertaining to evidence from SAKs tested under SAKI. The applicant must detail how the collection coordinator will work with the SAKI working group to coordinate these efforts.
 4. How the collection coordinator and the SART/SAKI working group will develop new policies and procedures to ensure this problem does not occur again.

For Purpose Area 4, applicants must detail how funding will be used to address targeted activities associated with the investigation and prosecution of high volumes of sexual assault cases that have resulted from testing backlogs of previously unsubmitted SAKs, and how applicants will prevent similar issues from occurring in the future.

The project design must include information on the applicant's plan to investigate and prosecute sexual assault cases; any protocols and policies in support of improved collaboration among laboratories, police, prosecutors, and victim service providers in response to emerging evidence and casework; any plans to prioritize SAK investigation and prosecution, taking into consideration statute of limitations issues, as well as to support and optimize victim notification protocols and services.

The applicant must clearly detail the partners and their roles, the lead agency for this effort and outline its role, and the plan for coordination among partnering agencies. The applicant must identify and delineate the role and activities of the coordinator who will serve as the central point of contact for the site team. This person may be funded part or full time, or in kind.

3. Capabilities and Competencies (25 percent)

For Purpose Area 1, fully describe the capabilities and competencies of the staff assigned to achieve the program goals and deliverables, including the selected site coordinator and any subawardees. The applicant must demonstrate capacity to develop and implement new policies and procedures within its jurisdiction and collaborate with various stakeholders from the forensic, law enforcement, and victim advocacy communities to improve law enforcement's management of, and response to, crimes of sexual assault.

Applicants should identify and fully describe the qualifications of the site coordinator and lead agency.

For Purpose Area 2, fully describe the capabilities and competencies of the staff assigned to achieve the program goal, objectives, and deliverables. The applicant must demonstrate capacity to collaborate with various stakeholders from the forensic, law enforcement, and victim advocacy communities to improve law enforcement's management of, and response to, crimes of sexual assault.

Applicants should identify and fully describe the qualifications of the site coordinator and lead agency.

For Purpose Area 3, fully describe the capabilities and competencies of the staff assigned to achieve the program goal, objectives, and deliverables, including the convicted persons DNA collection project coordinator. The applicant must demonstrate capacity to develop and implement new policies and procedures within its jurisdiction; collaborate with various stakeholders from the forensic, law enforcement, and corrections communities to improve law enforcement's ability to collect DNA from persons at risk for committing serious and violent crimes; and use the resulting information to help resolve cases associated with previously unsubmitted SAKs.

Applicants should identify and fully describe the qualifications of the collection coordinator and lead agency.

For Purpose Area 4, fully describe the capabilities and competencies of the staff assigned to achieve the program goal, objectives, and deliverables. The applicant must demonstrate capacity to collaborate with various stakeholders from the forensic, law enforcement, and victim advocacy communities to improve law enforcement's management of, and response to, crimes of sexual assault.

Applicants should identify and fully describe the qualifications of the site coordinator and lead agency.

4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (10 percent)

For all four purpose areas, describe the process for measuring project performance. Identify who will collect the data, who is responsible for performance measurement, and how the information will be used to guide and assess the program.

Applicants should also describe the methods they will use for tracking and reporting the required information regarding unsubmitted SAKs.

For Purpose Area 3, applicants should also describe the methods they will use for tracking and reporting the required information regarding collected and lawfully owed convicted persons' DNA samples.

5. Budget (10 percent)

For all purpose areas, provide a budget for the entire project period that is complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities). Budget narratives should generally demonstrate how applicants will maximize cost effectiveness of grant expenditures. Budget narratives should demonstrate cost effectiveness in relation to the goal of the project.⁶

⁶ Generally speaking, a reasonable cost is a cost that, in its nature or amount, does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the costs.

The budget must cover costs for travel to BJA-required events noted in the solicitation.

Existing SAKI award recipients must provide information on current unobligated SAKI funding and detail why additional funding is needed.

For Purpose Areas 1 and 2, provide an estimate of the amount of funds that will be allocated for SAK testing to include: actual testing costs, estimated expert testimony fees, and costs associated with review of outsourced laboratory data and CODIS entry.

For Purpose Area 3, provide an estimate of the amount of funds that will be allocated for convicted persons DNA testing to include: actual testing costs and costs associated with review of outsourced laboratory data and CODIS entry.

For Purpose Area 4, if applicable, provide an estimate of the amount of funds that will be allocated for advanced DNA testing costs which may include: familial DNA searches, forensic genealogy searches, and/or phenotyping/ancestral DNA testing.

Review Process

OJP is committed to ensuring a fair and open process for making awards. BJA reviews an application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation requirements.

The following five paragraphs in this solicitation expressly modify the "Application Review Information" provisions in the OJP Grant Application Resource Guide. An applicant is to follow the guidance in these five paragraphs instead of the guidance stated under the "Application Review Information" heading in the Guide.

Peer reviewers will review the applications submitted under this solicitation that meet basic minimum requirements. For purposes of assessing whether an application meets basic minimum requirements and should proceed to further consideration, OJP screens applications for compliance with those requirements. Although specific requirements may vary, the following are common requirements applicable to all solicitations for funding under OJP programs:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements

For a list of the application elements that **MUST** be included in the application submission in order for an application to meet the basic minimum requirements, see "[What an Application Should Include](#)" under Section D. Application and Submission Information.

Peer review panels will evaluate, score, and rate applications that meet basic minimum requirements. BJA may use internal peer reviewers, external peer reviewers, or a combination, to assess applications on technical merit using the solicitation's review criteria. An external peer reviewer is an expert in the subject matter of a given solicitation who is not a current DOJ employee. An internal reviewer is a current DOJ employee who is well versed or has expertise

in the subject of this solicitation. Peer reviewers' ratings and any resulting recommendations are advisory only, although reviewer views are considered carefully.

Other important considerations for BJA include geographic diversity, strategic priorities (specifically including, but not limited to, those mentioned above relating to addressing specific challenges that rural communities face, high-poverty areas or persistent-poverty counties, demonstrable potential enhancement to public safety in one or more federally designated Qualified Opportunity Zones), as well as the extent to which the Budget Detail Worksheet and Budget Narrative accurately explain project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant that has one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may take into account not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

F. Federal Award Administration Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Federal Award Notices](#)

[Administrative, National Policy, and Other Legal Requirements](#)

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions prior to submitting an application.

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the [OJP Grant Application Resource Guide](#).

[Information Technology \(IT\) Security Clauses](#)

General Information About [Post-federal Award Reporting Requirements](#)

In addition to the deliverables described in [Section A. Program Description](#), any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit monthly progress reports to the SAKI TTA provider, quarterly financial reports, quarterly performance metrics reports, *semi-annual* progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2.

For contact information for Grants.gov, see page 2.

H. Other Information

Please see the [OJP Grant Application Resource Guide](#) for information on the following:

[Freedom of Information and Privacy Act \(5 U.S.C. 552 and 5 U.S.C. 552a\)](#)

[Provide Feedback to OJP](#)

Appendix A: Application Checklist

FY 2020 National Sexual Assault Kit Initiative (SAKI)

This application checklist has been created as an aid in developing an application.

What an Applicant Should Do:

Prior to Registering in Grants.gov:

- Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- Search for the Funding Opportunity on Grants.gov (see [OJP Grant Application Resource Guide](#))
- Select the correct Competition ID (see page 27)
- Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see [OJP Grant Application Resource Guide](#))

After Application Submission, Receive Grants.gov Email Notifications That:

- (1) application has been received
- (2) application has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If No Grants.gov Receipt, and Validation or Error Notifications are Received:

- Contact NCJRS regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

- Review the [“Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2020 Awards”](#) in the [OJP Funding Resource Center](#).

Scope Requirement:

- The federal amount requested is within the allowable limit(s) of up to \$2,500,000 each for Purpose Area 1, \$500,000 each for Purpose Area 2, and \$1,000,000 each for Purpose Areas 3 and 4.

Eligibility Requirement:

See [title page](#).

What an Application Should Include:

The following items are application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements that must be included in the application submission in order for the application to meet the basic minimum requirements, will neither proceed to peer review, nor receive further consideration.

- Program Narrative (see page 24)
- Budget Detail Worksheet (Including Budget Narrative) (see [OJP Grant Application Resource Guide](#))
- SAK Inventory (see pages 6, 7, 10, 26)
- Letters of commitment (if applicable) (see page 26)

- Application for Federal Assistance (SF-424) (see [OJP Grant Application Resource Guide](#))
- Project Abstract (see page 24)
- Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))
- Tribal Authorizing Resolution (if applicable) (see [OJP Grant Application Resource Guide](#))
- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
- Disclosure of Lobbying Activities (SF-LLL) (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure of Pending Applications (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))
- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
- Disclosure of Process related to Executive Compensation (see [OJP Grant Application Resource Guide](#))

Additional Attachments:

- Request and Justification for Employee Compensation; Waiver (if applicable)
(see [OJP Grant Application Resource Guide](#))
- Documentation of rural challenges (if applicable) (see page 26)
- Documentation of high-poverty areas or persistent poverty counties (if applicable) (see page 27)
- Documentation of enhanced public safety in federally designated Qualified Opportunity Zones (if applicable) (see page 27)

ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48 MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR A KONICA-MINOLTA BIZHUB C300I COLOR COPIER TO BE USED BY FISCAL AFFAIRS.

WHEREAS, the City of Jackson, Mississippi, desires to enter into a 48-month rental agreement for a Konica Minolta Bizhub C300i color Copier/Printer/Fax/Scanner to be used by the Fiscal Affairs Unit within the Jackson Police Department: and

WHEREAS, Advantage Business Systems has agreed to provide through State Contract #8200044604, a Konica Mionolta Bizhub C300i color Copier/Printer/Fax/Scanner.

IT IS, THEREFORE, ORDERED that the Mayor be authorized to execute the rental agreement and any other necessary documents with Advantage Business Systems, 5442 Executive Place, Jackson, MS 39206, to provide a 48-month rental of a Konica Minolta Bizhub C300i color Copier/Printer/Fax/Scanner at a cost of \$200.00 per month, which includes labor, parts, toner and drums, with the exception of paper and staples.

IT IS FURTHER ORDERED that payment for said copy rental be made from the General Fund.

Agenda Item #35
July 7, 2020

By: DAVIS, LUMUMBA

Jackson Police Department



327 East Pascagoula Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

To: Chokwe A. Lumumba, Mayor
From: James E. Davis, Chief of Police
Date: June 28, 2020
Re: Minolta Bizhub C284e Digital Copier/Printer/Fax/Scanner

The Jackson Police Department desires and is requesting your approval to enter into a 48-month rental agreement for a copier with Advantage Business Systems. The lease agreement with Advantage Business Systems will be for a Minolta Bizhub C284e Digital Copier/Printer/Fax/Scanner, which is used by Fiscal Affairs.

Please find attached a request to execute the necessary documents with Advantage Business Systems providing for the forty-eight (48) month rental of a Minolta Bizhub C284e Digital Copier/Printer/Fax/Scanner at a cost of \$200.00 per month; to include labor, parts, toner and drum, with the exception of paper or staples, plus a copy charge of \$.006 per black/white page and .06 per color page.

We respectfully request your signature approving the document contained herein. Should you have any questions, please feel free to contact me at (601)-960-1217.

Attachments

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 24, 2020
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	Order authorizing the Mayor to execute a 48 month rental agreement with Advantage Business Systems for a Minolta Bizhub c284e digital copier/printer to be used by the Jackson Police Department Fiscal Affairs Unit.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3.	Who will be affected	JACKSON POLICE DEPARTMENT																																													
4.	Benefits	Maintain a digital environment within the department using multi-functional machines that have copy/print/fax/scan capabilities. This technology will allow transfer and communication of documents without printing multiple copies and keep the department positioned for continued advances in technologies and workflows utilizing a paperless environment.																																													
5.	Schedule (beginning date)	After the approval by the City Council																																													
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ ■ Project limits if applicable	ALL WARDS CITY WIDE																																													
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department																																													
8.	COST	\$200.00 per month																																													
9.	Source of Funding ■ General Fund <input checked="" type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	General Fund – Account Number 001-442-24-6514																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
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Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone (601) 960-1799
Facsimile (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48 MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR A KONICA MINOLTA BIZHUB C3001 COLOR COPIER TO BE USED BY FISCAL AFFAIRS is legally sufficient for placement in NOVUS Agenda.




Timothy Howard, *City Attorney*

James Anderson, *Deputy City Attorney* 



Date

OFFICE OF THE CITY ATTORNEY
7/1/20


Proposal for: **Jackson Police Dept.**



Advantage Business Systems

**5442 Executive Place
Jackson, MS 39206**

**Donna May (601)362-9192
Cell (601)317-4298**



June 23, 2020

Jackson Police Dept.
327 E Pascagoula St
Jackson, MS 39201

Enclosed please find the information on the Konica Minolta Bizhub C300i color copier. I have put into the Proposal, pricing from Konica Minolta for exclusive use for State of MS Contract # 8200044604. I hope these will meet your needs and within your price range.

We look forward to offering you the finest service available. We believe Konica Minolta quality products, blended with our excellent service, are the foundation for a successful partnership.

Thanks again for the opportunity,

Sincerely,

Donna May
Senior Account Executive
Advantage Business Systems

Konica Minolta Overview

Konica Minolta Business Solutions U.S.A., Inc. (KMBS) is a wholly owned subsidiary of Konica Minolta Holdings, Inc., formed through the merger of Konica, Inc. and Minolta Co., Ltd. With more than 200 years of combined experience, Konica Minolta is building on a long and rich history of developing innovative imaging technologies and bringing new products to market. It is a company that continues to create fresh new impressions in the field of imaging by mobilizing its core competencies in optics, printing and copying, scanning and software to create these products and services.

Headquartered in Ramsey, New Jersey, KMBS provides its customers with complete solutions to efficiently create, reproduce, share and manage document-based information. The company provides the essentials of imaging to companies and organizations ranging from small office/home office to workgroups and departments and to large production operations. Its technologically advanced line of products and services include:

- A complete line of high-speed, high-volume document systems, up to 170 ppm and 1.25 million impressions per month.
- A full line of superior quality color imaging systems for corporate, graphics arts and production environments.
- A wide range of multifunctional workgroup and departmental document systems and facsimile machines with advanced functionality such as network scanning and Internet faxing.
- Software solutions designed to bridge the gap between computers and document systems, offering capabilities from easy scan-to-file to automated document manipulation to total workflow process solutions.
- Desktop monochrome and color laser printing systems.
- Professional services for infrastructure management and document process streamlining.
- Advanced scanning and micrographics systems for document imaging.
- World-class sales, service and support through an extensive network of direct sales offices, authorized dealers, resellers and distributors in the United States, Canada, Mexico, Central America and South America.

Advantage Business Systems Overview

Advantage Business Systems was founded in 1976 by Tom Day. Since its inception, Advantage Business Systems has grown rapidly to become one of the premier office equipment suppliers in Central Mississippi. The fast growth is attributed to all of our people being dedicated to providing the finest customer service and representing the innovative digital technologies that Minolta offers.

Our dedication to service is exemplified by our multiple Pro-Tech service awards we have earned and the loyalty of thousands of customers in the metro area.

The service we provide is backed by our Performance Uptime Guarantee, which insures that your equipment is as productive as possible.

We are excited to have the opportunity to serve your company's document management needs now and into the future.

PROPOSED CONFIGURATION

The following Minolta Bizhub C300i Digital Color System provides these features:

- 30 ppm b/w and 30 ppm full color
- 100,000 sheet monthly duty cycle
- Single Pass Document Feeder (100 sheets)
- 1800 x 600dpi scanning
- Warm up time of less than 41 seconds
- 2 X 500 sheet universal cassette and 150 sheet intelligent bypass
- 256 color shades per pixel
- Standard and custom paper size support up to 12" x 18"
- 10" Touch and Swipe Control Panel
- Staple Finisher with 2/3 hole punch
- Network Printing
- Network Scanning
- Banner Printing
- Box Functionality
- Print to/from USB
- Print from iPod, iPad, Android Device



48 Month Rental: \$200.00

- Bizhub C368 Digital Color Copier/Printer
- Desk
- Document Feeder
- Staple Finisher with 2/3 hole punch
- Fax

Maintenance

Maintenance Program includes:

- All toner cartridges
- All other consumables except paper & staples
- All parts, drums, labor and service calls
- Preventative maintenance procedures
- Unlimited on-site customer training
- Can be billed monthly, quarterly or annually

All copies billed monthly @ \$.008 for b/w and color copies billed @ .06 per page

- *(based on single sided, letter sized image)*

OFFICE OF THE CITY ATTORNEY
704
6/15/20
CC

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #36
July 7, 2020
(Hillman, Lumumba)

WHEREAS, Meadowbrook Office Park, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

IT IS THEREFORE, ORDERED that Meadowbrook Office Park is hereby (*approved*) a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and grants the variance requested therein based on a finding that special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will not*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

6/4/2020
DATE

POINTS	COMMENTS																																													
1. Brief Description/Purpose	To erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.																																													
2. Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3. Who will be affected	N/A																																													
4. Benefits	N/A																																													
5. Schedule (beginning date)	N/A																																													
6. Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1300 Meadowbrook Road (Ward 7)																																													
7. Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division																																													
8. COST	N/A																																													
9. Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A																																													
10. EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						
NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																						

Revised 2-04

STAFF RECOMMENDATION: APPROVE


Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM:  Jordan Hillman, Director
Department of Planning & Development

DATE: June 4, 2020

RE: Sign Variance

Meadowbrook Office Park, located at 1300 Meadowbrook Road, is requesting a variance to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.


Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
6/15/20
ca

This **ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO APPROVE THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE EET AND 10 FEET IN HEIGHT WITHIN A CMU-1-ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT** is legally sufficient for placement in NOVUS Agenda.

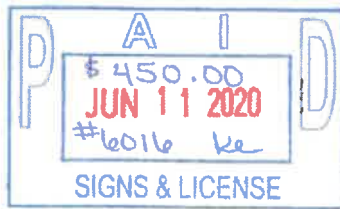


Timothy Howard, City Attorney
Chandra Gayten, Deputy City Attorney ca

6/15/20

Date

RECEIVED
MAY 26 2020
SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1300 Meadowbrook Road
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)
To provide monument signage for anchor tenants
at Meadowbrook Office Park that lack frontage road visibility.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO
If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies
V. What is the Zoning classification of property? CHU-1
If yes, please attach copies of agency findings and decisions.

VI. **APPLICANT'S INFORMATION:**
Name: Park Central, LLC + Park Central II, LLC
Mailing Address: 361 Township Drive, Suite 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bgnesbit@kerioth.com

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SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Bryan Nesbit or Clinton G. Herring, Jr.
Mailing Address: 361 Township Ave, Site 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bgyresbit@kerioth.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Park Central LLC & Park Central II, LLC
Mailing Address: 361 Township Ave, Site 200
City: Ridgeland State: MS Zip: 39157
Email: bgyresbit@kerioth.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

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DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

Bryan Nesbit, Kenneth Corp. as agent for
Pok Central LLC + Pok Central II LLC

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at

1300 Meadowbrook Rd Jackson, Mississippi

On this the 21st day of May, 2020.

STATE OF MISSISSIPPI
COUNTY OF ~~HINDS~~ Madison

Personally came and appeared before me, the within named:

Bryan Nesbit

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

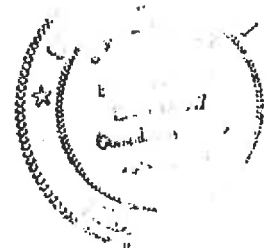
GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 21st

Day of May, 2020.

MY COMMISSION EXPIRES:

April 29, 2024

Hamilton
NOTARY PUBLIC





KERIOOTH CORPORATION
 361 Township Avenue
 Suite 200
 Ridgeland, MS 39157

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JUN 11 2020

SIGNS/LICENSE DIVISION

May 21, 2020

City of Jackson
 Department of Planning and Development
 Sign and License Division
 200 S. President Street
 Jackson, MS 39201

RE: STATEMENT OF INTENT FOR SIGN VARIANCE APPLICATION

Park Central, LLC and Park Central II, LLC come before the Department of Planning and Development for the City of Jackson seeking a Section 102-40-Request for Variance to the existing allowable sizing for a Ground sign (monument sign) as established by Sec. 102-30 (14)(d): Monument Signs for Commercial within a CMU-1 zoning classification.

Meadowbrook Office Park was granted a CMU-1 zoning classification change in 2019 by the Jackson City Planning Board, the Jackson City Council, and the Mayor. This CMU-1 classification enables Park Central, LLC and Park Central II, LLC to further enhance the properties and Tenant base, all of which help strengthen the economic impact to the City of Jackson.

We are currently in negotiations with an anchor tenant for 1400 Meadowbrook Road that is requiring prominent signage rights visible to the I-55 corridor as a condition to their lease. Our solution to this request (as well as foreseeing a need to provide similar rights to future tenants) is to construct one (1) prominent monument sign to be placed to the West side of the 1300 Meadowbrook Road Building along the I-55 Frontage Rd. This one (1) monument sign will be for the entirety of Meadowbrook Office Park and will provide prominent signage rights to those buildings which do not have existing I-55 frontage signage visibility, namely 4268 I-55 North and 1400 Meadowbrook Road.

As you may know, signage rights are critical to executing these transactions with new tenants and will further enhance the development, the city, and our economy. We believe they City may have granted similar variances for enhanced signage in a CMU-1 classification, such as that variance allowing for the District at Eastover to have prominent signage along the I-55 Frontage Road.

We respectfully seek your consideration for this monument sign variance request.

Sincerely,

PARK CENTRAL, LLC & PARK CENTRAL II, LLC
 By Kerioth Corporation, its agent

Bryan G. Nesbit
 Director of Facilities and Property Management



6/11/2020

Jeanee Glover
 expiration April 19, 2021

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

June 5, 2020

Meadowbrook Office Park
Bryan G. Nesbit
1300 Meadowbrook Road
Jackson, MS 39211

Re: Meadowbrook Office Park Sign Variance Application

Dear Mr. Nesbit:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Meadowbrook Office Park located at 1300 Meadowbrook Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Meadowbrook Office Park is requesting to erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division



APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

CITY OF JACKSON ZONING DIVISION	
Date	6-1-20
Zone	CMU-1
Approved By	JM
Note	

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Diversified Signs + Graphics</u>		Business Name <u>Kerith Corp / Park Central, LLC + Park Central II, LLC</u>	
Address <u>1123 James Harvey Rd</u>		Business Address <u>1300 Meadowbrook Rd (I-55 Frontage)</u>	
City <u>York</u> State <u>SC</u> Zip <u>29745</u>		Owner's Name <u>Park Central, LLC + Park Central II, LLC</u>	
Phone <u>803-628-1121</u>		Phone <u>601-368-9950</u>	
Bonded and Insured Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height <u>10 ft.</u>	Height _____	Internal <input checked="" type="checkbox"/> External <input type="checkbox"/>	
Height <u>10 ft.</u>	Length _____	UL# <u>48</u>	
Length <u>width = 7 ft.</u>	Square Footage _____	Sign Material Type: <u>Aluminum Fabricated</u>	
Square Footage <u>70</u>	Wall Area _____		
Wind Pressure _____			
Billboard <input type="checkbox"/>			
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>Meadowbrook Office Park</u>		Date Inspected: _____	
<u>① Tenant 1</u>		APPROVED <input type="checkbox"/>	
<u>② Tenant 2</u>		DISAPPROVED <input type="checkbox"/>	
<u>③ Tenant 3</u>			
<u>④ Tenant 4</u>			
Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input checked="" type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.


 Applicant's Signature

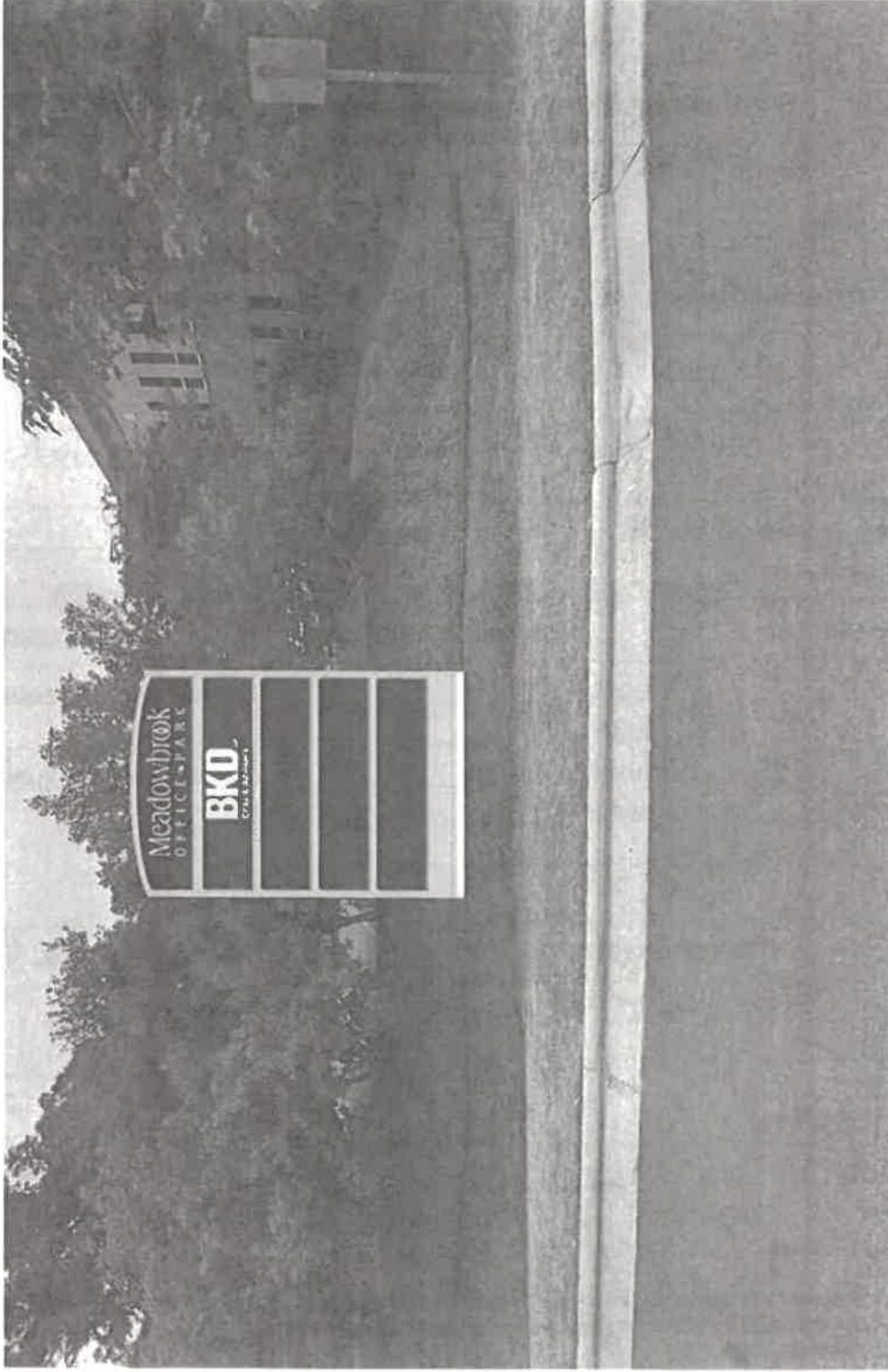
5/21/20
 Date

 Sign and License Division Manager

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SIGN/LICENSE DIVISION



Parallel to I-55

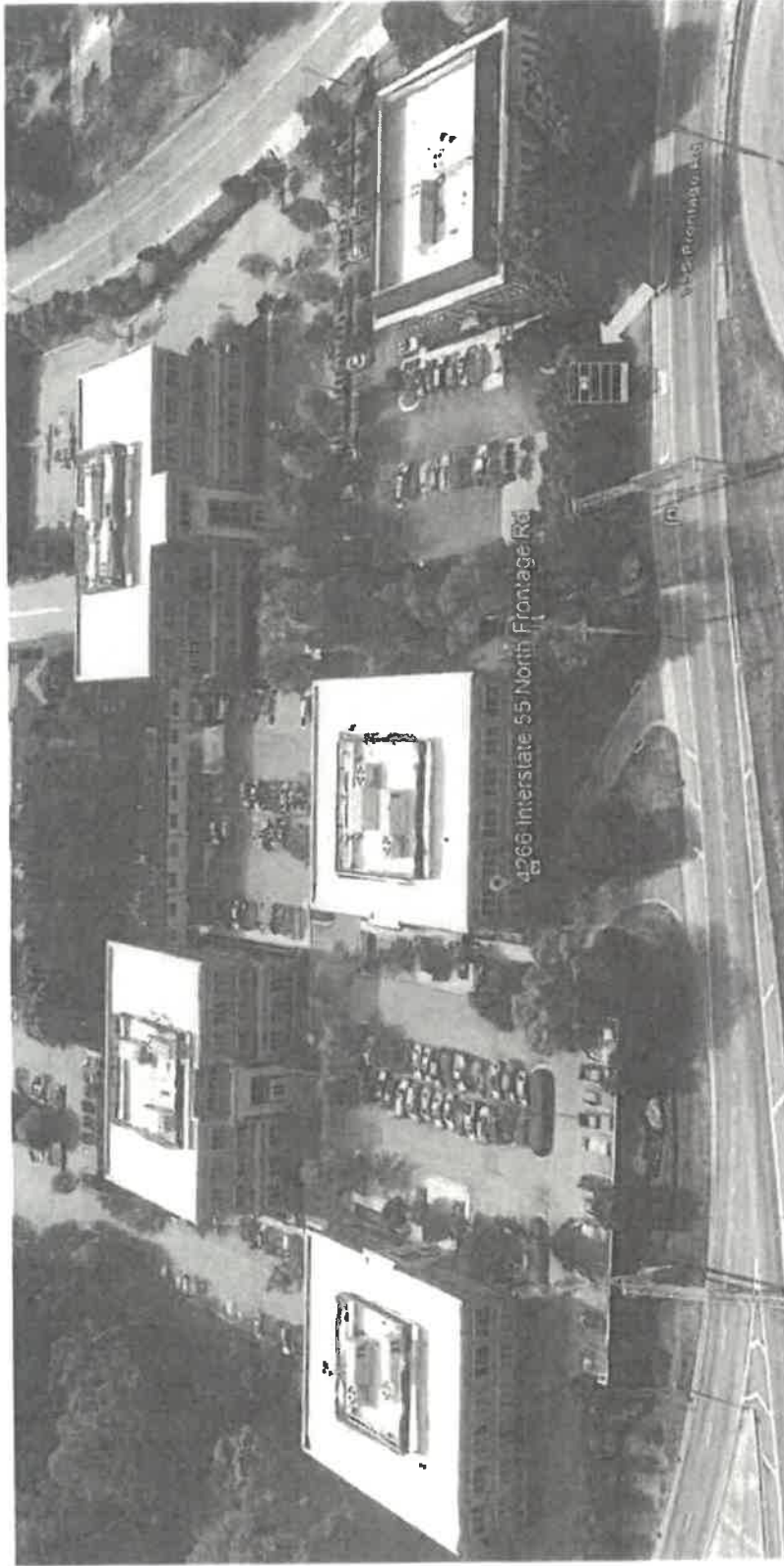
04/22/2020 1 of 3

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\07.Tenaris\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

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MAY 26 2020

SIGN LICENSE DIVISION



04/22/2020 2 of 3

R:\4000 Series\4029_1400 Meadowbrook Bldg-PC IV, LLC\07.Tenants\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

CONCEPT

QTY 1 - SINGLE SIDED

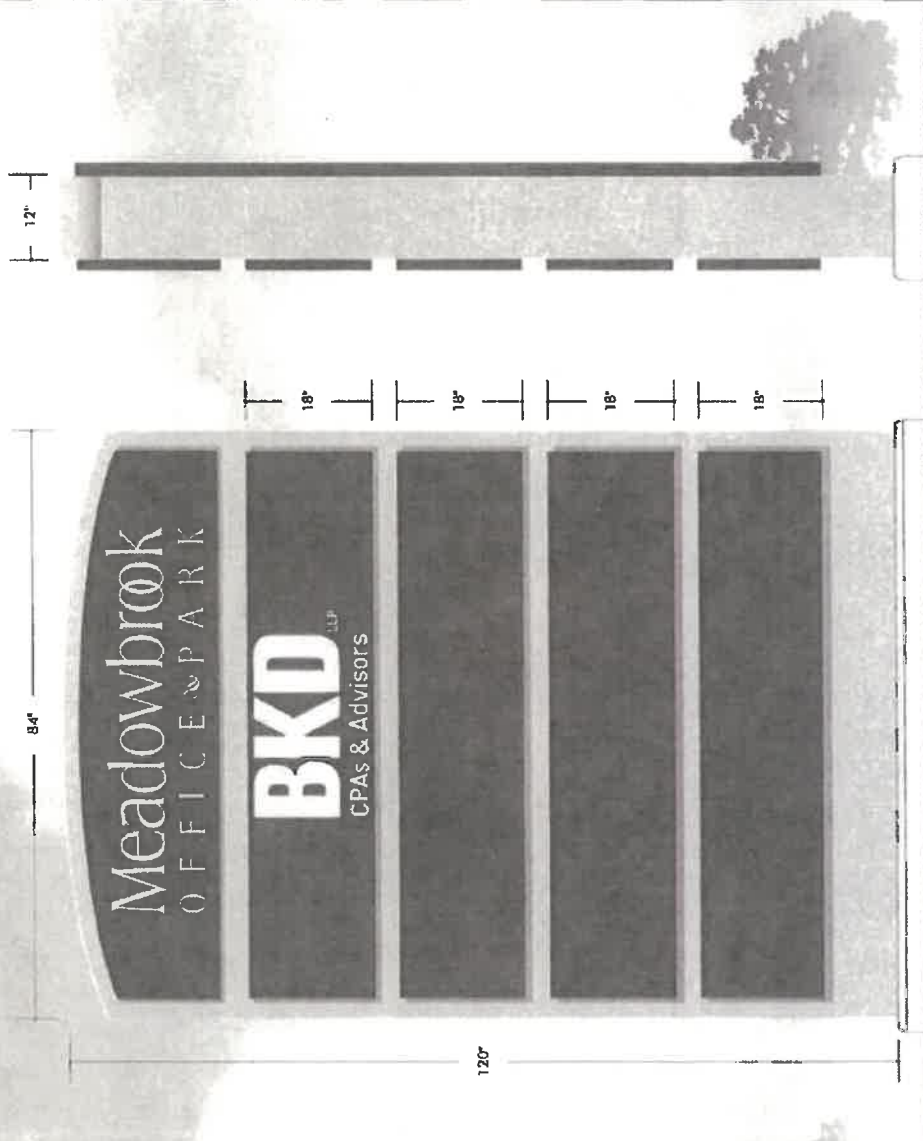
Multi-Tenant Sign, Aluminum Fabricated, Internally Illuminated Custom Sign

Scale: 1/2" = 1 Ft

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MAY 26 2020

SIGN & LICENSE DIVISION



www.diversifiedsigns.com
 1123 James Harvey Rd
 P.O. Box 1087
 York, SC 29745
 Phone: 803.628.1121
 Fax: 803.628.1109

03/20/2020

Meadowbrook
 Office Park - Multi-Tenant

Bryan Nesbit

Brian Lawton

- 1.
- 2.
- 3.

