



**SPECIAL MEETING OF THE CITY COUNCIL  
CITY OF JACKSON, MISSISSIPPI  
JULY 21, 2020  
(REVISED) AGENDA  
10:00 A.M.**

**CALL TO ORDER BY THE PRESIDENT**

**INVOCATION**

1. **AARON B. BANKS, COUNCIL PRESIDENT, WARD 6**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING**

2. **ORDER FINALLY APPROVING THE MOTOR VEHICLE ASSESSMENT SCHEDULE FOR MOTOR VEHICLE AD VALOREM TAXES FOR 2020-2021. (HORTON, LUMUMBA)**

**INTRODUCTIONS**

**PUBLIC COMMENTS**

**CONSENT AGENDA**

3. **NOTE: "ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**
4. **ORDER ACCEPTING THE FIRST BID OF GEO SPECIALTY CHEMICALS, INC., FOR TWENTY FOUR-MONTH SUPPLY WITH 1 YEAR OPTION OF ALUMINUM CHLORAL HYDRATE, (BID NO. 88570-060920). (WILLIAMS, LUMUMBA)**
5. **ORDER ACCEPTING THE BID OF ALLIED UNIVERSAL CORPORATION & HARCROS CHEMICALS FOR TWENTY FOUR-MONTH SUPPLY OF LIQUID CHLORINE WITH 1 YEAR OPTION IN 2000 AND 150 POUND CYLINDERS (BID NO. 88538-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
6. **ORDER ACCEPTING THE BID OF HARCROS CHEMICALS CORPORATION FOR TWENTY FOUR-MONTH SUPPLY OF CITRIC ACID WITH 1 YEAR OPTION (BID NO. 19090-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**

7. **ORDER ACCEPTING THE BID OF CARUS CORPORATION, FOR TWENTY-FOUR MONTH WITH 1 YEAR OPTION SUPPLY OF POTASSIUM PERMANGANATE (BID NO. 88579-060920). (WILLIAMS, LUMUMBA)**
8. **ORDER ACCEPTING THE BID OF TANNER INDUSTRIES, INC., FOR TWENTY-FOUR MONTH SUPPLY OF ANHYDROUS AMMONIA, WITH 1 YEAR OPTION (BID NO. 88596-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
9. **ORDER ACCEPTING THE BID OF MISSISSIPPI LIME COMPANY, FOR TWENTY-FOUR MONTHS SUPPLY OF HYDRATED LIME, WITH 1 YEAR OPTION (BID NO. 88597-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
10. **ORDER ACCEPTING THE BID OF EVOQUA WATER TECHNOLOGIES, LLC FOR TWENTY-FOUR MONTHS SUPPLY OF SODIUM CHLORITE, WITH 1 YEAR OPTION (BID NO. 88584-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
11. **ORDER ACCEPTING THE BID OF GEO SPECIALTY CHEMICALS INC. FOR TWENTY-FOUR MONTHS SUPPLY OF ALUM WITH 1 YEAR OPTION (BID NO. 88544-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
12. **ORDER ACCEPTING THE BID OF DUBOIS CHEMICALS, INC., FOR TWENTY-FOUR MONTH SUPPLY OF SODA ASH, WITH 1 YEAR OPTION (BID NO. 18086-050118). (ALL WARDS) (WILLIAMS, LUMUMBA)**
13. **ORDER ACCEPTING THE BID OF PENCCO, INC., FOR TWENTY-FOUR MONTHS SUPPLY OF FLUOROSILICIC ACID, WITH 1 YEAR OPTION (BID NO. 88575-060920). (ALL WARDS) (WILLIAMS, LUMUMBA)**
14. **ORDER ACCEPTNG THE TERM BID OF PRECISION PACKAGING, INC., FOR A TWENTY-FOUR MONTH SUPPLY OF PORTLAND CEMENT, (BID NO. 75021-020420). (WILLIAMS, LUMUMBA)**

## **INTRODUCTION OF ORDINANCES**

### **ADOPTION OF ORDINANCE**

15. **ORDINANCE REPEALING ORDINANCES OF THE CITY OF JACKSON ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE WITH CERTAIN REVISED ADDITIONS AND DELETIONS RELATED TO AUTOMATIC SPRINKLER SYSTEMS IN CLASSIFIED BUILDINGS AND STRUCTURES WHICH ARE NEW, RENOVATED, ALTERED, OR MODIFIED, ESTABLISHING A PENALTY CLAUSE, A PUBLICATION CLAUSE AND EFFECTIVE DATE. (OWENS, LUMUMBA)**

## **REGULAR AGENDA**

16. **CLAIMS (HORTON, LUMUMBA)**
17. **PAYROLL (HORTON, LUMUMBA)**
18. **ORDER FINALLY APPROVING THE MOTOR VEHICLE ASSESSMENT SCHEDULE FOR MOTOR VEHICLE AD VALOREM TAXES FOR 2020-2021. (HORTON, LUMUMBA)**
19. **ORDER ESTABLISHING THE ASSESSMENT FOR THE FONDREN BUSINESS IMPROVEMENT DISTRICT. (HORTON, LUMUMBA)**
20. **ORDER REVISING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2019-2020. (HORTON, LUMUMBA)**
21. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AMENDMENTS TO AGREEMENTS WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION, FOR THE EXTENSION OF TERMS TO CERTAIN ANTENNA SITES. (HORTON, LUMUMBA)**
22. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A SPANISH INTERPRETER SERVICES AGREEMENT WITH VANESSA MORALES BARRY SPANISH INTERPRETATION SERVICES (VMBSIS) TO PROVIDE SAID SERVICES TO SPANISH SPEAKING INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT. (HORTON, LUMUMBA)**
23. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A SIGN LANGUAGE AND INTERPRETER SERVICES AGREEMENT WITH GREGG GOLDMAN INTERPRETER SERVICES (GGIS) TO PROVIDE SAID SERVICES TO SENSORY AND/OR HEARING IMPAIRED INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT. (HORTON, LUMUMBA)**
24. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MANTEGHI GLOBAL (MS. LADAN MANGEGHT, OWNER) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON IN THE CAPACITY OF STAFF TO FACILITATE THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY; BUILDING OCCUPATIONAL OPPORTUNITIES AND ECONOMIC GROWTH. (BLAINE, LUMUMBA)**
25. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LACEY LOFTIN CONSULTING, LLC, TO SERVE AS THE DATA SCIENTIST FOR THE W. K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD). (BLAINE, LUMUMBA)**
26. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH BAKER TILLY VIRCHOW KRAUSE, LLP DBA BAKER TILLY, A LIMITED**

**LIABILITY COMPANY TO CONDUCT A CLASSIFICATION AND PERFORMANCE METRIC STUDY OF ALL EMPLOYEE POSITIONS WITHIN THE CITY OF JACKSON, MISSISSIPPI. (BLAINE, LUMUMBA)**

- 27. ORDER RESCINDING RESOLUTION ENTITLED "RESOLUTION RESCINDING RESOLUTION ENTITLED "OPEN RECORDS POLICY", APPEARING IN MINUTE BOOK "3-X", PAGE 182, DATED AUGUST 2, 1983 AND AUTHORIZING ADOPTION OF A NEW OPEN RECORDS POLICY" ADOPTED ON FEBRUARY 13, 2007, AND AUTHORIZING ADOPTION OF A PUBLIC RECORDS POLICY FOR UTILIZATION BY THE DEPARTMENT OF MUNICIPAL CLERK. (A. HARRIS, LUMUMBA)**
- 28. ORDER AUTHORIZING PAYMENT OF INVOICES FOR CERTAIN SERVICES AND COMMODITIES PURCHASED FOR THE PURPOSE OF ADVANCING THE PUBLIC HEALTH, SAFETY AND WELFARE OF THE CITY OF JACKSON DURING THE COVID-19 PANDEMIC. (SANDERS, LUMUMBA)**
- 29. ORDER AUTHORIZING THE MAYOR TO REVISE THE 2019/2020 FISCAL YEAR BUDGET FOR THE CITY OF JACKSON ZOO TO INCREASE THE CURRENT BUDGET TO ALLOW PAYMENTS TO INDEPENDENT CONTRACT WORKERS AND MISCELLANEOUS VENDORS PAID OUT OF ACCOUNT NUMBER 001-498.00-6419, AT AN ADDED COST OF \$185,000.00. (WARD 5) (KIDD, LUMUMBA)**
- 30. ORDER AUTHORIZING THE PAYMENT OF \$138.90 TO THE CLARION-LEDGER JACKSON FOR SERVICES PROVIDED FOR ADVERTISEMENT FOR THE CULTURAL ARTS AND COMMUNITY BASED PROJECTS MINI-GRANT REQUEST FOR PROPOSAL. (KIDD, LUMUMBA)**
- 31. ORDER RATIFYING ADVERTISING SERVICES PROVIDED BY DOXIM UTILITEC FOR JACKSON MEALS MATTER "CHAMPS GRANTS" AND AUTHORIZING THE PAYMENT OF \$1,185.00 TO DOXIM UTILITEC FOR SAID SERVICES. (KIDD, LUMUMBA)**
- 32. ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FROM ACADIAN TOTAL SECURITY (FORMALLY CAPITAL SECURITY SERVICES), FROM FEBRUARY 1 THROUGH JUNE 1, 2020, AUTHORIZING PAYMENT FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH ACADIAN TOTAL SECURITY FOR MYNELLE GARDENS, JULY 1, 2020 THROUGH SEPTEMBER 30, 2020. (WARDS 2) (HARRIS, LUMUMBA)**
- 33. ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FROM AED SECURITY, FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH AED SECURITY AT THE PARK MAINTENANCE FACILITY AND PETE BROWN GOLF FACILITY, JULY 1, 2020 THROUGH SEPTEMBER 30, 2020. (WARDS 3 & 4) (HARRIS, LUMUMBA)**

34. **ORDER AUTHORIZING AMENDMENT OF THE LEASE AND MANAGEMENT AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI, ROBERT BEACHAM, JR. DBA SMARTT TENNIS, INC. AND TASHA MANUEL MYERS DBA OPERATION REACH, INC. FOR MANAGEMENT OF THE TENNIS CENTER SOUTH FACILITY. (WARD 6) (HARRIS, LUMUMBA)**
35. **ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 BJA'S STOP SCHOOL VIOLENCE PROGRAM IMPLEMENTATION GRANT WHICH IS ADMINISTRATED BY THE DEPARTMENT OF JUSTICE AND BUREAU OF JUSTICE ASSISTANCE FOR \$2,000,000.00. (DAVIS, LUMUMBA)**
36. **ORDER REVISING THE FISCAL YEAR 2019-2020 BUDGET OF THE FIRE DEPARTMENT TO TRANSFER FUNDS FROM THE PERSONAL SERVICE BUDGET CATEGORY TO OTHER FUNDS FOR THE PROCUREMENT OF THREE (3) 1500 RAM QUAD TRUCKS TO BE USED BY THE OFFICE OF THE FIRE MARSHAL DIVISION. (OWENS, LUMUMBA)**
37. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN MOU WITH TRUSTCARE HEALTH, LLC TO PROVIDE RAPID SWAB AND RAPID ANTIBODY TESTING FOR FIRE DEPARTMENT PERSONNEL. (OWENS, LUMUMBA)**
38. **ORDER RE-APPOINTING THE CHRIS MEYERS TO THE PLANNING BOARD. (LUMUMBA)**
39. **ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER/SEWER ENTERPRISE FUND. (ALL WARDS) (WILLIAMS, LUMUMBA)**
40. **ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON'S WATER-SEWER BUSINESS ADMINISTRATION DIVISION. (WILLIAMS, LUMUMBA)**
41. **ORDER AMENDING THE JANUARY 18, 2018 ORDER AUTHORIZING THE MAYOR TO RETAIN SUSAN RICHARDSON, ESQ. AND THE LAW FIRM OF KILPATRICK TOWNSEND & STOCKTON LLP TO REPRESENT THE CITY OF JACKSON IN UNITED STATES OF AMERICA, ET AL. VS. THE CITY OF JACKSON, MISSISSIPPI, CASE NO. 3:12-CV-790 TSL-MTP, U.S.D.C., S.D. MISS. AND OTHER RELATED MATTERS FOUND AT MINUTE BOOK 6M PAGE 254. (WILLIAMS, LUMUMBA)**
42. **ORDER ACCEPTING THE BID OF LEWIS ELECTRIC, INC. FOR CONSTRUCTION OF THE SOUTH JACKSON TRAFFIC SIGNAL PROJECT, FEDERAL AID PROJECT NUMBER STP-0250-00(049) LPA/107545 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION. (WARD 7) (WILLIAMS, LUMUMBA)**

43. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONSTRUCTION ENGINEERING AND INSPECTION SERVICES CONTRACT WITH STANTEC CONSULTING SERVICES, INC. FOR THE SOUTH JACKSON SIGNAL IMPROVEMENT PROJECT, FEDERAL AID PROJECT NO. STP-0250-00(049) LPA/107545, CITY PROJECT NO. 18B4014. (WARDS 4 & 7) (WILLIAMS, LUMUMBA)**
44. **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE SYKES SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4004.601. (WARD 6) (WILLIAMS, LUMUMBA)**
45. **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE TOUGALOO SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4003.201. (WARD 2) (WILLIAMS, LUMUMBA)**
46. **ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC #1601607-P-1112-E 32 PENDING BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION. (HOWARD, LUMUMBA)**
47. **ORDER AMENDING THE OCTOBER 1, 2019 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI DECLARING THE NECESSITY FOR THE SALE AND ISSUANCE OF A TAXABLE GENERAL OBLIGATION NOTE OF THE CITY IN A PRINCIPAL AMOUNT OF NOT TO EXCEED SEVEN MILLION DOLLARS (\$7,000,000) PURSUANT TO SECTION 21-35-19, MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, IN ORDER TO PRESERVE THE ORDER AND PUBLIC HEALTH OF THE CITY BY PROVIDING THE FINANCING FOR THE COSTS REQUIRED FOR IMPROVEMENTS TO THE METERING AND BILLING COLLECTION SYSTEMS OF THE CITY'S WATER AND SEWER SYSTEM RESULTING FROM THE FAILED IMPLEMENTATION OF A NEW METERING AND BILLING COLLECTION SYSTEM THAT HAS CAUSED EMERGENCY CONDITIONS TO THE CITY'S WATER AND SEWER SYSTEM AND ARE NECESSARY TO ENSURE THE CITY'S ABILITY TO DELIVER WATER AND SEWER SERVICES TO ITS CITIZENS AND IN ORDER TO MEET MANDATORY EXPENDITURES OF THE CITY REQUIRED BY LAW; AND DIRECTING THE DISTRIBUTION AND DELIVERY OF MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES FOUND AT MINUTE BOOK 6Q PAGE 13. (HOWARD, LUMUMBA)**
48. **RESOLUTION OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI SUPPORTING RENAMING OF THE HENLEY YOUNG JUVENILE JUSTICE CENTER TO INCLUDE THE NAME OF THE LATE JUDGE HOUSTON JACK PATTON. (STOKES)**

49. ORDER OF THE JACKSON CITY COUNCIL AUTHORIZING THE ADMINISTRATION TO RELOCATE THE ANDREW JACKSON STATUE TO THE SMITH ROBERTSON MUSEUM AND CULTURAL CENTER. (BANKS)

**DISCUSSION**

50. DISCUSSION: LAKE HICO (STOKES)
51. DISCUSSION: MARTIN LUTHER KING, JR. /SAGE STREET (STOKES)
52. DISCUSSION: HILDA DR (STAMPS)
53. DISCUSSION: THE QUEENS (STAMPS)
54. DISCUSSION: JACKSON RESOURCE CENTER (RE-ENTRY PROGRAM) (BANKS)
55. DISCUSSION: SUBMISSION OF AGENDA ITEMS, PUBLIC COMMENTS, APPROVAL OF MINUTES, ETC. (BANKS)
56. DISCUSSION: REVIEWING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI PROCLAIMING A LOCAL EMERGENCY AND DECLARING THE CITY OF JACKSON, MISSISSIPPI A DISASTER AREA FROM MARCH 16, 2020 AND GOING FORWARD. (CITY COUNCIL)
57. DISCUSSION: FERRELL LITIGATION (HOWARD)

**PRESENTATION**

**PROCLAMATION**

**RESOLUTIONS**

**REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS**

MONTHLY FINANCIAL REPORTS AS REQUIRED ACCORDING TO SECTION 21-35-13 OF THE MISSISSIPPI CODE ANNOTATED OF 1972.

**ANNOUNCEMENTS**

**ADJOURNMENT**

**AGENDA ITEMS IN COMMITTEE**





**ORDER ACCEPTING THE FIRST BID OF GEO SPECIALTY  
CHEMICALS, INC., FOR TWENTY FOUR-MONTH SUPPLY  
W/ 1 YEAR OPTION OF ALUMINUM CHORAL HYDRATE,  
(BID NO.88570-060920).**

7-21-20  
6-29-20  
2020

**WHEREAS,** sealed bids for Aluminum Choral Hydrated were opened June 09, 2020, wherein two (2) bids were received; and

**WHEREAS,** the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson; and

**WHEREAS,** the staff at the Water/Sewer Utility Division of the Department of public works has received the bids, and recommends the bid submitted by GEO Specialty Chemicals, Inc. for a 24 Month Supply w/ 1 year option of Aluminum Choral Hydrated received June 09, 2020, at cost of for \$0.254 wet pound be accepted as the lowest and best bid

**IT IS HEREBY ORDERED,** that the bid of GEO Specialty Chemicals, Inc. 9313 Arch Street Pike Little Rock AR 72206 received June 09, 2020 for an twenty-four-month supply of Aluminum Choral Hydrated (starting July 01, 2020 through June 30, 2022), at a cost of \$0.254 wet pound be accepted as the lowest and best bid received: it being determined that said bid met the City's specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund

Agenda Item # 4  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LUMUMBA

Purchasing Division  
200 South President Street - Suite 604  
Jackson MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis Serving Equal Business Opportunity Officer  
Office of Economic Development  
Vic Sexton, Serving Equal Business Opportunity Officer  
Office of Economic Development

**From:** Purchasing Division

**Thru:** Mary D Carter Deputy Director, Department of Public Works Water Operations

**CC:** Dr. Robert Blaine Chief Administrative Officer

**Date:** June 10, 2020

**Re:** Bid Number 88570-060920- Twenty-four-Month Supply of Aluminum Chloral Hydrate (ACH)

The attached bid and tabulations have been prepared by the Purchasing Division for the department/ division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
GEO Specialty Chemicals Inc			X	
Chemtrade Chemicals US, LLC			X	

The source of funding is Account: Water/Sewer Operation & Maintenance Fund

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.


  
Signed (Department / Division Contact Person)

6/19/20  
Date

Please attach a copy of Bid Recommendation

**MEMORANDUM**

**MEMO TO:** Chokwe Antar Lumumba, Mayor

**FROM:** Robert K. Miller, Director, Public Works 

**DATE:** June 12, 2020

**SUBJECT:** Bids: Twelve – Four Month Supply of Aluminum Chloral Hydrate

Term: July 1, 2020 through June 30, 2020  
Bid No.: 88570-060920  
Advertised: May 14 & 21, 2020  
Opened: June 9, 2020

I recommend we accept GEO Specialty Chemicals, Inc., as the lowest and best bid for Aluminum Chloral Hydrate for \$0.254 wet pound. (Bid tabulations attached).

<u>VENDOR</u>	<u>DESCRIPTION</u>
GEO Specialty Chemicals, Inc. 9313 Arch Street Pike <u>Little Rock, AR 72206</u> P.O. Box 190467 <u>Little Rock, AR 72219</u> Brenda Owens (501) 888-1211	Aluminum Chloral Hydrate - ACH(p)

MC:ah

APPROVED:

  
\_\_\_\_\_  
MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

6/12/2020  
DATE

	POINTS	COMMENTS
1.	<b>Brief Description/Purpose</b>	Order accepting a twenty-four month term for Aluminum Chloral Hydrate (ACHp) to GEO Specialty Chemicals, Inc., 9213 Arch Street Pike, Little Rock, AR 72206
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical aids in the water treatment process, which affects quality of life.
3.	<b>Who will be affected</b>	Surface Water Customers
4.	<b>Benefits</b>	Aluminum Chloral Hydrate (ACH) is a coagulant which causes the solid particles in the raw water to settle out, thereby making the water clear.
5.	<b>Schedule (beginning date)</b>	Upon Council Approval.
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Surface Water System
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works Water Sewer Utilities Division  Water Plant Operations and Maintenance Section
8.	<b>COST</b>	Estimated cost of \$1,700,000.
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Water Plant Operations and Maintenance Budget  031.521.35 6212
10.	<b>EBO participation</b>	ABE <input type="checkbox"/> WAIVER yes no N A AABI <input type="checkbox"/> WAIVER yes no N A WBE <input type="checkbox"/> WAIVER yes no N A HBE <input type="checkbox"/> WAIVER yes no N A NABI <input type="checkbox"/> WAIVER yes no N A

TABULATION OF BIDS RECEIVED FOR TWENTY-FOUR MONTHS MONTH SUPPLY WITH 1 YEAR OPTION OF ALUMINUM CHLORAL HYDRATE

TERM: JULY 01, 2020 THRU JUNE 30, 2022

BID NO: 88870-060920

ADVERTISED: May 14 & 21, 2020

OPENED: June 09, 2020

WATER TREATMENT PLANTS  
DEPARTMENT OF PUBLIC WORKS

ACCOUNT: WATER/SEWER OPERATIONS & MAINTENANCE FUND

ITEM	DESCRIPTION	RECOMMENDED DOSAGE (mg/L of total liquid solution)	UNIT PRICE	UNIT PRICE
1	Aluminum Chloral Hydrate (ACTH)	25	\$52.959 Or \$0.254 wet lb	\$78.24/Per Million Gal treated or \$0.375 / Wet Lb
Mfg. Name / Model: ACTH: GEO Specialty Chemicals, Inc.				
Delivery Next day 5-7 Days				
Bid valid for 60 days 60 days				
ERO Plan Application Included Included				

DW/mo.  
06/10/20

GEO Specialty Chemicals, Inc.  
9213 Arch Street Pike  
Little Rock, AR 72206  
P.O. Box 190467  
Little Rock, AR 72219  
Brenda Owens  
(501) 888-1211 Ext. 3227

Chemtrade Chemicals Ls LLC  
90 East Halsey Road, Suite 200  
Parsippany New Jersey 07054  
90 East Halsey Road, Suite 200  
Parsippany New Jersey 07054  
(800) 441-2659

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone (601) 960-1796  
Facsimile (601) 960-1736

## OFFICE OF THE CITY ATTORNEY

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This ORDER ACCEPTING THE FIRST BID OF GEO SPECIALITY CHEMICALS, INC. FOR TWENTY-FOUR MONTH SUPPLY W/1 YEAR OPTION FOR ALUMINUM CHORAL HYDRATE (BID NO. 88570-060920) is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
TIMOTHY C. HOWARD, CITY ATTORNEY  
Terry Williamson, Legal Counsel

6/29/20  
\_\_\_\_\_  
DATE

**ORDER ACCEPTING THE BID OF ALLIED UNIVERSAL CORPORATION & HARCROS CHEMICALS FOR TWENTY FOUR-MONTH SUPPLY OF LIQUID CHLORINE W/ 1 YEAR OPTION IN 2000 AND 150 POUND CYLINDERS (BID NO.88538-060920) ALL WARDS**

4/29/20  
OFFICE OF THE CITY CLERK  
JULY 21, 2020  
88538-060920

**WHEREAS**, sealed bids for Liquid Chlorine in 2000 pound cylinders were opened June 09, 2020, wherein two (2) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Allied Universal Corporation for a 24 Month Supply w/ 1 year option of Liquid Chlorine in 2000 pound cylinders received June 09, 2020, at cost of for \$0.27688 per pound and the bid submitted by Harcros Chemicals for a 24 Month Supply w/ 1 year option of Liquid Chlorine in the 150 pound cylinders for 0.4680 per pound be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of Allied Universal Corporation, 3901 NW 115 Avenue Miami FL 33178 received June 09, 2020, for an Twenty-four-month supply of Liquid Chlorine in 2000 pound cylinders (starting July 01, 2018 through June 30, 2022), at a cost of \$0.27688 per pound and the bid of Harcros Chemicals, 4280 Rifle Range Road, Vicksburg, MS 39180, for an Twenty-four month supply of Liquid Chlorine in the 150 pound cylinders at a cost of \$0.4680 per pound to be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 5  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LUMUMBA

MEMORANDUM

MEMO TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 12, 2020

SUBJECT: Bids: Twenty – Four Months Supply of Liquid Chlorine  
Term: July 1, 2020 thru June 30, 2022  
Bid No.: 88538-060920  
Advertised: May 14 & 21, 2020  
Opened: June 9, 2020

I recommend we accept Allied Universal Corporation, as the lowest and best bid for Liquid Chlorine in the 2000 pound cylinders for \$0.27688 per pound. Also, I recommend we accept Harcros Chemicals, as the lowest and best bid on Liquid Chlorine in the 150 pound cylinders for \$0.4680 per pound.

VENDOR

DESCRIPTION

Harcros Chemicals  
Attn: Jay Walker  
4280 Rifle Range Road  
Vicksburg, MS 39180  
4280 Rifle Range Road  
Vicksburg, MS 39180  
[jwalker@harcros.com](mailto:jwalker@harcros.com) – (601) 630-4242

Liquid Chlorine in 150 pound cylinders

Allied Universal Corp.  
3901 NW 115 Avenue  
Miami, FL 33178  
3901 NW 115 Avenue  
Miami, FL 33178  
Cristhianne Munguia – (305) 888-2623

Liquid Chlorine in 2000 pound cylinders

MC:ah

APPROVED:

  
\_\_\_\_\_  
MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS



Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving Equal Business Opportunity Officer  
Office of Economic Development & Planning  
Vic Sexton, Serving Equal Business Opportunity Officer  
Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Mary D. Carter, Deputy Director, Department of Public Works Water Operations

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

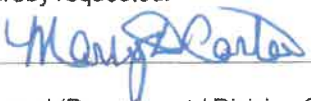
**Re:** Bid Number 88538-060920 – Twenty-four-Month Supply of Liquid Chlorine

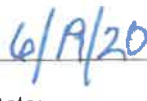
The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Harcros Chemicals			X	
Allied Universal Corporation			X	
Geo Specialty Chemicals				

The source of funding is Account: Water/Sewer Operation & Maintenance Fund

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

  
Signed (Department / Division Contact Person)

  
Date:

Please attach a copy of Bid Recommendation.

MEMORANDUM

MEMO TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 12, 2020

SUBJECT:           Bids:           Twelve – Four Month Supply of Liquid Chlorine  
                          Term:           July 1, 2020 through June 30, 2020  
                          Bid No.:       88538-060920  
                          Advertised:   May 14 & 21, 2020  
                          Opened:       June 9, 2020

I recommend we accept Allied Universal Corporation, as the lowest and best bid for Liquid Chlorine in the 2000 pound cylinders for \$0.27688 per pound. Also, I recommend we accept Harcros Chemicals, as the lowest and best bid on Liquid Chlorine in the 150 pound cylinders for \$0.4680 per pound.

VENDOR

DESCRIPTION

Harcros Chemicals  
Attn: Jay Walker  
4280 Rifle Range Road  
Vicksburg, MS 39180  
4280 Rifle Range Road  
Vicksburg, MS 39180  
[jwalker@harcros.com](mailto:jwalker@harcros.com) – (601) 630-4242

Liquid Chlorine in 150 pound cylinders

Allied Universal Corp.  
3901 NW 115 Avenue  
Miami, FL 33178  
3901 NW 115 Avenue  
Miami, FL 33178  
Cristhianne Munguia – (305) 888-2623

Liquid Chlorine in 2000 pound cylinders

MC:ah

APPROVED:



MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/12/2020

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>								
1.	<b>Brief Description/Purpose</b>	Order accepting a twenty-four month term for Liquid Chlorine to Harcros Chemicals, 4280 Rifle Range Road. Vicksburg, MS 39180 (150#) and Allied Universal Corporation, 3901 NW 115 Avenue, Miami, FL 33178 (one ton)								
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	This chemical aids in the water treatment process, which affects quality of life.								
3.	<b>Who will be affected</b>	Surface Water Customers.								
4.	<b>Benefits</b>	Liquid Chlorine is used as a disinfectant, thereby making the water safe to drink.								
5.	<b>Schedule (beginning date)</b>	Upon Council Approval.								
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	Surface Water System								
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> </ul>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section								
8.	<b>COST</b>	031.521.35.6212 – 031.521.30.6212  Estimated cost of \$197,482.								
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>	Water Plant Operations and Maintenance Budget.								
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	___
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	___
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	___
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	___

**TABULATION OF BIDS RECEIVED ON TWENTY-FOUR MONTH SUPPLY W/ 1 YEAR OPTION OF LIQUID CHLORINE**

**TERM: JULY 01, 2020 THROUGH JUNE 30, 2022**

**BID NO. 88538-060920**

**ADVERTISED: MAY 14 & 21, 2020**

**OPENED: June 09, 2020**

**WATER TREATMENT PLANTS  
DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: WATER/SEWER OPERATION & MAINTENANCE FUND**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE PER POUND</b>	<b>UNIT PRICE PER POUND</b>	<b>UNIT PRICE PER POUND</b>
		<p>Harcros Chemicals Attn: Jay Walker 4280 Rifle Range Road Vicksburg, MS 39180 4280 Rifle Range Road Vicksburg, MS 39180 (601) 630-4242 <a href="mailto:jwalker@harcros.com">jwalker@harcros.com</a></p>	<p>Allied Universal Corporation Attn: Christianne Munguia 3901 NW 115 Ave Miami, FL 33178 3901 NW 115 Ave Miami, FL 33178 (305) 888-2623 <a href="mailto:Bids@Allieduniversal.com">Bids@Allieduniversal.com</a></p>	<p>GEO Specialty Chemicals Attn: Jessica Piccirilli 9213 Arch Street Little Rock, Arkansas 72206 Little Rock, Arkansas 72206 <a href="mailto:GEObiddesk@geoc.com">GEObiddesk@geoc.com</a></p>
1.	In lots of less than 80, 150# cylinders by truck at one time.	<u>\$0.4680/lb.</u>	<u>\$0.49</u>	<u>No Bid</u>
2.	In one-ton cylinders by truck	<u>\$0.28/lb.</u>	<u>\$0.27688</u>	<u>No Bid</u>
	Manufacturer:	Harcros Chemicals	Various	
	Shipping Point:	Vicksburg, MS	30 Neil Gunn Dr, Ellisville, MS 39437	N/A
	Delivery:	1 day	2-3 days	N/A
	Bid valid for:	Term of Bid	60 days	N/A
	EBO Plan Application:	Included	Included	N/A



June 2, 2020

City Clerk's Office of Jackson  
219 S. President Street  
Jackson, MS 39201

**RE: Liquid Chlorine / Bid No. 88538-060920**

In response to your recent Invitation to Bid, GEO Specialty Chemicals, Inc. will be submitting a "No Bid" at this time for your Liquid Chlorine bid requirements.

A few of the chemicals we provide for water treating include the following Aluminum Sulfate (dry & liquid), Polymers, Aluminum Chlorohydrate (ACH), Aluminum Chloride Solution (ACS), Acid Alum, Polyaluminum Chloride Solution (PAC), Sodium Aluminate and numerous blends. Please contact me for further information.

We appreciate the opportunity to quote your requirement and look forward to being included in your next Advertisement for Bids.

Please email a copy of your tabulation of bids to [GEObiddesk@geosc.com](mailto:GEObiddesk@geosc.com).

Sincerely,

A handwritten signature in cursive script that reads "Jessica Piccirilli".

Jessica Piccirilli  
Assistant Sales Coordinator/Bid Specialist  
Water Treatment Chemicals

Office of the City Attorney


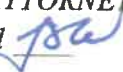
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
6/29/20  
6-29-20

## OFFICE OF THE CITY ATTORNEY

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This ORDER ACCEPTING THE BID OF ALLIED UNIVERSAL CORPORATION AND OF HARCROS CHEMICALS FOR TWENTY-FOUR MONTH SUPPLY OF LIQUID CHLORINE W/ 1 YEAR OPTION IN 2000 AND 150 POUND CYLINDERS (BID NO. 88538-060920) is legally sufficient for placement in NOVUS Agenda.

  
TIMOTHY C. HOWARD, CITY ATTORNEY  
Terry Williamson, Legal Counsel 

6/29/20

DATE

**ORDER ACCEPTING THE BID OF HARCROS CHEMICALS CORPORATION FOR TWENTY FOUR-MONTH SUPPLY OF CITRIC ACID W/ 1 YEAR OPTION (BID NO.19090-060920) ALL WARDS.**

Handwritten signature and date: 7/21/20  
Official stamp: DEPARTMENT OF PUBLIC WORKS  
Handwritten number: 6

**WHEREAS**, sealed bids for Citric Acid were opened June 09, 2020, wherein two (4) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Harcros Chemical Corporation for a 24 month supply w/ 1 year option for Citric Acid received June 09, 2020 at cost of for \$0.54 per pound be accepted as the lowest and best bid.


**IT IS HEREBY ORDERED**, that the bid of Harcros Chemicals 2480 Rifle Range Road, Vicksburg, MS, received June 09, 2020 for an Twenty-four-month supply of Citric Acid (starting July 01, 2020 through June 30, 2022), at a cost of \$0.54 per pound be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 6  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LUMUMBA

**MEMORANDUM**

**MEMO TO:** Chokwe Antar Lumumba, Mayor  
**FROM:** Robert K. Miller, Director, Public Works   
**DATE:** June 12, 2020  
**SUBJECT:** Bids: Twenty – Four Months Supply of Citric Acid  
(Liquid Form)  
Term: July 1, 2020 thru June 30, 2022  
Bid No.: 19090-060920  
Advertised: May 14 & 21, 2020  
Opened: June 9, 2020

I recommend we accept Harcros Chemicals., as the lowest and best bid for Citric Acid for \$0.54 per pound.

**VENDOR**


**DESCRIPTION**

Harcros Chemicals  
Attn: Jay Walker  
4280 Rifle Range Road  
Vicksburg, MS 39180  
4280 Rifle Range Road  
Vicksburg, MS 39180  
(601) 630-4242  
Jwalker@a:harcros.com

Citric Acid (Liquid Form)

MC:ah

APPROVED:

  
\_\_\_\_\_  
MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS



Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving EBO Officer  
Office of Economic Development & Planning  
Vic Sexton Equal Business Opportunity Officer  
Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Mary D. Carter, Deputy Director, Department of Public Works Water Operations

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

**Re:** Bid Number 19090-060920 – Twenty-four-Month Supply of Citric Acid (Liquid Form)

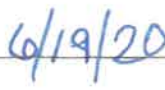
The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on May 03, 2016.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Harcros Chemicals, Inc.			X	
Ideal Chemical & Supply Co.			X	
Shannon Chemical Corporation			X	
Geo Specialty Chemicals				

**The source of funding is Account: Water/Sewer Operation & Maintenance Fund**

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

  
\_\_\_\_\_  
Signed (Department / Division Contact Person)

  
\_\_\_\_\_  
Date:

Please attach a copy of Bid Recommendation.

**MEMORANDUM**

**MEMO TO:** Chokwe Antar Lumumba, Mayor

**FROM:** Robert K. Miller, Director, Public Works



**DATE:** June 12, 2020

**SUBJECT:**           **Bids:**           **Twenty – Four Month Supply of Citric Acid  
(Liquid Form)**  
                          **Term:**           **July 01, 2020 through June 30, 2022**  
                          **Bid No.:**       **19090-060920**  
                          **Advertised:**   **May 14 & 21, 2020**  
                          **Opened:**       **June 9, 2020**

I recommend we accept Harcros Chemicals., as the lowest and best bid for Citric Acid for \$0.54 per pound.

**VENDOR**

**DESCRIPTION**

Harcros Chemicals  
Attn: Jay Walker  
4280 Rifle Range Road  
Vicksburg, MS 39180  
4280 Rifle Range Road  
Vicksburg, MS 39180  
(601) 630-4242  
Jwalker @harcros.com

Citric Acid (Liquid Form)

MC:ah

**APPROVED:**

  
\_\_\_\_\_  
MARY D. CARTER, DEPUTY DIRETOR  
DEPARTMENT OF PUBLIC WORKS

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/12/20  
DATE

<b>POINTS</b>	<b>COMMENTS</b>																														
<b>1. Brief Description/Purpose</b>	Order accepting a twenty-four month term for Citric Acid to Harcros Chemicals, 4280 Rifle Range Road, Vicksburg, MS 39180. (liquid form)																														
<b>2. Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	This chemical aids in the water treatment process, which affects quality of life.																														
<b>3. Who will be affected</b>	Surface Water Customers.																														
<b>4. Benefits</b>	Citric Acid is used to clean the fiber in the membrane plant at O.B. Curtis Water Treatment Plant. The fiber cleaning is necessary for the proper operation of the plant.																														
<b>5. Schedule (beginning date)</b>	Upon Council Approval.																														
<b>6. Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	Surface Water System																														
<b>7. Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section																														
<b>8. COST</b>	(031.521.35.6212) Estimated cost of \$96,150.																														
<b>9. Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	Water Plant Operations and Maintenance Budget.																														
<b>10. EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no _____</td> <td>N/A _____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no _____</td> <td>N/A _____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no _____</td> <td>N/A _____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no _____</td> <td>N/A _____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no _____</td> <td>N/A _____</td> </tr> </table>	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____	AABE	_____ %	WAIVER	yes _____	no _____	N/A _____	WBE	_____ %	WAIVER	yes _____	no _____	N/A _____	HBE	_____ %	WAIVER	yes _____	no _____	N/A _____	NABE	_____ %	WAIVER	yes _____	no _____	N/A _____
ABE	_____ %	WAIVER	yes _____	no _____	N/A _____																										
AABE	_____ %	WAIVER	yes _____	no _____	N/A _____																										
WBE	_____ %	WAIVER	yes _____	no _____	N/A _____																										
HBE	_____ %	WAIVER	yes _____	no _____	N/A _____																										
NABE	_____ %	WAIVER	yes _____	no _____	N/A _____																										

**TABULATION OF BIDS RECEIVED ON TWENTY-FOUR MONTH SUPPLY W/1 YEAR OPTION OF CITRIC ACID (LIQUID FORM)**

TERM: July 01, 2020 through June 30, 2022

BID NO. 19090-060920

ADVERTISED: MAY 14 & 21, 2020

OPENED: June 09, 2020

**WATER TREATMENT PLANTS  
DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: WATER/SEWER OPERATION & MAINTENANCE FUND**

ITEM	DESCRIPTION	Harcros Chemicals		Ideal Chemical & Supply Co.		Shannon Chemical Corporation		GEO Specialty Chemicals	
		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1.	Citric Acid (Liquid form) - Provided in 400 lb. Tote Per the attached specifications	\$0.54/lb.	\$1,836.00 per tote	\$0.564/lb.	\$46,090.08	\$0.637/lb.	\$52,055.64 Based on 2 yrs. 81,720#	No Bid	No Bid
	Mfg. Name / Model:	Harcros/ Citric Acid Liquid 50%	Ideal blend			SE-CA-50 Shannon Chemical Corp.			N/A
2.	Safety Training Per Specification	\$0	\$0		\$0	Included	\$0		
3.	Professional Assistance. Per Specifications	\$0	\$0		\$0	Included	\$0		
Delivery:		1 days	3-4 days			7-10 days			N/A
Bid valid for:		Term of bid	60 days			60 days			N/A
EBO Plan Application:		Included	Included			Included			N/A
*Harcros Chemicals - Note: Provides in 3,400 lb. tote **Ideal Chemical - Note: Provides in 3,340 lb. tote 193386 per tote. Based on annual usage 40,860 lbs. -- Based on "double this" usage of 81,720 lbs. \$46,090.08 per year. *** Shannon Chemical - Note: Based on 2 years quantity 81,720 lb.									



June 2, 2020

City Clerk's Office of Jackson  
219 S. President Street  
Jackson, MS 39201

**RE: Citric Acid (Liquid Form) / Bid No. 19090-060920**

In response to your recent Invitation to Bid, GEO Specialty Chemicals, Inc. will be submitting a "No Bid" at this time for your Citric Acid (Liquid Form) bid requirements.

A few of the chemicals we provide for water treating include the following Aluminum Sulfate (dry & liquid), Polymers, Aluminum Chlorohydrate (ACH), Aluminum Chloride Solution (ACS), Acid Alum, Polyaluminum Chloride Solution (PAC), Sodium Aluminate and numerous blends. Please contact me for further information.

