

Office of the Mayor
Chokwe A. Lumumba, Mayor



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**MAYORAL PROCLAMATION OF EXECUTIVE ORDER (2)
CLOSING CITY HALL AND NON-ESSENTIAL CITY OFFICES AND
CITY-OWNED OR LEASED NON-ESSENTIAL FACILITIES, AND
REQUIRING NON-ESSENTIAL CITY EMPLOYEES TO WORK
REMOTELY, AND RESTRICTING CITY EMPLOYEE TRAVEL**

WHEREAS, I, Chokwe Antar Lumumba, Mayor of the City of Jackson, Mississippi, pursuant to Section 45-17-3 of the Mississippi Code of 1972, as amended, declared and issued a Proclamation continuing the civil emergency proclamation initially issued on March 16, 2020 in the wake of the Coronavirus pandemic; and

WHEREAS, I, Chokwe Antar Lumumba, Mayor of the City of Jackson, Mississippi, pursuant to Section 45-17-7, *et seq.*, of the Mississippi Code of 1972, as amended, have the authority to issue such other orders as are necessary for the protection of life and property and in the interest of public safety and welfare, after proclamation of a civil emergency; and

WHEREAS, I, Chokwe Antar Lumumba, Mayor of the City of Jackson, Mississippi, pursuant to Section 45-17-7, *et seq.*, of the Mississippi Code of 1972, as amended, declared and issued a Mayoral Proclamation of Executive Order Closing City Hall, Non-Essential City Offices and City Owned or Leased Non-Essential Facilities, Requiring Non-Essential City Employees to Work Remotely, and Restricting City Employee Travel on March 16, 2020; and

WHEREAS, I, Chokwe Antar Lumumba, Mayor of the City of Jackson, Mississippi, pursuant to Section 45-17-7, *et seq.*, of the Mississippi Code of 1972, as amended, declared and issued on April 1, 2020, a Mayoral Proclamation of Executive Order Continuing and Modifying the Executive Order Closing City Hall, Non-Essential City Offices and City Owned or Leased Non-Essential Facilities, Requiring Non-Essential City Employees to Work Remotely, and Restricting City Employee Travel on March 16, 2020; and

WHEREAS, said April 1, 2020 Mayoral Proclamation of Executive Order referenced above expired on April 17, 2020; and

WHEREAS, since the issuance of said Executive Order, the spread of COVID-19 has continued and increased in the City of Jackson; and

WHEREAS, the City of Jackson does not have the luxury of a wait-and-see approach to the Coronavirus pandemic; and

WHEREAS, continued extraordinary measures related to preventing the spread of the Coronavirus are necessary and expedient for the health, safety, welfare and good order to protect the public peace and preserve lives.

NOW, THEREFORE, I, Chokwe Antar Lumumba, Mayor of the City of Jackson, Mississippi, pursuant to the authority vested in me by Section 45-17-7, *et seq.*, of the Mississippi Code of 1972, as amended, and in the public interest and for the general welfare of the City of Jackson, do hereby issue this Mayoral Proclamation of Executive Order (2) Closing Non-Essential City Offices and City-Owned or Leased Non-Essential Facilities, Requiring Non-Essential City Employees to Work Remotely, and Restricting City Employee Travel.

IT IS ORDERED that City Hall, as well as all non-essential City offices and City-owned or leased non-essential facilities shall remain closed to the public.

- a. City Hall, if being utilized as a voting precinct during the period of this Mayoral Proclamation of Executive Order, is open only to citizens for voting.
- b. The Jackson Police Departments and Fire Departments and any other City of Jackson public safety personnel offices are not considered non-essential and will remain open.
- c. The Water Sewer Business Administration Office will remain open for essential business only (e.g., payment of bills and opening of accounts).
- d. All inquiries as to whether a facility or office is considered non-essential shall be directed to the Chief Administrative Officer of the City.

IT IS FURTHER ORDERED that all non-essential City of Jackson employees are required to work remotely – telework.

- a. All Jackson Police Department and Fire Department personnel, and any other City of Jackson public safety personnel are not considered non-essential.
- b. All inquiries as to whether a City of Jackson employee is considered non-essential shall be directed to the appropriate supervisor or Department Director.
- c. All City of Jackson employees engaged in teleworking must remain accessible to the appropriate supervisor and/or Department Director – at all times during regular work hours – via telephone, email, text, videoconferencing, and teleconferencing.
- d. No City of Jackson employees engaged in telework may remove confidential or proprietary information from the property or premises of the City of Jackson.
- e. Social distancing and stepped-up hygiene protocols, as recommended and/or required by the Mississippi State Department of Health or any other local or state official, must be adhered to by those City of Jackson employees who must physically remain in the workplace.
- f. City of Jackson Department Directors and Supervisors are to be as flexible as possible in supporting employees who must physically remain in the workplace by offering same alternate work arrangements and staggered shifts to limit the

possibility of exposure to the Coronavirus and to be sensitive to family issues arising from public school closures.


IT IS FURTHER ORDERED that all non-essential City-sponsored travel is prohibited.

IT IS FURTHER ORDERED that violations of this Proclamation of Executive Order may be subject to misdemeanor prosecution pursuant to Section 45-17-9 of the Mississippi Code of 1972, as amended and Section 86-1 of the Jackson Code of Ordinances.

IT IS FURTHER ORDERED that this Proclamation of Executive Order be: (1) promptly filed with the City Clerk; (2) distributed to the news media and other organizations calculated to bring its contents to the attention of the general public; and (3) distributed to others as necessary to ensure proper implementation of this Proclamation of Executive Order.

IT IS FINALLY ORDERED that this Proclamation of Executive Order is effective Friday, December 4, 2020 at 12 am midnight and shall remain in effect through Friday, December 18, 2020 or until rescinded or superseded by another applicable Proclamation of Executive Order. A Proclamation of Executive Order rescinding the corresponding Proclamation Continuing Civil Emergency will automatically rescind this Proclamation of Executive Order.

WITNESS MY HAND, this the 3rd day of December, 2020 at 5:00 am/pm.



**CHOKWE A. LUMUMBA, MAYOR
CITY OF JACKSON, MISSISSIPPI**

ATTEST:


CITY CLERK