Conceptual

Final Production

Installation Instructions Includes an Drawing



UL
 International
 Laboratory
 LISTED
 ELECTRIC SIGN
 COMPLIANT TO DL 40

SIGNIFICANT REVISIONS TO THIS DRAWING WILL BE MADE TO THE ORIGINAL DRAWING BY THE ORIGINAL DESIGNER. THIS DRAWING IS THE PROPERTY OF DIVERSIFIED SIGNS & GRAPHICS. IT IS TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFIED. THIS DRAWING IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

This sign is intended to be installed in the following environmental condition:
 Wet _____
 Dry _____

THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPLICABLE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPLICABLE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPLICABLE AGENCIES.

Color Specifications

- (C1) Grey - Cabinet Color
- (C2) Black - Tenant Sign
- (C3) White - Letters

PRINTED COLORS ARE FOR CONCEPTUAL USE ONLY. ACTUAL COLORS TO BE CONFIRMED PRIOR TO FABRICATION.

The Designer must be retained signed and sealed for this drawing. We DO NOT assume responsibility for errors or omissions in this drawing. It is the responsibility of the contractor to verify all dimensions and conditions through a thorough inspection of the site and to correct and fix the errors as accurate and complete as possible.

Approved By & Date: _____

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MAY 26 2020

STIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

LEGAL DESCRIPTION
Warranty Deed Book 4656, Page 300

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly described as follows, to-wit:

Lot No. 1 plus a part of Lot No. 2 of Canton Dale Subdivision, a subdivision according to a map or plat thereof which is on file and of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi, in Plat Book 14 at Page 28, reference to which is hereby made, said part of Lot No. 2 being described as lying East of those parcels granted to the State Highway Commission of the State of Mississippi as recorded in Book 1106, Page 516 and in Book 3088 Page 43: said part of Lot No. 2 also being described as:

Begin at the Northeast corner of said Lot No. 2 and run Southerly along the East line of said Lot No. 2 for a distance of 202.6 feet to the Southeast corner thereof; thence Westerly along the South line of said Lot No. 2 for a distance of 25.7 feet to the Easternmost line of the State Highway Commission property; thence along said Highway Commission East property line North 17 degrees, 00 minutes East for a distance of 32.9 feet; thence North 00 degrees, 08 minutes East for a distance of 170.6 feet to a point on the North line of said Lot No. 2; thence Easterly along the North line of said Lot No. 2 for a distance of 34.0 feet to the POINT OF BEGINNING at the Northeast corner of said Lot No. 2. The herein described parcel contains in the aggregate 22,413.6 square feet or 0.514 acres, more or less.

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MAY 26 2020

SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Book 5335, Page 117**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, being more particularly described as follows, to-wit:

Tract 1

Lot One (1) and Lot Two (2), Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery Records of Hinds County, at Jackson, Mississippi; less and except therefrom any part of said lots heretofore conveyed to the State Highway Commission of the State of Mississippi as recorded in Book 1106 at Page 516 and Book 3088 at Page 43.

Tract 2

Lot 1, part of Lot 2, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery records of Hinds County, at Jackson, Mississippi, and part of the W ¼ Section 24, Township 6 North, Range 1 East, all situated in Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the aforesaid Chancery records and run thence South 1 degree 08 minutes 31 seconds West, 189.79 feet to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at page 175 of the aforesaid Chancery records; run then North 88 degrees 52 minutes 58 seconds West along the North boundary of the said Regan property and the Westerly projection thereof, 205.00 feet to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the POINT OF BEGINNING for the property herein described; run thence South 1 degree 07 minutes 54 seconds West along the West boundary of the said Pursell property, 262.77 feet to the South boundary of that certain property conveyed to Floyd Mobley, Jr. by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at page 621 of the aforesaid Chancery records; run then North 88 degrees 44 minutes 07 seconds West along the South boundary of the said Mobley property and the South boundary of that certain property conveyed to Kerioth Corporation by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at Page 621 of the said Chancery records, 213.71 feet to the present (January, 2001) Eastern Right-of-Way line of Interstate Highway 55; run thence North 6 degrees 35 minutes 22 seconds West along the present Eastern Right-of-Way line of Interstate Highway 55, 60.57 feet to the South boundary of Lot 2, of aforesaid Canton Dale Subdivision; run thence South 88 degrees 42 minutes 07 seconds East along the South boundary of said Lot 2, 1.64 feet to the East Right-of-Way line of Interstate Highway 55 as recorded in Deed Book 3088 at Page 43 of the aforesaid Chancery records; run thence North 16 degrees 32 minutes 41 seconds East along the said East Right-of-Way line, 32.89 feet; run thence North 0 degrees 19 minutes 19 seconds West along said East Right-of-Way line, 170.60 feet to the North boundary of aforesaid Lot 2; run thence South 88 degrees 52 minutes 58 seconds East along the North boundary of Lots 2 and 1 and the Easterly projection thereof, 215.79 feet to the POINT OF BEGINNING, and

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 5321, Page 965**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows:

A parcel of land lying in Section 24, Township 6 North, Range 1 East, particularly described as follows to-wit:

For a point of beginning, commence at the Southeast corner of Canton Dale Subdivision as the same is shown by map or plat on file and of record in the office of the Chancery Clerk of Hinds County, at Jackson, Mississippi, in Plat Book 14 at Page 28, and run thence Easterly along the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Southwest corner of that certain parcel of land conveyed by Nina Griffin to W. B. Ridgway by Deed dated August 10, 1953, and of record in the office of the aforesaid Clerk in Book 804 at Page 421; run thence Northerly along the West line of the lands conveyed to Ridgway by the aforesaid deed for a distance of 202.6 feet more or less, to the Northeast corner of the property of the undersigned grantor, run thence Westerly parallel with the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Northeast corner of said Canton Dale Subdivision; thence Southerly along the East line of said Canton Dale Subdivision for a distance of 202.6 feet to the point of beginning.

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Deed Book 5321, Page 968**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows, to-wit:

All that portion of the property described in Exhibit "A" which lies east of the east property line projection of the property of Kerloth Corporation as shown on and described as Parcel A on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, attached hereto as Exhibit "B", and made a part hereof; and west of the east property line projection of the Floyd Mobley property as shown on and described as Parcel B on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, and attached hereto as Exhibit "B".

And,

Parcel B

Being situated in the W ½ of Section 24, T6N-R1E, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the Chancery records of Hinds County, Mississippi and run thence S1°06'31"W, along the West boundary of Meadowbrook East, Phase II, 189.79' to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at Page 175 of the aforesaid Chancery records; run thence N88°52'58"W, along the North boundary of the Regan property and the Westerly projection thereof, 205.00' to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the Point of Beginning for the property herein described; run thence S1°07'54"W, along the West boundary of the said Pursell property 212.50' to the Southwest corner thereof; run thence N83°12'04"W, 100.24' to the Southeast corner of Lot 1, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the aforesaid Chancery records; run thence N1°06'53"E, along the East boundary of said Lot 1, 202.60' to the Northeast corner thereof; run thence S88°52'58"E, 99.81' to the Point of Beginning.

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MAY 26 2020

SIGNS/LICENSE DIVISION

**1400 Meadowbrook Road
Jackson, MS 39211**

LEGAL DESCRIPTION
Warranty Deed Book 6378, Page 446

A parcel of land containing 1.867 acres situated in the West ½ of Section 24, Township 6 North, Range 1 East, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at the northeast corner of Lot 1, Cantondale Subdivision, as recorded in Plat Book 14 at Page 28 in the office of the Chancery Clerk of Hinds County, Mississippi and run South 88 degrees 52 minutes 58 seconds East for a distance of 95.00 feet to the POINT OF BEGINNING for the property herein described; thence North 01 degrees 27 minutes 31 seconds East for a distance of 25.05 feet; thence South 88 degrees 47 minutes 27 seconds East for a distance of 211.85 feet to the western right of way line of Windwood Drive; thence South 01 degrees 07 minutes 03 seconds West along the western right of way line for a distance of 83.78 feet to the southern right of way line of said Windwood Drive; thence South 89 degrees 34 minutes 47 seconds East along said southern right of way line for a distance of 162.00 feet to the eastern boundary of Lot 5, Meadowbrook East, Phase II as recorded in Plat Cabinet C at Slide 267 in the office of the Chancery Clerk of Hinds County; thence South 01 degrees 35 minutes 47 seconds East along said eastern boundary for a distance of 153.34 feet to the northern right of way line of Meadowbrook Road; run along said northern right of way line the following courses: North 89 degrees 27 minutes 47 seconds West for a distance of 169.26 feet; thence South 77 degrees 12 minutes 18 seconds West for a distance of 211.26 feet; thence North 88 degrees 44 minutes 07 seconds West for a distance of 8.50 feet; leaving said northern right of way line, run thence North 01 degrees 27 minutes 31 seconds East for a distance of 262.81 feet to the POINT OF BEGINNING.

TOGETHER WITH all right, title and interest contained in that certain Mutual Access, Parking and Walkway Easement with Quitclaim Conveyance filed of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi and recorded in Book 6220 at Page 338 and all other appurtenances and easements benefitting the property conveyed herein.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

LEGAL DESCRIPTION
Warranty Deed Book 4908, Page 001

Two Parcels of property located in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E, Hinds County, Mississippi more particularly described in Parcel 1 and Parcel 2 as set forth below:

Parcel 1:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Begin at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence

North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence

Along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence

Continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence

Continue along said right-of-way North 06 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence

Continue along said right-of-way following a clockwise circular curve for an arc distance of 126.36 feet, the curve having a radius of 379.26 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 26 seconds East for 125.78 feet; thence

Continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence

Continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.35 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

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Parcel 1-continued

SIGNS/LICENSE DIVISION

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 36.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.50 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.86 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.36 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 68.16 feet; thence

North 88 degrees, 52 minutes, 58 seconds West for a distance of 236.54 feet to the POINT OF BEGINNING.

The herein described parcel contains 79,171 square feet, more or less.

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MAY 26 2020

Parcel 2:

STIGNS/LICENSE DIVISION

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence continue along said right-of-way North 05 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence continue along said right-of-way following a clockwise circular curve for an arc distance of 126.38 feet, the curve having a radius of 379.28 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 28 seconds East for 125.78 feet; thence continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet to the POINT OF BEGINNING; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.39 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 38.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.05 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds east for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

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Parcel 2-continued

SIGNS/LICENSE DIVISION

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 8.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.85 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.98 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 58.16 feet; thence

South 88 degrees, 52 minutes, 58 seconds East for a distance of 70.46 feet; thence

North 01 degrees, 07 minutes, 02 seconds East for a distance of 390.21 feet; thence

North 88 degrees, 53 minutes, 58 seconds West for a distance of 177.02 feet; thence

North 67 degrees, 28 minutes, 58 seconds West for a distance of 181.30 feet; thence

North 61 degrees, 45 minutes, 58 seconds West for a distance of 42.08 feet; thence

South 26 degrees, 14 minutes, 35 seconds West for a distance of 20.70 feet to the POINT OF BEGINNING.

The herein described parcel contains 102,304 square feet or 2.3486 acres, more or less.

LESS AND EXCEPT:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

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MAY 26 2020

SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Quitclaim Deed Book 4940, Page 300**

A parcel of land located in the First Judicial District of Hinds County, Mississippi and more particularly situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes 57 seconds East for a distance of 140.00 feet; thence

South 01 degrees 11 minutes 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees 48 minutes, 57 seconds West for a distance of 140.00 feet to the POINT OF BEGINNING.

The herein parcel contains 19,880 square feet.

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MAY 26 2020

SIGNATURE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4935, Page 034**

Parcels of land being situated in the City of Jackson, Hinds County, Mississippi and being more particularly described as follows:

Parcel A

A Parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

The herein parcel contains 15,904 square feet, more or less.

Parcel B

A Parcel of land situated in the Northeast Quarter and the Northwest Quarter of section 24, T6n-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence South 88 degrees, 52 minutes, 58 seconds East for a distance of 307.00 feet; thence North 01 degrees, 07 minutes, 02 seconds East for a distance of 189.79 feet to the POINT OF BEGINNING.

North 01 degrees, 07 minutes, 02 seconds East for a distance of 199.57 feet; thence

South 89 degrees, 00 minutes, 01 seconds East for a distance of 288.29 feet; thence

South 01 degrees, 07 minutes, 02 seconds West to the Northeast corner of Lot 17 of Meadowbrook East Phase 1 for a distance of 199.31 feet; thence

North 89 degrees, 03 minutes, 10 seconds West for a distance of 288.29 feet to the POINT OF BEGINNING.

The herein parcel contains 57,496 square feet, more or less.

OFFICE OF THE CITY CLERK
7-15-20
CC

ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1 ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT (WARD 7)

WHEREAS, the public health, safety or general welfare of the community may require that variances be granted in specific cases as set forth in City of Jackson Sign Ordinance, Sections 102-26, et seq., of the City of Jackson Code of Ordinances; and

WHEREAS, pursuant to Section 102-40, no action by the City Council may be taken concerning a variance from the sign regulations until after a public hearing in relation thereto, at which parties in interest and the general citizenry shall have an opportunity to be heard; and

WHEREAS, no variance from the Sign Ordinance shall be passed by the City Council unless and until an application seeking the variance is filed with the City's Signs and License Division, with such application containing, at a minimum, a legal description, location map, plot plan, the exact nature of the requested variance, the grounds upon which it is requested, and/or such other information as may be required by the Signs and License Division manager; and

WHEREAS, said variance application shall also demonstrate that:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district;
2. The literal interpretation of the provisions of the Sign Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance;
3. The special conditions and circumstances do not result from actions of the applicant; and
4. Granting the variance requested will not confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district; and

Agenda Item #37
July 7, 2020
(Hillman, Lumumba)

WHEREAS, Meadowbrook Office Park, the applicant herein, has requested a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

IT IS THEREFORE, ORDERED that Meadowbrook Office Park is hereby (*denied*) a variance from the Sign Ordinance regulations to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height, it being determined that the parties in interest and the general citizenry first had their opportunity to be heard and that the applicant (*has not*) met the necessary criteria for the requested variance.

IT IS FURTHER ORDERED that the City Council has considered the variance application and denies the variance requested therein based on a finding that no special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district; the literal interpretation of the provision of the Sign Ordinance (*would not*) deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of the Sign Ordinance; the special conditions and circumstances do not result from actions of the applicant; and granting the variance requested (*will*) confer upon the applicant any special privilege that is denied by the Sign Ordinance to other similar lands, structures, or buildings in the same district.

Item#

Date:

By: Coleman, Hillman, Lumumba

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

6/4/2020
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	To erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3.	Who will be affected	N/A																																													
4.	Benefits	N/A																																													
5.	Schedule (beginning date)	N/A																																													
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	1300 Meadowbrook Road (Ward 7)																																													
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning & Development Signs & License Division																																													
8.	COST	N/A																																													
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	N/A																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>																																							
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WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>																																							
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>																																							
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	<u>X</u>																																							

Revised 2-04

STAFF RECOMMENDATION: APPROVE

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

MEMORANDUM

TO: Mayor Chokwe Antar Lumumba

FROM: *JH* Jordan Hillman, Director
Department of Planning & Development

DATE: June 4, 2020

RE: Sign Variance

Meadowbrook Office Park, located at 1300 Meadowbrook Road, is requesting a variance to erect a second monument sign at 70 square feet and 10 feet in height within a CMU-1 zone which only allows one 15 square foot monument sign at 6 feet in height.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER REQUESTING THE CITY COUNCIL REVIEW AND VOTE TO DENY THE SIGN VARIANCE REQUEST FOR MEADOWBROOK OFFICE PARK TO ERECT A SECOND MONUMENT SIGN AT 70 SQUARE FEET AND 10 FEET IN HEIGHT WITHIN A CMU-1-ZONE WHICH ONLY ALLOWS ONE 15 SQUARE FOOT MONUMENT SIGN AT 6 FEET IN HEIGHT is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, *City Attorney*

Chandra Gayten, *Deputy City Attorney* CC

6/15/20

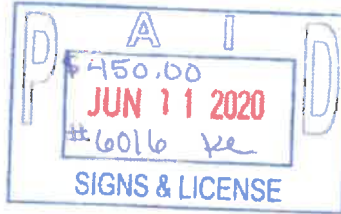
Date

OFFICE OF THE CITY ATTORNEY
7/6/20
CC

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MAY 26 2020

SIGNS/LICENSE DIVISION



FOR OFFICE USE ONLY

CASE NO.: _____

CITY OF JACKSON, MS

Application for Sign Variance

I. Subject Property Address: 1300 Meadowbrook Road
Jackson, MS 39211

II. Purpose for requested Sign Variance: (Brief Description)

To provide monument signage for anchor tenants
at Meadowbrook Office Park that lack frontage road visibility.

III. Have you or any other individual been cited for or notified of any ordinance violations related to this property or business? NO

If yes, please give details and dates of violations:

IV. Are there any Restrictive Covenants? NO If yes, please attach copies

V. What is the Zoning classification of property? CHU-1
If yes, please attach copies of agency findings and decisions.

VI. APPLICANT'S INFORMATION:

Name: Park Central, LLC + Park Central II, LLC

Mailing Address: 361 Township Avenue, Suite 200

City: Ridgeland State: MS Zip: 39157

Contact Phone: 601-368-9950 Fax: _____

Email: bgnesbit@kerioth.com

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MAY 26 2020

SIGNS/LICENSE DIVISION

VII. APPLICANT WILL BE REPRESENTED BY:

Name: Bryon Nesbit or Clinton G. Herring, Jr.
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Contact Phone: 601-368-9950 Fax: _____
Email: bgyresbit@kerioth.com

VIII. CURRENT PROPERTY OWNER(S):

Name: Park Central LLC & Park Central II, LLC
Mailing Address: 361 Township Ave, Suite 200
City: Ridgeland State: MS Zip: 39157
Email: bgyresbit@kerioth.com

IX. APPLICATION FEE SCHEDULE: *fees are non-refundable after public hearing

_____ Variance(s) \$450.00

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MAY 26 2020

SIGNS/LICENSE DIVISION

DECLARATION:

By signing this application, it is understood and agreed that permission is hereby given the duly authorized representative of the City of Jackson to make an investigation of the need for the sign variance request. It is further understood that the Sign & License Manager and staff may inspect the subject property, make photographs and obtain any verifications and data necessary for preparation of its report to the City Council.

The above information is true and complete to the best of my knowledge.

Bryan Nesbit, Kenneth Coy. as agent for
Pok Central, LLC + Pok Central II, LLC

WITNESS THE SIGNATURE(S) of the owner(s) of the subject property located at
1300 Meadowbrook Rd Jackson, Mississippi

On this the 21st day of May, 2020.

STATE OF MISSISSIPPI
COUNTY OF ~~HINDS~~ Madison

Personally came and appeared before me, the within named:

Bryan Nesbit

Who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Sign Variance Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 21st

Day of May, 2020.

MY COMMISSION EXPIRES:
April 29, 2024

[Signature]
NOTARY PUBLIC





KERIOOTH CORPORATION

361 Township Avenue
Suite 200
Ridgeland, MS 39157

RECEIVED

JUN 11 2020

SIGNS/LICENSE DIVISION

May 21, 2020

City of Jackson
Department of Planning and Development
Sign and License Division
200 S. President Street
Jackson, MS 39201

RE: STATEMENT OF INTENT FOR SIGN VARIANCE APPLICATION

Park Central, LLC and Park Central II, LLC come before the Department of Planning and Development for the City of Jackson seeking a Section 102-40-Request for Variance to the existing allowable sizing for a Ground sign (monument sign) as established by Sec. 102-30 (14)(d): Monument Signs for Commercial within a CMU-1 zoning classification.

Meadowbrook Office Park was granted a CMU-1 zoning classification change in 2019 by the Jackson City Planning Board, the Jackson City Council, and the Mayor. This CMU-1 classification enables Park Central, LLC and Park Central II, LLC to further enhance the properties and Tenant base, all of which help strengthen the economic impact to the City of Jackson.

We are currently in negotiations with an anchor tenant for 1400 Meadowbrook Road that is requiring prominent signage rights visible to the I-55 corridor as a condition to their lease. Our solution to this request (as well as foreseeing a need to provide similar rights to future tenants) is to construct one (1) prominent monument sign to be placed to the West side of the 1300 Meadowbrook Road Building along the I-55 Frontage Rd. This one (1) monument sign will be for the entirety of Meadowbrook Office Park and will provide prominent signage rights to those buildings which do not have existing I-55 frontage signage visibility, namely 4268 I-55 North and 1400 Meadowbrook Road.

As you may know, signage rights are critical to executing these transactions with new tenants and will further enhance the development, the city, and our economy. We believe they City may have granted similar variances for enhanced signage in a CMU-1 classification, such as that variance allowing for the District at Eastover to have prominent signage along the I-55 Frontage Road.

We respectfully seek your consideration for this monument sign variance request.

Sincerely,

PARK CENTRAL, LLC & PARK CENTRAL II, LLC
By Kerioth Corporation, its agent

Bryan G. Nesbit
Director of Facilities and Property Management



6/11/2020

expiration April 19, 2024

R:\4000 Series\4029.1400 Meadowbrook Bldg-PC IV, LLC\15. Monument Signage Request-City of Jackson\Statement of Intent-MOP Monument Sign-20-05-21

Department of Planning and Development



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

June 5, 2020

Meadowbrook Office Park
Bryan G. Nesbit
1300 Meadowbrook Road
Jackson, MS 39211

Re: Meadowbrook Office Park Sign Variance Application

Dear Mr. Nesbit:

This correspondence is to inform you that our office is currently processing the Sign Variance Application submitted on behalf of Meadowbrook Office Park located at 1300 Meadowbrook Road.

Pursuant to Sec. 102-40 (5) of the City of Jackson Code of Ordinances, our office is required to inform the applicant or the applicant's representative of the staff's recommendation for a pending Sign Variance Application.

Your application and supporting documentation indicates that Meadowbrook Office Park is requesting to erect a second monument sign at 70 sq. ft. and 10 ft. in height within a CMU-1 zone which only allows one 15 sq. ft. monument sign at 6 ft. in height.

The staff's recommendation, to the City Council, will be for approval of your sign variance request. Please understand that granting or denial of all Sign Variance request are by City Council approval only. If you have any comments, questions, or concerns please feel free to contact our office at (601) 960-1154.

Sincerely,

A handwritten signature in black ink that reads "Terry Coleman". The signature is written in a cursive style.

Terry Coleman, Manager
Signs & License Division



CITY OF JACKSON
ZONING DIVISION

Date 6-1-20

Zone CMU-1

Approved By JM

Note _____

APPLICATION FOR SIGN PERMIT
CITY OF JACKSON
DEPARTMENT OF PLANNING AND DEVELOPMENT
SIGN AND LICENSE DIVISION
200 S. PRESIDENT STREET-JACKSON, MS 39201
601-960-1154

DATE RECEIVED IN OFFICE:

CONTRACTOR/ERECTOR:		LOCATION/ADDRESS OF SIGN:	
Name <u>Diversified Signs + Graphics</u>		Business Name <u>Kenith Corp / Park Central, LLC + Park Central II, LLC</u>	
Address <u>1123 James Harvey Rd</u>		Business Address <u>1300 Meadowbrook Rd (I-55 Frontage)</u>	
City <u>York</u> State <u>SC</u> Zip <u>29745</u>		Owner's Name <u>Park Central, LLC + Park Central II, LLC</u>	
Phone <u>803-628-1121</u>		Phone <u>601-368-9950</u>	
Bonded and Insured Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Privilege License # _____	
City of Jackson Privilege License # _____			
GROUND-MOUNTED:	BUILDING-MOUNTED:	TYPE OF LIGHTING:	
Overall Height <u>10 ft.</u>	Height _____	Internal <input checked="" type="checkbox"/> External <input type="checkbox"/>	
Height <u>10 ft.</u>	Length _____	ULM <u>48</u>	
Length <u>width = 7 ft.</u>	Square Footage _____	Sign Material Type: <u>Aluminum Fabricated</u>	
Square Footage <u>70</u>	Wall Area _____		
Wind Pressure _____			
Billboard <input type="checkbox"/>			
WORDING ON SIGN(S):		ZONING CLASS: <u>CMU-1</u>	
<u>Meadowbrook Office Park</u>		Date Inspected: _____	
<u>① Tenant 1</u>		APPROVED <input type="checkbox"/>	
<u>② Tenant 2</u>		DISAPPROVED <input type="checkbox"/>	
<u>③ Tenant 3</u>			
<u>④ Tenant 4</u>			
Temporary Banner <input type="checkbox"/> Plot Drawings <input type="checkbox"/> Sign Drawings <input checked="" type="checkbox"/>			

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all City Ordinances, Codes, and State Laws regulating sign construction; that I am the owner or authorized to act as the owner's agent for the herein described work.

[Signature]
Applicant's Signature

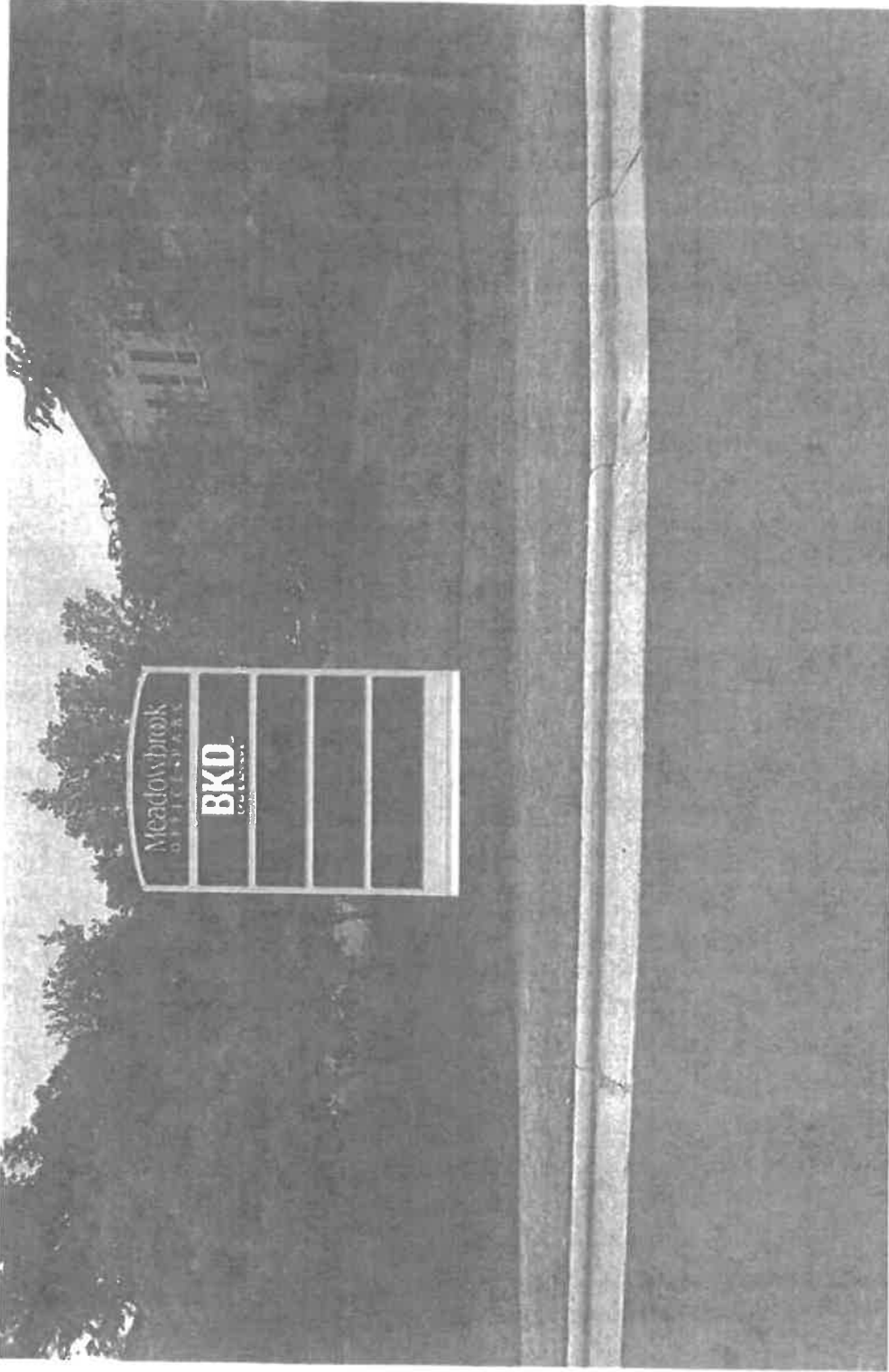
5/21/20
Date

Sign and License Division Manager

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SIGNSLICENSE DIVISION



Parallel to I-55

04/22/2020 1 of 3

R:\4000 Series\4028.1400 Meadowbrook Bldg-PC IV, LLC\07.Tenants\BKD\Meadowbrook Proposed Sign - BKD 20-04-22

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CONCEPT

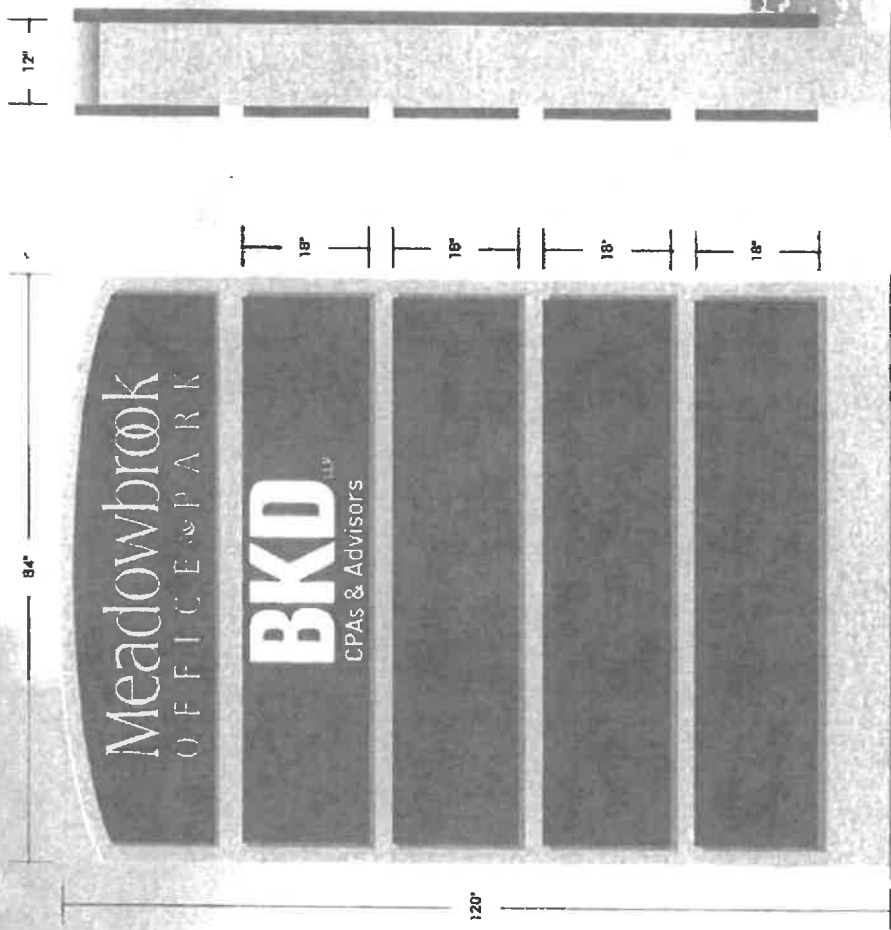
QTY 1 - SINGLE SIDED

Multi-Tenant Sign, Aluminum Fabricated, Internally Illuminated Custom Sign

Scale: 1/2" = 1ft

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SIGN/LICENSE DIVISION



The Customer must be satisfied with a approved, any delay will result in a delayed production time. We DO NOT accept any responsibility for any errors or omissions. Please inspect the drawings thoroughly to insure that all spacing is correct and approved by the sign and license division.

PLEASE NOTE

Approved By & Date:

Color Specifications

62	Grey - Cabinet Color
63	Black - Finest Slate
64	White - Letters

PRINTED COLORS ARE FOR CONCEPTUAL USE ONLY. ACTUAL COLORS TO BE DETERMINED PRIOR TO FABRICATION.

DIVERSIFIED SIGNS & GRAPHICS

www.diversified-signs.com

1123 James Harvey Rd
P.O. Box 1087
York, SC 29745
Phone: 803.628.1121
Fax: 803.628.1109

03/20/2020

Meadowbrook
Office Park - Multi-Tenant

Contact: Bryan Nesbit

Designer: Brian Lawton

- 1.
- 2.
- 3.

Conceptual
Final Production

Installation Instructions Include in Drawing

UL
Listed
ELECTRIC SIGN
COMPLIES TO UL 913

ELECTRICAL REQUIREMENTS INCLUDE THE FOLLOWING:
WIRING REQUIREMENTS OF THE NATIONAL ELECTRICAL CODE (NEC) SHALL APPLY TO ALL ELECTRICAL CODES.
THE SIGN SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 70-2017.