We appreciate the opportunity to quote your requirement and look forward to being included in your next Advertisement for Bids.

Please email a copy of your tabulation of bids to [GEObiddesk@geosc.com](mailto:GEObiddesk@geosc.com).

Sincerely,

A handwritten signature in cursive script that reads "Jessica Piccirilli".

Jessica Piccirilli  
Assistant Sales Coordinator/Bid Specialist  
Water Treatment Chemicals

9213 Arch Street  
Little Rock, AR 72206  
501-888-1211

Office of the City Attorney

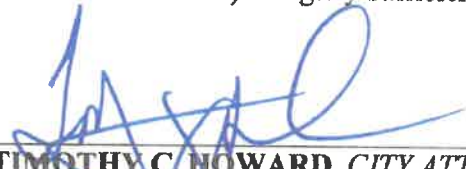
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

6/25/20  
OFFICE OF THE CITY ATTORNEY  
6/25/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING THE BID OF HARCROSS CHEMICALS CORPORATION FOR TWENTY-FOUR MONTH SUPPLY OF CITRIC ACID W/ 1 YEAR OPTION (BID NO. 19090-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

6/25/20  
\_\_\_\_\_  
**DATE**

**ORDER ACCEPTING THE BID OF CARUS CORPORATION, FOR TWENTY-FOUR MONTH W/ 1 YEAR OPTION SUPPLY OF POTASSIUM PERMANGANATE (BID NO. 88579-060920)**

ORDER ACCEPTING THE BID OF CARUS CORPORATION, FOR TWENTY-FOUR MONTH W/ 1 YEAR OPTION SUPPLY OF POTASSIUM PERMANGANATE (BID NO. 88579-060920)

**WHEREAS**, sealed bids for Potassium Permanganate were opened June 09, 2020, wherein TWO (2) bids were received; and

**WHEREAS**, the Water/Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson; and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has reviewed the bids, and recommends (Item 1), submitted by Carus Corporation, for a Twenty-four Month Supply w/ 1 year option of Potassium Permanganate in 330 pound drums, received June 09, 2020, at a cost of \$2.44 per pound and (Item 2), for a Twenty-four Month Supply w/ 1 year option of Potassium Permanganate in 3300 cycle bins, at a cost of \$2.44 per pound, be accepted as the lowest and best bid received.

**IT IS HEREBY ORDERED** that the bid of Carus Corporation, 315 Fifth Street, Peru, IL, received June 09, 2020, for (Item 1), for a Twenty –four Month supply of Potassium Permanganate in 330 pound drums, at a cost of \$2.44 per pound, and (Item 2), for a Twenty-four Supply of Potassium Permanganate in 3300 cycle bins, at a cost of \$2.44 per pound, (starting July 01, 2020 through June 30, 2022), be accepted as the lowest and best bids received, it being determined that said bids met the City’s specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation & Maintenance Fund.

**APPROVED FOR AGENDA:**

Agenda Item # 7  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LUMUMBA

MEMORANDUM

MEMO TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 12, 2020

SUBJECT: Bids: Twenty-Four Months Supply of Potassium Permanganate

Term: July 1, 2020 thru June 30, 2022

Bid No.: 88579-060920

Advertised: May 14 & 21, 2020

Opened: June 9, 2020

I recommend we accept Carus Corporation as the lowest and best bid for potassium permanganate in the 3300lb cycle bins for \$2.44 per pound. Also, I recommend we accept Carus Corporation for potassium permanganate in the 330lb drums for \$2.44 per pound.

VENDOR

DESCRIPTION

Carus Corporation  
315 Fifth Street  
Peru, IL 61354  
315 Fifth Street  
Peru, IL 61354  
David J Kuzy  
(800) 435-6856  
bids@caruscorporation.com

Potassium Permanganate - cycle bins (3,300lb)

Carus Corporation  
315 Fifth Street  
Peru, IL 61354  
315 Fifth Street  
Peru, IL 61354  
David J Kuzy  
(800) 435-6856  
bids@caruscorporation.com

Potassium Permanganate - drums (330lb)

MC:ah

APPROVED:



MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS



Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving EBO Officer  
Office of Economic Development & Planning  
Vic Sexton, Serving Equal Business Opportunity Officer  
Office of Economic Development

**From:** Purchasing Division

**Thru:** Mary D Carter, Deputy Director, Department of Public Works, Water Operations

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

**Re:** Bid Number 88579-060920 – Twenty-four-Month Supply of Potassium Permanganate

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Carus Corporation			X	
GEO Specialty Chemicals				

The source of funding is Account: Water/Sewer Operation & Maintenance Fund

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

  
Signed (Department / Division Contact Person)

6/19/20  
Date:

Please attach a copy of Bid Recommendation.

MEMORANDUM

MEMO TO: Chokwe Anta Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 12, 2020

SUBJECT: Bids: Twenty-Four Month Supply of Potassium Permanganate

Term: July 1, 2020 through June 30, 2020

Bid No.: 88579-060920

Advertised: May 14 & 21, 2020

Opened: June 9, 2020

I recommend we accept Carus Corporation as the lowest and best bid for potassium permanganate in the 3300lb cycle bins for \$2.44 per pound. Also, I recommend we accept Carus Corporation for potassium permanganate in the 330lb drums for \$2.44 per pound.

VENDOR

DESCRIPTION

Carus Corporation  
315 Fifth Street  
Peru, IL 61354  
315 Fifth Street  
Peru, IL 61354  
David J Kuzy  
(800) 435-6856  
[bids@caruscorporation.com](mailto:bids@caruscorporation.com)

Potassium Permanganate - cycle bins (3,300lb)

Carus Corporation  
315 Fifth Street  
Peru, IL 61354  
315 Fifth Street  
Peru, IL 61354  
David J Kuzy  
(800) 435-6856  
[bids@caruscorporation.com](mailto:bids@caruscorporation.com)

Potassium Permanganate - drums (330lb)

MC:ah

APPROVED:



MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/12/20  
**DATE**

<b>POINTS</b>	<b>COMMENTS</b>																																													
1. <b>Brief Description/Purpose</b>	Order accepting a twenty-four month term for Carus Corporation, 315 Fifth Street, Peru, IL 61354 for the cycle bins (3300lb) and order accepting a twenty-four month term bid for potassium permanganate to Carus Corporaation, 315 Fifth Street, Peru, IL 61354 for the drums (330lb).																																													
2. <b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical is used to oxide manganese in the incoming water and to the growth of Asiatic clams in the untreated water pipeline from the Reservoir to the plant.																																													
3. <b>Who will be affected</b>	All customers that purchase their water from the City of Jackson.																																													
4. <b>Benefits</b>	Adding Potassium Permanganate to the water is one of the ways we cab oxidizing manganese to remove it from the water. Manganese can severely stain laundry. Potassium Permanganate also keeps Asiatic clams from growing and filling up the pipeline from the Reservoir to the plant.																																													
5. <b>Schedule (beginning date)</b>	Upon Council Approval.																																													
6. <b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Surface Water System																																													
7. <b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section																																													
8. <b>COST</b>	Estimated cost of \$320,760.																																													
9. <b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Water Plant Operations and Maintenance Budget.  031.521.35.6212																																													
10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						

**TABULATION OF BIDS RECEIVED ON TWENTY- FOUR MONTH SUPPLY W/1 YEAR OPTION OF POTASSIUM PERMANGANATE**  
**TERM: JULY 01, 2020 THROUGH JUNE 30, 2022**

**BID NO. 88579-060920**  
**ADVERTISED: May 14 & 21, 2020**  
**OPENED: June 09, 2020**

**WATER TREATMENT PLANTS**  
**DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: WATER/SEWER OPERATION & MAINTENANCE FUND**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE PER POUND</b>	
1.	Potassium Permanganate packaged in 330 lb. drum.  Mfg. Name/Grade:	\$2.44  Carus Corporation /Free Flowing	<p align="center"> <b>Carus Corporation</b>            315 Fifth Street            Peru, IL 61354            315 Fifth Street            Peru, IL 61354            David J Kuzy            (800) 435-6856  <a href="mailto:bids@caruscorporation.com">bids@caruscorporation.com</a> </p> <p align="center"> <b>GEO Specialty Chemicals</b>            9213 Arch Street            Little Rock, AR 72206            9213 Arch Street            Little Rock, AR 72206            Brenda Owens            501-888-1211  <a href="mailto:brenda.owens@geosc.com">brenda.owens@geosc.com</a> </p>
2.	Potassium Permanganate packaged in 3300 lb. cycle bins.  Mfg. Name/Grade:	\$2.44  Carus Corporation/ Free Flowing	
Delivery:			
		5-7 Days	
Bid valid for:			
		90 Days	
EBO Plan Application:			
		Included	

Office of the City Attorney



455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
6/29/20  
680  
29-20

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER ACCEPTING THE BID OF CARUS CORPORATION FOR TWENTY-FOUR MONTH W/ 1 YEAR OPTION SUPPLY OF POTASSIUM PERMANGANATE (BID NO. 88579-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, Legal Counsel 

  
\_\_\_\_\_  
**DATE**



**ORDER ACCEPTING THE BID OF TANNER INDUSTRIES, INC, FOR TWENTY FOUR-MONTH SUPPLY OF ANHYDROUS AMMONIA, WITH 1 YEAR OPTION (BID NO.88596-060920) ALL WARDS**

OFFICE OF THE CITY ATTORNEY  
6/21/20  
6-21-20  
25-30

**WHEREAS**, sealed bids for Anhydrous Ammonia were opened June 09, 2020, wherein three (3) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Tanner Industries, Inc, for a 24 month supply with, 1 year option, Anhydrous Ammonia received June 09, 2020, at cost of \$0.2445 per pound be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of Tanner Industries, Inc. 735 Davisville Road Southampton, PA, 18966 received June 09, 2020, for an twenty-four-month supply of Anhydrous Ammonia (starting July 01, 2020 through June 30, 2022), at a cost of \$0.2445 per pound be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.


**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 8  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LUMUMBA

MEMORANDUM

MEMO TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works 

DATE: June 12, 2020

SUBJECT: Bids: Twenty-four Months Supply of Anhydrous Ammonia

Term: July 1, 2020 thru June 30, 2022

Bid No.: 88596-060920

Advertised: May 14 & 21, 2020

Opened: June 9, 2020

I recommend we accept Tanner Industrial, Inc., as the lowest and best bid for Anhydrous Ammonia for \$0.2445 pound. (Bid tabulations attached).

VENDOR

DESCRIPTION

Tanner Industries, Inc.  
Attn: Matt Tanner  
735 Davisville Road  
Southampton, PA 18966  
735 Davisville Road  
Southampton, PA 18966  
(215) 322-1238  
sales@tannerind.com

Anhydrous Ammonia

MC:ah

APPROVED:

  
MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS



Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving EBO Officer  
Office of Economic Development & Planning  
Vic Sexton, Serving Equal Business Opportunity Office  
Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Mary D. Carter, Deputy Director, Department of Public Works Water Operations

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

**Re:** Bid Number 88596-060920 – Twenty-four-Month Supply of Anhydrous Ammonia

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Airgas Specialty Products, Inc.			X	
Tanner Industries, Inc.			X	
Geo Specialty Chemicals				

The source of funding is Account: **Water/Sewer Operation & Maintenance Fund**

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

  
\_\_\_\_\_  
Signed (Department / Division Contact Person)

  
\_\_\_\_\_  
Date:

Please attach a copy of Bid Recommendation.

MEMORANDUM

MEMO TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 12, 2020

SUBJECT: Bids: Twenty-four Month Supply of Anhydrous Ammonia

Term: July 1, 2020 through June 30, 2020  
Bid No.: 88596-060920  
Advertised: May 14 & 21, 2020  
Opened: June 9, 2020

I recommend we accept Tanner Industrial, Inc., as the lowest and best bid for Anhydrous Ammonia for \$0.2445 pound. (Bid tabulations attached).

VENDOR

DESCRIPTION

Tanner Industries, Inc.  
Attn: Matt Tanner  
735 Davisville Road  
Southampton, PA 18966  
735 Davisville Road  
Southampton, PA 18966  
(215) 322-1238  
sales@tannerind.com

Anhydrous Ammonia

MC:ah

APPROVED:

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MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**6/18/18**  
**DATE**

<b>POINTS</b>		<b>COMMENTS</b>					
1.	<b>Brief Description/Purpose</b>	Order accepting a twenty-four month term bid w/ 1 year option for Anhydrous Ammonia to Airgas Specialty Products, Inc., 2530 Sever Road, Ste 300, Lawrenceville, GA 30043.					
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical aids in the water treatment process, which affects quality of life.					
3.	<b>Who will be affected</b>	Surface Water Customers.					
4.	<b>Benefits</b>	Anhydrous Ammonia is combined with liquid chlorine forming a disinfectant, thereby making the water safe to drink.					
5.	<b>Schedule (beginning date)</b>	Upon Council Approval.					
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Surface Water System					
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section					
8.	<b>COST</b>	Estimated cost of \$93,525.					
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Water Plant Operations and Maintenance Budget.  031.521.35.6212					
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes ___	no ___	N/A _____
		AABE	_____ %	WAIVER	yes ___	no ___	N/A _____
		WBE	_____ %	WAIVER	yes ___	no ___	N/A _____
		HBE	_____ %	WAIVER	yes ___	no ___	N/A _____
		NABE	_____ %	WAIVER	yes ___	no ___	N/A _____

**TABULATION OF BIDS RECEIVED ON TWENTY-FOUR MONTH SUPPLY W/ 1 YEAR OPTION OF ANHYDROUS AMMONIA**

TERM: JULY 1, 2020 THROUGH JUNE 30, 2022  
 BID NO. 88596-060920  
 ADVERTISED: MAY 14 & 21, 2020  
 OPENED: June 09, 2020

**WATER TREATMENT PLANTS  
 DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: WATER/SEWER OPERATION MAINTENANCE FUND**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE PER POUND</u>	<u>UNIT PRICE PER POUND</u>	<u>UNIT PRICE PER POUND</u>
1.	Anhydrous Ammonia in tank truck load.	\$0.2670/lb.	\$ .2445/lb.	No Bid
<b>Manufacturer:</b>	Airgas Specialty Products, Inc	Airgas Specialty Products, Inc Attn: Frank Burkus 2530 Sever Road, Suite 300 Lawrenceville, GA 30043 2530 Sever Road, Suite 300 Lawrenceville, GA 30043 (678) 985-6465 <a href="mailto:Michelle.coley@airgas.com">Michelle.coley@airgas.com</a>	Tanner Industries, Inc. Attn: Matt Tanner 735 Davisville Road Southampton, PA 18966 735 Davisville Road Southampton, PA 18966 (215) 322-1238 <a href="mailto:sales@tannerind.com">sales@tannerind.com</a>	GEO Specialty Chemicals Attn: Jessica Piccirilli 9213 Arch Street Little Rock, Arkansas 72206 Little Rock, Arkansas 72206 <a href="mailto:GEObiddesk@geoc.com">GEObiddesk@geoc.com</a>
<b>Brand:</b>	N/A	N/A	N/A	N/A
<b>Delivery:</b>	3 days	2-3 Days	N/A	N/A
<b>Bid valid for:</b>	60 days	60 days	N/A	N/A
<b>EBO Plan Application:</b>	Included	Included	N/A	N/A



June 2, 2020

City Clerk's Office of Jackson  
219 S. President Street  
Jackson, MS 39201

**RE: Anhydrous Ammonia / Bid No. 88596-060920**

In response to your recent Invitation to Bid, GEO Specialty Chemicals, Inc. will be submitting a "No Bid" at this time for your Anhydrous Ammonia bid requirements.

A few of the chemicals we provide for water treating include the following Aluminum Sulfate (dry & liquid), Polymers, Aluminum Chlorohydrate (ACH), Aluminum Chloride Solution (ACS), Acid Alum, Polyaluminum Chloride Solution (PAC), Sodium Aluminate and numerous blends. Please contact me for further information.

We appreciate the opportunity to quote your requirement and look forward to being included in your next Advertisement for Bids.

Please email a copy of your tabulation of bids to [GEObiddesk@geosc.com](mailto:GEObiddesk@geosc.com).

Sincerely,

A handwritten signature in cursive script that reads "Jessica Piccirilli".

Jessica Piccirilli  
Assistant Sales Coordinator/Bid Specialist  
Water Treatment Chemicals

9213 Arch Street  
Little Rock, AR 72206  
501-888-1211

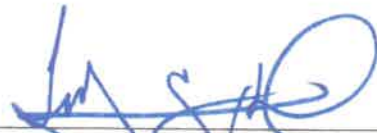
Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
6/24/20  
764  
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756  
7025  
-20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING THE BID OF TANNER INDUSTRIES, INC. FOR TWENTY-FOUR MONTH SUPPLY OF ANHYDROUS AMMONIA WITH 1 YEAR OPTION (BID NO. 88596-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

6/20/20  
\_\_\_\_\_  
DATE

**ORDER ACCEPTING THE BID OF MISSISSIPPI LIME COMPANY, FOR TWENTY-FOUR-MONTH SUPPLY OF HYDRATED LIME, WITH 1 YEAR OPTION (BID NO.88597-060920) ALL WARDS**

6/24/20  
OFFICE OF THE CITY CLERK  
JACKSON, MISSISSIPPI  
601-258-2000

**WHEREAS**, sealed bids for Hydrated Lime were opened June 09, 2020, wherein two (2) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Mississippi Lime Company, for a 24 month supply of Hydrated Lime with 1 year option received June 09, 2020, at cost of \$0.104935 per ton be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of Mississippi Lime Company, 1543 Haining Rd. Vicksburg, MS 39183 received June 09, 2020, for an twenty-four-month supply of Hydrated Lime (starting July 01, 2020 through June 30, 2022), at a cost of \$0.104935 per ton be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.


**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 9  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, AND LUMUMBA

**MEMORANDUM**

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works 

DATE: June 15, 2020

SUBJECT: Bids: Twenty-Four Month Supply of Hydrated Lime, with a One Year Option  
Term: July 01, 2020 through June 30, 2022  
Bid No.: 88597-060920  
Advertised: May 14, & May 21, 2020  
Opened: June 09, 2020

I recommend we accept Mississippi Lime Company, as the lowest and best bid for Hydrated Lime for \$0.104935 per pound.

**VENDOR**

**DESCRIPTION**

Mississippi Lime Company  
Attn: Eustace Conway III  
1543 Haining Rd.  
Vicksburg, MS 39183  
1543 Haining Rd.  
Vicksburg, MS 39183  
(601) 661-5019  
econway@mlc.com

Hydrated Lime

MDC:km

APPROVED:

  
\_\_\_\_\_  
Mary D. Carter, Deputy Director  
Department of Public Works Water Operations



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/15/20  
**DATE**

<b>POINTS</b>	<b>COMMENTS</b>																																													
<b>1. Brief Description/Purpose</b>	Order accepting a twenty-four month term bid w/ 1 year option for Hydrated Lime to Mississippi Lime Company. 1543 Haining Rd. Vicksburg, MS 39183.																																													
<b>2. Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical aids in the water treatment process, which affects quality of life.																																													
<b>3. Who will be affected</b>	Surface Water Customers.																																													
<b>4. Benefits</b>	Hydrated Lime is used for pH adjustment on both the raw and finished water. Adjusting the pH helps to prevent corrosion of pipes and eliminates taste problems.																																													
<b>5. Schedule (beginning date)</b>	Upon Council Approval.																																													
<b>6. Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	Surface Water System.																																													
<b>7. Action implemented by:</b> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section.																																													
<b>8. COST</b>	Estimated cost of \$629,610.00.																																													
<b>9. Source of Funding</b> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Water Plant Operations and Maintenance Budget.  031.521.30.6212 & 031.52135.6212.																																													
<b>10. EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
6/29/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING THE BID OF MISSISSIPPI LIME COMPANY FOR TWENTY-FOUR MONTH SUPPLY OF HYDRATED LIME WITH 1 YEAR OPTION (BID NO. 88597-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, Legal Counsel *TW*

6/29/20  
\_\_\_\_\_  
**DATE**

**ORDER ACCEPTING THE BID OF EVOQUA WATER TECHNOLOGIES, LLC FOR TWENTYFOUR-MONTH SUPPLY OF SODIUM CHLORITE, WITH 1 YEAR OPTION (BID NO.88584-060920) ALL WARDS**

4/24/20  
FORNEY

**WHEREAS**, sealed bids for Sodium Chlorite were opened June 09, 2020, wherein three (1) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Evoqua Water Technologies, for a 24 month supply with, 1 year option Sodium Chlorite received June 09, 2020, at cost of \$0.597 per wet pound be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of Evoqua Water Technologies, Inc. 2650 Tallevest Road Sarasota, FL 34243 Road received June 09, 2020, for an twenty-four-month supply of Sodium Chlorite (starting July 01, 2020 through June 30, 2022), at a cost of \$0.597 per wet pound be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 10  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, AND LUMUMBA

**MEMORANDUM**

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works



DATE: June 15, 2020

SUBJECT: Bids: Twenty-Four Month Supply of Sodium Chlorite with a One Year Option  
Term: July 01, 2020 through June 30, 2022  
Bid No.: 88584-060920  
Advertised: May 14, & May 21, 2020  
Opened: June 09, 2020

I recommend we accept Evoqua Water Technologies, LLC, as the lowest and best bid for Sodium Chlorite for \$0.597 per wet pound.

**VENDOR**

**DESCRIPTION**

Evoqua Water Technologies, LLC,  
Attn: Jennifer R. Miller  
2650 Tallevast Road  
Sarasota, FL 34243  
2650 Tallevast Road  
Sarasota, FL 34243  
(941) 359-7930  
*municipalservices@evoqua.com*

Sodium Chlorite

MDC:km

APPROVED:



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Mary D. Carter, Deputy Director  
Department of Public Works Water Operations

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/15/20

**DATE**

<b>POINTS</b>	<b>COMMENTS</b>																																													
<b>1. Brief Description/Purpose</b>	Order accepting a twenty four month term bid w/ 1 year option for Sodium Chlorite to Evoqua Water Technologies, LLC., 2650 Tallevest Road. Sarasota FL 34243.																																													
<b>2. Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical aids in the water treatment process, which affects quality of life.																																													
<b>3. Who will be affected</b>	Surface Water Customers.																																													
<b>4. Benefits</b>	Sodium Chlorite is used to produce chlorine dioxide, which helps to control manganese in the drinking water.																																													
<b>5. Schedule (beginning date)</b>	Upon Council Approval.																																													
<b>6. Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Surface Water System																																													
<b>7. Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/>  ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section																																													
<b>8. COST</b>	Estimated cost of \$48,600.																																													
<b>9. Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Water Plant Operations and Maintenance Budget.  031.52130.6212 & 031.52135.6212																																													
<b>10. EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						
NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____																																						

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-3779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
6/25/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING THE BID OF EVOQUA WATER TECHNOLOGIES, LLC FOR TWENTY-FOUR MONTH SUPPLY OF SODIUM CHLORITE WITH 1 YEAR OPTION (BID NO. 88584-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel* 

  
\_\_\_\_\_  
**DATE**

**ORDER ACCEPTING THE BID OF GEO SPECIALTY  
CHEMICALS INC. FOR TWENTY-FOUR MONTHS SUPPLY  
OF ALUM WITH 1 YEAR OPTION (BID NO.88544-060920)  
ALL WARDS**

OFFICE OF THE CITY ATTORNEY  
6-29-20  
JGW

**WHEREAS**, sealed bids for Alum were opened June 09, 2020 wherein four (2) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids and recommends the bid submitted by GEO Specialty Chemicals Inc., for a 24 month supply of Alum, with 1 year option received June 09, 2020, at cost of for \$0.068464 wet pound/\$287.36 per dry ton be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of GEO Specialty Chemicals Inc., 9213 Arch Street Pike, Little Rock, AR 72206 received June 09, 2020, for an twenty-four-month supply of Alum (starting July 01, 2020 through June 30, 2022), at a cost of \$0.068464 wet pound/\$287.36 per dry ton be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.

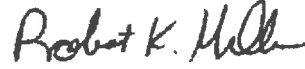
**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 11  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, AND LUMUMBA

**MEMORANDUM**

TO: Chokwe Antar Lumumba, Mayor  
FROM: Robert K. Miller, Director, Public Works  
DATE: June 15, 2020



SUBJECT: Bids: Twenty-Four Month Supply of Alum, with a One Year Option  
Term: July 01, 2020 through June 30, 2022  
Bid No.: 88544-060920  
Advertised: May 14 & May 21, 2020  
Opened: June 09, 2020

I recommend we accept GEO Specialty Chemicals, Inc., as the lowest and best bid for Alum for \$0.068464 per wet pound/\$287.36 per dry ton.

**VENDOR**

**DESCRIPTION**

Geo Specialty Chemicals, Inc.  
Attn: Patsy G. Hale  
9213 Arch Street Pike  
Little Rock, AR 72206  
Ferguson Mississippi Plant  
P. O. Box 2012  
Monticello, MS 39654  
(501) 888-1211  
[geobiddesk@geosc.com](mailto:geobiddesk@geosc.com)

Alum

MDC:km

APPROVED:

  
Mary D. Carter, Deputy Director  
Department of Public Works Water Operations



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/15/20  
DATE

POINTS	COMMENTS																														
1. <b>Brief Description/Purpose</b>	Order accepting a twenty-four month term bid w 1 year option for Alum to GEO Specialty Chemicals, Inc., 9213 Arch Street Pike, Little Rock, AR 72206.																														
2. <b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This chemical aids in the water treatment process, which affects quality of life.																														
3. <b>Who will be affected</b>	Surface Water Customers.																														
4. <b>Benefits</b>	Alum is a coagulant which causes the solid particles in the raw water to settle out, thereby making the water clear.																														
5. <b>Schedule (beginning date)</b>	Upon Council Approval																														
6. <b>Location:</b> • <b>WARD</b>  • <b>CITYWIDE (yes or no) (area)</b>  • <b>Project limits if applicable</b>	Surface Water System																														
7. <b>Action implemented by:</b> • <b>City Department</b> <input type="checkbox"/> • <b>Consultant</b> <input type="checkbox"/>	Department of Public Works Water Sewer Utilities Division  Water Plant Operations and Maintenance Section																														
8. <b>COST</b>	Estimated cost of \$780,118.00.																														
9. <b>Source of Funding</b> • <b>General Fund</b> <input type="checkbox"/> • <b>Grant</b> <input type="checkbox"/> • <b>Bond</b> <input type="checkbox"/> • <b>Other</b> <input type="checkbox"/>	Water Plant Operations and Maintenance Budget  031.521.30.6212 & 031.52135.6212																														
10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>°°</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>NA</td> </tr> <tr> <td>AABE</td> <td>°°</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>NA</td> </tr> <tr> <td>WBE</td> <td>°°</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>NA</td> </tr> <tr> <td>HBE</td> <td>°°</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>NA</td> </tr> <tr> <td>NABE</td> <td>°°</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>NA</td> </tr> </table>	ABE	°°	WAIVER	yes	no	NA	AABE	°°	WAIVER	yes	no	NA	WBE	°°	WAIVER	yes	no	NA	HBE	°°	WAIVER	yes	no	NA	NABE	°°	WAIVER	yes	no	NA
ABE	°°	WAIVER	yes	no	NA																										
AABE	°°	WAIVER	yes	no	NA																										
WBE	°°	WAIVER	yes	no	NA																										
HBE	°°	WAIVER	yes	no	NA																										
NABE	°°	WAIVER	yes	no	NA																										

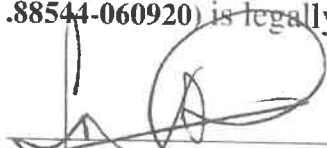
Office of the City Attorney

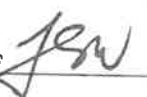
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY  
6-23-20

This ORDER ACCEPTING THE BID OF GEO SPECIALTY CHEMICALS INC. FOR TWENTY-FOUR MONTHS SUPPLY OF ALUM WITH 1 YEAR OPTION (BID NO. .88544-060920) is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Terry Williamson, Deputy City Attorney 

6/20/20  
\_\_\_\_\_  
Date

**ORDER ACCEPTING THE BID OF DUBOIS CHEMICALS, INC FOR TWENTYFOUR-MONTH SUPPLY OF SODA ASH, WITH 1 YEAR OPTION (BID NO.18086-060920) ALL WARDS**

OFFICE OF THE CITY ATTORNEY  
6-29-20  
7/1/20

**WHEREAS**, sealed bids for Soda Ash were opened June 9, 2020, wherein two (2) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by DuBois Chemicals, Inc. for a 24 month supply for Soda Ash with 1 year option received June 09, 2020, at cost of for \$0.16688 per pound be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of DuBois Chemicals, Inc. 177 E Fargo Ave Nampa, ID 83687 received June 09, 2020, for an twenty-four-month supply of Soda Ash (starting July 01, 2020 through June 30, 2022), at a cost of \$0.16688 per pound be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.

**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 12  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, AND LUMUMBA

Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



**Memorandum**

**To:** Michael Davis, Serving as EBO Officer; Planner  
Office of Economic Development  
Vic Sexton, Serving as Equal Business opportunity Planner  
Office of Economic Development

**From:** Purchasing Division

**Thru:** Mary D Carter I, Water Plant Superintendent, & Department of Public Works

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

Bid Number: 18086-060920–Twelve - Month Supply of Soda Ash


The attached bid and tabulations have been prepared by the Purchasing Division for the department/ division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020 as follows:

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Ideal Chemical & Supply Co.			X	
DuBois Chemicals, Inc.			X	
GEO Specialty Chemicals				

The source of funding is Water/Sewer Operation Maintenance Fund.

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I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

  
\_\_\_\_\_  
Signed (Department / Division Contact Person)

6/19/20  
Date:

Please attach a copy of Bid Recommendation.

**MEMORANDUM**

**MEMO TO:** Chokwe Antar Lumumba, Mayor

**FROM:** Robert K. Miller, Director, Public Works



**DATE:** June 12, 2020

**SUBJECT:** Bids: Twenty – Four Month Supply of Soda Ash

Term: June 1, 2020 through June 30, 2022  
Bid No.: 18086-060920  
Advertised: May 14 & April 21, 2020  
Opened: June 9, 2020

I recommend we accept DuBois Chemicals, Inc., as the lowest and best bid for Soda Ash Dense for \$0.16688, 56.2 to 63.0 lb./ft.3. (Bid tabulations attached).

**VENDOR**

**DESCRIPTION**

DuBois Chemicals, Inc.  
177 E. Fargo Ave.  
Nampa, ID 83687  
3630 East Kemper Road  
Sharonville, OH 45241  
(208) 932-6615  
bids@duboischchemicals.com

Soda Ash

MC:ah

APPROVED:



MARY D. CARTER, DEPUTY DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

6/12/20

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>					
1.	<b>Brief Description/Purpose</b>	Order accepting a twenty-four month term for Soda Ash Dense to DuBois Chemicals, Inc., 1717 E. Fargo Ave., Nampa, ID 83687. (liquid form)					
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	This chemical aids in the water treatment process, which affects quality of life.					
3.	<b>Who will be affected</b>	Surface Water Customers.					
4.	<b>Benefits</b>	Soda Ash is used for pH and alkalinity adjustment on both the raw and finished water. Adjusting the pH and alkalinity helps prevent corrosion of pipes and eliminates taste problems.					
5.	<b>Schedule (beginning date)</b>	Upon Council Approval.					
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	Surface Water System					
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> </ul>	Department of Public Works – Water/Sewer Utilities Division  Water Plant Operations and Maintenance Section					
8.	<b>COST</b>	(031.521.35.6212)  Estimated cost of \$1,100,000.					
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>	Water Plant Operations and Maintenance Budget.					
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____

**TABULATION OF BIDS RECEIVED FOR TWENTY-FOUR MONTH SUPPLY W/ 1 YEAR OPTION OF SODA ASH  
 TERM: STARTING JUNE 1, 2020 OR AFTER APPROVAL THROUGH JUNE 30, 2022**

BID NO. 18086-060920

ADVERTISED: MAY 14 & 21, 2020

OPENED: JUNE 09, 2020

WATER TREATMENT PLANTS

DEPARTMENT OF PUBLIC WORKS

ACCOUNT: WATER/SEWER OPERATION MAINTENANCE FUND

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE PER POUND</u>	<u>UNIT PRICE PER POUND</u>	<u>UNIT PRICE PER POUND</u>
1.	Soda Ash Light (<56.2 lb./ft. <sup>3</sup> apparent density) Apparent density range to be supplied: _____ to _____ lb./ft. <sup>3</sup>	No Bid	No Bid	No Bid
Mfg. Name/Model				
2.	Soda Ash Dense (>56.2 lb./ft. <sup>3</sup> apparent density) Apparent density range to be supplied: _____ to _____ lb./ft. <sup>3</sup>	\$0.1925 60 to 70 lb./ft <sup>3</sup>	\$0.16688 56.2 to 63.0 lb./ft. <sup>3</sup>	No Bid
Mfg. Name/Model				
Delivery		Genesis Alkali 5-7 days	Solvay 3 days	N/A
Bid valid for:		60 days	N/A	N/A
EBO Plan Application:		Included	Included	N/A

DW/jjs 6/10/20





**ORDER ACCEPTING THE BID OF PENCCO, INC FOR  
TWENTY-FOUR MONTHS SUPPLY OF FLUOROSILICIC  
ACID, WITH ONE YEAR OPTION (BID NO.88575-060920)  
ALL WARDS**

5/20/20  
OFFICE OF THE CITY CLERK  
6-9-20  
9/2/20

**WHEREAS**, sealed bids for Fluorosilicic Acid were opened June 09, 2020, wherein five (3) bids were received; and

**WHEREAS**, the Water /Sewer Utility Division will use said chemical in the treatment of water for the City of Jackson: and

**WHEREAS**, the staff at the Water/Sewer Utility Division of the Department of Public Works has received the bids, and recommends the bid submitted by Pencco, Inc. for a 24 month supply of Fluorosilicic Acid, with 1 year option received June 09, 2020, at cost of for \$464.00 per ton be accepted as the lowest and best bid.

**IT IS HEREBY ORDERED**, that the bid of Pencco, Inc. 831 Barlett Rd.Sealy,TX 77474 received June 09, 2020, for an twenty-four-month supply of Fluorosilicic Acid (starting July 01, 2020 through June 30, 2022), at a cost of \$464.00 per ton be accepted as the lowest and best bid received; it being determined that said bid met the City's specifications.


**IT IS FURTHER ORDERED** that payment for said chemical be made from Water/Sewer Operation& Maintenance Fund.

Agenda Item # 13  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, AND LUMUMBA

**MEMORANDUM**

TO: Chokwe Antar Lumumba, Mayor

FROM: Robert K. Miller, Director, Public Works 

DATE: June 15, 2020

SUBJECT: Bids: Twenty-Four Month Supply of Fluorosilicic Acid, with a One Year Option  
Term: July 01, 2020 through June 30, 2022  
Bid No.: 88575-060920  
Advertised: May 14, & May 21, 2020  
Opened: June 09, 2020

I recommend we accept Pencco, Inc., as the lowest and best bid for Fluorosilicic Acid for \$464.00 per ton.

**VENDOR**

**DESCRIPTION**

Pencco, Inc.  
Attn: Sarah Duffy  
831 Barlett Rd.  
Sealy, TX 77474  
P. O. Box 600  
San Felipe, TX 77473  
(979) 885-0005  
sarah@pencco.com

Fluorosilicic Acid

MDC:km

APPROVED:



---

Mary D. Carter, Deputy Director  
Department of Public Works Water Operations

Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving Equal Business Opportunity Officer  
Office of Economic Development & Planning  
Vic Sexton, Serving Equal Business Opportunity Officer  
Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Mary D. Carter, Deputy Director, Department of Public Works Water Operations

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** June 10, 2020

**Re:** Bid Number 88575-060920 – Twenty-four-Month Supply of Fluorosilicic Acid

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on June 09, 2020.

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Shannon Chemical Corporation			X	
Pencco, Inc.			X	
DuBois Chemicals, Inc.			X	
Geo Specialty Chemicals				

The source of funding is Account: Water/Sewer Operation & Maintenance Fund

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.





Signed (Department / Division Contact Person)

Date:

Please attach a copy of Bid Recommendation.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

6/29/20  
6:56  
29-20  
OFFICE OF THE CITY ATTORNEY

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER ACCEPTING THE BID OF PENCCO, INC. FOR TWENTY-FOUR MONTH SUPPLY OF FLUOROSILICIC ACID WITH ONE YEAR OPTION (BID NO. 88575-060920)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, Legal Counsel

6/29/20  
\_\_\_\_\_  
**DATE**

Purchasing Division  
200 South President Street – Suite 604  
Jackson, MS 39212  
(601) 960-1025 (Fax) (601) 960-1049



# Memorandum

**To:** Michael Davis, Serving EBO, Planning Manager  
Victor Sexton, Senior Planner  
Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Dora D. Cherry, Maintenance Supply  
Department of Public Works

**CC:** Dr. Robert Blaine, Chief Administrative Officer

**Date:** January 5, 2020

**Re:** Bid Number: 75021–020420, 24-Month Supply of Portland Cement

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on January 4, 2020 as follows:

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Precision Packaging, Inc.			X	

The source of funding is Account: General Fund 1-1502

-----

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.

\_\_\_\_\_  
Signed (Department / Division Contact Person)

\_\_\_\_\_  
Date:

Please attach a copy of Bid Recommendation.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

06/08/2020  
DATE

<b>POINTS</b>		<b>COMMENTS</b>	
1.	<b>Brief Description/Purpose</b>	Request to use and purchase commodities & from Precision Packaging from Portland Cement throughout the City of Jackson on various streets	
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A	
3.	<b>Who will be affected</b>	Public Works	
4.	<b>Benefits</b>	Cost savings for the City	
5.	<b>Schedule (beginning date)</b>	Upon Council approval	
6.	<b>Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	N/A	
7.	<b>Action implemented by:</b> ▪ City Department <input type="checkbox"/>  ▪ Consultant <input type="checkbox"/>	The Department of Public Works	
8.	<b>COST</b>	\$10.45 per 94 lb. sack delivered and a pallet charge of \$10.45. \$10.05 per 94 lb. sack if picked up	
9.	<b>Source of Funding</b> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	General Fund	
10.	<b>EBO participation</b>	ABE _____ %      WAIVER    yes ___ no ___      N/A _____ AABE _____ %      WAIVER    yes ___ no ___      N/A _____ WBE _____ %      WAIVER    yes ___ no ___      N/A _____ HBE _____ %      WAIVER    yes ___ no ___      N/A _____ NABE _____ %      WAIVER    yes ___ no ___      N/A _____	

**TABLATION OF BID RECEIVED ON A TWENTY-FOUR MONTH SUPPLY OF PORTLAND CEMENT**

**TERM:** January 01, 2020 through December 31, 2021

**BID NO.** 75021-020420

**ADVERTISED:** January 9 & January 16, 2020

**OPENED:** February 4, 2020

**MAINTENANCE SUPPLY DIVISION  
DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: GENERAL FUND**

Precision Packaging Inc.  
Attn: David May  
2805 Meter Road  
Jackson, MS 39204  
2805 Meter Road  
Jackson, MS 39204  
(601) 352-2016  
david.may@oldcastle.com

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PRICE PER SACK</b>
1.	Portland Cement in less than Car Load Lots	
	Delivered Price (per sack)	\$10.45
	Number of pounds (per sack)	# 94
	Pallet Charges	\$15
	Total Price Per Sack Delivery	\$10.45
	Total Per Sack Picked-Up	\$10.05
	Bid valid for:	60 days
	Delivery:	5 days
	EBO Plan Application:	Waiver Included

DW/s  
02/05/2020





**ORDER ACCEPTING THE TERM BID OF PRECISION PACKAGING, INC., FOR A TWENTY-FOUR MONTH SUPPLY OF PORTLAND CEMENT, (BID NO. 75021-020420).**

OFFICE OF THE CITY CLERK  
6/8/2020  
FORNEY

**WHEREAS**, sealed term bids for a twenty-four month supply of Portland cement were received February 4, 2020; and

**WHEREAS**, Maintenance Supply, a Division of the Department of Public Works, will use Portland cement throughout the City of Jackson on various streets; and

**WHEREAS**, the only bid received was from Precision Packing, Inc. in the amount of \$10.45 per 94 lb. sack, delivered, a pallet charge of \$10.45, and \$10.05 per 94 lb. sack, if picked up; and

**WHEREAS**, the staff of the Maintenance Supply Division of the Department of Public Works has reviewed the sole bid received and recommends that the governing authorities deem the term bid submitted by Precision Packaging, Inc., 2805 Meter Road, Jackson, MS 39204, to be the lowest and best bid.

