

Public Access Gates Process Overview for Eastover Gate Application

1. The public access gate process is established by [ordinance](#).
2. The ordinance requires the application to be initiated by the neighborhood through a homeowner's organization or other approved applicant at their expense.
 - a. The ordinance requires that gates may only be erected in neighborhoods which are defined by ordinance as:
 - i. Residential areas within the boundary of one homeowner's association.
 - ii. Residential areas shown on one or multiple recorded plats with the same or similar name commonly considered or referred to as one neighborhood that may or may not be the same name as the recorded plat(s); or
 - iii. Other areas determined by city staff to be distinctive and cohesive.
3. Application Process for Public Access Gates
 - a. Pre-Application meeting with the Director of Planning [COMPLETE]
 - b. Conceptual drawings submitted. [COMPLETE]
 - c. Public Notice Sent [COMPLETE]
 - i. Those within the gated area receive a letter.
 - ii. Gate locations are marked with sign.
 - iii. Those determined by staff to be affected by gates in addition to those within the gated area are also sent notice.
 - d. Community Meeting [COMPLETE]
 - e. Staff created documentation of Community Meeting [COMPLETE]
 - f. Staff gives applicant go ahead to submit full application (up to 60 days) [COMPLETE]
 - i. Petition with 75% of property owners inside the gate in favor and proof of notice. [PENDING]
 - ii. Construction details to site plan review and city staff reviews for technical compliance with design standards [PENDING]
 - g. The director of planning places the gate permit on the City Council agenda with written recommendations based on review process.
 - h. Council holds a public hearing and makes decision.