The sign is committed to be installed for the following environmental condition:

Wind	Day

WE CONTINUE TO DEVELOP NEW AND INNOVATIVE SIGNAGE FOR THE PROPERTY OF DIVERSIFIED SIGNS. WE ARE NOT RESPONSIBLE FOR THE REPRODUCTION OF ANY INFORMATION OR CONTENT OF THIS DOCUMENT OR ANY OTHER DOCUMENTS OR MATERIALS THAT MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. © 2012 BY DIVERSIFIED SIGNS

3 of 3

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4656, Page 300**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly described as follows, to-wit:

Lot No. 1 plus a part of Lot No. 2 of Canton Dale Subdivision, a subdivision according to a map or plat thereof which is on file and of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi, in Plat Book 14 at Page 28, reference to which is hereby made, said part of Lot No. 2 being described as lying East of those parcels granted to the State Highway Commission of the State of Mississippi as recorded in Book 1106, Page 516 and in Book 3088 Page 43; said part of Lot No. 2 also being described as:

Begin at the Northeast corner of said Lot No. 2 and run Southerly along the East line of said Lot No. 2 for a distance of 202.6 feet to the Southeast corner thereof; thence Westerly along the South line of said Lot No. 2 for a distance of 25.7 feet to the Easternmost line of the State Highway Commission property; thence along said Highway Commission East property line North 17 degrees, 00 minutes East for a distance of 32.9 feet; thence North 00 degrees, 08 minutes East for a distance of 170.6 feet to a point on the North line of said Lot No. 2; thence Easterly along the North line of said Lot No. 2 for a distance of 34.0 feet to the POINT OF BEGINNING at the Northeast corner of said Lot No. 2. The herein described parcel contains in the aggregate 22,413.6 square feet or 0.514 acres, more or less.

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Book 5335, Page 117**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, being more particularly described as follows, to-wit:

Tract 1

Lot One (1) and Lot Two (2), Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery Records of Hinds County, at Jackson, Mississippi; less and except therefrom any part of said lots heretofore conveyed to the State Highway Commission of the State of Mississippi as recorded in Book 1106 at Page 516 and Book 3088 at Page 43.

Tract 2

Lot 1, part of Lot 2, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the Chancery records of Hinds County, at Jackson, Mississippi, and part of the W ½ Section 24, Township 6 North, Range 1 East, all situated in Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the aforesaid Chancery records and run thence South 1 degree 06 minutes 31 seconds West, 189.79 feet to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at page 175 of the aforesaid Chancery records; run then North 88 degrees 52 minutes 58 seconds West along the North boundary of the said Regan property and the Westerly projection thereof, 205.00 feet to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the POINT OF BEGINNING for the property herein described; run thence South 1 degree 07 minutes 54 seconds West along the West boundary of the said Pursell property, 262.77 feet to the South boundary of that certain property conveyed to Floyd Mobley, Jr. by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at page 621 of the aforesaid Chancery records; run then North 88 degrees 44 minutes 07 seconds West along the South boundary of the said Mobley property and the South boundary of that certain property conveyed to Kerioth Corporation by the Mississippi Transportation Commission on September 29, 2000 and recorded in Deed Book 5287 at Page 621 of the said Chancery records, 213.71 feet to the present (January, 2001) Eastern Right-of-Way line of Interstate Highway 55; run thence North 6 degrees 35 minutes 22 seconds West along the present Eastern Right-of-Way line of Interstate Highway 55, 60.57 feet to the South boundary of Lot 2, of aforesaid Canton Dale Subdivision; run thence South 88 degrees 42 minutes 07 seconds East along the South boundary of said Lot 2, 1.64 feet to the East Right-of-Way line of Interstate Highway 55 as recorded in Deed Book 3088 at Page 43 of the aforesaid Chancery records; run thence North 16 degrees 32 minutes 41 seconds East along the said East Right-of-Way line, 32.89 feet; run thence North 0 degrees 19 minutes 19 seconds West along said East Right-of-Way line, 170.60 feet to the North boundary of aforesaid Lot 2; run thence South 88 degrees 52 minutes 58 seconds East along the North boundary of Lots 2 and 1 and the Easterly projection thereof, 215.79 feet to the POINT OF BEGINNING, and

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 5321, Page 965**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows:

A parcel of land lying in Section 24, Township 6 North, Range 1 East, particularly described as follows to-wit:

For a point of beginning, commence at the Southeast corner of Canton Dale Subdivision as the same is shown by map or plat on file and of record in the office of the Chancery Clerk of Hinds County, at Jackson, Mississippi, in Plat Book 14 at Page 28, and run thence Easterly along the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Southwest corner of that certain parcel of land conveyed by Nina Griffin to W. B. Ridgway by Deed dated August 10, 1953, and of record in the office of the aforesaid Clerk in Book 804 at Page 421; run thence Northerly along the West line of the lands conveyed to Ridgway by the aforesaid deed for a distance of 202.6 feet more or less, to the Northeast corner of the property of the undersigned grantor; run thence Westerly parallel with the North line of Meadowbrook Road for a distance of 102 feet, more or less, to the Northeast corner of said Canton Dale Subdivision; thence Southerly along the East line of said Canton Dale Subdivision for a distance of 202.6 feet to the point of beginning.

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SIGNS/LICENSE DIVISION

**1300 Meadowbrook Road
Jackson, MS 39211**

**LEGAL DESCRIPTION
QUITCLAIM Deed Book 5321, Page 968**

The following described land and property lying and being situated in the First Judicial District of Hinds County, State of Mississippi, more particularly as follows, to-wit:

All that portion of the property described in Exhibit "A" which lies east of the east property line projection of the property of Kerioth Corporation as shown on and described as Parcel A on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, attached hereto as Exhibit "B", and made a part hereof; and west of the east property line projection of the Floyd Mobley property as shown on and described as Parcel B on the Plat of Survey prepared by Case & Associates, Inc., dated July 20, 2000, revised August 15, 2000 and September 5, 2000, and attached hereto as Exhibit "B"

And,

Parcel B

Being situated in the W ½ of Section 24, T6N-R1E, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at an iron bar marking the Northwest corner of Meadowbrook East, Phase II, as recorded in Map Cabinet C on Slide 267 of the Chancery records of Hinds County, Mississippi and run thence S1°06'31"W, along the West boundary of Meadowbrook East, Phase II, 189.79' to the Northeast corner of the Murray Regan, et ux property, as recorded in Deed Book 884 at Page 175 of the aforesaid Chancery records; run thence N88°52'58"W, along the North boundary of the Regan property and the Westerly projection thereof, 205.00' to the Northwest corner of the Joe T. Pursell, et ux property, as recorded in Deed Book 894 at Page 278 of the aforesaid Chancery records and the Point of Beginning for the property herein described; run thence S1°07'54"W, along the West boundary of the said Pursell property 212.50' to the Southwest corner thereof; run thence N83°12'04"W, 100.24' to the Southeast corner of Lot 1, Canton Dale Subdivision, as recorded in Plat Book 14 at Page 28 of the aforesaid Chancery records; run thence N1°06'53"E, along the East boundary of said Lot 1, 202.60' to the Northeast corner thereof; run thence S88°52'58"E, 99.81' to the Point of Beginning.

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SIGNS/LICENSE DIVISION

**1400 Meadowbrook Road
Jackson, MS 39211**

LEGAL DESCRIPTION
Warranty Deed Book 6378, Page 446

A parcel of land containing 1.867 acres situated in the West ½ of Section 24, Township 6 North, Range 1 East, Jackson, Hinds County, Mississippi and being more particularly described as follows:

Commence at the northeast corner of Lot 1, Cantondale Subdivision, as recorded in Plat Book 14 at Page 28 in the office of the Chancery Clerk of Hinds County, Mississippi and run South 88 degrees 52 minutes 58 seconds East for a distance of 95.00 feet to the POINT OF BEGINNING for the property herein described; thence North 01 degrees 27 minutes 31 seconds East for a distance of 25.05 feet; thence South 88 degrees 47 minutes 27 seconds East for a distance of 211.85 feet to the western right of way line of Windwood Drive; thence South 01 degrees 07 minutes 03 seconds West along the western right of way line for a distance of 83.78 feet to the southern right of way line of said Windwood Drive; thence South 89 degrees 34 minutes 47 seconds East along said southern right of way line for a distance of 162.00 feet to the eastern boundary of Lot 5, Meadowbrook East, Phase II as recorded in Plat Cabinet C at Slide 267 in the office of the Chancery Clerk of Hinds County; thence South 01 degrees 35 minutes 47 seconds East along said eastern boundary for a distance of 153.34 feet to the northern right of way line of Meadowbrook Road; run along said northern right of way line the following courses: North 89 degrees 27 minutes 47 seconds West for a distance of 169.26 feet; thence South 77 degrees 12 minutes 18 seconds West for a distance of 211.26 feet; thence North 88 degrees 44 minutes 07 seconds West for a distance of 8.50 feet; leaving said northern right of way line, run thence North 01 degrees 27 minutes 31 seconds East for a distance of 262.81 feet to the POINT OF BEGINNING.

TOGETHER WITH all right, title and interest contained in that certain Mutual Access, Parking and Walkway Easement with Quitclaim Conveyance filed of record in the office of the Chancery Clerk of Hinds County at Jackson, Mississippi and recorded in Book 6220 at Page 338 and all other appurtenances and easements benefitting the property conveyed herein.

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**4266 & 4270 I-55 North
Jackson, MS 39211**

SIGNS/LICENSE DIVISION

**LEGAL DESCRIPTION
Warranty Deed Book 4908, Page 001**

Two Parcels of property located in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E, Hinds County, Mississippi more particularly described in Parcel 1 and Parcel 2 as set forth below:

Parcel 1:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Begin at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence

North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence

Along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence

Continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 125.32 feet; thence

Continue along said right-of-way North 06 degrees, 20 minutes, 42 seconds West for a distance of 76.80 feet; thence

Continue along said right-of-way following a clockwise circular curve for an arc distance of 126.36 feet, the curve having a radius of 379.26 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 26 seconds East for 125.78 feet; thence

Continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence

Continue along said right-of-way North 28 degrees, 14 minutes, 36 seconds East for a distance of 18.35 feet; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.35 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

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Parcel 1-continued

SIGNS/LICENSE DIVISION

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 36.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.50 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.86 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.36 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 68.16 feet; thence

North 88 degrees, 52 minutes, 58 seconds West for a distance of 236.54 feet to the POINT OF BEGINNING.

The herein described parcel contains 79,171 square feet, more or less.

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Parcel 2:

SIGNS/LICENSE DIVISION

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North 88 degrees, 52 minutes, 58 seconds West along the North line of said subdivision for a distance of 113.70 feet to the Easternmost right-of-way of Interstate Highway No. 55 as now (October 1995) laid out and in use; thence along said right-of-way North 00 degrees, 03 minutes, 48 seconds West for a distance of 24.33 feet; thence continue along said right-of-way North 09 degrees, 56 minutes, 50 seconds West for a distance of 126.32 feet; thence continue along said right-of-way North 05 degrees, 20 minutes, 42 seconds West for a distance of 78.80 feet; thence continue along said right-of-way following a clockwise circular curve for an arc distance of 126.38 feet, the curve having a radius of 379.28 feet and a chord bearing and distance of North 11 degrees, 15 minutes, 28 seconds East for 125.78 feet; thence continue along said right-of-way North 20 degrees, 48 minutes, 10 seconds East for a distance of 98.64 feet; thence continue along said right-of-way North 26 degrees, 14 minutes, 35 seconds East for a distance of 18.35 feet to the POINT OF BEGINNING; thence

Leaving said right-of-way line following a clockwise circular curve for an arc distance of 48.03 feet, the curve having a radius of 41.50 feet and a chord bearing and distance of South 13 degrees, 12 minutes, 48 seconds East for 45.39 feet; thence

Along a counterclockwise circular curve for an arc distance of 89.20 feet, the curve having a radius of 272.48 feet and a chord bearing and distance of South 10 degrees, 33 minutes, 43 seconds West for 88.80 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 54.36 feet, thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 54.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 58 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 38.00 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of North 46 degrees, 11 minutes, 02 seconds East for 4.95 feet, thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 15.05 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 39.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 15.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.85 feet; thence

South 88 degrees, 48 minutes, 57 seconds east for a distance of 31.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 42.50 feet; thence

Along a counterclockwise circular curve for an arc distance of 5.50 feet, the curve having a radius of 3.50 feet and a chord bearing and distance of South 43 degrees, 48 minutes, 55 seconds East for 4.95 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 15.50 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 76.00 feet; thence

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Parcel 2-continued

SIGNS/LICENSE DIVISION

North 88 degrees, 48 minutes, 57 seconds West for a distance of 20.35 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 21.32 feet; thence

Along a clockwise circular curve for an arc distance of 14.68 feet, the curve having a radius of 8.63 feet and a chord bearing and distance of South 62 degrees, 14 minutes, 41 seconds East for 11.85 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 13.88 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 134.00 feet; thence

North 01 degrees, 11 minutes, 03 seconds East for a distance of 13.87 feet; thence

Along a clockwise circular curve for an arc distance of 20.80 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 88 degrees, 48 minutes, 56 seconds East for 13.24 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 29.75 feet; thence

Along a clockwise circular curve for an arc distance of 5.52 feet, the curve having a radius of 6.63 feet and a chord bearing and distance of South 25 degrees, 04 minutes, 09 seconds West for 5.38 feet; thence

South 01 degrees, 11 minutes, 03 seconds West for a distance of 58.16 feet; thence

South 88 degrees, 52 minutes, 58 seconds East for a distance of 70.46 feet; thence

North 01 degrees, 07 minutes, 02 seconds East for a distance of 390.21 feet; thence

North 88 degrees, 53 minutes, 58 seconds West for a distance of 177.02 feet; thence

North 67 degrees, 28 minutes, 58 seconds West for a distance of 181.30 feet; thence

North 61 degrees, 45 minutes, 58 seconds West for a distance of 42.08 feet; thence

South 26 degrees, 14 minutes, 35 seconds West for a distance of 20.70 feet to the POINT OF BEGINNING.

The herein described parcel contains 102,304 square feet or 2.3486 acres, more or less.

LESS AND EXCEPT:

A parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 of Cantondale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

LEGAL DESCRIPTION
Quitclaim Deed Book 4940, Page 300

A parcel of land located in the First Judicial District of Hinds County, Mississippi and more particularly situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes 57 seconds East for a distance of 140.00 feet; thence

South 01 degrees 11 minutes 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees 48 minutes, 57 seconds West for a distance of 140.00 feet to the POINT OF BEGINNING.

The herein parcel contains 19,880 square feet.

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SIGNS/LICENSE DIVISION

**4266 & 4270 I-55 North
Jackson, MS 39211**

**LEGAL DESCRIPTION
Warranty Deed Book 4935, Page 034**

Parcels of land being situated in the City of Jackson, Hinds County, Mississippi and being more particularly described as follows:

Parcel A

A Parcel of land situated in the Southeast Quarter of the Northwest Quarter of Section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence North for a distance of 153.48 feet; thence East for a distance of 106.08 feet to the POINT OF BEGINNING.

North 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

South 88 degrees, 48 minutes, 57 seconds East for a distance of 112.00 feet; thence

South 01 degrees, 11 minutes, 03 seconds East for a distance of 142.00 feet; thence

North 88 degrees, 48 minutes, 57 seconds West for a distance of 112.00 feet to the POINT OF BEGINNING.

The herein parcel contains 15,904 square feet, more or less.

Parcel B

A Parcel of land situated in the Northeast Quarter and the Northwest Quarter of section 24, T6N-R1E of Hinds County, Mississippi and being more particularly described as follows:

Commence at the Northeast corner of Lot No. 1 Canton Dale Subdivision according to the Plat on file in the records of Hinds County, Mississippi at Book 14, Page 28; thence South 88 degrees, 52 minutes, 58 seconds East for a distance of 307.00 feet; thence North 01 degrees, 07 minutes, 02 seconds East for a distance of 189.79 feet to the POINT OF BEGINNING.

North 01 degrees, 07 minutes, 02 seconds East for a distance of 199.57 feet; thence

South 89 degrees, 00 minutes, 01 seconds East for a distance of 288.29 feet; thence

South 01 degrees, 07 minutes, 02 seconds West to the Northeast corner of Lot 17 of Meadowbrook East Phase 1 for a distance of 199.31 feet; thence

North 89 degrees, 03 minutes, 10 seconds West for a distance of 288.29 feet to the POINT OF BEGINNING.

The herein parcel contains 57,496 square feet, more or less.

ORDER AUTHORIZING THE FILING OF NOTICE OF SATISFACTION OF JUDGMENT AND CANCELLATION OF LIEN WITH THE HINDS COUNTY CIRCUIT COURT FOR ADJUDICATED COSTS AND PENALTIES IN THE AMOUNT OF \$1,532.00 ASSESSED FOR CLEANING PARCEL NUMBER 305-49-39 LOCATED AT 3801 OFFICER THOMAS CATCHINGS, JACKSON, MISSISSIPPI

WHEREAS, on November 15, 2011, the governing authorities for the City of Jackson passed a resolution which is recorded at Minute Book 6A Pages 134-136 that declared property located at 3801 Officer Thomas Catchings to be a menace to public health safety and welfare; and

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code, the City of Jackson remedied the conditions on the property constituting a menace to public health, safety, and welfare when the owner of the parcel failed to do so; and

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code, the governing authorities assessed actual costs and a penalty to clean Parcel Number 305-49-39 by passing a resolution on October 30, 2012, which is recorded at Minute Book 6C, Pages 77-79; and

WHEREAS, consistent with Section 21-19-11 of the Mississippi Code, the resolution passed by the governing authorities authorized the enrollment of costs assessed with the Hinds County Circuit Clerk; and

WHEREAS, the judgment was enrolled with the Hinds County Circuit Clerk on or about January 19, 2013 and recorded as Judgment Number 2011-177; and

WHEREAS, the owner of Parcel Number 305-49-39 was Hogan Rickey at the time of enrollment of judgment; and

WHEREAS, on August 23, 2016, Hogan Rickey tendered \$1,532 to the Hinds County Chancery Clerk for the purpose of satisfying the judgment enrolled concerning Parcel Number 305-49-39; and

WHEREAS, the Treasury Division of the Department of Administration confirmed receipt of the sum adjudicated; and

WHEREAS, the judgment enrolled against Hogan Rickey for Parcel Number 305-49-39 should be deemed satisfied and notice of the satisfaction of the judgment filed with the Hinds County Circuit Clerk.

IT IS, THEREFORE, ORDERED that notice be filed with the Hinds County Circuit Clerk indicating that the City's judgment enrolled for Case 2011-1772 has been satisfied and the judgment lien related thereto canceled.

IT IS FURTHER ORDERED that any acts required and necessary to effect the cancellation of the lien arising out of the enrollment of the judgment lien for Case 2011-1772 are authorized to be performed.

Item No.: 38
Date: June 23, 2020
By: (Hillman, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 23, 2020
DATE

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	ORDER AUTHORIZING THE FILING OF NOTICE OF SATISFACTION OF JUDGMENT AND CANCELLATION OF LIEN WITH THE HINDS COUNTY CIRCUIT COURT FOR ADJUDICATED COSTS AND PENALTIES IN THE AMOUNT OF \$1,532.00 ASSESSED FOR CLEANING PARCEL NUMBER 305-49-39 LOCATED AT 3801 OFFICER THOMAS CATCHINGS, JACKSON, MISSISSIPPI																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Neighborhood Enhancement Crime Prevention Economic Development Quality of Life																																													
3.	Who will be affected	Owner																																													
4.	Benefits	Approval of the recommended action will keep the City in good standing in the public's eye for acknowledging and documenting that a debt has been satisfied.																																													
5.	Schedule (beginning date)	Earliest date following City Council meeting.																																													
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	WARD 3																																													
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT DEPARTMENT COMMUNITY IMPROVEMENT UNIT																																													
8.	COST	\$0																																													
9.	Source of Funding ■ General Fund ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	N/A																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
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NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							



Memo

To: Chokwe Lumumba, Mayor

From: Jordan Rae Hillman, Director
JRH
Department of Planning and Development

Date: 6/8/2020

Re: Agenda Item- 2011-1772 LIEN CANCELLATION

The agenda item accompanying this memo requests that the Jackson City Council authorize the filing of a notice of satisfaction of judgment and cancellation of lien with the Hinds County Circuit Court. On October 30, 2012, the Jackson City Council adjudicated cost and penalty totaling \$1,532.00 for the cleaning of parcel 305-49-39 located at 3801 Officer Thomas Catchings Senior Drive. The judgment was enrolled by the Community Improvement Division on January 19, 2013. Assessed Owner Hogan Rickey, paid the clean-up assessment in full on August 23, 2016. Upon approval, the city can proceed with filing an appropriate document with the Hinds County Circuit Clerk giving public notice that the lien may be cancelled.

Thanks for your consideration.

IT IS, THEREFORE, ORDERED that the governing authorities appoint Ms. Ann F. Bittick, Ward 1 resident, to the Jackson/Hinds Library System Administrative Board with said term to expire September 30, 2016.

Council Member Stokes moved adoption; Council Member Yarber seconded.

Yeas – Bluntson, Lumumba, Tillman, Whitwell, and Yarber.

Nays – None.

Absent - Barrett-Simon and Stokes.

RESOLUTION DECLARING CERTAIN PARCELS OF REAL PROPERTY IN THE CITY OF JACKSON TO BE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE PURSUANT TO SECTION 21-19-11 OF THE MISSISSIPPI CODE PURSUANT TO ADMINISTRATIVE HEARINGS HELD OCTOBER 27, 2011 FOR THE FOLLOWING CASES:

2008-5315	2009-1833	2010-2727	2010-2728	2010-2729
2010-2731	2010-2732	2010-2733	2010-2735	2010-2736
2010-2737	2010-2739	2010-5434	2010-5438	2010-5664
2011-1063	2011-1772	2011-3004	2011-3009	2011-3011
2011-3189				

WHEREAS, Section 21-19-11 of the Mississippi Code as Amended provides that a governing authority shall conduct a hearing to determine whether property or parcels of land located within a municipality is in such a state of uncleanliness as to be a menace to the public health, safety, and welfare of the community; and

WHEREAS, Section 21-19-11 of the Mississippi Code as amended sets forth the procedure for mailing and posting notice of the hearing; and

WHEREAS, hearings in the above captioned cases were held before a hearing officer appointed by the Mayor on October 27, 2011; and

WHEREAS, the hearing officer determined that notice was provided in accordance with Section 21-19-11 prior to the hearings; and

WHEREAS, after hearing testimony and reviewing evidence, the hearing officer made findings and recommendations for adjudication concerning certain parcels as follows:

(1) *Case #2008-5315: Parcel #119-354 located at 232 Rosslyn Avenue: No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$500.00. (Ward 4)*

(2) *Case #2009-1833: Parcel #427-68 located at 3943 Azalea Drive: No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$1500.00. (Ward 3)*

(3) *Case #2010-2727: Parcel #154-15 located at: 1421-23 Deer Park Street: Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest as not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)*

(4) *Case #2010-2728: Parcel #154-15 located at 1425-27 Deer Park Street: Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)*

(5) *Case #2010-2729: Parcel #154-15 located at 1429-31 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(6) *Case #2010-2731: Parcel #154-15 located at 1433-35 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(7) *Case #2010-2732: Parcel #154-15 located at 1437-39 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(8) *Case #2010-2733: Parcel #154-15 located at 1441-43 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the land roll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(9) *Case #2010-2735: Parcel #154-11 located at 1501-03 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(10) *Case #2010-2736: Parcel #154-11 located 1505-07 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(11) *Case #2010-2737: Parcel #154-11 located at 1509-11 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(12) *Case #2010-2739: Parcel #154-11 located at 1513-15 Deer Park Street:* Gwon Brisby appeared and stated that he is interested and owns parcels. It was noted that his interest was not noted in the landroll. He requested time to demolish structures. Hearing officer recommends that the parcel be adjudicated a menace and actual cost and penalty of \$250.00 be assessed. (Ward 5)

(13) *Case #2010-5434: Parcel #116-60 located at 124 Louisiana Avenue:* No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$750.00. (Ward 5)

(14) *Case #2010-5438: Parcel #116-100 located at 120 N. Alabama Avenue:* No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$1000.00. (Ward 4)

(15) *Case #2010-5664: Parcel #120-179 located at 182 S. Alabama Avenue:* No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$1000.00. (Ward 4)

(16) Case #2011-1063: Parcel #126-16-41 located at 262 S. Denver Street: No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$500.00. (Ward 5).

(17) Case #2011-1772: Parcel #305-49-39 located at 3801 Officer Thomas Catchings: No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$500.00. (Ward 4)

(18) Case #2011-3004: Parcel #116-65 located at 160 Louisiana Avenue: No appearance by interested party. Adjudicated as a menace and assess actual cost and penalty of \$1000.00. (Ward 5)

(19) Case #2011-3009: Parcel #116-64 located at 150 Louisiana Avenue: No appearance by interested party. Adjudicated as a menace and assess actual costs plus penalty of \$1000.00. (Ward 5)

(20) Case #2011-3011: Parcel #116-90 located at 147 Louisiana Avenue: No appearance by interested party. Adjudicated as a menace and assess actual costs plus penalty of \$500.00. (Ward 5)

(21) Case #2011-3189: Parcel #629-263 located at 715 Westmont Drive: Adjudicated as a menace 9/29/11 and parcel owner afforded until October 27, 2011 to remedy. Parcel owner Ladner appeared and requested more time. It is recommended that he be afforded additional time expiring November 3, 2011 to board up and cure remaining violations based substantial improvement. (Ward 4)

IT IS HEREBY ORDERED that a copy of the notices mailed and posted to owners and interested parties of the above parcels shall be included in the minutes along with this resolution pursuant to Section 21-19-11 of the Mississippi Code as amended.

IT IS FURTHER ORDERED that the Administration shall be authorized to remedy conditions on the parcels posing a threat to public health and safety using municipal resources or contract labor if the owners failed to do so.

IT IS FINALLY ORDERED that the adjudication of penalties, if any, shall be reserved until such time that a resolution is approved assessing actual costs.

Council Member Yarber moved adoption; **Council Member Tillman** seconded.

Yeas – Bluntson, Lumumba, Tillman, Whitwell, and Yarber.
Nays – None.
Absent - Barrett-Simon and Stokes.

The Notices of Hearing pursuant to Section 21-19-11 of the Mississippi Code, as it relates to each parcel of property, is incorporated herein in their entirety, and located in Public Notices Docket Book A, located in the City Clerk’s Office of the City of Jackson, Mississippi.

RESOLUTION DECLARING CERTAIN PARCELS OF REAL PROPERTY IN THE CITY OF JACKSON TO THE BE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE PURSUANT TO SECTION 21-19-11 OF THE MISSISSIPPI CODE PURSUANT TO ADMINISTRATIVE HEARINGS HELD OCTOBER 13, 2011 FOR THE FOLLOWING CASES:

- | | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 2010-3219 | 2010-4283 | 2010-4611 | 2010-4628 | 2010-4760 |
| 2010-4832 | 2010-4833 | 2010-4842 | 2010-5265 | 2010-5338 |
| 2010-5473 | 2011-1295 | 2011-1336 | 2011-1364 | 2011-1529 |
| 2010-1530 | 2011-1566 | 2011-1568 | 2011-1569 | 2011-1577 |

**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, OCTOBER 30, 2012, 10:00 A.M.**

2011-5370	William E. Lyles 213 Dewitt St. Jackson, MS 39203	126 Kolb St. 39209	125-35	\$ 2,649.00	\$ 1,000.00	\$ 264.90	\$ 3,913.90	Demolish structure, remove remains of house
2011-5472	John V. Palmer 419 Oriole Dr. Jackson, MS 39204	419 Oriole Dr. 39204	213-71	\$ 2,799.00	\$ 1,500.00	\$ 279.90	\$ 4,578.90	Demolish structure, remove remains of house
2011-5473	Johnson Richard Est. & Mary W 14096 Aster Ave West Palm Beach, FL 33414	1521 Pillars St. 39213	407-70	\$ 2,499.99	\$ 500.00	\$ 250.00	\$ 3,249.99	Demolish structure, remove remains of house
2011-5475	Mitchell J. & Vicky L. McKee 5651 Magnolia Dr. Jackson, MS 39209	5651 Magnolia Dr. 39209	811-23	\$ 2,699.00	\$ 500.00	\$ 269.90	\$ 3,468.90	Demolish structure, remove remains of house

IT IS FURTHER RESOLVED that the costs and penalties assessed shall become liens against the parcels stated and shall be enrolled in the office of the circuit clerk of Hinds County as other judgments are enrolled consistent with the provisions of Section 21-19-11 of the Mississippi Code.

IT IS FURTHER RESOLVED AND ORDERED that the tax collector for the City of Jackson shall sell the parcels to satisfy the liens in a manner consistent with the sale of lands for delinquent taxes and in accordance with the provisions of Section 21-19-11 of the Mississippi Code.

IT IS FURTHER HEREBY RESOLVED pursuant to Section 21-19-11 that the costs and penalties assessed in this Resolution be included with municipal ad valorem taxes and the payment shall be enforced in the same manner as municipal ad valorem taxes and all statutes related to the collection of other taxes in the City of Jackson shall apply to the enforcement and collection of the costs and penalties levied by this Resolution.

IT IS FINALLY RESOLVED that the Mayor and municipal clerk be authorized to perform any and all acts necessary to insure that provisions of this Resolution are implemented.

Council Member Tillman moved adoption; Council Member Barrett-Simon seconded.

Yeas- Barrett-Simon, Bluntson, Cooper-Stokes, Tillman, Whitwell and Yarber.

Nays- None.

Absent- Lumumba.

RESOLUTION ADJUDICATING COSTS AND PENALTIES FOR PARCELS CLEANED PURSUANT TO RESOLUTION ADJUDICATING SAME TO BE MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ON SEPTEMBER 6, OCTOBER 4, NOVEMBER 15, 2011, JANUARY 24, MARCH 6 AND MARCH 20, 2012 IN THE FOLLOWING CASES:

2010-5711	2011-1745	2011-1772	2011-1995	2011-3185	2011-2673
2011-4053	2011-4299	2011-4385	2011-4449	2011-4450	
2011-5122	2011-5125	2011-5145	2011-5288		

**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, OCTOBER 30, 2012, 10:00 A.M.**

WHEREAS, administrative hearings were held August 18, September 15, October 13, October 27, December 8, December 15, 2011, February 7 and February 14, 2012 pursuant to Section 21-19-11 of the Mississippi Code to determine whether certain parcels located in the City of Jackson constituted a menace to the public health, safety, and welfare; and

WHEREAS, on September 6, October 4, November 15, 2011, January 24, March 6 And March 20, 2012, the governing authorities for the City of Jackson passed resolutions approving recommendations from the administrative hearing officer that certain parcels be deemed a menace to the public health, safety, and welfare; and

WHEREAS, property owners and interested parties were afforded an opportunity to be heard and did not appeal the governing authorities' adjudication; and

WHEREAS, contract labor was utilized to clean the parcels and address conditions deemed to be a menace to the public health, safety, and welfare when the owners failed to do so; and

WHEREAS, costs were incurred as a result of the employment of the contract labor; and

WHEREAS, penalties have been recommended and should be imposed against those parcel owners who failed to remedy and address violations.

NOW, THEREFORE, BE IT RESOLVED that the following costs and penalties are assessed in the following cases:

Case No.	Assessed Owner	Address/ Zip Code	Parcel #	Cost	Penalty	Adm. Cost	Total	Work Completed
2010-5711	Will E Jones 1916 Belvedere Dr. Jackson, MS 39204	4304 Halsey Ave. 39209	306-121	\$ 2,000.00	\$ 500.00	\$ 200.00	\$ 2,700.00	Demolish structure, remove remains of house
2011-1745	James Ousley & Eldridge Meshune 4528 Whitehaven Dr. Jackson, MS 39212	4528 Whitehaven Dr. 39212	833-198	\$ 2,500.00	\$ 500.00	\$ 250.00	\$ 3,250.00	Demolish structure, remove remains of house
2011-1772	Ricky Hogan 3801 Officer Thomas Catchings Jackson, MS 39209	3801 Officer Thomas Catchings 39209	305-49- 39	\$ 932.00	\$ 500.00	\$ 100.00	\$ 1,532.00	Cutting grass and weeds
2011-1995	Jacqueline Martin P.O. Box 68071 Jackson, MS 39286	Ellis Ave./Lot S of 192 39209	121-169	\$ 309.00	\$ 500.00	\$ 100.00	\$ 909.00	Cutting grass and weeds
2011-2517	Adam Wilson 203 Trailwood Dr. Clinton, MS 39056	3562 Shady Oaks Dr. 39213	409-161	\$ 582.00	\$ 500.00	\$ 100.00	\$ 1,182.00	Cutting grass and weeds
2011-2673	Pacifica L Seventeen LLC 1785 Hancock St. #100 San Diego, CA 92110	2110 Shady Lane Dr. 39204	631-218	\$ 165.00	\$ 500.00	\$100.00	\$ 765.00	Cutting grass and weeds
2011-3185	Robert H. Lucroy 115 Village Sq. Dr. Ste F Brandon, MS 39047	625 Ewing St. 39203	151-8	\$ 2,000.00	\$ 1,000.00	\$ 200.00	\$ 3,200.00	Demolish structure, remove remains of house

**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, OCTOBER 30, 2012, 10:00 A.M.**

2011-4385	Christopher Cunningham 3934 Allen Dr. Jackson, MS 39212	725 Erie St. 39203	105-2-1	\$ 2,437.00	\$ 500.00	\$ 243.70	\$ 3,180.70	Demolish structure, remove remains of house
2011-4449	Peggy Livingston 3227 Edwards Ave. Jackson, MS 39213	3227 Edwards Ave. 39213	422-154	\$ 2,000.00	\$ 500.00	\$ 200.00	\$ 2,700.00	Demolish structure, remove remains of house
2011-4450	Lue W. Donelson 2436 Newport St. Jackson, MS 39213	2417-19 Powers Ave. 39213	108-4-56	\$ 2,771.00	\$ 1,500.00	\$ 277.10	\$ 4,548.10	Demolish structure, remove remains of house
2011-5122	Thelma Stamps 3905 W. Capitol St. Jackson, MS 39203	950 Hunt St. 39209	144-157	\$ 432.00	\$ 500.00	\$ 100.00	\$ 1,032.00	Cutting grass and weeds
2011-5125	Chris Crowson 2542 Hwy 14 E Louisville, MS 39339	742 Winn St. 39204	211-40	\$ 200.00	\$ 500.00	\$ 100.00	\$ 800.00	Cutting grass and weeds
2011-5145	Melvin J. Bell 247 Park Lane Pl. Jackson, MS 39211	247 Park Lane Pl. 39211	750-512	\$ 100.00	\$ 500.00	\$ 100.00	\$ 700.00	Cutting grass and weeds
2011-5288	Willie J. Bell Jr. 107 Berryhill Place Jackson, MS 39206	107 Berryhill Pl. 39206	21-389	\$ 100.00	\$ 500.00	\$ 100.00	\$ 700.00	Cutting grass and weeds

IT IS FURTHER RESOLVED that the costs and penalties assessed shall become liens against the parcels stated and shall be enrolled in the office of the circuit clerk of Hinds County as other judgments are enrolled consistent with the provisions of Section 21-19-11 of the Mississippi Code.