**IT IS, THEREFORE, ORDERED** that the sole term bid received February 4, 2020, from Precision Packaging Inc., for Portland Cement (Bid No. 75021-020420) for a term beginning upon City Council approval and ending twenty-four months later, in the amount of \$10.45 per 94 lb. sack, delivered, a pallet charge of \$10.45, and \$10.05 per 94 lb. sack, if picked up, is accepted as the lowest and best bid received, it being determined that the bid meets the City specifications.

**IT IS FURTHER ORDERED** that payment for Portland cement be made from the General Fund.

APPROVED FOR AGENDA:

PURCHASING MANAGER

  
Initials

  
Date

Agenda Item # 14  
Agenda Date: July 21, 2020

BY: WILLIAMS, MILLER, LUMUMBA



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

06/08/2020  
DATE

<b>POINTS</b>		<b>COMMENTS</b>					
1.	<b>Brief Description/Purpose</b>	Request to use and purchase commodities & from Precision Packaging from Portland Cement throughout the City of Jackson on various streets					
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A					
3.	<b>Who will be affected</b>	Public Works					
4.	<b>Benefits</b>	Cost savings for the City					
5.	<b>Schedule (beginning date)</b>	Upon Council approval					
6.	<b>Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	N/A					
7.	<b>Action implemented by:</b> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	The Department of Public Works					
8.	<b>COST</b>	\$10.45 per 94 lb. sack delivered and a pallet charge of \$10.45. \$10.05 per 94 lb. sack if picked up					
9.	<b>Source of Funding</b> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	General Fund					
10.	<b>EBO participation</b>	ABE _____ %	WAIVER	yes _____	no _____	N/A _____	
		AABE _____ %	WAIVER	yes _____	no _____	N/A _____	
		WBE _____ %	WAIVER	yes _____	no _____	N/A _____	
		HBE _____ %	WAIVER	yes _____	no _____	N/A _____	
		NABE _____ %	WAIVER	yes _____	no _____	N/A _____	

**TABULATION OF BID RECEIVED ON A TWENTY-FOUR MONTH SUPPLY OF PORTLAND CEMENT**

**TERM:** January 01, 2020 through December 31, 2021  
**BID NO.** 75021-020420  
**ADVERTISED:** January 9 & January 16, 2020  
**OPENED:** February 4, 2020

**MAINTENANCE SUPPLY DIVISION  
 DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: GENERAL FUND**

Precision Packaging Inc.  
 Attn: David May  
 2805 Meter Road  
 Jackson, MS 39204  
 2805 Meter Road  
 Jackson, MS 39204  
 (601) 352-2016  
 david.may@oldcastle.com

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PRICE PER SACK</b>
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	Total Price Per Sack Delivery	\$10.45
	Total Per Sack Picked-Up	\$10.05
Bid valid for:		60 days
Delivery:		5 days
EBO Plan Application:		Waiver Included



Office of the City Attorney


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER ACCEPTING THE TERM BID OF PRECISION PACKAGING, IINC., FOR TWENTY-FOUR MONTH SUPPLY OF PORTLAND CEMENT, ( BID NO. 75021-020420)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

Kristen Love, *Deputy City Attorney* 

  
6/12/20

\_\_\_\_\_  
Date



OFFICE OF THE CITY ATTORNEY

**ORDINANCE REPEALING ORDINANCES OF THE CITY OF JACKSON ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE WITH CERTAIN REVISED ADDITIONS AND DELETIONS RELATED TO AUTOMATIC SPRINKLER SYSTEMS IN CLASSIFIED BUILDINGS AND STRUCTURES WHICH ARE NEW, RENOVATED, ALTERED, OR MODIFIED, ESTABLISHING A PENALTY CLAUSE, A PUBLICATION CLAUSE AND EFFECTIVE DATE**

**WHEREAS**, on February 24, 2015, the City Council approved an ordinance which adopted the 2012 Edition of the International Fire Code together with appendix Chapters A, B, C, D, E, F, G, H, I, J, Section 101.2.1 as published by the International Code Council without additions, deletions, and changes prescribed in Section 58-37; and

**WHEREAS**, the ordinance approved by the City Council on February 24, 2015 is codified at Section 58-36 of the City of Jackson Code of Ordinances; and

**WHEREAS**, upon full review and consideration of all matters related to the preservation of life and property, the Jackson Fire Department has determined that the adopted fire code should be repealed and the 2018 edition of the International Fire Code should be adopted together with applicable appendices; and

**WHEREAS**, upon full review and consideration, the Jackson Fire Department has also determined that the 2018 edition of the International Fire Code when adopted should contain additional provisions related to the installation of sprinkler systems in new, renovated, altered, or modified buildings having a floor area of 5000 or more square feet; and

**WHEREAS**, the Jackson Fire Department's recommendation concerning the sprinkler systems is based upon information gleaned from reports of the National Fire Protection Association indicating that sprinkler systems have significant effectiveness in reducing damage and loss from fire; and

**WHEREAS**, upon full review and consideration of the importance of preserving the life of those visiting and occupying commercial structures and also property;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF JACKSON MISSISSIPPI** that the 2015 edition of the International Fire Code adopted by the City Council on February 24, 2015 is hereby repealed in its entirety.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF JACKSON MISSISSIPPI** that the 2018 edition of the International Fire Code published by the International Code Council with appendix Chapters A, B, C, D, E, F, G, H, I, J, Section 101.2.1 shall be adopted.

**NOW THEREFORE BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF JACKSON MISSISSIPPI** that the adopted fire code is amended by addition or deletion and

Agenda Item # 15  
Agenda Date: July 21, 2020

shall read as follows:

**ARTICLE 1**

**Section 903.1.1: Alternative protection.** Alternative automatic fire-extinguishing systems complying with Section 9.04 shall be permitted in addition to automatic sprinkler protection where recognized by the applicable standard and approved by the fire marshal.

**Section 903.3.1.1.1 Exempt locations.** If approved by fire marshal, automatic sprinklers shall not be required in the following rooms or areas where such rooms or areas are protected with an approved automatic fire detection system in accordance with Section 907.2 that will respond to visible or invisible particles of combustion. Sprinklers shall not be omitted from any room merely because it is damp, of fire-resistance rated construction or contains electrical equipment:

1. Any room where the application of water, or flame and water, constitutes a serious life or fire hazard.
2. Generator and transformer rooms, under the direct control of a public utility, separated from the remainder of the building by walls and floor/ceiling or roof/ceiling assemblies having a fire-resistance rating of not less than 2 hours.
3. Elevator machine rooms, machinery spaces, and hoist ways, other than pits where such sprinklers would not necessitate shunt trip requirements under any circumstances.

**Section 903.2 Where required.** Approved automatic sprinkler systems in commercial new buildings and renovated, altered, or modified commercial buildings shall be provided in the locations described in Sections 903.2.1 through 903.2.10.

**Section 903.2 is amended by deleting the Exception:**

**Exception:** Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic smoke detection system in accordance with Section 907.2 and are separated from the remainder of the building by not less than 1-hour fire barriers constructed in accordance with Section 707 of the International Building Code or not less than 2-hour horizontal assemblies constructed in accordance with Section 711 of the International Building Code, or both.

**Section 903.2.1.1 Group A-1.** An automatic sprinkler system shall be provided for Group A-1 occupancies where one of the following conditions exists:

1. The area exceeds 5000 square feet (464m<sup>2</sup>);
2. The fire area has an occupant load of 300 or more;
3. The fire area is located on a floor other than the level of exit discharge;
4. The fire area contains a multi theater complex.



OFFICE OF THE CLERK OF SUPERIOR COURT  
CLERK OF SUPERIOR COURT

**Section 903.2.1.3 Group A-3.** An automatic sprinkler system shall be provided for Group A-3 occupancies where one of the following conditions exists:

1. The fire area exceeds 5000 square feet (464m<sup>2</sup>);
2. The fire area has an occupant load of 300 or more;
3. The fire area is located on a floor other than the level of exit discharge.

**Section 903.2.1.4 Group A-4.** An automatic sprinkler system shall be provided for Group A-4 occupancies where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (464m<sup>2</sup>);
2. The fire area has an occupant load of 300 or more;
3. The fire area is located on a floor other than the level of exit discharge.

**Section 903.2.3 Group E.** An automatic sprinkler system shall be provided for Group E occupancies where one of the following conditions exists:

1. Throughout all Group E fire areas greater than 5,000 square feet (464m<sup>2</sup>); in area;
2. Throughout every portion of educational building below the level of exit

discharge;

**Exception:** An automatic sprinkler system is not required in any fire area or area below the level of exist discharge where every classroom throughout the building has at least one exterior exit door at ground level.

**Section 903.2.4 Group F-1.** An automatic sprinkler system shall be provided throughout all new, renovated or modified buildings containing a Group F-1 occupancy where one of the following conditions exists:

1. Where a Group F-1 fire area exceeds 5,000 square feet (464m<sup>2</sup>);
2. Where a Group F-1 fire area is located more than three stories above grade plane;

or

3. Where combined area of all Group F-1 fore areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230m<sup>2</sup>).
4. Group F-1 occupancy used for the manufacture of upholstered furniture or mattresses exceeds 2,500 square feet (232 m<sup>2</sup>).

**Section 903.2.7 Group M.** An automatic sprinkler system shall be provided throughout all new or renovated or modified buildings containing a Group M occupancy where one of the following conditions exists:

1. Where a Group M fire area exceeds 5,000 square feet (464m<sup>2</sup>);
2. Where a Group M fire area located more than three stories above grade plane; or
3. Where the combined area of all Group M fire areas on all floors, including any mezzanines exceeds 24,000 square feet;

4. A Group M occupancy used for the display and sale of upholstered furniture or mattresses exceeds 5,000 square feet (464 m<sup>2</sup>).

**Section 903.2.9 Group S-1.** An automatic sprinkler system shall be provided throughout all new, renovated, or modified buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 5,000 square feet (464m<sup>2</sup>);
2. A Group S-1 fire area is located more than three stories above grade plane; or
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2230 m<sup>2</sup>);
4. A Group S-1 fire area used for the storage of commercial trucks or buses where fire area exceeds 5,000 square feet (464m<sup>2</sup>).
5. a Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeds 2,500 square feet (232 m<sup>2</sup>).

**Section 903.2.9.1 Repair garages.** An automatic sprinkler system shall be provided throughout new, renovated, or modified buildings used as Repair Garages where one of the following conditions exists:

1. Buildings two or more stories in height, including basements, with a fire area containing a repair garage exceeding 5,000 square feet (464m<sup>2</sup>);
2. One-story buildings with a fire area containing a repair garage exceeding 5000 square feet (464m<sup>2</sup>);
3. Buildings with a repair garage servicing vehicles parked in the basement;
4. A Group S-1 fire area used for the repair of commercial trucks or buses where the fire area exceeds 5000 square feet (464m<sup>2</sup>).

**Section 903.2.9 shall be amended to add a new Section 903.2.9.3 which shall read as follows:**

**Section 903.2.9.3. Self Service Storage Facility.** An automatic sprinkler system shall be installed in new, renovated, or modified self-service storage facilities. A screen shall be installed at eighteen (18) inches below the level of the sprinkler heads to restrict storage above that level. This screen shall be a mesh not less than one (1) inch nor greater than six (6) inches in size. The screen and its supports shall be installed such that all elements are at least eighteen (18) inches below any sprinkler heads.

**Section 903.2.10 Group S-2 enclosed parking garages.** An automatic sprinkler system shall be provided in new, renovated, or modified buildings classified as enclosed parking garages in accordance with Section 406.6 of the International Building Code where either of the following conditions exists:

1. Where the fire area of the enclosed parking garage exceeds 12,000 square feet; (1115 m<sup>2</sup>);
2. Where the enclosed parking garage is located beneath other groups.

OFFICE OF THE CITY CLERK  
CITY OF JACKSON, MISSISSIPPI

**Exception:** Enclosed parking garages located beneath Group R-3 occupancies.

**Section 903.2.11.7. High Combustible Storage.** For buildings with a clear height exceeding 12 feet (4,572 mm) see Chapter 32 to determine if those provisions apply.

**Section 903.2.11.8. Spray booths and rooms.** New, renovated, or modified spray booths and spraying rooms shall be protected by an approved automatic fire extinguishing system.

**Section 903.2.11.9. Buildings over 5,000 square feet.** An automatic sprinkler system shall be installed in new buildings over 5,000 square feet and in existing buildings that are renovated, modified, or enlarged to greater than 5,000 square feet. For the purpose of this provision, fire walls, fire barriers, or horizontal assemblies shall not define separate buildings.

**Exceptions:**

1. Open parking garages which comply with Section 406.5 of the International Building Code.
2. When of non-combustible construction, the area of awning extension or free-standing canopies, both sides, and not used for display or storage shall not be considered for requiring sprinkler protection for areas greater than 5,000 square feet but less than otherwise required in this code.
3. Temporary structures whose use is planned for one (1) year or less.

**Section 903.2.11.10 Expanded Tenant Spaces.** Fire sprinklers shall be installed in new, renovated, or modified tenant spaces where the total fire area exceeds 5,000 square feet. For the purpose of fire sprinklers, fire walls, fire barriers, or horizontal assemblies shall not be used to separate single tenant fire areas.

**Add new Section 903.3.1.4 to read as follows:** Automatic sprinkler systems shall be designed, installed, and maintained in accordance with the current edition of the NFPA 13 Standards for the Installation of Sprinkler Systems.

**Section 903.3.3.5 is amended to include a second paragraph to read as follows:**

**Section 903.3.3.5 Water supplies.** Water supply as required for automatic sprinkler systems shall be provided in conformance with the supply requirements of the respective standard.

**ARTICLE 2**

All provisions of the Code of Ordinances of the City of Jackson in conflict with the provision of these ordinances are hereby repealed, and all provisions of the Code of Ordinances of the City of Jackson not in conflict with the provisions of this ordinance shall remain in full force and effect.

OFFICE OF THE CITY ATTORNEY

**ARTICLE 3**

It is the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of these ordinances be construed severally. If any phrase, clause, sentence, or section of these ordinances be declared unconstitutional or invalid by a court of competent jurisdiction, the unconstitutional or invalid phrase, clause, or sentence shall not affect the remaining ordinance or ordinances. The remaining ordinance or ordinances shall remain in force and effect and shall be construed without the unconstitutional or invalid phrase, clause, or sentence to the extent practical.

**ARTICLE 4**

The repeal of an ordinance or ordinances arising out of and resulting from the enactment of these ordinances shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue or as affecting any rights of the City of Jackson under any section or provisions at the time of passage of this ordinance.

**ARTICLE 5**

Any violation of the ordinances by any person, firm, or corporation shall constitute a misdemeanor offense and shall be punishable by a fine of not less than \$500 nor more than \$1,000 or imprisonment for a period of not less than thirty (30) days nor more than ninety (90) days or both. For purposes of this ordinance, each day a violation continues shall be deemed a separate punishable offense.

**ARTICLE 6**

These ordinances shall become effective in accordance with Section 21-13-11 of the Mississippi Code of 1972 as amended.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**June 11, 2020**

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>								
1.	<b>Brief Description/Purpose</b>	ORDINANCE REPEALING ORDINANCES OF THE CITY OF JACKSON ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE WITH CERTAIN REVISED ADDITIONS AND DELETIONS RELATED TO AUTOMATIC SPRINKLER SYSTEMS IN CLASSIFIED BUILDINGS AND STRUCTURES WHICH ARE NEW, RENOVATED, ALTERED, OR MODIFIED, ESTABLISHING A PENALTY CLAUSE, A PUBLICATION CLAUSE AND EFFECTIVE DATE								
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Quality of Life								
3.	<b>Who will be affected</b>	City of Jackson								
4.	<b>Benefits</b>	To provide safety to the citizens of Jackson								
5.	<b>Schedule (beginning date)</b>	As soon as possible								
6.	<b>Location:</b> ■ WARD  ■ CITYWIDE (yes or no) (area)  ■ Project limits if applicable	ALL WARDS  CITY WIDE								
7.	<b>Action implemented by:</b> ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Fire Department								
8.	<b>COST</b>									
9.	<b>Source of Funding</b> ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>									
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	_____

## **MEMORANDUM**

**To: Chokwe Antar Lumumba, Mayor City of Jackson**  
**From: Willie Owens, Chief of Fire Department**  
**Date: June 11, 2020**  
**Re: Adoption of the 2018 Edition of the International Fire Code**

---

The City of Jackson Fire Department has done a full review of the current 2012 adoption of the International Fire Code. It has been determined that the adopted fire code should be repealed and the 2018 edition should be adopted. The 2018 edition has revised additions and deletions related to automatic sprinkler systems in buildings and structures new, renovated, altered or modified.

If you have any questions, or need additional information, please feel free to contact me at Ext. 1397.

Office of the City Attorney  
455 East Capitol Street

Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

## OFFICE OF THE CITY ATTORNEY

This ORDINANCE REPEALING ORDINANCES OF THE CITY OF JACKSON ADOPTING THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE WITH CERTAIN REVISED ADDITIONS AND DELETIONS RELATED TO AUTOMATIC SPRINKLER SYSTEMS IN CLASSIFIED BUILDINGS AND STRUCTURES WHICH ARE NEW, RENOVATED, ALTERED OR MODIFIED, ESTABLISHING A PENALTY CLAUSE, PUBLICATION CLAUSE AND EFFECTIVE DATE has been reviewed by me and is legally sufficient for adoption by the governing authorities.

  
\_\_\_\_\_  
Tim Howard, City Attorney

7/13/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Carrie Johnson, Deputy City Attorney





**ORDER FINALLY APPROVING THE MOTOR VEHICLE ASSESSMENT SCHEDULE FOR MOTOR VEHICLE AD VALOREM TAXES FOR 2020-2021**

OFFICE OF THE CITY ATTORNEY  
7/11/20

**WHEREAS**, the Council finds that by order entered at its regular meeting on July 7, 2020, the motor vehicle assessment schedule submitted by the Department of Revenue was taken under consideration by the Council and at said meeting the Council proceeded to examine and approve the said motor vehicle schedule; and

**WHEREAS**, the Council further finds that at its regular meeting on July 7, 2020 the Council entered its order approving the said ad valorem assessment schedule, subject to the right of taxpayers to object to any of said valuations appearing on the 2020-2021 motor vehicle ad valorem tax schedule and ordered the Clerk to publish notice to the public, to the effect that the said assessment schedule for motor vehicles had been approved and subject to right of taxpayers and the public to examine and object to the same, and fixed a date therein, to wit, the 21<sup>st</sup> day of July, 2020, which said date was no more than fifteen (15) days after the date of the publication thereof, as the date for the hearing of protests and objections to the said assessment schedule and claims for adjustment thereunder; and

**WHEREAS**, the Council further finds that the said notice was published in the Mississippi Link, a newspaper of general circulation in the City of Jackson on July 16, 2020; and

**WHEREAS**, the Council of the City of Jackson, Mississippi, met in the Council Chambers at City Hall in said City on said date for the purpose of conducting a public hearing on any objection to any valuation of motor vehicles set forth and contained in said assessment schedule which has been made in writing and filed with the City Clerk, as herein above provided; and

**WHEREAS**, the Council finds that no protests against said schedule was filed with the Clerk of the City of Jackson on or before 6:00 p.m., July 21, 2020, as provided for in said notice, and that no claim for adjustment was filed; and

**WHEREAS**, the Council now finds that in all things it is right and proper for said assessment schedule to be now made final.

**IT IS, THEREFORE, ORDERED** that the Motor Vehicle Assessment Schedule for Motor Vehicle Ad Valorem Taxes for 2020-2021 is finally approved.

Agenda Item # 18  
Agenda Date: July 21, 2020


**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** July 07, 2020  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>	
1	<b>Brief Description/Purpose</b>	2020-2021 MOTOR VEHICLE ASSESSMENT SCHEDULE	
2	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	CHANGES IN CITY GOVERNMENT	
3	<b>Who will be affected</b>	ALL TAXPAYERS IN THE CITY OF JACKSON, MISSISSIPPI AND THE PUBLIC SCHOOL DISTRICT	
4	<b>Benefits</b>	PROVIDE FOR COLLECTION OF MOTOR VEHICLE AD VALOREM TAXES	
5	<b>Schedule (beginning date)</b>	AUGUST 1, 2020	
6	<b>Location:</b> • <b>WARD</b>  • <b>CITYWIDE (yes or no) (area)</b>  • <b>Project limits if applicable</b>	CITYWIDE - YES	
7	<b>Action implemented by:</b> • <b>City Department</b> <input type="checkbox"/>  • <b>Consultant</b> <input type="checkbox"/>	DEPARTMENT OF ADMINISTRATION	
8	<b>COST</b>	N/A	
9	<b>Source of Funding</b> • <b>General Fund</b> <input type="checkbox"/> • <b>Grant</b> <input type="checkbox"/> • <b>Bond</b> <input type="checkbox"/> • <b>Other</b> <input type="checkbox"/>	N/A	
10	<b>EBO participation</b>	ABE _____%      WAIVER    yes ___    no ___      N/A <u>  x  </u> AABE _____%      WAIVER    yes ___    no ___      N/A <u>  x  </u> WBE _____%      WAIVER    yes ___    no ___      N/A <u>  x  </u> HBE _____%      WAIVER    yes ___    no ___      N/A <u>  x  </u> NABE _____%      WAIVER    yes ___    no ___      N/A <u>  x  </u>	



## MEMORANDUM

**TO:** Mayor Chokwe A. Lumumba

**FROM:** LaaWanda Jones Horton   
Director of Administration

**DATE:** July 7, 2020

**RE:** **Final Approval 2020-2021 Motor Vehicle Assessment Schedule**

---

By order of the City Council on July 7, 2020, the Motor Vehicle Assessment Schedule prepared by the Department of Revenue was approved subject to written protest by taxpayers. Since there were no protests of the 2020-2021 Motor Vehicle Assessment Schedule, the Council can now make final the 2020-2021 Motor Vehicle Assessment Schedule by approval of this Council Order.

Office of the City Attorney



455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
MMA  
7/1/20

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER FINALLY APPROVING THE MOTOR VEHICLE ASSESSMENT SCHEDULE FOR MOTOR VEHICLE AD VALOREM TAXES FOR 2020-2021** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*  
Monica Allen, *Special Assistant* 

  
\_\_\_\_\_  
Date

**ORDER ESTABLISHING THE ASSESSMENT FOR THE FONDREN BUSINESS IMPROVEMENT DISTRICT.**

OFFICE OF THE CITY CLERK  
CIVIL  
7/19/20  
7/19/20

**WHEREAS**, an election was held on May 29, 2018, allowing district property owners to authorize the district boundaries, the district plan and the district management agency for a period of 10 years, and

**WHEREAS**, the results of said election exceeded the sixty-percent affirmative threshold; and

**WHEREAS**, pursuant to Mississippi Code Annotated, as amended 21-43-123, the City is authorized to levy an assessment and distribute funds to the Management Agency now established as the Fondren Business Improvement District; and

**WHEREAS**, this procedure was initiated in 2019.

**IT IS HEREBY ORDERED** by the City Council of Jackson, Mississippi, a levy on all taxable real property in the Fondren Business Improvement District within the corporate limits of the City of Jackson of \$.08 on each square foot of buildings and unimproved real estate for the following properties:

Agenda Item # 19  
Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**    Date: July 9, 2020

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1	<b>Brief Description/Purpose</b>	Assessment for the Fondren Business Improvement District			
2	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A			
3	<b>Who will be affected</b>	N/A			
4	<b>Benefits</b>	N/A			
5	<b>Schedule (beginning date)</b>	N/A			
6	<b>Location:</b> • <b>WARD</b>  • <b>CITYWIDE (yes or no) (area)</b>  • <b>Project limits if applicable</b>	N/A			
7	<b>Action implemented by:</b> • <b>City Department</b> <input type="checkbox"/> • <b>Consultant</b> <input type="checkbox"/>	Department of Administration			
8	<b>COST</b>	N/A			
9	<b>Source of Funding</b> • <b>General Fund</b> <input type="checkbox"/> • <b>Grant</b> <input type="checkbox"/> • <b>Bond</b> <input type="checkbox"/> • <b>Other</b> <input type="checkbox"/>	N/A			
10	<b>EBO participation</b>	ABE _____%	WAIVER yes X_	no _____	N/A _____
		AABE _____10_____%	WAIVER yes _____	no _____	N/A _____
		WBE _____%	WAIVER yes X_	no _____	N/A _____
		HBE _____%	WAIVER yes X_	no _____	N/A _____
		NABE _____%	WAIVER yes X_	no _____	N/A _____

Parcel no	Name	Total sq_ft	Assessment due to BID
2- 1-	FONDREN HILL APARTMENTS LLC	0209274	16,741.92
2- 3- 1	HGS INVESTMENTS LLC	0014709	1,176.72
2- 6- 2	D C BUILDERS LLC	0036693	2,935.44
2- 13-	3120 OLD CANTON RD LLC	0015786	1,262.88
2- 13- 2	JNP PROPERTIES LLC	0006548	523.84
2- 14-	EASTMAN & SONS INC	0010158	812.64
2- 15-	LITTLE YORK CAPITAL LLC	0097040	7,763.20
2- 16-	HOOD FONDREN PROPERTY LLC	0031130	2,490.40
2- 17-	LITTLE YORK CAPITAL LLC	0027861	2,228.88
2- 17- 1	DINKINS LP	0017212	1,376.96
2- 18-	DINKINS L P	0024016	1,921.28
2- 19-	WHITLEY ROBERT S	0010913	873.04
2- 20-	WHITLEY ROBERT S	0009626	770.08
2- 21- 1	SURGICARE OF JACKSON LTD	0094671	7,573.68
2- 22-	LITTLE YORK CAPITAL LLC	0028980	2,318.40
2- 25-	BUFORD YERGER LLC	0106860	8,548.80
2- 25- 3	HGS INVESTMENTS LLC	0012518	1,001.44
2- 25- 4	BUFORD YERGER LLC	0008125	650.00
47- 1-	BANK OF MISS	0022237	1,778.96
47- 1- 1	BANK OF MISS	0003049	243.92
47- 2-	BANCORPSOUTH BANK	0011563	925.04
47- 3-	WBA INVESTMENTS LLC	0046590	4,386.80
47- 3- 1	BANCORPSOUTH BANK	0003200	256.00
47- 4- 1	MB2 PROPERTIES LLC	0025547	2,043.76
47- 5-	ST MARTINS GALLERY INC	0023296	1,863.68
47- 5- 1	HOPS & HABANAS LLC	0019877	1,590.16
47- 5- 2	DUNAWAY HAROLD L & MASEL M	0011776	942.08
47- 6-	2807 OCR BUILDING LLC	0033934	2,714.72
47- 6- 1	DUNAWAY HAROLD L	0018636	1,490.88
47- 7-	PROVIDENCE PROPERTIES LLC	0015273	1,221.84
47- 11-	HEARN SISTERS LLC	0021499	1,719.92
47- 12-	HEARN KATIE H TRUST ET AL	0030474	2,437.92
47- 13-	2906 NORTH STATE LLC	0072742	5,819.36
47- 15-	2906 NORTH STATE LLC	0010693	855.44
47- 16-	ST LUKES UNITED METH CHURCH TRS	0017956	1,436.48
47- 17-	D & D PROPERTIES LLC	0009362	748.96
47- 18-	FRESH FOODS LLC	0010436	834.88
47- 22-	ALDRIDGE RONALD H & BETH B	0011004	880.32
47- 26-	BROWNS FRAMING & FINE ARTS &	0032030	2,562.40

Parcel no	Name	Total_sq_ft	Assessment due to BID
47- 27-	WOODLAND HILLS SHOPPING CTR LTD	0184983	14,798.64
47- 27- 1	FONDREN VILLAGE LLC	0046120	3,689.60
47- 32-	FONDREN PLACE DEVELOPMENT CO LLC	0010036	802.88
47- 34-	FONDREN PLACE DEVELOPMENT CO LLC	0017931	1,434.48
51- 8-	GRILLO LENA A REV TRUST	0010123	809.84
51- 9-	516 LORENZ LLC	0012048	963.84
51- 10-	520 LORENZ LLC	0014035	1,122.80
51- 14-	FONDREN HOSPITALITY LLC	0014674	1,173.92
51- 15-	505 LORENZ LLC	0008612	688.96
51- 16-	GOULSTON RICHARD B & ROXANNE M	0011270	901.60
51- 17-	SPECTRE FONDREN LLC	0010023	801.84
51- 18-	DEPOSIT GTY NATL BANK	0056632	4,530.56
51- 20-	TMCC INVESTMENTS LLC	0075162	6,012.96
51- 27-	AVONDALE RENTAL PROPERTY LLC	0009888	791.04
51- 51-	MARTIN MELISSA	0020977	1,678.16
51- 52-	WONG KANE R	0009395	751.60
51- 53-	MARGARITA PROPERTIES LLC	0007200	576.00
51- 54-	KING GARY R	0009044	723.52
51- 54- 1	KING GARY R	0012386	990.88
51- 55-	KING GARY R	0006658	532.64
51- 57-	CHIANTI LLC	0040934	3,274.72
51- 58-	WASHINGTON JAMES	0020255	1,620.40
51- 60-	TMCC INVESTMENTS LLC	0014794	1,183.52
51- 125-	2 DOCS & AD LLC	0014774	1,181.92
51- 129-	DENTON PROPERTIES LLC	0001000	80.00
51- 130-	ELDON DEVELOPMENT LLC	0032547	2,603.76
51- 131-	D & D PROPERTIES LLC	0010603	848.24
51- 132-	ELDON DEVELOPMENT LLC	0007200	576.00
51- 133-	ELDON DEVELOPMENT LLC	0007200	576.00
51- 134-	ELDON DEVELOPMENT LLC	0008739	699.12
51- 135-	ELDON DEVELOPMENT LLC	0009221	737.68
51- 136-	ELDON DEVELOPMENT LLC	0007994	639.52
51- 138-	COOPER HOLDINGS LLC	0013531	1,082.48
51- 139-	COOPER HOLDINGS LLC	0014122	1,129.76
51- 140-	TRIPLE L PROPERTIES LLC	0009000	720.00
51- 142- 1	IV INVESTMENT PROPERTIES LLC	0010104	808.32
51- 143- 1	IV INVESTMENT PROPERTIES LLC	0010413	833.04
51- 143- 2	IV INVESTMENT PROPERTIES LLC	0010138	811.04
51- 143- 3	KETCHUM DANTON B & ALEXA R	0010309	824.72



Parcel no	Name	Total_sq_ft	Assessment due to BID
51- 143- 4	IV INVESTMENT PROPERTIES LLC	0010253	820.24
51- 143- 5	IV INVESTMENT PROPERTIES LLC	0010426	834.08
51- 145-	FONDREN LAND GROUP LLC	0009917	793.36
51- 148-	HUGHES JIMMY L	0010136	810.88
51- 149-	BANGALAN BRIAN A & EILEEN M	0009641	771.28
51- 151-	WHITNEY PLACE LLC	0174902	13,992.16
51- 151- 1	FONDREN LAND GROUP LLC	0080368	6,429.44
51- 152-	PIX REDEVELOPMENT COMPANY LLC	0024646	1,971.68
51- 153-	PIX REDEVELOPMENT CO LLC	0020289	1,623.12
51- 154-	CARTERPROP INC	0032408	2,592.64
51- 156-	DEFORE MARY D REV TRUST	0011526	922.08
51- 157-	JANFD LLC	0010973	877.84
2- 8-	UMMC Meridian	228241	18,259.28
47- 28-	Duling Building	184660	14,772.80
47- 28- 1	Trustmark National Bank	37462	4,439.84
47- 7- 1	MP&L	37256	2,980.48
51- 14	FONDREN HOSPITALITY LLC	81,200	6,496.00
<b>Total Assessment</b>			<b>241,116.32</b>



## FONDREN BUSINESS IMPROVEMENT DISTRICT

July 7, 2020

**2020 Board of Directors**

*Robert Hutchison,*  
*President*  
*Alan Lange,*  
*Vice President*  
*Eddie Prosser,*  
*Secretary/Treasurer*

*Mika Peters*  
*Stewart Speed*  
*Ron Aldridge*  
*Sean Cupit*

**Staff**  
*Rebecca Garrison*  
*Director*

Councilwoman Virgi Lindsay  
City of Jackson  
P.O.Box 187  
Jackson, MS 39205

RE: Fondren Business Improvement District Assessment

Please find attached the list of parcels to be approved by the Council and transmitted to County Tax Collector Eddie Fair for inclusion on the Hinds County tax bills for 2020.

Note that parcel 47-7-1 is a public utility and must be assessed separately.

As we understand, the procedure is as follows:

- An order to levy the Fondren B.I.D will be requested
- An order will be prepared by the City Clerk and placed on a Council agenda
- Once approved, the order and list of applicable properties will be transmitted by the City to the Hinds County Tax Collector
- The assessment will be included on the District tax bills
- Once collected, the funds will be distributed to the City and then allocated to the Fondren B.I.D.

Thank you for your support and assistance.

Sincerely,

Rebecca Garrison  
Managing Agent for the Fondren B.I.D.

Cc: Angela Harris, Municipal Clerk  
Laa Wanda Jones-Horton, Director of Administration  
Eddie Fair, Hinds County Tax Collector  
Charles Stokes, Hinds County Tax Assessor

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/9/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ESTABLISHING THE ASSESSMENT FOR THE FONDREN BUSINESS IMPROVEMENT DISTRICT** is legally sufficient for placement in NOVUS Agenda

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

Monica Davis Allen, *Special Assistant to the City Attorney* 

7/9/20

\_\_\_\_\_  
Date



OFFICE OF THE  
CMAA  
7/19/20

**ORDER REVISING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2019-2020**

**WHEREAS**, the Fiscal Year 2019-2020 Technology Funds budget needs to be revised for category changes necessary for the maintenance of the ERP System.

**IT IS THEREFORE, ORDERED**, that the Fiscal Year 2019-2020 Technology budget be revised by the following entries:

<u>Fund Account</u>	<u>Debit</u>	<u>Credit</u>
004-904.00-6847	400,000	
004-904.00-6464		400,000

Agenda Item # 20  
Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 8, 2020**  
DATE

<b>POINTS</b>		<b>COMMENTS</b>				
1.	<b>Brief Description/Purpose</b>	Order Revising the Municipal Budget for Fiscal Year 2019-2020				
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	N/A				
3.	<b>Who will be affected</b>	Employees of the City of Jackson				
4.	<b>Benefits</b>	Enhance the City of Jackson IT capabilities				
5.	<b>Schedule (beginning date)</b>	Upon Approval by City Council				
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	ALL WARDS  CITY WIDE				
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> </ul>	Administration Department of Finance				
8.	<b>COST</b>	\$400,000				
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>	N/A				
10.	<b>EBO participation</b>	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER WAIVER WAIVER WAIVER WAIVER	yes _____ yes _____ yes _____ yes _____ yes _____	no _____ no _____ no _____ no _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/9/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER REVISING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2019-2020** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**Timothy Howard**, *City Attorney*

**Monica Davis Allen**, *Special Assistant to the City Attorney*



  
\_\_\_\_\_  
**Date**





**ORDER AUTHORIZING THE MAYOR TO EXECUTE AMENDMENTS TO AGREEMENTS WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION, FOR THE EXTENSION OF TERMS TO CERTAIN ANTENNA SITES**

OFFICE OF THE CITY CLERK  
2020  
7/21/20  
6:53p  
CITY OF JACKSON, MISSISSIPPI

**WHEREAS**, the City of Jackson has nineteen (19) antenna site license agreements with Powertel/Memphis; and,

**WHEREAS**, Powertel/Memphis has indicated that it would like to extend the rental year terms to the following antenna site located at 104 W. Northside Drive; and

**WHEREAS**, with the commencement of these amendments, Powertel/Memphis shall have the option to renew for two (2) successive five (5) year terms after the initial five (5) year term has expired on the antenna sites listed.

**IT IS HEREBY ORDERED** that the Mayor be authorized to execute amendments with Powertel/Memphis, Inc., a Delaware Corporation, for the option to renew for two (2) successive five (5) year terms after the initial five (5) year term has expired on the above-referenced sites.

Agenda Item # . 21  
Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

4/30/2020  
**DATE**

<b>POINTS</b>		<b>COMMENTS</b>									
1.	<b>Brief Description/Purpose</b>	Powertel/Memphis desires to extend one antenna site license agreement.									
2.	<b>Purpose</b>	To allow Powertel/Memphis to continue to operate at this tower site/./.									
3.	<b>Who will be affected</b>	All City Departments									
4.	<b>Benefits</b>	Enhance Cellular Service to the citizens of Jackson and increase revenue for the City of Jackson.									
5.	<b>Schedule (beginning date)</b>	Upon Execution									
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	CITYWIDE									
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Administration, Telecommunications Division									
8.	<b>COST</b>	There are no costs associated with this Order.									
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	N/A									
10.	<b>EBO participation</b>	ABE	_____	%	WAIVER	yes	___	no	___	N/A	<u>X</u>
		AABE	_____	%	WAIVER	yes	___	no	___	N/A	<u>X</u>
		WBE	_____	%	WAIVER	yes	___	no	___	N/A	<u>X</u>
		HBE	_____	%	WAIVER	yes	___	no	___	N/A	<u>X</u>
		NABE	_____	%	WAIVER	yes	___	no	___	N/A	<u>X</u>


Revised 2-04

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE AMENDMENTS TO AGREEMENTS WITH POWERTEL/MEMPHIS, INC., A DELAWARE CORPORATION, FOR THE EXTENSION OF TERMS TO A CERTAIN ANTENNA SITE, is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Tim Howard, *City Attorney*  
Briana Keeler, *Deputy City Attorney* BK

5/8/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
5/8/20  
1:58

Department of Administration



Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Lumumba  
*Mayor of the City of Jackson*

## MEMORANDUM

**TO:** Mayor, Chokwe Lumumba

**FROM:** LaaWanda Horton, Director of Administration

**DATE:** April 30, 2020

**SUBJECT:** Powertel/Memphis would like to extend agreements

---

Powertel/Memphis would like to extend the agreements on one (1) City of Jackson Tower Site, 104 North Side Drive

Telecommunications ask that the Mayor be authorized to execute amendments to extend for a five (5) year term with the option to renew for two (2) successive five (5) year terms after the initial five (5) year term has expired with Powertel/Memphis, Inc., a Delaware Corporation, for the above-referenced sites.

OFFICE OF THE CLERK OF THE COURT  
JACKSON, MISSISSIPPI  
7/19/20

**ORDER AUTHORIZING THE MAYOR TO EXECUTE A SPANISH INTERPRETER SERVICE AGREEMENT WITH VANESSA MORALES BARRY SPANISH INTERPRETATION SERVICES (VMBSIS) TO PROVIDE SAID SERVICES TO SPANISH SPEAKING INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT.**

**WHEREAS**, the City of Jackson, Mississippi's Municipal Court occasionally has Spanish speaking defendants that are jailed for various alleged offenses, and who require the services of a Spanish Interpreter during court proceedings; and

**WHEREAS**, it is considered both necessary and expedient that, within the course of adjudication, such defendants be afforded all rights and privileges of a speedy trial without infringement; and

**WHEREAS**, VMBSIS, Vanessa Morales Barry, has agreed to provide said services for the City of Jackson, Mississippi's Municipal Court; and

**WHEREAS**, it is in the best interest of the City of Jackson, Mississippi, to enter into said agreement for the provision of Vanessa Morales Barry, Spanish Interpreter Services for spanish speaking defendants; and

**WHEREAS**, the term of the spanish language and Interpreter Services Agreement with VMBSIS shall be for a period of four (4) years from the date of execution, unless terminated by either party giving the other party thirty (30) day prior written notice, and

**WHEREAS**, VMBSIS will be compensated at a rate of seventy-five dollars (\$75.00) per hour, plus mileage, for services rendered during the term of the Agreement.

**IT IS, THEREFORE, ORDERED**, that the Mayor is authorized to execute a Spanish Interpreter Services Agreement with VMBSIS for the provisions of said services to spanish speaking individuals in the City of Jackson, Mississippi's Municipal Court, for a period of four (4) years from the date of execution, at a rate of seventy-five dollars (\$75.00) per hour, plus mileage.

