The Mayor's Summer Youth Employment Program (MSYEP) is a unique and fun way for youth to develop an array of skills while earning money. The Mayor's Summer Youth Employment Program fosters an environment that teaches work ethics and life skills while also exposing teens to diverse careers.

MSYEP is open to all City of Jackson residents between ages 16 through 24. Must be age 16 by March 5th.

Each applicant may submit only ONE application

All applicants must have a unique Email address and Social Security Number used to identify the applicant.

Instructions:

To apply for MSYEP:

- **Visit hhtp://www.jacksonms.gov must print, complete and return application to the City of Jackson Department of Human and Cultural Services (Jackson Metrocenter Mall, 1000 Metrocenter Drive, Suite 101) Attn: Jasmine Thigpen**

The **DEADLINE** for submitting your application is **Friday, March 5, 2021 at 4:00 p.m.**

Interviews will be conducted March 15-19, 2021

SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE PROGRAM.

Selection is contingent upon available positions based on program funding.

If you are selected for MSYEP you will be notified by the MSYEP staff.
Note: The Following DOCUMENTS must be turned in with application.

____Proof of Residency

____Proof of Income (Parent/Self)

***3 recent check stubs, SSI, TANF, etc.**

____Social Security Card

____Birth Certificate/Passport

____Copy of School ID, Driver's License or MS ID

For more information of if you have questions about completing this form or the required documents, please contact 601.960.0335 and ask about MSYEP.

Information provided may be used by the City of Jackson to improve City services or to access additional funding. MSYEP in NOT a first-come/first-served program.

ALL ACCEPTED APPLICANTS ARE SUBJECT TO A BACKGROUND CHECK & DRUG TEST!!

The Mayor's Summer Youth Employment Program (MSYEP) does not discriminate based on age, race, creed, color, national origin, gender, sexual orientation, or disability. MSYEP will provide auxiliary aids and services, written materials in alternative formats and reasonable notifications in policies and procedures to qualified individuals with disabilities upon request.

The DEADLINE for submitting your application is Friday, March 5, 2021 by 4:00 p.m.

Return to: 1000 Metrocenter Drive Suite 101 – Attn: Jasmine Thigpen

THE CITY OF JACKSON MISSISSIPPI

Department of Human & Cultural Services
Family & Youth Division

Mayor's Summer Youth Employment Program
(MSYEP)

Name:_____
Last First Middle

Adress:_____
Number and Name of Street Apt# Zip Code

Cell Phone:_____ Email Address:_____

Home: _____ Age:_____ Date of Birth:_____/_____/_____ (Must be age 16 by March 5th)

Gender:_____(Male or Female)

Ethnicity (circle) (optional): White, Black, Latino, Asian American, Indian, Other:_____

Parent/Guardian Full Name:_____ Daytime Phone:_____

ARE YOU A U.S. CITIZEN: Yes_____ No_____

Income

Family Annual Income: _____ (submit 3 recent check stubs or award letter)

Do you receive public assistance? Yes_____ No_____; Type: _____(SSI,TANF,SNAP,etc.)

Number of people in household under the age of 18____ over age 18_____ (including parents)

Single Parent Household? Yes_____ No_____

Education: Please list all schools attended:

SCHOOL NAME	LOCATION	GRADUATED (Yes or No)	DEGREE/DIPLOMA (Yes or No)	DATES ATTENDED
1.				
2.				

Policy prohibits employment in the same department or position reporting directly or indirectly to relatives. Do you have relatives employed by the City of Jackson? Yes___ No___ If so: Name: _____
Department: _____

Work Experience and Interest

Have you participated in the City of Jackson Mayor Summer Youth Employment Program? Yes____ No____: If so what year(s) ____

Please describe your most Recent job if you have worked before. Where?_____ When?_____
What skills did you learn at that job? _____

Circle the THREE phrases below that best describe you:

- **High Energy**
- **Creative**
- **Quiet**
- **Focused**
- **Work best in group**
- **Like being busy**
- **Organized**
- **Like new challenges**
- **Enjoy meeting new people**
- **Prefer more structure**
- **Like being outdoors**
- **Work best independently**

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What type of work are you interested in? (See descriptions elsewhere in the packet for more information.) From the following list please WRITE your top THREE preferences in the spaces provided:

- Work with senior citizens
- Landscaping/Maintenance
- Work w/children in daycare
- Science Technology Engineering & Mathematics
- Arts/Theater/Music
- Environmental projects
- Work w/children in camps
- Media/Web production
- Office/Library work
- Community action projects
- Other:_____

1._____ 2._____ 3._____
1st Choice 2nd Choice 3rd Choice

Of the ten types of work listed above, I am NOT interested in doing: _____
If you have a specific worksite request, list is here: _____

Tell us your hobbies, your special skills or something you want to learn–it can help us math you with a job!

_____
_____

What hours can you work _____ Only AM _____Only PM _____Either

Will you be enrolled in summer school?
___Yes ___No (Notifying us early will help MSYEP find appropriate jobs)

Are you able to work for the entire eight weeks? (June-July) ____Yes ____No
If, no what dates will you be absent? _____

ALL ACCEPTED APPLICANTS ARE SUBJECT TO A BACKGROUND CHECK & DRUG TEST!!

I hereby certify that the information on this application is correct to the best of my knowledge.

X_____
Applicant's Signature Date

I hereby certify that the applicant listed above is a resident of Jackson, MS and has my permission to participate in all activities associated with the Mayor's Summer Youth Employment Program. I also give permission for images/recordings of my child to appear in city publications and websites or program-related media accounts including print, video and internet publications.

X_____
Parent/Guardian's Signature Date

Any falsification of information will result in dismissal from the Mayor's Summer Youth Employment Program, as well as exclusions from future program participation.

For Office Use Only
____Proof of Residency

____ Proof of Income (Parent/Self)
*3 recent check stubs, SSI, TANF, etc.

_____ Social Security Card
_____ Birth Certificate / Passport
_____ I-9 Form
_____ Copy of School ID, Driver's License or MS ID