IT IS FURTHER RESOLVED AND ORDERED that the tax collector for the City of Jackson shall sell the parcels to satisfy the liens in a manner consistent with the sale of lands for delinquent taxes and in accordance with the provisions of Section 21-19-11 of the Mississippi Code.

IT IS FURTHER HEREBY RESOLVED pursuant to Section 21-19-11 that the costs and penalties assessed in this Resolution be included with municipal ad valorem taxes and the payment shall be enforced in the same manner as municipal ad valorem taxes and all statutes related to the collection of other taxes in the City of Jackson shall apply to the enforcement and collection of the costs and penalties levied by this Resolution.

IT IS FINALLY RESOLVED that the Mayor and municipal clerk be authorized to perform any and all acts necessary to insure that provisions of this Resolution are implemented.

Council Member Barrett-Simon moved adoption; **Council Member Whitwell** seconded.

Yeas- Barrett-Simon, Bluntson, Cooper-Stokes, Tillman, Whitwell and Yarber.
Nays- None.
Absent- Lumumba.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE FILING OF NOTICE OF SATISFACTION OF JUDGEMENT AND CANCELLATION OF LIEN WITH THE HINDS COUNTY CIRCUIT COURT FOR ADJUDICATED COST AND PENALTIES IN THE AMOUNT OF \$1,532.00 ASSESSED FOR CLEANING PARCEL NUMBER 305-49-39 LOCATED AT 3801 OFFICER THOMAS CATCHINGS, JACKSON MISSISSIPPI is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Chandra Gayten, Deputy City Attorney CH

6/15/20

Date

OFFICE OF THE CITY ATTORNEY
6/15/20
CH

ORDER AUTHORIZING MAYOR TO EXECUTE A 60-MONTH RENTAL AGREEMENT WITH RICOH USA, INC. FOR A RICOH IM C3000 COLOR COPIER SYSTEM TO BE USED BY THE BUILDING MAINTENANCE AND CUSTODIAL SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT. (ALL WARDS)

OFFICE OF THE CLERK
JUL 15 2020

WHEREAS, the Building Maintenance Division of the Department of Public Works desires to enter into a 60-month rental agreement of a copier machine; and

WHEREAS, R J Young provides a Ricoh IM C3000 Digital Color System with auxiliary equipment through State of Mississippi Contract 8200050617.

IT IS, THEREFORE, ORDERED that the Mayor be authorized to execute the necessary documents with R J Young, providing for the 60-month rental of a Ricoh IM C3000 Digital Color System with certain auxiliary equipment required to meet those special needs of the Building Maintenance Division as related to the functions of said division, at a cost of \$129.30 per month, plus a copy charge of \$0.0109 (Black & White) and \$0.0317 (Color) per copy to include labor, parts, toner and drum, except paper or staples.

IT IS FURTHER ORDERED that payment for said rental be made from the general fund.

Agenda Item #39
July 7, 2020

BY: MILLER, JONES, LUMUMBA



**City of Jackson
Department of Public Works**

TO: Chokwe Antar Lumumba, Mayor
FROM: Robert K. Miller, Director of Public Works
DATE: June 9, 2020

Council Agenda Item Brief

Agenda Item: ORDER AUTHORIZING MAYOR TO EXECUTE A 60-MONTH RENTAL AGREEMENT WITH RICOH USA, INC. FOR A RICOH IM C3000 COLOR COPIER SYSTEM TO BE USED BY THE BUILDING MAINTENANCE AND CUSTODIAL SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT. (ALL WARDS)

Item #:
Council Meeting: June 23, 2020
Consultant/Contractor: R J Young
EBO: Waiver
Purpose: Approval of Copier Rental Agreement

Cost: \$129.30 per month, plus a copy charge of \$0.0109 (Black & White) and \$0.0317 (Color) per copy.

Project/Contract Type: Office Equipment Rental
Funding Source: General Fund
Schedule/Time: Upon Approval
DPW Manager: T. Jones

Background: Copier has failed/ Previous Rental Agreement Expired

Estimated Fees: NA

EBO Compliance Details: Waiver

Talking Points: Copier is needed for day-to-day operations of Building Maintenance Division.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 9, 2020

POINTS		COMMENTS																																								
1.	Brief Description/Purpose	ORDER AUTHORIZING MAYOR TO EXECUTE A 60-MONTH RENTAL AGREEMENT WITH RICOH USA, INC. FOR A RICOH IM C3000 COLOR COPIER SYSTEM TO BE USED BY THE BUILDING MAINTENANCE AND CUSTODIAL SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT. (ALL WARDS)																																								
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This project addresses initiative 6.																																								
3.	Who will be affected	All who are served by the Building Maintenance Division the Public Works Department.																																								
4.	Benefits	An efficient work environment.																																								
5.	Schedule (beginning date)	Upon approval.																																								
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	This division serves Citywide.																																								
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This action has been implemented by the Public Works Department.																																								
8.	COST	ACCOUNT NUMBER: 001-453006514 Total requested authorization not to exceed \$ of \$129.30 per month, plus a copy charge of \$0.0109 (Black & White) and \$0.0317 (Color) per copy.																																								
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Funding for this project is from: General Fund.																																								
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			
AABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			
WBE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			
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NABE	_____ %	WAIVER	_____	no	_____	N/A	_____																																			

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING MAYOR TO EXECUTE A 60-MONTH RENTAL AGREEMENT WITH RICOH USA, INC. FOR A RICOH IM C3000 COLOR COPIER SYSTEM TO BE USED BY THE BUILDING MAINTENANCE AND CUSTODIAL SERVICES DIVISION OF THE PUBLIC WORKS DEPARTMENT. (ALL WARDS) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel



DATE

OFFICE CITY ATTORNEY
7-7-20

ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE O.B. CURTIS WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)

WHEREAS, the current service agreement expired with Advantage Business Systems expired April 30, 2020; and

WHEREAS, the Department of Public Works, O.B. Curtis Water Treatment Plant desires to enter into a 48-month rental agreement for a copy machine; and

WHEREAS, Advantage Business Systems, 5442 Executive Place, Jackson, MS 39206, provides through state contract 82000446404 the following:

1. MINOLTA BIZHUB 227 – at a monthly rental of \$115.75 includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.

WHEREAS, it is the recommendation of the Public Works Department that this contract be approved.

IT IS, THEREFORE, ORDERED that an agreement is authorized with Advantage Business Systems providing for the 48-month rental and maintenance of said equipment at a monthly cost of \$115.75, which includes installation and training, 2,500 b/w copies, overages at \$0.0079 per copy, and all supplies except paper and staples.

IT IS FURTHER ORDERED that payment for said rental is made from the enterprise fund.

Agenda Item #40
July 7, 2020

TUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 15, 2020

POINTS	COMMENTS																														
1. Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE O.B. CURTIS WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)																														
2. Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life																														
3. Who will be affected	All City of Jackson Water Customers																														
4. Benefits	Reproduce need documents as needed.																														
5. Schedule (beginning date)	Upon Approval																														
6. Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	O.B. Curtis WTP																														
7. Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Public Works - Water/Sewer Division																														
8. COST	Monthly rental of \$115.75 includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.																														
9. Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Water/Sewer Revenue Fund 031.521.30.6419																														
10. EBO participation	<table border="0"> <tr> <td>ABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>AABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>WBE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>HBE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>NABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> </table>	ABE	%	WAIVER	yes	no	N/A	AABE	%	WAIVER	yes	no	N/A	WBE	%	WAIVER	yes	no	N/A	HBE	%	WAIVER	yes	no	N/A	NABE	%	WAIVER	yes	no	N/A
ABE	%	WAIVER	yes	no	N/A																										
AABE	%	WAIVER	yes	no	N/A																										
WBE	%	WAIVER	yes	no	N/A																										
HBE	%	WAIVER	yes	no	N/A																										
NABE	%	WAIVER	yes	no	N/A																										



PUBLIC WORKS DEPARTMENT
"People Who Do"

M E M O R A N D U M

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director
Public Works Department

DATE: June 15, 2020

SUBJECT: Advantage Business Systems Copier 48-Month Rental Agreement

This agenda item authorizes the Mayor to execute a 48-month rental agreement with Advantage Business Systems located at 5442 Executive Place, Jackson, MS 39206 provided through state contract 82000446404. This rental agreement will allow for a MINOLTA BIZHUB 227 unit to be housed at O.B. Curtis Water Treatment Plant. The monthly rental fee per unit is \$115.75 which includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.

Should you have any questions please advise.


Office of the City Attorney

455 East Capitol Street
Post Office Box 277
Jackson, Mississippi 39202-0277
Telephone: (601) 960-1756
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6-17-2020

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE O.B. CURTIS WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel*

6-17-20

DATE

OFFICE OF THE CITY ATTORNEY
6-22-2020

ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE J. H. FEWELL WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)

WHEREAS, the current service agreement expired with Advantage Business Systems expired April 30, 2020; and

WHEREAS, the Department of Public Works, J.H. Fewell Water Treatment Plant desires to enter into a 48-month rental agreement for a copy machine; and

WHEREAS, Advantage Business Systems, 5442 Executive Place, Jackson, MS 39206, provides through state contract 82000446404 the following:

1. MINOLTA BIZHUB 227 – at a monthly rental of \$115.75 includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.

WHEREAS, it is the recommendation of the Public Works Department that this contract be approved.

IT IS, THEREFORE, ORDERED that an agreement is authorized with Advantage Business Systems providing for the 48-month rental and maintenance of said equipment at a monthly cost of \$115.75, which includes installation and training, 2,500 b/w copies, overages at \$0.0079 per copy, and all supplies except paper and staples.

IT IS FURTHER ORDERED that payment for said rental is made from the enterprise fund.

Agenda Item #41
July 7, 2020

By: CARTER, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 15, 2020


POINTS		COMMENTS																														
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE J. H. FEWELL WATER TREATMENT PLANTS, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)																														
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes In City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life																														
3.	Who will be affected	All City of Jackson Water Customers																														
4.	Benefits	Reproduce need documents as needed.																														
5.	Schedule (beginning date)	Upon Approval																														
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	J.H. Fewell WTP																														
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Public Works - Water/Sewer Division																														
8.	COST	Monthly rental of \$115.75 includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.																														
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Water/Sewer Revenue Fund 031.521.30.6419																														
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> </table>	ABE	_____ %	WAIVER	yes	no	N/A	AABE	_____ %	WAIVER	yes	no	N/A	WBE	_____ %	WAIVER	yes	no	N/A	HBE	_____ %	WAIVER	yes	no	N/A	NABE	_____ %	WAIVER	yes	no	N/A
ABE	_____ %	WAIVER	yes	no	N/A																											
AABE	_____ %	WAIVER	yes	no	N/A																											
WBE	_____ %	WAIVER	yes	no	N/A																											
HBE	_____ %	WAIVER	yes	no	N/A																											
NABE	_____ %	WAIVER	yes	no	N/A																											



PUBLIC WORKS DEPARTMENT
"People Who Do"

M E M O R A N D U M

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director 
Public Works Department

DATE: June 15, 2020

SUBJECT: Advantage Business Systems Copier 48-Month Rental Agreement

This agenda item authorizes the Mayor to execute a 48-month rental agreement with Advantage Business Systems located at 5442 Executive Place, Jackson, MS 39206 provided through state contract 82000446404. This rental agreement will allow for a MINOLTA BIZHUB 227 unit to be housed at J.H. Fewell Water Treatment Plant. The monthly rental fee per unit is \$115.75 which includes maintenance and all supplies except paper and staples and includes 2,500 b/w copies and overages at 0.0079 cents per copy all over 2,500.

Should you have any questions please advise.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A 48-MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS FOR DIGITAL IMAGING SYSTEM WITH MAINTENANCE TO BE USED BY THE J. H. FEWELL WATER TREATMENT PLANT, A DIVISION OF THE DEPARTMENT OF PUBLIC WORKS. (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel

6/17/20

DATE

OFFICE OF THE CITY ATTORNEY
6-17-20

OFFICE OF THE CITY ATTORNEY
17-2020

ORDER RATIFYING PROCUREMENT OF SERVICES FROM VARIOUS VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS

WHEREAS, the Water-Sewer Utility Division of the Department of Public Works had need of certain services necessary to the operation and maintenance of the City's two water treatment plants; and

WHEREAS, due to exigent circumstances, the procurement of these necessary services was done without prior approval by the City Purchasing Manager or the City Council of the City of Jackson; and

WHEREAS, the services set forth in certain invoices attached hereto were provided to the City's two water treatment plants; and

WHEREAS, in order to ensure the continued and proper operation and maintenance of the City's two water treatment plants, it is necessary to pay these outstanding invoices to continue receiving any needed services from these vendors; and

IT IS, THEREFORE, ORDERED that payment to the following vendors in the amounts set forth be made, consistent with the attached invoices:

Waypoint Analytical—Lab Sample Testing at O.B. Curtis	\$360.00
Staffmark—Temporary general laborer at O.B. Curtis	\$17,804.72
Total	\$18,164.72

Agenda Item #42
July 7, 2020

BY: MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 16, 2020
DATE

POINTS		COMMENTS
1.	Brief Description	ORDER RATIFYING PROCUREMENT OF SERVICES FROM VARIOUS VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	6. Infrastructure and Transportation
3.	Who will be affected	All of the City's utility customers and citizens
4.	Benefits	Will allow the Water Plants to continue receiving necessary services from vendors
5.	Schedule (beginning date)	As soon as possible
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	Citywide
7.	Action Implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	Department of Public Works
8.	COST	Not to exceed \$18,164.72
9.	Source of Funding ■ General Fund <input checked="" type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Water-Sewer Enterprise Fund—Various Accounts as indicated in invoices attached to order
10.	EBO participation	ABE _____% WAIVER yes _____ N/A _____ AABE _____% WAIVER yes _____ N/A _____ FBE _____% WAIVER yes _____ N/A _____ HBE _____% WAIVER yes _____ N/A _____ NABE _____% WAIVER yes _____ N/A _____



**City of Jackson
Department of Public Works**

To: Chokwe Antar Lumumba, Mayor

From: Robert K. Miller, Director, Department of Public Works

A handwritten signature in blue ink that reads "Robert K. Miller".

Council Agenda Item Briefing Memo

Agenda Item: **ORDER RATIFYING PROCUREMENT OF SERVICES FROM VARIOUS VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS**

Council Meeting: Regular Council Meeting, June 23, 2020

Purpose: To pay invoices to various vendors where the services were procured under exigent circumstances to allow the City's water treatment plants to continue safe operation

Cost: \$18,164.72

Funding Source: Water-Sewer Enterprise Fund

Background:

The Department of Public Works, Water Operations Division made purchases from several vendors essential to the continued operations of the City's water treatment plants without prior approval from the Purchasing Division manager or the City Council. Lab sample testing services were provided by Waypoint Analytical. Additional staffing necessary to maintain compliance with the Safe Drinking Water Act was provided by Staffmark.

Please let me know if you need any additional information or have any questions.

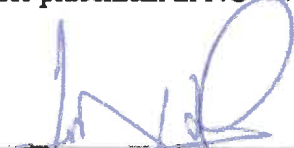

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39201-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/20/2020

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING PROCUREMENT OF SERVICES FROM VARIOUS VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS** is legally sufficient for placement in NOVUS Agenda.


TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

6/17/20
DATE



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14640396
 Invoice Date: 1/30/2020
 Amount Due: 1,032.94 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
01/26/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
01/26/20	Rawls, Andre	GENERAL LABOR	Overtime	17.00	23.66	402.14
Regular Hours		Over Time Hours	Other Hours	Total Hours		
40.00		17.00	0.00	57.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
630.80		402.14	0.00	1032.94		
Subtotal:						1,032.94

TOTAL AMOUNT DUE:	\$ 1,032.94
--------------------------	--------------------

Please Detach and Return this portion with your remittance.



Invoice No: 14640396
 Invoice Date: 1/30/2020
 Customer Number: 1025900

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157,

Amount Due: \$ 1,032.94
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Please Remit To:

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14642120
 Invoice Date: 1/30/2020
 Amount Due: 654.46 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
01/26/20	Calhoun, Darwin T	GENERAL LABOR	Regular	40.00	15.77	630.80
01/26/20	Calhoun, Darwin T	GENERAL LABOR	Overtime	1.00	23.66	23.66

Regular Hours	Over Time Hours	Other Hours	Total Hours
40.00	1.00	0.00	41.00
Regular Amount	Over Time Amount	Other Amount	Total Amount
630.80	23.66	0.00	654.46

Subtotal: 654.46

TOTAL AMOUNT DUE:	\$ 654.46
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Amount Due: \$ 654.46
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14642120
 Invoice Date: 1/30/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Customer Number: 1025900
 Department: 14681115
 Invoice No: 2/14/2020
 Invoice Date: 891.01 USD
 Amount Due: 1
 Page:

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
02/09/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
02/09/20	Rawls, Andre	GENERAL LABOR	Overtime	11.00	23.66	260.21
				Regular Hours		Total Hours
				40.00		51.00
				Over Time Hours		Total Amount
				11.00		891.01
				Over Time Amount		
				260.21		
				Other Hours		
				0.00		
				Other Amount		
				0.00		
Subtotal:						891.01

TOTAL AMOUNT DUE: \$ 891.01

Please Detach and Return this portion with your remittance.



Amount Due: \$ 891.01
 Payment Terms: NET UPON RECEIPT
 Amount Remitted: \$ _____

Invoice No: 14681115
 Invoice Date: 2/14/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14682241
 Invoice Date: 2/14/2020
 Amount Due: 599.26 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
02/09/20	Calhoun, Darwin T	GENERAL LABOR	Regular	38.00	15.77	599.26

Regular Hours	Over Time Hours	Other Hours	Total Hours
38.00	0.00	0.00	38.00
Regular Amount	Over Time Amount	Other Amount	Total Amount
599.26	0.00	0.00	599.26

Subtotal: 599.26

TOTAL AMOUNT DUE:	\$ 599.26
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Invoice No: 14682241
 Invoice Date: 2/14/2020
 Customer Number: 1025900

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Amount Due: \$ 599.26
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Please Remit To:

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Customer Number: 1025900
 Department:
 Invoice No: 14694431
 Invoice Date: 2/21/2020
 Amount Due: 891.01 USD
 Page: 1

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
02/15/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
02/16/20	Rawls, Andre	GENERAL LABOR	Overtime	11.00	23.66	260.21

Regular Hours
40.00
Regular Amount
630.80

Over Time Hours
11.00
Over Time Amount
260.21

Other Hours
0.00
Other Amount
0.00

Total Hours
51.00
Total Amount
891.01

Subtotal: 891.01

TOTAL AMOUNT DUE: \$ 891.01

Please Detach and Return this portion with your remittance.



Amount Due: \$ 891.01
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14694431
 Invoice Date: 2/21/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14695373
 Invoice Date: 2/21/2020
 Amount Due: 536.18 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
02/16/20	Calboun, Darwin T	GENERAL LABOR	Regular	34.00	15.77	536.18

Regular Hours	Over Time Hours	Other Hours	Total Hours
34.00	0.00	0.00	34.00
Regular Amount	Over Time Amount	Other Amount	Total Amount
536.18	0.00	0.00	536.18

Subtotal: 536.18

TOTAL AMOUNT DUE:	\$ 536.18
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Invoice No: 14695373
 Invoice Date: 2/21/2020
 Customer Number: 1025900

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Amount Due: \$ 536.18
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Please Remit To:

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14725121
 Invoice Date: 3/6/2020
 Amount Due: 749.08 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
03/01/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
03/01/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.28
Regular Hours		Over Time Hours	Other Hours	Total Hours		
40.00		5.00	0.00	45.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
630.80		118.28	0.00	749.08		
Subtotal:						749.08

TOTAL AMOUNT DUE: \$ 749.08

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.08
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14725121
 Invoice Date: 3/6/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 100 OB Curtis Drive
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14743588
 Invoice Date: 3/13/2020
 Amount Due: 749.10 USD
 Page: 1

For billing questions, please call your local branch

WE	Employee	Description	Unit	Hours	Rate	Net Amount
03/08/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
03/08/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30

Regular Hours	Over Time Hours	Other Hours	Total Hours
40.00	5.00	0.00	45.00
Regular Amount	Over Time Amount	Other Amount	Total Amount
630.80	118.30	0.00	749.10

Subtotal: 749.10

TOTAL AMOUNT DUE:	\$ 749.10
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14743588
 Invoice Date: 3/13/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14758035
 Invoice Date: 3/20/2020
 Amount Due: 749.10 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
03/15/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
03/15/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
Regular Hours		Over Time Hours	Other Hours	Total Hours		
40.00		5.00	0.00	45.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
630.80		118.30	0.00	749.10		
Subtotal:						749.10

TOTAL AMOUNT DUE: \$ 749.10

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14758035
 Invoice Date: 3/20/2020
 Customer Number: 1025900

Please Remit To:

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
 Department:
 Invoice No: 14771903
 Invoice Date: 3/27/2020
 Amount Due: 749.10 USD
 Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
03/22/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
03/22/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30

Regular Hours	Over Time Hours	Other Hours	Total Hours
40.00	5.00	0.00	45.00
Regular Amount	Over Time Amount	Other Amount	Total Amount
630.80	118.30	0.00	749.10

Subtotal: 749.10

TOTAL AMOUNT DUE:	\$ 749.10
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Invoice No: 14771903
 Invoice Date: 3/27/2020
 Customer Number: 1025900

Amount Due: \$ 749.10
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Bill To:

City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Please Remit To:

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
City Of Jackson
Annette Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14784724
Invoice Date: 4/3/2020
Amount Due: 1,379.90 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
03/29/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
03/29/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
03/29/20	Sindler, Donald S	MAINTENANCE LABORER	Regular	40.00	15.77	630.80
				Regular Hours		Total Hours
				80.00		85.00
				Over Time Hours		Total Amount
				5.00		1379.90
				Over Time Amount		
				1261.60		
				Other Hours		
				0.00		
				Other Amount		
				0.00		
Subtotal:						1,379.90

TOTAL AMOUNT DUE: \$ 1,379.90

Please Detach and Return this portion with your remittance.



Invoice No: 14784724
Invoice Date: 4/3/2020
Customer Number: 1025900

Bill To:
City Of Jackson
Annette Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Amount Due: \$ 1,379.90
Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Please Remit To:

Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14797322
Invoice Date: 4/10/2020
Amount Due: 1,450.88 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
04/05/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
04/05/20	Rawls, Andre	GENERAL LABOR	Overtime	8.00	23.66	189.28
04/05/20	Singleton, Domic B	MAINTENANCE LABORER	Regular	40.00	15.77	630.80
Regular Hours		Over Time Hours	Other Hours	Total Hours		
80.00		8.00	0.00	88.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
1261.60		189.28	0.00	1450.88		
Subtotal:						1,450.88

TOTAL AMOUNT DUE: \$ 1,450.88

Please Detach and Return this portion with your remittance.



Amount Due: \$ 1,450.88
Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14797322
Invoice Date: 4/10/2020
Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



INVOICE

Customer Number: 1025900
 Department:
 Invoice No: 14809577
 Invoice Date: 4/17/2020
 Amount Due: 1,379.90 USD
 Page: 1

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
04/12/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
04/12/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
04/12/20	Singleton, Dononic S	MAINTENANCE LABORER	Regular	40.00	15.77	630.80
				Regular Hours	Total Hours	
				80.00	85.00	
				Over Time Hours	Total Amount	
				5.00	1379.90	
				Regular Amount		
				1261.60		
				Over Time Amount		
				118.30		
				Other Hours		
				0.00		
				Other Amount		
				0.00		
Subtotal:						1,379.90

TOTAL AMOUNT DUE: \$ 1,379.90

Please Detach and Return this portion with your remittance.



Amount Due: \$ 1,379.90
 Payment Terms: NET UPON RECEIPT
 Amount Remitted: \$ _____

Invoice No: 14809577
 Invoice Date: 4/17/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14820831
Invoice Date: 4/24/2020
Amount Due: 749.10 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
04/19/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
04/19/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30

Regular Hours
 40.00
 Regular Amount
 630.80

Over Time Hours
 5.00
 Over Time Amount
 118.30

Other Hours
 0.00
 Other Amount
 0.00

Total Hours
 45.00
 Total Amount
 749.10

Subtotal: 749.10

TOTAL AMOUNT DUE: \$ 749.10

Please Detach and Return this portion with your remittance.



Invoice No: 14820831
Invoice Date: 4/24/2020
Customer Number: 1025900

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Amount Due: \$ 749.10
Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Please Remit To:

Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



INVOICE

Customer Number: 1025900
 Department:
 Invoice No: 14831853
 Invoice Date: 5/1/2020
 Amount Due: 749.10 USD
 Page: 1

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
04/26/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
04/26/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
Regular Hours		Over Time Hours	Other Hours	Total Hours		
40.00		5.00	0.00	45.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
630.80		118.30	0.00	749.10		
Subtotal:						749.10
TOTAL AMOUNT DUE:						\$ 749.10

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14831853
 Invoice Date: 5/1/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
City Of Jackson
Annetta Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14842676
Invoice Date: 5/8/2020
Amount Due: 749.10 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
05/03/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
05/03/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
Regular Hours		Over Time Hours	Other Hours	Total Hours		
40.00		5.00	0.00	45.00		
Regular Amount		Over Time Amount	Other Amount	Total Amount		
630.80		118.30	0.00	749.10		
Subtotal:						749.10
TOTAL AMOUNT DUE:						\$ 749.10

Please Detach and Return this portion with your remittance.



Invoice No: 14842676
Invoice Date: 5/8/2020
Customer Number: 1025900

Bill To:
City Of Jackson
Annetta Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Amount Due: \$ 749.10
Payment Terms: NET UPON RECEIPT
Amount Remitted: \$ _____

Please Remit To:
Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



INVOICE

Customer Number: 1025900
 Department:
 Invoice No: 14853535
 Invoice Date: 5/15/2020
 Amount Due: 749.10 USD
 Page: 1

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
05/10/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
05/10/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
Regular Hours		Over Time Hours	Other Hours		Total Hours	
40.00		5.00	0.00		45.00	
Regular Amount		Over Time Amount	Other Amount		Total Amount	
630.80		118.30	0.00		749.10	
Subtotal:						749.10

TOTAL AMOUNT DUE: \$ 749.10

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
 Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14853535
 Invoice Date: 5/15/2020
 Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
 ATTN: JP Morgan (Non-disbursement)
 PO Box 734575
 Chicago IL 60673-4575



INVOICE

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14865349
Invoice Date: 5/23/2020
Amount Due: 749.10 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
05/17/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
05/17/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30

Regular Hours 40.00	Over Time Hours 5.00	Other Hours 0.00	Total Hours 45.00
Regular Amount 630.80	Over Time Amount 118.30	Other Amount 0.00	Total Amount 749.10

Subtotal: 749.10

TOTAL AMOUNT DUE:	\$ 749.10
--------------------------	------------------

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14865349
Invoice Date: 5/23/2020
Customer Number: 1025900

Please Remit To:

Bill To:
 City Of Jackson
 Annette Hill
 OB Curtis Water Treatment Plant
 100 OB Curtis Dr
 Ridgeland MS 39157

Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



INVOICE

Bill To:
City Of Jackson
Annette Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Customer Number: 1025900
Department:
Invoice No: 14875187
Invoice Date: 5/29/2020
Amount Due: 749.10 USD
Page: 1

For billing questions, please call your local branch

W/E	Employee	Description	Unit	Hours	Rate	Net Amount
05/24/20	Rawls, Andre	GENERAL LABOR	Regular	40.00	15.77	630.80
05/24/20	Rawls, Andre	GENERAL LABOR	Overtime	5.00	23.66	118.30
Regular Hours		Over Time Hours		Other Hours		Total Hours
40.00		5.00		0.00		45.00
Regular Amount		Over Time Amount		Other Amount		Total Amount
630.80		118.30		0.00		749.10
Subtotal:						749.10

TOTAL AMOUNT DUE: \$ 749.10

Please Detach and Return this portion with your remittance.



Amount Due: \$ 749.10
Payment Terms: NET UPON RECEIPT

Amount Remitted: \$ _____

Invoice No: 14875187
Invoice Date: 5/29/2020
Customer Number: 1025900

Please Remit To:

Bill To:
City Of Jackson
Annette Hill
OB Curtis Water Treatment Plant
100 OB Curtis Dr
Ridgeland MS 39157

Check Payable to: STAFFMARK
ATTN: JP Morgan (Non-disbursement)
PO Box 734575
Chicago IL 60673-4575



235 Highpoint Drive, Ridgeland, MS 39157
Main 601-957-2676 * Fax 601-957-1887
www.waypointanalytical.com

O.B. Curtis Water Plant
Ms. Cynthia Hill
100 O.B. Curtis Drive
Ridgeland, MS 39157

Page : 1 of 1
Invoice Number : 1050181
Customer Number : 00004
Invoice Date : 01/27/2020
PO Number

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-024-0018	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

RECEIVED

FEB 10 2020

**CITY OF JACKSON
FINANCE DIVISION**

Please include invoice number on your check.

This invoice becomes overdue **02-26-2020**

Remit To: 235 Highpoint Drive
Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
Main 601-957-2676 * Fax 601-957-1887
www.waypointanalytical.com

O.B. Curtis Water Plant
Ms. Cynthia Hill
100 O.B. Curtis Drive
Ridgeland, MS 39157

Page : 1 of 1
Invoice Number : 1050840
Customer Number : 00004
Invoice Date : 03/03/2020
PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20 058 0004	EO Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **04/02/2020**

Remit To: 235 Highpoint Drive
Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 • Fax 601-957-1887
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O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page 1 of 1
 Invoice Number 1050976
 Customer Number 00004
 Invoice Date 03/10/2020
 PO Number

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-065 0003	FO Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your checks

This invoice becomes overdue 04 09 2020

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 ° Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051054
 Customer Number : 00004
 Invoice Date : 03/17/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-072-0008	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **03/18/2020**

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 * Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page 1 of 1
 Invoice Number 1051220
 Customer Number 00004
 Invoice Date 03/24/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20175-0001	E12 Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please indicate the number of your check

This invoice becomes overdue 03/28/2020

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 • Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051319
 Customer Number : 00004
 Invoice Date : 03/30/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-086-0006	EC Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **04-29-2020**

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 • Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051471
 Customer Number : 00004
 Invoice Date : 04/08/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-094-0002	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **05 08 2020**

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
Main 601-957-2676 ° Fax 601-957-1887
www.waypointanalytical.com

O.B. Curtis Water Plant
Ms. Cynthia Hill
100 O.B. Curtis Drive
Ridgeland, MS 39157

Page : 1 of 1
Invoice Number : 1051564
Customer Number : 00004
Invoice Date : 04/13/2020
PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-100-0018	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **05/13/2020**

Remit To: 235 Highpoint Drive
Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 * Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051897
 Customer Number : 00004
 Invoice Date : 04/21/2020
 PO Number

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20 108-0003	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **05/21/2020**

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 • Fax 601-957-1887
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O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051827
 Customer Number : 00004
 Invoice Date 04/28/2020
 PO Number

Invoice

Report No.	Project Information	Qty	Description	Unit Cost	Total Cost
20114 0002	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue **05/28/2020**

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 * Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1051945
 Customer Number : 00004
 Invoice Date : 05/05/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-122-0002	FC Basin Sampling	2	Total Strips (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue 06-04-2020

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
Main 601-957-2676 * Fax 601-957-1887
www.waypointanalytical.com

O.B. Curtis Water Plant
Ms. Cynthia Hill
100 O.B. Curtis Drive
Ridgeland, MS 39157

Page 1 of 1
Invoice Number 1052058
Customer Number 00004
Invoice Date 05/12/2020
PO Number

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20 12B-0301	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue 5/10/2020

Remit To: 235 Highpoint Drive
Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 * Fax 601-957-1887
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O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1052200
 Customer Number : 00004
 Invoice Date : 05/19/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20135-0001	EQ Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue: 06/18/2020

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
 Main 601-957-2676 * Fax 601-957-1887
 www.waypointanalytical.com

O.B. Curtis Water Plant
 Ms. Cynthia Hill
 100 O.B. Curtis Drive
 Ridgeland, MS 39157

Page : 1 of 1
 Invoice Number : 1052313
 Customer Number : 00004
 Invoice Date : 05/27/2020
 PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20142 0001	EQ Basin Sampling	2	Total Solids (TSS)	\$12.00	\$24.00
				Sub Total	\$24.00
				Discounts	\$0.00
				Tax Total	\$0.00
				Total Amount Due	\$24.00

Please include invoice number on your check.

This invoice becomes overdue 06/26/2020

Remit To: 235 Highpoint Drive
 Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.



235 Highpoint Drive, Ridgeland, MS 39157
Main 601-957-2676 ° Fax 601-957-1887
www.waypointanalytical.com

O.B. Curtis Water Plant
Ms. Cynthia Hill
100 O.B. Curtis Drive
Ridgeland, MS 39157

Page : 1 of 1
Invoice Number : 1052429
Customer Number : 00004
Invoice Date : 06/02/2020
PO Number :

Invoice

Report No	Project Information	Qty	Description	Unit Cost	Total Cost
20-149-0004	EO Basin Sampling	2	Total Solids (TS)	\$12.00	\$24.00
Sub Total					\$24.00
Discounts					\$0.00
Tax Total					\$0.00
Total Amount Due					\$24.00

Please include invoice number on your check.

This invoice becomes overdue 07/02/2020

Remit To: 235 Highpoint Drive
Ridgeland, MS 39157

Interest will be charged on over due balances at the maximum rate allowable by law. Payable by the county of issued.

ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE CHAMPION SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4005.501. (WARD 5)

OFFICE OF THE CITY ATTORNEY
6/25/20 6:29:20 PM

WHEREAS, on March 27, 2020 the City of Jackson accepted Four Seasons Enterprises, LLC bid of \$58,449.71 for the Champion Senior Center Parking Lot Project, City Project No.20B4005.501; and

WHEREAS, the contract work involved the removal and replacement of the existing asphalt and curb types at Champion Senior Center within the City of Jackson corporate limits; and

WHEREAS, a final field inspection was held by the Department of Public Works, and the Department recommends acceptance of the project; and

WHEREAS, the Department of Public Works recommends final payment in the amount of \$58,449.71 to Four Seasons Enterprises, LLC; and


WHEREAS, the bonding company The Ohio Casualty Insurance Company, Attorney-in-fact, surety on performance of the said contract, has authorized release and payment of all money due under said contract; and

IT IS, THEREFORE ORDERED that the City make final payment in the amount of \$58,449.71 and release all securities held to Four Seasons Enterprises, LLC for all the work completed and materials furnished under this contract and that the City Clerk publish the Notice of Completion of the Champion Senior Center Parking Lot Project, City Project No.20B4005.501.

