



The Mayor's Summer Youth Employment Program (MSYEP) is a unique and fun way for youth to develop an array of skills while earning money. The Mayor's Summer Youth Employment Program fosters an environment that teaches work ethics and life skills while also exposing teens to diverse careers.

MSYEP is open to all City of Jackson residents between ages 16 through 24. Must be age 16 by March 3rd.

Each applicant may submit only ONE application

All applicants must have a unique Email address and Social Security Number used to identify the applicant.

Instructions:

To apply for MSYEP:

- Visit <http://www.jacksonms.gov> for application. Make sure you print, complete and return application to the City of Jackson Department of Human and Cultural Services (Jackson Metrocenter Mall, 1000 Metrocenter Drive, Suite 101) Attn: Jasmine Thigpen

The **DEADLINE** for submitting your application is **Friday, March 3, 2023 at 4:00 p.m.**

Interviews will be conducted March 14-17, 2023.

SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE PROGRAM.

Selection is contingent upon available positions based on program funding.

***If you are selected for MSYEP you will be notified by the MSYEP staff.
Note: The Following DOCUMENTS must be turned in with application.***

- | | |
|--|---|
| <input type="checkbox"/> Proof of Residency | <input type="checkbox"/> Social Security Card |
| <input type="checkbox"/> Proof of Income (Parent/Self) | <input type="checkbox"/> Birth Certificate/Passport |
| <input type="checkbox"/> *3 recent check stubs, SSI, TANF, etc. | <input type="checkbox"/> Copy of School ID, Driver's License or MS ID |
| <input type="checkbox"/> COVID-19 Vaccination Card or 121 Form with proof that you received both doses of the COVID-19 Vaccine | |

For more information or if you have questions about completing this form or the required documents, please contact **601.960.0335** and ask about MSYEP.

Information provided may be used by the City of Jackson to improve City services or to access additional funding. MSYEP in NOT a first-come/first-served program.

ALL ACCEPTED APPLICANTS ARE SUBJECT TO A BACKGROUND CHECK & DRUG TEST!!

The Mayor's Summer Youth Employment Program (MSYEP) does not discriminate based on age, race, creed, color, national origin, gender, sexual orientation, or disability. MSYEP will provide auxiliary aids and services, written materials in alternative formats and reasonable notifications in policies and procedures to qualified individuals with disabilities upon request.

The DEADLINE for submitting your application is Friday, March 3, 2023 by 4:00 p.m.

Return to: 1000 Metrocenter Drive Suite 101 – Attn: Jasmine Thigpen



What type of work are you interested in? (See descriptions elsewhere in the packet for more information.) From the following list please WRITE your top THREE preferences in the spaces provided:

- Work with senior citizens
- Landscaping/Maintenance
- Work w/children in daycare
- Science Technology Engineering & Mathematics
- Arts/Theater/Music
- Environmental projects
- Work w/children in camps
- Media/Web production
- Office/Library work
- Community action projects
- Other: _____

1. _____ 2. _____ 3. _____
1st Choice 2nd Choice 3rd Choice

Of the ten types of work listed above, I am NOT interested in doing: _____
If you have a specific worksite request, list is here: _____

Tell us your hobbies, your special skills or something you want to learn—it can help us match you with a job!

What hours can you work _____ Only AM _____ Only PM _____ Either

Will you be enrolled in summer school?
___Yes ___No (Notifying us early will help MSYEP find appropriate jobs)

Are you able to work for the entire eight weeks?
(June-July) ___Yes ___No
If, no what dates will you be absent? _____

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I hereby certify that the information on this application is correct to the best of my knowledge.

X _____
Applicant's Signature Date

I hereby certify that the applicant listed above is a resident of Jackson, MS and has my permission to participate in all activities associated with the Mayor's Summer Youth Employment Program. I also give permission for images/recordings of my child to appear in city publications and websites or program-related media accounts including print, video and internet publications.

X _____
Parent/Guardian's Signature Date

Any falsification of information will result in dismissal from the Mayor's Summer Youth Employment Program, as well as exclusions from future program participation.

For Office Use Only
___Proof of Residency

___ Proof of Income (Parent/Self)
*3 recent check stubs, SSI, TANF, etc.
___ COVID-19 Vaccination card or 121 Form with proof that you received both doses of your COVID-19 Vaccine

___ Social Security Card
___ Birth Certificate / Passport
___ I-9 Form
___ Copy of School ID, Driver's License or MS ID