Agenda Item # 22  
Agenda Date: July 21, 2020

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE: 06/30/2020

POINTS		COMMENTS								
1.	<b>Brief Description/Purpose</b>	ENTER INTO AGREEMENT WITH THE TERMS PER VANESSA MORALES BARRY TO PROVIDE SPANISH INTERPRETATIONAL SERVICES.								
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	CRIME PREVENTION								
3.	<b>Who will be affected</b>	ALL SPANISH SPEAKING INDIVIDUALS (W/O KNOWLEDGE OF ENGLISH) THAT APPEAR IN MUNICIPAL COURT.								
4.	<b>Benefits</b>	DUE PROCESS OF LAW WILL NOT BE IMPEDED, BECAUSE OF THE INABILITY OF THOSE WHO CANNOT SPEAK ENGLISH, WILL BE PROVIDED A SPANISH INTERPRETER.								
5.	<b>Schedule (beginning date)</b>	Immediately upon City Council Approval.								
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	N/A								
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	City Department of Administration								
8.	<b>COST</b>	\$ 75.00 Hour plus mileage								
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	001-415.10-6419								
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	_____

# MEMORANDUM

TO: Chokwe A. Lumumba, Mayor, City of Jackson  
FROM: LaaWanda Horton, Director of Administration *ALH*  
DATE: June 30, 2020  
RE: Agenda Item per Agreement between the City of Jackson Municipal Court and Vanessa Morales Barry, Spanish Interpretation Services

---

Because the City of Jackson's Municipal Court does occasionally have defendants in jail who speak only Spanish, and who require the services of a Spanish Interpreter, during arraignment and trial settings, it is necessary that defendants be afforded such services.

Vanessa Morales Barry has been involved in this service to Spanish speaking individuals for many years and is quite familiar with Court settings and protocol.

We believe it is in the best interest of the City to enter into the Agreement for Services with (VMBSIS) Vanessa Morales Barry Spanish Interpretational Services, to ensure this service will be conducted in both an honest and professional manner.

Vanessa Morales Barry Spanish Interpretational Services will be compensated at a rate of \$75.00 per hour plus mileage.

---

**OFFICE OF THE CITY ATTORNEY**

**This ORDER ACCEPTING THE QUOTE OF VANESSA MORALES BARRY SPANISH INTERPRETATION SERVICE (VMBSIS)., FOR SPANISH INTERPRETATIONAL SERVICES AT JACKSON MUNICIPAL COURT is legally sufficient for placement in NOVUS Agenda.**

---

Timothy Howard, *City Attorney*

Monica Allen, *Special Assistant* \_\_\_\_\_

---

DATE



**VANESSA MORALES BARRY**

**SPANISH INTERPRETER SERVICES AGREEMENT**

This agreement is made and entered into on this \_\_\_\_\_ day of June, 2020, by and between the City of Jackson, hereinafter referred to as "The City" and Vanessa Morales Barry, Spanish Interpreter Services, hereinafter referred to as Vanessa Morales Barry, Spanish Interpreter Services. (VMBSIS)

WITNESSETH:

**WHEREAS**, the City's Municipal Court occasionally has defendants who are Spanish Speakers only, and that have been jailed for various alleged offenses, and who require the services of a Spanish interpreter during court proceedings; and

**WHEREAS**, it is considered both necessary and expedient that, within the course of adjudication, such defendants be afforded all rights and privileges of a speedy trial without infringement; and

**WHEREAS**, Vanessa Morales Barry, Spanish Interpreter Services, has agreed to provide said services for the City's Municipal Court.

**NOW THEREFORE**, in consideration of the mutual benefits and advantages each to the other, the receipt and sufficiency of which are hereby acknowledged, the City and VMBSIS agree as follows:

- 1. VMBSIS Responsibilities:** VMBSIS shall provide Spanish interpretation services for Spanish speaking defendants that are jailed for various alleged offenses. VMBSIS shall be on call and coordinate, on an as needed basis, Spanish interpretation services for the City's Municipal Court. VMBSIS shall perform the said services for a period of (4) years from the date of the execution of this Agreement, unless or until this agreement is terminated by either party by providing a thirty (30) day prior written notice vi certified mail.
- 2. City's Responsibilities:** The City shall pay VMBSIS at the rate of seventy-five dollars (\$75.00) per hour, plus mileage, for the term of this Agreement. As services are provided, VMBSIS must submit itemized, detailed invoices to the City, stating with specificity all task completed and the amount of time expended on said task. Upon receipt and review of the invoice, and based upon the task completed therein, the City shall compensate VMBSIS accordingly and as set forth herein. VMBSIS will only be paid upon the submission of invoices to the City, and the confirmation by the City of the tasks completed therein.

1. **Modifications.** This agreement may be amended only by written instrument between the parties hereto. The agreement may not be assigned by VMBSIS.
2. **Termination.** This agreement may be Terminated by either party upon the giving of thirty (30) days prior written notice to the other party by certified mail. In such event, VMBSIS shall be paid all compensation due and owing it based upon the invoices submitted to the City on or before the termination date.
3. **Independent Contractor:** VMBSIS is an independent contractor and not an agent or employee of the City.
4. **Indemnity.** VMBSIS shall indemnify and hold harmless the City, its officers, agents, and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of VMBSIS in performance of the services to provide as described herein.
5. **Governing Law.** The terms of this Agreement shall be governed by the laws of the State of Mississippi.

**IN WITNESS WHEREOF,** the parties hereto have caused this Agreement to be entered into on the \_\_\_\_\_ day of June, 2020.

**CITY OF JACKSON, MISSISSIPPI**

**BY:** \_\_\_\_\_  
**Chokwe A. Lumumba, Mayor**

**ATTEST:**

\_\_\_\_\_  
**City Clerk  
(Seal)**

**VANESSA MORALES BARRY SPANISH INTERPRETER SERVICES**

**BY:**  \_\_\_\_\_  
**Vanessa Morales Barry, Director**

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756


OFFICE OF THE CITY ATTORNEY  
7/19/20  
7/19/20

## OFFICE OF THE CITY ATTORNEY

---

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A SIGN LANGUAGE AND INTERPRETER SERVICES AGREEMENT WITH GREG GOLDMAN INTERPRETER SERVICE (GGIS) TO PROVIDE SAID SERVICES TO SENSORY AND/OR HEARING IMPAIRED INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

Monica Davis Allen, *Special Assistant to the City Attorney* 

  
\_\_\_\_\_  
Date

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756


OFFICE OF THE CITY ATTORNEY  
7/9/20  
7/9/20

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A SPANISH INTERPRETER SERVICES AGREEMENT WITH VANESSA MORALES BARRY SPANISH INTERPRETATION SERVICES (VMBSIS) TO PROVIDE SAID SERVICES TO SPANISH SPEAKING INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**Timothy Howard, City Attorney**

**Monica Davis Allen, Special Assistant to the City Attorney** 

7/9/20  
Date



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

06 / 30 / 2020  
DATE

<b>POINTS</b>		<b>COMMENTS</b>																																													
1.	<b>Brief Description/Purpose</b>	ENTER INTO AGREEMENT WITH THE TERMS PER GREG GOLDMAN INTERPRETATIONAL SERVICES TO PROVIDE DEAF INTERPRETATION SERVICES																																													
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	CRIME PREVENTION																																													
3.	<b>Who will be affected</b>	ALL HEARING IMPAIRED INDIVIDUALS THAT APPEAR IN MUNICIPAL COURT																																													
4.	<b>Benefits</b>	DUE PROCESS OF LAW WILL NOT BE IMPEDED, DUE TO THE DISABILITY OF THOSE TO WHOM THE SERVICE WILL BE PROVIDED.																																													
5.	<b>Schedule (beginning date)</b>	Immediately upon City Council Approval.																																													
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	N / A																																													
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	City Department of Administration																																													
8.	<b>COST</b>	\$75.00 PER HOUR PLUS MILEAGE																																													
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	001-415.10-6419																																													
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

# MEMORANDUM

TO: Chokwe A. Lumumba, Mayor, City of Jackson  
FROM: LaaWanda Horton, Director of Administration *LWH*  
DATE: June 30, 2020  
RE: Agenda Item from Agreement between the City of Jackson Municipal Court and Greg Goldman Interpretational Services (GGIS), Greg Goldman, Director

---

Because the City of Jackson's Municipal Court does occasionally have defendants in jail who are hearing impaired, and who require the services of a Deaf Interpreter (sign language), it is necessary during arraignment and trial settings that defendants be afforded such services.

Greg Goldman Interpretational Services (GGIS) has been involved in this service to sensory impaired individuals for many years not only as a deaf interpreter, but also as an instructor, and is quite familiar with Court settings and protocol.

We believe it is in the best interest of the City to enter into the Agreement for Services with (GGIS) Greg Goldman Interpretational Services, to ensure this service will be conducted in both an honest and professional manner.

Greg Goldman Interpretational Services will be compensated at a rate of \$75.00 per hour plus mileage.

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**OFFICE OF THE CITY ATTORNEY**

**This ORDER ACCEPTING THE QUOTE OF GREG GOLDMAN FOR DEAF & (SIGN LANGUAGE) INTERPRETATIONAL SERVICES AT JACKSON MUNICIPAL COURT is legally sufficient for placement in NOVUS Agenda.**

---

Timothy Howard, *City Attorney*

Monica Allen, *Special Assistant* \_\_\_\_\_

DATE

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**GREG GOLDMAN**

**SIGN LANGUAGE AND INTERPRETER SERVICES AGREEMENT**

This agreement is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Jackson, hereinafter referred to as "The City" and Greg Goldman Sign Language and Interpreter Services, hereinafter referred to as Greg Goldman Interpreter Services (GGIS).

WITNESSETH:

**WHEREAS**, the City's Municipal Court occasionally has defendants who are sensory and/or hearing impaired that are jailed for various alleged offenses, and who require the services on an interpreter (sign language) during court proceedings; and

**WHEREAS**, it is considered both necessary and expedient that, within the course of adjudication, such defendants be afforded all rights and privileges of a speedy trial without infringement; and

**WHEREAS**, Greg Goldman Sign Language and Interpreter Services (GGIS) has agreed to provide said services for the City's Municipal Court.

**NOW THEREFORE**, in consideration of the mutual benefits and advantages each to the other, the receipt and sufficiency of which are hereby acknowledged, the City and GGIS agree as follows:

1. **GGIS Responsibilities:** GGIS shall provide sign language and interpreter services for sensory and/or hearing impaired defendants that are jailed for various alleged offenses. GGIS shall be on call and coordinate, on an as needed basis, sign language and interpreter services for the City's Municipal Court. GGIS shall perform the said services for a period of (4) years from the date of the execution of this Agreement, unless or until this agreement is terminated by either party by providing a thirty (30) day prior written notice vi certified mail.
2. **City's Responsibilities:** The City shall pay GGIS at the rate of seventy-five dollars (\$75.00) per hour, plus mileage, for the term of this Agreement. As services are provided, GGIS must submit itemized, detailed invoices to the City, stating with specificity all task completed and the amount of time expended on said task. Upon receipt and review of the invoice, and based upon the task completed therein, the City shall compensate GGIS accordingly and as set forth herein. GGIS will only be paid upon the submission of invoices to the City, and the confirmation by the City of the tasks completed therein.

1. **Modifications.** This agreement may be amended only by written instrument between the parties hereto. The agreement may not be assigned by GGIS.
2. **Termination.** This agreement may be Terminated by either party upon the giving of thirty (30) days prior written notice to the other party by certified mail. In such event, GGIS shall be paid all compensation due and owing it based upon the invoices submitted to the City on or before the termination date.
3. **Independent Contractor:** GGIS is an independent contractor and not an agent or employee of the City.
4. **Indemnity.** GGIS shall indemnify and hold harmless the City, its officers, agents, and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of GGIS in performance of the services to provided as described herein.
5. **Governing Law.** The terms of this Agreement shall be governed by the laws of the State of Mississippi.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF JACKSON, MISSISSIPPI

BY: \_\_\_\_\_  
Chokwe A. Lumumba, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk  
(Seal)

SERVICES

GREG GOLDMAN INTERPRETATION

BY:   
\_\_\_\_\_  
Greg Goldman, Director

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756


OFFICE OF THE CITY ATTORNEY  
7/19/20

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A SIGN LANGUAGE AND INTERPRETER SERVICES AGREEMENT WITH GREG GOLDMAN INTERPRETER SERVICE (GGIS) TO PROVIDE SAID SERVICES TO SENSORY AND/OR HEARING IMPAIRED INDIVIDUALS IN THE CITY OF JACKSON, MISSISSIPPI'S MUNICIPAL COURT** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

Monica Davis Allen, *Special Assistant to the City Attorney* 

  
\_\_\_\_\_  
Date



OFFICE OF THE CITY ATTORNEY  
7/16/20

**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MANTEGHI GLOBAL (MS. LADAN MANGEGHT, OWNER) TO SERVE AS CONSULTANT FOR THE CIT OF JACKSON IN THE CAPACITY OF STAFF TO FACILITAT THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, *ECONOMIC PATHWAYS TO HUMAN DIGNITY; BUILDING OCCUPATIONAL OPPORTUNITIES AND ECONOMIC GROWTH***

**WHEREAS**, the City of Jackson was awarded funds from W. K. Kellogg Foundation to support the City of Jackson’s goal to increase employment, economic development, city and regional competitiveness, job creation, and employer engagement, allowing City of Jackson citizens to access tools to help tem traverse pathways o self-sufficiency; and

**WHEREAS**, Ms. Manteghi’s expertise is in alignment with the economic development goals of the city of Jackson’s Strategic Plan, which focus on: 1) connecting an under-employed and under-skilled workforce to meaningful employment; 2) creating a bridge for low to mid-skilled workers to move into mid to high-skilled employment; 3) building pathways for the retention of high-skilled, college-educated workers produced through the City of Jackson’s seven institutions of higher learning; and 4) increasing the number of occupational opportunities through intentional employer engagement and economic growth in the sectors of technology, education, creativity, and healthcare; and

**WHEREAS**, Ms. Manteghi has expertise in enhancing the social progress of numerous municipalities across the US and in foreign countries and she will use her experience to focus on economic development within the City of Jackson; and

**WHEREAS**, Ms. Manteghi proposes in her *Scope of Work* to execute the following:

***Economic Development:***

***General***

- *Introduce potential investors, influencers, businesses to City of Jackson Administration leadership*
- *Advise on messaging and marketing to investor and business communities*
- *Identify visibility opportunities (panels, conferences, key meetings) for City of Jackson*

***Opportunity Zones***

- *Represent City of Jackson in Opportunity Zones (OZ) conferences and key meetings*
- *Prepare investor visits*
- *Prepare learning tours for Mayor, CAO and Jackson leaders to visit with other cities preparing for OZ investments to learn about strategies, approaches, and tools being used*

***Incubator/Accelerator***

*Assist CAO in building out the thinking and strategy for the incubator*

***TECH JXN***

- *Guide and shape strategy, programming and execution of TECH JXN annual events*
- *Identify and invite participants from outside Jackson and Mississippi*
- *During TECH JXN, help identify potential prospects for incubator/accelerator*
- *Provide logistical support with VIP/investor track during TECH JXN events*
- *Follow up with participants, investors, incubator/accelerator prospects*
- *Represent Jackson along with Mayor, CAO and executive team during TECH JXN to attract investors*

Agenda Item # 24  
Agenda Date: July 21, 2020

**WHEREAS**, Ms. Manteghi will be available to make quarterly visits to Jackson, with prior mutual agreement and approval, and participate in monthly calls/meetings with city leadership; and

**WHEREAS**, the City of Jackson will pay Ms. Manteghi \$80,000 for services identified in the *Scope of Work* For the period beginning July 2020 and ending March 31, 2022; and

**WHEREAS**, all travel expenses (airfare, ground transportation, hotels and meals) related to representing the City of Jackson at conferences, meetings, etc. will be reimbursed by the City of Jackson in an amount not to exceed \$7,500 over the aforementioned contract period from said grant funds; and

**WHEREAS**, Funding for consultant fees and expenses is paid from the W. K. Kellogg Foundation project *Economic Pathways to Human Dignity; Building Occupational Opportunities and Economic Growth*.

**IT IS THEREFORE ORDERED** that the Mayor be authorized to enter into an agreement with Manteghi of Global (Ladan Manteghi, owner) to serve as consultant for the City of Jackson in the capacity of staff to facilitate economic development within the City of Jackson by executing the goals and objectives of the W. K. Kellogg Foundation-funded project, *Economic Pathways to Human Dignity; Building Occupational Opportunities and Economic Growth*, from July , 2020 through March 31, 2022, and be compensated in an amount not to exceed consultant fees of \$80,000 and travel expenses not to exceed\$7,500 for the agreement term period.

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

July 9, 2020  
DATE

	POINTS	COMMENTS																																													
1.	<b>Brief Description/Purpose</b>	Order to execute agreement with Manteghi Global (Ladan Manteghi) to serve as consultant for the Kellogg Grant on Economic Pathways to Human Dignity																																													
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Economic Development																																													
3.	<b>Who will be affected</b>	The City of Jackson																																													
4.	<b>Benefits</b>	Develop partnerships with investors, developers, and corporate foundations;																																													
5.	<b>Schedule (beginning date)</b>	Upon Approval																																													
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	City-wide																																													
7.	<input type="checkbox"/> <b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department</li> <li>▪ Consultant</li> </ul>	Office of the CAO																																													
8.	<b>COST</b>	\$80,000 + travel expenses up to \$7500																																													
9.	<input type="checkbox"/> <b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund</li> <li><input checked="" type="checkbox"/> Grant</li> <li><input type="checkbox"/> Bond</li> <li>▪ Other</li> </ul>	W. K. Kellogg Foundation Grant (Economic Pathways to Human Development) Account Number 076.40145																																													
10.	<b>EBO participation</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 10%;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">_____</td> <td style="width: 10%;">no</td> <td style="width: 10%;">_____</td> <td style="width: 10%;">N/A</td> <td style="width: 10%;">X</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>X</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td>N/A</td> <td>X</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	X	AABE	_____ %	WAIVER	yes	_____	no	_____	N/A	X	WBE	_____ %	WAIVER	yes	_____	no	_____	N/A	X	HBE	_____ %	WAIVER	yes	_____	no	_____	N/A	X	NABE	_____ %	WAIVER	yes	_____	no	_____	N/A	X
ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	X																																							
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Chief Administrative Office



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017  
Telephone: 601-960-2314

**MEMORANDUM**

**TO:** Mayor Chokwe Antar Lumumba

**FROM:** Dr. Robert Blaine, Chief Administrative Officer 

**DATE:** July 9, 2020

**SUBJECT:** Order Requesting Approval for Ladan Manteghi of Manteghi Global to Serve as Consultant for the City of Jackson in regards to Economic Development Goals and Objectives funded by the W.W.Kellogg Foundation EPHD Project

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This order requests that City of Jackson enter into an agreement with Ladan Manteghi of Manteghi Global to serve as consultant for the City of Jackson in the capacity of staff to facilitate economic development within the City of Jackson by executing the goals and objects of the W.K. Kellogg Foundation-funded project, *Economic Pathways to Human Dignity*, from July 1, 2020 through March 31, 2022, and be compensated in an amount not to exceed consultant fees of \$80,000 nor travel expenses over \$7,500.




Office of the City Attorney

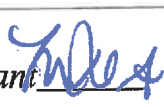
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MANTEGHI GLOBAL ( MS. LADAN MANTEGHI, OWNER) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON IN THE CAPACITY OF STAFF TO FACILITATE THE W. K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUUMAN DIGNITY; BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

  
Monica D. Allen, *Special Assistant*

  
\_\_\_\_\_  
Date



OFFICE OF THE CITY ATTORNEY  
7/13/20

**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LACEY LOFTIN CONSULTING, LLC, TO SERVE AS THE DATA SCIENTIST FOR THE W. K. KELLOGG FOUNDATION-FUNDED PROJECT, *ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)*.**

**WHEREAS**, the City of Jackson, Mississippi (“City of Jackson”) was awarded funds from W. K. Kellogg Foundation to support the City of Jackson’s goal to increase employment, economic development, city and regional competitiveness, job creation, and employer engagement, allowing City of Jackson citizens to access tools to help them traverse pathways to self-sufficiency; and

**WHEREAS**, Lacey Loftin Consulting, LLC, has been approved and has been working in the capacity of Data Scientist for the City of Jackson under a different funding source; and

**WHEREAS**, Lacey Loftin’s scope of work will be focused on the Data Ecosystem for the City of Jackson in order to establish reliable baseline measures of the current state of employment in poor communities, as well as to identify communities of need and determine the relative skillsets of residents in those communities; and

**WHEREAS**, Lacey Loftin will utilize the data she has curated in the OpenGov and Tableau data platforms, and will integrate data that will be identified under this project; and

**WHEREAS**, Lacey Loftin Consulting, LLC will be compensated for these services, in the amount of \$68,000 for the period of July 1, 2020 through March 31, 2022, which is the remaining time of the W. K. Kellogg award,

**IT IS HEREBY ORDERED** that the Mayor be authorized to execute an agreement with Lacey Loftin Consulting, LLC to serve as Data Scientist in the implementation of the goals, objectives and strategies of the W. K. Kellogg Foundation-funded project, *Economic Pathways to Human Dignity: Building Occupational Opportunities & Economic Growth (EPHD)* for the remaining period of the grant, July 1, 2020 – March 31, 2022, in an amount not to exceed \$68,000.00.

Agenda Item # 25  
Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

July 10, 2020  
DATE

<b>POINTS</b>	<b>COMMENTS</b>																																													
1. <b>Brief Description</b>	Order authorizing the Mayor to execute an agreement with Lacey Loftin Consulting, LLC as data scientist for the City of Jackson																																													
2. <b>Purpose</b>	Ms. Loftin services will create and maintain a comprehensive data portal for the City of Jackson.																																													
3. <b>Who will be affected</b>	City of Jackson, employees, business owners, non-profits, and residents																																													
4. <b>Benefits</b>	Create a global understanding of the City of Jackson’s comprehensive data indicators that have been scattered and unused in the past. This will bring greater clarity to inner-government and citywide performance measurements. It will be provide information on economic development in the City,																																													
5. <b>Schedule (beginning date)</b>	Upon Approval by City Council																																													
6. <b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Citywide																																													
7. <b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/>  ▪ <b>Consultant</b> <input type="checkbox"/>	CAO’s Office																																													
8. <b>COST</b>	\$68,000.00 (Period July 1, 2020 – March 31, 2022)																																													
9. <b>Source of Funding</b> ▪ <b>General Fund</b> <input checked="" type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	076.401.45 - 6419 (Other Professional Services). W.W. Kellogg Foundation grant																																													
10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>__x__</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>__x__</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>__x__</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>__x__</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>__x__</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	__x__	AABE	_____ %	WAIVER	yes	___	no	___	N/A	__x__	WBE	_____ %	WAIVER	yes	___	no	___	N/A	__x__	HBE	_____ %	WAIVER	yes	___	no	___	N/A	__x__	NABE	_____ %	WAIVER	yes	___	no	___	N/A	__x__
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Office of the City Attorney


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1736

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LACEY LOFTIN CONSULTING, LLC, TO SERVE AS THE DATA SCIENTIST FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD), is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 

7/13/20  
Date



OFFICE OF THE CITY ATTORNEY  
7/21/20  
26

**ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH BAKER TILLY VIRCHOW KRAUSE, LLP DBA BAKER TILLY, A LIMITED LIABILITY COMPANY TO CONDUCT A CLASSIFICATION AND PERFORMANCE METRIC STUDY OF ALL EMPLOYEE POSITIONS WITHIN THE CITY OF JACKSON MISSISSIPPI**

**WHEREAS**, Section 21-8-21(2) of the Mississippi Code requires the salary compensation of all municipal employees to be fixed by ordinance of the council and further authorizes the council to fix the salary compensation of all municipal employees from time to time as occasion demands; and

**WHEREAS**, the compensation ordinance applicable to municipal employees was adopted in 1998 and has been amended on occasion to address certain position classifications from time to time; and

**WHEREAS**, technological advances and other factors have resulted in changes in position responsibilities and demands for many job classifications since adoption of the salary compensation plan; and

**WHEREAS**, the City of Jackson recently implemented an ERP system for its operations, which may have resulted in modification of job tasks for personnel and it is necessary to develop and modify position descriptions based on the ERP systems; and

**WHEREAS**, the best interest of the City would be served by offering a wage and benefits package for all employee classifications comparable to other public sector employment and when necessary for retention of talent, private sector employment; and

**WHEREAS**, the webpage of Baker Tilly Virchow Krause, LLP DBA Baker Tilly states that it is a member of the global network of Baker Tilly International, Ltd. and a leading advisory, tax, and assurance firm whose specialized professionals guide clients through an ever-changing business world; and

**WHEREAS**, Baker Tilly Virchow Krause, LLP DBA Baker Tilly tendered a proposal to the Chief Administrative Officer reporting that it had successfully completed more than 280 compensation projects since 2014; and

**WHEREAS**, a partial list of projects was cited in the proposal submitted by Baker Tilly and included the following: (1) Dallas Housing Authority ( compensation study); (2) Lufkin, Texas (compensation study) (3) Tyler Texas (classification and compensation study) (4) Farragut, Tennessee (classification and compensation study) (5) Caroline County, Virginia (Pay and classification study) and (6) Blue Springs, Missouri (Pay Plan Design); and

**WHEREAS**, a contract has been negotiated with Baker Tilly to perform a Classification and Performance Metrics Study which will constitute Phase 1 of a project related to revising the City's compensation plan;

**WHEREAS**, Phase 2 of the project will consist of a market pay study and will not be included in the contract with Baker Tilly; and

Agenda Item # 26  
Agenda Date: July 21, 2020

**WHEREAS**, the cost for the Classification and Performance Metrics Study will be \$99,900.00 exclusive of expenses incurred; and

**WHEREAS**, the services to be provided for Phase 1 of the project consists of collecting information based on position questionnaires, analyzing the content of the questionnaires for classification decision, conducting job audits, if necessary, developing a consistent job classification program, assignment of each employee to the appropriate class with respect to duties and responsibilities, skills, and abilities and minimum education and experience requirements; developing consistent performance metrics using qualitative and quantitative metrics, assisting with determining the weights which will be given to the qualitative and quantitative metrics, and submission of a final report containing the following: (a) detailed study methodology (b) discussion of the findings, conclusions, and recommendations regarding employee classification (c) schematic list of classes (d) list of detailed class descriptions and ( e) job evaluation factor analysis and ( f) evaluation and recommendation on compensation practices; and

**WHEREAS**, no legal advice will be provided by Baker Tilly; and

**WHEREAS**, payment for services associated with Phase 1 of the project will be invoiced based on the percentage of the Phase 1 services completed as follows: Project Initiation and Employee orientation (25%) Completion of position analysis questionnaires (25%) Completion of position descriptions (40%) Completion of final report (10%).

**WHEREAS**, expense incurred by Baker Tilly will be charged at cost and include but are not limited to, travel, sustenance, overnight or messenger deliveries, conference calling beyond internal capabilities, photocopying, mailing and will not exceed the sum of \$10,000.00 for Phase 1;

**WHEREAS**, additional work will result in the invoicing of the City at an agreed upon fee or the standard hourly fees as follows:

<b>Partner/Principal</b>	<b>\$325.00/ hour</b>
<b>Senior Manager/Director</b>	<b>\$250/hour</b>
<b>Manager</b>	<b>\$185/hour</b>
<b>Staff</b>	<b>\$100/hour</b>
<b>Associates</b>	<b>\$75/hour</b>

**WHEREAS**, the contract with Baker Tilly will be governed by the laws of the State of Mississippi; and

**WHEREAS**, information furnished to Baker Tilly by the City will be regarded as confidential to the extent allowed by Mississippi law and shall remain the property of the City and subject to that information which is publicly known, already known by Baker Tilly, or disclosed to a third party without restriction; and

**WHEREAS**, Baker Tilly will not discriminate against any employee or applicant for employment on the basis of age, sex, race, creed, national origin, or disability; and



**WHEREAS**, the estimated time for completion of Phase 1 will be November 2020;

**IT IS HEREBY ORDERED** that the Mayor shall be authorized to execute a contract with Baker Tilly to provide a classification and performance metric study at a cost not to exceed \$99,900.00 exclusive of expenses;

**IT IS HEREBY ORDERED** that expenses not exceeding the sum of \$10,000.00 for the classification and performance metric study may be paid upon submission of proof of the incurring of the expense; and

**IT IS HEREBY ORDERED** that a market pay study shall not be performed absent approval of an order of the Jackson City Council authorizing the study and payment.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

July 14, 2020

DATE

POINTS	COMMENTS
1. <b>Brief Description/Purpose</b>	Order authorizes the Mayor to execute contract with Baker Tilly for classification and performance metric study and also market pay study
2. <b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Changes in City Government
3. <b>Who will be affected</b>	municipal employees, governing authorities of the City, Baker Tilly, citizens of Jackson
4. <b>Benefits</b>	Reconciles position descriptions with ERP system and consistent with job evolution, and establishes performance measures
5. <b>Schedule (beginning date)</b>	Immediately upon approval of agreement.
6. <b>Location:</b> § WARD § CITYWIDE (yes or no) (area) § Project limits if applicable	Internal government administration
7. <input type="checkbox"/> <b>Action implemented by:</b> § City Department § Consultant	Mayor's Office and Chief Administrative Officer
8. <b>COST</b>	Classification and performance metric study - \$99,900.00 Expenses for Classification and performance metric not to exceed \$10,000 Expenses to be invoiced at cost
9. <input type="checkbox"/> <b>Source of Funding</b> <input type="checkbox"/> § General Fund <input type="checkbox"/> § Grant	Fund 001.411.40-6419

Chief Administrative Office



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017  
Telephone: 601-960-2314

**MEMORANDUM**

**TO:** Mayor Chokwe Antar Lumumba

**FROM:** Robert Blaine  
Chief Administrative Officer

A handwritten signature in black ink, appearing to read "R. Blaine".

**DATE:** July 8, 2020

**SUBJECT:** ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH BAKER TILL, LLP DBA, TO CONDUCT A CITY-WIDE CLASSIFICATION/COMPENSATION AND PERFORMANCE METRICS STUDY OF POSITION DESCRIPTIONS, DUTIES AND COMPENSATION

---

It is requested that the attached Order be included on the July 21, 2020 City Council Meeting Agenda.

Baker Tilly proposes in its *Scope of Work*, two phases, the first of which includes:

- 1) Ensuring that City resources are utilized effectively and efficiently;
- 2) Ensuring that City workers are working from up-to-date and accurate job descriptions;
- 3) Ensuring that changes to job duties resulting from implementation of the ERP are made;

Phase two includes:

- 1) Conducting a market-pay study that will determine appropriate salary levels of positions of the workforce,
- 2) Developing and conducting a customized salary and benefits survey to compare City positions with similar positions in other comparable public agencies and private-sector employers in the area labor market

One phase only  
Tim Howard  
7/15/20

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH BAKER TILLY VIRCHOW KRAUSE, LLP DBA, BAKER TILLY, A LIMITED LIABILITY COMPANY TO CONDUCT A CITYWIDE CLASSIFICATION, COMPENSATION AND PERFORMANCE METRICS STUDY OF ALL EMPLOYEE POSITIONS WITHIN THE CITY OF JACKSON, MISSISSIPPI is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

7/15/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
7/15/20

OFFICE OF THE CITY CLERK  
7/16/20

**ORDER RESCINDING RESOLUTION ENTITLED “RESOLUTION RESCINDING RESOLUTION ENTITLED “OPEN RECORDS POLICY”, APPEARING IN MINUTE BOOK “3-X”, PAGE 182, DATED AUGUST 2, 1983 AND AUTHORIZING ADOPTION OF A NEW OPEN RECORDS POLICY” ADOPTED ON FEBRUARY 13, 2007, AND AUTHORIZING ADOPTION OF A PUBLIC RECORDS POLICY FOR UTILIZATION BY THE DEPARTMENT OF MUNICIPAL CLERK.**

**WHEREAS**, the City of Jackson, Mississippi, is required to provide information categorized as public records to those requesting said records pursuant to Section of the Mississippi Code Annotated (1972), as amended; and

**WHEREAS**, the Jackson City Council adopted a “New Open Records Policy” on February 13, 2007; and

**WHEREAS**, on October 27, 2014 the City Council voted to allow for the purchase and implementation of FOIA software (“GovQA”) to be utilized by the City Clerk’s Office; and

**WHEREAS**, the Department of Municipal Clerk deems it necessary to rescind the “Open Records Policy” that was adopted on February 13, 2007, and adopt a “Public Records Policy” that would include policies and procedures that reflect the new electronic public records system (Gov QA).

**IT IS, THEREFORE, ORDERED** that the February 13, 2007 “Open Records Policy”, entitled “RESOLUTION RESCINDING RESOLUTION ENTITLED “OPEN RECORDS POLICY”, APPEARING IN MINUTE BOOK “3-X”, PAGE 182, DATED AUGUST 2, 1983 AND AUTHORIZING ADOPTION OF A NEW OPEN RECORDS POLICY”, is hereby rescinded, and the following “Public Records Policy” is hereby adopted for utilization by the Department of Municipal Clerk, the City of Jackson, Mississippi and its citizenry:

### **PUBLIC RECORDS POLICY**

#### **OVERVIEW**

It is the policy of the state of Mississippi that public records shall be available for inspection by any person unless otherwise provided by the Mississippi Public Records Act of 1983. Accordingly, it is the policy and duty of the City of Jackson, Mississippi to provide access to public records consistent with the provisions of the Mississippi Public Records Act of 1983.

#### **DEFINITIONS**

**Public Record:** All books, records, papers, accounts, letters, maps. Photographs, films, cards, tapes, recordings or reproductions thereof, and any other documentary materials, regardless of physical form or characteristics, having been used, being in use, or prepared, possessed or retained for use in the conduct, transaction or performance of any business, transaction, work, duty or function of any public body, or required to be maintained by any public body.

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Agenda Date: July 21, 2020

**Non-exempt Public Record:** Any public record that is available for inspection, examination, copying or reproduction pursuant to the Mississippi Public Records Act of 1983 and the policies provided herein.

**Exempt Public Record:** Any public record that is not available for inspection, examination copying or reproduction in accordance with any constitutional or statutory law, including but not limited to, the Mississippi Public Records Act of 1983, a legal declaration that the public record is confidential or privileged or any express statutory exemption provided by local, state or federal laws.

**Working Day:** Any day other than a weekend, a state holiday, federal holiday, furlough day, or other day which the City is closed by Executive Order.

## **PROCEDURE**

**Request Using Online Portal:** The individual requesting records shall complete and submit the designated public records request online to the Department of Municipal Clerk at <https://www.jacksonms.gov/departments/municipal-clerk/>.

**Response Timeline:** The City shall respond to the request for public records within seven (7) working days after receipt of the request. The requestor is required to pay for the actual cost of searching, reviewing and/or duplicating copies of the requested public records. Such fees shall be collected in advance of complying with the request. If the requestor fails to tender payment within five (5) calendar days of receiving notification regarding the cost associated with the request, the request is deemed withdrawn and closed. The requestor shall re-submit his/her request.

**Response Timeline for Requests for Trade Secrets, Confidential, Commercial or Financial Information Submitted to the City by a Third Party:** When an individual seeks inspection, examination, copying or reproduction of information which includes trades secrets, confidential, commercial or financial information submitted to the City by a third party, the records shall be released no later than twenty-one (21) days from the date the third parties receive notice of the request unless the third parties have filed in chancery court a petition seeking a protective order on or before the expiration of the twenty-one-day time period. Any party seeking the protective order shall give notice to the party requesting the information in accordance with the Mississippi Rules of Civil Procedure. The City shall release the requested public records at the expiration of the twenty-one-day time period, unless the third-party seeks the protective order.

**Denials:** Any denial of a request shall be made by the Office of the City Attorney in writing, and shall contain a statement of the specific reasons for denial. The Department of Municipal Clerk shall maintain a file of all denials for a period of not less than three (3) years. No department shall deny a request for public records submitted pursuant to the City's procedures without the express written authority of the Office of the City Attorney.

## **FEES**

**Fees for Costs Incident to Providing Access to Public Records:** The person requesting access to public records is required to pay the actual cost of providing such access. Fees are calculated to reimburse the City for the actual cost of searching, reviewing and/or duplicating and, if applicable,

mailing copies of public records. Staff time or contractual services included in the actual cost shall be at the pay scale of the lowest level City employee or City contractor competent to respond to the request. Such fees shall be paid in advance of the City complying with the request. Photocopies of the requested public records are billed at .15 per page; certified copies are \$1.50 each. Prepayment is required.

A copy of this policy shall be (1) posted on the City of Jackson, Mississippi's website; (2) posted in Jackson City Hall; and (3) placed on file and made readily available for public inspection in the Department of the Municipal Clerk.

(A. HARRIS, LUMUMBA)

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/16/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER RESCINDING RESOLUTION ENTITLED "RESOLUTION RESCINDING RESOLUTION ENTITLED "OPEN RECORDS POLICY", APPEARING IN MINUTE BOOK "3-X", PAGE 182, DATED AUGUST 2, 1983 AND AUTHORIZING ADOPTION OF A NEW OPEN RECORDS POLICY"** ADOPTED ON FEBRUARY 13, 2007, AND AUTHORIZING ADOPTION OF A PUBLIC RECORDS POLICY FOR UTILIZATION BY THE DEPARTMENT OF MUNICIPAL CLERK is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica Davis Allen, Special Assistant to the City Attorney 

7/15/20  
\_\_\_\_\_  
Date



**RESOLUTION RESCINDING RESOLUTION ENTITLED "OPEN RECORDS POLICY", APPEARING IN MINUTE BOOK "3-X", PAGE 182, DATED AUGUST 2, 1983 AND AUTHORIZING ADOPTION OF A NEW OPEN RECORDS POLICY.**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI that the Resolution appearing in Minute Book "3-X", at page 182, dated August 2, 1983 and entitled "Open Records Policy", be an the same is hereby rescinded and the following resolution is hereby adopted:

**OPEN RECORDS POLICY**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI, that pursuant to the "Mississippi Public Records Act of 1983," there is hereby adopted the following policy concerning the inspection and reproduction of Public Records:

1. All requests for inspection of public records shall be submitted in writing to the City Clerk. Such request shall designate exactly what material is requested in terms specific enough to provide ready identification thereof.

2. Such requests will be fulfilled or denied within fourteen (14) working days from submission of the written request.

3. In the event such request is approved, the person seeking access will be notified where and when such material will be available. The person seeking access to such records shall be required to pay the actual cost of retrieving such records prior to being allowed access. In the event photocopies of material are requested, an additional pre-paid fee of fifty cents per page shall be required. Except that any requested material wherein this Council has adopted by ordinance a fee schedule for provision of same, shall be the scheduled fee for retrieving and producing the requested documents, with no additional charge for photocopying. This includes, but is not limited to, fire and accident reports.

4. In the event the exact fees cannot be determined until the material is located, the time between location of the documents ( at which time the person desiring access shall be immediately notified of the fee) and payment of the fees will not be included in the fourteen day time limit previously described.

5. In the event such request is denied, the denial shall be in writing and shall contain a statement of the specific reasons for the denials. The City shall maintain a file on all denials, and such shall be on file for a period of not less than three years.

6. A copy of this policy shall be forwarded to the Office of the Secretary of State for filing and shall be included in the municipal minutes and available for public inspection in the Office of the City Clerk.

**Council Member Tillman** moved adoption; **Council Member Crisler** seconded.

Yeas – Allen, Bluntson, Crisler, McLemore, and Tillman.

Nays – None.

Absent – Barrett-Simon and Stokes.

\*\*\*\*\*

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Fees .....	4

## Overview

**It is public policy of the City of Jackson (City) to provide service and information to its citizens and all other persons who request information consistent with the provisions of the Mississippi Public Records Act of 1983.**

## Definitions

**Identifiable Record:** A requested record is identifiable if the specific description of the record is given, including, but not limited to, the date of the record, the subject matter, division or staff person involved, or other identifiers. The identification must be specific.

**Day:** Any day other than a weekend, a state holiday, federal holiday, or other day which the City is closed by Executive Order.

## Procedure

**Records Available:** Public records not otherwise exempt by law are available for inspection and/or copying pursuant to these procedures.

**Request in Writing:** The individual requesting records shall complete and submit the designated form to the Office of the City Clerk. City of Jackson Department Directors may waive the requirements for information needed in the performance of their duties.

**Response:** The City of Jackson will respond to the public records request within seven (7) working days (excluding weekends and holidays), pursuant to the provisions of the Mississippi Public Records Act of 1983, as amended.

**Denials:** Any denial of a request shall be made by the Office of the City Attorney in writing, and shall contain a statement of the specific reasons for the denial. The Office of the City Clerk shall maintain a file of all denials for a period of not less than three (3) years. No department shall deny a public records request submitted pursuant to the City's procedures without the express written authority of the Office of the City Attorney.

## Trade Secret Notice

**Notice of Request:** When an individual seeks inspection, examination, copying or reproduction of information which includes trade secrets, confidential, commercial or financial information submitted to the City by a third party, the City will provide thirty (30) days notice to the third party. The City will release the requested public record(s) at the expiration of the notice period, unless the third party objects in writing.