Agenda Item #43
July 7, 2020

BY: WILLIAMS, BRABOY, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
June 22, 2020

	P O I N T S	C O M M E N T S																																													
1.	Brief Description/Purpose	ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE CHAMPION SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4005.501. (WARD 5)																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 4, 6 and 7																																													
3.	Who will be affected	Residents in Ward 5																																													
4.	Benefits	Infrastructure Improvement																																													
5.	Schedule (beginning date)	Project Completed																																													
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	Champion Senior Center, Ward 5																																													
7.	Action implemented by: ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	COST	Final Contract Cost: \$58,449.71																																													
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input checked="" type="checkbox"/>	CDBG 085-861.10-0B4005-501-6485 																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>70 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>FBE</td> <td>30 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	70 %	WAIVER	yes	___	no	___	N/A	___	FBE	30 %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	70 %	WAIVER	yes	___	no	___	N/A	___																																							
FBE	30 %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Council Agenda Item Memorandum

To: Chokwe Antar Lumumba

From: Robert K. Miller, Director 

Date: June 22, 2020

Agenda Item: Champion Senior Center Parking Lot Project
Council Meeting: Regular Council Meeting, July 7, 2020

Background:

Attached, you will find an agenda item requesting final payment to Four Seasons Enterprises, LLC, for the Champion Senior Center Parking Lot Project. The project removed and replaced existing asphalt and curb types. Four Seasons Enterprises, LLC, has completed the construction, and is requesting final payment in the amount of \$58,449.71.

It is the recommendation of this office that Four Season Enterprises, LLC, is paid final payment in the amount of \$58,449.71. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

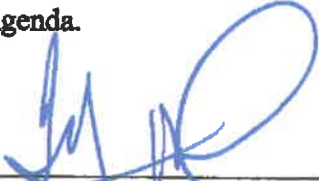
Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

6/25/20
768
OFFICE OF THE CITY ATTORNEY
6/25/20

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC FOR THE CHAMPION SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4005.501 (WARD 5)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

6/25/20

DATE

FOUR SEASONS ENTERPRISES, LLC

5822 Canton Park Drive
Jackson, Mississippi 39211

Office: (601) 331-2828

Robert E. Love

City of Jackson, Mississippi
Post Office Box 17
Jackson, MS 39205

6/19/2020

Subject: Invoice for Services
Champion Senior Center
City Project No. 20B4005.501

	Total
Parking Lot Repair	\$58,447.00

INVOICE TOTAL: \$58,447.00



Approved by

6/19/2020

Date



The Ohio Casualty Insurance Company
175 Berkeley Street, Boston, Massachusetts 02116

BOND RELEASE

To: The Ohio Casualty Insurance Company

Gentlemen:

You are informed that your bond No. 80C204713

on behalf of Four Seasons Enterprises LLC

in favor of City of Jackson, 200 South President St., P.O. Box 17, Jackson MS

covering Champion Senior Center

may be cancelled as of 6-19-2020

for the reason that Complete

Dated: 06/22/2020

By: Robert Lee
Signature

Title: Owner

RECEIVED
JUN 22 2020
CITY OF JACKSON
ENGINEERING

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER ACCEPTING THE TERM BIDS OF DICKERSON & BOWEN, INC. AND ERGON ASPHALT & EMULSIONS, INC. FOR A TWELVE-MONTH SUPPLY OF ASPHALT PAVING MATERIALS AND ACCEPTING THE TERM BID OF APAC-MISSISSIPPI, INC. AS AN ALTERNATE TERM BID (BID NO. 74567-061620) (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 



DATE

6/29/20
76
OFFICE OF THE CITY ATTORNEY
39-30

ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC, FOR THE MEDGAR EVERS BOULEVARD IMPROVEMENTS, CITY PROJECT NUMBER 18B4017.302 (WARD 3)

WHEREAS, on May 19, 2020 the City of Jackson received four sealed bids for the Medgar Evers Boulevard Improvements, City Project No.18B4017.302; and

WHEREAS, the bid received from Simmons Erosion Control, Inc., in the amount of \$3,951,743.61.00, was the lowest and best bid received and met specifications; and

WHEREAS, the Department of Public Works recommends that the City accept the bid of Simmons Erosion Control, Inc., as the lowest and best bid.

IT IS, THEREFORE, ORDERED that the bid of Simmons Erosion Control, Inc., in the amount of \$3,951,743.61.00, is accepted in accordance with the City's Advertisement for Bidders; said bid and the specifications are placed on file with the Public Works Department, Engineering Division, Room 424 at 200 S. President Street and the City Clerk, Jackson, Mississippi.

ITEM # 44
DATE: July 7, 2020
BY: MILLER, WILLIAMS, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
June 22, 2020


P O I N T S		C O M M E N T S																																													
1.	Brief Description/Purpose	ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC, FOR THE MEDGAR EVERS BOULEVARD IMPROVEMENTS, CITY PROJECT NUMBER 18B4017.302 (WARD 3)																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6, and 7																																													
3.	Who will be affected	Residents and businesses in Ward 3																																													
4.	Benefits	Road Infrastructure																																													
5.	Schedule (beginning date)	This project will begin as soon as contracts are signed.																																													
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	This project is located in Ward 3																																													
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	COST	\$3,951,743.61																																													
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	The Medgar Evers Boulevard Improvements will be funded from the 35 million infrastructure improvement bond. Once the bond funds are transferred in the City's designated account. The existing construction account number will be validated, and bond funds will be transferred into that account for expenses.																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Department of Public Works



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba
Mayor of the City of Jackson

TO: Mayor Chokwe Antar Lumumba
FROM: Robert K. Miller 
Director of Public Works
DATE: June 22, 2020
RE: Agenda Item for City Council Meeting

Attached you will find an agenda item authorizing the Mayor to enter a contract with Simmons Erosion Control, Inc., for the Medgar Evers Boulevard Improvements. Simmons Erosion Control, Inc., provided the lowest and best bid in the amount of \$3,951,743.61.

The Department of Public Works recommends approval, if you have any questions please do not hesitate to call me at 2091.

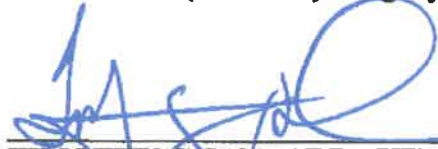
Office of the City Attorney


455 East Capitol Street
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Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6/29/20
6-29-20

OFFICE OF THE CITY ATTORNEY

This ORDER ACCEPTING THE BID OF SIMMONS EROSION CONTROL, INC. FOR THE MEDGAR EVERS BOULEVARD IMPROVEMENTS, CITY PROJECT NUMBER 18B4017.302 (WARD 3) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

6/29/20

DATE

May 21, 2020

Charles Williams Jr., PE, PhD
City Engineer
200 South President Street
Jackson, MS 39201

REFERENCE: MEDGAR EVERS BOULEVARD IMPROVEMENTS
BID TABULATION

Dear Dr. Williams:

Bids for the referenced project were opened at the advertised time of 3:30 p.m. on Tuesday May 19, 2020. Four (4) bids were received, all of which were accepted. The Engineer's Estimate for the project was \$5,123,300.00. The results of the bids are shown below.

Rank	Bidder	Bid Amount
1	Simmons Erosion Control, Inc.	\$3,951,743.61
2	Gregory Construction Services, Inc.	\$3,999,660.60
3	Hemphill Construction Co., Inc.	\$4,294,178.80
4	Pavecon Ltd. Co.	\$4,475,862.00

The lowest bid submitted by Simmons Erosion Control, Inc. in the amount of \$3,951,743.61 was 22.87% under the Engineer's Estimate. The second lowest bid submitted by Gregory Construction Services, Inc. in the amount of \$3,999,660.60 was 21.93% under the Engineer's Estimate. The difference between the lowest bid and second lowest bid was \$47,916.99. The third lowest bid submitted by Hemphill Construction Co., Inc. in the amount of \$4,294,178.80 was 16.18% under the Engineer's Estimate and was \$294,518.20 more than the second lowest bidder. The final bid submitted by Pavecon Ltd. Co. in the amount of \$4,475,862.00 was 12.64% under the Engineer's Estimate and \$181,683.20 more than the third lowest bidder. All bids were totaled correctly. Therefore, Neel-Schaffer, Inc. recommends that the City of Jackson award the bid to Simmons Erosion Control, Inc. for the Medgar Evers Boulevard Improvements Project, in the amount of \$3,951,743.61.

A detailed bid tabulation is attached for your use.

Sincerely,

NEEL-SCHAFFER, INC.



Chad A. Toles, P.E.

EBO Determination

Medgar Evers Blvd Improvements **Bid No. 18B4017.302**

Bidder: Gregory Construction
Status: COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	4.89 %
<i>AABE</i>	12.42 %
<i>NABE</i>	0.00 %
<i>HBE</i>	*0.089 %
<i>ABE</i>	0.00 %

Bidder: Hemphill Construction
Status: COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	8.18 %
<i>AABE</i>	15.53 %
<i>NABE</i>	0.00 %
<i>HBE</i>	*0.00 %
<i>ABE</i>	0.00 %

Bidder: Pavecon LTD Co
Status: COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	5.34 %
<i>AABE</i>	12.42 %
<i>NABE</i>	0.00 %
<i>HBE</i>	0.38 %
<i>ABE</i>	0.00 %

Bidder: Simmons Erosion Control
Status: COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	4.89 %
<i>AABE</i>	12.44 %
<i>NABE</i>	0.00 %
<i>HBE</i>	*0.091 %
<i>ABE</i>	0.00 %

*Waiver request

OFFICE OF THE CITY ATTORNEY
6/20/20
6-23-20

ORDER ACCEPTING THE BID OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR THE OB CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT, CITY PROJECT NUMBER 19B0102.903, DWI-L250008-02.

WHEREAS, on June 9, 2020, the City of Jackson received three sealed bids for the OB Curtis Water Treatment Gravity Thickener #1 and #2 Rehabilitation Project, City Project No.19B0102.903, DWI-L250008-02; and

WHEREAS, the bid received from Hemphill Construction Company, Inc. in the amount of \$2,273,367.00, was the lowest and best bid received and met specifications; and

WHEREAS, the Department of Public Works recommends that the City accept the bid of Hemphill Construction Company, Inc. as the lowest and best bid.

IT IS, THEREFORE, ORDERED that the bid of Hemphill Construction Company, Inc, in the amount of \$2,273,367.00, is accepted in accordance with the City's Advertisement for Bidders; said bid and the specifications are placed on file with the Public Works Department, Engineering Division, Room 424 at 200 S. President Street and the City Clerk, Jackson, Mississippi.

ITEM # 45 _____
DATE: July 7, 2020 _____
BY: **WILLIAMS, CARTER, MILLER, LUMUMBA**

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
June 22, 2020

P O I N T S		C O M M E N T S																																													
1.	Brief Description/Purpose	ORDER ACCEPTING THE BID OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR THE OB CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT, CITY PROJECT NUMBER 19B0102.903, DWI-L250008-02.																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6, and 7																																													
3.	Who will be affected	Residents and businesses in within the City of Jackson Corporate Limits																																													
4.	Benefits	Water Infrastructure																																													
5.	Schedule (beginning date)	This project will begin as soon as contracts are signed.																																													
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	This project is located at the OB Curtis WTP.																																													
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	COST	\$2,273,367.00																																													
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	Department of Health SRF Water Drinking Loan #2 Account No. 032-521.90-9B0102-903-6485																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
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HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Council Agenda Item Memorandum

To: Mayor, Chokwe Antar Lumumba

From: Robert K. Miller, Director of Public Works



Date: June 22, 2020

Agenda Item:

ORDER ACCEPTING THE BID OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR THE OB CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT, CITY PROJECT NUMBER 19B0102.903, DWI-L250008-02..

Purpose:	Water Infrastructure Repair
Cost:	\$2,273,367.00
Project/Contract Type:	Gravity Thickener #1 and #2
Funding Source:	Fund 32
Schedule/Time:	July 2020
DPW Manager:	Charles Williams Jr., PE, PhD/Mary Carter

Background:

Attached, you will find an item for the City Council Agenda authorizing the Mayor to enter into a contract with Hemphill Construction Company, Inc., for the OB Curtis Water Treatment Plant Gravity Thickener #1 and #2 Rehabilitation Project. The purpose of is this project is to rehabilitate the existing Gravity Thickeners to assist with the removal of sludge from the water treatment process. This is a requirement from the Mississippi Department of Health to ensure the water system meets compliance. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

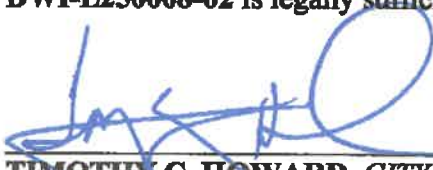
Office of the City Attorney


455 East Capitol Street
Post Office Box 2774
Jackson, Mississippi 39201-2779
Telephone: (601) 960-1755
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6/29/08
19B0102.903-20

OFFICE OF THE CITY ATTORNEY

This ORDER ACCEPTING THE BID OF HEMPHILL CONSTRUCTION COMPANY, INC. FOR THE O.B. CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT, CITY PROJECT NUMBER 19B0102.903, DWI-L250008-02 is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

6/29/08

DATE

EBO Determination

OB Curtis Water Treatment Plant Gravity Thickener # 1 and # 2 Rehabilitation Project

Bidder: Hemphill Construction
Status: COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	3.03 %
<i>AABE</i>	13.00 %
<i>NABE</i>	0.00 %
<i>HBE</i>	*0.05 %
<i>ABE</i>	0.00 %

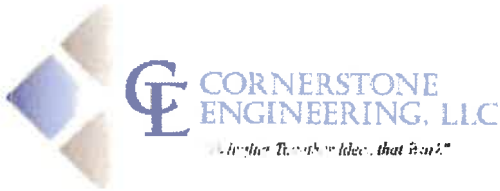
Bidder: TL Wallace
Status: NON-COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	0.00 %
<i>AABE</i>	0.00 %
<i>NABE</i>	0.00 %
<i>HBE</i>	0.00 %
<i>ABE</i>	0.00 %

Bidder: Copeland & Johns
Status: NON-COMPLIANT

<u>MBE</u>	<u>Total Utilization</u>
<i>FBE</i>	0.00 %
<i>AABE</i>	26.00 %
<i>NABE</i>	0.00 %
<i>HBE</i>	0.00 %
<i>ABE</i>	0.00 %

*Waiver request



June 18, 2020
Cornerstone Engineering Project No. 19-09

Charles Williams, P.E., PhD, City Engineer
Department of Public Works
City of Jackson, Mississippi
200 South President Street
Jackson, MS 39201

**REFERENCE: BID EVALUATION
PROPOSED OB CURTIS WATER TREATMENT PLANT GRAVITY
THICKENER #1 AND #2 REHABILITATION PROJECT - REBID
CITY OF JACKSON**

Dear Dr. Williams:

As you are aware, on June 9, 2020, three (3) bids were received and opened for the above referenced project. The original proposals were retained by the city for filing and a copy was given to our firm for checking. We have evaluated the bids and have found the following:

The apparent lowest bid was received in the corrected amount of \$2,273,367.00 from Hemphill Construction Company, Inc. However, there was a summation calculation error found in the original bid amount of \$2,225,367.00. Hemphill Construction had MBE/FBE participation of 16.0% as noted in their bid. The second low bidder was TL Wallace Construction with a corrected bid of \$2,316,141.00.

Our engineer's budget estimate for the project was \$2,300,000.00 for the construction budget. Hemphill Construction, Inc.'s proposal is within the projected construction estimate.

The final official bid tabulation is included in Attachment A. Please let us know of the City Council's decision at your earliest convenience so we may prepare the contract documents for execution. Please call if you or your staff have any questions.

Sincerely,

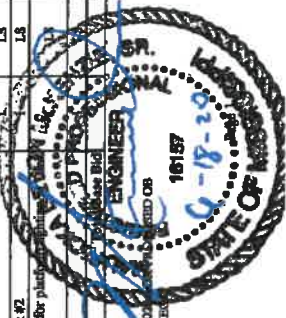
A handwritten signature in blue ink, appearing to read 'Mauricka McKenzie, Sr.', is written over a light blue circular stamp.

Mauricka McKenzie, Sr., P.E., BCEE
Principal Engineer

Cc: Mary Carter, Deputy Public Works Director

Bid Tabulation
Proposed OB Curtis Water Treatment Plant Gravity Thickener #1 and #2 Rehabilitation Project
 City of Jackson, MS
 June 3, 2020

Item Sub-Item	Item No.	Item Description	Apparent Low Bidder #1 HEMPHILL CBSF 8049-MC			Apparent Low Bidder #2 T.L. WALLACE CMS			Apparent Low Bidder #3 GOTTFRIED CONTRACTING, LLC CMS 17776-MC		
			Unit Price	Total Price (Quantity x Unit Price)	Bidder's Original Price	Unit Price	Total Price (Quantity x Bidder's Original Price)	Unit Price	Total Price (Quantity x Bidder's Price)		
A	1	Mobilization	\$	\$	\$	\$	\$	\$	\$	\$	
A	2	Site Cleanup, Site Restoration, Grading and Erosion Control	\$	\$	\$	\$	\$	\$	\$	\$	
A	3	Install and Remove Tank Shrouding for Sandblasting and Repainting (Both Tanks and Components)	\$	\$	\$	\$	\$	\$	\$	\$	
A	4	Demobilization	\$	\$	\$	\$	\$	\$	\$	\$	
B	1	Detach, Remove and Store for Reuse Existing Steel and Aluminum Decking and Bridge	\$	\$	\$	\$	\$	\$	\$	\$	
B	2	Demolish, Remove and Store for Reuse Ex. Concrete Panel	\$	\$	\$	\$	\$	\$	\$	\$	
B	3	Demolish & Dispose of Existing Rake Arm in Tank #1 Only	\$	\$	\$	\$	\$	\$	\$	\$	
B	4	Remove and Dispose Ex. PVC Tube Section in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	5	Remove and Dispose Ex. Gear Box Assembly in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	6	Pressure Wash and Clean Interior Concrete Tank Floor in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	7	Sandblast Interior and Exterior Steel Tank Walls, Interior and Exterior Exposed Iron Piping Within and Adjacent to Tank, and Support Brackets to Neutrals in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	8	Sandblast Steel Center 20" Influent Pipe (Ext.) to Neutrals in Tank #1 and Tank #2, Remove and Dispose Existing 12" Diameter Influent Feedwell in both tanks.	\$	\$	\$	\$	\$	\$	\$	\$	
B	9	Sandblast Steel Rake Arm Structure to Neutrals in Tank #2 Only	\$	\$	\$	\$	\$	\$	\$	\$	
B	10	Sandblast Steel Bridge Deck Truss and Beams and Supports for Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	11	Remove and Dispose Ex. Fiberglass V-Notch Weir in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	12	Remove and Dispose Ex. Fiberglass Scum Baffle Plate in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	13	Remove and Dispose Ex. Scum Trough, Scraper and Attached Steel Drains Piping in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	14	Remove and Dispose Ex. Skimmer Steel Support Post (Approx. 12) and Skimmer Assembly in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	15	Remove and Dispose Ex. Level Indicator Sensors in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	16	Remove and Dispose Ex. Electrical Power Connections for Motor in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	17	Pressure Wash all Aluminum Handrails and Grating the Bridge Decking on Tank #1 and #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	18	Cut, Remove and Dispose 1/2"x1" Perimeter Perpendicular Hanger Metal Bracket Only for Tube Sinker Support Frame (Both Tanks)	\$	\$	\$	\$	\$	\$	\$	\$	
B	19	Remove and Dispose Existing Influent Feedwell in Tank #1 and #2	\$	\$	\$	\$	\$	\$	\$	\$	
B	20	Remove and Salvage Existing Lighting poles and fixtures on Tank #1 and Tank #2 platform	\$	\$	\$	\$	\$	\$	\$	\$	
B	21	Allowance for undercove adjustments to the system, etc.	\$	\$	\$	\$	\$	\$	\$	\$	
C	1	Clean and Reattach Existing Steel and Aluminum Decking and Bridge	\$	\$	\$	\$	\$	\$	\$	\$	
C	2	Reinstall and Reconnect Ex. Control Panel, Modifications and SCADA Integration	\$	\$	\$	\$	\$	\$	\$	\$	
C	3	Install New Rake Arm in Tank #1 Only	\$	\$	\$	\$	\$	\$	\$	\$	
C	4	Install New PVC Tube Section in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	5	Install New Gear Box Assembly in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	6	Apply Waterproofing Seal Coating to Interior Concrete Floor Slab	\$	\$	\$	\$	\$	\$	\$	\$	
C	7	Install New FRP V-Notch Weir in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	8	Install New FRP Scum Baffle Plate in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	9	Repair Interior and Exterior Tank Walls, Interior and Exterior Iron Piping Adjacent to and Within the Tanks #1 and #2, and Support Brackets	\$	\$	\$	\$	\$	\$	\$	\$	
C	10	Repair Steel Center 20" Influent Pipe (Ext.) and install new 12"x6" painted steel Influent Feedwell in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	11	Repaint Steel Rake Arm Structure in Tank #2 Only	\$	\$	\$	\$	\$	\$	\$	\$	
C	12	Repaint Steel Bridge Deck Truss and Beams and Supports on Tank #1 and #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	13	Install New Skimmer Steel Support Post (Approx. 12) and Skimmer Assembly in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	14	Install New Scum Trough, Scraper and Attached Steel Drain Piping in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	15	Install New Ultrasonic Level Indicator Sensors in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	16	Install New Electrical Power Connections for Motor in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	17	Reattach Lock in Yard on 24" Ductile Iron Single Overhead Gravity Line on Tank #1	\$	\$	\$	\$	\$	\$	\$	\$	
C	18	Install Concrete Tank Floor Slab Check Repair (600 LF, 1/4" width, 6" deep)	\$	\$	\$	\$	\$	\$	\$	\$	
C	19	Install/Weld 1/2"x1" New Perimeter Perpendicular Metal Hanger Bracket for Tube Sinker Support Frame (Both Tanks)	\$	\$	\$	\$	\$	\$	\$	\$	
C	20	Install New Influent Feedwell in Tank #1 and #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	21	Pressure wash and repair the 4 Square Foot Concrete Scheduling Collection Box on Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	22	Install New Electrical Power Conductors and Conduits for motor, light fixtures (4), and Light Bulbs (4) for platform in Tank #1 and Tank #2	\$	\$	\$	\$	\$	\$	\$	\$	
C	23	Allowance for unforeseen adjustments to the system, etc.	\$	\$	\$	\$	\$	\$	\$	\$	
Subtotal			\$	\$	\$	\$	\$	\$	\$	\$	



I CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF THE BIDS RECEIVED AT 3:30 P.M. ON JUNE 3, 2020 FOR THE PROPOSED OB CURTIS WATER TREATMENT PLANT GRAVITY THICKENER #1 AND #2 REHABILITATION PROJECT.

**ORDER AUTHORIZING FINAL PAYMENT TO UTILITY
CONSTRUCTORS, INC., FOR THE CAVALIER DRIVE BRIDGE
REPLACEMENT PROJECT, CITY PROJECT NUMBER
18B4505.701 (WARD 7)**

OFFICE OF THE CITY CLERK
4/21/21
18B4505.701

WHEREAS, on August 6, 2019 the City of Jackson accepted Utility Constructors, Inc.'s bid of \$214,902.00 for the Cavalier Drive Bridge Replacement Project, City Project Number 18B4505.701; and

WHEREAS, the contract work involved the removal and replacement of the timber bridge structure on Cavalier Drive within the City of Jackson corporate limits; and

WHEREAS, a final field inspection was held by the Department of Public Works, and the Department recommends acceptance of the project; and

WHEREAS, the Department of Public Works recommends final payment in the amount of \$4,050.00 to Utility Constructors, Inc.; and

WHEREAS, the bonding company SureTec Insurance Company, Attorney-in-fact, surety on performance of the said contract, has authorized release and payment of all money due under said contract; and

IT IS, THEREFORE ORDERED that the City make final payment in the amount of \$4,050.00 and release all securities held to Utility Constructors, Inc. for all the work completed and materials furnished under this contract and that the City Clerk publish the Notice of Completion of the Cavalier Drive Bridge Replacement Project, City Project No.18B4505.701.

Agenda Item #46
July 7, 2020

BY: WILLIAMS, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
June 22, 2020

P O I N T S		C O M M E N T S																																													
1.	Brief Description/Purpose	ORDER AUTHORIZING FINAL PAYMENT TO UTILITY CONSTRUCTORS, INC., FOR THE CAVALIER DRIVE BRIDGE REPLACEMENT PROJECT, CITY PROJECT NUMBER 18B4505.701 (WARD 7)																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 6 and 7																																													
3.	Who will be affected	Residents in Ward 7																																													
4.	Benefits	Bridge Infrastructure																																													
5.	Schedule (beginning date)	Project Completed																																													
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Cavalier Drive																																													
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	COST	Final Contract Cost: \$214,902.00																																													
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	Fund 213 Account: 213-451908B45057016485																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Council Agenda Item Memorandum

To: Chokwe Antar Lumumba

From: Robert K. Miller, Director



Date: June 22, 2020

Agenda Item: Cavalier Drive Bridge Replacement Project
Council Meeting: Regular Council Meeting, July 7, 2020

Background:

Attached, you will find an agenda item requesting final payment to Utility Constructors, Inc, for the Cavalier Drive Bridge Replacement Project. The bridge replacement project removed a structurally deficient timber bridge structure with an new concrete box bridge.. Utility Constructors, Inc, has completed the construction, and is requesting final payment in the amount of \$4,050.00.

It is the recommendation of this office that Utility Constructors, Inc., is paid final payment in the amount of \$4,050.00. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6/29/20
601-960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING FINAL PAYMENT TO UTILITY CONSTRUCTORS, INC. FOR THE CAVALIER DRIVE BRIDGE REPLACEMENT PROJECT, CITY PROJECT NUMBER 18B4505.701 (WARD 7) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 



DATE

APPLICATION FOR PARTIAL PAYMENT			
NAME OF PROJECT Cavalier Drive Bridge Replacement		PAY APPLICATION NUMBER 2 (Two)-Final	
LOCATION OF PROJECT		PAY APP. PERIOD 3/24/2020 to 5/29/2020	
NAME AND ADDRESS OF OWNER City of Jackson 219 S President Street Jackson, MS 39205		NAME AND ADDRESS OF CONTRACTOR UTILITY CONSTRUCTORS, INC. P.O. BOX 13627 JACKSON, MS 39236	

SCHEDULE OF CONTRACT CHANGE ORDERS
List every change order issued to date of this request even if no work has been done under on or more such orders

CONTRACT CHANGE ORDER		DESCRIPTION (3)	ADDITIONS TO CONTRACT PRICE AS SHOWN ON CHANGE ORDER (4)	DEDUCTIONS FROM CONTRACT PRICE AS SHOWN ON CHANGE ORDER (5)
NO (1)	DATE (2)			
			0.00	0.00
TOTALS			\$0.00	\$0.00

ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE

(a) ORIGINAL CONTRACT AMOUNT.....	\$	214,902.00
(b) PLUS: ADDITIONS SCHEDULED IN COLUMN 4 ABOVE.....	\$	0.00
(c) LESS: DEDUCTIONS SCHEDULED IN COLUMN 5 ABOVE.....	\$	0.00
(d) ADJUSTED CONTRACT AMOUNT TO DATE.....	\$	214,902.00

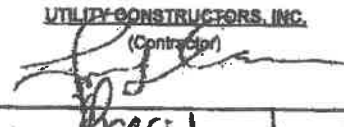
ANALYSIS OF WORK PERFORMED TO DATE

(a) COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE.....	\$	214,902.00
(b) EXTRA WORK PERFORMED TO DATE BY CHANGE ORDER.....	\$	0.00
(c) TOTAL COST OF WORK PERFORMED TO DATE.....	\$	214,902.00
(d) ADD: MATERIALS STORED AT CLOSE OF PERIOD.....	\$	0.00
(e) SUBTOTAL OF (c) and (d).....	\$	214,902.00
(f) LESS RETAINAGE (5%).....	\$	
(g) SUBTOTAL OF (e) and (f).....	\$	210,862.00
(h) LESS: AMOUNT OF PREVIOUS PAYMENTS.....	\$	0.00
(i) AMOUNT DUE THIS APPLICATION.....	\$	4,050.00

CERTIFICATE OF CONTRACTOR

According to the best of my knowledge and belief, I certify that all items and amounts shown in this Application for Partial Payment are correct; that all work has been performed and/or duly authorized deviations, substitutions, alterations and/or additions; that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by the Application for Partial Payment; and that no part of the "Amount Due This Application" has been received.

UTILITY CONSTRUCTORS, INC.
(Contractor)

By: 
Title: President
Date: 5-29-20

RECOMMENDATION OF ENGINEER

This Application for Partial Payment covers all pay item work performed by the Contractor through the application period stated hereon. The undersigned recommends payment of the amount on line (i) above subject to the provisions of the Contract Documents covering the repair or replacement of all defective work, if any, that may be discovered prior to final payment or expiration of the general warranty period.

(Engineer)

By: _____
Title: _____
Date: _____

COST BREAKDOWN

CONTRACTOR: UTILITY CONSTRUCTORS, INC.
PROJECT: Cavalier Dr

APPLICATION NO: 3 (Two)-Final
PERIOD: 4/24/2020 TO 6/29/2020

COMPLETE

ITEM NO	DESCRIPTION OF WORK	CONTRACT		PREVIOUS APPLICATION		COMPLETED THIS MONTH		COMPLETED TO DATE		RETAINAGE	B/LARGE TO FINISH	
		QTY	UNIT COST	TOTAL COST	QTY	TOTAL COST	QTY	TOTAL COST	QTY		TOTAL COST	QTY
1	REBELLATION	1	LS \$ 5,000.00	5,000.00	1.00	5,000.00	0.00	0.00	1.00	5,000.00	0.00	0.00
2	CLEARING & GRUBBING	1	LS \$ 20,000.00	20,000.00	1.00	20,000.00	0.00	0.00	1.00	20,000.00	0.00	0.00
3	REMOVAL OF OBSTRUCTIONS	1	LS \$ 10,000.00	10,000.00	1.00	10,000.00	0.00	0.00	1.00	10,000.00	0.00	0.00
4	REMOVAL OF ASPHALT	70	SY \$ 80.00	5,600.00	70.00	5,600.00	0.00	0.00	70.00	5,600.00	0.00	0.00
5	UNCLASSIFIED EXCAVATION (FM)	100	CY \$ 80.00	8,000.00	100.00	8,000.00	0.00	0.00	100.00	8,000.00	0.00	0.00
6	BORROW EXCAVATION (CONTRACTOR FURNISHED, FINE, CLASS B-15)	100	CY \$ 20.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	CHANNEL EXCAVATION (LVM)	85	CY \$ 20.00	1,700.00	85.00	1,700.00	0.00	0.00	85.00	1,700.00	0.00	0.00
8	EXCESS EXCAVATION (FM)	100	CY \$ 20.00	2,000.00	100.00	2,000.00	0.00	0.00	100.00	2,000.00	0.00	0.00
9	SITE GRADING	80	SY \$ 8.00	640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	HYDROSEEDING	1	ACRE \$ 2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	TEMPORARY SALT FENCE	100	LF \$ 6.00	600.00	100.00	600.00	0.00	0.00	100.00	600.00	0.00	0.00
12	WATERS, 20"	100	LF \$ 6.00	600.00	100.00	600.00	0.00	0.00	100.00	600.00	0.00	0.00
13	SIZE #1 STABILIZER AGGREGATE, COARSE	100	TON \$ 80.00	8,000.00	100.00	8,000.00	0.00	0.00	100.00	8,000.00	0.00	0.00
14	HOT MIX ASPHALT, SURFACE COURSE (BC-3)(TYPE G)	10	TON \$ 200.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	SAW CUT	80	LF \$ 10.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	CLASS BB STRUCTURAL CONCRETE	82	CY \$ 840.00	68,880.00	82.00	68,880.00	0.00	0.00	82.00	68,880.00	0.00	0.00
17	REINFORCING STEEL	20051	LBS \$ 2.80	56,140.00	92.00	257,600.00	0.00	0.00	92.00	257,600.00	0.00	0.00
18	ROADWAY CONSTRUCTION STAKING	1	LS \$ 2,000.00	2,000.00	22851.00	46,102.00	0.00	0.00	22851.00	46,102.00	0.00	0.00
19	ADJUSTMENT OF SANITARY SEWER	1	LS \$ 5,000.00	5,000.00	1.00	5,000.00	0.00	0.00	1.00	5,000.00	0.00	0.00
20	MAINTENANCE OF TRAFFIC	1	LS \$ 5,000.00	5,000.00	1.00	5,000.00	0.00	0.00	1.00	5,000.00	0.00	0.00
21	CONCRETE RAILING	43	LF \$ 888.00	38,184.00	43.00	38,184.00	0.00	0.00	43.00	38,184.00	0.00	0.00
TOTAL BASE BID				214,962.00		210,882.00		4,080.00		214,962.00		0.00

**ORDER ACCEPTING THE BID OF UTILITY
CONSTRUCTORS, INC., FOR THE CAVALIER DRIVE
BRIDGE REPLACEMENT PROJECT, CITY PROJECT
NUMBER 18B4505.701. (WARD 7)**

OFFICE OF THE CITY ATTORNEY
7-30-2019
JLW

WHEREAS, on July 9, 2019, the City of Jackson received two sealed bids for the Cavalier Drive Bridge Replacement Project, City Project No.18B4505.701; and

WHEREAS, the bid received from Utility Constructors, Inc., in the amount of \$214,902.00, was the lowest and best bid received and met specifications; and

WHEREAS, the Department of Public Works recommends that the City accept the bid of Utility Constructors, Inc., as the lowest and best bid.

IT IS, THEREFORE, ORDERED that the bid of Utility Constructors, Inc., in the amount of \$214,902.00, is accepted in accordance with the City's Advertisement for Bidders; said bid and the specifications are placed on file with the Public Works Department, Engineering Division, Room 424 at 200 S. President Street and the City Clerk, Jackson, Mississippi.

ITEM # _____

DATE: _____

BY: **MILLER, WILLIAMS, LUMUMBA**

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET
July 24, 2019

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	ORDER ACCEPTING THE BID OF UTILITY CONSTRUCTORS, INC., FOR THE CAVALIER DRIVE BRIDGE REPLACEMENT PROJECT, CITY PROJECT NUMBER 18B4505.701. (WARD 7)																																													
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6, and 7																																													
3.	Who will be affected	Residents and businesses in Ward 7																																													
4.	Benefits	Bridge Infrastructure																																													
5.	Schedule (beginning date)	This project will begin as soon as contracts are signed.																																													
6.	Location: <input type="checkbox"/> WARD <input type="checkbox"/> CITYWIDE (yes or no) (area) <input type="checkbox"/> Project limits if applicable	This project is located in Ward 7																																													
7.	Action implemented by: <input type="checkbox"/> City Department <input type="checkbox"/> Consultant	This project was implemented by the Engineering Division.																																													
8.	COST	\$214,902.00																																													
9.	Source of Funding <input type="checkbox"/> General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Bond <input checked="" type="checkbox"/> Other	Fund 213 Account No. 213-451908B45057016485																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Department of Public Works



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba
Mayor of the City of Jackson

TO: Mayor Chokwe Antar Lumumba
FROM: Robert K. Miller
Director of Public Works
DATE: July 24, 2019
RE: Agenda Item for City Council Meeting

A handwritten signature in black ink, appearing to read "Robert K. Miller".

Attached you will find an agenda item authorizing the Mayor to enter a contract with Utility Constructors, Inc., for the Cavalier Drive Bridge Replacement Project. Utility Constructors, Inc., provided the lowest and best quote in the amount of \$214,902.00.

The Department of Public Works recommends approval, if you have any questions please do not hesitate to call me at 2091.

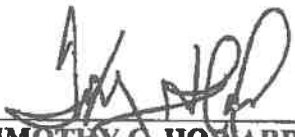
Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39201-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/30/19

OFFICE OF THE CITY ATTORNEY

This **ORDER ACCEPTING THE BID OF UTILITY CONSTRUCTORS, INC. FOR THE CAVALIER DRIVE BRIDGE REPLACEMENT PROJECT, CITY PROJECT NUMBER 18b4505.701 (WARD 7)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

7/30/19

DATE



July 10, 2019

Attention: Charles Williams Jr., PE, PhD, Project Director
City of Jackson, Mississippi
200 South President Street
Jackson, MS 39205

Dear Mr. Williams,

Reference: Cavalier Drive Bridge Replacement Project

Sealed bids were received by the City of Jackson on July 9th, 2019, for the construction of the referenced project. As indicated by the enclosed certified bid tabulation, two (2) sealed bids from the following construction companies were opened and read aloud:

Hemphill Construction Company, Inc.
Utility Constructors, Inc.

The lowest bid was submitted by Utility Constructors, Inc. for a total bid amount of \$214,902.00. We have reviewed the bids, find them to be in order and recommend the referenced project be awarded to **Utility Constructors, Inc.** following approval by City of Jackson personnel.

Regards,

Stantec Consulting Services, Inc.

A handwritten signature in black ink that reads "Brad Engels" with a stylized flourish at the end.

Brad Engels
Senior Associate
Phone: (601) 500-7960
Fax: 601-853-3780
brad.engels@stantec.com

Attachment: Bid Tabulation

c. File

eb document2

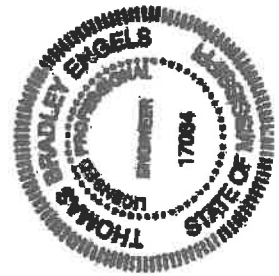
Design with community in mind

CAVALIER BRIDGE REPLACEMENT - BID TABULATION

PAY ITEM NO.	PAY ITEM	Unity Constructors, Inc.			Hemphill Construction Co., Inc.		
		UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL
S-200-A	MOBILIZATION	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00
S-201-A	CLEANING & GRUBBING	LS	1	\$50,000.00	\$50,000.00	\$5,000.00	\$5,000.00
S-202-A	REMOVAL OF OBSTRUCTIONS	LS	1	\$10,000.00	\$10,000.00	\$12,500.00	\$12,500.00
S-202-D	REMOVAL OF ASPHALT	SY	70	\$50.00	\$3,500.00	\$25.00	\$1,750.00
S-203-A	UNCLASSIFIED EXCAVATION (FIM)	CY	100	\$50.00	\$5,000.00	\$30.00	\$3,000.00
S-203-E	BORROW EXCAVATION (CONTRACTOR FINISHED, FME, CLASS B-15)	CY	100	\$20.00	\$2,000.00	\$40.00	\$4,000.00
S-203-F	CHANNEL EXCAVATION (LVM)	CY	65	\$20.00	\$1,300.00	\$40.00	\$2,600.00
S-203-H	EXCESS EXCAVATION (FIM)	CY	100	\$20.00	\$2,000.00	\$40.00	\$4,000.00
S-203-I	SITE GRADINGS	SY	50	\$5.00	\$250.00	\$20.00	\$1,000.00
900-S-228-A	HYDROSEEDING	ACRE	1	\$2,500.00	\$2,500.00	\$100.00	\$100.00
S-233-A	TEMPORARY SALT FENCE	LF	100	\$5.00	\$500.00	\$6.00	\$600.00
S-237-A	WATTLES, 20"	LF	100	\$5.00	\$500.00	\$10.00	\$1,000.00
S-310-A-2	SIZE #1 STABILIZER AGGREGATE, COARSE	TON	100	\$80.00	\$8,000.00	\$100.00	\$10,000.00
900-S-403-0	HOT MIX ASPHALT, SURFACE COURSE (SC-1)(TYPE B)	TON	10	\$250.00	\$2,500.00	\$475.00	\$4,750.00
903-C	SAW CUT	LF	80	\$10.00	\$800.00	\$10.00	\$800.00
S-601-A	CLASS BB STRUCTURAL CONCRETE	CY	91	\$850.00	\$78,000.00	\$1,185.00	\$107,180.00
S-602-A	REINFORCING STEEL	LBS	20051	\$2.00	\$40,102.00	\$1.20	\$24,061.20
S-607-A	ROADWAY CONSTRUCTION STAGING	LS	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
S-613-E	ADJUSTMENT OF SANITARY SEWER	LS	1	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
S-613-A	MAINTENANCE OF TRAFFIC	LS	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
S-613-A	CONCRETE RAILING	LF	43	\$200.00	\$8,600.00	\$10,750.00	\$4,625.00
				TOTAL BID	\$216,507.00	TOTAL BID	\$222,731.20

I certify this to be a true and accurate tabulation of the bids received by the City of Jackson by 3:30 PM on Tuesday, July 5, 2010 and opened and read aloud at the City Hall, Jackson, Mississippi

Thomas Bradley Engels
 Thomas Bradley Engels, PE
 Engineer



OFFICE OF THE CITY CLERK
6/20/20
FORNEY

ORDER ACCEPTING THE TERM BIDS OF DICKERSON & BOWEN, INC. AND ERGON ASPHALT & EMULSIONS, INC. FOR A TWELVE MONTH SUPPLY OF ASPHALT PAVING MATERIALS AND ACCEPTING THE TERM BID OF APAC-MISSISSIPPI, INC. AS AN ALTERNATE TERM BID (BID NO. 74567-061620) (ALL WARDS)

WHEREAS, sealed term bids for Asphalt Paving Materials were opened June 16, 2020, and three (3) bids were received for a twelve-month supply various materials; and

WHEREAS, the Department of Public Works, Paved Streets Section will use the various types of asphaltic paving materials to repair and improve the streets within the City of Jackson; and

WHEREAS, the staff of the Department of Public Works, Paved Streets Section has reviewed all bids submitted and recommends the governing authorities deem the term bids submitted by Dickerson & Bowen, Inc., 2642 Gallatin Street, Jackson, MS 39204 and Ergon Asphalt & Emulsions, Inc., 2829 Lakeland Drive, Suite 2000, Jackson, MS 39232, received June 16, 2020, as the lowest and best bids for the respective items; and

WHEREAS, APAC Mississippi, Inc. also submitted a term bid for certain items and the City desires to accept the bids for those items as an alternative, in the event that the lowest and best bid of Dickerson & Bowen, Inc. is unavailable.

IT IS THEREFORE ORDERED that term bids received for a twelve-month supply of asphaltic paving material, starting July 1, 2020 through June 30, 2021, are accepted as the lowest and best bids for the respective items, it being determined that these bids met the specification, as follows:

Dickerson & Bowen, Inc., P. O. Box 1008, Brookhaven, MS 39602, 2642 S. Gallatin Street, Jackson, MS 39204, Don L. Glenn, (601) 969-2002, donglenn@bellsouth.net

ITEM	DESCRIPTION	PICK-UP PRICE	DELIVERY PRICE
1.	Asphaltic Black Base Course	\$49.00 Ton	\$60.00 Ton
2.	Asphaltic Binder Course	\$55.00 Ton	\$66.00 Ton
3.	Asphaltic Wearing Course,	\$55.00 Ton	\$66.00 Ton

Agenda Item #47
July 7, 2020

BY: MILLER, LUMUMBA

4.	TYPE "C", Mix A Asphaltic Cold Mix Material (Gravel & Sand)	\$95.00 Ton	\$110.00 Ton
6.	Plant Mix Bituminous Base Course (BB-1)	\$49.00 Ton	\$60.00 Ton
7.	Hot Bituminous Pavement, Binder Course (BC-1)	\$55.00 Ton	\$66.00 Ton
8.	Hot Bituminous Pavement, Surface Course (SC-1)	\$56.00 Ton	\$66.00 Ton

Ergon Asphalt & Emulsions, Inc., P. O. Box 23028, Jackson, MS 39225, 2829 Lakeland Drive, Jackson, MS 39232, Amy L. Walker, (601) 933-3000, amy.walker@ergon.com

ITEM	DESCRIPTION	PICK-UP PRICE	DELIVERY PRICE
5.	Asphalt Emulsion (SS#1 Tack)	\$4.00 Gallon	\$4.17 Gallon
9.	Cationic Emulsified Asphalt, Grade CRS-2	\$3.50 Gallon	\$3.67 Gallon

IT IS FURTHER ORDERED that the term bid of APAC-Mississippi, Inc. is accepted as an alternative bid that may be used in the event that the lowest and best bid is unavailable, as follows:

APAC-Mississippi, Inc. P. O. Box 24508, Jackson, MS 39225-4508, 101 Riverview Drive, Richland, MS 39218, Terry May, (601) 376-4000, john.may@apac.com

ITEM	DESCRIPTION	PICK-UP PRICE	DELIVERY PRICE
1.	Asphaltic Black Base Course	\$55.00 Ton	\$62.00 Ton
2.	Asphaltic Binder Course	\$62.00 Ton	\$69.00 Ton
3.	Asphaltic Wearing Course, TYPE "C", Mix A	\$62.00 Ton	\$69.00 Ton
4.	Asphaltic Cold Mix Material (Gravel & Sand)	\$135.00 Ton	\$141.00 Ton
6.	Plant Mix Bituminous Base Course (BB-1)	\$61.50Ton	\$68.00 Ton
7.	Hot Bituminous Pavement, Binder Course (BC-1)	\$61.50 Ton	\$68.00 Ton
8.	Hot Bituminous Pavement, Surface Course (SC-1)	\$67.75 Ton	\$74.50 Ton



**City of Jackson
Department of Public Works**

To: Honorable Mayor Chokwe Lumumba

From: Robert K. Miller, Director
Department of Public Works

Date: June 17, 2020

Agenda Item: **ORDER ACCEPTING THE TERM BIDS OF DICKERSON & BOWEN, INC., APAC-MISSISSIPPI, INC., AND ERGON ASPHALT & EMULSIONS, INC., FOR A TWELVE MONTH SUPPLY OF ASPHALT PAVING MATERIALS (BID NO. 74577-061620). [ALL WARDS]**

Item #: xxx
Council Meeting: Regular Council Meeting, July 7, 2020
Consultant/Contractor: Dickerson & Bowen, Inc, APAC- Mississippi, Inc., and Ergon Asphalt & Elmustions, Inc.
EBO: In compliance
Purpose: To efficiently improve streets within the city.
Cost: The City of Jackson will purchase materials as needed to maintain our City streets. Therefore, cost varies by job.


Project/Contract Type: Bid for a twelve month supply of asphaltic paving materials for streets within the City of Jackson

Funding Source: General Fund - 001.451.24.6320
Schedule/Time: Upon City Council Approval
DPW Manager: James Caldwell

Background: The City of Jackson will purchase materials as needed to maintain our City streets.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 17, 2020
DATE

POINTS		COMMENTS			
1.	Brief Description/Purpose	ORDER ACCEPTING THE TERM BIDS OF DICKERSON & BOWEN, INC., APAC-MISSISSIPPI, INC., AND ERGON ASPHALT & EMULSIONS, INC., FOR A TWELVE MONTH SUPPLY OF ASPHALT PAVING MATERIALS (BID NO. 74567-061620). [ALL WARDS]			
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	<ol style="list-style-type: none"> 4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life 			
3.	Who will be affected	The Citizens of Jackson			
4.	Benefits	Street Improvements			
5.	Schedule (beginning date)	Upon City Council Approval			
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	Citywide			
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	The Department of Public Works			
8.	COST	The City of Jackson will purchase materials as needed to maintain our City streets. Therefore, cost varies by job.			
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	General Fund  001.451.24.6320			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	

**CITY OF JACKSON, MISSISSIPPI
 PROPOSAL FORM**

PLEASE RETURN THIS SECTION IN ITS ENTIRETY

NOTICE TO BIDDERS:

FOR HAND DELIVERY OR MAILING INSTRUCTIONS:

1. Submit one (1) original and two (2) copies of your complete Bid Proposal Package.
2. **MAILING ADDRESS:** City Clerks Office of Jackson
 Post Office Box 17,
 Jackson, MS 39205
3. **DELIVERY ADDRESS:** City Clerks Office of Jackson
 219 South President Street
 Jackson, MS 39201
4. Note the following on the outside of your envelope:
 "Bid No.74567-061620; to be opened June 16, 2020"

In accordance with your Notice of May 28th & June 04, 2020, I bid as follows:

Twelve-Month Supply of Asphaltic Paving Materials

Term: Term: July 01, 2020 – June 30, 2021

COMPANY NAME _____			
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PICK-UP PRICE</u>	<u>DELIVERY PRICE</u>
1.	Asphaltic Black Base Course	\$ <u>49.00</u> Ton	\$ <u>60.00</u> Ton
2.	Asphaltic Binder Course	\$ <u>55.00</u> Ton	\$ <u>66.00</u> Ton
3.	Asphaltic Wearing Course, Type "C", Mix A	\$ <u>55.00</u> Ton	\$ <u>66.00</u> Ton
4.	Asphaltic Cold Mix Material (Gravel & Sand)	\$ <u>95.00</u> Ton	\$ <u>110.00</u> Ton
5.	Asphalt Emulsion (SS#1 Tack)	\$ <u>No Bid</u> Gallon	\$ <u>No Bid</u> Gallon
6.	Plant Mix Bituminous Base Course (BB-1)	\$ <u>49.00</u> Ton	\$ <u>60.00</u> Ton
7.	Hot Bituminous Pavement, Binder Course (BC-1)	\$ <u>55.00</u> Ton	\$ <u>66.00</u> Ton
8.	Hot Bituminous Pavement, Surface Course (SC-1)	\$ <u>56.00</u> Ton	\$ <u>66.00</u> Ton
9.	Cationic Emulsified Asphalt, Grade CRS-2	\$ <u>No Bid</u> Ton	\$ <u>No Bid</u> Ton

Items should be picked up from plant location in such quantities and at such times as may be needed during the 12 months stated above; and shall allow at least 20 Saturdays for pick-ups with a two (2) day notice.

The above shall comply with the specifications included in the Notice to Dealers, with any and all exceptions noted in a separate document.

This bid must be valid for 60 days after bid opening. If this bid is good for longer than 60 days, then state how long this bid is good for 60 days.

The above will be delivered F. O. B., prepaid and allowed, Jackson, Mississippi, within SAME days after receipt of your purchase order. "Note all cost must be included in the bid price."

In an award, provided your company is selected as the recipient of this bid, you will receive a Purchase Order from the Purchasing Division, based on your submission price, if this is a one time bid. Term bid awards are handled by written notice of such an award from the Purchasing Division to your company. Orders of the commodity will be processed only by request to the Purchasing Division from the using department for the quantity desired at that time. The estimate is just that an estimate for the term of the bid if a term. Your company is to make shipments based on Purchase Orders received from, the Purchasing Division only, which are based on your submission. In case your company, choose to ship otherwise you put your company in a position of not receiving payment for said shipments.

**SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ABOVE PRICE.
THE CITY OF JACKSON ASSUMES NO TAX LIABILITY**

**BID SUBMITTED BY:
PLEASE TYPE OR PRINT:**

Company Complete Legal Name: Dickerson & Bowen Inc.

Mailing Address: P.O. Box 1008

City: Brookhaven State: Ms. Zip Code: 39602

Physical Address, Principal Place of Business: 2642 South Collins

City: Jackson State: Ms Zip Code: 39204

Name of Person Submitting Proposal: Don L. Bowen

Signature of Person Submitting Proposal: _____

(Handwritten Signature)
(Required)

Date: June 16 ²⁰²⁰ ₂₀₁₇ E-Mail Address: DBowen@dickersonandbowen.com

Telephone No.: 601 / 969-2002 Fax No.: 601 / 969-2004

****The (EBO) Application form must be completed by all vendors and returned with ALL bids. The EBO staff is available at (601) 960-1856 to assist you with any questions you may have in preparing the EBO Application.**

DICKERSON



BOWEN

A HIGHWAY CONSTRUCTION COMPANY

June 16, 2020

City of Jackson EBO Officer
Equal Business Opportunity Office
200 South President Street
Jackson, Ms. 39201

Re: Equal Business Opportunity Plan
2020/2021 Citywide Street Resurfacing
Project No. 7457-061620

In accordance with EBO plan for the above referenced bid, we are herein requesting waiver regarding, MBE, AABE, HBE and FBE requirements.

As this is a supply bid with no specific contract or work requirements, we don not anticipate any subcontracts being required to fulfill the supply requirements.

Sincerely
Dickerson & Bowen Inc.



Don L. Glenn, Contract Administrator

attachments

CITY OF JACKSON, MISSISSIPPI

**Chokwe Antar Lumumba
Mayor**

**EQUAL BUSINESS OPPORTUNITY (EBO)
PLAN APPLICATION**

**Department of Planning and Development
Office of Economic Development**

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY ORDINANCE

LEGAL NOTICE

The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, every contractor, bidder or offeror shall submit a *completed* and *signed* Equal Business Opportunity (EBO) Plan Application with the bid submission, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Ordinance. Failure to comply with the City's ordinance shall disqualify a contractor, bidder or offeror from being awarded an eligible contract.

For more information on the City of Jackson's Equal Business Opportunity Program, please contact the Division of Equal Business Opportunity at 960-1856. Copies of the EBO Ordinance, EBO Plan Application, EBO Program, the MBE/FBE Directory and the MBE/FBE Certification Affidavit are available at 200 South President Street, Suite 223, Jackson, Mississippi.



(EBO FORM 6-1-09)

EQUAL BUSINESS OPPORTUNITY SPECIAL NOTICE TO BIDDERS

POLICY

The City of Jackson is committed to the principle of non-discrimination in public contracting. Therefore, the City of Jackson requests that prospective vendors and contractors carefully examine their method of selecting subcontractors and suppliers, to ensure that they are not either actively, or passively, discriminating against MBEs and FBEs. As a bidder seeking to do business with the City of Jackson, you are expected to adhere to a policy of non-discrimination, and to make the maximum practicable effort to ensure that historically underutilized firms are given an opportunity to participate in the performance of contracts financed in whole, or in part, with city funds.

DEFINITIONS

For purposes of this policy, the following definitions will apply:

- (1) "African American Business Enterprise (AABE)" shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more African Americans, and certified as such by the Division of Business Development.
- (2) "Asian American Business Enterprise (ABE)" shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more Asian Americans, and certified as such by the Division of Business Development.
- (3) "Hispanic Business Enterprise (HBE)" shall mean a business that is an independent and continuing enterprise for profit performing a commercially useful function and is owned and controlled by one or more Hispanics, as defined in section 127-4 (7), and certified as such by the Division of Business Development.
- (4) "Minority Business Enterprise (MBE)" shall mean a business which is an independent and continuing operation for profit, performing a commercially useful function, and is owned and controlled by one or more minority group members, as defined in Sections 1, 2 and 3, which group has been determined to have suffered discrimination requiring amelioration and is certified as such by the City.
- (5) "Female Business Enterprise (FBE)" shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more females, and certified as such by the Division of Business Development.

OBLIGATION

The Contractor and any Subcontractor shall take all necessary and reasonable steps to ensure that MBEs and FBEs have a maximum opportunity to compete for and participate in the performance of any portion of the work included in this contract and shall not discriminate on the basis of race, color, national origin or sex. If it is determined that there is a significant underutilization of MBEs and FBEs, the Equal Business Opportunity Officer is empowered, pursuant to section 127-8 of the Equal Business Opportunity Ordinance, to conduct an investigation to determine the reasons for the underutilization.

GOALS

The goals for participation by MBEs and FBEs are established by the Equal Business Opportunity Ordinance of the City of Jackson. The Contractor shall exercise all necessary and reasonable steps to ensure that participation meets or exceeds the contract goals. The goals may be attained by subcontracting to, procuring materials from, and renting equipment from MBEs and FBEs. (See Subcontractor/Supplier Participation guidelines below.)

The Equal Business Opportunity participation goals are as follows:

PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.16	8.67	0.00	0.00	1.96
Construction	0.00	12.41	0.37	0.00	4.89
Goods & Non-Professional Services	0.04	6.78	0.02	0.00	3.03

Those portions of the contract that are proposed for MBEs and FBEs in the response to this bid shall be listed on the attached Equal Business Opportunity Plan Application.

For specific information about the Equal Business Opportunity Plan, please contact the Office of Economic Development at (601) 960-1638.

Contractors may employ AABEs, HBES, ABEs or FBEs to meet the applicable project goals through various methods, as follows:

A. Subcontractor Participation

- (i) Where a prime contractor utilizes one or more subcontractors to satisfy its equal business opportunity commitment, the prime contractor may count toward its EBO Plan only expenditures to MBE (AABE, HBE, or ABE) or FBE contractors that perform a commercially useful function in the work of the contract.
- (ii) An MBE or FBE subcontractor is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing and supervising the work involved. In determining whether an MBE or FBE subcontractor, is performing a commercially useful function, factors, including but not limited to the following, will be considered:
 - (a) The amount of work subcontracted;
 - (b) The type of prime contract;
 - (c) Whether the business has the skill and expertise to perform work for which it is being/has been certified;
 - (d) Whether the business actually performs, manages and supervises the work for which it is being/has been certified; and
 - (e) Whether the business purchases goods and/or services from a non-minority/women*s business enterprise and simply resells goods to the city, city contractor, or other person doing business with the city for the purpose of allowing those goods to be counted towards fulfillment of minority/women*s business enterprise utilization goals.
 - (f) Standard industry practices.
- (iii) Consistent with standard industry practices, an MBE or FBE subcontractor may enter into second tier subcontracts. If an MBE or FBE subcontractor subcontracts a significantly greater portion of the work of its subcontract to a non-minority, non-female owned firm than would be expected on the basis of standard industry practices, it shall be presumed that the MBE or FBE subcontractor is not performing a commercially useful function.

B. Suppliers Participation

Where a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, in whole or in part, the MBE or FBE supplier participation may be credited towards the applicable goal as follows:

- (i) 100 percent of the contract amount for MBE or FBE suppliers who manufacture the goods supplied.
- (ii) 100 percent of the contract amount for MBE and FBE suppliers who are wholesalers warehousing the goods supplied or who are manufacturers* representatives, provided that only 25 percent of the applicable MBE or FBE goal may be attained by non-manufacturing supplier contracts to MBEs or FBEs.
- (iii) For those contracts where an extraordinarily large proportion of the contract price is for equipment or supplies, a lower project goal may be set than otherwise would be required, or the 25 percent limit for suppliers may be increased, or a combination of these two methods may be utilized.

C. Joint Ventures and Mentor-Protégé Programs

- (i) The Division of Equal Business Opportunity shall encourage, where economically feasible, establishment of joint ventures and mentor protégé programs to ensure prime contracting opportunities for African American, Hispanic, Asian American, Native American and Female Business Enterprises on all eligible projects over \$10,000,000.00. Even if the prime itself is a MBE, joint venture between prime contractors and MBEs shall be required on all projects exceeding ten million dollars (\$10,000,000.00).
- (ii) Where a contractor engages in a joint venture to satisfy its Equal Business Opportunity Commitment, the Equal Business Opportunity Officer shall review and approve all contractual agreements regarding:
 - (a) The initial capital investment of each venture partner;
 - (b) The proportional allocation of profits and losses to each venture partner;
 - (c) The sharing of the right to control the ownership and management of the joint venture;
 - (d) Actual participation of the venture partners in the performance of the contract;
 - (e) The method of and responsibility for accounting;
 - (f) The methods by which disputes are resolved; and
 - (g) Other pertinent factors of the joint venture.

On the basis of these factors, the Equal Business Opportunity Officer shall determine the degree of AABE, HBE, ABE, or FBE participation resulting from the joint venture that may be credited towards the applicable EBO goals of the project.

The bidder or offeror shall provide the Equal Business Opportunity Officer access to review all records pertaining to joint venture agreements before and after the award of a contract reasonably necessary to assess compliance with this policy.

The Equal Business Opportunity Program also encourages Mentor-Protégé programs to assist African American, Hispanic, Asian American, and Female business enterprises in financing, bonding, construction management and technical assistance. Mentor-Protégé agreements will be reviewed by the Equal Business Opportunity Officer for final approval of the following terms of each agreement:

- (a) Type of technical assistance to be provided by mentor;
- (b) Rights and responsibilities of each mentor and protégé contracting activity;
- (c) The specific duration of the agreement;
- (d) The amount of participation by the protégé that may be credited toward the applicable EBO goal.

EQUAL BUSINESS OPPORTUNITY PLAN

In accordance with Section 127-13(1) of the City of Jackson's Equal Opportunity Ordinance, each contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity Plan with bid submission. Such plan should be titled "Equal Business Opportunity Plan (EBO Plan)" and should include the following:

- A. Names, addresses and contact persons of each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise to be used in the contract.
- B. The type of work or service each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise will perform.
- C. The dollar value of the work or service to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.
- D. Scope of the work to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.

Waiver

If the EBO Plan does not meet the project goals, the bidder or offeror must seek a partial or total waiver of the project goals. The application for waiver of all or part of the project goals must include full documentary evidence of the bidder*s or offeror*s good faith efforts (*see EBO Plan Application*) to meet the project goals and why the request for waiver should be granted. The application shall be in writing and submitted as a part of the bid or offer. It should include a narrative, affidavits and/or exhibits which verify the actions taken by the bidder or offeror to meet the goals.

Replacement

If a MBE/FBE Subcontractor cannot perform satisfactorily, the Contractor shall take all necessary reasonable steps to replace the Subcontractor with another MBE/FBE Contractor. All MBE/FBE replacements must be approved by the EBO Review Committee and the Department. (*See EBO Plan Application*)

To demonstrate necessary reasonable efforts to replace any Subcontractor that is unable to perform successfully, the Contractor must document steps taken to subcontract with another MBE/FBE Contractor.

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. Company Name: Dickerson & Bowen Inc.
Address: P.O. Box 1008
City: Brookhaven State: Ms ZIP Code: 39602
Telephone: (601) 969-2002
E-mail: DBowen@DickersonAndBowen.com

II. Bid Name and Number: 12 month supply asphalt Mat'ls Bid No. 74567-061620

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: **(SEE ATTACHMENTS)**
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section 127-13-1(B) of the EBO Ordinance.

IV. Total Bid Amount: \$ N/A

V. WAIVER REQUESTED ... (If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required *WAIVER STATEMENT*. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)

*** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:
 - 1. The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.
 - 2. A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.
 - 3. A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.
 - 4. Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:

(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*


PROCUREMENT CATEGORY	Asian (ABE)	African-American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services					
Construction					
Goods & Non-Professional Services					

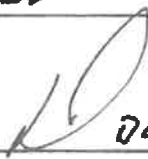
VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section 127-19 of the EBO Ordinance.

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.

 contract Administrator 6/16/20
Authorized Signature and Title *Date*

PRINT "AUTHORIZED" NAME HERE:  Don L. Chew

**CITY OF JACKSON, MISSISSIPPI
 PROPOSAL FORM**

COPY

PLEASE RETURN THIS SECTION IN ITS ENTIRETY

NOTICE TO BIDDERS:

FOR HAND DELIVERY OR MAILING INSTRUCTIONS:

1. Submit one (1) original and two (2) copies of your complete Bid Proposal Package.
2. **MAILING ADDRESS:**

City Clerks Office of Jackson
 Post Office Box 17,
 Jackson, MS 39205
3. **DELIVERY ADDRESS:**

City Clerks Office of Jackson
 219 South President Street
 Jackson, MS 39201
4. Note the following on the outside of your envelope:
 "Bid No.74567-061620; to be opened June 16, 2020"

In accordance with your Notice of May 28th & June 04, 2020, I bid as follows:

Twelve-Month Supply of Asphaltic Paving Materials

Term: Term: July 01, 2020 – June 30, 2021

COMPANY NAME ERGON ASPHALT & EMULSIONS			
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PICK-UP PRICE</u>	<u>DELIVERY PRICE</u>
1.	Asphaltic Black Base Course	\$ NO BID Ton	\$ NO BID Ton
2.	Asphaltic Binder Course	\$ NO BID Ton	\$ NO BID Ton
3.	Asphaltic Wearing Course, Type "C", Mix A	\$ NO BID Ton	\$ NO BID Ton
4.	Asphaltic Cold Mix Material (Gravel & Sand)	\$ NO BID Ton	\$ NO BID Ton
5.	Asphalt Emulsion (SS#1 Tack) CSS-1H	\$ 4.00 Gallon	\$ 4.17 Gallon
6.	Plant Mix Bituminous Base Course (BB-1)	\$ NO BID Ton	\$ NO BID Ton
7.	Hot Bituminous Pavement, Binder Course (BC-1)	\$ NO BID Ton	\$ NO BID Ton
8.	Hot Bituminous Pavement, Surface Course (SC-1)	\$ NO BID Ton	\$ NO BID Ton
9.	Cationic Emulsified Asphalt, Grade CRS-2	\$3.50/GALLON Ton	\$3.67/GALLON Ton

Items should be picked up from plant location in such quantities and at such times as may be needed during the 12 months stated above; and shall allow at least 20 Saturdays for pick-ups with a two (2) day notice.

The above shall comply with the specifications included in the Notice to Dealers, with any and all exceptions noted in a separate document.

This bid must be valid for 60 days after bid opening. If this bid is good for longer than 60 days, then state how long this bid is good for twelve months.

The above will be delivered F. O. B., prepaid and allowed, Jackson, Mississippi, within one (1) days after receipt of your purchase order. "Note all cost must be included in the bid price."

In an award, provided your company is selected as the recipient of this bid, you will receive a Purchase Order from the Purchasing Division, based on your submission price, if this is a one time bid. Term bid awards are handled by written notice of such an award from the Purchasing Division to your company. Orders of the commodity will be processed only by request to the Purchasing Division from the using department for the quantity desired at that time. The estimate is just that an estimate for the term of the bid if a term. Your company is to make shipments based on Purchase Orders received from, the Purchasing Division only, which are based on your submission. In case your company, choose to ship otherwise you put your company in a position of not receiving payment for said shipments.

**SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ABOVE PRICE.
THE CITY OF JACKSON ASSUMES NO TAX LIABILITY**

**BID SUBMITTED BY:
PLEASE TYPE OR PRINT:**

Company Complete Legal Name: ERGON ASPHALT & EMULSIONS

Mailing Address: P. O. BOX 23028

City: JACKSON **State:** MS **Zip Code:** 39215-3028

Physical Address, Principal Place of Business: 2829 LAKELAND DRIVE

City: FLOWOOD **State:** MS **Zip Code:** 39232

Name of Person Submitting Proposal: Amy L. Walker, Area Sales Manager

Signature of Person Submitting Proposal: Amy L. Walker
(Required)

Date: June 16, 2020, ~~2017~~ **E-Mail Address:** amy.walker@ergon.com

Telephone No.: 601 / 933-3000 **Fax No.:** 601 / 933-3363

****The (EBO) Application form must be completed by all vendors and returned with ALL bids. The EBO staff is available at (601) 960-1856 to assist you with any questions you may have in preparing the EBO Application.**

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. **Company Name:** ERGON ASPHALT & EMULSIONS
Address: P. O. BOX 23028
City: JACKSON **State:** MS **ZIP Code:** 39225-3028
Telephone: (601) 933-3000
E-mail: amy.walker@ergon.com

II. **Bid Name and Number:** Twelve Month Supply of Asphalt Paving Materials Bid No. 74567-061620

III. **PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: (SEE ATTACHMENTS)**
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section 127-13-1(B) of the EBO Ordinance.

IV. **Total Bid Amount:** \$ 100,000

V. **WAIVER REQUESTED ...** *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required ***WAIVER STATEMENT***. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)*

** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:*

- (a) **Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.**
- (b) **Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.**
- (c) **Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:**
 - 1. **The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.**
 - 2. **A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.**
 - 3. **A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.**
 - 4. **Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.**

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:

(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African- American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services					
Construction					
Goods & Non-Professional Services	WAIVER	WAIVER	WAIVER	WAIVER	WAIVER

VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section 127-19 of the EBO Ordinance.

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.