## Fees

**Determination of Fees:** The person requesting access to public records is required to pay the actual cost of retrieving such records(s) prior to access. Fees are calculated based on the prorated salary of the City employees retrieving, compiling, and producing the records(s). Photocopies of the requested records are billed at .50 per page; certified copies are \$1.50 each. Prepayment of all fees is required.

**Free Service:** There shall be no charge if the record(s) requested is not found, or said record(s) is exempt from public disclosure. No charge shall be made for staff hours spent in resolving any legal or policy questions concerning the request.

# Public Records Policy



**Department of Municipal Clerk**  
219 S. President St.  
P.O. Box 17  
Jackson, Mississippi 39205-0017

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## OVERVIEW

It is the policy of the state of Mississippi that public records shall be available for inspection by any person unless otherwise provided by the Mississippi Public Records Act of 1983. Accordingly, it is the policy and duty of the City of Jackson, Mississippi to provide access to public records consistent with the provisions of the Mississippi Public Records Act of 1983.

## DEFINITIONS

**Public Record:** All books, records, papers, accounts, letters, maps, photographs, films, cards, tapes, recordings or reproductions thereof, and any other documentary materials, regardless of physical form or characteristics, having been used, being in use, or prepared, possessed or retained for use in the conduct, transaction or performance of any business, transaction, work, duty or function of any public body, or required to be maintained by any public body.

**Non-exempt Public Record:** Any public record that is available for inspection, examination, copying or reproduction pursuant to the Mississippi Public Records Act of 1983 and the policies provided herein.

**Exempt Public Record:** Any public record that is not available for inspection, examination copying or reproduction in accordance with any constitutional or statutory law, including but not limited to, the Mississippi Public Records Act of 1983, a legal declaration that the public record is confidential or privileged or any express statutory exemption provided by local, state or federal laws.

**Working Day:** Any day other than a weekend, a state holiday, federal holiday, furlough day, or other day which the City is closed by Executive Order.

## PROCEDURE

**Request Using Online Portal:** The individual requesting records shall complete and submit the designated public records request online to the Department of Municipal Clerk: (<https://www.jacksonms.gov/departments/municipal-clerk/>)

**Response Timeline:** The City shall respond to the request for public records within seven (7) working days after the requestor tender payment of the requisite fee needed to reimburse the City for the costs incident to providing access to the requested public records. If the requestor fails to tender payment within five (5) calendar days of receiving notification regarding the cost associated with the request, the request is deemed to be withdrawn and closed. The requestor shall re-submit his/her request.

**Response Timeline for Requests for Trade Secrets, Confidential, Commercial or Financial Information Submitted to the City by a Third Party:** When an individual seeks inspection, examination, copying or reproduction of information which includes trades secrets, confidential, commercial or financial information submitted to the City by a third party, the City shall provide thirty days of notice to the third party. The City shall release the requested public records at the expiration of the notice period, unless the third-party objects in writing.

**Denials:** Any denial of a request shall be made by the Office of the City Attorney in writing, and shall contain a statement of the specific reasons for denial. The Department of Municipal Clerk shall maintain a file of all denials for a period of not less than three (3) years. No department shall deny a request for public records submitted pursuant to the City's procedures without the express written authority of the Office of the City Attorney.

## **FEES**

**Fees for Costs Incident to Providing Access to Public Records:** The person requesting access to public records is required to pay the actual cost of providing the same prior to access. Fees are calculated to reimburse the City for the actual cost of searching, reviewing and/or duplicating and, if applicable, mailing copies of public records. A public body may establish a standard fee scale to reimburse it for the costs of creating, acquiring and maintaining a geographic information system or multipurpose cadaster as authorized and defined under Section 25-61-1 et seq. or any other electronically accessible data. Any staff time or contractual services included in said actual cost shall be at the pay scale of the lowest level City employee or City contractor competent to respond to the request. Photocopies of the requested public records are billed at .15 per page; certified copies are \$1.50 each. Prepayment is required.

**Note:** There shall be no charge if the requested public records are not found, or said records are exempt from public disclosure. Thus, no charge shall be made for staff hours expended to resolve any legal or policy concerning the request. However, if staff anticipates a request will require extensive research, a cost estimate shall be provided to the requestor prior to filling the request.



## **PUBLIC RECORDS ACCESS PROCESS**

As the legal custodian of municipal records, the Department of Municipal Clerk shall receive all requests for access to public records. The City Clerk maintains the designated public records request via online to commence this process.

In the event that anyone other than the City Clerk receives a written request for public records, the request should be forwarded to the Department of Municipal Clerk for review. The City Clerk may contact the requester and advise of the proper procedure for submitting the request via online. If anyone receives a verbal request for a public record, the said requestor should be referred to the Municipal Clerk's Department or may be directed to the City of Jackson's website to complete an online request form or contact the Department of Municipal Clerk (601) 960-1035 for assistance.

Each Department Director shall appoint a person within their department as the contact person to manage requests for public records housed within their department (Public Records Agent "PRA"). The Department Director shall forward the name and telephone number of PRA, and the PRA's assigned support staff to the City Clerk.

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### **The Process:**

1. Upon receipt of a public record request, the City Clerk shall assign request to the PRA for the Department which maintains the requested public records.
2. Upon receipt, the PRA shall provide to the City Legal within two (2) working days a cost estimate if the projected cost is \$50.00 or more to reimburse the City for the actual cost of searching, reviewing and/or duplicating and, if applicable, mailing copies of the requested public records. City Legal will submit cost estimate to the City Clerk if cost estimate is approved; the City Clerk shall notify the requestor of the same. The City Clerk shall inform the requestor that he/she has two (2) working days to tender payment of the requisite fee to the City Clerk. If no cost estimate is required, the PRA will proceed with fulfillment of the request.
3. If the requestor fails to render payment to the City Clerk within two (2) working days of notifying the requestor of the fee, the City Clerk will send a standard notice to the requestor informing him/her of the perils of not providing the requisite fee.
4. After the requestor renders payment of the requisite fee, the City Clerk shall notify the Department of the same via Gov QA notifications.

5. Upon receipt of notification from the City Clerk that the requestor has tendered payment of the requisite fee, the Department's PRA shall forward to the Office of the City Attorney via Gov QA the requested public records within two (2) working days of receiving said notification.
6. To ensure a timely response to the request for public records, the PRA shall make certain that the requested records are retrieved/uploaded and forwarded to the Office of the City Attorney within two (2) working days after the PRA receives notification that the requestor has tendered payment to the City Clerk. If the requested record is nonexistent, a memo or letter should be uploaded as the response to the requester. All responses should be submitted to Legal for approval.
7. The Office of the City Attorney shall review and upon approval shall submit to the City Clerk's office for release to the requestor.
8. Communication is a key component of this process. If the PRA does not understand the request, the PRA should contact the requestor immediately via Gov QA for clarification. In the event the PRA or Department Director has a question of the City Clerk, City Attorney or other employees relating to the requested record, the PRA or Department Director should contact the same immediately to ensure timely delivery of the requested public records.

OFFICE OF THE CITY ATTORNEY  
 7/16/20  
 JCR

**ORDER AUTHORIZING PAYMENT OF INVOICES FOR CERTAIN SERVICES AND COMMODITIES PURCHASED FOR THE PURPOSE OF ADVANCING THE PUBLIC HEALTH, SAFETY AND WELFARE OF THE CITY OF JACKSON DURING THE COVID-19 PANDEMIC**

**WHEREAS**, on March 14, 2020, the Governor of the State of Mississippi, pursuant to Section 35-15-11(b)(17) of the Mississippi Code of 1972, as amended, declared that a state of emergency exists within the State of Mississippi because of the spread of the COVID-19 virus; and

**WHEREAS**, the Mayor of the City of Jackson declared a civil emergency in the City of Jackson pursuant to Section 45-17-3 of the Mississippi Code based on the COVID-19 pandemic beginning March 16, 2020; and

**WHEREAS**, the Jackson City Council declared a state of local emergency throughout the City of Jackson, and the areas encompassed by the boundaries of the City of Jackson pursuant to Section 33-15-17(d) of the Mississippi Code based on the COVID-19 pandemic beginning March 16, 2020; and

**WHEREAS**, City of Jackson personnel procured various emergency services and commodities pursuant to Section 31-7-13(k) of the Mississippi Code of 1972, in full cooperation with the March 16, 2020 Proclamation of Civil Emergency; and

**WHEREAS**, said services and commodities were purchased for the purpose of urgently advancing the public health, safety and welfare of the City of Jackson during the COVID-19 pandemic from vendors and in amounts as follows:

FERGUSON US HOLDINGS, INC 12500 JEFFERSON AVENUE NEWPORT NEWS, VA 23602 DBA WOLSELEY INDUSTRIAL GROUP POST OFFICE BOX 100286 ATLANTA, GA 30384-0286	\$82,856.85
STAFFERS POST OFFICE BOX 16466 JACKSON, MS 39236-6466	\$1911.23
SOLUTIONS GROUP 4 LLC POST OFFICE BOX 1172 JACKSON, MS 39215	\$2920.00
L&N ENTERPRISES LLC 123 BICKHAM LN FLORENCE, MS 39073	\$111,299.70
JP MIDSOUTH CLEANING SYSTEMS DBA JAN PRO OF CENTRAL MS 224 STARLYN AVE NEW ALBANY, MS 38652	\$108,743
CINTAS POST OFFICE BOX 630921 CINCINNATI, OH 45263-0921	\$26,998.96

**IT IS, THEREFORE, ORDERED**, payment of the invoices identified herein for the purpose of urgently advancing the public health, safety and welfare of the City of Jackson during the COVID-19 pandemic is hereby authorized.

Agenda Item # 28  
 Agenda Date: July 21, 2020

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/16/20  
TC

## OFFICE OF THE CITY ATTORNEY

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**This ORDER AUTHORIZING PAYMENT OF INVOICES FOR CERTAIN SERVICES AND COMMODITIES PURCHASED FOR THE PURPOSE OF ADVANCING THE PUBLIC HEALTH, SAFETY AND WELFARE OF THE CITY OF JACKSON DURING THE COVID-19 PANDEMIC is legally sufficient for placement in NOVUS Agenda.**

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

7/16/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
7/16/20  
TC

**ORDER AUTHORIZING THE MAYOR TO REVISE THE 2019/2020 FISCAL YEAR BUDGET FOR THE CITY OF JACKSON ZOO TO INCREASE THE CURRENT BUDGET TO ALLOW PAYMENTS TO INDEPENDENT CONTRACT WORKERS AND MISCELLANEOUS VENDORS PAID OUT OF ACCOUNT NUMBER 001-498.00-6419, AT AN ADDED COST OF \$185,000.00. (WARD 5) (HARRIS, KIDD, LUMUMBA)**

**WHEREAS, it is the desire of the City of Jackson Zoo to provide uninterrupted payment for services to contractor workers and miscellaneous vendors to ensure the professional care and service to the animals continues through September 30, 2020;**

**WHEREAS, the City of Jackson Zoo, Account Number 001-498.00-6419, was originally budgeted for \$695,140.00; however, the current balance is \$1,374.13. Additional funds are desperately needed to allow uninterrupted and continuous payment to the contract workers and miscellaneous vendors currently being paid out of this account; and**

**WHEREAS, the additional funds in the amount of \$185,000.00 will allow all contract workers and miscellaneous vendors to receive payment until September 30, 2020 for their services, and for animal expenses such as the cost of food, veterinarian services, etc., through September 30, 2020; and**

**WHEREAS, without the additional funds, the Zoo would be significantly impacted, and will be in dire straits and possibly unable to continue to operate; and**

**WHEREAS, the Department believes authorizing a revised budget in the amount of \$185,000.00, is in the best interest of the City of Jackson Zoo.**

**IT IS, THEREFORE, ORDERED that the Mayor be authorized to revise 2019-20 Fiscal Year Budget for the City of Jackson Zoo to ensure continuous payment to contract workers and vendors to provide care and maintenance services, as well as to pay all miscellaneous fees and/or payments, paid from Account Number 001-498.00-6419 in an amount not to exceed \$185,000.00.**

Agenda Item #: 29  
Agenda Date: July 21,  
2020

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/16/20  
TCH

## OFFICE OF THE CITY ATTORNEY

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**This ORDER AUTHORIZING THE MAYOR TO REVISE THE 2019/2020 FISCAL YEAR BUDGET FOR THE CITY OF JACKSON ZOO TO INCREASE THE CURRENT BUDGET TO ALLOW PAYMENTS TO INDEPENDENT CONTRACT WORKERS AND MISCELLANEOUS VENDORS PAID OUT OF ACCOUNT NUMBER 001-498.00-6419, AT AN ADDED COST OF \$185,000.00. (WARD 5) is legally sufficient for placement in NOVUS Agenda.**

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

7/16/20  
\_\_\_\_\_  
Date

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 16, 2020**

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>										
1.	<b>Brief Description/Purpose</b>	Order authorizing the Mayor to revise the 2019/2020 FY Budget for the City of Jackson Zoo to increase the current budget to allow payments to independent contractors and miscellaneous vendors paid out of Account Number 001-498.00-6419, at an added cost of \$185,000.00.										
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	7. Quality of Life										
3.	<b>Who will be affected</b>	Jackson Zoological Park contractor staff, vendors and animals.										
4.	<b>Benefits</b>	To ensure payments are made in a timely manner.										
5.	<b>Schedule (beginning date)</b>	Upon City Council approval.										
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Ward 5  No										
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Parks and Recreation & Jackson Zoological Park										
8.	<b>COST</b>	\$185,000.00										
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	General Fund to be deposited into Account Number: 001-498.00-6419										
10.	<b>EBO participation</b>	ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
		AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
		WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
		HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
		NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>

Parks & Recreation Department  
1000 Metro Center, Suite 104  
Jackson, MS 39209-7503  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**TO:** The Honorable Mayor Lumumba  
**FROM:** Ison B. Harris, Jr., Director  
Department of Parks and Recreation  
**DATE:** July 16, 2020  
**RE:** City of Jackson Zoo - 2019-20 Budget Revision Request

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This is an Order authorizing the Mayor to revise the 2019/2020 FY Budget for the City of Jackson Zoo to increase the current budget to ensure payments to independent contractors and miscellaneous vendors paid out of Account Number 001-498.00-6419, at an added cost of \$185,000.00, through September 30, 2020.

Additional funds are desperately needed to allow uninterrupted and continuous payment to the contract workers and miscellaneous vendors currently being paid out of Account Number 001-498.00-6419.

The Department of Parks and Recreation, recommends that this Order is accepted. Please give me a call at Extension 0716, if you have any questions.

Thank you.  
P  
IBHjr/pb



OFFICE OF THE CITY ATTORNEY  
*Kidd*  
6/29/20

**ORDER AUTHORIZING THE PAYMENT OF \$138.90 TO THE CLARION- LEDGER JACKSON FOR SERVICES PROVIDED FOR ADVERTISEMENT FOR THE CULTURAL ARTS AND COMMUNITY BASED PROJECTS MINI-GRANT REQUEST FOR PROPOSAL. (KIDD, LUMUMBA)**

**WHEREAS**, Section 17-3-1 of the Mississippi Code Annotated (1972), as amended, allows for the governing authorities of a municipality to appropriate and expend moneys to bring into favorable notice the opportunities, possibilities and resources of the municipality; and

**WHEREAS**, the City of Jackson, Mississippi (“City of Jackson”) advertised in the Clarion – Ledger on March 5, 2020 thru March 19, 2020 for the Cultural Arts and Community Based Projects Mini-Grant Request for Proposals incurring the cost of \$138.30; and

**IT IS HEREBY ORDERED** that the City authorized the payment of funds in the amount of \$138.30 to The Clarion – Ledger for advertisement for the Cultural Arts and Community Based Projects Mini-Grant Request for Proposal program.

Agenda Item # 30  
Agenda Date: July 21,  
2020

By: Kidd

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**DATE 6/29/2020**

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1.	<b>Brief Description/Purpose</b>	Order authorizes Mayor to approve payment to the Clarion Ledger for Advertisement for mini grants			
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Neighborhood Enhancement Quality of Life			
3.	<b>Who will be affected</b>	Citizens in the City of Jackson.			
4.	<b>Benefits</b>	The benefit is to promote unity and the quality of life through the arts and community based projects to the citizens in the City of Jackson.			
5.	<b>Schedule (beginning date)</b>	When item is approved			
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Citywide			
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Human and Cultural Services Department			
8.	<b>COST</b>	\$138.30			
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	General Funds  001 43300 6419			
10.	<b>EBO participation</b>	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	

Department of Human and Cultural Services



1000 Metrocenter, Suite 101  
Post Office Box 17  
Jackson, Mississippi 39205-0017

## MEMO

**TO: The Honorable Chokwe Antar Lumumba  
Mayor**

**FROM: Dr. Adriane Dorsey Kidd, Ed.D., LCSW**   
**Director**

**DATE: June 29, 2020**

**SUBJECT: ORDER AUTHORIZING THE PAYMENT OF \$138.90 TO THE CLARION- LEDGER JACKSON FOR SERVICES PROVIDED FOR ADVERTISEMENT FOR THE CULTURAL ARTS AND COMMUNITY BASED PROJECTS MINI-GRANT REQUEST FOR PROPOSAL.**

---

This agenda item authorizes the execution of a contractual agreement with the Clarion - Ledger for advertisement of the Cultural Arts and Community Based Projects Mini-Grant Request for Proposal in the amount of \$138.30.

Should you desire additional information, please do not hesitate to notify me.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER AUTHORIZING THE PAYMENT OF \$138.90 TO THE CLARION-LEDGER JACKSON FOR SERVICES PROVIDED FOR ADVERTISEMENT FOR THE CULTURAL ARTS AND COMMUNITY BASED PROJECT MINI-GRANT REQUEST FOR PROPOSAL** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 

6/29/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
MMA  
6/29/20

**AFFIDAVIT OF PUBLICATION  
THE CLARION-LEDGER**

**OFFICE OF THE  
CITY CLERK  
2020 MAR 26 AM 11:15**

TO: CITY OF JACKSON - L  
219 S PRESIDENT ST FL 3  
JACKSON, MS 39201  
Acct# TCL-C14675

**This is not an invoice**

# of Affidavits **1**

Ad Number: 0004089765

STATE OF WISCONSIN  
COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

Was published in said newspaper in the issue(s) of:

03/05/2020, 03/12/2020, 03/19/2020

Size: 195 words / 2 col. x 32 lines

Published: 3 time(s)

Now due on said account is \$138.30.

Signed *Heather Allen*  
Authorized Clerk of The Clarion-Ledger

SWORN to and subscribed before me on March 19, 2020.

*Nancy Heyrman*  
Notary Public, State of Wisconsin, County of Brown

5.15.23  
My commission expires

(SEAL)

NANCY HEYRMAN  
Notary Public  
State of Wisconsin



**ORDER RATIFYING ADVERTISING SERVICES PROVIDED BY DOXIM UTILITEC FOR JACKSON MEALS MATTER "CHAMPS GRANTS" AND AUTHORIZING THE PAYMENT OF \$1,185.00 TO DOXIM UTILITEC FOR SAID SERVICES**

OFFICE OF THE CITY CLERK  
JACKSON, MISSISSIPPI  
7/21/20

**WHEREAS**, On April 31,2020 the City of Jackson received an invoice in the amount of \$1,185.00 for Advertising Services provided by Doxim Utilitec for Jackson Meals Matter "Champs Grant".

**IT IS HEREBY ORDERED** that the Advertising Services provided by Doxim Utilitec for Jackson Meals Matter Program "Champs Grant" is hereby ratified.

**IT IS HEREBY ORDERED** that the payment in the amount of \$1,185.00 to Doxim Utilitec for the Jackson Meals Matter program is hereby authorized.

Agenda Item # 31  
Agenda Date: July 21, 2020

By: KIDD, LUMUMBA

**CITY COUNCIL AGENDA**

**ITEM 10 POINT DATA SHEET**

DATE: 7/14/20

<b>POINTS</b>		<b>COMMENTS</b>					
1.	<b>Brief Description/Purpose</b>	Order authorizes an agreement with Doxim Utilitec to provide advertising Services to the City of Jackson.					
2.	<b>Public Policy Initiative</b> <ul style="list-style-type: none"> <li>○ Youth &amp; Education</li> <li>○ Crime Prevention</li> <li>○ Changes in City Government</li> <li>○ Neighborhood Enhancement</li> <li>○ Economic Development</li> <li>○ Infrastructure and Transportation</li> <li>○ Quality of Life</li> </ul>	Quality of Life					
3.	<b>Who will be affected</b>	Citizens of Jackson					
4.	<b>Benefits</b>	Educational					
5.	<b>Schedule</b> (Beginning date) (Completion date)	3/31/2020					
6.	<b>Location:</b> <b>Ward:</b> CITYWIDE (yes or no) (area) Project limits if applicable	Citywide					
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>○ Mayor's Office</li> <li>○ City Department</li> <li>○ Consultant</li> </ul>	Department of Human and Cultural Services					
8.	<b>COST</b>	\$1,185.00					
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>○ General Fund</li> <li>○ Enterprise</li> <li>○ Grant</li> <li>○ Bond</li> </ul> <b>Other</b>	Grant Funds  076- 43525-6419					
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes _____	no _____	N/A
		AABE	_____ %	WAIVER	yes _____	no _____	N/A
		WBE	_____ %	WAIVER	yes _____	no _____	N/A
		HBE	_____ %	WAIVER	yes _____	no _____	N/A
		NABE	_____ %	WAIVER	yes _____	no _____	N/A



Department of Human and Cultural Services



1000 Metrocenter, Suite 101  
Post Office Box 17  
Jackson, Mississippi 39205-0017

## MEMO

**TO: The Honorable Chokwe Antar Lumumba  
Mayor**

**FROM: Dr. Adriane Dorsey Kidd, Director**   
Department of Human and Cultural Services

**DATE: July 14, 2020**

**SUBJECT: ORDER AUTHORIZING A CONTRACTUAL AGREEMENT FOR PAYMENT IN THE AMOUNT OF \$1,185.00 TO DOXIM UTILITEC TO PROVIDE ADVERTISING SERVICES TO THE CITY OF JACKSON FOR JACKSON MEALS MATTER "CHAMPS GRANT".**

---

This agenda item authorizes the execution of a contractual agreement with Doxim Utilitec in the amount of \$1,185.00 to provide Advertising Services to the City of Jackson for Jackson Meals Matter "CHAMPS GRANT".

Should you desire additional information, please do not hesitate to notify me.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This ORDER RATIFYING ADVERTISING SERVICES PROVIDED BY DOXIM UTILITEC FOR JACKSON MEALS MATTER " CHAMPS GRANTS" AND AUTHORIZING THE PAYMENT OF \$1,185.00 TO DOXIM UTILITEC FOR SAID SERVICES is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 

  
\_\_\_\_\_  
Date



1911 Woodslee Drive, Troy, MI 48063

**Invoice Date** 3/31/2020

**Invoice Number** INV002670

**Bill To:**

Patricia Baylis  
 City of Jackson Water Business Administration  
 PO Box 23092  
 Jackson, MS 39225-3092

PO Number	Payment Terms	Customer No	Billing Period	
	Net 30 Days	JAC100	3/1/2020 - 3/31/2020	
Quantity	Item Number	Description	Unit Price	Extended Price
1.00	0041-U	Materials	1,185.00000	\$1,185.00
		School Meals Insert		
<b>Remittance Information</b>			<b>Total</b>	<b>\$1,185.00</b>

**Checks**

Make all checks payable to:

**Doxim Utilitec LLC**  
 P.O. Box 933346  
 Cleveland, OH 44193

**ACH**

PNC Bank  
 2 Tower Center Blvd  
 East Brunswick, NJ 08816  
 Account #: 8026442612  
 Routing #: 031207607

**Please send remittance to:**  
 UtilitecAR@doxim.com



OFFICE OF THE CITY ATTORNEY  
*Muller*  
 7/14/20

**ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FROM ACADIAN TOTAL SECURITY (FORMALLY CAPITAL SECURITY SERVICES), FROM FEBRUARY 1 THROUGH JUNE 1, 2020 AUTHORIZING PAYMENT FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH ACADIAN TOTAL SECURITY FOR MYNELLE GARDENS, JULY 1, 2020 THROUGH SEPTEMBER 30, 2020. (WARDS 2) (HARRIS, LUMUMBA)**

**WHEREAS**, the City of Jackson, Department of Parks and Recreation would like to prevent burglaries and vandalism from occurring at Mynelle Gardens; and

**WHEREAS**, the Department of Parks and Recreation desires to ensure all invoices are honored and paid, for security alarm and monitoring services February 1, 2020 through the present; and

**WHEREAS**, said vendor has provided invoices and requests payment for services rendered or to be rendered at Mynelle Gardens as specified below; and

COMPANY	SERVICE LOCATION	ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT
ACADIAN TOTAL SECURITY	Mynelle Gardens	005-504.80-6420	02-01-20	658258	\$20.00
			03-01-20	658259	\$20.00
			04-01-20	656724	\$20.00
			05-01-20	666870	\$20.00
			06-01-20	—	\$20.00
<b>Total Due:</b>					<b>\$100.00</b>

**WHEREAS**, the Department desires that vendor invoices and requests for payment be honored and ratified in an amount of One Hundred Dollars (\$100.00) for Mynelle Gardens; and

**IT IS, THEREFORE, ORDERED** that security and alarm monitoring services performed by Acadian Total Security from February 1, 2020 through June 1, 2020 are hereby ratified, and the payment of One Hundred Dollars (\$100.00) at Mynelle Gardens is authorized.

**IT IS FURTHER ORDERED** that the Mayor is hereby authorized to execute an agreement with Acadian Total Security for a term period of July 1, 2020 through September 30, 2020 in an amount not to exceed One Hundred Dollars (\$100.00) at Mynelle Gardens.

Agenda Item # 32  
 Agenda Date: July 21, 2020

**HARRIS, LUMUMBA**

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

July 8, 2020

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>							
1.	<b>Brief Description/Purpose</b>	Order ratifying the acceptance of security and alarm monitoring services from Acadian Total Security (formerly Capital Security Services) for said services, and authorizing an agreement with Acadian Total Security for Mynelle Gardens, February 1, 2020 through September 30, 2020.							
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention Quality of Life							
3.	<b>Who will be affected</b>	Mynelle Gardens							
4.	<b>Benefits</b>	To ensure payments are honored and paid, to prevent interruption of security alarm and monitoring services.							
5.	<b>Schedule (beginning date)</b>	Upon City Council approval.							
6.	<b>Location:</b> ■ <b>WARD</b>  ■ <b>CITYWIDE (yes or no) (area)</b>  ■ <b>Project limits if applicable</b>	Ward 2  No							
7.	<b>Action implemented by:</b> ■ <b>City Department</b> <input type="checkbox"/> ■ <b>Consultant</b> <input type="checkbox"/>	Department of Parks and Recreation							
8.	<b>COST</b>	February 1 - May 1, 2020 - \$80.00 June 1 - September 30, 2020 (Payments not to exceed \$100.00)							
9.	<b>Source of Funding</b> ■ <b>General Fund</b> <input type="checkbox"/> ■ <b>Grant</b> <input type="checkbox"/> ■ <b>Bond</b> <input type="checkbox"/> ■ <b>Other</b> <input type="checkbox"/>	Account: 005-504.80-6420							
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	___ Yes	___ No	___	N/A	<u>X</u>
		AABE	_____ %	WAIVER	___ Yes	___ No	___	N/A	<u>X</u>
		WBE	_____ %	WAIVER	___ Yes	___ No	___	N/A	<u>X</u>
		HBE	_____ %	WAIVER	___ Yes	___ No	___	N/A	<u>X</u>
		NABE	_____ %	WAIVER	___ Yes	___ No	___	N/A	<u>X</u>

Parks & Recreation Department  
1000 Metro Center, Suite 104  
Jackson, MS 39209-7503  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**TO:** The Honorable Mayor Lumumba  
**FROM:** Ison B. Harris, Jr., Director  
Department of Parks and Recreation  
**DATE:** July 8, 2020  
**RE:** Acadian Total Security – Mynelle Gardens

---

This is an Order ratifying the acceptance of security and alarm monitoring service payment to Acadian Total Security for Mynelle Gardens February 1, 2020 through September 30, 2020.

Due to company name change, invoices were received on July 6, 2020, requesting payment.

The Department of Parks and Recreation recommends that this Order is accepted. Please give us a call at Extension 0716, if you have any questions.

Thank you.

IBHjr/pb

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FROM ACADIAN TOTAL SECURITY (FORMALLY CAPITAL SECURITY SERVICES), FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH ACADIAN TOTAL SECURITY FOR MYNELLE GARDENS, FEBRUARY 1, 2020 THROUGH SEPTEMBER 30, 2020 is legally sufficient for placement in NOVUS Agenda.

\_\_\_\_\_  
Timothy Howard, *City Attorney*

Monica D. Allen, *Special Assistant*

*MAA*

\_\_\_\_\_  
Date

RECEIVED THE CITY ATTORNEY  
*MAA*  
2/14/20





P.O. Box 93444  
Lafayette, LA 70509  
(855) 222-3426  
1388 - 2856 T7 P1

RETURN SERVICE REQUESTED

**INVOICE / STATEMENT**

Customer Name ..... Mynelle Gardens  
Customer Number ..... 26201  
Invoice Number ..... 658257  
Invoice Date ..... 5/6/2020  
PO Number .....  
PAYMENTS APPLIED THROUGH ..... 5/6/2020

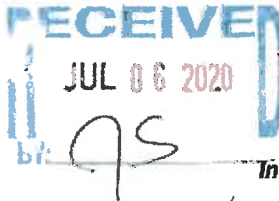
**IMPORTANT MESSAGES**

Please Note: A late fee of 5%, with a minimum charge of \$5.00, will be applied to any unpaid balance that is over 45 days past due.

|||||  
Mynelle Gardens  
4736 Clinton Blvd  
Jackson, MS 39209-2400

**CURRENT CHARGES**

Quantity	Description	Rate	Amount
Mynelle Gardens, 4736 Clinton Blvd, Jackson, MS 39209			
1	Conv Bal Fwd AR Invoice	\$20.00	\$20.00
	Tax		\$0.00
	Payments/Credits Applied		\$0.00
<b>Invoice Balance Due:</b>			<b>\$20.00</b>



**OTHER OPEN INVOICES**

Invoice Date	Invoice #	Description	Amount	Balance due
Mynelle Gardens, 4736 Clinton Blvd, Jackson, MS 39209				
4/1/2020	656724	Monitoring Fees	\$20.00	\$20.00
2/1/2020	658258	Conv Bal Fwd	\$20.00	\$20.00
3/1/2020	658259	Conv Bal Fwd	\$20.00	\$20.00
5/1/2020	666870	Monitoring Fees	\$20.00	\$20.00
<b>Other Open Invoices Balance Due:</b>				<b>\$80.00</b>

PLEASE DETACH AND ENCLOSE WITH PAYMENT

Please check box if above address is incorrect. Indicate change(s) on reverse side.

**Acadian Total Security**

Pay Online At: <https://www.MySecurityPayment.com>

Mynelle Gardens  
4736 Clinton Blvd  
Jackson, MS 39209-2400

<input type="checkbox"/> VISA	<input type="checkbox"/> M/C	<input type="checkbox"/> DISCOVER	<input type="checkbox"/> AMEX
CARD NUMBER		SEC CODE	
SIGNATURE		EXP DATE	
AMOUNT PAID			

Customer #: 26201  
Bill Issue Date: 5/6/2020  
Account Balance: \$100.00  
Invoice #: 658257

REMIT TO

|||||  
Acadian Total Security  
P.O. Box 93444  
Lafayette, LA 70509-3444

00026201



OFFICE OF THE CITY CLERK  
 7/20/20  
 11/14/20

**ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FROM AED SECURITY, FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH AED SECURITY AT THE PARK MAINTENANCE FACILITY AND PETE BROWN GOLF FACILITY, JULY 1, 2020 THROUGH SEPTEMBER 30, 2020. (WARDS 3 & 4) (HARRIS, LUMUMBA)**

**WHEREAS**, to help prevent burglaries and vandalism at the Park Maintenance Facility and Pete Brown Golf Facility; and

**WHEREAS**, the Department of Parks and Recreation desires to ensure all invoices are honored and paid, for security alarm and monitoring services July 1, 2020 through September 30, 2020; and

**WHEREAS**, said vendor has provided an invoice and requests payment for services rendered or to be rendered at the at the Park Maintenance Facility and Pete Brown Golf Facility as specified below; and

COMPANY	SERVICE LOCATION	ACCOUNT NUMBER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT
AED SECURITY	Park Maintenance Facility  3880 Bullard Street Jackson, MS 39209	005-504.10-6420	0005492	July 1	\$30.00
	Pete Brown Golf Facility  3200 Woodrow Wilson Drive Jackson, MS 39213	005-504.10-6420	0005352	July 1	\$30.00

**WHEREAS**, the Department desires that vendor invoice and request for payment to present be honored and ratified in an amount of Thirty Dollars (\$30.00) at the Park Maintenance Facility and Thirty Dollars (\$30.00) at the Pete Brown Golf Facility; and

**IT IS, THEREFORE, ORDERED** that security and alarm monitoring services performed by AED Security from July 1, 2020 through the present are hereby ratified, and the payment of Thirty Dollars (\$30.00) at the Park Maintenance Facility and Thirty Dollars (\$30.00) at the Pete Brown Golf Facility is authorized.

**IT IS FURTHER ORDERED** that the Mayor is hereby authorized to execute an agreement with AED Security for a term period of July 1, 2020 through September 30, 2020 in an amount not to exceed Thirty Dollars (\$30.00) at the Park Maintenance Facility and Thirty Dollars (\$30.00) at the Pete Brown Golf Facility.

Agenda Item # 33  
 Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 8, 2020**

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>										
1.	<b>Brief Description/Purpose</b>	Order ratifying the acceptance of security and alarm monitoring services from AED Security, for said services, and authorizing an agreement with AED Security for Park Maintenance Facility and the Pete Brown Golf Facility, July 1, 2020 through September 30, 2020.										
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention Quality of Life										
3.	<b>Who will be affected</b>	Park Maintenance Facility & the Pete Brown Golf Facility										
4.	<b>Benefits</b>	To ensure payments are honored and paid, to prevent interruption of security alarm and monitoring services.										
5.	<b>Schedule (beginning date)</b>	Upon City Council approval.										
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Wards 3 & 4  No										
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Parks and Recreation										
8.	<b>COST</b>	Park Maintenance Facility - \$90.00 Pete Brown Golf Facility - \$90.00										
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Park Maintenance Facility Account: 005-504.10-6420 Pete Brown Golf Facility Account: 005-504.10-6420										
10.	<b>EBO participation</b>	ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	X
		AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	X
		WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	X
		HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	X
		NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	X

Parks & Recreation Department  
1000 Metro Center, Suite 104  
Jackson, MS 39209-7503  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**TO:** The Honorable Mayor Lumumba  
**FROM:** Ison B. Harris, Jr., Director  
Department of Parks and Recreation  
**DATE:** July 8, 2020  
**RE:** AED Alarm Service – Park Maintenance Facility & Pete Brown Golf Facility

---

This is an Order ratifying the acceptance of security and alarm monitoring service payment to AED Alarm Service for Park Maintenance Facility and the Pete Brown Golf Facility, July 1, 2020 through September 30, 2020.

This item was removed from the claims docket, and adjusted from a one year period to a three month period, so that Parks & Recreation can issue a RFP bid to all security companies, so that one (1) company will provide security and alarm monitoring services at each parks and recreation location.

The Department of Parks and Recreation recommends that this Order is accepted. Please give us a call at Extension 0716, if you have any questions.

Thank you.

IBHjr/pb

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1736

## OFFICE OF THE CITY ATTORNEY

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This ORDER RATIFYING THE ACCEPTANCE OF SECURITY AND ALARM MONITORING SERVICES FOR AED SECURITY, FOR SAID SERVICES, AND AUTHORIZING AN AGREEMENT WITH AED SECURITY FOR THE PARK MAINTENANCE FACILITY AND THE PETE BROWN GOLF FACILITY, JULY 1, 2020 THROUGH SEPTEMBER 30, 2020 is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 

7/17/20  
Date



AED Security 407 BRIARWOOD DR STE 206C  
6016243470 JACKSON, Mississippi  
39206  
United States

Billed To Date of Issue Invoice Number Amount Due (USD)  
Sandra Bell 06/16/2020 0005352 **\$90.00**  
City of Jackson Parks and Recreation  
3880 Bullard Street  
Jackson, Mississippi  
39205  
United States Due Date  
07/16/2020

Description	Rate	Qty	Line Total
Monthly30 3 Months Monitoring **** Covering July 1st thru September 30th *****	\$30.00	3	\$90.00
	Subtotal		90.00
	Tax		0.00
	Total		90.00
	Amount Paid		0.00
	Amount Due (USD)		<b>\$90.00</b>

Notes

\*\*\*\* Covering July 1st thru September 30th \*\*\*\*\*

Terms

\*\*\*\* False Alarms or Testing please call 800-268-3453 for the monitoring station \*\*\*\*

Thank you for your business. Please remit payment within 30 days of receiving this invoice.



AED Security 407 BRIARWOOD DR STE 206C  
 6016243470 JACKSON, Mississippi  
 39206  
 United States

<b>Billed To</b> Steve Hutton Pete Brown Golf Course 3200 W Woodrow Wilson Ave Jackson, Mississippi 39209 United States	<b>Date of Issue</b> 06/16/2020	<b>Invoice Number</b> 0005492	<b>Amount Due (USD)</b> <b>\$90.00</b>
	<b>Due Date</b> 07/16/2020		

Description	Rate	Qty	Line Total
Monthly30 3 Months Monitoring Service - **** Covering July 1st thru September 30th *****	\$30.00	3	\$90.00
	Subtotal		90.00
	Tax		0.00
	Total		90.00
	Amount Paid		0.00
	Amount Due (USD)		\$90.00

**Notes**

\*\*\*\* Covering July 1st thru September 30th \*\*\*\*\*

**Terms**

\*\*\*\* False Alarms or Testing please call 800-268-3453 for the monitoring station \*\*\*\*

Thank you for your business. Please remit payment within 30 days of receiving this invoice.



OFFICE OF THE CITY ATTORNEY  
C. W. WALKER  
7/14/20

**ORDER AUTHORIZING AMENDMENT OF THE LEASE AND MANAGEMENT AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI, ROBERT BEACHAM, JR. DBA SMARTT TENNIS, INC. AND TASHA MANUEL MYERS DBA OPERATION REACH, INC. FOR MANAGEMENT OF THE TENNIS CENTER SOUTH FACILITY. (WARD 6) (HARRIS, LUMUMBA)**

**WHEREAS**, on July 3, 2018, Minute Book 6N, Page 322, the City of Jackson, Mississippi, Department of Parks and Recreation accepted a Proposal to enter into a Lease and Management Agreement with Robert Beacham, Jr, to manage and operate the Tennis Center South Facility; and

**WHEREAS**, since that time, Tasha Manuel Myers dba Operation REACH, Inc. has partnered with Mr. Beacham to assist with the coordination of tennis activities, events, court reservations, maintaining records, accounts, not limited to utilizing assistance from Operation REACH, Inc. to assist with clean-up and beautification of the property; and

**WHEREAS**, Mr. Beacham dba SMARTT Tennis, Inc., has entered into additional negotiations with Tasha Manuel Myers dba Operation REACH, Inc. concerning the Agreement and the obligations of the respective parties, in light of the financial advantages offered by Operation REACH, Inc. to provide assistance in all areas, where needed; and

**WHEREAS**, all services, events, activities, etc., will be the sole responsibility of Robert Beacham and Tasha Manuel Myers and are being provided to the public at no cost to the City of Jackson; and

**IT IS HEREBY ORDERED** that the proposal submitted by Robert E. Beacham, Jr., dba SMARTT Tennis, Inc., 1517 McDowell Road, Jackson, MS 39204, for the management of the Tennis Center South Facility, for the City of Jackson for a period three (3) years, with a one (1) year automatic renewal, is hereby amended to add Tasha Manuel Myers dba Operation REACH, Inc. to the Management Agreement as a managing partner.

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute an amendment to the Lease and Management Agreement with Robert E. Beacham, Jr. dba SMARTT Tennis, Inc. and Tasha Manuel Myers dba Operation REACH, Inc. for the joint management of the Tennis Center South Facility, as well as any and all documents related thereto.