Lance Mazerov
Authorized Signature and Title

June 11, 2020
Date

PRINT "AUTHORIZED" NAME HERE: Lance Mazerov, VP-Human Resources

**CITY OF JACKSON, MISSISSIPPI
 PROPOSAL FORM**

PLEASE RETURN THIS SECTION IN ITS ENTIRETY

NOTICE TO BIDDERS:

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219 South President Street
Jackson, MS 39201
4. Note the following on the outside of your envelope:
 "Bid No.74567-061620; to be opened June 16, 2020"

In accordance with your Notice of May 28th & June 04, 2020, I bid as follows:

Twelve-Month Supply of Asphaltic Paving Materials

Term: Term: July 01, 2020 – June 30, 2021

COMPANY NAME <i>APAC-Mississippi, Inc.</i>			
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PICK-UP PRICE</u>	<u>DELIVERY PRICE</u>
1.	Asphaltic Black Base Course	\$ <u>55⁰⁰</u> Ton	\$ <u>62⁰⁰</u> Ton
2.	Asphaltic Binder Course	\$ <u>62⁰⁰</u> Ton	\$ <u>69⁰⁰</u> Ton
3.	Asphaltic Wearing Course, Type "C", Mix A	\$ <u>62⁰⁰</u> Ton	\$ <u>69⁰⁰</u> Ton
4.	Asphaltic Cold Mix Material (Gravel & Sand)	\$ <u>135⁰⁰</u> Ton	\$ <u>141⁰⁰</u> Ton
5.	Asphalt Emulsion (SS#1 Tack)	\$ <u>68⁰⁰</u> Gallon	\$ <u>---</u> Gallon
6.	Plant Mix Bituminous Base Course (BB-1)	\$ <u>61⁵⁰</u> Ton	\$ <u>68⁰⁰</u> Ton
7.	Hot Bituminous Pavement, Binder Course (BC-1)	\$ <u>61⁵⁰</u> Ton	\$ <u>68⁰⁰</u> Ton
8.	Hot Bituminous Pavement, Surface Course (SC-1)	\$ <u>67⁷⁵</u> Ton	\$ <u>74⁵⁰</u> Ton
9.	Cationic Emulsified Asphalt, Grade CRS-2	\$ <u>---</u> Ton	\$ <u>---</u> Ton

Items should be picked up from plant location in such quantities and at such times as may be needed during the 12 months stated above; and shall allow at least 20 Saturdays for pick-ups with a two (2) day notice.

The above shall comply with the specifications included in the Notice to Dealers, with any and all exceptions noted in a separate document.


This bid must be valid for 60 days after bid opening. If this bid is good for longer than 60 days, then state how long this bid is good for 12 months.

The above will be delivered F. O. B., prepaid and allowed, Jackson, Mississippi, within 1-2 days after receipt of your purchase order. "Note all cost must be included in the bid price."

In an award, provided your company is selected as the recipient of this bid, you will receive a Purchase Order from the Purchasing Division, based on your submission price, if this is a one time bid. Term bid awards are handled by written notice of such an award from the Purchasing Division to your company. Orders of the commodity will be processed only by request to the Purchasing Division from the using department for the quantity desired at that time. The estimate is just that an estimate for the term of the bid if a term. Your company is to make shipments based on Purchase Orders received from, the Purchasing Division only, which are based on your submission. In case your company, choose to ship otherwise you put your company in a position of not receiving payment for said shipments.

**SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ABOVE PRICE.
THE CITY OF JACKSON ASSUMES NO TAX LIABILITY**

BID SUBMITTED BY:
PLEASE TYPE OR PRINT:

Company Complete Legal Name: APAC Mississippi, Inc.
Mailing Address: P.O. Box 24508
City: Jackson State: MS Zip Code: 39225 4508
Physical Address, Principal Place of Business: 101 Riverview dr.
City: Rickland State: MS Zip Code: 39218
Name of Person Submitting Proposal: Terry May
Signature of Person Submitting Proposal: 
(Required)
Date: 6-2, 2017 E-Mail Address: john.may@apac.com
Telephone No.: 601 376-4000 Fax No.: 601 376-4055

****The (EBO) Application form must be completed by all vendors and returned with ALL bids. The EBO staff is available at (601) 960-1856 to assist you with any questions you may have in preparing the EBO Application.**

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. Company Name: APAC-Mississippi, Inc.
Address: P.O. Box 24508
City: Jackson State: MS ZIP Code: 39225-4508
Telephone: (601) 376-4800
E-mail: john.way@apac.com

II. Bid Name and Number: 12-month Supply of Asphaltic Paving Materials # 4507-061620

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: **(SEE ATTACHMENTS)**
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section 127-13-1(B) of the EBO Ordinance.

IV. Total Bid Amount: \$ _____

V. WAIVER REQUESTED ... (If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required ***WAIVER STATEMENT***. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)

*** The bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:
 - 1. The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.
 - 2. A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.
 - 3. A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.
 - 4. Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.

Terry May Area Manager
Authorized Signature and Title

6-2-2020
Date

PRINT "AUTHORIZED" NAME HERE: Terry May

*SEE Waiver request



APAC - Mississippi, Inc.
A CRH Company

Post Office Box 24508
Jackson, MS 39225-4508
Tel: (601) 376-4000
Fax: (601) 376-4099

June 2, 2020

City of Jackson
P.O. Box 17
Jackson, MS 39205

ATTN: Yika Hoover

RE: EBO Application Waiver Request
12 month Supply of Asphaltic Paving Materials Bid # 74567-061620


Dear Ms. Hoover:

APAC-Mississippi, Inc. being a manufacturer of hot mix asphalt has no minority participation in the manufacturing process.

If you have any questions, please call.

Sincerely,

APAC-Mississippi, Inc.



Terry May
Area Manager

TM:aw

Delta Branch
Greenville
Greenwood

Jackson Branch
Vicksburg
Yazoo City

Meridian Branch

Columbus Branch

Northeast Branch
Corinth New Albany
Guntown Auburn RD

**ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS
FROM ADCAMP, INC. FOR MAY 2020 AND AUTHORIZING
PAYMENTS**

OFFICE OF THE CITY ATTORNEY
JUL 16 2020

WHEREAS, the Infrastructure Management Division of the Department of Public Works had need of certain street repair materials necessary to the operations of the City's Paved Streets Section; and

WHEREAS, due to exigent circumstances, the purchase of these necessary street repair materials was done without prior approval by the City Purchasing Manager or the City Council of the City of Jackson; and

WHEREAS, the street repair materials set forth in certain invoices attached hereto was delivered and used in the operations of the City's Paved Streets Section; and

WHEREAS, in order to ensure the continued and proper operation of the City's Paved Streets Section, it is necessary to pay these outstanding invoices to continue receiving any needed materials from this vendor; and

WHEREAS, the Department of Public Works recommends paying invoices for hot mix street repair materials from Adcamp, Inc. for the months of May 2020 totaling \$6,577.92, which are attached hereto as an exhibit.

IT IS, THEREFORE, ORDERED that purchase of street repair materials from Adcamp, Inc. is hereby ratified and payment in the amount set forth, consistent with the attached invoices, is authorized as follows:

Hot Mix	\$6,577.92
Total	\$6,577.92

Agenda Item #48
July 7, 2020

BY: MILLER, LUMUMBA



**City of Jackson
Department of Public Works**

Council Agenda Item Memorandum

To: Honorable Chokwe A. Lumumba, Mayor

From: Robert K. Miller, Director
Department of Public Works

A handwritten signature in blue ink that reads "Robert K. Miller".

Date: June 22, 2020

Agenda Item: **ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM ADCAMP, INC. FOR MAY 2020 AND AUTHORIZING PAYMENTS**

Item #: N/A
Council Meeting: Regular Council Meeting, July 07, 2020
Consultant/Contractor: N/A

Purpose: The Paved Street Section will use these funds to pay overdue payments for street repair materials purchased from Adcamp, Inc. and used throughout the City of Jackson.

Cost: \$6,577.92

Project/Contract Type: N/A

Funding Source: 001.451.24.6320 and 031.521.40.6320
Schedule/Time: July 07, 2020
DPW Manager: James Caldwell

Background:

The Paved Streets Section will use these funds to pay overdue payments for street repair materials purchased from Adcamp, Inc. and used throughout the City of Jackson.

The Paved Streets Section purchased hot mix and black base street repair materials from Adcamp, Inc. for May 2020.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 22, 2020

DATE

(as revised 3/6/01)

POINTS		COMMENTS			
1.	Brief Description / Purpose	ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM ADCAMP, INC. FOR MAY 2020 AND AUTHORIZING PAYMENTS			
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	<ol style="list-style-type: none"> 4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life 			
3.	Who will be affected	Citizens of Jackson			
4.	Benefits	The Paved Street Section will use these funds to pay overdue payments for street repair materials purchased from Adcamp, Inc. and used throughout the City of Jackson.			
5.	Schedule (beginning date)	Scheduled date following City Council Approval			
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	City Wide			
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Department of Public Works			
8.	COST	\$6,577.92			
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	001.451.24.6320 003.521.40.6320			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	



Adcamp, Inc.

P. O. Box 54246
 Jackson, MS 39288
 Plant: 1353 Flowood Dr.
 Flowood, MS 39232
 P: 601-939-4493
 F: 601-939-4676

Invoice Number : 39594
 Invoice Date : 05/31/2020
 Customer Number : JAC002
 Job Number : 0520AS
 Due Date : 06/10/2020

INVOICE

CITY OF JACKSON
 ATTN: FELICIA HENRY
 200 S PRESIDENT ST
 JACKSON, MS 39205

MAY 2020 - ASPHALT

DATE	DESCRIPTION	QTY	U/M	RATE	AMOUNT
	ROUTINE MAINTENANCE - PATCHING				
05/19/2020	HOT MIX/TK#481387	5.99	TONS	64.0000	383.36
05/19/2020	HOT MIX/TK#481291	8.00	TONS	64.0000	512.00
05/19/2020	HOT MIX/TK#481279	3.07	TONS	64.0000	196.48
05/20/2020	HOT MIX/TK#481573	3.32	TONS	64.0000	212.48
05/20/2020	HOT MIX/TK#481481	7.89	TONS	64.0000	504.96
05/20/2020	HOT MIX/TK#481479	3.06	TONS	64.0000	195.84
05/21/2020	HOT MIX/TK#481779	2.22	TONS	64.0000	142.08
05/21/2020	HOT MIX/TK#481759	13.99	TONS	64.0000	895.36
05/21/2020	HOT MIX/TK#481679	13.90	TONS	64.0000	889.60
05/21/2020	HOT MIX/TK#481674	1.99	TONS	64.0000	127.36
05/22/2020	HOT MIX/TK#481937	3.08	TONS	64.0000	197.12
05/22/2020	HOT MIX/TK#481935	8.02	TONS	64.0000	513.28
05/26/2020	HOT MIX/TK#482075	3.13	TONS	64.0000	200.32
05/27/2020	HOT MIX/TK#482138	10.01	TONS	64.0000	640.64
05/27/2020	HOT MIX/TK#482114	3.10	TONS	64.0000	198.40
05/27/2020	HOT MIX/TK#482112	12.01	TONS	64.0000	768.64



Adcamp, Inc.

P. O. Box 54246
 Jackson, MS 39288
 Plant: 1383 Flowood Dr.
 Flowood, MS 39232
 P: 601-939-4493
 F: 601-939-4676

Invoice Number : 39594
 Invoice Date : 05/31/2020
 Customer Number : JAC002
 Job Number : 0520AS
 Due Date : 06/10/2020

INVOICE

CITY OF JACKSON
 ATTN: FELICIA HENRY
 200 S PRESIDENT ST
 JACKSON, MS 39205

MAY 2020 - ASPHALT

DATE	DESCRIPTION	QTY	U/M	RATE	AMOUNT
					6,577.92
					6,577.92

TOTAL: \$6,577.92

REIMBURSEMENT FORM

DATE: 05-31-20

INVOICE#: 39594

VENDOR:

Adcamp

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$5,168.64	Paved Streets Routine Maintenance
031-521.40-6320	\$1,409.28	Water Maintenance Utility Cut
TOTAL DUE	\$6,577.92	

REMARKS:

PREPARED BY:

fab


Office of the City Attorney

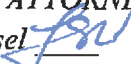
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/11/20

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM ADCAMP, INC. FOR MAY 2020 AND AUTHORIZING PAYMENTS** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

7/11/20
DATE

ORDER AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY, SERVITUDE AND EASEMENT TO ENTERGY MISSISSIPPI, LLC ON THE SITE OF THE SAVANNA STREET WASTEWATER TREATMENT PLANT GROUNDS FOR THE PURPOSE OF EXTENDING SERVICE TO BYPASS FACILITIES TO THE PLANT. (ALL WARDS)

OFFICE OF THE CITY ATTORNEY
6/26/20

WHEREAS, the City of Jackson agreed to the entry of a Wastewater Consent Decree on March 1, 2013 to resolve environmental claims alleged by the U.S.E.P.A and the Mississippi Department of Environmental Quality; and

WHEREAS, the Consent Decree requires that the City determine the repairs and improvements necessary to bring the Savanna Street Wastewater Treatment Plant into compliance with its National Pollutant Discharge Elimination System (NPDES) permit; and

WHEREAS, a Notice to Proceed was granted to Max Foote Construction on October 15, 2019 for the Short Term Composite Correction Program Improvements as required per the Wastewater Consent Decree; and

WHEREAS, Electrical bypass pumping is required during the replacement of the Influent Pump Station pumps; and

WHEREAS, Entergy Mississippi, LLC has requested right-of-way, servitude and a 30 ft. easement to supply power to electrical bypass pumps;

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a Right-of-Way agreement with Entergy Mississippi, LLC for the purpose of supplying service to bypass pumping as-needed for the Short Term Composite Correction Program Improvements a.k.a. Savanna Street WWTP Phase I Improvements.

Agenda Item #49
July 7, 2020

By: CARTER, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 30, 2020

POINTS		COMMENTS			
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY, SERVITUDE AND EASEMENT TO ENTERGY MISSISSIPPI, LLC ON THE SITE OF THE SAVANNA STREET WASTEWATER TREATMENT PLANT GROUNDS FOR THE PURPOSE OF EXTENDING SERVICE TO BYPASS FACILITIES TO THE PLANT. (ALL WARDS)			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life			
3.	Who will be affected	All City of Jackson Wastewater Customers			
4.	Benefits	Assist in performing improvements at Savanna St. WWTP			
5.	Schedule (beginning date)	Upon Approval			
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	Savanna St. WWTP			
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Department of Public Works - Water/Sewer Division			
8.	COST	None			
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	N/A			
10.	EBO participation	ABE _____ %	WAIVER	yes ___ no ___	N/A _____
		AABE _____ %	WAIVER	yes ___ no ___	N/A _____
		WBE _____ %	WAIVER	yes ___ no ___	N/A _____
		HBE _____ %	WAIVER	yes ___ no ___	N/A _____
		NABE _____ %	WAIVER	yes ___ no ___	N/A _____



PUBLIC WORKS DEPARTMENT
"People Who Do"

MEMORANDUM

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director
Public Works Department

DATE: June 30, 2020

SUBJECT: Entergy Easement for Savanna St. WWTP Phase I Improvements

This agenda item authorizes the Mayor to execute a Right-of-Way agreement with Entergy Mississippi, LLC for the purpose of supplying service to electrical bypass pumping as-needed for the Short Term Composite Correction Program Improvements a.k.a. Savanna Street WWTP Phase I Improvements.

Should you have any questions please advise.

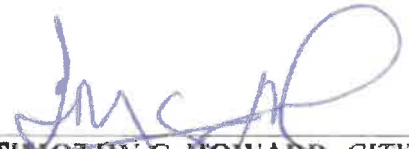
Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/14/20

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY, SERVITUDE AND EASEMENT TO ENTERGY MISSISSIPPI, LLC ON THE SITE OF THE SAVANNA STREET WASTEWATER TREATMENT PLANT GROUNDS FOR THE PURPOSE OF EXTENDING SERVICE TO BYPASS FACILITIES TO THE PLANT (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, Legal Counsel 

7/14/20

DATE

**ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS
FROM DICKERSON & BOWEN, INC. FROM MAY AND JUNE 2020 AND
AUTHORIZING PAYMENT**

OFFICE OF THE CITY ATTORNEY
30-1520

WHEREAS, the Infrastructure Management Division of the Department of Public Works had need of certain street repair materials necessary to the operations of the City's Paved Streets Section; and

WHEREAS, due to exigent circumstances, the purchase of these necessary street repair materials was done without prior approval by the City Purchasing Manager or the City Council of the City of Jackson; and

WHEREAS, the street repair materials set forth in certain invoices attached hereto was delivered and used in the operations of the City's Paved Streets Section; and

WHEREAS, in order to ensure the continued and proper operation of the City's Paved Streets Section, it is necessary to pay these outstanding invoices to continue receiving any needed materials from this vendor; and

WHEREAS, the Department of Public Works recommends paying invoices for cold mix and surface SC1-type 2 street repair materials from Dickerson & Bowen, Inc. for the months of May and June 2020 totaling \$14,155.62, which are attached hereto as an exhibit.

IT IS, THEREFORE, ORDERED that purchase of street repair materials from Dickerson & Bowen, Inc. is hereby ratified and payment in the amount set forth, consistent with the attached invoices, is authorized as follows:

	Cold Mix	\$7269.90
	Surface SC1-Type 2	\$6885.72
Total		\$14,155.62

Agenda Item #50
July 7, 2020

BY: MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

June 22, 2020

DATE

(as revised 3/6/01)

POINTS		COMMENTS			
1.	Brief Description / Purpose	ORDER RATIFYING PURCHASES AND PROCURMENT OF SERVICES FROM CERTAIN VENDORS AND AUTHORIZING PAYMENTS TO SAID VENDORS			
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	<ol style="list-style-type: none"> 4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life 			
3.	Who will be affected	Citizens of Jackson			
4.	Benefits	The Paved Street Section will use these funds to pay overdue payments for services provide by Dickerson and Bowen throughout the City of Jackson.			
5.	Schedule (beginning date)	Scheduled date following City Council Approval			
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	City Wide			
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Department of Public Works			
8.	COST	\$14,155.62			
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	001.451.24.6320			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	_____ _____ _____ _____ _____



**City of Jackson
Department of Public Works**

Council Agenda Item Memorandum

To: Honorable Chokwe A. Lumumba, Mayor

From: Robert K. Miller, Director
Department of Public Works

Date: June 22, 2020

Agenda Item: Order Ratifying purchases and procurement of services from certain Vendors and authorizing payments to Said Vendors
Item #: N/A
Council Meeting: Regular Council Meeting, July 07, 2020
Consultant/Contractor: N/A

EBO Compliance Details:

- ABE: 0%
- AABE: 0%
- HBE: 0%
- NABE: 0%
- FBE: 0%

Purpose: The Paved Street Section will use these funds to pay overdue payments for services provide by Dickerson and Bowen throughout the City of Jackson.

Cost: \$14,155.62

Project/Contract Type: N/A

Funding Source: 001.451.24.6320

Schedule/Time: July 07, 2020

DPW Manager: James Caldwell

Background: The Paved Street Section will use these funds to pay overdue payments for services provide by Dickerson and Bowen throughout the City of Jackson.

DICKERSON



BOWEN

A Highway Construction Company
Brookhaven, Mississippi

INVOICE

Invoice #: 77302
Date: 6/9/20
Customer No: 122670

From: Dickerson & Bowen, Inc.
P. O. Box 1008
Brookhaven MS 39602-1008

Sold To: CITY OF JACKSON
FINANCE & MGT/ACCTS
P.O. BOX 17
JACKSON, MS 39205

Delivered To:

Sale Date	Material	Units UM	Unit Price	MatTotal	HaulTotal	TaxCd	Tax	Total
06/01/20	Cold Mix	22.120 TON	110.0000 E	2,433.20	0.00		0.00	2,433.20
	Total :			<u>2,433.20</u>	<u>0.00</u>		<u>0.00</u>	<u>2,433.20</u>
	Total Invoice:			2,433.20	0.00		0.00	2,433.20

RECEIVED

JUN 10 2020

CITY OF JACKSON
FINANCE DIVISION

Payment Type: On Account

NET30 pay terms Net 30 Days	0.00 discount offered if paid before	Total:	2,433.20
-----------------------------	--------------------------------------	---------------	-----------------

Remit To Address:
Dickerson & Bowen
P.O. Box 23699
Jackson, MS 39225-3699

TOTAL: \$2,433.20

REIMBURSEMENT FORM

DATE: 06.09.20

INVOICE#: 77302

VENDOR:

Dickerson & Bowen

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$2,433.20	Paved Streets Routine Maintenance
TOTAL	\$2,433.20	

REMARKS:

PREPARED BY:

fab

DICKERSON



A Highway Construction Company
Brookhaven, Mississippi

INVOICE

Invoice #: 77320
Date: 6/9/20
Customer No: 122670

From: Dickerson & Bowen, Inc.
P. O. Box 1008
Brookhaven MS 39602-1008

Sold To: CITY OF JACKSON
FINANCE & MGT/ACCTS
P.O. BOX 17
JACKSON, MS 39205

Delivered To:

Sale Date	Material	Units UM	Unit Price	MatlTotal	HaulTotal	TaxCd	Tax	Total
06/01/20	Surface SC-1 Type 2	13.570 TON	62.0000 E	841.34	0.00		0.00	841.34
06/04/20	Surface SC-1 Type 2	23.170 TON	62.0000 E	1,436.54	0.00		0.00	1,436.54
Total:				2,277.88	0.00		0.00	2,277.88
Total Invoice:				2,277.88	0.00		0.00	2,277.88

RECEIVED

JUN 10 2020

CITY OF JACKSON

Payment Type: On Account

NET30 pay terms Net 30 Days	0.00 discount offered if paid before	Total:	2,277.88
-----------------------------	--------------------------------------	--------	----------

Remit To Address:
Dickerson & Bowen
P.O. Box 23699
Jackson, MS 39225-3699

TOTAL: \$2,277.88

REIMBURSEMENT FORM

DATE: 06.09.20

INVOICE#: 77320

VENDOR:

Dickerson & Bowen

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$2,277.88	Paved Streets Routine Maintenance
TOTAL	\$2,277.88	

REMARKS:

PREPARED BY:

fab

DICKERSON



BOWEN

A Highway Construction Company
Brookhaven, Mississippi

INVOICE

Invoice #: 77241
Date: 5/27/20
Customer No: 122670

From: Dickerson & Bowen, Inc.
P. O. Box 1008
Brookhaven MS 39602-1008

Sold To: CITY OF JACKSON
FINANCE & MGT/ACCTS
P.O. BOX 17
JACKSON, MS 39205

Delivered To:

Sale Date	Material	Units UM	Unit Price	MatlTotal	HaulTotal	TaxCd	Tax	Total
05/19/20	Cold Mix	43.970 TON	110.0000 E	4,836.70	0.00		0.00	4,836.70
	Total :			4,836.70	0.00		0.00	4,836.70
	Total Invoice:			4,836.70	0.00		0.00	4,836.70

RECEIVED
MAY 28 2020
CITY OF JACKSON
FINANCE DIVISION

Payment Type: On Account

NET30 pay terms Net 30 Days	0.00 discount offered if paid before	Total:	4,836.70
-----------------------------	--------------------------------------	---------------	-----------------

Remit To Address:
Dickerson & Bowen
P.O. Box 23699
Jackson, MS 39225-3699

TOTAL: \$4,836.70

REIMBURSEMENT FORM

DATE: 05.27.20

INVOICE#: 77241

VENDOR:

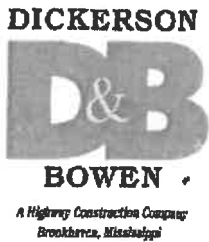
Dickerson & Bowen

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$4,836.70	Paved Streets Routine Maintenance
TOTAL	\$4,836.70	

REMARKS:

PREPARED BY:

fab



INVOICE

Invoice #: 77251
 Date: 5/27/20
 Customer No: 122670

From: Dickerson & Bowen, Inc.
 P. O. Box 1008
 Brookhaven MS 39602-1008

Sold To: CITY OF JACKSON
 FINANCE & MGT/ACCTS
 P.O. BOX 17
 JACKSON, MS 39205

Delivered To:

Sale Date	Material	Units UM	Unit Price	MatlTotal	HaulTotal	TaxCd	Tax	Total
05/19/20	Surface SC-1 Type 2	3.000 TON	62.0000 E	186.00	0.00		0.00	186.00
05/22/20	Surface SC-1 Type 2	17.250 TON	82.0000 E	1,069.50	0.00		0.00	1,069.50
Total:				1,255.50	0.00		0.00	1,255.50
Total Invoice:				1,255.50	0.00		0.00	1,255.50

RECEIVED

MAY 28 2020

**CITY OF JACKSON
 FINANCE DIVISION**

Payment Type: On Account

NET30 pay terms Net 30 Days	0.00 discount offered if paid before	Total:	1,255.50
-----------------------------	--------------------------------------	---------------	-----------------

Remit To Address:
 Dickerson & Bowen
 P.O. Box 23699
 Jackson, MS 39225-3699

TOTAL: \$1,255.50

REIMBURSEMENT FORM

DATE: 05.27.20

INVOICE#: 77251

VENDOR:

Dickerson & Bowen

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$1,255.50	Paved Streets Routine Maintenance
TOTAL	\$1,255.50	

REMARKS:

PREPARED BY:

fab

DICKERSON



BOWEN

A Highway Construction Company
Brookhaven, Mississippi

INVOICE

Invoice #: 77281
Date: 5/29/20
Customer No: 122670

From: Dickerson & Bowen, Inc.
P. O. Box 1008
Brookhaven MS 39602-1008

Sold To: CITY OF JACKSON
FINANCE & MGT/ACCTS
P.O. BOX 17
JACKSON, MS 39205

Delivered To:

Sale Date	Material	Units UM	Unit Price	MatlTotal	HaulTotal	TaxCd	Tax	Total
05/26/20	Surface SC-1 Type 2	3.020 TON	62.0000 E	187.24	0.00		0.00	187.24
05/28/20	Surface SC-1 Type 2	30.710 TON	62.0000 E	1,904.02	0.00		0.00	1,904.02
05/29/20	Surface SC-1 Type 2	20.340 TON	62.0000 E	1,261.08	0.00		0.00	1,261.08
Total:				3,352.34	0.00		0.00	3,352.34
Total Invoice:				3,352.34	0.00		0.00	3,352.34

RECEIVED

JUN 03 2020

CITY OF JACKSON
FINANCE DEPARTMENT

Payment Type: On Account

NET30 pay terms Net 30 Days	0.00 discount offered if paid before	Total:	3,352.34
-----------------------------	--------------------------------------	--------	----------

Remit To Address:
Dickerson & Bowen
P.O. Box 23699
Jackson, MS 39225-3699

TOTAL: \$3,352.34

REIMBURSEMENT FORM

DATE: 05.29.20

INVOICE#: 77281

VENDOR:

Dickerson & Bowen

ACCOUNT #	AMOUNT	DESCRIPTION
001-451.24-6320	\$3,352.34	Paved Streets Routine Maintenance
TOTAL	\$3,352.34	

REMARKS:

PREPARED BY:

fab

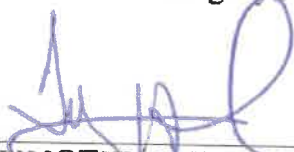
Office of the City Attorney


455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/1/20

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING PURCHASES OF STREET REPAIR MATERIALS FROM DICKERSON & BOWEN, INC. FROM MAY AND JUNE 2020 AND AUTHORIZING PAYMENT** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

7/1/20
DATE

OFFICE OF THE CITY ATTORNEY
6-30-20
[Signature]

ORDER AUTHORIZING THE MAYOR TO EXECUTE A TWELVE (12) WEEK SECURITY SERVICES AGREEMENT WITH SEI SECURITY AGENCY TO PROVIDE 24/7 ARMED SECURITY FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS (ALL WARDS)

WHEREAS, O.B. Curtis Water Treatment Plant and J.H. Fewell Water Treatment Plant are in need of armed security services for the safety of the operations of the water plants; and

WHEREAS, SEI Security Agency is capable of providing armed security services for the water treatment plants twenty-four (24) hours a day, seven (7) days a week; and

WHEREAS, SEI Security Agency will provide security to both City water treatment plants at a rate of \$13.50 per hour on all days of the twelve (12) weeks; and

WHEREAS, Water-Sewer Utility Division of the Department of Public Works recommends entering into a one-year security service agreement not to exceed the amount of \$54,432.00, which will ensure that the O.B. Curtis and J.H. Fewell Water Treatment Plants have necessary armed security.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a twelve (12) week Security Services Agreement with SEI Security Agency, to provide security at the O.B. Curtis and J.H. Fewell Water Treatment Plant grounds twenty-four (24) hours a day, seven (7) days a week at a rate of \$13.50 per hour on all days of the twelve (12) weeks.

IT IS FURTHER ORDERED that the amount payable under the contract shall not exceed \$54,432.00.

Agenda Item #51
July 7, 2020

BY: CARTER, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 29, 2020


POINTS		COMMENTS					
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A TWELVE (12) WEEK SECURITY SERVICES AGREEMENT WITH SEI SECURITY AGENCY TO PROVIDE 24/7 ARMED SECURITY FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS (ALL WARDS)					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	7. Quality of Life					
3.	Who will be affected	All City of Jackson Water Customers					
4.	Benefits	Provide security for the O.B. Curtis and J.H. Fewell WTPs					
5.	Schedule (beginning date)	Upon Approval					
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	J.H. Fewell WTP and O.B. Curtis WTP					
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Public Works - Water/Sewer Division					
8.	COST	\$54,432.00					
9.	Source of Funding ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Water/Sewer Revenue Fund 031.521.35.6419					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____



PUBLIC WORKS DEPARTMENT
"People Who Do"

MEMORANDUM

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director 
Public Works Department

DATE: June 29, 2020

SUBJECT: SEI Services Agreement for O.B. Curtis and J.H. Fewell Security Services

This agenda item authorizes the Mayor to execute a 12 week services agreement with SEI Services located at 5898 Ridgewood Rd., Suite D Jackson, MS 39211. This service agreement will provide armed security guards for O.B. Curtis and J. H. Fewell Water Treatment Plants for twenty-four (24) hours seven (7) days per week. The hourly rate is \$13.50 for all days of the year. The total cost for these services for a 12 week period is \$54,432.00.

Should you have any questions please advise.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39201-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
7/11/20

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A TWELVE (12) WEEK SECURITY SERVICES AGREEMENT WITH SEI SECURITY AGENCY TO PROVIDE 24/7 ARMED SECURITY FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS (ALL WARDS) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

7/11/20

DATE

ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH GISinc TO EXPAND THEIR CURRENT CITYWORKS AMS ENVIRONMENT FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS AND WATER STORAGE TANKS (ALL WARDS)

OFFICE OF THE CITY ATTORNEY
6/29/20

WHEREAS, the City of Jackson has an established Cityworks AMS environment for the purpose of establishing a Computer Management and Maintenance System for the Water Treatment Plants; and

WHEREAS, as the City continues to leverage their investment in GIS and Cityworks by GISinc's assistance in expanding the current Cityworks AMS environment for the O.B. Curtis Water Treatment Plant and the J.H. Fewell Water Treatment Plant along with the water storage tanks in the water system; and

WHEREAS, GISinc will support the creation of spatial GIS features representative of assets shown on the plant schematics and will be georeferenced and used as base maps within Cityworks and overlaid with those newly created assets; and

WHEREAS, GISinc will provide a series of training events to familiarize staff with the use of the application and its native functionality and will provide follow up, ad-hoc support for those post-implementation items that may arise; and

WHEREAS, Water-Sewer Utility Division of the Department of Public Works recommends entering an agreement not to exceed the amount of \$49,250.00, which will ensure that all proposed work will be completed as proposed.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute an agreement with GISinc, to provide assistance in the expansion of the current Cityworks AMS environment for the O.B. Curtis Water Treatment Plant and the J.H. Fewell Water Treatment Plant along with the water storage tanks in the water system; and

IT IS FURTHER ORDERED that the amount payable under the agreement shall not exceed \$49,250.00.

Agenda Item #52
July 7, 2020

BY: CARTER, MILLER, LUMUMBA

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET June 29, 2020

POINTS		COMMENTS			
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH GISINC TO EXPAND THEIR CURRENT CITYWORKS AMS ENVIRONMENT FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS AND WATER STORAGE TANKS (ALL WARDS)			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	6. Infrastructure and Transportation 7. Quality of Life			
3.	Who will be affected	All City of Jackson Water Customers			
4.	Benefits	Provide security for the O.B. Curtis and J.H. Fewell WTPs			
5.	Schedule (beginning date)	Upon Approval			
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	J.H. Fewell WTP, O.B. Curtis WTP and Water Storage Tanks			
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Department of Public Works - Water/Sewer Division			
8.	COST	\$49,250.00			
9.	Source of Funding ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Water/Sewer Revenue Fund 031.521.35.6420			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	




PUBLIC WORKS DEPARTMENT

"People Who Do"

M E M O R A N D U M

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director 
Public Works Department

DATE: June 29, 2020

SUBJECT: GISinc Agreement for O.B. Curtis, J.H. Fewell WTPs and Water Storage Tanks

This agenda item authorizes the Mayor to execute an agreement with GISinc. The City of Jackson has an established Cityworks AMS environment. As the City continues to leverage their investment in GIS and Cityworks, we have requested support from GISinc to expand the current Cityworks AMS environment for O.B. Curtis and J.H. Fewell Water Treatment Plants and the system's water storage tanks. This will allow the City to operate and maintain a Computerized Management and Maintenance System (CMMS) to assist with maintaining and management of water system assets. GISinc will also provide a series of training events to familiarize staff with the use of the application and its native functionality. Following the release of the new configuration for production use, GISinc will provide follow up, ad-hoc support for those post-implementation items that may arise. The cost of developing a functional CMMS module is \$49,250.00.

Should you have any questions please advise.

Office of the City Attorney

455 East Capitol Street
Post Office Box 1779
Jackson, Mississippi 39207-1779
Telephone: (601) 960-1779
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
6-20

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH GISinc TO EXPAND THEIR CURRENT CITYWORKS AMS ENVIRONMENT FOR O.B. CURTIS AND J.H. FEWELL WATER TREATMENT PLANTS AND WATER STORAGE TANKS (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY
Terry Williamson, *Legal Counsel* 

7/1/20

DATE

ORDER AUTHORIZING THE MAYOR TO EXECUTE A PURGE SERVICES AGREEMENT WITH STERICYCLE, INC. ("SHRED-IT") FOR THE OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
7/7/20

WHEREAS, Section 39-5-9, Mississippi Code of 1972, as amended provides a procedure whereby certain public records which have served their purpose are no longer required may be destroyed, and the destruction of said records will not interfere with the services and functions of the City; and

WHEREAS, on February 23, 2016, the City Council of Jackson, Mississippi, passed a resolution adopting a City-wide retention schedule within the City of Jackson; and

WHEREAS, based on that adopted schedule, the Office of the City Attorney, City of Jackson, Mississippi ("City of Jackson"), has requested to utilize the services of Stericycle, Inc. ("Shred-it") to shred confidential and pertinent documents within the department; and

WHEREAS, the amount of said services will not exceed One Thousand One Hundred and One Dollars and 20/100 (\$1,101.20) and will be effective for sixty (60) days upon execution.

IT IS, THEREFORE, ORDERED that the Mayor is hereby authorized to execute a purge services agreement with Stericycle, Inc. ("Shred-it") for the Office of the City Attorney in an amount not to exceed One Thousand One Hundred and One Dollars and 20/100 (\$1,101.20) and will be effective for sixty (60) days upon execution.

Agenda Item: 53
Date: July 7, 2020
By: (Howard, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE 6/26/20

POINTS		COMMENTS																																													
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A PURGE SERVICES AGREEMENT WITH STERICYCLE, INC. ("SHRED-IT") FOR THE OFFICE OF THE CITY ATTORNEY																																													
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	N/A																																													
3.	Who will be affected	City of Jackson																																													
4.	Benefits																																														
5.	Schedule (beginning date)	Upon City Council approval																																													
6.	Location: § WARD § CITYWIDE (yes or no) (area) § Project limits if applicable																																														
7.	<input type="checkbox"/> Action implemented by: <input type="checkbox"/> § City Department <input type="checkbox"/> § Consultant	Office of the City Attorney and City Prosecutor																																													
8.	COST	One Thousand One Hundred and One Dollars 20/100 (\$1,101.20) and will be effective for sixty (60) days upon execution																																													
9.	<input type="checkbox"/> Source of Funding <input type="checkbox"/> § General Fund <input type="checkbox"/> § Grant <input type="checkbox"/> § Bond <input type="checkbox"/> § Other	General Fund																																													
10.	EBO participation	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>X</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	X	AABE	_____ %	WAIVER	yes	___	no	___	N/A	X	WBE	_____ %	WAIVER	yes	___	no	___	N/A	X	HBE	_____ %	WAIVER	yes	___	no	___	N/A	X	NABE	_____ %	WAIVER	yes	___	no	___	N/A	X
ABE	_____ %	WAIVER	yes	___	no	___	N/A	X																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	X																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	X																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	X																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	X																																							

Revised 2-04

MEMORANDUM



Office of the City Attorney
(601) 960-1799

TO: Chokwe Lumumba, Mayor
FROM: Tim Howard, City Attorney
DATE: June 26, 2019
RE: STERICYCLE, INC. ("SHRED IT")

Section 39-5-9, Mississippi Code of 1972, as amended provides a procedure whereby certain public records which have served their purpose are no longer required may be destroyed, and the destruction of said records will not interfere with the services and functions of the City.

On February 23, 2016, the City Council of Jackson, Mississippi, passed a resolution adopting a City-wide retention schedule within the City of Jackson.

Based on that adopted schedule, the Office of the City Attorney, City of Jackson, Mississippi ("City of Jackson"), has requested to utilize the services of Stericycle, Inc. ("Shred-it") to shred confidential and pertinent documents within the department; and

The amount of said services will not exceed One Thousand One Hundred and One Dollars and 20/100 (\$1,101.20) and will be effective for sixty (60) days upon execution.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A PURGE SERVICES AGREEMENT WITH STERICYCLE, INC. ("SHRED-IT") FOR THE OFFICE OF THE CITY ATTORNEY is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 



Date

FILED
6/29/20
6/29/20

ORDER AUTHORIZING MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND ORKIN PEST CONTROL FOR COMMERICAL PEST CONTROL SERVICES

OFFICE OF THE CITY ATTORNEY
Howard Lumumba
 7/7/20

WHEREAS, Orkin Pest Control will provide standard pest control services to the Office of the City Attorney located at 455 E. Capitol Street; and

WHEREAS, with the migration of gnats, spiders and mosquitoes during the hot upcoming months, the Office of the City Attorney is requiring the upkeep of the necessary treatment in getting maximum protection with minimum exposure; and

WHEREAS, said services will be provided every other month for a cost of \$145 initial/start-up service and \$95.00 per service thereafter for a period of 12 months; or an annual amount of \$715.00; and

IT IS, THEREFORE, ORDERED that the Mayor be authorized to execute an agreement between the City of Jackson, Mississippi and Orkin to provide standard pest control services to the Office of the City Attorney located at 455 E. Capitol Street every other month at a cost of \$145 initial/start-up service and \$95.00 per service thereafter for a period of 12 months; or an annual amount of \$715.00.

APPROVED FOR AGENDA:	Initials	Date
Legal	_____	_____
Budgeted Yes <input checked="" type="checkbox"/> No _____	_____	_____
Acct # <u>001-407.00-6419</u>		
CAO's Office	_____	_____
Mayor's Office	_____	_____

Agenda Item #54
 July 7, 2020
 (Howard, Lumumba)

MEMORANDUM



Office of the City Attorney
(601) 960-1799

TO: Chokwe A. Lumumba, Mayor
FROM: Timothy Howard, City Attorney
DATE: June 18, 2020
RE: Order – Orkin Pest Control

Orkin Pest Control will provide standard pest control services to the Office of the City Attorney located at 455 E. Capitol Street. With the migration of gnats, spiders and mosquitoes during the hot upcoming months, the Office of the City Attorney is requiring the upkeep of the necessary treatment in getting maximum protection with minimum exposure.

The services will be provided every other month for a cost of \$145 initial/start-up service and \$95.00 per service thereafter for a period of 12 months; or an annual amount of \$715.00.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE 6/22/20

POINTS		COMMENTS			
1.	Brief Description/Purpose	ORDER AUTHORIZING MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND ORKIN PEST CONTROL FOR COMMERCIAL PEST CONTROL SERVICES			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A			
3.	Who will be affected	City of Jackson			
4.	Benefits				
5.	Schedule (beginning date)	Upon City Council approval			
6.	Location: § WARD § CITYWIDE (yes or no) (area) § Project limits if applicable				
7.	<input type="checkbox"/> Action implemented by: <input type="checkbox"/> § City Department <input type="checkbox"/> § Consultant	Office of the City Attorney			
8.	COST	cost of \$145 initial/start-up service and \$95.00 per service thereafter for a period of 12 months; or an annual amount of \$715.00.			
9.	<input type="checkbox"/> Source of Funding <input type="checkbox"/> § General Fund <input type="checkbox"/> § Grant <input type="checkbox"/> § Bond <input type="checkbox"/> § Other	General Fund			
10.	EBO participation	ABE _____ % _____ N/A X AABE _____ % _____ N/A X WBE _____ % _____ N/A X HBE _____ % _____ N/A X NABE _____ % _____ N/A X	WAIVER WAIVER WAIVER WAIVER WAIVER WAIVER	yes yes yes yes yes yes	no no no no no no

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND ORKIN PEST CONTROL FOR COMMERCIAL PEST CONTROL SERVICES** is legally sufficient for placement in NOVUS Agenda.



Timothy Howard, City Attorney

Monica D. Allen, Special Assistant

6/29/20
DATE

OFFICE OF THE CITY ATTORNEY
6/29/20
5:29 PM

OFFICE OF THE CITY ATTORNEY
7/1/20
JSA

ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC # 1605348-P-2606 PENDING BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION

WHEREAS, on May 18, 2016, the City of Jackson was a qualified self-insurer of benefits payable under the Mississippi Workers Compensation Act; and

WHEREAS, on May 18, 2016, an individual hired as a recruit for the 252 Recruit Class reported sustained a knee injury when she attempted to assist a fellow recruit who had stepped into a hole; and

WHEREAS, the City did not accept the claim as compensable and has not provided any benefits associated with the reported injury for legitimate and arguable reasons, including but not limited to inconsistencies in reports received concerning the injury's occurrence; and

WHEREAS, Joseph R. Franks was retained by the employee to pursue recovery of benefits and medicals before the Mississippi Workers Compensation Commission;

WHEREAS, the individual sought medical treatment and was restricted in physical activity until May 28, 2016; and

WHEREAS, the individual withdrew from the training academy on May 24, 2016 citing inability to meet physical training requirements; and

WHEREAS, the individual states that a compensable injury was sustained entitling her to temporary total disability benefits and medical services; and

WHEREAS, Joseph Franks tendered a demand to settle the claim for \$40,000.00; and

WHEREAS, the Office of the City Attorney advised Mr. Franks that it would not recommend that the claim be settled for \$40,000.00 because the individual withdrew from the academy prior to being released to return and because of disputed facts regarding the injury's occurrence; and

WHEREAS, there is a genuine dispute concerning the occurrence of a compensable injury and there is a probability of the Commission concluding that the Claimant's injury arose out of and in the course of employment and was compensable; and

WHEREAS, the Office of the City Attorney advised Mr. Franks that it was amenable to recommending that the governing authorities pay \$9,750.00 as a reasonable compromise of the disputed claim; and

WHEREAS, the Claimant has agreed to accept the sum of \$9,750.00 in total compromise and settlement of the claim; and

WHEREAS, compromise and settlement of the claim is subject to the approval of the Mississippi Workers Compensation Commission; and

Agenda Item #55
July 7, 2020
(Howard, Lumumba)

WHEREAS, the best interest of the City of Jackson would be served by compromising and settling the claim pending before the Commission concerning the subject employee by payment of the sum of \$9,750.00 because the Commission could make a factual determination that the individual's injury arose during the recruit training;

IT IS HEREBY ORDERED that the Office of the City Attorney is authorized to compromise and settle the employee's claim for permanent partial disability benefits and medicals pending in MWCC # 1605348-P-2606 subject to approval of the Mississippi Workers Compensation Commission;

IT IS FURTHER HEREBY ORDERED that the Office of the City Attorney and the Department of Finance and Administration shall be authorized to pay sums required by Orders of the Commission related to the settlement and to do those acts required to comply with the Mississippi Workers Compensation Act, the Mississippi Workers Compensation Commission, and the tenor of this order.

Lumumba, Howard

M E M O R A N D U M



Office of the City Attorney
(601) 960-1799

Privileged Communication

TO: Mayor Chokwe Lumumba

FROM: Timothy Howard

DATE: July 1, 2020

RE: Settlement of Former Jackson Police Department Recruit's Claim for Benefits and Medical Pursuant to Mississippi Workers Compensation Act

The Order which accompanies this memo requests that the governing authorities approve the compromise and settlement of disability benefits and medicals which is pending before the Commission in MWCC # 1605348-P-2606. Office of the City Attorney recommends that the claim be settled for the sum of \$9,750.00.

The City's exposure for disability benefits and future medical treatment will be extinguished by the compromise and settlement of the claim.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

**July 1, 2020
DATE**

POINTS		COMMENTS			
1.	Brief Description/Purpose	Order Authorizes the Office of the City Attorney to settle and compromise a claim pending before the Mississippi Workers Compensation Commission for injury asserted by a law enforcement recruit			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	No policy initiative exactly			
3.	Who will be affected	City of Jackson, former recruit, former recruit's attorney, Mississippi Workers Compensation Commission			
4.	Benefits	City's exposure for disability benefits limited and future medicals extinguished.			
5.	Schedule (beginning date)	Upon approval of Mississippi Workers Compensation Commission			
6.	Location: § WARD § CITYWIDE (yes or no) (area) § Project limits if applicable	No specific area - general government			
<input type="checkbox"/>	Action implemented by:	Office City Attorney			
<input type="checkbox"/>	§ City Department				
7.	§ Consultant				
8.	COST	\$9,750.00			
<input type="checkbox"/>	Source of Funding	General fund allocation for workers compensation benefits and medicals			
<input type="checkbox"/>	§ General Fund				
<input type="checkbox"/>	§ Grant				
<input type="checkbox"/>	§ Bond				
9.	§ Other				
10.	EBO participation	ABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		AABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		WBE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		HBE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		NABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			

Office of the City Attorney
455 East Capitol Street

Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

RECEIVED CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC # 1605348-P-2606 PENDING BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION has been reviewed by me and is legally sufficient for adoption by the governing authorities.



Tim Howard, City Attorney

7/2/20

Date

Carrie Johnson, Deputy City Attorney

OFFICE OF THE CITY ATTORNEY
2/1/20

AMENDED ORDER DESIGNATING TRUSTMARK NATIONAL BANK AS THE DEPOSITORY FOR THE DEBT SERVICE ACCOUNT AND DEBT SERVICE RESERVE ACCOUNT ESTABLISHED PURSUANT TO SECTION 6.03 OF THE CITY'S GENERAL BOND RESOLUTION AND AUTHORIZING THE ADMINISTRATION TO EXECUTE A DEPOSITORY AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND TRUSTMARK NATIONAL BANK TO COMPLY WITH SECTION 11.01 OF THE CITY'S GENERAL BOND RESOLUTION.

WHEREAS, on July 9, 2019, the Jackson City Council passed an Order Designating Trustmark National Bank as the Depository for the Debt Service Account and Debt Service Reserve Account Established Pursuant to Section 6.03 of the City's General Bond Resolution and Authorizing the Administration and Authorizing the Administration to Execute a Depository Agreement between the City of Jackson, Mississippi and Trustmark National Bank to Comply with Section 11.01 of the City's General Bond Resolution, located in the minutes at Book 6P, page 356; and

WHEREAS, the City's outside legal counsel has been in negotiations with Trustmark concerning the Depository Agreement; and

WHEREAS, it has come to the attention of the City that particular issues- either unstated in the Order or in need of amendment – need to be addressed by the governing authorities and spread upon the minutes; and

WHEREAS, on March 11, 1993, the City Council of the City (the "Governing Body") adopted a resolution (the "General Bond Resolution") authorizing the issuance from time to time of Water and Sewer System Revenue Bonds of the City (the "Bonds") in one or more series; and

WHEREAS, the General Bond Resolution was amended and supplemented by Amendments and Supplements to the General Bond Resolution adopted on March 16, 2004, July 18, 2011 and August 7, 2012; and

WHEREAS, the General Bond Resolution, as amended and supplemented, established a Bond Fund and a Debt Service Account and a Debt Service Reserve Account within said Bond Fund; and

WHEREAS, the General Bond Resolution, as amended and supplemented, established the Debt Service Account for the payment of the principal of, premium, if any, and interest on the Bonds; and

WHEREAS, the General Bond Resolution, as amended and supplemented, established a Debt Service Reserve Account for the purpose of providing a reserve fund for the payment of the principal of, premium, if any, and interest on the Bonds; and

WHEREAS, pursuant to Section 6.03 of the General Bond Resolution, as amended and supplemented, a portion of the moneys in the Revenue Fund established thereunder, after the

Agenda Item #56
July 7, 2020
(Howard, Lumumba)

required deposits have been made in the Operation and Maintenance Fund for the operation and maintenance of the combined water and sewer system of the City (the "System"), in amounts calculated pursuant to the debt service schedules, must be delivered by the City to the Depository for deposit by the Depository to the Bond Fund and distributed as follows: first to the credit of the Debt Service Account and second to the credit of the Debt Service Reserve Account; and

WHEREAS, the Depository is a qualified depository of the City and pursuant to the laws of the State and the General Bond Resolution, as amended and supplemented, the City hereby desires to designate the Depository as the depository for the Debt Service Account and the Debt Service Reserve Account; and

WHEREAS, the Depository has agreed to act as the depository in accordance with the terms of the General Bond Resolution, as amended and supplemented, until a new depository is designated pursuant to this Agreement; and

WHEREAS, pursuant to the Depository Agreement there are created and established with the Depository special and irrevocable trust funds to be held in the custody of the Depository separate and apart from other funds of the City or of the Depository designated as (a) the Water and Sewer System Debt Service Account (the "Debt Service Account") to which there shall be credited the moneys required to be deposited in the Debt Service Account by Section 6.03(b)(1) of the General Bond Resolution, as amended and supplemented, and any applicable provision of a Series Resolution, and (b) the Debt Service Reserve Account, including a subaccount of the Debt Service Reserve Account established for each series of Bonds (the "Debt Series Reserve Account") to which there shall be credited the moneys required to be deposited in the Debt Service Reserve Account by Section 6.03 (b)(2)(A) of the General Bond Resolution, as amended and supplemented, and any applicable provision of a Series Resolution. Except as set forth in this Section 2.1, no additional accounts are required to be established.

The deposit of moneys in the Debt Service Account and the Debt Service Reserve Account shall constitute an irrevocable deposit of said moneys for the benefit of the Holders of the Bonds. Upon the issuance of a new Series of Bonds under the General Bond Resolution, as amended and supplemented, the City shall provide to the Depository a debt service schedule for each such Series of Bonds. For its responsibilities under this Agreement, the Depository shall be entitled to rely upon such debt service schedules. To the extent that the Depository has sufficient funds in such accounts, the Depository, in accordance with the General Bond Resolution, as amended and supplemented, on each date on which such principal, premium, if any, or interest shall become due (each a "Payment Date") and without further direction from the City, to timely transfer to the Series Paying Agent or agents for any Series of Bonds, moneys from the Debt Service Account and, to the extent necessary, the Debt Service Reserve Account, for the payment of the principal of, premium, if any, and interest on such Bonds as the same shall mature and become due. Such transfers for the payment of the principal of, premium, if any, and interest on the Bonds, shall be made sufficiently in advance of any Payment Date to reach said Series Paying Agent or agents at least five (5) business days prior to such Payment Date. Such transfers shall be made, in accordance with the General Bond Resolution, as amended and supplemented, first from the Debt Service Account, and then, if necessary, from the Debt Service Reserve Account. In the event that

the moneys in the Debt Service Account and Debt Service Reserve Account are insufficient to make the payment then coming due, the Depository shall provide written notice to the City of the deficiency and thereafter shall make the payments coming due on a pro rata basis based solely upon the debt service schedules and will pay interest due first on a pro rata basis and, then, if all interest due has been paid and to the extent funds are available, principal due on a pro rata basis. The Depository shall make payments from the Debt Service Account first and then from the Debt Service Reserve Account. The Depository shall not be liable for any payments made in good faith relying solely upon the attached debt service schedules and this Agreement.

WHEREAS, pursuant to the Depository Agreement, the Debt Service Account and the Debt Service Reserve Account are special and "irrevocable" accounts held by the Depository solely for the benefit of the Holders of the Bonds. Once monies are delivered to the Depository, the City shall no longer have control over said monies and any monies on deposit with the Depository. To the extent any moneys on deposit with the Depository are in excess of the amount required to pay debt service, the Depository shall retain such moneys in the Debt Service Account and provide the City with a credit for future debt service payments on the Bonds.

In lieu of deposits to the Debt Service Reserve Account, the City may provide a surety bond, municipal bond insurance policy or letter of credit to the Debt Service Reserve Account on the terms and conditions set forth in Section 6.03(b)(2)(B) of the General Bond Resolution, as amended and supplemented. The Depository shall comply with the terms of any such surety bond, municipal bond insurance policy or letter of credit provided by the City.

WHEREAS, pursuant to the Depository Agreement, after all payments of the principal of, premium, if any, and interest on all of the outstanding Bonds have been made or provision for such payment has been made by the Depository or as set forth in the General Bond Resolution, as amended and supplemented, and all fees and expenses have been paid under this Agreement and the General Bond Resolution as amended and supplemented, all remaining moneys and investments on deposit in the Debt Service Account and the Debt Service Reserve Account, together with any income and interest thereon, shall be transferred to the City and any surety bond, municipal bond insurance policy or letter of credit referred to in Section 2.2 hereof shall, except as otherwise provided therein, be transferred, delivered or cancelled as directed by the City.

WHEREAS, pursuant to the Depository Agreement, the trust created shall be irrevocable. The Holders of the Bonds shall have an express lien on all moneys deposited in the Debt Service Account and Debt Service Reserve Account and on the principal of and interest on all investments held in said accounts and on any surety bond, municipal bond insurance policy or letter of credit described above and all amounts paid thereunder, until used and applied in accordance with the General Bond Resolution, as amended and supplemented, any Series Resolution and this Agreement.

WHEREAS, pursuant to the Depository Agreement, the Depository agrees to timely provide by email to any municipal bond insurance company then insuring the Bonds (who provides the Depository with contact information in writing) the Depository's standard monthly accounting statement, in its capacity as escrow agent under this Agreement, of all deposits made into the Debt

Service Account and the Debt Service Reserve Account during the prior month pursuant to Section 6.03(b)(1) and 6.03(b)(2)(A) of the General Bond Resolution, as amended and supplemented. The Depository shall have no responsibility for determining the adequacy of the City's deposits to the Debt Service Account and the Debt Service Reserve Account.

WHEREAS, pursuant to the Depository Agreement, the Depository shall invest the moneys on deposit under this Agreement not immediately required for disbursement at the direction of the City as provided in Section 6.04 of the General Bond Resolution, as amended and supplemented. The Depository shall not be liable for any investment made at the direction of the Governing Body pursuant to this Agreement or for any moneys disbursed at the direction of the Governing Body.

WHEREAS, pursuant to the Depository Agreement, in the event the Depository fails to account for any of the moneys or investments received by it, said moneys or investments shall be and remain the property of and held in trust for the Holders of the Bonds as herein provided, the assets of the Depository shall be impressed with a trust for the amount thereof until the required application shall be made.

WHEREAS, pursuant to the Depository Agreement, the Agreement is made for the benefit of the City and the Holders from time to time of the Bonds and if a municipal bond insurance company insures any of the Bonds, said insurance company, and this Agreement shall not be repealed, revoked, altered or amended without the written consent of the Holders of at least two-thirds of the principal amount of the Bonds then outstanding and if a municipal bond insurance company insures any of the Bonds, said insurance company and the Depository; provided that the City and the Depository may, without the consent of, or notice to, the Bondholders but with the consent of any municipal bond insurance company then insuring the Bonds, enter into such agreements supplemental to this Agreement as shall not adversely affect the rights of such Holders and as shall not be inconsistent with the terms and provisions of this Agreement, for any one or more of the following purposes:

- (a) to cure any ambiguity or formal defect or omission in this Agreement;
- (b) to grant to, or confer upon, the Depository for the benefit of the Holders of the Bonds any additional rights, remedies, powers or authority that may lawfully be granted to, or conferred upon, such Holders of the Depository; and
- (c) to subject to this Agreement additional funds, securities or properties.

The Depository shall be entitled to rely exclusively upon an unqualified opinion of Nationally Recognized Bond Counsel with respect to compliance with this Section, including the extent, if any, to which any change, modification, addition or elimination affects the rights of the Holder of the Bonds or that any instrument executed hereunder complies with the conditions and provisions of this Section.

WHEREAS, pursuant to the Depository Agreement, (a) The Depository at the time acting hereunder may at any time resign and be discharged from the trusts hereby created by giving not

less than sixty (60) days' written notice to the City and any municipal bond insurance company then insuring the Bonds, but no such resignation shall take effect unless a successor Depository shall have been appointed by the Holders of the Bonds or by the City as hereinafter provided and shall have accepted such appointment, in which event such resignation shall take effect immediately upon the appointment and acceptance of a successor Depository.

(b) The Depository may be removed at any time by the City, without cause, pursuant to (1) the instrument or concurrent instruments in writing, delivered to the Depository and to the City and signed by the Holders of a majority in principal amount of the Bonds then outstanding or (2) a resolution of the Governing Body; provided, however, such removal shall have been approved by any municipal bond insurance company then insuring the Bonds.

(c) In the event the Depository hereunder shall resign or be removed, or be dissolved, or shall be in the course of dissolution or liquidation, or otherwise become incapable of acting hereunder, or in case the Depository shall be taken under the control of any public officer or officers, or of a receiver appointed by a court, the City shall promptly appoint a successor Depository with the written approval of any municipal bond insurance company then insuring the Bonds. No successor Depository shall be appointed unless such successor Depository shall be a banking corporation or association organized under the banking laws of the United States of America or any state and have at the time of appointment capital and surplus of not less than \$50,000,000.

(d) In the event that no appointment of a successor Depository or a temporary successor Depository shall have been made by such Holders or the City pursuant to the foregoing provisions of this Section within sixty (60) days after written notice of resignation of the Depository has been given to the City, the Holder of any of the Bonds, any retiring Depository or any municipal bond insurance company then insuring the Bonds, may apply to any court of competent jurisdiction for the appointment of a successor Depository and such court may thereupon, after such notice, if any, as it shall deem proper, appoint a successor Depository.

(e) Every successor Depository appointed hereunder shall execute, acknowledge and delivery to its predecessor and to the City, an instrument in writing accepting such appointment hereunder and thereupon such successor Depository without any further act, deed or conveyance, shall become fully vested with all the rights, immunities, powers, trusts, duties and obligations of its predecessor; but such predecessor shall, nevertheless, on the written request of such successor Depository or the City, execute and deliver an instrument transferring to such successor Depository all the estates, properties, rights, powers and trusts of such predecessor hereunder; and every predecessor Depository shall deliver all securities, moneys, investments, surety bonds, insurance policies and letters of credit held by it to its successor; provided, however, that before any such delivery is required to be made, all reasonable fees, advances and expenses of the retiring or removed Depository shall be paid in full.

(f) Should any transfer, assignment or instrument in writing from the City be required by any successor Depository for more fully and certainly vesting in such successor Depository the estates, rights, powers and duties hereby vested or intended to be vested in the predecessor

Depository, any such transfer, assignment and instruments in writing shall, on request, be executed, acknowledged and delivered by the City.

(g) Any corporation into which the Depository, or any successor to it in the trusts created by this Agreement may be merged or converted or with which it or any successor to it may be consolidated, or any corporation resulting from any merger, conversion, consolidation or tax-free reorganization to which the Depository or any successor to it shall be a party shall, if reasonably satisfactory to the City, be the successor Depository under this Agreement without the execution or filing of any paper or any other act on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(h) The City will provide any successor Depository with certified copies of all resolutions, orders and other proceedings adopted by the governing body of the City relating to the Bonds.

WHEREAS, pursuant to the Depository Agreement, all duties and obligations imposed upon the Depository or successor Depository shall terminate upon the accomplishment of all duties, obligations and responsibilities imposed by law or required to be performed by the Depository Agreement.

WHEREAS, pursuant to the Depository Agreement, fees and expenses of the Depository for services performed under this Agreement shall be an expense of the System and paid from any available funds of the City. There will be an annual administration fee of \$5,000 for the escrow account established. And upon execution of the Depository agreement, the City will pay Depository's attorney's fees and expenses in the amount of \$12,000 in connection with the negotiation of the Depository Agreement. Out of pocket expenses will be capped at \$1,000 annually. Out of pocket expenses include, but are not limited to, reasonable professional services (e.g. legal and accounting), telephone and facsimile transmission costs, postage (including express mail and overnight delivery charges) and copying charges. Depository reserves the right to amend the Fee schedule at any time. The notice of such amendment will be given by the Depository to the City, via the City Clerk and the Director of Finance. Any change in the fee schedule must be first authorized by the Governing Authorities of the City of Jackson. If the parties are unable to agree on the amendment of the Fee Schedule, the Agreement shall terminate upon notice by one party to the other party.

WHEREAS, the Depository Agreement shall be governed by and interpreted in accordance with the laws of the State of Mississippi.

IT IS, THEREFORE, ORDERED that Trustmark National Bank be designated as the depository for the City of Jackson, Mississippi for the Debt Service Account and Debt Service Reserve Account in furtherance of Section 6.03 of the City's General Bond Resolution, as amended and supplemented.

IT IS FURTHER ORDERED that the Administration be authorized to execute a depository agreement by and between the City of Jackson, Mississippi and Trustmark National

Bank consistent with the above-stated provisions, and take all steps necessary to comply with Section 11.01 of the City's General Bond Resolution.

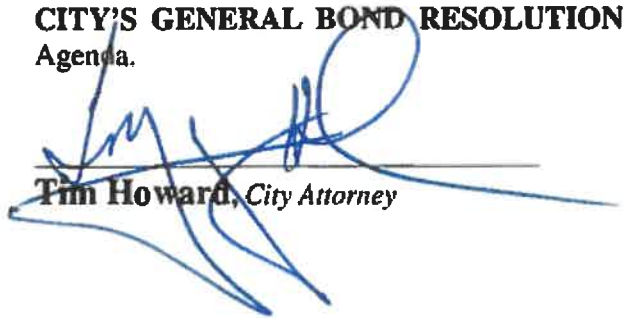
(Lumumba, Horton)

OFFICE OF THE CITY ATTORNEY
7/1/20

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OFFICE OF THE CITY ATTORNEY

This AMENDED ORDER DESIGNATING TRUSTMARK NATIONAL BANK AS THE DEPOSITORY FOR THE DEBT SERVICE ACCOUNT AND DEBT SERVICE RESERVE ACCOUNT ESTABLISHED PURUSANT TO SECTION 6.03 OF THE CITY'S GENERAL BOND RESOLUTION AND AUTHORIZING THE ADMINISTRATION TO EXECUTE A DEPOSITORY AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI AND TRUSTMARK NATIONAL BANK TO COMPLY WITH SECTION 11.01 OF THE CITY'S GENERAL BOND RESOLUTION is legally sufficient for placement in NOVUS Agenda.



Tim Howard, City Attorney

7/1/20

DATE

ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
AUTHORIZING THE PAYMENT OF EIGHT HUNDRED DOLLARS FOR
HAZARD PAY FOR CITY EMPLOYEES DECLARED ESSENTIAL DURING
THE PANDEMIC AND WHO WORKED DURING THE COVID-19
PANDEMIC

WHEREAS, the public health, safety, and welfare of the citizens of the City of Jackson shall be considered by this Order; and

WHEREAS, the COVID-19 threat is a public health concern; and

WHEREAS, an emergency situation required a stay-at-home Order by the City of Jackson; however, many City employees were declared essential and were required to work; and

WHEREAS, it is in the best interest of the citizens of the City of Jackson that the employees who continued to work and provide essential services to the City of Jackson should be allowed to receive hazard pay during this time of pandemic.

THEREFORE, IT IS HEREBY ORDERED, the City Council of Jackson, Mississippi hereby authorizes the payment of Eight Hundred Dollars for hazard pay for City employees declared essential and who worked during the COVID-19 pandemic.

SO ORDERED, this the _____ day of June, 2020.

Agenda Item
Agenda Date: July 7, 2020
BY: STOKES

57

ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
AUTHORIZING THE ADJUSTMENT OF CITY OF JACKSON WATER
BILLS TO PRE-SIEMENS CHARGES

WHEREAS, the public health, safety, and welfare of the citizens of the City of Jackson shall be considered by this Order; and

WHEREAS, the Siemens contract and legal action with the City of Jackson resulted in Siemens making restitution to the City of Jackson for money paid to Siemens; and

WHEREAS, the Court ordered return of contract money paid to the City of Jackson by Siemens requires the City of Jackson to adjust the faulty and excessive water bills charged to the customers of the City of Jackson Water Department because of the Siemens contract; and

WHEREAS, it is in the best interest of the citizens of the City of Jackson that the City of Jackson make adjustments to the bills of the citizens of the City of Jackson to make the citizens whole.

THEREFORE, IT IS HEREBY ORDERED, the City Council of Jackson, Mississippi hereby authorizes the adjustment of City of Jackson water bills to pre-Siemens charges.

SO ORDERED, this the ____ day of June, 2020.

Agenda Item
Agenda Date:
BY: STOKES

58

July 7, 2020

**ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
AUTHORIZING THE PURCHASE OF ONE HUNDRED THOUSAND MASKS
FOR DISTRIBUTION TO THE CITIZENS OF JACKSON**

WHEREAS, the public health, safety, and welfare of the citizens of the City of Jackson shall be considered by this Order; and

WHEREAS, the COVID-19 Virus is affecting the City of Jackson and will be for the foreseeable future; and

WHEREAS, the citizens of the City of Jackson need masks to wear in public and by providing masks the City will be helping make the compliance of this mandate possible; and

WHEREAS, it is in the best interest of the citizens of the City of Jackson that the City provide masks for the citizens.

THEREFORE, IT IS HEREBY ORDERED, the City Council of Jackson, Mississippi hereby authorizes the purchase of One Hundred Thousand (100,000) masks for distribution to the citizens of Jackson.

SO ORDERED, this the ____ day of July, 2020.

Agenda Item # 59
Agenda Date: July 7, 2020
BY: STOKES

ORDER OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI
AUTHORIZING THE REMOVAL OF THE ANDREW W. JACKSON
STATUE FROM THE GROUNDS OF JACKSON CITY HALL

WHEREAS, the public health, safety, and welfare of the citizens of the City of Jackson shall be considered by this Order; and

WHEREAS, the worldwide movement to correct history and make amends for the public display of monuments of the past which are offensive to many people, which have no context which is relevant to the uplifting of Black people, and do not represent the reality of today's sensibilities and attitudes toward racism and the eradication of symbols of oppression and the degradation of races of people; and

WHEREAS, it is in the best interest of the citizens of the City of Jackson that the statue of Andrew Jackson be removed from the grounds of City Hall.

THEREFORE, IT IS HEREBY ORDERED, the City Council of Jackson, Mississippi hereby authorizes the removal of the statue of Andrew Jackson from the grounds of Jackson City Hall.

SO ORDERED, this the ____ day of July, 2020.

Agenda Item # 60
Agenda Date: July 7, 2020
BY: STOKES

ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY

WHEREAS, on February 18, 2020, the Jackson City Council, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, passed an Order Declaring the Need to Continue the State of Emergency that was issued on February 13, 2020 by Chokwe A. Lumumba, Mayor of the City of Jackson, Mississippi; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that flood waters and wide spread drainage system issues had affected several Jackson creeks, including, but not limited to: Belhaven Creek; Bogue Chitto Creek; Cany Creek; Eubanks Cree; Hanging Moss Creek; Lynch Creek; Purple Creek; Three Mile Creek; Town Creek; Travon Creek; and White Oak Creek; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that the flood waters and wide spread drainage system issues caused extensive damages to homes, business, public property, and threatened the safety of the citizens and property of the City of Jackson, Mississippi, requiring the exercise of extraordinary measures; and

WHEREAS, the Jackson City Council, in the February 18, 2020 Order, found that all efforts should be taken to protect people and property in consideration of the health, safety, and welfare of the City's residents and the protection of their property within the affected areas; and

WHEREAS, the Jackson City Council, on March 17, 2020; April 14, 2020; May 12, 2020, and June 9, 2020, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, reviewed the need for and continued the local emergency; and

WHEREAS, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, the Jackson City Council has again reviewed the need for continuing the local emergency and determined that the emergency should be continued.

IT IS THEREFORE HEREBY ORDERED that said Order Declaring the Need to Continue the Declared State of Emergency as delineated by the Jackson City Council, remains in full force and effect and shall be reviewed again in thirty (30) days in accordance with Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended.

Agenda Item #61
July 7, 2020

(STAMPS)