ITEM #:  
DATE:  
BY:

34  
July 21, 2020

Harris, Lumumba

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

July 9, 2020

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>									
1.	<b>Brief Description/Purpose</b>	Order authorizing amendment of the lease and management agreement between the City of Jackson, Mississippi, Robert Beacham, Jr., dba Smartt Tennis, Inc. and Tasha Manuel Myers, dba Operation REACH, Inc. for management of the Tennis Center South facility.									
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Youth & Education Crime Prevention Neighborhood Enhancement Quality of Life									
3.	<b>Who will be affected</b>	Tennis Center South									
4.	<b>Benefits</b>	To ensure the continued viability of the Tennis Center South facility.									
5.	<b>Schedule (beginning date)</b>	Upon City Council approval.									
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Ward 6  No									
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Parks and Recreation									
8.	<b>COST</b>	N/A									
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	N/A									
10.	<b>EBO participation</b>	ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A
		AABE	100	%	WAIVER	___	Yes	___	No	___	N/A
		WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A
		HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A
		NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A

Parks & Recreation Department  
1000 Metro Center, Suite 104  
Jackson, MS 39209-7503  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**TO:** The Honorable Mayor Lumumba  
**FROM:** Ison B. Harris, Jr., Director  
Department of Parks and Recreation  
**DATE:** July 9, 2020  
**RE:** Order Authorizing Amendment of the Lease and Management  
Agreement for Tennis Center South

---

This is an Order amending the lease and management agreement between the City of Jackson, Department of Parks & Recreation, Smartt Tennis, Inc. partnering with Operation REACH, Inc. to manager and operate the Tennis Center South Facility.

All services, events, activities, etc., are the sole responsibility of Robert Beacham and Tasha Manuel Myers and are being provided to the public, at no cost to the City of Jackson.

The Department of Parks and Recreation recommends that this Order is accepted. Please give us a call at Extension 0716, if you have any questions.

Thank you.

IBHjr/pb

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING AMENDMENT OF THE LEASE AND MANAGEMENT AGREEMENT BETWEEN THE CITY OF JACKSON, MISSISSIPPI, ROBERT BEACHAM, JR., DBA SMARTT TENNIS, INC. AND TASHA MANUEL MYERS, DBA OPERATION REACH, INC. FOR MANAGEMENT OF THE TENNIS CENTER SOUTH FACILITY is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, City Attorney

Monica D. Allen, Special Assistant 

7/14/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
7/14/20

**AMENDMENT TO THE  
AGREEMENT FOR MANAGEMENT  
OF TENNIS CENTER SOUTH DBA  
SMARTT TENNIS, INC. & OPERATION REACH, INC.**

This Agreement made, by and between the City of Jackson, Mississippi, a municipal corporation, hereinafter called "City", and **Robert Beacham, President dba SMARTT TENNIS, Inc. and Tasha Manuel Myers, Managing Partner dba Operation REACH, Inc.**, hereinafter called "Managing Partners". Tennis Center South, is located at: 1517 McDowell Road, Jackson, Mississippi, 39204.

**WITNESSETH:**

In consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

**1. Term**

This Agreement shall commence on November 30, 2018 and expire on November 30, 2021, with one (1) automatic renewal, unless terminated earlier under provisions set forth herein. Upon expiration of said term, the Manager, if necessary, shall hold over under the terms and conditions of this Agreement for such period of time shall not exceed ninety (90) days.

**2. Contract Work**

The City's Request For Proposals and Specifications and Conditions and the Manager's Proposal in response thereto are incorporated in this Agreement by reference thereto as if copied in full, in words and figures herein, as Exhibit "A". Services to be provided include but are not limited to:

- a) Ensure that the facility is open during scheduled hours for use by the public.
- b) Coordinate and sponsor tennis activities and events; schedule and reserve courts for play and use by the public.
- c) Clean and maintain the facilities.
- d) Establish and maintain a program of tennis instruction adequate to meet public demand.
- e) Maintain records and accounts concerning the facility's operation.

**3. Utilities**

The City of Jackson shall pay the expense of all utilities required for the facility's operation.

**4. Food and Beverage Sales**

The Manager may sell food and beverages which are dispensed from machines provided the machines are approved for dispensing of food and beverages by appropriate federal, state, and local health officials and comply with applicable State, Federal and local laws and ordinances. Additionally, the Manager may provide food catering services for special events.

**5. Fees**

The Manager shall collect user fees in accordance with current practices and policies at Tennis Center South.

**Daily User Fees. (All fees are based on 1 ½ hours.)**

- Daytime Court Use - \$3.00 Per Person
- Nighttime Court Use - \$3.00 Per Person

**Membership Fees.**

- Per Person - \$ 25.00
- Per Person - Six (6) Months - \$145.00
- Family - Yearly - \$345.00

The fees that are collected shall be used for the operation and maintenance of the tennis courts. Manager may charge fees for administration and operation of tennis leagues, tennis ladders and similar events. The fees must be filed and approved in advance by the Director of Parks and Recreation or his designee. However, Jackson Public Schools (JPS), will have permission to use any tennis courts without charge, when said courts have been reserved by the Athletic Director of the Jackson Public Schools District, at least thirty (30) days in advance, and said courts have not been previously reserved by the Manager. Also, the Manager will have a free Junior Development Program for those youth attending public schools.

The City agrees to allow the manager to retain all fees collected from the rental of the courts and profits, if any, derived from the sale of food, beverages and goods in the tennis pro shop.

**6. Hours**

The Manager agrees to ensure that the facilities are open for use by the public during the following times:

- Monday – Saturday - 8:00 a.m. – 9:00 p.m.
- Sunday - 1:00 p.m. – 6:00 p.m.

The above stated hours are minimum hours. The Manager agrees to have the facility open for use by the general public. The Manager is not prohibited from extending the times in which the facility is open for use by the general public.

During the months of November through January, the Manager shall have the discretion to reduce the hours of operation due to weather conditions or lack of usage. The Manager shall also have the discretion to close on all major holidays or reduce the hours of operation on the following holidays: Christmas, Christmas Eve, New Year's Eve, New Year's Day, and Dr. Martin Luther King Jr.'s Birthday.

On an annual basis, the Manager shall hold at least four (4) tournaments at Tennis Center South. In addition to these local tournaments, the Manager shall have the discretion to host other related events.

**7. Tennis Instruction**

Manager shall establish and maintain a program of tennis instruction adequate to meet the demands of the public. Teaching professionals shall be permitted to give instruction at Tennis Center South, provided that no more than five (5) courts can be used for instruction during peak playing times. The Manager may employ competent tennis instructors to assist with the teaching programs.

**8. The Manager may exercise the following privileges at Tennis Center South:**

- The right to give instructions in tennis.
- The right to sell tennis equipment, and merchandise, string tennis rackets and sell food and beverages.
- The right to collect fees for all services provided through the facility and to retain such fees.

**9. City's Maintenance of Premises**

The City shall maintain the court poles, exterior poles and lights, trees, streets, walks, and curbs, air conditioning and heating systems of the building, all plate glass windows and doors of the building, interior and exterior painting, all interior and exterior lighting fixtures, all equipment such as court benches, spectator seating, umpire chairs, lockers, water fountains and similar items. The City shall also be responsible for cutting the grass and landscaping at Tennis Center South. All such maintenance will be performed consistent with the Parks regular maintenance schedule and at the total discretion of the City. Failure to maintain shall not expose City to liability from the Manager. The Manager shall promptly notify the City of any needed repairs.

**10. Manager's Maintenance of Premises**

Manager agrees to ensure that the buildings and courts have a neat and orderly appearance at all times. Restroom and locker room facilities will be clean, sanitary, and sufficiently stocked with toilet paper, paper towels, and anti-bacterial soap to meet the demands of facility users. Garbage, debris, and trash will be removed from the premises daily and at such other intervals necessary to ensure that the facility is clean, neat, and orderly.

**11. Supply and Maintenance of Equipment**

The City of Jackson, Department of Parks and Recreation, shall be responsible for repairs to municipally owned equipment; however, the Manager will immediately advise the Director of the Department of Parks and Recreation of repairs needed to municipally owned equipment or if municipally owned equipment is lost, stolen, or otherwise damaged.

Manager agrees to surrender to the City all municipal property real or personal upon termination of the agreement in like manner and condition, normal wear and tear excepted.

**12. Records and Reports**

Manager shall establish and maintain, during the term of the Agreement, separate records and financial accounts, including a separate bank account, relating to the operation of Tennis Center South.

Fees collected from the rental of the courts and monies derived from the sale of food, beverages, and other items in the Tennis Pro Shop shall be deposited into a banking account and not commingled. Manager shall track and record expenditures and expenses and provide quarterly to the City of Jackson Department of Administration and also Parks and Recreation a detailed report containing receipts and disbursements. Manager shall record daily the number of persons reserving and using the tennis courts and shall report same to the Department of Parks and Recreation annually.

Records and accounts shall be subject to examination and audit by the City at any reasonable time, after having given the Manager a five (5) day notice of such examination and audit.

**13. Insurance**

It is understood and agreed that the City is a self-insurer of all buildings, structures and capital improvements, and that the City shall retain the risk of loss of said structures by fires or other causes, and that the City is not requiring the Manager to maintain improvements. In the event of destruction of the buildings, structures or capital improvements by fire or other causes, whether in whole or in part, the City may endeavor to rebuild and/or restore such buildings, structures or capital improvements damaged by fire or other causes. The Manager shall procure and maintain in full force and effect liability insurance coverage in the



amount of One Million Dollars (\$1,000,000) and property damage coverage in the amount of Fifty Thousand Dollars (\$50,000), and shall provide Certificates of Insurance verifying the coverage to the Department of Parks and Recreation upon execution of this Agreement. The City shall be listed as an additional insured on both policies.

**14. Non-Discrimination**

The Manager agrees to comply with Title VI of the Civil Rights Act of 1964 and all requirements imposed by or pursuant to the title concerning the prohibition of discrimination on the basis of race, color, age, sex, handicap, or national origin. No person shall be denied benefits, the use of the facility, or participation in activities and events held at the facility on the basis of the aforementioned.

**15. Independent Contractor**

The Manager is an independent contractor and neither the Manager nor its agents or employees shall be considered employees of the City.

**16. Indemnification**

The Manager agrees to indemnify and hold harmless the City of Jackson from any claims, losses, damages, attorneys' fees, and other costs arising from any claim or suit in whole or part from any alleged failure or negligence on the part of itself, its agents, employees or representatives in operating Tennis Center South.

**17. Termination**

If the Manager fails to fulfill any of its duties, the City may immediately deliver written notice stating what duties have not been fulfilled. If said defects are not corrected within thirty (30) days, the City may immediately deliver written notice to the Manager of contract termination. The City will be under no obligation to pay the Manager for termination, to buy out the Manager, buy fixtures, other equipment or stock. At termination of this Agreement, the Manager will remove, without damage to Tennis Center South, all personal property.

**18. Notice**

Whenever notice is required by this Agreement to be given, it shall be deemed served if mailed to the following:

<p><b>City of Jackson</b> Ison B. Harris, Jr., Director Department of Parks &amp; Recreation 1000 Metro Drive, Suite 104 Jackson, MS 39209 <a href="mailto:iharris@jacksonms.gov">iharris@jacksonms.gov</a> 601-960-0716</p>	<p><b>President</b> Robert E. Beacham, Jr., SMARTT Tennis, Inc. 119 McDowell Park Circle Jackson, MS 39204 <a href="mailto:smarttennisms@gmail.com">smarttennisms@gmail.com</a> 601-720-0776</p>	<p><b>Managing Partner</b> Tasha Manuel Myers Operation REACH, Inc. 4738 Henderson Road Byram, MS 39272 <a href="mailto:operationreach@comcast.net">operationreach@comcast.net</a> 601-669-1487</p>	<p><b>With a Copy to:</b> Office of the City Attorney 455 E. Capitol Street Jackson, MS 39201 601-960-1799</p>
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**19. Compliance With Laws**

The Manager shall observe and comply at all times with all Federal and State Laws and City Ordinances and Regulations which, in any manner, affect the operations of Tennis Center South. Furthermore, it shall procure and pay all permits and licenses, pay all charges and fees, and give notices necessary to the lawful operation of Tennis Center South.

**20. Personnel**

The Manager, at its own cost and expense, may hire, train and supervise a staff of employees to assist in the performance of this Agreement.

**21. Assignment**

The Manager shall not transfer or assign his rights or obligations hereunder. In case of change in corporate ownership or status, this Agreement shall be subject to termination.

**22. Governing Laws**

This Agreement shall be governed by the Laws of the State of Mississippi.

IN WITNESS WHEREOF, this Agreement is entered into the date first above written.

**CITY OF JACKSON, MISSISSIPPI**

**PRESIDENT**

BY: \_\_\_\_\_  
Chokwe Antar Lumumba, Mayor

BY: \_\_\_\_\_  
Robert E. Beacham, Jr.,  
dba SMARTT Tennis, Inc.

ATTEST:

BY: \_\_\_\_\_  
City Clerk (Seal)

**MANAGING PARTNER**

BY: \_\_\_\_\_  
Tasha Manuel Myers  
dba Operation REACH, Inc.

OFFICE OF THE CITY ATTORNEY  
704  
7/21/20  
gsl

**ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 BJA'S STOP SCHOOL VIOLENCE PROGRAM IMPLEMENTATION GRANT WHICH IS ADMINSTRATED BY THE DEPARTMENT OF JUSTICE AND BUREAU OF JUSTICE ASSISTANCE FOR \$2,000,000.**

**WHEREAS**, the City of Jackson has been granted the opportunity to apply for the fiscal year 2020 STOP School Violence Program; and

**WHEREAS**, the 2020 U. S. Department of Justice STOP School Violence Program requires no matching funds; and

**WHEREAS**, the grant will assist the City of Jackson Police Department with School Safety and its Virtual Policing programs for Jackson citizens. The Grant will also provide the Jackson Police Department with additional cameras; and

**IT IS HEREBY ORDERED** that the Mayor is authorized to submit an application for the FY 2020 STOP School Violence Program.

**IT IS FURTHER ORDERED** that the Mayor and/or his designee(s) be authorized to execute any and all documents necessary for the acceptance and administration of said grant if it is awarded.

Agenda Item # 35  
Agenda Date: July 21, 2020

Submitted by: DAVIS, LUMUMBA

## CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE: **June 09, 2020**

	<b>P O I N T S</b>	<b>C O M M E N T S</b>																																													
1.	<b>Brief Description/Purpose</b>	Order Authorizing The Mayor's submission and acceptance of the FY 2020 BJA's STOP School Violence Program. The Department of Justice and Bureau of Justice Assistance for \$2,000,000.																																													
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Crime Prevention/ Providing Students School Safety and adding Technology for Virtual Policing.																																													
3.	<b>Who will be affected</b>	City of Jackson																																													
4.	<b>Benefits</b>	To improve the safety and well-being of the citizens of Jackson.																																													
5.	<b>Schedule (beginning date)</b>	As per grant guidelines																																													
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	ALL WARDS  CITY WIDE and Surrounding areas.																																													
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input checked="" type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	Jackson Police Department																																													
8.	<b>COST</b>	NO Matching Funds required.																																													
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input checked="" type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	Department of Justice/ BJA																																													
10.	<b>EBO participation</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 15%;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">___</td> <td style="width: 10%;">no</td> <td style="width: 10%;">___</td> <td style="width: 10%;">N/A</td> <td style="width: 10%;">___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
WBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Jackson Police Department



327 East Pascagoula Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

## MEMORANDUM

**To: Chokwe A. Lumumba, Mayor**

**From: James Davis, Chief of Police** *JD*

**Date: June 09, 2020**

**Subject: FY 2020 STOP School Violence Program**

---

The City of Jackson Police Department has been granted the opportunity to apply for a STOP School Violence and Implementation grant for the FY 2020 U. S. Department of Justice /BJA Program. Funds through this award will be used to assist the City of Jackson Police Department with providing student's school safety and adding technology for virtual policing.

Should you have any questions or concerns, please do not hesitate to contact me.

Office of the City Attorney


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This ORDER AUTHORIZING THE MAYOR'S SUBMISSION AND ACCEPTANCE OF THE FY 2020 BJA'S STOP SCHOOL VIOLENCE PROGRAM IMPLEMENTATION GRANT WHICH IS ADMINSTRATED BY THE DEPARTMENT OF JUSTICE AND BUREAU OF JUSTICE ASSISTANCE FOR \$2,000,000 is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

James Anderson, *Deputy City Attorney* 

6/28/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
6/28/20  
1756

20  
JUL 21 2020  
CITY OF JACKSON  
FIRE DEPARTMENT

**ORDER REVISING THE FISCAL YEAR 2019-2020 BUDGET OF THE FIRE DEPARTMENT TO TRANSFER FUNDS FROM THE PERSONAL SERVICE BUDGET CATEGORY TO OTHER FUNDS FOR THE PROCUREMENT OF THREE (3) 1500 RAM QUAD TRUCKS TO BE USED BY THE OFFICE OF THE FIRE MARSHAL DIVISION**

**WHEREAS**, the City of Jackson Fire Department Office of the Fire Marshal Division has a need for three (3) 1500 Ram Quad Trucks and related accessories to perform daily inspections;

**WHEREAS**, the trucks will also be used to haul hydrant maintenance equipment to and from the fire stations; and

**WHEREAS**, the procurement of 1500 Ram Quad Trucks and related accessories was not included within the 2019 – 2020 fiscal year budget; and

**WHEREAS**, the public health, safety, and welfare of the citizens of Jackson mandates that there be adequate resources available to respond to emergencies; and

**WHEREAS**, the procurement of the vehicles serves the best interest of the public health, safety, and welfare; and

**WHEREAS**, there are monies available in the personal services budget category, which have not been utilized which may be used for the procurement if the 2019 – 2020 budget is revised; and

**WHEREAS**, the interest of public health, safety, and welfare would be best served by authorizing a budget transfer of \$69,000.00 from fund 001.441.20.6111 to be allocated as follows:

Amount to transfer	Fund receiving transferred sum
\$58,500.00	Fund 001.441.30.6868
\$10,500.00	Fund 001.441.60.6884

**IT IS, THEREFORE, ORDERED** that the Fiscal Year 2019 – 2020 budget of the Fire Department be revised to authorize a budget transfer of \$69,000.00 from fund 001.441.20.6111 to be allocated as follows for the procurement of the vehicles described which will be used by the Office of the Fire Marshal Division:

Amount of transfer	Fund receiving transferred sum
\$58,000.00	Fund 001.441.30.6868
\$10,500.00	Fund 001.441.60.6884

Agenda Item # 36  
Agenda Date: July 21, 2020

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET July 10, 2020**  
**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>
1.	<b>Brief Description/Purpose</b>	<b>ORDER REVISING THE FISCAL YEAR 2019-2020 BUDGET OF THE FIRE DEPARTMENT FOR THE PROCUREMENT OF THREE (3) 1500 RAM QUAD TRUCKS TO BE USED BY THE OFFICE OF THE FIRE MARSHAL DIVISION</b>
2.	<b>Public Policy Initiative</b> Youth & Education Crime Prevention Changes in City Government Neighborhood Enhancement Economic Development Infrastructure and Transportation Quality of Life	Quality of Life
3.	<b>Who will be affected</b>	Citizens of Jackson and the Metro Area
4.	<b>Benefits</b>	To provide safety to the citizens of Jackson
5.	<b>Schedule (beginning date)</b>	As soon as possible
6.	<b>Location:</b> <b>WARD</b>  <b>CITYWIDE (yes or no)</b> <b>(area)</b>  <b>Project limits if applicable</b>	ALL WARDS  CITY WIDE
7.	<b>Action implemented by:</b> <b>City Department</b> <input type="checkbox"/>  <b>Consultant</b> <input type="checkbox"/>	JACKSON FIRE DEPARTMENT
8.	<b>COST</b>	\$68,000.00
9.	<b>Source of Funding</b> <b>General Fund</b> <input type="checkbox"/> <b>Grant</b> <input type="checkbox"/> <b>Bond</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Transfer from JFD Account 001.441.20.6111 to 001.441.30.6868 and 001.441.60.6884



## MEMORANDUM

**To:** Chokwe Antar Lumumba, Mayor City of Jackson  
**From:** Willie Owens, Chief of Fire Department  
**Date:** July 9, 2020  
**Re:** Order Authorizing the Purchase of Vehicle Fleet for the Fire Dept.

---

The Jackson Fire Department is requesting your approval to replenish Vehicle Fleet with accessories for the Fire Department. There are funds available in Personal Services to use to provide the funds relating to the vehicle fleet purchase and accessories.

If you have any questions, or need additional information, please feel free to contact me at Ex. 1397.

WO/kb

Office of the City Attorney  
455 East Capitol Street

Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
JUL 13 2020

## OFFICE OF THE CITY ATTORNEY

This **ORDER REVISING THE FISCAL YEAR 2019-2020 BUDGET OF THE FIRE DEPARTMENT TO TRANSFER FUNDS FOR THE PROCUREMENT OF THREE 1500 RAM QUAD TRUCKS TO BE USED BY THE OFFICE OF THE FIRE MARSHALL** has been reviewed by me and is legally sufficient for adoption by the governing authorities.

  
\_\_\_\_\_  
Tom Howard, City Attorney

7/13/20  
Date

  
\_\_\_\_\_  
Carrie Johnson, Deputy City Attorney

**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN MOU WITH TRUSTCARE HEALTH LLC TO PROVIDE RAPID SWAB AND RAPID ANTIBODY TESTING FOR FIRE DEPARTMENT PERSONNEL**

OFFICE OF THE CITY ATTORNEY  
JUL 21 2020

**WHEREAS**, the Jackson Fire Department provides property and life protection services to the citizens and visitors of the City of Jackson through the implementation of fire suppression, fire safety programming, inspections, and emergency planning; and

**WHEREAS**, there has been a surge in COVID-19 infections reported for the State of Mississippi and in Hinds County, Mississippi; and

**WHEREAS**, the risk of exposure to the virus for the public and fire department personnel is inherently significant because of contact; and

**WHEREAS**, TrustCare Health LLC has the capacity to perform rapid swab and rapid antibody testing and is amenable to providing the service to Jackson Fire Department Personnel on an as needed basis at 4880 I-55 Frontage Road North, Jackson MS 39211, which is the Northeast Jackson location; and

**WHEREAS**, the best interest of the City of Jackson and its citizenry would be served by entering into a Memorandum of Understanding with TrustCare Health LLC to provide rapid swab and rapid antibody testing to personnel within the Jackson Fire Department on an as needed basis for the period beginning July 27, 2020 and ending July 27, 2021; and

**WHEREAS**, the Coronavirus Aid and Relief Economic Security Act (CARES) obligates fully funded and self-funded health plans to provide COVID 19 testing and preventive services without employee cost sharing; and

**WHEREAS**, the Cares Act provides that the health plan must reimburse a provider for testing at the rate negotiated with the provider or at the rate published on the provider's website if a rate has not been negotiated; and

**WHEREAS**, the City of Jackson has a self-funded plan administered by United Healthcare; and

**WHEREAS**, TrustCare Health, LLC will bill the City of Jackson's self-funded Plan at the rate negotiated with United HealthCare and if no rate has been negotiated then at the rate published on its website; and

**WHEREAS**, TrustCare Health will not bill any co-pay, deductible, or coinsurance to fire department personnel; and

**WHEREAS**, the sending of fire department personnel to TrustCare for Testing will be discretionary and subject to consent of fire department personnel; and

**WHEREAS**, the City's relationship with TrustCare Health will not be exclusive;

Agenda Item # 37  
Agenda Date: July 21, 2020

**IT IS HEREBY ORDERED** that the Mayor be authorized to execute an MOU with TrustCare Health for the provision of rapid swab and rapid antibody testing commencing July 27, 2020 and July 27, 2021 at its Northeast Jackson location.

OFFICE OF THE CITY ATTORNEY

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 14, 2020**

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>								
1.	<b>Brief Description/Purpose</b>	<b>MEMORANDUM OF UNDERSTANDING BETWEEN TRUSTCARE HEALTH, LLC AND JACKSON FIRE DEPARTMENT FOR COVID-19 TESTING</b>								
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Quality of Life								
3.	<b>Who will be affected</b>	City of Jackson								
4.	<b>Benefits</b>	To provide safety to the citizens of Jackson								
5.	<b>Schedule (beginning date)</b>	As soon as possible								
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	ALL WARDS CITY WIDE								
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> </ul>	Jackson Fire Department								
8.	<b>COST</b>									
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>									
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	___
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	___
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	___
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	___

## **MEMORANDUM**

**To: Chokwe Antar Lumumba, Mayor City of Jackson**

**From: Willie Owens, Chief of Fire Department**

**Date: July 14, 2020**

**Re: MEMORANDUM OF UNDERSTANDING BETWEEN TRUSTCARE HEALTH, LLC AND JACKSON FIRE DEPARTMENT FOR COVID-19 TESTING**

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The Jackson Fire Department would like to secure the services of TrustCare Health, LLC to provide rapid swab testing and rapid antibody testing for COVID-19 on a as needed basis. The date of services requested will begin July 27, 2020 ending July 27, 2021. Cost per rapid swab and rapid antibody will be billed to the self-funded health insurance plan.

No co-pay, deductible, or coinsurance associated with the testing will be billed to the employee. The aforementioned will be billed to the self-funded plan or administrator of the plan.

If you have questions or concerns, please let me know.

WO/kb


Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
Carrie Johnson

## OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN MOU WITH TRUSTCARE LLC FOR RAPID SWAB TESTING AND RAPID ANTIBODY TESTING OF FIRE DEPARTMENT PERSONNEL** has been reviewed by me and is legally sufficient for placement in **NOVUS Agenda**

  
\_\_\_\_\_  
**CARRIE JOHNSON**  
Deputy City Attorney

7/14/2020 \_\_\_\_\_  
**DATE**





OFFICE OF THE CITY ATTORNEY  
7/21/20  
21/21

**ORDER RE-APPOINTING THE CHRIS MEYERS TO THE PLANNING BOARD. (HILLMAN, LUMUMBA)**

**WHEREAS**, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four (4) years; and

**WHEREAS**, Chris Meyers term expired on July 1, 2020, thereby creating a vacancy; and

**WHEREAS**, Chris Meyers, representative for Ward 7, after evaluation of his qualifications, has been re-nominated by the Mayor to fill said vacancy.

**IT IS THEREFORE ORDERED** that the Mayor's re-appointment of Chris Meyers to the Planning Board Committee be confirmed with said term to expire July 1, 2024.

Agenda Item # 38  
Date: July 21, 2020

# CHRIS MYERS

4010 COUNCIL CIRCLE  
JACKSON MISSISSIPPI  
3 9 2 0 6  
SIENNABOX@GMAILCOM  
6 0 1 . 8 3 2 . 6 4 2 4

## PROFESSIONAL EXPERIENCE

**CDFL Architects + Engineers, P.A.**  
**Jackson, Mississippi [2001-2006] [2007-present]**  
**Architect / Project Manager / Principal**

Mississippi Museums, Puckett Machinery, Purdue Athletic Complex, Ft. Campbell (KY)  
CSG and SFG Barracks Complex, Mississippi Valley State University Business School,  
Trustmark Highland Colony, Trustmark Medical Mall, St. Catherine's Village - Siena,  
Forest Hill High School - Bond Issue Renovations.

**Duval Decker Architects**  
**Jackson, Mississippi [2006-2007]**  
**Intern Architect / Project Manager**

The Village Apartments, Mississippi Department of ITS

.

**City of Jackson Planning Board [2016-present]**

**Mississippi Heritage Trust - Board of Directors [2012-2018]**

**Find It In Fondren (Magazine) [2015-2018] - Writer / Contributor**

**Our Fondren Neighborhood Association - Board of Directors [2012-2015]**

**Crossroads Film Society/Crossroads Film Festival [2007-2012]**  
**Festival Director / Art Director / Event Coordinator / Equipment Manager /**  
**Hospitality Coordinator / Board of Directors**

.

**Certificate of Completion, Business Advantage Program, Fall 2010**  
**Millsaps College, Jackson, Mississippi [2010]**

**Bachelor of Architecture, 2001**  
**Mississippi State University, Starkville, Mississippi [1996-2001]**

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**The Pig & Pint BBQ - Design [2012-2013]**

**Fondren's First Thursdays - Planning and Coordination Crew**  
**Collaboration with Chane [2014-2016]**

## PERSONAL PROJECTS

**Look Up, Fondren, Phase 1 - Project Manager**  
**Collaboration with Davaine Lighting and Entergy [November 22, 2013]**

**Backyard BBQ Invitational - Jackson, Mississippi [Annually since 2011]**

**"The Murphree Place" - A collection of personally framed photographic prints**  
**One Blu Wall Gallery in Jackson, Mississippi [Spring 2009]**


Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

**OFFICE OF THE CITY ATTORNEY**

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This **ORDER RE-APPOINTING THE CHRIS MEYERS TO THE PLANNING BOARD** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
Timothy Howard, *City Attorney*

7/15/20  
\_\_\_\_\_  
Date

OFFICE OF THE CITY ATTORNEY  
7/15/20



OFFICE OF THE CITY CLERK  
2-14-2020  
180

**ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER/SEWER ENTERPRISE FUND (ALL WARDS)**

**WHEREAS**, certain unanticipated needs and allocations in the amount of \$120,000.00 have arisen since the adoption of the Fiscal Year 2019-2020 City of Jackson Budget for the Water-Sewer Business Enterprise Fund; and

**WHEREAS**, the Fiscal Year 2019-2020 City of Jackson Budget needs to be revised to provide funding for legal services to assist with modifying the sanitary sewer consent decree; and

**WHEREAS**, the following accounts are being revised:

From 031.521506113 (\$120,000.00)  
To 031.522106419 \$120,000.00; and

**WHEREAS**, the account requesting reduction to provide this funding is from vacant salaries in various water/sewer divisions that will not be filled by the end of Fiscal Year 2019-2020.

**IT IS, THEREFORE, ORDERED** that the Fiscal Year 2019-2020 Water/Sewer Enterprise Budget be revised in the amount of \$120,000.00 as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
From:	031.521506113	(\$120,000.00)
To:	031.522106419	\$120,000.00

Agenda Item # 39  
Agenda Date: July 21, 2020

BY: MILLER, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET  
JULY 12, 2020**

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1.	<b>Brief Description/Purpose</b>	<b>ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER/SEWER ENTERPRISE FUND (All WARDS)</b>			
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 5, 6, and 7			
3.	<b>Who will be affected</b>	All Wards			
4.	<b>Benefits</b>	Legal Counsel for the Consent Decree			
5.	<b>Schedule (beginning date)</b>	Once contract is signed.			
6.	<b>Location:</b> ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	All Wards			
7.	<b>Action implemented by:</b> ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	This project was implemented by the Department of Public Works			
8.	<b>COST</b>	\$120,000.00			
9.	<b>Source of Funding</b> ■ General Fund <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input checked="" type="checkbox"/>	From: 031.521506113	(\$120,000.00)		
		To: 031.522106419	\$120,000.00		
10.	<b>EBO participation</b>	ABE _____ %	WAIVER	yes _____ no _____	N/A _____
		AABE _____ %	WAIVER	yes _____ no _____	N/A _____
		WBE _____ %	WAIVER	yes _____ no _____	N/A _____
		HBE _____ %	WAIVER	yes _____ no _____	N/A _____
		NABE _____ %	WAIVER	yes _____ no _____	N/A _____

BY: MILLER, LUMUMBA

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba  
**From:** Robert K. Miller *Robert K. Miller 7/13/2020*  
Director  
**Date:** July 12, 2020  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item requesting a budget revision to cover legal counsel for the consent decree.

Public Works recommends approval of this agenda item. If you have any questions or comments, please do not hesitate to call me at (601) 960-2091.

**BY: MILLER, LUMUMBA**

Office of the City Attorney

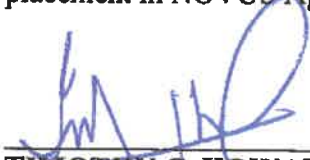

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
2020

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER/SEWER ENTERPRISE FUND (ALL WARDS)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel* 

  
\_\_\_\_\_  
DATE



OFFICE OF THE CITY CLERK  
JACKSON, MISSISSIPPI  
JULY 21, 2020  
A. FORNEY

**ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER-SEWER BUSINESS ADMINISTRATION DIVISION**

**WHEREAS**, certain unanticipated needs and allocations in the amount of \$20,000.00 have arisen since the adoption of the Fiscal Year 2019-2020 City of Jackson Budget for the Water-Sewer Business Administration Division; and

**WHEREAS**, the Fiscal Year 2019-2020 City of Jackson Budget needs to be revised to provide funding for anticipated staffing needs; and

**WHEREAS**, the following accounts are being revised:

From 031.521506113 \$20,000.00  
To 031.520106489 \$20,000.00; and

**WHEREAS**, the account being reduced to provide this funding is the Meter Service and Repair account.

**IT IS, THEREFORE, ORDERED** that the Fiscal Year 2019-2020 Budget be revised in the amount of \$20,000.00 as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
From:	031.521506113	(\$20,000.00)
To:	031.520106489	\$20,000.00

Agenda Item # 40  
Agenda Date: July 21, 2020

BY: MILLER, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

DATE 06/29/2020


POINTS		COMMENTS
1.	<b>Brief Description/Purpose</b>	<b>ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF THE CITY OF JACKSON WATER SEWER BUSINESS ADMINISTRATION DIVISION</b>
2.	<b>Mayoral Priority Addressed</b> 1. Public Safety 2. Economic Development 3. Housing 4. Infrastructure 5. Quality of Life	<b>QUALITY OF LIFE</b>
3.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	<b>QUALITY OF LIFE</b>
4.	<b>Who/What will be affected &amp; Benefits</b>	<b>CONSTITUENTS OF CITY SERVICES</b>
5.	<b>Schedule</b> 1. Contract 2. Project (Beginning date) (Completion date)	<b>UPON COUNCIL APPROVAL</b>
6.	<b>Location:</b> ■ WARD  ■ CITYWIDE (yes or no) (area)  ■ Project limits if applicable	<b>ALL WARDS</b>
7.	<b>Action initiated by:</b> ■ Mayor's Office <input type="checkbox"/> ■ City Department <input checked="" type="checkbox"/> ■ Consultant <input type="checkbox"/>	<b>DEPARTMENT OF PUBLIC WORKS</b>
8.	<b>COST</b>	<b>\$20,000.00</b>
9.	<b>Source of Funding</b> ■ General Fund <input type="checkbox"/> ■ Enterprise <input type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	<b>From: 031.521506113 (\$20,000.00)</b> <b>To: 031.520106489 \$20,000.00</b>
10.	<b>EBO participation</b>	ABE _____% WAIVER Yes _____ No _____ N/A _____ AABE _____% WAIVER Yes _____ No _____ N/A _____ WBE _____% WAIVER Yes _____ No _____ N/A _____ HBE _____% WAIVER Yes _____ No _____ N/A _____ NABE _____% WAIVER Yes _____ No _____ N/A _____



City of Jackson  
Public Works  
Water Department/Meter Service & Repair

## Memorandum

To: Mayor Chokwe Antar Lumumba

From: Robert K. Miller   
Director of Public Works

Date: June 29, 2020

Re: Agenda Item: Order Amending the Fiscal Year 2019-2020

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This agenda item will reallocate \$20,000.00:

- From ~ 031.521506113 (Wages)
- To ~ 031.520106489 (Contract Labor)

To ensure the following:

- Manage available budgeted funds
- To fund Contract Labor for the remaining of FY2019-2020
- Staffing shortage
- Data Clean Up
- Assist with billing efforts
- Assist with New Online Applications

If you have any questions, please contact Patricia Baylis @ 601.960.2644.

See Attachments

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/14/20  
TERRY WILLIAMSON  
7/14/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AMENDING THE FISCAL YEAR 2019-2020 BUDGET OF CITY OF JACKSON WATER-SEWER BUSINESS ADMINISTRATION DIVISION** is legally sufficient for placement in NOVUS Agenda.



**TIMOTHY C. HOWARD, CITY ATTORNEY**

Terry Williamson, *Legal Counsel*

7/14/20

DATE

OFFICE OF THE CITY ATTORNEY  
4-21-2020  
SUSAN RICHARDSON

**ORDER AMENDING THE JANUARY 18, 2018 ORDER AUTHORIZING THE MAYOR TO RETAIN SUSAN RICHARDSON, ESQ. AND THE LAW FIRM OF KILPATRICK TOWNSEND & STOCKTON LLP TO REPRESENT THE CITY OF JACKSON IN UNITED STATES OF AMERICA, ET AL. vs. THE CITY OF JACKSON, MISSISSIPPI, CASE NO. 3:12-cv-790 TSL-MTP, U.S.D.C., S.D. MISS. AND OTHER RELATED MATTERS FOUND AT MINUTE BOOK 6M PAGE 254**

**WHEREAS**, the City entered into a Consent Decree pursuant to the Clean Water Act in United State of America, et al. vs. The City of Jackson, Mississippi, Case No. 3:12-cv-790 TSL-MTP, U.S.D.C., S.D. Miss. On March 1, 2013; and

**WHEREAS**, the City continues to require additional representation in the matter, specifically, assistance, and legal advice and counsel in negotiating a modification of the Consent Decree and matters relating thereto; and

**WHEREAS**, Susan Richardson, Esq. of the law firm of Kilpatrick Townsend & Stockton, LLP has successfully represented governmental clients, including the City of Atlanta, Georgia, in negotiations to modify consent decrees under the Clean Water Act; and

**WHEREAS**, because of the City's need for continued representation and the extensive experience of Ms. Richardson and the law firm of Kilpatrick Townsend & Stockton, LLP in representing governmental clients in the modification of consent decrees under the Clean Water Act or other representation relating to the Clean Water Act, the Department of Public Works and its legal counsel recommend the City retaining Ms. Richardson and Kilpatrick Townsend & Stockton, LLP;

**WHEREAS**, at the time of the passage of the original January 18, 2018 Order, Minute Book 6M Page 254, the City Council was advised that the hourly rate for Ms. Richardson would be \$574.00, which was a 15% discount from her stand, but this rate was not included in the January 18, 2018 Order; and

**WHEREAS**, the actual billing rates finally negotiated in the engagement letter are as follows:

Partner/Counsel (which in includes Ms. Richardson)	\$505.00/hour
Associate	\$415.00/hour
Paralegal/Case Assistant	\$385.00/hour; and

**WHEREAS**, the Engagement letter also sets forth that the City will be charges for certain other costs of providing representation in the matter, including copying, facsimile transmission, computerized legal research, overnight and local deliveries, travel and subsistence, and costs of certain meetings and meals other than travel related; and

**WHEREAS**, for fiscal management purposes, an agreement not-to-exceed amount for fiscal year 2020 should be established in an amount of \$120,000.00.

**IT IS, THEREFORE, ORDERED** January 18, 2018 Order Authorizing the Mayor to Retain Susan Richardson, Esq. and the Law Firm of Kilpatrick Townsend & Stockton LLP to

Agenda Item # 41  
Agenda Date: July 21, 2020

Represent the City of Jackson in United States of America, et al. vs. The City of Jackson, Mississippi, Case No. 3:12-CV-790 TSL-MTP, U.S.D.C., S.D. Miss. and Other Related Matters found at Minute Book 6M Page 254 is amended as follows:

Billing rates authorized in the Letter of Engagement are \$505.00 per hour for Ms. Richardson and other partners or counsel of that firm, \$415.00 per hour for associates of the firm, and \$385.00 for paralegals/case assistants of the firm; and

Payment of costs incidental to providing the representation, which include copying, facsimile transmission, computerized legal research, overnight and local deliveries, travel and subsistence, and costs of certain meetings and meals other than travel related are authorized; and

The engagement letter shall remain in effect until the conclusion of the representation in the matter, its termination of the governing authorities of the City of Jackson by giving written notice, or the withdrawal of Ms. Richardson and Kilpatrick Townsend & Stockton LLP, consistent with the requirements of the applicable ethical and court rules

**IT IS FURTHER ORDERED** that this amendment relate back to the date of the original Order on January 18, 2020.

**IT IS FURTHER ORDERED** that payments made pursuant to this order shall not exceed \$120,000.00 during fiscal year 2020 without further approval by the City Council.



Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
455 East Capitol Street  
Post Office Box 277  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756  
4/21/20  
4/21-2020

## OFFICE OF THE CITY ATTORNEY

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This ORDER AMENDING THE JANUARY 18, 2018 ORDER AUTHORIZING THE MAYOR TO RETAIN SUSAN RICHARDSON, ESQ. AND THE LAW FIRM OF KILPATRICK TOWNSEND & STOCKTON LLP TO REPRESENT THE CITY OF JACKSON IN UNITED STATES OF AMERICA, ET AL. vs. THE CITY OF JACKSON, MISSISSIPPI, CASE NO. 3:12-cv-790 TSL-MTP, U.S.D.C., S.D. MISS. AND OTHER RELATED MATTERS FOUND AT MINUTE BOOK 6M PAGE 254 is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
TIMOTHY C. HOWARD, CITY ATTORNEY  
Terry Williamson, Legal Counsel 

4/2/20  
\_\_\_\_\_  
DATE

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** April 20, 2020  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>
1.	<b>Brief Description</b>	<b>ORDER AMENDING THE ORDER AUTHORIZING THE MAYOR TO RETAIN SUSAN RICHARDSON, ESQ. AND THE LAW FIRM OF KILPATRICK TOWNSEND &amp; STOCKTON LLP TO REPRESENT THE CITY OF JACKSON IN UNITED STATES OF AMERICA, ET AL. vs. THE CITY OF JACKSON, MISSISSIPPI, CASE NO. 3:12-cv-790 TSL-MTP, U.S.D.C., S.D. MISS. AND OTHER RELATED MATTERS (ALL WARDS)</b>
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	6 Infrastructure and Transportation
3.	<b>Who will be affected</b>	City and its Water/Sewer customers
4.	<b>Benefits</b>	Clarify the hourly rates and incidental expenses authorized to be paid, and to specify the period of time of the representation
5.	<b>Schedule (beginning date)</b>	Upon approval
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Wards 1, 2, 3, 4, 5, 6, and 7 (citywide)
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works
8.	<b>COST</b>	Not to Exceed \$120,000 for fiscal year 2020
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Water/Sewer Fund
10.	<b>EBO participation</b>	ABE _____% WAIVER yes <u> X </u> no _____ N/A _____ AABE _____% WAIVER yes <u> X </u> no _____ N/A _____ FBE _____% WAIVER yes <u> X </u> no _____ N/A _____ HBE _____% WAIVER yes _____ no _____ N/A _____ NABE _____% WAIVER yes _____ no _____ N/A _____





**City of Jackson  
Department of Public Works**

**To: Chokwe Antar Lumumba, Mayor**

**From: Robert K. Miller, Director, Department of Public Works**

**Council Agenda Item Briefing Memo**

**Agenda Item:** **ORDER AMENDING THE ORDER AUTHORIZING THE MAYOR TO RETAIN SUSAN RICHARDSON, ESQ. AND THE LAW FIRM OF KILPATRICK TOWNSEND & STOCKTON LLP TO REPRESENT THE CITY OF JACKSON IN UNITED STATES OF AMERICA, ET AL. vs. THE CITY OF JACKSON, MISSISSIPPI, CASE NO. 3:12-cv-790 TSL-MTP, U.S.D.C., S.D. MISS. AND OTHER RELATED MATTERS (ALL WARDS)**

**Item #:**

**Council Meeting:**

Regular Council Meeting, April 28, 2020

**Purpose:**

To include the billing rates, incidental costs, and time period for the representation, and establish a not-to-exceed amount for fiscal year 2020

**Cost:**

Not to exceed \$120,000.00 for fiscal year 2020

**Funding Source:**

Water/Sewer Fund

**Background:**

On January 18, 2018, the City Council authorized the Mayor to retain Susan Richardson, Esq. and the law firm of Kilpatrick Townsend & Stockton LLP to provide representation to the City of Jackson in negotiating a modification to its Clean Water Act Consent Decree. A copy of that order is included. At time of this Order, I disclosed that Ms. Richardson's hourly rate for this representation would be no more than \$574/hour, which was a 15 percent discount from her usual hourly rate for private sector clients. The terms of the engagement were actively being discussed at the time of the City Council Order and were not included in that Order.

Out of an abundance of caution, the Office of the City Attorney has requested that the January 18, 2018 Order retaining Ms. Richardson and Kilpatrick Townsend be amended to include certain relevant information from the engagement letter, including the hourly rate, payment of expenses incidental to the representation, and the time period for the representation. I have also included a copy of the executed engagement letter for your convenience.

Also, for fiscal management purposes, a not-to-exceed amount for expenditures pursuant to this agreement is being established in the amount of \$120,000.00. Between October 1, 2019 and February 29, 2020, which is the latest bill, the total expenditures are \$66,959.34 for Fiscal Year 2020.

Please let me know if you need any additional information or have any questions.



KILPATRICK TOWNSEND & STOCKTON LLP  
www.kilpatricktownsend.com

Suite 2800, 1100 Peachtree Street NE  
Atlanta, GA 30309-4528  
t 404 815 6300 f 404 815 6355

March 20, 2018

direct dial 404 815 6330  
direct fax 404 541 3366  
arichardson@kilpatricktownsend.com

Hon. Chokwe Antar Lumumba  
Mayor  
City of Jackson  
219 S. President Street  
Jackson, MS 39201

Re: Engagement for Legal Services – General (Non-Litigation)

Dear Mayor Lumumba:

Thank you for selecting our firm as your legal counsel. We appreciate the trust and confidence that your decision places in us and we look forward to building a close and mutually rewarding relationship.

#### Scope of Engagement

This letter will confirm that City of Jackson, MS (“you”) has retained Kilpatrick Townsend & Stockton LLP (“Kilpatrick Townsend” or “the Firm”) to provide legal services to it regarding assistance with Consent Decree compliance. Our proposed services include advising on the strategy for obtaining Consent Decree schedule relief. These services may include, but are not limited to, analyzing the requirements of the Consent Decree, including schedule milestones and associated stipulated penalties; assistance with review of financial resources per a Financial Capability Assessment; development of achievable schedule and spending goals; and meetings, discussions and correspondence with City of Jackson management, consultants and contractors regarding Consent Decree compliance. We anticipate that the services will include numerous meetings and negotiations with the United States Environmental Protection Agency, Region 4, and the Mississippi Department of Environmental Quality (along with potential EPA contractors that may be retained to review the financial capability assessment and cost estimates for performing the work required under the Consent Decree). If the final deadlines under the Consent Decree will be extended, the services may include the drafting and filing of a Motion to amend the Consent Decree in the Southern District of the Federal District Court.

This Engagement Letter, and accompanying Terms of Retention, incorporated herein, summarize the basis under which we undertake representation of you. If we are asked and agree to perform other legal services for you, this Engagement Letter and incorporated Terms of Retention will apply unless we make a different agreement in writing.

US2008 13725528 3

ANCHORAGE ATLANTA AUGUSTA CHARLOTTE DALLAS DENVER HOUSTON LOS ANGELES NEW YORK RALEIGH SAN DIEGO  
SAN FRANCISCO SEATTLE SHANGHAI SILICON VALLEY STOCKHOLM TOKYO WALNUT CREEK WASHINGTON WINSTON-SALEM

Hon. Chokwe Antar Lumumba  
March 20, 2018  
Page 2

### **Fees and Costs**

The work we do for you will be billed at a discount from the regular hourly rates set for the particular attorneys, paralegals, or other staff that do work for you. Susan Richardson will be the primary attorney working on this matter and will be billed at a rate of \$505.00/hour, a 25% discount from her current rate of \$675.00/hour. We will perform the legal services according to the following rate schedule:

Partner/Counsel	\$505.00/hour
Associate	\$415.00/hour
Paralegal/Case Assistant	\$385.00/hour

These rates reflect blended rates for timekeepers at each classification. The ranges of rates of our other attorneys and timekeepers, as well as additional description of our approach to billing fees, are included in Section 1 of the enclosed Terms of Retention. We will notify you prior to involvement of other attorneys or timekeepers. Costs and ancillary services are charged in accordance with Section 2 of the enclosed Terms of Retention.

Fee and cost estimates are not binding due to the unpredictable nature of our work. Accordingly, we have made no commitment to you concerning the maximum fees and other charges that will be necessary to complete the work you have engaged us to do, and the payment of our invoices is not conditioned on the closing of any contemplated transaction.

### **General Prospective Waiver and Informed Consent**

The Firm represents many other companies and individuals. It is possible that during the time that we are representing you, some of our present or future clients will have disputes or transactions with you. You agree that we may continue to represent or may undertake in the future to represent existing or new clients in any matter, including litigation, that is not substantially related to our work for you, even if the interests of such clients in those other matters are directly adverse to you. We agree, however, that your prospective consent to conflicting representations contained in the preceding sentence shall not apply in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a nonpublic nature, that, if known to such other client, could be used in any such other matter by such client to your material disadvantage. We also agree that we will notify you when we become aware of conflicting representations to allow you to decide whether to seek independent counsel.

### **Encouragement to Seek Independent Counsel; Acknowledgement, Waiver and Informed Consent**

We encourage you to seek independent counsel regarding the import of the potential conflicts and prospective waiver discussed and this acknowledgement, waiver and informed consent. We emphasize that you remain completely free to seek independent counsel at any

Hon. Chokwe Antar Lumumba  
March 20, 2018  
Page 3

**time even if you decide to sign this Engagement Letter agreeing to its terms and the Terms of Retention.**

By signing this Engagement Letter, you acknowledge that Kilpatrick Townsend has disclosed the potential conflicts discussed above, waive any such potential conflicts, and give your informed written consent to any such potential conflicts. You also acknowledge that you have had a reasonable opportunity to consult with independent counsel. You also agree not to seek the disqualification of Kilpatrick Townsend on the basis that Kilpatrick Townsend represents you in the matters for which the Firm is now being, or is later, engaged by you.

#### **Client Cooperation and Communication**

Our service depends upon your cooperation. This includes your remaining in communication with us, providing your current address and telephone number, and ensuring that your instructions and/or information provided to us are accurate, complete and timely. If we are unable to contact you at the provided address, without our being informed of a new address, we will consider that a termination of our representation of you and we will have no further responsibility for ongoing matters. **You recognize that failure to timely comply with our requests for instructions and/or information may jeopardize our ability to perfect your legal rights, which may then become irrevocably lost.** We rely upon you to keep us informed of developments which may impact our services to you. We also appreciate your feedback regarding our services to you.

#### **Closing**

If the foregoing and the enclosed Terms of Retention accurately describe our agreement and fee arrangement, please indicate so by signing in the space provided below, filling out the Addendum to Terms of Retention, and returning the original of this letter and the Addendum to Terms of Retention to us for our files. If you have any questions, I would be glad to discuss them with you.

Thank you for your confidence in Kilpatrick Townsend. We look forward to working with you.

Sincerely,




Susan H. Richardson

Enclosures: **Terms of Retention and Addendum to Terms of Retention**

Hon. Chokwe Antar Lumumba  
March 20, 2018  
Page 4

Agreed to this 21 day of June, 2018.

For: City of Jackson, MS

By: Chokwe Antar Lumumba <sup>1524</sup>   
Name: Chokwe Antar Lumumba  
Title: Mayor

## TERMS OF RETENTION

Except as modified in writing, the following provisions will apply to the relationship between Kilpatrick Townsend & Stockton LLP ("the Firm") and the client ("you"), as identified in the accompanying Engagement Letter:

1. Professional Fees. The Firm will be compensated for its services primarily on the basis of time expended by the Firm's attorneys, patent agents, patent scientists/engineers, paralegals and other staff billed at our normal hourly rates. The ranges of attorney and staff rates vary, depending on the skill and expertise of the person providing the service. The 2017 rates of our attorneys currently range from \$225 to \$975 per hour; and the rates of our paralegals, case assistants and other timekeeping staff currently range from \$135 to \$610 per hour. We will provide you the particular current billing rates of the personnel working on your matters at your request. Any deviation from this hourly billing arrangement will be agreed to between you and the Firm in writing.

While most attorney and patent agent work is billed hourly, certain services that we provide are charged at a fixed fee per event. Such services include certain routine tasks performed by staff members (e.g., paralegals, patent prosecution specialists and case assistants).

The Firm does not handle patent annuities or maintenance fees. Therefore, it will be your responsibility to ensure that such fees are timely paid so as to avoid any loss of patent rights. Various other entities do provide services to ensure that these fees are timely paid. We can, upon request, assist you in retaining such a service.

Our fees and charges are adjusted from time to time (typically annually) by our Executive Committee and may increase during the course of our representation. We bill time rounded to the nearest one-tenth of an hour increment, with minimums of one-tenth (or two-tenths or one-quarter for some tasks) for a given day on which any work is performed.

2. Costs and Ancillary Services. The Firm will charge you for the cost of certain ancillary services incurred on your behalf. Generally, no markup or profit element is included in calculating these costs. Additionally, we will not charge you for certain services, such as word processing and regular secretarial time. Whenever practicable, discounts obtained from vendors will be passed on to you. Under certain circumstances, such as when the cost is \$5,000 or more, the Firm may ask you to advance anticipated costs or to pay outside vendors directly for their services. The primary ancillary services and our specific policies regarding billing are set forth below. Other services may be rendered during the course of our engagement and will also be billed to you. Our charges for these costs and ancillary services are subject to change from time to time.

2.1. Word Processing. The Firm's offices have advanced word processing capabilities and our offices are linked by a network that facilitates efficiency and service to clients. The Firm does not charge for equipment usage or word processing time.

2.2. Secretarial Time. In some instances, the Firm may have secretaries do certain tasks that are regularly considered billable tasks which can be accomplished by secretaries, case clerks or paralegals. The Firm may invoice you for these tasks, including billing for time spent doing them by secretaries.

2.3. Duplicating/Copying/Printing. In-house copying and printing are billed to the client at a flat rate of \$0.15 per page for black and white and \$0.25 per page for color. If you instruct us to do so, we will use outside copying services to the extent possible. Outside duplicating services are charged to the client at the Firm's actual cost.

2.4. Telephone. The Firm will not charge you for local or domestic long distance telephone or mobile service for calls placed from one of the Firm's offices.

2.5. Facsimile. There is no charge for receiving documents by facsimile. Outgoing facsimile document charges are \$0.25 per page, plus any associated long distance telephone charges.

2.6. Legal Research. Computerized research (such as Lexis, Westlaw, Patent Advisor, Dialog, etc.) is available at the attorney's desk or in a central library location. Such research charges are discounted to reflect any discount negotiated by the Firm with the service provider. In some cases the Firm has an annual subscription to such services in which the fee charged to you for the services will be discounted from the market rate. Where the Firm does not receive a discount or have an annual subscription, the Firm charges for online computer research access based on the actual cost imposed by the vendor at the time the service is used.

2.7. Overnight and Local Deliveries. The Firm will charge you for overnight deliveries, including DHL, FedEx, UPS, USPS Express Mail and similar services, and local deliveries by outside messenger services at the Firm's actual cost. The Firm will pass on any negotiated discounts to you.

2.8. Postage. The Firm will not charge you for U.S. Postal Service postage, except for Certified Mail, Express Mail and large volume mailings, which are billed at the Firm's actual cost.

2.9. File Storage. The Firm will not charge you for file storage except in extraordinary circumstances and only after consultation with you and your agreement.

2.10. Office Supplies. The Firm will not charge you for routine quantities of office supplies. You may incur a charge, equal to the Firm's actual cost, for substantial and unusual orders of office supplies required for a particular matter.

2.11. Travel and Subsistence. The Firm's attorneys are instructed to incur transportation, lodging, meal and other travel costs at reasonable rates. The Firm instructs its attorneys to comply with the policies of individual clients regarding airline usage and to obtain the lowest fare available consistent with those policies. The Firm will bill you for all travel costs

at the Firm's actual cost. The Firm may bill you for actual travel costs (e.g., cab fare home late) related to attorneys, staff and/or third parties who are working overtime for your benefit.

2.12. Meetings/Meals (Other Than Travel Related). You may be billed for actual meal-related costs for meals ordered to support attorneys, staff and/or third-parties who are working overtime for your benefit. When you or a third party is present and the meeting is for your benefit, you may be billed for actual meal-related costs. Otherwise, meals ordered where you or a third party are not present will not be billed to you, even if the meeting is for your benefit.

2.13. External Invoice Processing Costs. In the event that you direct the Firm to utilize electronic billing in the processing of our invoices, we will charge you for any associated external processing costs passed on to the Firm either directly or indirectly.

2.14. Other Costs. Other costs that the Firm incurs for your benefit (such as expert witness fees, filing fees, foreign associate fees, etc.) will be billed at the Firm's actual cost.

3. Estimates Not Binding. It is often impractical to determine in advance the amount of effort that will be needed to complete all the necessary work on a matter or the total amount of fees and costs that may be incurred. Obviously, any estimates or budgets may need to be adjusted upwards or downwards as changes occur. Moreover, these estimates and budgets are not intended to be binding, are subject to unforeseen circumstances, and by their nature are inexact.

4. Billing and Payment. Fees and expenses will generally be billed monthly and are payable upon presentation, but in no event later than 45 calendar days from presentation of our invoice. The Firm expects prompt payment, and our experience indicates that prompt billing and prompt payment enhances the working relationship. If upon receipt of an invoice, you have any questions about our charges, we ask that you promptly telephone or write us so that we can discuss the matter while it is fresh in both our minds. We do not wish to have any misunderstandings between us concerning our fees and other charges and, at the same time, we want to resolve any questions you may have promptly and before our next invoice is issued.

The Firm reserves the right to postpone or defer providing additional services or to discontinue our representation, to the extent legally permissible, if billed amounts are not paid when due. The Firm will charge a late fee of 1% per month on all sums that are not paid within 45 calendar days after presentation of our invoice. The Firm may also forward to you for direct payment bills for services rendered by third parties. You also agree that you will promptly review the Firm's invoices and raise any questions regarding the amounts and items billed within 45 calendar days of presentation. If any amount payable is required to be collected by or through an attorney-at-law or external collection agency, you will also be responsible for all costs of collection, including reasonable attorneys fees.



4.1. Payment Procedures. When making payments, please ensure your assigned invoice and matter numbers are provided. This will greatly assist in proper credit allocation to your account.

4.2. Trust Payments. In the event that you provide funds to be held by the Firm on your behalf in trust, please ensure that these funds are clearly identified as such. Trust payments should never be combined with legal service bill payments, for we are precluded by several bar rules from commingling funds held in trust with our operating account.

4.3. Accounts Receivable Staff. The Firm has a professional Accounts Receivable staff focused on assisting you on any issue related to our invoices. You will receive a monthly statement of accounts reflecting any outstanding invoices. In the event that any invoice remains unpaid for more than 60 calendar days, the Accounts Receivable staff will contact you directly regarding the payment or send a written notice of the delinquency, depending on the amount in arrears.

Please identify the appropriate point of contact for our Accounts Receivable Manager to contact with any questions regarding payment status in the second section of the Addendum to Terms of Retention, attached.

5. Advance and Replenishing Deposits. The Firm may require an advance deposit or a replenishing deposit before working on a matter in whole or in part, before continuing to work on a matter, or before working on a new matter. The amount of the advance deposit or replenishing deposit will depend on the scope of the services we anticipate handling for you and is set forth in our Engagement Letter. We may require you to increase the amount of the deposit if the scope of the matter we are handling for you expands, if additional services are requested, if you are slow to replenish the deposit amount, or if otherwise agreed to between us.

Depending on the type of deposit, it may be held in our client trust account. If the deposit is to our trust account, you authorize us to apply the trust deposit funds against our invoices to you for fees and costs as of the date of our invoice to you. If the deposit is not to our trust account, you authorize us to immediately deposit the deposit funds to our operating account. You agree to promptly forward additional funds to maintain the deposited amount in the amount agreed upon each month. We may require that the deposit be replenished before work continues. At the end of our retention, the balance will be applied to any unpaid invoices with any remainder refunded to you.

Please ensure that all trust deposits are clearly marked as such and are kept separate from funds sent as deposits to our operating account and funds remitted in payment of bills.

If the Firm does not initially require an advance deposit or a replenishing deposit, then, in the event the scope of the matter we are handling for you expands, additional services are requested, you are slow to pay our invoices, payment becomes doubtful, or as otherwise agreed to between us, the Firm may ask for an advance deposit or a replenishing deposit at a later date.

6. Termination of Representation.

6.1. Termination By You. You have the right to terminate our services at any time. If you decide to terminate our services, you agree to give the Firm prompt written notice of such termination. Upon our termination, you will remain obligated to pay for all services rendered and costs or expenses paid or incurred on your behalf before the date of such termination or which are reasonably necessary thereafter. At the end of our retention, any trust or deposit balance will be applied to any unpaid invoices with any remainder refunded to you. If we are attorneys of record in any proceeding, you agree to execute and return to us a Substitution of Attorney promptly upon receipt from us.

6.2. Termination By Us. The Firm reserves the absolute right to withdraw from representing you, consistent with the requirements of the applicable ethical and court rules. Reasons the Firm may withdraw include, but are not limited to, your failure to honor the terms or requirements of our agreement and retention; your failure to cooperate fully or follow our advice on a material matter; your failure to accept a settlement we consider clearly advisable; any fact or circumstance that, in our view, renders our continuing representation unlawful or unethical; our inability to agree as to the staffing of the matter; your retention over our objection of other attorneys for the same matter on which we are representing you; the lessening or deterioration of our working relationship; or if you stop responding to our communications. If the Firm elects to withdraw, you will take all steps necessary to free us of any obligation to perform further services, including the execution of any documents necessary to complete our withdrawal. If necessary in connection with litigation, the Firm will request leave of court to withdraw. You will remain obligated to pay for all services rendered and costs or expenses paid or incurred on your behalf before the date of such withdrawal or that are reasonably necessary thereafter. At the end of our retention, any trust or deposit balance will be applied to any unpaid invoices with any remainder refunded to you.

6.3. Date of Termination. The Firm's representation of you will be considered terminated at the earlier of (a) your termination of our representation, (b) the Firm's withdrawal from its representation of you, or (c) the substantial completion of the Firm's work for you.

7. Staffing. The Firm may staff its representation with such attorneys, patent agents, patent scientists/engineers, paralegals, and/or other staff as the Firm deems appropriate, consistent with providing you with representation on a professional and economical basis.

8. Charges for Firm's Response to Third Party Requests. Whether before or after the Firm's representation of you has terminated, if the Firm is required to provide, resist providing, or defend any privilege or the confidentiality of documents, information or testimony related to our representation of you, then, to the extent permitted by Mississippi law, you agree to pay the Firm for and to indemnify and hold the Firm harmless against any resulting fees, expenses, costs and damages, including payment to the Firm of its reasonable fees for the time expended by its attorneys and staff.

9. Integration. No partner or employee of the Firm is authorized to bind the Firm to any oral change to this Terms of Retention or our Engagement Letter or to make any oral agreement inconsistent with it. Waivers by the Firm must be in writing and on one or some

occasions shall not waive or affect the Firm's right to require future performance in strict accordance with this Terms of Retention or our Engagement Letter.

10. Identity of the Client. The Firm's client for purposes of this engagement is only the person(s), entity or entities identified in the Engagement Letter. Unless expressly agreed, we are not undertaking the representation of any related or affiliated person or entity, or any family member, parent corporation or entity, subsidiary, or affiliated corporation or entity, or any of your or their officers, directors, agents, partners or employees. Those who act as guarantors for our fees or who pay our fees pursuant to agreements with our clients but who are not party to the Engagement Letter are not clients of the Firm. The Firm does not undertake to represent or assume any duties to such non-clients.

11. Conflicts of Interest. To assist in avoiding representation of parties with ethical conflicts of interest, the Firm maintains a computerized conflict of interest index. The Firm will not represent any party with an interest that may be adverse to that of a person or entity included in the index without an examination to determine whether an ethical conflict of interest would actually be created. To allow the Firm to conduct a conflicts check, you represent that you have identified for the Firm all persons and entities that are or may become involved in the initial matter the Firm is handling for you, including all persons and entities that are affiliated with you and the other involved or potentially involved parties (such as parent corporations, subsidiaries and other affiliates, officers, directors and principals). You also agree that you will promptly notify the Firm if you become aware of any other persons or entities that are or may become involved in the initial matter. In addition, you agree that you will promptly notify the Firm if you become aware of any other persons or entities that are or may become involved in any later matters the Firm might handle for you.

12. No Guarantee of Outcome. The Firm does not and cannot guarantee the outcome or success in any matter.

13. Disposition of Client Documents, Materials and Files. In the course of our representation of you, we are likely to come into possession of original documents or other materials sent to us by you or on your behalf ("client-supplied materials"). We are also likely to construct one or more hard copy or electronic files ("client matter files"). Upon conclusion of the particular matter to which those client-supplied materials and client matter files relate, we will make arrangements to do one of the following with those materials and files: (a) return them to you; or (b) destroy them. Any and all materials and files returned to you or your designated representative will be returned as maintained by the Firm (e.g., in hard copy or electronic format) and will not involve the transfer of, or modification of information into, any different electronic media or format. If you elect to have client-supplied materials and client matter files returned, you agree to pay for the return of any and all client-supplied materials and client matter files remaining unclaimed by you if we do not receive a response from you within 90 calendar days after we request your instructions as to where to send any such materials or files, after our attorney-client relationship is terminated, or if we are unable to locate you after a reasonable search. The timing of any destruction after 90 calendar days will be determined by the Firm in its discretion.

Please identify your preferences related to the return or destruction of client-supplied materials and client matter files in the first section of the Addendum to Terms of Retention, attached.

14. Application to Subsequent Matters. The agreement reflected in these Terms of Retention, and in the Engagement Letter, applies to the Firm's present representation of you and to any subsequent matters that the Firm agrees to undertake on your behalf, unless the Firm agrees in writing to some different arrangement for a subsequent matter.

15. Marketing Referral. Without revealing non-public information regarding the Firm's representation of you, you agree that the Firm has the right, at its own expense, to use your corporate name and logo in printed, online and electronic promotional materials and/or to place advertisements in legal, financial and other newspapers, journals and similar publications describing its services to you hereunder.

16. Entire Agreement. These Terms of Retention and the accompanying Engagement Letter, along with any contemporaneous or later-dated waiver letter(s), supersede all other prior and contemporaneous written and oral agreements and understandings between us and contain the entire agreement between the parties. This agreement may be modified only by subsequent written agreement of the parties. You acknowledge that no representations have been made to you other than those stated in this agreement.

17. Partial Invalidity. If any provision or portion of these Terms of Retention, the Engagement Letter, or any waiver letter is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Terms of Retention, Engagement Letter and any waiver letter will be severable and remain in effect.

18. Dispute Resolution. If you become dissatisfied with any aspect of our relationship, including the quality or adequacy of our representation, you agree to bring that to our attention, and we each agree to negotiate in good faith to resolve the matter.

19. Applicable Law. This agreement shall be governed by the internal law, and not the law pertaining to choice or conflict of laws, of the State of Mississippi.

## **Addendum to Terms of Retention**

Please complete and return this form with the executed Engagement Letter.

### **I. Document Retention and Destruction:**

The Firm will retain, after the conclusion of the engagement, only such items as we in our sole judgment desire to retain for our reference only and will return or destroy the remaining materials.

In the course of representing you, we are likely to come into possession of **client-supplied materials** (as defined in Section 13). Please indicate your instructions below for returning or destroying these materials upon conclusion of the matter or the termination of our relationship:

- Returned to you at address below
- Destroyed by the Firm

Please also provide instructions regarding returning or destroying **client matter files** (as defined in Section 13) upon conclusion of the matter or the termination of our relationship:

- Returned to you at the address below (some copies of materials may be retained by partner in charge if deemed necessary)
- Destroyed by the Firm upon conclusion (some copies of materials may be retained by partner in charge if deemed necessary)

If you indicated you would like the materials returned to you, please identify the address to which you would like us to return the materials:

Name: Director, Dept. of Public Works  
Address: 200 S. President St.  
Jackson, MS 39201  
Work Phone Number: 601-960-2091

### **II. Payables Point of Contact:**

Please provide the appropriate point of contact for our Accounts Receivable Manager regarding payment status:

Name: Erica Thomas, Fiscal Officer  
Work Phone Number: 601-960-2204  
Facsimile Number: \_\_\_\_\_  
E-mail Address: ethomas@jacksonms.gov



OFFICE OF THE CITY ATTORNEY  
7/14/2020

**ORDER ACCEPTING THE BID OF LEWIS ELECTRIC, INC. FOR CONSTRUCTION OF THE SOUTH JACKSON TRAFFIC SIGNAL PROJECT, FEDERAL AID PROJECT NUMBER STP-0250-00(049)LPA/107545 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION (WARDS 4 & 7)**

**WHEREAS**, the City of Jackson solicited sealed, competitive bids for the construction of the South Jackson Traffic Signal Project; and

**WHEREAS**, two bids were submitted to the Municipal Clerk on May 5, 2020; and

**WHEREAS**, the bid of Hemphill Construction Company, Inc., in the amount of \$610,087.75 was the lowest bid received; and

**WHEREAS**, the Public Works Department recommends that the governing authorities deem the bid of Lewis Electric, Inc. in the amount of \$610,087.75 for the South Jackson Traffic Signal Project to be the lowest and best bid; and

**WHEREAS**, the awarding of the bid shall be subject to the concurrence of the Mississippi Transportation Commission; and

**WHEREAS**, during the life of the project, it will be necessary for the Mayor to execute various no-cost documents as part of the administration and construction of the project.

**IT IS, THEREFORE, ORDERED** that the bid of Lewis Electric, Inc. for the construction of the South Jackson Traffic Signal Project, Federal Aid Project Number STP-0250-00(049)LPA/107545, in the amount of \$610,087.75 is accepted as the lowest and best bid.

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute and the Municipal Clerk is authorized to attest a contract with Lewis Electric, Inc. for the construction of the South Jackson Traffic Signal Project.

**IT IS FURTHER ORDERED** that the Mayor be authorized to execute any and all no-cost item documents necessary for the administration and construction of the South Jackson Signal Project and to submit the same to MDOT as needed.

Agenda Item # 42  
Agenda Date: July 21, 2020

BY: MILLER, WILLIAMS, LEE, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 13, 2020**

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>
1.	<b>Brief Description/Purpose</b>	Order authorizing the Mayor to execute a construction contract with for the South Jackson Traffic Signal Project
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life
3.	<b>Who will be affected</b>	Motorists at the two intersections
4.	<b>Benefits</b>	Construction contract for the signal project
5.	<b>Schedule (beginning date)</b>	Upon concurrence of MDOT
6.	<b>Location:</b> ■ <b>WARD</b>  ■ <b>CITYWIDE (yes or no) (area)</b>  ■ <b>Project limits if applicable</b>	Highway 18 and McDowell Rd Ext (Ward 4) State St and Silas Brown St (Ward 7)
7.	<b>Action implemented by</b> <input type="checkbox"/> ■ <b>City Department</b>  ■ <b>Consultant</b> ■	City of Jackson, Department of Public Works, Engineering Division
8.	<b>COST</b>	\$610,087.75
9.	<b>Source of Funding</b> ■ <b>General Fund</b> <input type="checkbox"/> ■ <b>Grant</b> <input checked="" type="checkbox"/> ■ <b>Bond</b> <input type="checkbox"/> ■ <b>Other</b> <input checked="" type="checkbox"/>	FAST Act STP Safety Funds: \$600,000.00 City Funds: \$10,087.75 (Fund 213)  Federal DBE Goal: 2% (Prime Contractor is a DBE)
10.	<b>EBO participation</b>	ABE _____ % WAIVER yes ___ no ___ N/A _____ AABE _____ % WAIVER yes ___ no ___ N/A _____ WBE _____ % WAIVER yes ___ no ___ N/A _____ HBE _____ % WAIVER yes ___ no ___ N/A _____ NABE _____ % WAIVER yes ___ no ___ N/A _____

Revised 2-04



Department of Public Works



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba  
*Mayor of the City of Jackson*

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba

**From:** Robert K. Miller  
Director

**Date:** July 13, 2020

**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda authorizing the Mayor to execute a construction contract with \$610,087.75, for the South Jackson Signal Project.

The City of Jackson has \$600,000 in FAST Act Funds to replace the signals at the intersections of Highway 18 and McDowell Rd Ext (Ward 4) and State St and Silas Brown St (Ward 7). Both signals will be mast arm signals.

The City advertised for and received two bids with the lowest bid received was from Lewis Electric, Inc. in the amount of \$610,087.75. It is the recommendation of Public Works that the bid be accepted. If you have any questions or comments, please do not hesitate to call me at (601) 960-2091

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/14/20

## OFFICE OF THE CITY ATTORNEY

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This ORDER ACCEPTING THE BID OF LEWIS ELECTRICT, INC. FOR CONSTRUCTION OF THE SOUTH JACKSON TRAFFIC SIGNAL PROJECT, FEDERAL AID PROJECT NUMBER STP-0250-00(040)LPA/107545 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SAID COMPANY SUBJECT TO THE CONCURRENCE OF THE MISSISSIPPI TRANSPORTATION COMMISSION (WARDS 4 & 7) is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY

Terry Williamson, Legal Counsel 

7/14/20

DATE

SOUTH JACKSON SIGNAL IMPROVEMENT PROJECT  
 PROJECT NO. STP-0250-00(049)LP/A/107545-701000  
 BID TABULATION

PAY ITEM NO.	PAY ITEM	UNIT	QUANTITY	Engineers Estimate		Lewis Electric, Inc.		Webster Electric Co., LLC	
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
201-A001	Cleaning and Grubbing	LS	1	\$10,000.00	\$10,000.00	\$640.00	\$640.00	\$2,500.00	\$2,500.00
202-B061	Removal of Concrete Curb	LF	90	\$10.00	\$900.00	\$75.00	\$6,750.00	\$93.75	\$8,437.50
202-B062	Removal of Concrete Overlayed w/ Asphalt Pavement, All Depths	SY	8	\$25.00	\$200.00	\$450.00	\$3,600.00	\$62.50	\$4,500.00
202-B080	Removal of Concrete Sidewalk	SY	82	\$40.00	\$3,280.00	\$75.00	\$6,150.00	\$93.75	\$7,687.50
202-B240	Removal of Traffic Stripe	LF	20	\$10.00	\$200.00	\$7.00	\$140.00	\$12.50	\$250.00
216-A001	Solid Sodding	SY	15	\$50.00	\$750.00	\$2,000.00	\$15,000.00	\$1,250.00	\$18,750.00
237-A002	Wattles, 20"	LF	100	\$30.00	\$3,000.00	\$15.00	\$1,500.00	\$18.75	\$1,875.00
304-F001	3/4" and Down Crushed Stone Base	TON	5	\$150.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00
304-F002	Size #30 Crushed Stone Base	TON	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
304-F003	Size #25B Crushed Stone Base	TON	5	\$0.00	\$0.00	\$450.00	\$2,250.00	\$562.50	\$2,812.50
403-A015	9.5-mm, 5T, Asphalt Pavement	TON	2	\$500.00	\$1,000.00	\$450.00	\$900.00	\$562.50	\$1,125.00
406-A002	Cold Milling of Bituminous Pavement, All Depths	SY	20	\$50.00	\$1,000.00	\$50.00	\$1,000.00	\$10.00	\$200.00
503-C010	Saw Cut, Full Depth	LF	82	\$20.00	\$1,640.00	\$25.00	\$2,050.00	\$31.25	\$2,562.50
601-B001	Class "B" Structural Concrete, Minor Structures	CY	3	\$1,500.00	\$4,500.00	\$7,000.00	\$21,000.00	\$8,750.00	\$26,250.00
602-A001	Reinforcing Steel	LBS	100	\$15.00	\$1,500.00	\$10.00	\$1,000.00	\$12.50	\$1,250.00
604-B001	Castings	LBS	100	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$18.75	\$1,875.00
604-B001	Gratings	LBS	100	\$15.00	\$1,500.00	\$15.00	\$1,500.00	\$18.75	\$1,875.00
608-B001	Concrete Sidewalk, With Reinforcement	SY	70	\$100.00	\$7,000.00	\$195.00	\$13,650.00	\$243.75	\$17,062.50
608-C001	Detectable Warning Panels	SF	80	\$30.00	\$2,400.00	\$325.00	\$26,000.00	\$406.25	\$32,500.00
609-B002	Concrete Curb, Header	LF	35	\$105.00	\$3,675.00	\$88.85	\$3,109.75	\$111.06	\$3,887.10
613-A001	Adjustment of Castings, Gratings & Utility Apertures	LS	1	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00
613-P003	Adjustment of Inlet	EA	4	\$2,500.00	\$10,000.00	\$7,000.00	\$28,000.00	\$8,750.00	\$35,000.00
618-A001	Maintenance of Traffic	LS	1	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	\$15,000.00	\$15,000.00
618-B001	Additional Construction Signs	SF	1	\$0.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00
620-A001	Mobilization	LS	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	\$40,000.00	\$40,000.00
626-H005	Thermoplastic Legend, White	LF	920	\$10.00	\$9,200.00	\$4.50	\$4,140.00	\$5.63	\$5,179.60
630-A002	Standard Roadside Signs, Sheet Aluminum, 0.080" Thickness	SF	48	\$25.00	\$1,200.00	\$25.00	\$1,200.00	\$31.25	\$1,500.00
630-A003	Standard Roadside Signs, Sheet Aluminum, 0.125" Thickness	SF	16	\$25.00	\$400.00	\$26.00	\$416.00	\$32.50	\$520.00
630-C003	Steel U-Section Posts, 3.0 lb/ft	LF	52	\$50.00	\$2,600.00	\$40.00	\$2,080.00	\$50.00	\$2,600.00
630-E004	Structural Steel Angles & Bars, 7/16" x 2 1/2" Flat Bar	LBS	18	\$15.00	\$270.00	\$12.00	\$216.00	\$15.00	\$270.00
603-K003	Welded & Seamless Steel Pipe Posts, 4"	LF	16	\$120.00	\$1,920.00	\$115.00	\$1,840.00	\$143.75	\$2,300.00
907-632-A007	Solid State Traffic Cabinet Assembly, Type III Cabinet, Type 1 Controller	EA	1	\$16,000.00	\$16,000.00	\$25,000.00	\$25,000.00	\$21,500.00	\$21,500.00


SOUTH JACKSON SIGNAL IMPROVEMENT PROJECT  
 PROJECT NO. STP-0250-00(049)1PA/107545-701000  
 BID TABULATION

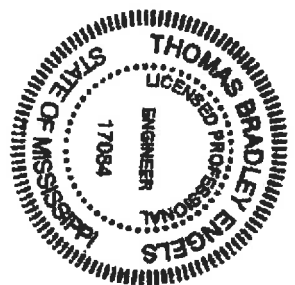
PAY ITEM NO.	PAY ITEM	UNIT	QUANTITY	Engineers Estimate		Lewis Electric, Inc.		Webster Electric Co., LLC	
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
907-632-A010	Solid State Traffic Cabinet Assembly, Type IV Cabinet, Type 1 Controller	EA	1	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00	\$19,500.00	\$19,500.00
907-632-A001	Power Service Pedestal	EA	2	\$6,000.00	\$12,000.00	\$4,000.00	\$8,000.00	\$9,500.00	\$19,000.00
907-633-A001	Uninterruptible Power Supply	EA	1	\$10,000.00	\$10,000.00	\$4,000.00	\$4,000.00	\$4,600.00	\$4,600.00
907-634-A065	Traffic Signal Equipment Pole, Type III(L), 40' Shaft, 65' Arm	EA	1	\$15,000.00	\$15,000.00	\$17,000.00	\$17,000.00	\$18,190.00	\$18,190.00
907-634-A067	Traffic Signal Equipment Pole, Type III(L), 40' Shaft, 75' Arm	EA	1	\$22,000.00	\$22,000.00	\$19,000.00	\$19,000.00	\$19,820.00	\$19,820.00
907-634-A107	Traffic Signal Equipment Pole, Type II, 33' Shaft, 40' Arm	EA	1	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$11,560.00	\$11,560.00
907-634-A109	Traffic Signal Equipment Pole, Type II, 22' Shaft, 50' Arm	EA	1	\$8,000.00	\$8,000.00	\$11,000.00	\$11,000.00	\$12,440.00	\$12,440.00
907-634-A256	Traffic Signal Equipment Pole, Type III(L), 30' Shaft, 40' & 50' Arm	EA	1	\$18,000.00	\$18,000.00	\$19,000.00	\$19,000.00	\$18,200.00	\$18,200.00
907-634-A383	Traffic Signal Equipment Pole, Type III, 17' Shaft, 40' & 45' Arms	EA	1	\$10,000.00	\$10,000.00	\$17,000.00	\$17,000.00	\$16,700.00	\$16,700.00
907-634-AS45	Traffic Signal Equipment Pole, Type VI, 8' Shaft	EA	2	\$2,000.00	\$4,000.00	\$1,500.00	\$3,000.00	\$1,500.00	\$3,000.00
907-634-AS48	Traffic Signal Equipment Pole, Type VII, 5'6" Shaft	EA	3	\$1,000.00	\$3,000.00	\$1,000.00	\$3,000.00	\$1,400.00	\$4,200.00
907-634-C001	Pole Foundations, Class "B" Concrete	CY	33	\$800.00	\$26,400.00	\$1,100.00	\$36,300.00	\$1,200.00	\$39,600.00
635-A059	Traffic Signal Head, Type 1	EA	13	\$1,300.00	\$16,900.00	\$950.00	\$12,350.00	\$1,080.00	\$14,040.00
635-A061	Traffic Signal Head, Type 2	EA	3	\$1,200.00	\$3,600.00	\$900.00	\$2,700.00	\$1,080.00	\$3,240.00
635-A085	Traffic Signal Head, Type 2 FVA	EA	2	\$1,500.00	\$3,000.00	\$1,300.00	\$2,600.00	\$1,485.00	\$2,970.00
635-A070	Traffic Signal Head, Type 3	EA	2	\$1,400.00	\$2,800.00	\$1,300.00	\$2,600.00	\$1,475.00	\$2,950.00
635-A073	Traffic Signal Head, Type 4	EA	1	\$1,300.00	\$1,300.00	\$1,200.00	\$1,200.00	\$1,375.00	\$1,375.00
635-A076	Traffic Signal Head, Type 6	EA	8	\$1,000.00	\$8,000.00	\$800.00	\$6,400.00	\$960.00	\$7,680.00
907-636-B003	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 10, 2 Conductor	LF	425	\$3.00	\$1,275.00	\$2.00	\$850.00	\$2.50	\$1,062.50
907-636-B014	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 14, 5 Conductor	LF	720	\$2.00	\$1,440.00	\$2.00	\$1,440.00	\$3.00	\$2,160.00
907-636-B016	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 14, 8 Conductor	LF	1,220	\$3.00	\$3,660.00	\$2.00	\$2,440.00	\$3.50	\$4,270.00
907-636-B053	Electric Cable, Underground in Conduit, THHN, AWG #6, 3 Conductor	LF	270	\$3.00	\$810.00	\$4.00	\$1,080.00	\$5.00	\$1,350.00
907-636-D001	Electric Cable, Aerial Supported in Conduit, IMSA 20-1, AWG 10, 2 Conductor	LF	114	\$3.00	\$342.00	\$2.00	\$228.00	\$2.50	\$285.00
907-636-D006	Electric Cable, Aerial Supported in Conduit, IMSA 20-1, AWG 14, 5 Conductor	LF	75	\$3.00	\$225.00	\$2.00	\$150.00	\$3.00	\$225.00
907-636-D008	Electric Cable, Aerial Supported in Conduit, IMSA 20-1, AWG 14, 8 Conductor	LF	491	\$4.00	\$1,964.00	\$2.00	\$982.00	\$3.50	\$1,718.50
907-637-A002	Pullbox Enclosure, Type 2	EA	5	\$600.00	\$3,000.00	\$1,300.00	\$6,500.00	\$1,155.00	\$5,775.00
907-637-A003	Pullbox Enclosure, Type 3	EA	5	\$900.00	\$4,500.00	\$1,400.00	\$7,000.00	\$1,275.00	\$6,375.00
907-637-C028	Traffic Signal Conduit, Underground, Type 4, 2"	LF	175	\$10.00	\$1,750.00	\$10.00	\$1,750.00	\$12.20	\$2,135.00
907-637-C030	Traffic Signal Conduit, Underground, Type 4, 3"	LF	30	\$11.00	\$330.00	\$12.00	\$360.00	\$14.00	\$420.00
907-637-D002	Traffic Signal Conduit, Underground Drilled or Jacked, Rolled Pipe, 2"	LF	255	\$10.00	\$2,550.00	\$20.00	\$5,100.00	\$18.00	\$4,590.00

SOUTH JACKSON SIGNAL IMPROVEMENT PROJECT  
 PROJECT NO. STP-0250-00(049)1P/107545-701000  
 BID TABULATION

PAY ITEM NO.	PAY ITEM	UNIT	QUANTITY	Engineers Estimate		Lewis Electric, Inc.		Webster Electric Co., LLC	
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
907-637-D003	Traffic Signal Conduit, Underground Drilled or Jacked, Rolled Pipe, 3"	LF	555	\$15.00	\$8,325.00	\$20.00	\$11,100.00	\$21.00	\$11,655.00
907-541-A002	Signal Stop Bar Radar Vehicle Detection Sensor, Type 2	EA	8	\$8,000.00	\$64,000.00	\$7,000.00	\$56,000.00	\$7,500.00	\$60,000.00
907-543-B002	Signal Advanced Radar Vehicle Detection Sensor, Type 2	EA	2	\$9,000.00	\$18,000.00	\$7,000.00	\$14,000.00	\$7,500.00	\$15,000.00
907-541-D001	Radar Vehicle Detection Cable	LF	2,022	\$7.00	\$14,154.00	\$3.00	\$6,066.00	\$5.00	\$10,110.00
907-645-B001	Accessible Pedestrian Detection Assembly	EA	8	\$1,000.00	\$8,000.00	\$700.00	\$5,600.00	\$1,250.00	\$10,000.00
907-4A001	Removal of Existing Traffic Signal Equipment	LS	1	\$30,000.00	\$30,000.00	\$6,000.00	\$6,000.00	\$9,000.00	\$9,000.00
907-653-B001	Street Name Sign	SF	72	\$100.00	\$7,200.00	\$100.00	\$7,200.00	\$125.00	\$9,000.00
699-A001	Roadway Construction Stakes	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
					\$536,910.00		\$610,087.75		\$648,037.70
	SUBTOTAL				\$80,536.50				
	CONTINGENCY		15%						
	TOTAL				\$617,446.50		\$610,087.75		\$648,037.70

I certify this to be a true and accurate tabulation of the bids received by the City of Jackson by 3:30 PM on Tuesday, May 5th, 2020 and opened and read aloud at the City Hall, Jackson, Mississippi

  
 Brad Engels, PE  
 Stantec





**ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONSTRUCTION ENGINEERING AND INSPECTION SERVICES CONTRACT WITH STANTEC CONSULTING SERVICES, INC. FOR THE SOUTH JACKSON SIGNAL IMPROVEMENT PROJECT, FEDERAL AID PROJECT NO. STP-0250-00(049) LPA/107545, CITY PROJECT NO. 18B4014 (WARDS 4 & 7)**

OFFICE OF THE CITY ATTORNEY  
JUL 21 2020

**WHEREAS**, the City of Jackson made application for and received \$600,000.00 in FAST Act federal transportation funds through the Jackson MPO for traffic operational improvements at Highway 18 at McDowell Road Extension and State Street and Silas Brown Street with no required match; and

**WHEREAS**, the City of Jackson selected Stantec Consulting Service, Inc. to perform necessary construction engineering and inspection services for the project; and

**WHEREAS**, Stantec has provided a cost estimate of \$82,183.00 to provide construction engineering and inspection services for the project; and

**WHEREAS**, the execution of the construction engineering and inspection services contract is subject to the concurrence of the Mississippi Department of Transportation.

**IT IS THEREFORE ORDERED** that the Mayor is authorized to execute a construction engineering and inspection services contract with Stantec Consulting Services, Inc. for the South Jackson Signal Improvement Project, Federal Aid Project No. STP-0250-00(049) LPA/107545, City Project No. 18B4014-901, for an amount not to exceed \$82,183.00.

Agenda Item # 43  
Agenda Date: July 21, 2020

BY MILLER, WILLIAMS, LEE, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET July 13, 2020 .**  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>
1.	<b>Brief Description</b>	Order authorizing the Mayor to execute a CE&I agreement with Stantec for the South Jackson Signal Project
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 6. Infrastructure and Transportation 7. Quality of Life
3.	<b>Who will be affected</b>	Businesses, pedestrians, and motorists along Hwy 18 at McDowell Rd Ext and State St at Silas Brown St.
4.	<b>Benefits</b>	Provide engineering services for a federal aid signal project
5.	<b>Schedule (beginning date)</b>	After City Council approval.
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Hwy 18 & McDowell Rd Ext (Ward 4) State St & Silas Brown St (Ward 7)
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Public Works Department, Engineering Division
8.	<b>COST</b>	\$82,183.00
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input checked="" type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	Fund 213
10.	<b>EBO participation</b>	ABE _____ %    WAIVER    yes ___ no ___    N/A _____ AABE _____ %    WAIVER    yes ___ no ___    N/A _____ WBE _____ %    WAIVER    yes ___ no ___    N/A _____ HBE _____ %    WAIVER    yes ___ no ___    N/A _____ NABE _____ %    WAIVER    yes ___ no ___    N/A _____



Department of Public Works



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

Chokwe Antar Lumumba  
*Mayor of the City of Jackson*

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba

**From:** Robert K. Miller  
Director

**Date:** July 13, 2020

**Subject:** Agenda Item for City Council Meeting

Attached you will find an agenda item to authorize the Mayor to execute a construction engineering and inspection services contract with Stantec for the South Jackson Signal Project. This project is designed to replace two traffic signals: (1) Highway 18 and McDowell Road Extension and (2) State Street and Silas Brown Street.

The City of Jackson received regional surface transportation project construction funds from the FAST Act for traffic operational improvements at these two intersections. \$325,000.00 for State St & Silas Brown St and \$275,000.00 for Highway 18 & McDowell Road Ext. No match is required for these construction funds, but the City is responsible for any funds over the award amount. The signal poles at Highway 18 at McDowell Rd Ext have significant structural issues that have caused the poles to lean. The signals are at bare minimum height and in need of replacement before the poles fail. The signal at State Street and Silas Brown Street has seen an increase in truck traffic over the past years. The signal has been frequently hit by turning trucks with one truck damaging a pole beyond repair. In addition, the intersection has seen a general increase in traffic making left turns in all directions. Silas Brown Street is regularly used as a secondary route from Downtown to Highway 49 and Highway 468 in Rankin County. The signal is in need of an upgrade to add left turn signals and a full 8-phase controller. As part of the project, ADA accessibility issues at this intersection will be addressed.

The City selected Stantec for design work after evaluating a short list of firms. Public Works recommends utilizing Stantec to provide construction engineering and inspection services for the project. They provided a proposed cost of \$82,183.00 for CE&I services.

It is the recommendation of this office that this item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-2091.

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39201-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR A EXECUTE A CONSTRUCTION ENGINEERING AND INSPECTION SERVICES CONTRACT WITH STANTEC CONSULTING SERVICES, INC. FOR THE SOUTH JACKSON TRAFFIC SIGNAL PROJECT, FEDERAL AID PROJECT NUMBER STP-0250-00(040)LPA/107545, CITY PROJECT NO. 18b4014 (WARDS 4 & 7) is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
TIMOTHY C. HOWARD, CITY ATTORNEY  
Terry Williamson, Legal Counsel *TW*

7/14/20  
DATE

OFFICE OF THE CITY ATTORNEY  
7-14-2020  
163

**ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE SYKES SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4004.601. (WARD 6)**

**WHEREAS**, on March 27, 2020 the City of Jackson accepted Four Seasons Enterprises, LLC bid of \$65,354.28 for the Sykes Senior Center Parking Lot Project, City Project No.20B4004.601; and

**WHEREAS**, the contract work involved the removal and replacement of the existing asphalt and curb types at Sykes Senior Center within the City of Jackson corporate limits; and

**WHEREAS**, a final field inspection was held by the Department of Public Works, and the Department recommends acceptance of the project; and

**WHEREAS**, the Department of Public Works recommends final payment in the amount of \$65,354.28 to Four Seasons Enterprises, LLC; and

**WHEREAS**, the bonding company The Ohio Casualty Insurance Company, Attorney-in-fact, surety on performance of the said contract, has authorized release and payment of all money due under said contract; and

**IT IS, THEREFORE ORDERED** that the City make final payment in the amount of \$65,354.28 and release all securities held to Four Seasons Enterprises, LLC for all the work completed and materials furnished under this contract and that the City Clerk publish the Notice of Completion of the Sykes Senior Center Parking Lot Project, City Project No.20B4004.601.

Agenda Item # 44  
Agenda Date: July 21, 2020

BY: WILLIAMS, BRABOY, MILLER, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**  
**June 29, 2020**

<b>P O I N T S</b>		<b>C O M M E N T S</b>																																													
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE SYKES SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4004.601. (WARD 6)</b>																																													
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 4, 6 and 7																																													
3.	<b>Who will be affected</b>	Residents in Ward 6																																													
4.	<b>Benefits</b>	Infrastructure Improvement																																													
5.	<b>Schedule (beginning date)</b>	Project Completed																																													
6.	<b>Location:</b> ▪ <b>WARD</b> ▪ <b>CITYWIDE (yes or no) (area)</b> ▪ <b>Project limits if applicable</b>	Sykes Senior Center, Ward 6																																													
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	<b>COST</b>	Final Contract Cost: \$65,354.28																																													
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input checked="" type="checkbox"/>	CDBG 085-707.20-0B4004-601-6485 <i>OKS</i>																																													
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>70 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>FBE</td> <td>30 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	70 %	WAIVER	yes	___	no	___	N/A	___	FBE	30 %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	70 %	WAIVER	yes	___	no	___	N/A	___																																							
FBE	30 %	WAIVER	yes	___	no	___	N/A	___																																							
HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

## Council Agenda Item Memorandum

To: Chokwe Antar Lumumba

From: Robert K. Miller, Director



Date: June 29, 2020

**Agenda Item:** Sykes Senior Center Parking Lot Project  
**Council Meeting:** Regular Council Meeting, July 21, 2020

### Background:

Attached, you will find an agenda item requesting final payment to Four Seasons Enterprises, LLC, for the Sykes Senior Center Parking Lot Project. The project removed and replaced existing asphalt and curb types. Four Seasons Enterprises, LLC, has completed the construction, and is requesting final payment in the amount of \$65,354.28.

It is the recommendation of this office that Four Season Enterprises, LLC, is paid final payment in the amount of \$65,354.28. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
2020  
7/14/20

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC FOR THE SYKES SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4004.601 (WARD 6)** is legally sufficient for placement in NOVUS Agenda.



TIMOTHY C. HOWARD, CITY ATTORNEY  
Terry Williamson, *Legal Counsel*

7/14/20  
DATE

**FOUR SEASONS ENTERPRISES, LLC**

**5822 Canton Park Drive  
Jackson, Mississippi 39211**

Office: (601) 331-2828

Robert E. Love

**City of Jackson, Mississippi  
Post Office Box 17  
Jackson, MS 39205**

**6/19/2020**

**Subject: Invoice for Services  
Sykes Senior Center  
City Project No. 20B4004.601**

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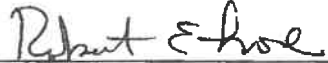
**Total**

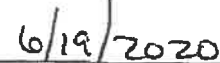
Parking Lot Repair

**\$65,354.28**

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**INVOICE TOTAL: \$65,354.28**

  
Approved by

  
Date



The Ohio Casualty Insurance Company  
175 Berkeley Street, Boston, Massachusetts 02116

## BOND RELEASE

To: The Ohio Casualty Insurance Company

Gentlemen:

You are informed that your bond No. 80C204712

on behalf of Four Seasons LLC

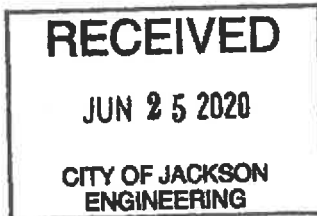
in favor of City of Jackson

covering Sykes Senior Center

may be cancelled as of 6-24-2020

for the reason that Complete

Dated: 6-25-2020



By: \_\_\_\_\_

Signature

Title: \_\_\_\_\_



**ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE TOUGALOO SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4003.201. (WARD 2)**

OFFICE OF THE CITY ATTORNEY  
7-14-2020  
10

**WHEREAS**, on June 9, 2020 the City of Jackson accepted Four Seasons Enterprises, LLC bid of \$26,940.14 for the Tougaloo Senior Center Parking Lot Project, City Project No.20B4003.201; and

**WHEREAS**, the contract work involved the removal and replacement of the existing asphalt and curb types at Sykes Senior Center within the City of Jackson corporate limits; and

**WHEREAS**, a final field inspection was held by the Department of Public Works, and the Department recommends acceptance of the project; and

**WHEREAS**, the Department of Public Works recommends final payment in the amount of \$26,940.14 to Four Seasons Enterprises, LLC; and

**WHEREAS**, the bonding company The Ohio Casualty Insurance Company, Attorney-in-fact, surety on performance of the said contract, has authorized release and payment of all money due under said contract; and

**IT IS, THEREFORE ORDERED** that the City make final payment in the amount of \$26,940.14 and release all securities held to Four Seasons Enterprises, LLC for all the work completed and materials furnished under this contract and that the City Clerk publish the Notice of Completion of the Tougaloo Senior Center Parking Lot Project, City Project No.20B4003.201.

Agenda Item # 45  
Agenda Date: July 21, 2020

BY: WILLIAMS, BRABOY, MILLER, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**  
**July 13, 2020**

<b>P O I N T S</b>		<b>C O M M E N T S</b>																																													
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC, FOR THE TOUGALOO SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4003.201. (WARD 2)</b>																																													
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This item addresses Items 4, 6 and 7																																													
3.	<b>Who will be affected</b>	Residents in Ward 2																																													
4.	<b>Benefits</b>	Infrastructure Improvement																																													
5.	<b>Schedule (beginning date)</b>	Project Completed																																													
6.	<b>Location:</b> ▪ <b>WARD</b> ▪ <b>CITYWIDE (yes or no) (area)</b> ▪ <b>Project limits if applicable</b>	Tougaloo Senior Center, Ward 2																																													
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	This project was implemented by the Engineering Division.																																													
8.	<b>COST</b>	Final Contract Cost: \$26,940.14																																													
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input checked="" type="checkbox"/>	CDBG 085-970.10-0B4003-201-6485																																													
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>AABE</td> <td>70 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>FBE</td> <td>30 %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>_____</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	_____	AABE	70 %	WAIVER	yes	___	no	___	N/A	_____	FBE	30 %	WAIVER	yes	___	no	___	N/A	_____	HBE	_____ %	WAIVER	yes	___	no	___	N/A	_____	NABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
ABE	_____ %	WAIVER	yes	___	no	___	N/A	_____																																							
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HBE	_____ %	WAIVER	yes	___	no	___	N/A	_____																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	_____																																							

## Council Agenda Item Memorandum

To: Chokwe Antar Lumumba

From: Robert K. Miller, Director



Date: July 13, 2020

**Agenda Item:** Tougaloo Senior Center Parking Lot Project  
**Council Meeting:** Regular Council Meeting, July 21, 2020

### Background:

Attached, you will find an agenda item requesting final payment to Four Seasons Enterprises, LLC, for the Tougaloo Senior Center Parking Lot Project. The project removed and replaced existing asphalt and curb types. Four Seasons Enterprises, LLC, has completed the construction, and is requesting final payment in the amount of \$26,940.14.

It is the recommendation of this office that Four Season Enterprises, LLC, is paid final payment in the amount of \$26,940.14. If you have any questions, or require additional information, please do not hesitate to contact this office at (601) 960-2091.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/14/20  
2020

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING FINAL PAYMENT TO FOUR SEASONS ENTERPRISES, LLC FOR THE TOUGALOO SENIOR CENTER PARKING LOT PROJECT, CITY PROJECT NUMBER 20B4003.201 (WARD 2)** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**TIMOTHY C. HOWARD, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

  
\_\_\_\_\_  
DATE

**FOUR SEASONS ENTERPRISES, LLC**

**5822 Canton Park Drive  
Jackson, Mississippi 39211**

Office: (601) 331-2828

Robert E. Love

**City of Jackson, Mississippi  
Post Office Box 17  
Jackson, MS 39205**

**7/10/2020**

**Subject: Invoice for Services  
Tougaloo Senior Center  
City Project No. 20B4003.201**

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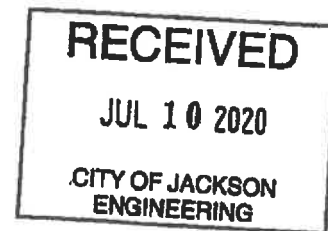
	Total
Parking Lot Repair	\$26,940.14

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INVOICE TOTAL: \$26,940.14

  
\_\_\_\_\_  
Approved by

7/10/2020  
Date





The Ohio Casualty Insurance Company  
175 Berkeley Street, Boston, Massachusetts 02116

## BOND RELEASE

To: The Ohio Casualty Insurance Company

Gentlemen:

You are informed that your bond No. 80C204711

on behalf of Four Seasons Enterprises

in favor of City of Jackson, 200 South President St., P.O. Box 17, Jackson MS

covering Tougaloo Community Center

may be cancelled as of July 10, 2020

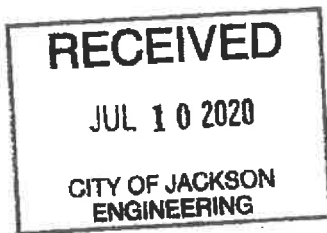
for the reason that Project Complete

Dated: July 10, 2020

Robert Love

By:   
Signature

Title: Owner



**ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE  
THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC # 1601607-P-1112-E 32 PENDING  
BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION**

OFFICE OF THE CITY ATTORNEY  
[Signature]

**WHEREAS**, on December 25, 2015, the City of Jackson was a qualified self-insurer of benefits payable under the Mississippi Workers Compensation Act; and

**WHEREAS**, on December 25, 2015, a Jackson Police Department officer sustained an injury to his right shoulder and neck area when he was assisting with the apprehension of a combative suspect; and

**WHEREAS**, the injury arose when the suspect fell on top of him; and

**WHEREAS**, the claim was deemed to be compensable under the Mississippi Workers Compensation Act and medical and benefits for temporary total disability were paid; and

**WHEREAS**, even though the City of Jackson was providing benefits, the officer retained attorney Dave Peterson to represent him; and

**WHEREAS**, attorney Peterson filed a Petition to Controvert with the Mississippi Workers Compensation Commission on February 24, 2016; and

**WHEREAS**, the officer has returned to work with the City of Jackson, Mississippi without restrictions and has not recently sought medical treatment; and

**WHEREAS**, Section 71-3-15 of the Mississippi Code requires an employer to furnish medical, surgical, and other attendance or treatment, nurse and hospital service, medicine, crutches, artificial members, and other apparatus for such period as the process of recovery may require; and

**WHEREAS**, the City's obligation to provide medical treatment has not been extinguished despite the officer's failure to seek recent medical treatment; and

**WHEREAS**, the Office of the City Attorney evaluated the officer's potential claim for future medical treatment and advised Claimant's attorney that it would recommend that the claim be settled for \$1,800.00; and

**WHEREAS**, the Office of the City Attorney received a communication from attorney Peterson advising that his client would accept the offer and release the City from further liability for medical treatment arising out of the incident; and

**WHEREAS**, compromise and settlement of the claim is subject to the approval of the Mississippi Workers Compensation Commission; and

Agenda Item # 46  
Agenda Date: July 21, 2020

**WHEREAS**, the best interest of the City of Jackson would be served by compromising and settling the claim pending before the Commission for the sum of \$1,800; and

**WHEREAS**, compromising and settling the claim will extinguish the City's obligation to provide benefits of any kind as a result of the work related injury;

**IT IS HEREBY ORDERED** that subject to the approval of the Mississippi Workers Compensation Commission, the Office of the City Attorney is authorized to compromise and settle the employee's claim for benefits and medicals pending in MWCC # 1601607-P-1112-E 32;

**IT IS FURTHER HEREBY ORDERED** that the Office of the City Attorney and the Department of Finance and Administration shall be authorized to pay sums required by Orders of the Commission related to the settlement and to do those acts required to comply with the Mississippi Workers Compensation Act, the Mississippi Workers Compensation Commission, and the tenor of this order.

Lumumba, Howard



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 15, 2020**  
DATE

POINTS		COMMENTS			
1.	<b>Brief Description/Purpose</b>	Order Authorizes the Office of the City Attorney to settle and compromise a claim pending before the Mississippi Workers Compensation Commission for injury sustained by law enforcement officer during the course of apprehending suspect			
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government  4. Neighborhood Enhancement  5. Economic Development 6. Infrastructure and Transportation  7. Quality of Life	No policy initiative – compromise and settlement of a claim against municipality under the Mississippi Workers Compensation Act			
3.	<b>Who will be affected</b>	City of Jackson, law enforcement officer, attorney for officer, Mississippi Workers Compensation Commission			
4.	<b>Benefits</b>	City's exposure for disability benefits limited and future medicals extinguished.			
5.	<b>Schedule (beginning date)</b>	Upon approval of Mississippi Workers Compensation Commission			
6.	<b>Location:</b> § <b>WARD</b>  § <b>CITYWIDE (yes or no) (area)</b>  § <b>Project limits if applicable</b>	No specific area - general government			
7.	<input type="checkbox"/> <b>Action implemented by:</b> <input type="checkbox"/> § <b>City Department</b> <input type="checkbox"/> § <b>Consultant</b>	Office City Attorney			
8.	<b>COST</b>	\$1,800.00			
9.	<input type="checkbox"/> <b>Source of Funding</b> <input type="checkbox"/> § <b>General Fund</b> <input type="checkbox"/> § <b>Grant</b> <input type="checkbox"/> § <b>Bond</b> <input type="checkbox"/> § <b>Other</b>	General fund allocation for workers compensation benefits and medicals			
10.	<b>EBO participation</b>	ABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		AABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		WBE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		HBE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			
		NABE _____%	WAIVER	yes ___	no ___
		N/A <u>X</u>			

# M E M O R A N D U M



Office of the City Attorney  
(601) 960-1799

Privileged Communication

TO: Mayor Chokwe Lumumba

FROM: Timothy Howard

DATE: July 15, 2020

**RE: Settlement of Police Officer's Claim for Benefits and Medical Pursuant to Mississippi Workers Compensation Act**

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The Order which accompanies this memo requests that the governing authorities approve the compromise and settlement of disability benefits and medicals which is pending before the Commission in MWCC #1601607-P-1112-E 32. Office of the City Attorney recommends that the claim be settled for the sum of \$1,800.00.

The City's exposure for disability benefits and future medical treatment will be extinguished by the compromise and settlement of the claim.

Office of the City Attorney  
455 East Capitol Street

Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

RECEIVED THE CITY ATTORNEY  
7/15/20

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO COMPROMISE AND SETTLE THE CLAIM OF MUNICIPAL EMPLOYEE IN MWCC # 1601607-P1112-E 32 PENDING BEFORE THE MISSISSIPPI WORKERS COMPENSATION COMMISSION has been reviewed by me and is legally sufficient for adoption by the governing authorities.

  
\_\_\_\_\_  
Tim Howard, City Attorney

7/15/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Carrie Johnson, Deputy City Attorney



**ORDER AMENDING THE OCTOBER 1, 2019 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI DECLARING THE NECESSITY FOR THE SALE AND ISSUANCE OF A TAXABLE GENERAL OBLIGATION NOTE OF THE CITY IN A PRINCIPAL AMOUNT OF NOT TO EXCEED SEVEN MILLION DOLLARS (\$7,000,000) PURSUANT TO SECTION 21-35-19, MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, IN ORDER TO PRESERVE THE ORDER AND PUBLIC HEALTH OF THE CITY BY PROVIDING THE FINANCING FOR THE COSTS REQUIRED FOR IMPROVEMENTS TO THE METERING AND BILLING COLLECTION SYSTEMS OF THE CITY'S WATER AND SEWER SYSTEM RESULTING FROM THE FAILED IMPLEMENTATION OF A NEW METERING AND BILLING COLLECTION SYSTEM THAT HAS CAUSED EMERGENCY CONDITIONS TO THE CITY'S WATER AND SEWER SYSTEM AND ARE NECESSARY TO ENSURE THE CITY'S ABILITY TO DELIVER WATER AND SEWER SERVICES TO ITS CITIZENS AND IN ORDER TO MEET MANDATORY EXPENDITURES OF THE CITY REQUIRED BY LAW; AND DIRECTING THE DISTRIBUTION AND DELIVERY OF MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES FOUND AT MINUTE BOOK 6Q PAGE 13**

**WHEREAS**, on October 1, 2019 the Jackson City Council passed its Resolution declaring the necessity for the sale and issue of a taxable general obligation note of the City in a principal amount not to exceed seven million dollars (\$7,000,000) pursuant to the authority granted by Section 21-35-19 of the Mississippi Code of 1972, as amended; and

**WHEREAS**, Section 10 of said Resolution states the following, in relevant part:

It is the intent of the City Council at any contract agenda item that seeks an expenditure of the \$7 million emergency loan referenced herein should be first placed in the City Council Water Ad Hoc Committee before the City Council votes on the item; and

**WHEREAS**, Council Member Banks was elected President of the City Council at its July 7, 2020 meeting; and

**WHEREAS**, Section 2-101 of the Jackson Code of Ordinances provides for the creation of special committees, which are ad hoc committees, and which said committees are created by the president; and

**WHEREAS**, Council President Banks has determined to disband the Water Ad Hoc Committee and has created the Water Billing and Infrastructure Ad Hoc Committee; and

Agenda Item : 47  
Agenda Date: July 21, 2020

BY: HOWARD, LUMUMBA

**WHEREAS**, as a result of the disbanding of the Water Ad Hoc Committee, Section 10 of the said Resolution needs to be amended to designate the Water Billing and Infrastructure Ad Hoc Committee as the committee to receive contract agenda items.

**IT IS, THEREFORE, ORDERED** that Section 10 of the October 1, 2019 **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI DECLARING THE NECESSITY FOR THE SALE AND ISSUANCE OF A TAXABLE GENERAL OBLIGATION NOTE OF THE CITY IN A PRINCIPAL AMOUNT OF NOT TO EXCEED SEVEN MILLION DOLLARS (\$7,000,000) PURSUANT TO SECTION 21-35-19, MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, IN ORDER TO PRESERVE THE ORDER AND PUBLIC HEALTH OF THE CITY BY PROVIDING THE FINANCING FOR THE COSTS REQUIRED FOR IMPROVEMENTS TO THE METERING AND BILLING COLLECTION SYSTEMS OF THE CITY'S WATER AND SEWER SYSTEM RESULTING FROM THE FAILED IMPLEMENTATION OF A NEW METERING AND BILLING COLLECTION SYSTEM THAT HAS CAUSED EMERGENCY CONDITIONS TO THE CITY'S WATER AND SEWER SYSTEM AND ARE NECESSARY TO ENSURE THE CITY'S ABILITY TO DELIVER WATER AND SEWER SERVICES TO ITS CITIZENS AND IN ORDER TO MEET MANDATORY EXPENDITURES OF THE CITY REQUIRED BY LAW; AND DIRECTING THE DISTRIBUTION AND DELIVERY OF MATERIALS RELATED TO THE SALE AND ISSUANCE OF SAID NOTE; AND FOR RELATED PURPOSES FOUND AT MINUTE BOOK 6Q PAGE 13** is amended as follows:

**SECTION 10.** The Mayor is hereby authorized and directed to make all final determinations necessary in connection with the circulation of the Request for Proposals, including the date of sale, the dated date of the Note, the final aggregate principal amount of the Note, the redemption terms of the Note and any other terms thereof, provided, however, that such determinations shall be subject to ratification by the Governing Body. It is the intent of the City Council at any contract agenda item that seeks an expenditure of the \$7 million emergency loan referenced herein should be first placed in the City Council Water Billing and Infrastructure Ad Hoc Committee before the City Council votes on the item.

**RESOLUTION OF THE CITY COUNCIL OF JACKSON, MISSISSIPPI  
SUPPORTING RENAMING OF THE HENLEY YOUNG JUVENILE  
JUSTICE CENTER TO INCLUDE THE NAME OF THE  
LATE JUDGE HOUSTON JACK PATTON**

WHEREAS, the public health, safety, and welfare of the citizens of the City of Jackson shall be considered by this Resolution; and

WHEREAS, the late Judge Houston Jack Patton departed this earth after a long and storied career in Youth Court and Hinds County jurisprudence; and

WHEREAS, the proposal was made recently to add the name of Judge Houston Jack Patton to the name of the Henley Young Juvenile Justice Center for Hinds County; and,

WHEREAS, the passage of this resolution will serve as a notice to all governing authorities that the Jackson City Council is in full support of renaming the Henley Young Juvenile Justice Center to include the name of the late Judge Houston Jack Patton.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson City Council hereby supports the renaming of the Henley Young Juvenile Justice Center to include the name of the late Judge Houston Jack Patton.

SO RESOLVED, this the \_\_\_\_\_ day of July, 2020.

Agenda Item No. 48  
Date: July 21, 2020  
BY: STOKES





**ORDER OF THE JACKSON CITY COUNCIL AUTHORIZING THE ADMINISTRATION TO RELOCATE THE ANDREW JACKSON STATUE TO THE SMITH ROBERTSON MUSEUM AND CULTURAL CENTER**

**WHEREAS**, on July 7, 2020, the Jackson City Council passed an Order authorizing the Administration to lawfully remove and relocate the Andrew Jackson statue from the grounds of the Jackson City Hall; and

**WHEREAS**, the instant Order incorporates and adopts said July 7, 2020 Order; and

**WHEREAS**, said July 7, 2020 Order did not designate a specific relocation site; and

**WHEREAS**, there is no statute of limitation on reconsidering symbols of racism and systemic crimes against humanity; and

**WHEREAS**, the Governor of the State of Mississippi recently signed legislation ordering the design of a new state flag absent the Confederate battle emblem, globally recognizable as a symbol of division; and

**WHEREAS**, some controversial monuments have been destroyed or toppled amidst mass protests against institutional racism; and

**WHEREAS**, the Jackson City Council seeks a peaceful, if overdue, reckoning with the meaning of certain emblems, artifacts and statuary displayed on public property; and

**WHEREAS**, the Jackson City Council seeks to be forthright, transparent, and in accord with law, in its decision to relocate, specifically, the statue of Andrew Jackson; and

**WHEREAS**, the Jackson City Council seeks to be guided by principles of public education and racial justice in determining the relocation of the statue of Andrew Jackson; and

**WHEREAS**, the Jackson City Council seeks a “teachable moment” and continuing education as to the facts of Andrew Jackson’s crimes against humanity and the rationale for the removal and relocation of his statue from the grounds of City Hall; and

**WHEREAS**, the Jackson City Council seeks neither the destruction of the statue of Andrew Jackson nor the erasure of Jackson’s racism from the public record; and

**WHEREAS**, scholars have long known with perfect certainty that Andrew Jackson orchestrated the genocidal removal of Native Americans from their ancestral land, and bitterly resisted the United States Supreme Court’s decision in *Worcester v. Georgia*, 31 U.S. (6 Pet.) 515 (1832), a ruling foundational in establishing the general idea that Native Americans have some degree of sovereignty in their interactions with state and federal governments; and

**WHEREAS**, it is meticulously documented that Andrew Jackson enslaved up to 150 Black men, women, and children on his Tennessee plantation; and

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Agenda Date: July 21, 2020

**WHEREAS**, it is indisputable that Andrew Jackson practiced and incited depraved violence as it pertained to the forced labor of enslaved Black men, women, and children; and

**WHEREAS**, it is fact that Andrew Jackson amassed wealth, in large part, from the institution of slavery; and

**WHEREAS**, it is fact that Andrew Jackson continued to enslave Black men, women, and children throughout his tenure as President of the United States; and

**WHEREAS**, it is fact that Andrew Jackson increased his private ownership of enslaved Black men, women, and children even as abolitionists of his own era demanded an end to the global slave trade and its horrific practices, specifically, in the United States; and

**WHEREAS**, the statue of Andrew Jackson is given celebratory placement on the public grounds of the Jackson City Hall; and

**WHEREAS**, City Hall is the center of local governance and civic engagement; and

**WHEREAS**, City Hall is where the public convenes to make their voices heard to their representatives; and

**WHEREAS**, the looming statue of Andrew Jackson stands in stark contradiction to principles of justice, equality, freedom, and democracy; and

**WHEREAS**, the Jackson City Council seeks to protect residents from further City-sanctioned insult and injury, and the captivity of injustice; and

**WHEREAS**, the statue of Andrew Jackson is not appropriate or suitable for display on the grounds of the Jackson City Hall; and

**WHEREAS**, the Jackson City Council, seeks, therefore, to be guided by best practices in historic preservation and the exhibition of artifacts in appropriate cultural centers or museum settings with relevant annotation and accurate interpretive analysis; and

**WHEREAS**, the Jackson City Council finds the Smith Robertson Museum and Cultural Center, located on the periphery of downtown Jackson, to be a museum setting more appropriate and suitable for display of the statue of Andrew Jackson; and

**WHEREAS**, the Smith Robertson Museum and Cultural Center is curated by professional museum staff; and

**WHEREAS**, the Smith Robertson Museum and Cultural Center presents a nationally recognized collection of artifacts, articles, books, papers and memorabilia that illuminate the multifaceted trauma and triumph of the African-American experience in Mississippi; and

**WHEREAS**, the Smith Robertson Museum and Cultural Center attracts visitors from all over the world; and

**WHEREAS**, the Smith Robertson Museum and Cultural Center allows visitors to engage with difficult subject matter at their own pace.

**WHEREAS**, visitors to the Smith Robertson Museum and Cultural Center are a self-selected audience, choosing to enter a museum space dedicated to exploring the truth of America's racial history – however painful and wherever it takes us.

**THEREFORE, IT IS HEREBY ORDERED**, that the Jackson City Council finds the Smith Robertson Museum and Cultural Center to be a more appropriate and more suitable place to display the statue of Andrew Jackson.

**IT IS FURTHER ORDERED**, that the Jackson City Council authorizes the Administration to coordinate removal and relocation efforts with the State's Board of Trustees of the Department of Archives and History, the City's Historic Preservation Commission, and any other person or entity, all in the manner and to the extent as may be required by law.

**IT IS FINALLY ORDERED**, that this Order incorporates and adopts the above-referenced July 7, 2020 Order of the Jackson City Council.

(BANKS)



**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JACKSON, MISSISSIPPI  
PROCLAIMING A LOCAL EMERGENCY AND DECLARING THE CITY OF JACKSON,  
MISSISSIPPI A DISASTER AREA FROM MARCH 16, 2020 AND GOING FORWARD**

**WHEREAS**, on March 13, 2020, the President of the United States declared the ongoing COVID-19 outbreak a pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. Sec. 5121-5207 (the “Stafford Act”); and

**WHEREAS**, on March 13, 2020, the President of the United States pursuant to Sections 201 and 301 of the National Emergencies Act, 50 U.S.C. Sec. 1601, *et seq.*, and consistent with Section 1135 of the Social Security Act, as amended (42 U.S.C. Sec. 1320b-5), declared that the COVID-19 outbreak in the United States constitutes a national emergency beginning March 1, 2020; and

**WHEREAS**, on March 14, 2020, the Governor of the State of Mississippi, pursuant to Section 35-15-11(b)(17) of the Mississippi Code of 1972, as amended, declared that a state of emergency exists within the State of Mississippi because of the spread of the COVID-19 virus; and

**WHEREAS**, on March 16, the Mayor of the City of Jackson, Mississippi, pursuant to Section 45-17-3 of the Mississippi Code of 1972, as amended, executed and declared a civil emergency proclamation in the wake of the Coronavirus pandemic; and

**WHEREAS**, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and the City of Jackson, Mississippi significantly impacts the life and health of the citizens of the City of Jackson, as well as the economy of the City; and

**WHEREAS**, the risk of the spread of COVID-19 within the City of Jackson, Mississippi constitutes a public emergency that may result in substantial injury or harm to life, health, and property within the City of Jackson; and

**WHEREAS**, Hinds County has the highest number of cases reported for COVID-19 in the State of Mississippi, at 415 as of April 25, 2020; and

**WHEREAS**, the City of Jackson is situated in Hinds County, Mississippi and may reasonably be presumed to have a substantial number of the cases reported for Hinds County, Mississippi; and

**WHEREAS**, Section 33-15-17(d) of the Mississippi Code of 1972, as amended, allows for a local emergency as defined in Section 33-15-5 – which expressly includes an epidemic – to be proclaimed by a governing body of a municipality; and

**WHEREAS**, the Jackson City Council finds that such local emergency exists within the geographical limits of the City of Jackson; and

**WHEREAS**, the emergency arising out of the public health crisis associated with COVID-19 continues to threaten the public health, safety, and welfare of the citizens of the City of Jackson.

**NOW THEREFORE, BE IT RESOLVED:**

1. Pursuant to Section 33-15-17(d) of the Mississippi Code of 1972, as amended, it is hereby resolved and proclaimed that a state of local emergency exists throughout the City of Jackson, Mississippi, and the areas encompassed by the boundaries of the City of Jackson are hereby declared an area of local emergency and disaster beginning March 16, 2020.
2. Said local emergency and emergency disaster area are deemed to continue to exist and the Jackson City Council will review the need for continuing the local emergency at least every thirty (30) days until such local emergency is terminated by the Jackson City Council.

(LINDSAY)